



HPAC Committee Minutes

October 2, 2024

4:00PM – 6:00PM

Community Development/Engineering Services Building – 51 Winburn Way

6:00PM CALL TO ORDER

Scharen called the meeting to order at 4:02pm

Commissioners Present:	Council Liaison:
Shostrom	Jeff Dahle
Skibby – ZOOM	Staff Present:
Scharen	Derek Severson; Planning Manager
Whitford	Regan Trapp; Admin Support
Repp	
Emery	
Brouillard	
Committee members absent:	Bonetti

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READING OF LAND ACKNOWLEDGEMENT

Land Acknowledgement was read by Scharen.

“We acknowledge and honor the aboriginal people on whose ancestral homelands we live, –the Ikirakutsum Band of the Shasta Nation, including the original past indigenous inhabitants, as well as the diverse Native communities who make their home here today. We also recognize and acknowledge the Shasta village of K’wakhakha – “Where the Crow lights”–that is now the Ashland City Plaza.”

(4:05) APPROVAL OF AGENDA (5 min)

- Committee suggested amendments to agenda.

There were no suggested amendments by the committee.

(4:10) APPROVAL OF MINUTES (5 min)

- Historic Committee meeting of September 4, 2024

Shostrom/Repp m/s to approve the minutes of September 4, 2024. ALL AYES. Motion passed.

(4:15) PUBLIC FORUM (15 min)

There was no one in the audience wishing to speak.



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(4:30) LIAISON REPORTS (5 min)

Councilor Dahle gave the liaison report.

- Council is revamping the uniform policies for commissions and committees. Councilor Dahle expressed the importance of reading the uniform policies and giving input to Severson.

Severson gave the staff report.

- 264 Fourth Street – Addition to Haskins garage will likely be presented at the November meeting.
- Community Center status – There will be a site visit with council at 11am on Oct 14th. Contractor has discovered deficiencies with the building and funds have exceeded the allotted amount.
- Council has considered a uniform operating policy for all commissions and committees. This includes term limits and a policy regarding electronic participation.
- B Street updates are being looked at by City of Ashland and the survey is on the City Website. There is horse hitching rings located in the curbs around B and 4th streets that the Committee would like to look at. They will do a site visit soon to make sure these do not disappear with the road updates.

(4:35) PLANNING ACTION REVIEW (20 min)

PLANNING ACTION: PA-TI-2024-00247

SUBJECT PROPERTY: 77 Fifth Street

OWNER/APPLICANT: Asher Homes

DESCRIPTION: A request for a Conditional Use Permit approval for an addition to an existing non-conforming structure at 77 Fifth Street. The proposal is for a 295 square foot addition to the rear of the existing residence. **COMPREHENSIVE PLAN DESIGNATION:** Multi-Family Residential; **ZONING:** R-2; **MAP:** 391E09AC; **TAX LOT:** 6,900

Scharen recused herself due to conflict of interest. Shostrom assigned as Chair and opened the public hearing.

Severson gave the staff report for PA-TI-2024-00247.

Applicants present:

Steve Asher, of Asher Homes was in attendance and answered committee questions regarding the proposal.



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Shostrom closed the public hearing.

*Whitford/Repp m/s to approve PA-TI-2024-00247 as submitted. Voice vote. ALL AYES.
Motion passed.*

(4:55) DISCUSSION ITEMS (10 min)

A. Review Board

B. Goal Setting – The committee reviewed their options from the “look ahead” memo that Severson provided in the packet. The committee will present their goals for the next budget cycle at the council meeting in December. Some of the areas of interest are:

- Review/refresh/update the Ashland Preservation Plan.
- Postage and printing costs for mailings
- Reaching out to the Rogue Valley Realtors
- Updating HPAC preservation page on the website
- Creating a welcome packet for people moving into the Historic District
- Advertising in the Sneak Preview
- Map II Project
- Update historic surveys
- Playwrights

ADJOURNMENT

Next meeting is scheduled November 6, 2024, at 4:00pm at, 51 Winburn Way

There being no other items to discuss, the meeting adjourned at 5:42pm

Respectfully submitted by Regan Trapp