



HPAC Committee Minutes

August 7, 2024

5:00PM – 6:30PM

Community Development/Engineering Services Building – 51 Winburn Way

5:00PM CALL TO ORDER

Chair Scharen called the meeting to order at 5:00PM

Commissioners Present:	Council Liaison:
Shostrom	Jeff Dahle
Skibby (ZOOM)	Staff Present:
Emery	Derek Severson; Planning Manager
Repp	Regan Trapp; Admin Support
Scharen	
Whitford	
Brouillard (ZOOM)	
Commissioners Absent:	Bonetti

READING OF LAND ACKNOWLEDGEMENT

Land Acknowledgement was read by Scharen.

"We acknowledge and honor the aboriginal people on whose ancestral homelands we live, – the Ikirakutsum Band of the Shasta Nation, including the original past indigenous inhabitants, as well as the diverse Native communities who make their home here today. We also recognize and acknowledge the Shasta village of K'wakhakha – "Where the Crow lights"—that is now the Ashland City Plaza."

(5:05) APPROVAL OF AGENDA (5 min)

- Commissioner suggested amendments to Agenda.
 - No suggested amendments.

(5:10) APPROVAL OF MINUTES (5 min)

- Minutes of July 3, 2024

Repp/Emery m/s to accept the minutes of. ALL AYES. Motion passed.

(5:15) PUBLIC FORUM (15 min)

There was no one in the audience wishing to speak.

(5:30) LIAISON REPORTS (5 min)

Councilor Dahle gave liaison report. Items discussed were:

- Thanked the Committee for all the work they have done. He went on to say that it's nice see that the work they are doing is really dialed in.
- Community Center and Pioneer Hall should be completed by late winter 2025 if all goes well.



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Severson gave the staff report. Items discussed were:

- Alice Peil Walkway is complete, and the Committees recommendation of additional lighting was incorporated.
- Next month there will be a presentation regarding climate friendly areas.

(5:45) PLANNING ACTION REVIEW (20 min)

PLANNING ACTION: PA-TI-2024-00241

SUBJECT PROPERTY: 27 N Main St

APPLICANT/OWNER: Alessandro Circiello

DESCRIPTION: A request for a Site Review for an exterior change to a Historic Contributing building. Changes include replacing the existing window with an accordion style window with a new standing height bar on the left side of the entrance and replacement of the existing awning with a retractable awning. The entrance itself is to remain unchanged. **COMPREHENSIVE PLAN**

DESIGNATION: Downtown; **ZONING:** C-1-D; **MAP:** 39 1E 09 BB; **TAX LOT:** 8400

Applicants present:

Alessandro Circiello (Café Lumina), applicant of 27 N. Main was present to discuss the application. *(SEE ATTACHMENT A)*

After a brief staff report at the July 3rd meeting explaining the details of the proposal, applicant Alessandro Circiello discussed the proposal noting the wood tones proposed, removal of the soffit, keeping the stone veneer to better relate to the adjacent façade and using stones removed below the window to raise the level of stonework on the columns by about one foot. Circiello also noted that he was applying for a city beautification grant. He explained that there will be a retractable awning that will extend out four- to five-feet, and that the windows will be accordion-style, trimmed in dark wood or copper rather than aluminum. HPAC members discussed the proposal focusing on the following points:

- Skibby questioned that there were only color renderings and no scalable, architectural drawings or cross-sections of the proposal. *Circiello emailed drawings to staff during the July 3rd meeting, and they were presented on screen and made part of the applicant's proposal.*
- After concerns were raised that the board and batten treatment as presented seemed too primitive, it was suggested that a solid color would help. It was noted that the boards are a solid color in walnut, and that the bats were shown in a lighter, contrasting color. *Shostrom suggested that if the bats were not a contrasting color it would be more historically appropriate, and the applicant agreed to make that change.* There was discussion of what color the stain would be on the walnut, with emphasis on selecting a single color and having a monochromatic treatment, rather than contrasting bats. *(The applicant provided revised color and materials submittals dated July 22nd for inclusion in the packet materials, and additional new materials were presented at the meeting on August 7th and made part of the applicant's proposal.)*



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- Shostrom summarized the discussion and suggested that the existing treatment of the building is not historic, and the current proposal is an incremental improvement when the remainder of the building (i.e. the Little Tokyo space) is not being fully addressed.
- Emery discussed the awning, removal of the soffit and restoring the full window height and expressed hope that the columns can ultimately be restored. Shostrom expressed his preference that the awning be a stationary installation rather than retractable. Skibby noted that originally there were awnings that tipped forward, whereas these will unroll out. Emery concluded that he liked the design as submitted and had no issue with any of the details and felt that it was great as is. *(At the August 7th meeting, the applicant presented additional materials including a new treatment of the columns which removed the stone on the columns on the Lumina frontage and committee members accepted this proposed treatment)*

Repp/Whitford m/s to recommend approval of this application with the changes agreed to by the applicant during the July and August discussion and reflected in the August 7th submittal materials (*See attachment A*). Voice vote: All AYES. Motion passed.

(5:55) DISCUSSION ITEMS (10 min)

- A. Review Board
- B. Attendance Report
- C. Butler-Perozzi Fountain update – Whitford (*SEE ATTACHMENT B*)
 - Whitford is on the Committee to restore the Butler-Perozzi Fountain. They have raised 93% of the funds needed! Some of the money raised will go into a fund to save towards maintenance and repairs.
 - The architects from ARG came up with an estimate of \$35,000 to get to the next phase. Shostrom has been in discussion with the architects, marble specialists and pool contractors to discuss the most important details of this project.
 - Skibby requested that we find the original photos of the fountain in our digital files.
- D. Recap/takeaways from City Council meeting on July 16th –Chair Scharen
 - Chair Scharen presented the bullet points to Council that Severson put together and went on to present to them that it would be nice to have a small budget for outreach in the Historic District. Severson discussed that the Committee suggest that they ask for a share of the monies from the TOT Tax. The Committee will go back through the goals discussed over a year ago and decide what the most important are.

ADJOURNMENT

Next meeting is scheduled September 4, 2024 (time TBD) at, 51 Winburn Way

There being no other items to discuss, the meeting adjourned at 6:00PM

Respectfully submitted by Regan Trapp



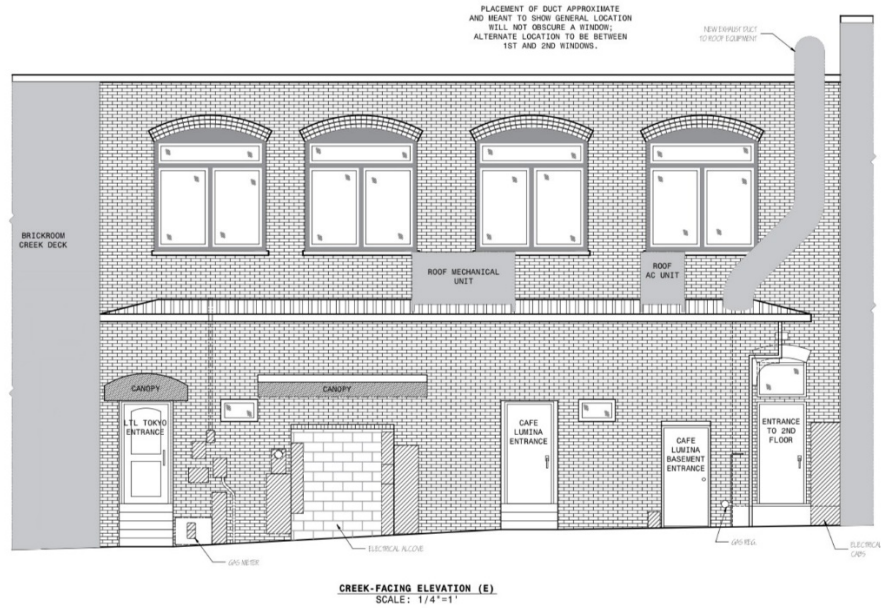
Applicant’s Figure 1. Lumina frontage as proposed.



Applicant's Figure 2. Lumina frontage as proposed.



Applicant's Figure 3. Lumina frontage as proposed in context with adjacent Plaza businesses.



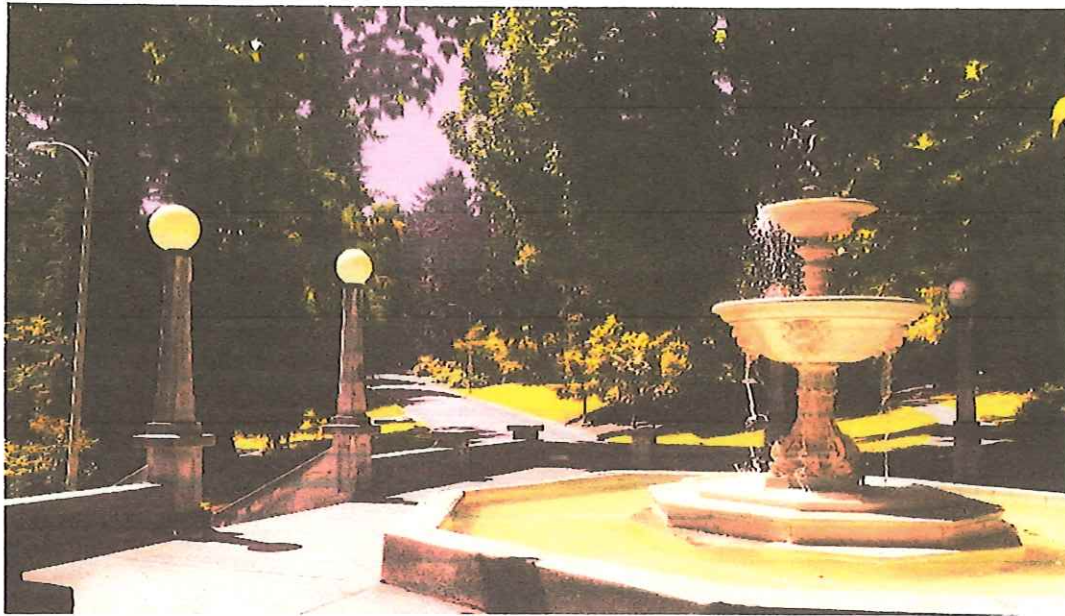
Applicant's Figure 4. Proposed mechanical hood venting as viewed from Calle Guanajuato.



Staff Photo of the building as view from Calle Guanajuato for comparison with Figure 4.



Applicant's color & material sample submittal



Butler-Perozzi Fountain RESTORATION

Campaign Goal: \$800,000

Committed to date: \$745,687 (93%) as of Aug. 5, 2024

■ = Committed Gift □ = Gift Needed

<u>Gifts/Pledges</u>	<u>\$ Amount</u>	<u>Received</u>	<u>Raised</u>	<u>Needed</u>	<u>Total</u>
■ ■	\$200,000	2	\$400,000		\$400,000
■ ■ ■ ■ ■	\$20,000	5	\$100,000		\$100,000
■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■ ■	\$10,000	12	\$120,000	\$30,000	\$150,000
■ ■ ■ ■ ■ ■ ■ ■ ■ ■	\$5,000	5	\$25,000	\$15,000	\$40,000
■ ■ ■ ■ ■ ■ ■ ■	\$2,000	5	\$10,000	\$0	\$10,000
■ ■	\$1,000	32	\$32,000	\$8,000	\$40,000
Less than \$1,000		516	\$58,687	\$1,313	\$60,000
Total		575	\$745,687	\$54,313	\$800,000