

MINUTES FOR REGULAR BUSINESS MEETING
ASHLAND PARKS & RECREATION COMMISSION

October 9, 2024

Council Chamber – 6:00 PM

1175 E Main St

Present: Commissioners Bachman, Landt, Lewis, Adams, Seffinger, Director Houston, Deputy Director Dials, Executive Assistant Mero

Absent: Assistant City Attorney Zahran

I. CALL TO ORDER

Bachman called the meeting to order at 6:00 PM

II. APPROVAL OF MINUTES

Bachman asked for unanimous consent to approve the minutes. Minutes approved by unanimous consent.

III. ADDITIONS OR DELETIONS TO THE AGENDA

Bachman deleted business meeting item VIIe. The proposed ordinance chapter 2.28.600 is not finished.

IV. PUBLIC FORUM

Gail Patton: Lives in Ashland. Spoke in favor of keeping the tennis courts in Hunter Park exclusively for tennis.

V. CONSENT AGENDA

Bachman asked for unanimous consent to approve the consent agenda. Consent agenda approved by unanimous consent.

VI. DIRECTORS REPORT - Director Houston [presentation](#)

VII. BUSINESS

a. Lithia Park Master Plan Adoption – Director Houston

Motion: Landt/Lewis m/s to approve the master plan with the addenda that have been presented.

Discussion included adding benches, bathrooms, and access to water for dog walkers/dogs, prioritizing Winburn way improvements, the importance of consulting with the Forest Lands Ad Hoc Committee and other experts regarding planting species appropriate to the changing climate.

Vote: All yes

b. Capital Improvement Plan Process – Director Houston [presentation](#)

Looking for a motion to approve the Capital Improvement Plan Process as a pilot.

Motion: Landt/Seffinger m/s to approve the CIP Process as presented with the following changes: page three number 3 should read 'Park's Staff' identifies; removal of 'PROS Plan' from the document since there is not yet a PROS plan; add that this is a pilot for the current budgetary cycle.

Vote: All yes

c. Lithia Park – ADA Parking - Japanese Garden – Director Houston

Need to gather more information on potential use. Docents of the Japanese garden could collect data from visitors. Requesting approval to proceed with a temporary solution of painting ADA parking space and unload zone on Winburn Way and correcting ADA accessibility on pathway (that part would be permanent).

Discussion/Questions included: Concern over adding more congestion on Winburn, not the right plan, the previously approved plan was better, prioritize making Winburn Way safer.

Motion: Landt/Seffinger m/s to approve the pilot project of restriping Winburn Way to allow for handicapped parking and the rebuilding of the sidewalk to meet ADA requirements.

Vote: Adams no. Bachman, Lewis, Landt, Seffinger yes.

d. Park Classifications – Director Houston [presentation](#)
Establishment of Park Classifications will help to communicate with the public about appropriate uses for different types of parks.

Discussion/Questions included: Much overlap between classifications; does a classification help secure grants – it could; in classifying Ashland's parks we should also identify Regional and Community parks as Neighborhood parks.

VIII. ITEMS FROM COMMISSIONERS/STAFF

- a. Liaison Report - None

IX. UPCOMING MEETING DATES

- a. APRC Study Session November 6 via Zoom, 6:00 PM
b. APRC Regular Business Meeting November 13, in Council Chamber, 6:00 PM
c. ASAC Meeting November 18, in Person at the Senior Center, 3:30 PM
d. RDAC Meeting November 21, in Person at the Lithia Cabin, 4:00 PM

X. ADJOURNMENT

Bachman adjourned the meeting at 7:29 PM

Respectfully submitted

Nancy A. Mero, Executive Assistant