



Parks & Recreation Commission Meeting Agenda

ASHLAND PARKS & RECREATION COMMISSION RECREATION DIVISION ADVISORY COMMITTEE MEETING AGENDA Thursday, September 19, 2024

I. OPENING

1. Land Acknowledgment
1. Land Acknowledgment

II. APPROVAL OF MINUTES

1. Minutes from July 18, 2024

III. ADDITIONS OR DELETIONS TO AGENDA

IV. PUBLIC INPUT

(5 mins)-See page 2 for instructions

V. STANDING REPORTS

1. Recreation Manager Report
2. Deputy Director Report

VI. OLD BUSINESS

1. Update on ordinances on uniform policies and operating procedures for Advisory Committees
3244 – An Ordinance Amending AMC 2.10 to Establish Uniform Policies and Operating Procedures for City Council & Management Advisory Committees
3245 – An Ordinance Terminating Specified Commission and Re-Establishing AMC Chapter 2.11 to Create Advisory Committees

VII. NEW BUSINESS

1. APRC Levels of Service (Director Houston, 20 mins)
2. Davids Chair Program in Lithia Park

VIII. NEXT MEETING

1. November 21, 2024, 4-5:30 pm at 340 S. Pioneer St.

IX. ADJOURNMENT

1. Adjourn 5:30 pm

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number (800) 735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I). Parks Commission meetings are broadcast live on Channel 9, or on CHARTER CABLE CHANNEL 180. Visit the City of Ashland's website at www.ashlandoregon.gov.



MINUTES-DRAFT

ASHLAND PARKS & RECREATION COMMISSION Recreation Division Advisory Committee (R-DAC) July 18, 2024; 4-5:30pm In-person Meeting at 340 S. Pioneer St. Ashland, OR 97520

Present: Committee Members: Buck, Grimm, Dotson, Lewis, Bachman, Blanton

Absent: Committee Members: NONE

4:00 p.m.

CALL TO ORDER

Meeting called to order by Chair Grimm at 4:02pm.

APPROVAL OF MINUTES

- Minutes from March 21, 2024, Meeting. Buck moved to approve. Blanton 2nd. All yes. Bachman, Dotson and Lewis abstain.
- Minutes from May 16, 2024, Meeting. Grimm moved to approve. Buck 2nd. All yes. Blanton, Bachman and Lewis abstain.

ADDITIONS OR DELETIONS TO THE AGENDA

- Buck asked for an agenda item called "Input for operations of programs" for the end of the meeting. Buck made a motion to approve the addition of the agenda item. Blanton 2nd. All yes.

PUBLIC PARTICIPATION

- Open Forum
 - Cori Frank spoke about a recycling program that the Ashland Pickleball Club (APC) is undertaking. She spoke about Court #5 in Lithia being repaired by APR staff and APC perceived need for more pickleball courts.

STANDING REPORTS

- Recreation Manager
 - Manager Flora gave information on status of pool programs and registrations for swim lessons which were full.
 - Information was provided on status of Fall 2024 recreation season programming and development of PlayGuide.
 - Information provided on rollout of David's Chair program providing more accessibility to trails in Lithia Park.
- Deputy Director
 - Dials gave an update on staffing including the recent hire of the Admin Assistant position, Golf Course Manager position and temporary hire at the Nature Center.
 - Information provided regarding the Ashland Folk Collective Concert Series.
 - Information provided regarding the continued update of the City of Ashland Website.

NEW BUSINESS

- Bylaw Compliance
 - Staff discussed with the committee the need to update the bylaws based on the direction from the City related to elected officials voting on committees. The City is working in partnership with the legal department and staff liaisons to put together a procedural guidebook that will help direct committee policies and procedures. More information will be coming soon, and staff will bring back draft RDAC bylaws and some potential for training at a later date.
 - Feedback from the RDAC committee included:
 - Keep the committee at 7 people but no less than 4.

Input for operations of programs. Agenda item added by Buck.

- Buck explained the added agenda item. Wants to support parks mission and serve the community and feels there should be a mechanism to define an issue, discuss the issue and come up with solutions for the issue. Some type of system or tool where issues can be brought to the committee. She spoke about the recent concerns at Riverwalk park with signage and her frustration that no current solutions exist. Staff will bring back some ideas at a future meeting.
- Request by Buck made for pool survey to gather data about community's preference for duration of swim season and preferred programs

Next Meeting September 19, 2024

Meeting adjourned at 5:32pm

ORDINANCE NO. 3244

AN ORDINANCE AMENDING AMC 2.10 TO ESTABLISH UNIFORM POLICIES AND OPERATING PROCEDURES FOR CITY COUNCIL AND MANAGEMENT ADVISORY COMMITTEES

Annotated to show deletions and additions to the Ashland Municipal Code sections being modified. Deletions are ~~bold-lined through~~, and additions are **bold underlined**.

WHEREAS Article 2. Section 1 of the Ashland City Charter provides:

Powers of the City. The City shall have all powers which the constitutions, statutes, and common law of the United States and of this State expressly or impliedly grant or allow municipalities, as fully as though this Charter specifically enumerated each of those powers, as well as all powers not inconsistent with the foregoing; and, in addition thereto, shall possess all powers hereinafter specifically granted. All the authority thereof shall have perpetual succession.

WHEREAS the City of Ashland seeks to enhance the productivity and fairness of its advisory bodies through clear and consistent rules, policies, and operating procedures; and

WHEREAS the current Ashland Municipal Code (AMC) Chapter 2.10 provides uniform policies and operating procedures for advisory commissions and boards, but does not fully address the needs and functions of advisory committees established by the City Council and City Management; and

WHEREAS advisory committees serve solely as advisory bodies and play a critical role in providing recommendations and advice to the City Council and City Management on various matters of public interest and administrative functions; and

WHEREAS the City recognizes the need to update and integrate policies and procedures to reflect the specific roles and responsibilities of advisory committees, while maintaining the distinct statutory rules for the Planning Commission, the Budget Committee, and the City Charter in the case of the Parks and Recreation Commission; and

WHEREAS the updated ordinance will provide clarity on the establishment, appointment, meeting procedures, and ethical standards for advisory committees, thereby promoting transparency, accountability, and inclusivity; and

WHEREAS the new provisions ensure that advisory committees operate without executive, administrative, or enforcement authority, thereby maintaining their advisory nature and preventing conflicts with City departments and other government agencies; and

WHEREAS the ordinance includes provisions for annual orientation and training for committee members, enhancing their effectiveness and understanding of their roles and responsibilities; and

WHEREAS the ordinance emphasizes diversity, equity, and inclusion, ensuring that advisory committees reflect the diverse populations within the City and that information about vacancies and the application process is readily accessible; and

WHEREAS the updated ordinance allows advisory committees to consult with other city advisory committees on matters of mutual interest, fostering collaboration and coordinated efforts across different advisory bodies; and

WHEREAS the ordinance includes clear guidelines on the voluntary nature of testimony requested by advisory committees, safeguarding the rights of individuals and organizations; and

WHEREAS the City Council finds that the updated and integrated policies and procedures will better serve the needs of the City and its residents by ensuring the efficient and effective operation of advisory committees;

NOW, THEREFORE, THE CITY OF ASHLAND ORDAINS AS FOLLOWS:

SECTION 1. Ashland Municipal Code Chapter 210 UNIFORM POLICIES AND OPERATING PROCEDURES FOR ADVISORY COMMISSIONS AND BOARDS will be amended by replacing the existing language with the following:

A. **Chapter 210 UNIFORM POLICIES AND OPERATING PROCEDURES FOR CITY COUNCIL AND MANAGEMENT ADVISORY COMMITTEES AND COMMISSIONS**

2.10.005 PURPOSE Advisory committees require uniform rules, policies, and operating procedures to ensure maximum productivity and fairness for members and the public. These policies and procedures govern all City Council and Management Advisory Committees, except the elected Parks and Recreation Commission, which is exempt from these rules. However, any ad hoc or sub-committee created by the Parks and Recreation Commission must follow these rules. The Planning Commission and the Budget Committee, being statutory in nature, must follow the specific rules detailed in this ordinance.

2.10.010 ESTABLISHMENT Advisory committees are established to serve solely as advisory bodies whose actions or recommendations shall not be considered as City policy or as final decisions of the City. They have no executive, administrative, civil rights investigatory, or enforcement authority. Advisory committees are divided into:

- **Standing Advisory Committees: Ongoing committees with long-term responsibilities.**
- **Management Advisory Committees: Committees formed to provide advice to City Management on specific administrative functions.**

2.10.015 Appointment and Terms

A. Appointment of Members:

1. Members of advisory committees will be appointed by the Mayor with the consent of the City Council.

a. Notwithstanding the above, members to advisory committees to Ashland Parks and Recreation Commissioners (AP&RC) will be appointed by the Chairperson of AP&RC with the consent of its members.

2. Voting and alternate standing advisory committee members will be comprised of individuals who reside within the City except one (1) member from each advisory committee may be an at-large member living within the City's urban growth boundary.

a.. Unless otherwise provided, all nonvoting ex-officio members are not required to be residents within the City or the urban growth boundary.

3. No individual may serve as a voting member on more than one advisory committee simultaneously.

4. Members serve as individuals exercising their own best judgment, not as delegates for their respective organizations.

B. Term Limits:

1. The term limit for the Chair of any advisory committee shall be one (1) year. A Chair may serve multiple terms, but no more than one consecutive term as Chair.

2. Committee members may serve no longer than eight (8) years in total on any single committee. After serving the maximum term, a member must step down and may not be reappointed to the same committee for at least two (2) years.

C. Age Requirement: All voting members of advisory committees must be at least eighteen (18) years of age or older at the time of their appointment.

D. Non-Voting Members: Council liaisons and Ashland Parks and Recreation Commissioners appointed as liaisons to advisory committees shall serve as non-voting ex-officio members of the committees.

E. Staggered Terms: The appointing authority may stagger terms in the original appointment order as necessary.

2.10.020 MEETINGS AND ATTENDANCE A. Advisory committees will follow meeting and attendance rules consistent with AMC 2.10, including attendance requirements of at least 75% of meetings. Members should provide at least 48-hour notice for planned absences.

B. A quorum consists of more than half of the total number of current Council-confirmed voting members but no fewer than three members. Members may attend meetings telephonically or via the internet, provided public meeting law requirements are met.

C. The Planning Commission and Budget Committee shall set their own meeting attendance requirements.

2.10.025 REMOVAL AND VACANCIES Members may be removed and vacancies filled as provided in AMC 2.04.090.C and AMC 2.04.090.F.

2.10.030 PUBLIC MEETING LAW All meetings are subject to the public meeting laws of the State of Oregon. Notice must be provided at least 36 hours in advance, except in emergencies.

2.10.035 ROLE OF STAFF The City Manager will assign City staff support for the work of the advisory committees and provide at least an annual orientation or training session. Staff liaisons provide professional guidance, continuity, and insight into City policy and attend all regular and special meetings and workshops.

2.10.040 COUNCIL LIAISON Council liaisons will be appointed to each advisory committee as non-voting ex-officio members.

2.10.045 AGENDAS AND MINUTES The chair or staff liaison is responsible for preparing and posting agendas and minutes on the City's website.

2.10.050 GOALS AND REPORTS Advisory committees are encouraged to establish annual goals and action items. They must submit annual reports on their activities and accomplishments to the City Council.

2.10.055 QUORUM AND VOTING A quorum is necessary for adopting any motion. Some motions may require the affirmative vote of at least two-thirds of the members present.

2.10.060 CODE OF ETHICS Advisory committee members must adhere to the highest ethical standards, serving the community as a whole and operating in the public interest.

2.10.065 DIVERSITY, EQUITY, AND INCLUSION Efforts will be made to ensure diverse representation within advisory committees. Information on vacancies and the application process will be readily available to all residents.

2.10.070 Rules and Regulations Advisory committees may adopt additional rules and regulations consistent with City policies as necessary to fulfill their purpose and responsibilities. Any such rules and regulations must be approved by the City Council or City Manager to ensure alignment with the standardized procedures established in this chapter.

1. Failure to strictly comply with the rules on meeting procedure shall not be a cause to void or otherwise disturb a decision or action. The body will strive to be clear in its proceedings.

2.10.075 CONSULTATION AND COORDINATION Advisory committees may consult with other city advisory committees on matters of mutual interest. Chairpersons are responsible for coordinating activities between committees.

2.10.080 LOBBYING AND REPRESENTING THE CITY Members are prohibited from engaging in political activity in accordance with ORS 260.432. They must secure permission from their committee before speaking publicly on behalf of the committee.

2.10.085 TESTIMONY Standing advisory committees may request voluntary testimony but may not compel an individual or organization to appear before it or respond to questions.

2.10.090 MEMBER RESPONSIBILITIES Advisory committee members shall serve as individuals exercising their own best judgment and not as delegates for their respective organizations or groups. Committees and their members are not official representatives of the City and may not present their committees' recommendations or their personal opinions or points of view as representative of the City's policy or operational perspectives. Prior to speaking publicly on behalf of their respective advisory committee, members must secure the permission of their committee to represent the activities or recommendations of their committee.

SECTION 2. ADOPTION OF AMENDMENTS The City Attorney is directed to update the Ashland Municipal Code to reflect the establishment of these advisory committees and their procedures.

SECTION 3. Codification. Provisions of this Ordinance shall be incorporated in the City Code, and the word “ordinance” may be changed to “code”, “article”, “section”, or another word, and the sections of this Ordinance may be renumbered or re-lettered, provided however, that any Whereas clauses and boilerplate provisions (i.e., Sections [No(s.)] need not be codified, and the City Recorder is authorized to correct any cross-references and any typographical errors.

The foregoing ordinance was first ready by title only in accordance with Article X, Section 2(C) of the City Charter on the _____ day of _____, 2024, and duly PASSED and ADOPTED this _____ day of _____, 2024.

SIGNED and APPROVED this _____ day of _____, 2024.

Tonya Graham, Mayor

ATTEST:

Alissa Kolodzinski, City Recorder

Reviewed as to form:

Douglas M. McGearry
Acting City Attorney

ORDINANCE NO. 3245

AN ORDINANCE TERMINATING SPECIFIED COMMISSIONS AND RE-ESTABLISHING AMC CHAPTER 2.11 TO CREATE ADVISORY COMMITTEES

Annotated to show deletions and additions to the Ashland Municipal Code sections being modified. Deletions are ~~bold-lined-through~~, and additions are **bold underlined**.

WHEREAS Article 2. Section 1 of the Ashland City Charter provides:

Powers of the City. The City shall have all powers which the constitutions, statutes, and common law of the United States and of this State expressly or impliedly grant or allow municipalities, as fully as though this Charter specifically enumerated each of those powers, as well as all powers not inconsistent with the foregoing; and, in addition thereto, shall possess all powers hereinafter specifically granted. All the authority thereof shall have perpetual succession.

WHEREAS the City of Ashland has a strong tradition of citizen involvement through advisory bodies, which play a crucial role in providing valuable recommendations and advice to the City Council and City Management; and

WHEREAS the City Council of the City of Ashland has observed the success of the committee structure implemented under Resolution 2023-06, which updated and consolidated Resolutions 2022-24 and 2022-32, enhancing community participation and effective advisory input over the past year; and

WHEREAS the City Council recognizes the need to formalize and codify these successful committee structures into the Ashland Municipal Code to ensure consistency, transparency, and accountability in the operations of advisory bodies; and

WHEREAS the termination of specified commissions, which have been replaced by more efficient and relevant advisory committees, is necessary to streamline the advisory processes and eliminate redundancy; and

WHEREAS the establishment of new advisory committees will provide clear roles and responsibilities, promote inclusivity, and ensure that advisory bodies reflect the diverse populations within the City of Ashland; and

WHEREAS the new ordinance will support the City's goals of transparency, accountability, and effective governance by providing structured guidance for the formation, operation, and responsibilities of advisory committees; and

WHEREAS the advisory committees established under this ordinance will assist the City in achieving its strategic goals by providing informed recommendations on various matters of public interest and administrative functions; and

WHEREAS the City Council is committed to maintaining high ethical standards, promoting diversity, equity, and inclusion, and ensuring that advisory committees operate in a manner that aligns with the City's priorities and legal framework;

NOW, THEREFORE, THE CITY OF ASHLAND ORDAINS AS FOLLOWS:

AN ORDINANCE TERMINATING SPECIFIED COMMISSIONS AND RE-ESTABLISHING AMC CHAPTER 2.11 TO CREATE ADVISORY COMMITTEES

SECTION 1. TERMINATION OF SPECIFIED COMMISSIONS

This ordinance terminates each of the listed ordinances as follows:

- Chapter 2.11 MUNICIPAL AUDIT COMMISSION
- Chapter 2.13 TRANSPORTATION COMMISSION
- Chapter 2.15 FOREST LANDS COMMISSION
- Chapter 2.17 PUBLIC ARTS COMMISSION
- Chapter 2.18 CONSERVATION COMMISSION
- Chapter 2.19 HOUSING AND HUMAN SERVICES COMMISSION
- Chapter 2.20 SOCIAL EQUITY AND RACIAL JUSTICE COMMISSION
- Chapter 2.23 ASHLAND AIRPORT COMMISSION
- Chapter 2.24 HISTORIC COMMISSION
- Chapter 2.25 TREE COMMISSION
- Chapter 2.26 ASHLAND WILDFIRE SAFETY COMMISSION
- Chapter 2.27 CLIMATE POLICY COMMISSION
- Chapter 2.56 CITY BAND

SECTION 2. RE-ESTABLISHMENT OF AMC CHAPTER 2.11

AMC Chapter 2.11 previously terminated is re-established by the following title and language as follows:

CHAPTER 2.11 CITY COUNCIL AND MANAGEMENT ADVISORY COMMITTEES

2.11.005 Purpose

Advisory committees require uniform rules, policies, and operating procedures to ensure maximum productivity and fairness for members and the public. These policies and procedures govern all City Council and Management Advisory Committees.

2.11.010 Establishment of Specific Advisory Committees

A. Climate and Environment Policy Advisory Committee (CEPAC)

- A Climate and Environment Advisory Committee (CEPAC) is established by the City Council. The CEPAC should reflect and represent a wide range of community interests and perspectives. Such interests should include, but not be limited to, climate change and environment, public health, energy efficiency and renewable energy, low and moderate-income households needs, economic development, social equity, and sustainable economic development. The CEPAC will consist of up to twelve (12) voting members. The CEPAC will strive to include at least two (2) voting members who are 35 years old or younger at the time of appointment. Three of the voting member positions are reserved for one (1) representative of the solid waste franchisee for the City; and one (1) representative from Southern Oregon University (SOU) administration/faculty; one (1) representative from the Ashland School District administration/faculty. The City Manager will appoint one (1) nonvoting ex-officio member to provide support to the committee. The CEPAC shall be responsible for assisting the City in the following:
 1. Making recommendations on strategies, actions and programs related to the implementation and updating of the Climate and Energy Action Plan in furtherance of its climate mitigation and adaptation goals and strategies per AMC 9.40, recognizing that the Council may also request advice on other environmental matters from time to time. The issues the Climate and Environment Policy Advisory Committee shall advise Council on include, but are not limited to:
 - Recommendations for the City of Ashland's Climate and Energy Action Plan (CEAP) and any updates to the CEAP.
 - Modifications to benchmarks, targets, or actions contained in the climate plan as needed to incorporate the best available science and practices to achieve the City of Ashland's climate-related goals and targets.
 - The process for considering amendments and updates to the CEAP.
 - Monitoring CEAP implementation progress for the community and for the City operations.
 - Ensuring that the CEAP incorporates long-term social, economic, and environmental goals.
 - Climate education.
 2. Recommending CEAP implementation steps or improvements on behalf of the community and for City operations.
 3. Providing information to staff and the City Council to ensure that benchmarks, targets, or actions develop for, or by the City of Ashland incorporate the best available science and practices to achieve the intended climate or environmental related goals and targets.
 4. Providing recommendations to ensure the City of Ashland's climate and environmental planning incorporates long-term social, economic, and environmental goals, including social equity for low-income households, persons of color, the young and elderly, and those with disabilities.

5. Educating and advocating for Ashland's environmental goals, including its Community Climate Recovery Goals.

B. Forest Lands Advisory Committee (FLAC)

- The Forest Lands Advisory Committee (FLAC) is established and shall consist of up to nine (9) voting members, including a member of the Ashland Parks Commission, and up to eight (8) nonvoting ex-officio members who will participate as needed. The ex-officio, non-voting member positions are reserved for representatives from the USDA Forest Service Ashland Ranger District, the Oregon Department of Forestry, the City's Director of Public Works, Director of Community Development, Fire Chief, Police Chief, and Director of Parks and Recreation Department or their designees. The City Manager will also appoint one (1) nonvoting ex-officio member to provide support to the committee. The FLAC shall be responsible for assisting the City in the following:
 1. Supporting the implementation of the Ashland Forest Plan, originally developed and adopted by the City of Ashland in June, 1992, including City adopted updates or revisions.
 2. Recommending integrated, interdisciplinary approaches and programs for the development of forest ecosystem management plans and related activities in the Ashland watershed.
 3. Developing a strong community volunteer program to assist in the implementation of the Ashland Forest Plan.
 4. Recommending forest management practices to the City Council and City staff.
 5. Helping to ensure that plans integrate forest management needs and concerns of the City and of private land owners in the wildland urban interface.
 6. Promoting public knowledge and acceptance of the Ashland Forest Plan's programs.

C. Historic Preservation Advisory Committee (HPAC)

- An Historic Preservation Advisory Committee (HPAC) is established by the City Council. The HPAC will consist of up to nine (9) voting members, and two nonvoting ex-officio members including the Chairperson of the Planning Commission, and one (1) representative appointed by the City Manager to provide support to the committee from the City's Community Development Department. To qualify the HPAC's as the City of Ashland's Certified Local Government (CLG) Commission, the majority of appointments for voting members of the HPAC, to the extent volunteer members are available in the City, will have direct historic preservation experience or meet the professional qualifications (including archaeology, architectural history, conservation, cultural anthropology, curation, engineering, folklore, historic architecture, historic landscape architecture, historic preservation planning and history) under Oregon State Historic Preservation Office requirements. The HPAC shall be responsible for assisting the City in the following:

1. Recommending to the Planning Commission and the City Council, areas or properties of significant historical value and interest for consideration to be designated historical properties.
2. Recommending ordinances and other measures designed to protect and foster interest in the improvement of designated historical properties.
3. Reviewing literature and sources of funding concerning the protection and improvement of designated historic properties.
4. Advising City staff and the Planning Commission concerning the improvement of designated historic properties in connection with Type II and Type III Planning Action involving new construction or alterations to existing historic resources.
5. Advising applicants and staff upon request on sign permits, building permits and other projects involving new construction or alterations within Ashland's designated Historic Districts.
6. Advising the Planning Commission, the Ashland Park Commission, other city advisory commissions, boards and committees, and city departments regarding historic components of government projects under consideration within Ashland's designated Historic Districts.
7. Advising City staff and the Planning Commission on project applications for funding.
8. Assisting in promoting public support for the preservation and recognition of Ashland's historic past.
9. Advising City staff and the Planning Commission on aesthetic standards for historic areas.

D. Housing and Human Services Advisory Committee (HHSAC)

- A Housing and Human Services Advisory Committee (HHSAC) is established by the City Council. The mission of the HHSAC is to assess and make recommendations to the City for addressing the continuum of housing and human services needs for the purpose of enhancing community health and well-being. Members will be from a broad spectrum of citizens including individuals with a background in social services, unhoused and marginal income population services, economic and housing development, universal housing design, and elderly and disabled persons needs. The HHSAC will consist of nine (9) voting members, one (1) nonvoting ex-officio liaison from Southern Oregon University (SOU), and one (1) nonvoting ex-officio member appointed by the City Manager to provide housing program support. The HHSAC shall be responsible for assisting the City in the following:
 1. Assessing and making recommendations on the continuum of housing and human services needs of the community and funding strategies relating to housing and human services.
 2. Advising the City Council on programs that assist in addressing the unmet utility, medical, transportation, and food needs of seniors, children and families in Ashland, and other related human services programs.

3. Making recommendations to the City Council on Community Development Block Grant (CDBG), City of Ashland Social Service Grants, and Housing Trust Fund and related allocations.
4. Assisting in identifying federal, state, county, and private funding for implementation of housing and human services programs.
5. Fostering public knowledge of and support for official city housing and human services programs.
6. Enhancing cooperation between the public and private sectors by promoting integrated approaches that provide suitable housing, a healthy living environment, and expanded economic opportunities for low and moderate-income persons.
7. Evaluating, reviewing, and recommending to the Planning Commission and City Council innovative land use strategies targeted to promote a broad variety of needed housing types.
8. Monitoring housing discrimination complaints and corrective actions within the City, and advising the City Council on potential measures to be taken to further equal opportunity to all persons to live in suitable housing facilities regardless of race, color, religion, sexual orientation, gender identity, national origin, source of income, or familial status.

E. Public Arts Advisory Committee (PAAC)

- A Public Arts Advisory Committee (PAAC) is established by the City Council. The mission of the PAAC is to enhance the cultural and aesthetic quality of life in Ashland by actively supporting the placement of public art in public spaces and serving to preserve and develop public access to the arts. The continued vitality of the arts in the City of Ashland is a vital part of the future of the City as well as of its citizens. The arts are an important part of the cultural and economic life of the entire community of Ashland and enrich the participants in the arts as well as those who observe them. The PAAC will consist of nine (9) voting members of which six (6) voting members will be from a broad spectrum of citizens including artists and those with a background in the arts, arts organizations, education, structural and landscape architecture. Up to three (3) of these six (6) voting members of the PAAC may reside outside the City limits. The three (3) remaining voting members of the PAAC will be citizens at-large and residents of the City. The City Manager may also appoint two (2) non-voting ex-officio members to the PAAC, one (1) of which will be from the City's Public Works Department, to provide support to the committee. The PAAC shall adhere to and fill the role of the Public Art Commission as it may be designated in AMC 2.29 Public Art. The PAAC shall also be responsible for assisting the City in the following:
 1. Providing advice to ensure the arts continue to be of value as an integral part of Ashland.
 2. Assisting in promoting the arts in Ashland to enrich the lives of its citizens through education and demonstration.
 3. Advising the City Council and City management on standards and guidelines for selecting, commissioning, placing, maintaining, and removing public art.

4. Advising the City of Ashland on how best to assist local organizations that provide local leadership on arts related matters to make the arts a more important part of community life.
5. Assisting the City Council, the Ashland Parks Commission, Historic Preservation Advisory Committee, and the Planning Commission in using public art to enhance existing development in public parks and other public lands and in public structures.
6. Advising the Planning Commission, the Ashland Parks Commission, other city advisory commissions and committees, and city departments regarding artistic components of all municipal government projects under consideration by the City. The PAAC may also serve as a resource for assessing the artistic components of land use developments.
7. Advising the City Council on policies and programs to enhance and encourage the planning, placement, and maintenance of public displays of art in locations open to the public within the community.
8. Encouraging connections with other local, regional, and national organizations working for the benefit of art and preservation of artistic values.
9. Recognizing and encouraging groups and organizations that enrich Ashland life by bringing cultural and artistic values and artifacts to the City.
10. Assisting in the pursuit of gifts and grants for support of arts programs and activities and the procurement of public art.

F. Transportation Advisory Committee (TAC)

- A Transportation Advisory Committee (TAC) is established by the City Council. The TAC shall provide advice and guidance to the City Council, other Standing Advisory Committees, and City departments on transportation matters. The TAC will consist of up to nine (9) voting members and ten (10) ex-officio members who will participate as needed. Voting members will all be members of the community at large and will represent a balance of interest in all modes of transportation. The ex-officio, non-voting member positions are reserved for four (4) representatives from the City's Community Development, Police, Fire and Rescue Departments, and Parks and Recreation Departments; one (1) representative from Southern Oregon University (SOU) administration/faculty; one (1) representative from the Ashland School District administration/faculty; one (1) representative from the Oregon Transportation Department; one (1) representative from the Rogue Valley Transportation District; one (1) representative from the Jackson County Roads Department; and, the City's Director of Public Works (1), or their designee, to provide support to the committee. The TAC shall assist the City in reviewing and advising on issues or topics as they relate to all modes of transportation, including the following:
 1. Transportation safety policies and programs.
 2. Long range transportation plans and ancillary transportation plans (sidewalk and safe routes to school, transit, traffic, parking, etc.).
 3. Type III Planning Actions during the pre-application process.

4. The transportation section of the City's Capital Improvements Program (CIP).
 5. Multi-modal transportation issues.
 6. Traffic implementation designs.
- The Committee may also advocate to promote all modes of transportation to ensure that modal equity is a reality in Ashland. The TAC may assign subcommittees to focus on specific transportation topics of concern and report their information to the full TAC for final review and recommendations. Subcommittees will be established for a specified purpose and duration and will consist of at least three voting members appointed by the TAC. The TAC Chair and Director of Public Works shall determine what matters warrant subcommittee involvement, and meetings shall be convened on an as-needed basis.

G. Social Equity and Racial Justice Advisory Committee (SERJAC)

- A Social Equity and Racial Justice Advisory Committee (SERJAC) is established by the City Council. The SERJAC will consist of nine (9) voting members and one (1) nonvoting ex-officio member designated by the City Manager to provide support to the committee. Voting members will include members from a broad spectrum of community interests and perspectives, specifically including individuals with backgrounds in race and social equity work and a representative cross section of historically marginalized or underrepresented groups, such as Black, Aboriginal peoples, people of color, LGBTQ+, the elderly and disabled persons. The SERJAC shall be responsible for assisting the City in the following:
 1. Encouraging understanding and celebration of the diversity of the City's population and visitors and promote amicable intergroup relations within the City.
 2. Recommending policies, measures, and practices to bring about social and racial equity and greater inclusion for all who live, work, or visit in the City, including counter measures to systematic racism, homophobia, sexism, classism, and other racial and social inequities impacting Black, Indigenous, people of color, LGBTQ+, and disabled persons, as well as other marginalized persons in the Ashland community.
 3. Recommending efforts to increase economic opportunities for Black, Indigenous, people of color, LGBTQ+, and disabled persons, as well as other marginalized persons in the Ashland community.
 4. Advising on diversity, equity, and inclusion (DEI) and human rights training for the City of Ashland's staff, commissions/boards, other advisory committees, and the City Council.
 5. To seek, at least every two (2) years, a broad spectrum of input from community members on emerging issues and needs of the Ashland community as they relate to diversity, equity, inclusion, human rights, and intergroup relations.

2.11.015 Establishment of Management Advisory Committees (MACs)

A. Purpose: To serve at the request of the City Manager or Department Heads to provide technical advice, and community support and input that can assist in preparing recommendations to enhance City operations or program implementation or for City Council consideration.

B. Operation: MACs are generally intended to be project or program specific but can meet as often and as long as necessary to meet their requested role or functions. Some MACs may meet only occasionally when requested, while others may meet regularly or semi-regularly over extended periods of time per the role assignment or needed term for their assistance. Membership on MACs will be established based on the type of advice sought and availability of potential qualified participants, urgency of issue or program being addressed, timeframe for the committee's role/participation, availability of City staff support resources, and/or other circumstances or considerations affecting the ability for effective MAC role participation. The rules of procedure, if necessary, for each MAC will also be established by the City Manager or appointing Department Director at the time of the corresponding MAC's establishment. The City Council may refer issues or tasks to consideration by a MAC by vote of the City Council request to the City Manager. MACs may include project or program topics related, but not limited to the following:

- **Airport Operations**
- **City Band**
- **System Development Charges**
- **Transportation**
- **Trees and Urban Forest**
- **Wildfire Safety**

SECTION 3. CODIFICATION. Provisions of this Ordinance shall be incorporated in the City Code, and the word “ordinance” may be changed to “code”, “article”, “section”, or another word, and the sections of this Ordinance may be renumbered or re-lettered, provided however, that any Whereas clauses and boilerplate provisions (i.e., Sections [No(s.)] need not be codified, and the City Recorder is authorized to correct any cross-references and any typographical errors.

SECTION 4. EFFECTIVE DATE

This ordinance is effective upon adoption.

The foregoing ordinance was first ready by title only in accordance with Article X, Section 2(C) of the City Charter on the _____ day of _____, 2024, and duly PASSED and ADOPTED this _____ day of _____, 2024.

SIGNED and APPROVED this _____ day of _____, 2024.

Tonya Graham, Mayor

ATTEST:

Alissa Kolodzinski, City Recorder

Reviewed as to form:

Douglas M. McGearry
Acting City Attorney