



Council Business Meeting Agenda

ASHLAND CITY COUNCIL
BUSINESS MEETING AGENDA
Tuesday, January 16, 2024
Council Chambers, 1175 E Main Street

View on Channel 9 or Channels 180 and 181 (Charter Communications)
or live stream via rvtv.sou.edu select RVTV Prime.

HELD HYBRID (In-Person or Zoom Meeting Access)

Public testimony will be accepted for both general public forum items and agenda items.

**Please complete the online Public Testimony Form (ashland.or.us/Council),
for WRITTEN and ELECTRONIC testimony only.** Indicate on the Public Testimony Form if you wish to
provide WRITTEN testimony, or if you wish to speak ELECTRONICALLY during the meeting.

Please submit your testimony no later than 10 a.m. the day of the meeting.

5 p.m. Executive Session

- I. Deliberations with persons designated by the governing body to carry on labor negotiations, pursuant to ORS 192.660(2)(d).
- II. To consider the employment of a public officer, employee, staff member, or individual agent pursuant to ORS 192.660 (2)(a).

6 p.m. Regular Business Meeting*

- I. **CALL TO ORDER**
 1. Land Acknowledgement**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **MAYOR'S/CHAIR OF THE COUNCIL ANNOUNCEMENTS**
 1. MLK Proclamation
- V. **APPROVAL OF MINUTES *****
 1. Minutes of the December 18 – Study Session Meeting
 2. Minutes of the December 19 – Business Meeting
 3. Minutes of the November 21 – Business Meeting
 4. Minutes of the November 7 – Business Meeting
 5. Minutes of the March 6 – Study Session Meeting
 6. Minutes of the February 21 – Business Meeting
- VI. **SPECIAL PRESENTATIONS**
- VII. **CITY MANAGER REPORT**
- VIII. **PUBLIC FORUM (15 minutes – Public input or comment on City business not included on the agenda)**





Council Business Meeting Agenda

IX. **CONSENT AGENDA**

1. Donation of Open Space Lots to City-Wildfire Management
2. Resolution 2024-001 Budget Supplemental – Parks Grant
3. SERJ Appointment

X. **PUBLIC HEARINGS**

1. Second Reading – 3226- An ordinance establishing Hours of Parks Closure

XI. **UNFINISHED BUSINESS**

1. Interim City Manager Contract
2. Selection Process for City Manager
3. AFN Pilot Program Update and Contract Approval

XII. **NEW BUSINESS**

1. Chair of the City Council Election
2. Purchase Request of Networking Equipment

XIII. **ORDINANCES, RESOLUTIONS AND CONTRACTS**

1. Resolution – Ballot Language for City Recorder & Sergeant at Arms.
2. Briscoe Roof Replacement-Award of Construction Contract
3. Community Wildfire Protection Plan Contract Approval

XIV. **OTHER BUSINESS FROM COUNCIL MEMBERS/REPORTS FROM COUNCIL LIAISONS**

1. Council Liaison Appointments

XV. **ADJOURNMENT OF BUSINESS MEETING**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 541.488.6002 (TTY phone number 1.800.735.2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I).

- * Items on the Agenda not considered due to time constraints are automatically continued to the next regularly scheduled Council meeting [AMC 2.04.030.(D)(3)]

**** LAND ACKNOWLEDGEMENT**

We acknowledge and honor the aboriginal people on whose ancestral homelands we work—the Ikirakutsum Band of the Shasta Nation, as well as the diverse and vibrant Native communities who make their home here today. We honor the first stewards in the Rogue Valley and the lands we love and depend on: Tribes with ancestral lands in and surrounding the geography of the Ashland Watershed include the original past, present and future indigenous inhabitants of the Shasta, Takelma, and Athabaskan people. We also recognize and acknowledge the Shasta village of K'wakhakha – "Where the Crow Lights" – that is now the Ashland City Plaza.

- ***Agendas and minutes for City of Ashland Council, Commission and Committee meetings may be found at the City website, ashland.or.us/Agendas.asp.



A Proclamation for Martin Luther King Jr. Day 2024

WHEREAS, yesterday, we honored the Reverend Dr. Martin Luther King, Jr., who dedicated his life to the values of social justice and opportunity for all; and

WHEREAS, we remember his legacy as an American hero and tireless social activist, who called upon our county to ensure equal justice under the law; and

WHEREAS, the Civil Rights movement of the 1960's has profoundly impacted the course of American history and continues to shape the direction and debate of our society; and

WHEREAS, Dr. King admonished us to love, not hate; to seek justice not revenge; to confront the violence of others with courageous acceptance, not angry violence of our own; and

WHEREAS, Dr. King encouraged Americans to come together, regardless of age, race, or creed, to strengthen their communities, to alleviate poverty, and to value the dignity and respect inherent in all people; and

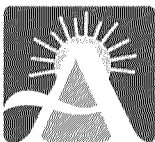
WHEREAS, The Congress and the President of the United States established by law, in 1986, a national holiday to commemorate the anniversary of Dr. King's birth.

NOW, THEREFORE, I, Tanya Graham, Mayor of the City of Ashland, Oregon, on behalf of the City Council, do hereby acknowledge Martin Luther King Jr., Day and call upon the people of Ashland to reflect upon our individual attitudes and prejudices and to establish or renew our commitments to equal justice under the law and respect for our fellow human beings. In Ashland we are Better Together.

Dated this 16th day of January 2024

Tonya Graham, Mayor

Alissa Kolodzinski, City Recorder



**ASHLAND CITY COUNCIL
STUDY SESSION MINUTES
December 18, 2023**

Mayor Graham called the meeting to order 5:30 p.m.

Mayor Graham, Councilors Hyatt, Bloom, Dahle, Kaplan, and Hansen were present. Councilor DuQuenne was not present.

1. Public Input

Scott Fein/Ashland/Lived outside city limits but did business in Ashland. His children went to the Willow Winds School. He expressed concern regarding camping ordinance. He felt that the 250-foot limit on camping near schools was grossly insufficient and noted that Willow Winds School was not included on maps for the proposed ordinance. He raised prior concerns with Rogue Retreat when it was on Eash Main Street, and presently with the dusk to dawn camping area. Noted that Marijuana facilities were 1,000 feet from schools.

2. Audit Results & Annual Comprehensive Financial Report- FY2023

Finance Director Marian Berry and Audit and Budget Lead Dana Mason introduced CPA Partner Amanda McCleary-Moore, and Senior Manager Kim Reno from Moss Adams. They provided a presentation (see attached):

- Agenda
- Engagement Team
- Nature of Services Provided
- Critical Audit Areas
- Audit Opinion/Reports
- Communications to Those Charged with Governance
- New Standards

Kaplan appreciated the information provided and commented on clarity of the report.

Hyatt expressed her gratitude to the staff and Moss Adams for their work and efforts. Graham added thanks to the staff and Moss Adams.

3. City Council Standing Advisory Committees Workplans Review

Mayor Graham stated that they were having all the committee annual reports in one night. She announced that tonight's goal was to align what the Council was planning to do next year and discuss work plans from the committees. The committee chairs and staff liaison would come up and answer questions.

Social Equity & Racial Justice Advisory Committee (SERJAC)

Staff Liaison Ann Seltzer and Co-chair Emily Simons spoke on behalf of the SERJAC.

Graham asked about a project with Southern Oregon University to better understand Ashland's history in the positive and negative and wanted to know if there were any plans to

move forward. Member Barbara Geraghty spoke to a report she had filed in September, along with research conducted with SOU and the Southern Oregon Historical Society. She did not find any evidence of sundown laws but did find photos of the KKK marching in a local parade. She also stated that she found patterns of micro aggression within Ashland's history. Geraghty had established listening circles with different areas of emphasis that will help with future work plans. Graham asked if planned Diversity, Equity and Inclusion training for SERJAC could also include members of the City Council. Seltzer responded that internal DEI training and meetings had been arranged for SERJAC. Simultaneously, SERJAC was looking at DEI training that would include the Council in conjunction with the American Association of University Women. Seltzer added that SERJAC was considering reaching out to Mike and Emily Green, who had previously trained City staff and that SERJAC was actively working on obtaining funding for this program. Graham suggested adding the DEI training to SERJAC's work plan.

Housing & Human Services Advisory Committee (HHSC)

Member Deb Price and Staff Liaison Linda Reid spoke on behalf of the Committee. Graham asked about the homeless masterplan and why it was not included on HHSC's work list. Reid responded that the information was already in the packet prior to being assigned the task. Price noted there were some absences on the committee that would be addressed in January 2024. Bloom commented that the HHSC did a lot of work not in relation to homelessness and mentioned the new Workforce Housing Subcommittee, with Reid mentioning that new projects centered around affordable housing were in the works. Graham stated that the Council anticipated the homeless master plan to be finalized by Spring of 2024, with site planning process for a new shelter being driven by the Council with help from HHSC. Kaplan, commented on the lack of mention of the grant programs in HHSC's work plan, noted it was the regular work of the committee but had not been listed in the work plan.

Public Arts Advisory Committee (PAAC)

Vice Chair Stanley Smith, Chair of the Committee Ken Englund and staff liaison Jennifer Chenoweth spoke on behalf of the Committee.

Graham asked about a suggestion to put a mural at the underpass on the southeast side of town. Smith answered that PAAC were already looking at proposal by artist John Pugh for a mural in that location. Mayor Graham asked if the traffic controller box art project could be expanded to include South Ashland. Smith responded that they had put out a call for artists and had received a few applications. Englund added that the selection committee would be reviewing the applicants over the next few weeks. Kaplan asked about updates regarding a John Pugh mural and the sculpture "Ancestor's Future: Crystalizing Our Call." Englund, answered that progress was slow on "Ancestor's Future: Crystallizing Our Call" while the John Pugh mural was in the process of gaining funding. Graham asked about possible new artwork on crosswalks being installed in South Ashland, which Englund agreed would be looked at.

Historic Preservation Advisory Committee (HPAC)

Staff Liaison Derek Severson and Committee Chair Beverly Hovenkamp spoke on behalf of the Committee.

Hyatt asked how integration between HPAC and the Planning Commission was going. Severson responded that integration was going well between the two groups. Graham asked about digitizing historic surveys. Severson commented that HPAC had access to the original negatives but needed to find funding. Graham asked about updating the historic preservation plan. Severson stated that there had been several false starts from the Committee but was looking to address the issue within a subcommittee. Hovenkamp added that additional funding would most likely be needed to tackle the issue. Hovenkamp also stated that Southern Oregon Travel had granted the Jackson County Heritage Association funds to create a new set of brochures documenting the historic sites throughout the county. He added that HPAC is looking to consolidate their data with this project. Hovenkamp concluded with news that a series of medallions created in collaboration with PAAC had been fully installed. Graham suggested to Acting City Manager Sabrina Cotta to look for grants that could be applicable to HPAC.

Climate and Environment Policy Advisory Committee (CEPAC)

Vice Chair Rick Garth and Staff Liaison/Climate and Energy Analyst Chad Woodward spoke on behalf of the Committee.

Mayor Graham asked about CEPAC's feedback on the electrical masterplan process. Garth responded that CEPAC staff had not yet reached out to the Electrical Department. Graham felt that there will be opportunities for CEPAC to be involved in the electric master plan. Woodward commented that the electrical masterplan had been distributed to the members of CEPAC, with several concerns raised and forwarded to Stoddard Power Systems. CEPAC requested the Council comment on the electrical masterplan draft. Hyatt added that she wanted City staff to have autonomy regarding infrastructure work. Hansen suggested looking into new policies around climate friendly projects, adding that he wanted to hear from both the Electric Department and CEPAC. Garth asked if the Council wanted CEPAC to focus on individual projects or focus on a more strategic plan. Graham responded that the Council was looking for both. Bloom asked if CEPAC had the capacity to handle both areas. Garth responded that it would need additional resources. Hansen clarified that CEPAC would piggyback on that electric plan as opposed to drafting their own strategic plan. Kaplan discussed the scope of the proposed climate and plan, adding that he wanted CEPAC's guidance on the strategic elements, as well as comments from Stoddard Power Systems.

Transportation Advisory Committee (TAC)

Public Works Director Scott Fleury and Chair Linda Peterson-Adams spoke on behalf of the Committee.

Hyatt asked about the current timeframe on Transportation System Plan update. Fleury responded that he had talked to both ODOT and local planners and was looking at a gap analysis for the Transportation System Plan update. Fleury estimated that work would start in

the summer of 2024, with planning happening at the beginning of 2024. Hyatt asked if the near miss work was something the TAC was still looking into. Peterson-Adams replied that the near miss application was on the website and that TAC was continuing to gather more data. Fleury added that TAC reviews both the near miss dataset and the crash data reports. Peterson-Adams also made note of ongoing GIS mapping efforts for new bike rack locations. Kaplan asked about the timeframe on the parklet review. Peterson-Adams stated that until TAC received more staff, outreach for the scooter program and the parklet program would be limited. Fleury stated that TAC was currently gathering feedback for the parklet program. Fleury also suggested a change with the encroachment ordinance and guidelines to reflect the changing economy and environment of the city. Peterson-Adams added that it would be in collaboration with the revitalization grants available to downtown businesses. Hansen suggested that the parklet program be expanded to the entirety of the city and could connect to things like retail space or possible bike racks.

Planning Commission

Community Development Director/Staff Liaison Brandan Goldman, and Chair Lisa Verner spoke on behalf of the Commission.

Bloom asked about the timeline of the manufactured home park zones. Goldman responded that the Planning Commission had applied for a grant from the Oregon Department of Land Conservation and Development. However, they have a shortage of funds, so the Planning Commission has been put on a waitlist. The commission plans to undertake efforts at the staff level starting in March or April of 2024. Goldman estimated the ordinance amendment process could take anywhere from 12 to 18 months. Hyatt thanked the commission and staff and noted they had received grant funds to update the Economic Opportunities Analysis to work on the manufactured home park zones. Kaplan asked about the timeframe for the Development Process Management Advisory Committee (DPMAC). Goldman clarified that the committee will meet four or five times with two meetings having already taken place. DPMAC had already looked at a survey on building and permit applicants from 2018 to December 2022 and evaluated the responses. The third meeting would center around recommendations to streamline the development process for builders and developers alike. Goldman suggested that the City move to online building application permits. Goldman stated that DPMAC would be meeting in either January or February of 2024 to formalize recommendations to the Council. Mayor Graham thanked the commission and staff. She announced that the student representative position for CEPAC and positions on HPAC, HHSC and, SERJAC all had open vacancies.

4. City Commissions and Committee Appreciation Event

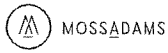
5. Adjournment of Study Session

The meeting was adjourned at 7:08 p.m.

City Recorder Alissa Kolodzinski

Attest:

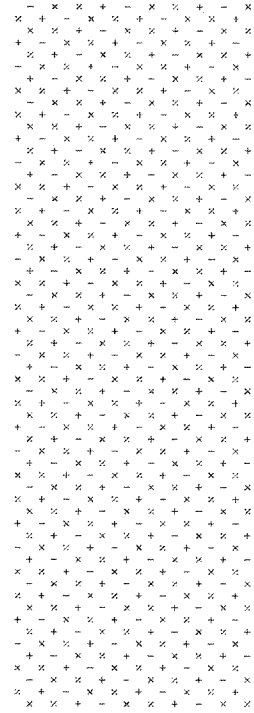
Mayor Tonya Graham



City of Ashland, Oregon Audit Results

COMMUNICATION WITH THE COMMISSIONERS

December 18, 2023



Agenda

1. Engagement Team
2. Nature of Services Provided
3. Auditor Opinions / Reports
4. Internal control related matters
5. Communications to Those Charged with Governance
6. New Standards





Engagement Team

**Amanda McCleary-Moore, CPA,
Partner**

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(541) 732-3865



**Kim Reno, CPA, CFE,
Senior Manager**

KIMBERLY.RENO@MOSSADAMS.COM
(541) 732-3823



Nature of Services Provided

1 Audit the City financial statements in accordance with Generally Accepted Auditing Standards (GAAS) and Governmental Standards (GAGAS)

2 Assistance with, and technical review of each respective Annual Comprehensive Financial Report (ACFR) for compliance with Generally Accepted Accounting Principles (GAAP) as well as Government Finance Officers Association (GFOA) Certificate of Excellence requirements

3 Compliance testing/reporting under Oregon Minimum Audit Standards (OMS)

4 Single Audit of federal grant programs under Uniform Guidance

5 Reporting – Overall audit plan, audit results, communicating internal controls findings and noncompliance



Critical Audit Areas

- Internal Controls / IT Environment
- Cash & Investments
- Revenues & Receivables
- Capital Assets
- Long Term Debt
- Accrued Liabilities – PERS, Other Post Employment Benefits (OPEB)
- Grants
- Financial Close & Reporting
- Oregon Minimum Standards



Audit Opinion / Reports

Financial
Statements

Unmodified
(clean) opinion
on financial
statement

Oregon
Minimum
Standards

No reportable
findings

Government
Auditing
Standards
Report

No reportable
findings

Uniform
guidance

City was found
in compliance



Communications to Those Charged with Governance

- Planned scope and timing
- Significant accounting policies
- Management judgments & accounting estimates
- Audit adjustments made and passed
 - None in current year
- Management's consultation with other accountants
- No disagreements with management
- No difficulties in performing the audit



New Standards

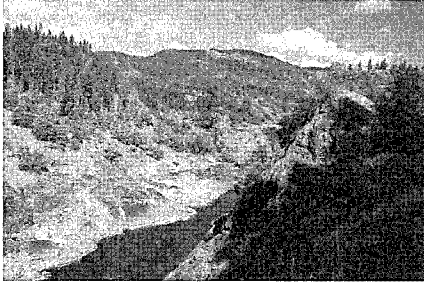
GASB Statement No. 91, Conduit Debt Obligations— effective for June 30, 2023 fiscal year; the City does not have any conduit debt.

GASB Statement No. 96, Subscription-Based Information Technology Arrangements – implemented in the current year; no material affect on the City.

GASB Statement No. 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements – effective for June 30, 2023 fiscal year

GASB Statement No. 100, Accounting Changes and Error Corrections – effective June 30, 2024 fiscal year

GASB Statement No. 101, Compensated Absences – effective June 30, 2025 fiscal year



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THANK
YOU

Study Sessions

Speaker Request Form

**THIS FORM IS A PUBLIC RECORD
ALL INFORMATION PROVIDED WILL BE MADE AVAILABLE TO THE PUBLIC
THOSE INTERESTED IN GIVING ORAL TESTIMONY AT A COUNCIL MEETING
WILL NEED TO:**

- 1) Complete this form, including the topic you want to speak on and send to the City Recorder.
- 2) Begin the oral testimony during the meeting by stating your name for the record.
- 3) Limit your comments to the amount of time given to you by the Mayor, usually 3 or 5 minutes.
- 4) If you present written materials, please email a copy of the materials with this form to the City Recorder for the record.
- 5) Speakers are solely responsible for the content of their public statement.

Meeting Date 12/18/2023

Name Scott Farn
(please print)

City Ashland

Study Session

Agenda topic/item number/Topic Proposed ordinance
Public Forum

The Public Meeting Law requires that all city meetings are open to the public. Oregon law does not always require that the public be permitted to speak.

Comments and statements by speakers do not represent the opinion of the City Council, City Officers or employees or the City of Ashland.



Council Business Meeting Agenda

**ASHLAND CITY COUNCIL
BUSINESS MEETING MINUTES
Tuesday, December 19, 2023**

Executive Session

Mayor Graham, Councilors Hyatt, Bloom, Dahle, Kaplan, DuQuenne and Hansen were present. Acting City Manager Sabrina Cotta was present.

- I. To consider the employment of a public officer, employee, staff member, or individual agent pursuant to ORS 192.660 (2)(a).**

Regular Business Meeting*

I. CALL TO ORDER

Mayor Graham called the meeting to order at 6:01 p.m. No employment decisions were made.

1. Land Acknowledgement**

Councilor Dahle read the land acknowledgement.

II. PLEDGE OF ALLEGIANCE

Hansen led the pledge of allegiance.

III. ROLL CALL

Mayor Graham, Councilors Hyatt, Bloom, Dahle, Kaplan, DuQuenne and Hansen were present.

IV. MAYOR'S/CHAIR OF THE COUNCIL ANNOUNCEMENTS

Mayor Graham spoke about the ongoing installation of solar panels behind the council chambers. She added that the Transportation Advisory Committee was conducting a survey about bike parking inventory and improvement projects. The City is taking nominations for the James M. Ragland Memorial Ashland "Volunteer Spirit" Community Service Award. She finished with a reminder that the City's town hall meeting will be on January 24th, 2024, from 5:30 to 7:30.

V. APPROVAL OF MINUTES ***

- 1. Minutes of the December 4, 2023 – Study Session Meeting**
- 2. Minutes the December 5, 2023 – Business Meeting**

Hansen pointed out a correction on the December 5th minutes on page 8. A statement regarding Hyatt/ Bloom requiring the Homeless Services Master Plan conduct the review and report back in six months. Hyatt added that it was not an amendment but instead a standalone motion.

Hansen/Hyatt m/s to approve the minutes of the December 4, 2023, Study Session and the minutes of December 5, 2023, Business Meeting with corrections.





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Roll Call Vote: Councilors Kaplan, Hansen, DuQuenne, Dahle, Bloom and Hyatt, YES. Motion passed.

VI. SPECIAL PRESENTATIONS

VII. PUBLIC FORUM (15 minutes – Public input or comment on City business not included on the agenda)

1. **Mark Brouillard/Ashland/**Asked about the investigation regarding the accident involving a recently acquired ambulance. Pointed out at clerical issue regarding Handyman Hardware. Spoke about fears of politicizing children in education.
2. **Leda Shapiro/Ashland/**Voiced concerns about hiring practices within the City of Ashland for the Parks department. (See attached statement)
3. **Sitka Moss/Ashland/**Requested the City to sign a letter calling for a ceasefire in Gaza. Read a poem by Zayna Azam.
4. **Amanda Morehouse/Ashland/** Requested the City to sign a letter calling for a ceasefire in Gaza. Spoke against the ongoing war in Gaza.
5. **Benjamin Ben-Baruch/**Spoke about his parents' experience during the Holocaust. Spoke against the ongoing war in Gaza. Read from a letter signed by the City of Talent, OR.

VIII. CONSENT AGENDA

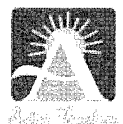
1. Acceptance of Moss Adams Audit Report
2. Authorization to apply for DLCD Climate Friendly Implementation Grant
3. Acceptance of a DLCD Technical Assistance Economic Opportunity Analysis Grant
4. Liquor License Approval for Beat Farm Coop & Ola Loa General Store at 38 Lithia Way
5. Liquor License Approval for Mason GochE (dba Mason's on Main, LLC) at 345 East Main Street
6. Liquor License Approval for Dangerous Lee LLC (dba Dangerous Lee's Local 31 Pub) at 31 Water Street, Suite 2
7. Liquor License Approval for Carlitos Italian Cuisine at 691 Fair Oaks Avenue
8. SERJ Appointments

DuQuenne requested to remove consent item #3 – Acceptance of a DLCD Technical Assistance Economic Opportunity Analysis Grant for further discussion with Senior City Planner Brandon Goldman

Hyatt/DuQuenne m/s to approve the remaining items on the Consent Agenda. Roll Call

Vote: Councilor Kaplan, Hyatt, DuQuenne, Dahle, Hansen, and Bloom, YES. Motion passed.

DuQuenne asked Goldman about how the Department of Land Conservation and Development Grant (DLCD) works and what the fiscal impact will be. Goldman explained that the City of Ashland budgeted \$70,000 for an Economic Opportunity Analysis (EOA), with the last EOA having been conducted in 2007. Goldman also explained how the DLCD Grant would be applied and of a planned collaboration with the City of Medford for the forthcoming EOA which would be submitted to the Council sometime next year.





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Hyatt/Bloom m/s to accept a DLCD Technical Assistance Economic Opportunity Analysis Grant and to authorize the City Manager to execute a final grant agreement with DLCD to help draft an economic opportunity analysis.

Discussion: Hyatt thanked the Planning Commission for securing the DLCD grant.

Roll Call Vote: Councilor Kaplan, Hyatt, DuQuenne, Dahle, Hansen, and Bloom, YES. Motion passed.

IX. PUBLIC HEARINGS

1. First Reading 3226 An Ordinance Establishing Hours of Parks Closure

Interim Parks & Recreation Director Leslie Eldridge provided a presentation. (See attached presentation)

Dahle asked about how the effectiveness of the ordinance would be measured. Eldridge responded that the effectiveness would best be seen by Ashland Police Department. Police Chief O'Meara responded it would be easy to track via data on police interactions with the public. Eldridge added that Parks would also be able to track their own interactions. Hansen asked if the park closure ordinance conflicts with the camping ordinance. Eldridge responded that the camping ordinance would supersede the park's hours ordinance.

Hansen/Dahle m/s to approve the First Reading of Ordinance 3226 and send it to second reading.

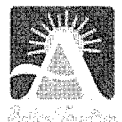
DISCUSSION: Hansen applauded the folks who brought this ordinance forward. He spoke that it would help to curb vandalism and lessen the burden on taxpayers. Dahle agreed that it is another tool adding that he hoped it would help solve problematic behavior. Hyatt thanked Eldridge for providing additional information regarding the skatepark.

Roll Call Vote: Councilor Kaplan, Hyatt, DuQuenne, Dahle, Hansen, and Bloom, YES. Motion passed.

2. Second Reading 3227 An Ordinance allowing Alcohol use in Parks.

Eldridge provided a presentation on the changes made between the first and second readings. (See attached presentation)

Bloom thanked Eldridge for the additional information. Dahle stated this was a paradigm shift and asked if there was a discussion on metrics to measure the outcomes. Eldridge answered that based on the wait for Oregon Liquor and Cannabis Commission (OLCC) permits, it would be some time before any data is available, adding that there will be a debrief before and after the first several events to determine how to best set practices moving forward. DuQuenne expressed concerns about smoking and that access to Lithia Park may be limited during events. Eldridge responded that the Japanese Garden has a Management Advisory Committee who is already working on several cultural events, with public events having park staff on hand to help with the marked-out areas. There is no smoking in any park. DuQuenne suggested critiquing the Japanese Garden event permits. Hansen asked if Eldridge thinks that applications would be available for events in the spring of 2024. Eldridge responded that the OLCC permits are in addition to City permits required to host events within the parks, although noted that there would be some wait time from OLCC. Deputy





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Director of APRC Rachael Dials added that new software for reservations had been implemented to help with permits beginning on January 2nd, 2024.

Bloom/DuQuenne m/s to approve Second Reading of Ordinance 3227.

DISCUSSION: Bloom felt that people should have fun.

Roll Call Vote: Councilor Kaplan, Hyatt, DuQuenne, Dahle, Hansen, and Bloom, YES. Motion passed.

3. Second Reading CFEC Parking Code Ordinance 3229

Goldman explained the findings of the Planning Commission as requested by the Council and the purpose of the ordinance. Hansen asked if there are opportunities for empty parking lots to be developed. Goldman confirmed that development would be able to happen. Dahle asked if there was a maximum street parking limitation? Goldman responded that the maximum is limited to the amount of space available.

Bloom/Hyatt m/s to approve second reading of Ordinance 3229, which is titled, AN ORDINANCE AMENDING THE ASHLAND LAND USE ORDINANCE TO REMOVE AUTOMOBILE PARKING MANDATES AND AMEND PARKING STANDARDS SET FORTH IN ASHLAND MUNICIPAL CODE SECTIONS 18.2.2, 18.2.3, 18.3.14, 18.3.2, 18.3.4, 18.3.5, 18.3.9, 18.4.2, 18.4.3, 18.4.4, 18.4.6, 18.5.2, 18.5.3, 18.5.4, 18.5.5, AND 18.5.6

DISCUSSION: Hyatt thanked Goldman and his team for their work. Graham expressed gratitude.

Roll Call Vote: Councilor Kaplan, Hyatt, DuQuenne, Dahle, Hansen, and Bloom, YES. Motion passed.

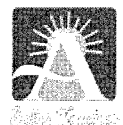
Kaplan/Dahle m/s to approve the Findings of Fact and Conclusions of Law document dated November 28, 2023. DISCUSSION: None

Roll Call Vote: Councilor Kaplan, Hyatt, DuQuenne, Dahle, Hansen, and Bloom, YES. Motion passed.

4. Second Reading Prohibited Camping Ordinance 3228

Acting City Attorney Doug McGeary explained how the process for the second reading would go and highlighted the change on page 3 regarding the definitions of Occupancy. The change reads, "Occupy" or "Occupancy" means to maintain physical control over a publicly owned area by a person's private property, wherein the effect is that the general public is excluded from the use of the public property for more than two (2) hours. Occupancy shall not include recreational park use."

He continued that the issue was not with people, but with property left, adding that the changes were to not limit those who are utilizing the space for recreation but to limit those who are taking up space with their personal property. Kaplan asked about the provisions of the designated space and how the ordinance would work with the Dusk to Dawn Lawn as a designated space. Assistant City Attorney Carmel Zahran said that the changes would help with property management when it comes to the apparent value/utility. O'Meara responded that the tents set up during the day in front of the Police Station would be a violation of this ordinance, however there isn't really a definitive answer when it comes to enforcing this part of the ordinance. O'Meara added that police officers see folks break the law daily and that enforcement action is not always taken. Kaplan stated one of his concerns was the lack of language regarding where the unhoused can go. He suggested that it would be better for an actual space to be designated for the unhoused to store their property during





Council Business Meeting Agenda

the day. O'Meara stated that it would be up to the Council to make that decision. McGeary added that there really isn't a way to prevent camping and that the ordinance is focused on behavior such as camping anywhere one wants within the city. He reminded the Council that the City Manager has the power to approve temporary places for the unhoused to stay if need be. DuQuenne voiced issues regarding stability from the local community around the night lawn. She asked if there was an opportunity for the unhoused to leave tents on the lawn during the day. Graham reminded the Council to keep their questions focused on the ordinance. O'Meara responded that APD had been given discretion by the City Manager to allow the unhoused to stay on the night lawn in instances of inclement weather.

McGeary spoke about the change to the section on prohibited occupancy, with the removal of the term "persons sleeping on benches between 9PM and 8AM" with Zahran adding that the change was made to better reflect enforcement. McGeary noted the change on the section regarding exceptions, with the change reading, "Camping prohibited within Lithia Park and parks with child or youth recreational equipment," Kaplan asked if the golf course was considered a park with youth or recreational equipment, which McGeary affirmed. Kaplan noted that the map within the ordinance would need to be updated to reflect Golf Course and Triangle Park. Zahran noted that the change was written to be flexible to reflect changes within parks, adding that the map is a guideline and not set in stone. Graham noted that the City could create a map of areas that the unhoused could go if the ordinance passes. Graham asked about the 250 feet buffer and if it would include the Willow Wind School, which sits outside of City limits but would have a buffer zone that would fall into City limits. McGeary responded that the ordinance would not apply to private property outside of the city's limits such as Willow Wind School. The ordinance would also not apply to public lands outside of the City's boundaries unless it is city property because our ordinances apply to city owned properties that sit outside of city limits. Hansen suggested that the Housing and Human Services Committee and the unhoused submit a list of places that the unhoused could stay before the second reading of the ordinance is approved. McGeary noted that the Council would have 30 days to draft up that map if the ordinance passes or they could table the second reading until the map could be drafted. Graham asked if any changes to the map would require the City Council to approve, with Zahran responding that the map was for information purposes only and was not part of the ordinance. Dahle noted that, beyond the specifically designated places where people cannot camp, that the rest of the places are based on the decision of the City regarding time, place and manner, with Zahran adding that the decision would be at the hands of the City Manager. McGeary spoke about the process for approving the amendments of the ordinance via individual motions.

Public Comments

1. **Tam Masdon/Ashland/**Expressed opposition to the camping ordinance. Spoke that the Council was not listening to the appeals of the unhoused and their supporters. Appealed to the humanity of the Council.
2. **Heron Boyce/Ashland/**Spoke that the Council did not care about the unhoused. Expressed opposition to the camping ordinance. Spoke about a lack of safe spaces within the city for the unhoused to go, including the Night Lawn and shelters.
3. **Debbie Neiswander/Ashland/**Spoke that the ordinance was about punishing people and not working to solve the cause of the unhoused issue within the area. Agreed that





Council Business Meeting Agenda

Ashland PD needed a stronger presence downtown. Mentioned that Ashland lacked the resources needed to effectively work with the unhoused. Raised concerns about the lack of a day shelter and a place for the unhoused to place their belongings.

4. **Trina Sanford/Ashland/**Brought up the works of Kim John Payne regarding the "guarding phase" and considering needs. Praised the work of the Council on the ordinance. Expressed opposition to the people speaking out against the ordinance.

Hansen/Kaplan m/s to table the second reading of Ordinance 3228 upon review from the Housing and Human Services Advisory Committee in coordination with Legal and APD to incorporate input from Housing and Human Services and to revisit first reading within six months.

Discussion: Hansen spoke about the sensitivity of the greater issue around the unhoused. Spoke that the ordinance still needed work. He was concerned that the ordinance was drafted without input from the Housing and Human Services Committee and the unhoused. He spoke that the language of the ordinance was not clear and could possibly cause liability issues. He continued that the ordinance had not defined where the unhoused could stay well enough and welcomed input from Housing and Human Services and the unhoused. Dahle spoke on the clarity of the ordinance. He stated that it would help the City create their own definitions of time/place/manner. The Housing and Human Services Committee would be more effective working on the issues of housing. Bloom agreed with Dahle, stating that it would be a mistake to send it back to the houseless committee. DuQuenne stated that being unhoused is not a crime. She said that the ordinance was not perfect, but it was the only thing available. She felt that the ordinance would be a way to hold APD, the City and the Council accountable for providing shelter and a space for the unhoused.

Roll Call Vote: Councilor Hansen, Kaplan, YES. Hyatt, DuQuenne, Dahle, and Bloom, NO. Motion fail.

Dahle/ Bloom m/s to approve the Second Reading of Ordinance No. 3228, an Ordinance Relating to Prohibited Camping and Prohibited Occupancy; Amending AMC section 10.46.020 through AMC 10.46.030, including section 10.46.010H "Occupy" or "Occupancy" means to maintain physical control over a publicly owned area by a person's private property, wherein the effect is that the general public is excluded from the use of the public property for more than two (2) hours. Occupancy shall not include recreational park use," Section 10.46.020C "Regardless of exceptions in subsection B above, camping is prohibited under any circumstance in which the act of camping includes existence of a fire or gas stove, or when the campsite exceeds 100 square feet, or when located on, attached to, or within Sidewalks, bike-paths, and walk-ways, Lithia Park and parks with child or youth recreational equipment, The Enhanced Law Enforcement Area(s) defined in AMC 10.120.010 250 feet of a preschool, kindergarten, elementary or secondary school, or a childcare center licensed, certified or authorized under ORS 329a.250- 329a.460, ORS 418.205 to 418.970: OAR 419-410-0010 to OAR 419-490--0170, 250 feet of a Designated Space or Shelter, 250 feet of freeway entrance or exits, 150 feet of other campsites, 100 yards of any river or stream; and any fence, trees, building, or vehicle," and Section 10.46.030A "Prohibited Occupancy.





Council Business Meeting Agenda

A. Subject to AMC 10.46.020 or authorized permit, no person shall occupy street furniture or a public area according to the "Occupancy" definition in AMC 10.46.010 H. Property owned by violators shall be subject to the removal process in 10.46.040."

DISCUSSION: Dahle mentioned the incredible difficulty with the process of creating the ordinance. He spoke that the ordinance provided clear guidance and would help find solutions to the housing problem. Bloom agreed with Dahle, while also expressing support for the ongoing homeless masterplan. Kaplan stated that he would like to make an amendment to the preamble.

Kaplan/Hasen m/s to amend the motion to delete the sentence, "The objective of this ordinance is to differentiate between those who genuinely lack alternatives and use public spaces out of necessity, and those who have access to suitable alternative spaces and shelter but instead willfully exploit public spaces for personal gain or advantage, to the detriment of the general public that includes the involuntarily homeless population" from the preamble.

Discussion: Kaplan spoke that the statement contradicted the previous paragraph and that the statement was not fulfilled via enforcement listed within the ordinance. Hansen had no additional comments. Dahle spoke that the deletion was reasonable and aligned with the intent and value.

Roll Call Vote: Councilor Kaplan, Hyatt, DuQuenne, Dahle, Hansen, and Bloom, YES. Amendment passed.

Hansen continued the discussion of the original motion. Expressed support to ongoing efforts in south Ashland. He mentioned that this would be the first step towards solving the larger issue of housing. Kaplan was not convinced the ordinance addresses what the City needs. He spoke that the old ordinance needed improvement but was enforceable within the limits of the Ninth Circuit Court. Expressed concern over language and lack of definition of areas where the unhoused could stay, while also expressing support for connecting the unhoused to social services. Bloom spoke that the current shelters in place were adequate, adding that he'd like to call to question discussion.

Roll Call Vote: Councilor Kaplan, Hyatt, DuQuenne, Dahle and Bloom, YES. Hansen NO. Call to Question passed.

Roll Call Vote on original motion: Councilor Hyatt, DuQuenne, Dahle, and Bloom, YES. Hansen, Kaplan, NO. Motion passed.

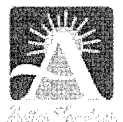
Graham expressed interest in directing staff to create a "positive map" for the unhoused to use that would show where the unhoused could go. The Council agreed to the idea, with Acting City Manager Sabrina Cotta adding that it could be done within 30 days.

Recess taken. Council returned at 8:16 pm

X. UNFINISHED BUSINESS

1. Clarification and Detailed Direction on a Six-Month Review of Ordinance 3228

Hyatt/Kaplan m/s would like to offer a motion to redirect consideration of the direction of the six-month review that moved and approved unanimously on December 5th, 2023.





Council Business Meeting Agenda

Discussion: Hyatt spoke that the motion deserved additional conversation and reconsideration. Kaplan expressed support to Hyatt's motion.

Roll Call Vote: Councilor Kaplan, Hyatt, DuQuenne, Dahle, Hansen, and Bloom, YES. Motion passed.

Hyatt presented the reason for the agenda item and why it was important to review it. She spoke that it would create undue burden on the homeless master plan and the people working on it, adding that the discussions over the six-month period would help make the ordinance more workable and prevent unintended consequences. Bloom also asked the Council what a six-month check-in would look like. Bloom suggested it could come back as a study session item, which the Council agreed with. Hansen added that it was essential for the community to have input moving forward regarding the ordinance, with the discussions serving to fix any possible mistakes.

Public Comments:

Debbie Neisewander/Ashland/Withheld comments until Study Session.

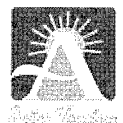
Hyatt/Kaplan m/s to amend the original motion, directing a six-month review of Ordinance 3228, to include: The review be completed by the Ashland City Council, with the use of the Housing and Human Services Subcommittee Houselessness Master Plan recommendations, and key data from the Ashland Police Department, to inform updates to Ordinance 3228, as appropriate.

Discussion: Hyatt spoke to the imperfect work that the Council was doing and thanked Kaplan for expressing his concerns regarding the review. Kaplan thanked Hyatt for making this revision. Dahle spoke to the importance of having the right people in the right places working towards the end goal. Hansen expressed hope that people can get housing to help deal with the unhoused issue. He expressed frustration at the glacial pace new housing efforts were moving.

Roll Call Vote: Councilor Kaplan, Hyatt, DuQuenne, Dahle, Hansen, and Bloom, YES. Motion passed.

2. City Charter Amendments for May Election

Cotta provided a presentation (see attached.) She stated that the resolutions would be shown on the January 16 meeting. Dahle asked about Article 14 and if the City Manager and Chief of Police would be able to decide required qualifications, rank, and leadership levels for the proposed Sergeant at Arms. Cotta confirmed that they would be the ones in charge of setting those criteria. Kaplan asked if the exact job description of the City Recorder would be ready by January 16th, adding that he'd also like to have the new salary range compared with the current salary range. Cotta agreed that those requests would be ready by that date. Kaplan also asked about what descriptions would be removed from the City Recorder's job description. Cotta responded that the change was related to financial oversight, which was originally written in 1908. DuQuenne asked if the recorder would be either an elected position or an appointed position, which Cotta confirmed would be up to the decision of the voters. DuQuenne added that she would like language to reflect that in the resolution, which Cotta confirmed would be there. Bloom stated that the council seemed to agree that the new City Recorder position would fall under the Legal Department as opposed to the City Manager's office and asked if language would need to be added to reflect that. Cotta stated it that was up for discussion. McGeary added that he saw it more fitting under City Manager as opposed to Legal. Bloom noted that some of reasons are due to the legal requirements of licenses and records request





Council Business Meeting Agenda

as well as dividing up responsibilities, adding that he was wondering when the appropriate time to have this conversation would be. McGeary said he would create a pro/con list on where to put the position, with Graham adding that if this position was hired it would fall under the City Manager's purview to determine which department the position would fall under. Hyatt spoke to her sentiment that documents and records are for the people to maintain accountability. She asked about how to best clean up the job duties if the position stays as an elected position.

3. Council Chambers Audio-Video- Broadcast Updates

Cotta discussed the agenda item. The IT Department found a more cost-effective vendor than was originally quoted for and would like permission to move forward with a new contract. DuQuenne asked if the contract was budgeted for. Cotta explained that the cost would be absorbed within the administration budget. DuQuenne spoke that the dollar amount was too high, and the current equipment still met the state's meeting law requirements.

Hyatt/Bloom m/s to approve the contract with Keycode Media and pursue the Council Chambers audio/video upgrade project.

DISCUSSION: Hyatt spoke to the need for people to understand the conversations occurring within the chambers. She spoke that the upgrade was important to address the needs of the community.

Roll Call Vote: Councilor Kaplan, Hyatt, Dahle, Hansen, and Bloom, YES. DuQuenne, NO. Motion passed.

XI. NEW BUSINESS

1. Support letter for Oregon Jail Medicine for Opioid-Use Disorder Grant Program Legislation (See attached letter)

Mayor Graham spoke about the two support letters being presented to the Council and their purposes. The first letter focused on expanding jail-based counseling for opioid use disorder.

Kaplan/DuQuenne m/s to support the letter drafted to Representative Pam Marsh with Council Support.

Discussion: Kaplan thanked Graham for bringing the issue forward and spoke that the program and resources would be of great use. DuQuenne expressed similar sentiments. Hyatt thanked Marsh for her work in this area.

Roll Call Vote: Councilor Kaplan, Hyatt, DuQuenne, Dahle, Hansen, and Bloom, YES. Motion passed.

2. Consideration of League of Oregon Cities' Recommendations for Revisions to Measure 110 (See attached letter)

Graham stated that the considerations were formed based off work done by several organizations regarding how best to revise the measure. Graham brought up concerns about reverting measure 110 without proper support systems in place, with the letter expressing these concerns but adding a special note for curtailing fentanyl. Kaplan spoke to the complexity of the issue and praised Graham





Council Business Meeting Agenda

for taking the initiative with the letter, specifically on the different treatment proposals. Hansen praised Graham for her efforts in helping to explain the intricacies of the issue and the proposals.

Bloom/Hansen m/s to direct the mayor to send the drafted letter to Sen. Golden and Rep. Marsh on behalf of the City Council with regard to ballot measure 110.

Discussion: Bloom spoke that the letter was a well-balanced approach to the issue, and agreed with the sentiment that a proper treatment system must be put in place, which Hansen agreed with. Dahle appreciated the spirit in which the letter was drafted. DuQuenne spoke to the importance of the letter, while understanding that the issue is beyond the scope of the Council. Kaplan expressed support for community-based treatment solutions part of the letter but felt that he could not support the letter in full.

Roll Call Vote: Councilor Hyatt, DuQuenne, Dahle, Hansen, and Bloom, YES. Kaplan, NO. Motion passed.

3. Authorization to accept potential grant money- Emergency Order Shelter

Cotta spoke that since the Council will not be meeting for a while, it is important that she be given the authority to accept any potential grant money for the extension of the Emergency Order Shelter. Cotta stated that an extension of the emergency declaration, restamped facility plans, additional operational funds, and an agreement with OHRA would all be needed to continue services at the shelter. DuQuenne asked about the timeline for installing fire alarms and smoke detectors in the shelter. Cotta explained that the shelter already had those but it did not have a sprinkler system. Kaplan noted that there was a possibility that the extension and the grants would not be received until the very end of the year, with Cotta noting that any grant funds would not apply to the severe weather portion of the shelter. Hansen asked if Cotta knew when the Governor would make the decision regarding the extension. Cotta responded that she does not know but was in contact with her office. Graham asked about what would happen to the shelter after the March 31st, 2024 deadline. Cotta stated that the 31st would have to be the end date, and suggested discussions happen closer to the deadline. DuQuenne asked for clarification of the future of the property, which Cotta explained was based on time limited occupancy permits provided by the Fire Marshall. Graham added that the shelter will either close on Jan 10th 2024, or March 31st 2024, depending on if the extension is granted. The housing master plan will be unveiled sometime in June of 2024, with the severe weather shelter at the site being unaffected. Hyatt asked for clarification regarding OHRA's efforts to provide long term housing for shelter occupants which Cotta confirmed had happened. Hyatt asked for clarification regarding who is currently being sheltered, which Cotta stated included mothers and children.

Bloom motioned for the Mayor and the City Council to call an emergency meeting to review the terms of any potential grant and contracts with service providers related to the continued operation of the 24/7 Emergency Order Shelter until March 31, 2024. Motion was not seconded. Motion dies.

Kaplan/Hyatt m/s to grant the City Manager authority to accept grant funds, contract service providers, and execute related agreements for the continued operation of the 24/7 Emergency Order Shelter until March 31, 2024.





Council Business Meeting Agenda

DISCUSSION: Kaplan expressed his support for Cotta and her team. Hyatt expressed the same, adding that the forethought being put in would go a long way to help prevent any possible issues. Dahle spoke that keeping the shelter open would help meet the requests and needs of the community. Bloom expressed concerns over the possible conditions of the grant. Hansen spoke that running/maintaining the shelter must be done right in order to maintain the trust of the people involved in the shelter. He felt that the City Manager would make the right call regarding which grants to accept.

Roll Call Vote: Councilor Kaplan, Hyatt, DuQuenne, Dahle, Hansen, YES. Bloom, No. Motion passed.

4. Severe Weather Temperature Thresholds

Due to time constraints Graham decided to move this item to the next meeting but wanted to ensure those who signed up for public comment had a chance to speak.

Rich Rohde/Ashland/Expressed opposition to lowering threshold temperature to 25°F. Spoke that changing the threshold would continue to cause harm to the unhoused people.

Caren Caldwell/Ashland/Expressed opposition to lowering the threshold temperature to 25°F. Spoke that the changes would cause harm to the unhoused people. Stated her intention to be outside during the next two nights that the shelter announced would be open to feel the cold firsthand.

Brigid Herron/Ashland/Expressed opposition to lowering the threshold temperature to 25°F. Spoke that the change would be "inhuman." Spoke about the difficulty of the unhoused getting proper cold weather gear.

Helena Turner/Ashland/Spoke about her experience as an OHSU street nurse. Spoke about the health issues of cold exposure. Expressed opposition to lowering the threshold temperature to 25°F.

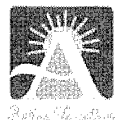
Debbie Neiswander/Ashland/Expressed opposition to lowering the threshold temperature to 25°F. Brought up concerns about the Council citing "Public Safety" as a reason to lower the threshold. Spoke to the experience of people currently living in the Night Lawn in the cold.

XII. **ORDINANCES, RESOLUTIONS AND CONTRACTS**

XIII. **OTHER BUSINESS FROM COUNCIL MEMBERS/REPORTS FROM COUNCIL LIAISONS**

XIV. **ADJOURNMENT OF BUSINESS MEETING**

Meeting adjourned at 9:30 pm.



weather

Speaker Request Form
THIS FORM IS A PUBLIC RECORD
ALL INFORMATION PROVIDED WILL BE MADE AVAILABLE TO THE PUBLIC

- 1) Complete this form and return it to the City Recorder prior to the discussion of the item you wish to speak about.
- 2) Speak to the City Council from the table podium microphone.
- 3) State your name and address for the record.
- 4) Limit your comments to the amount of time given to you by the Mayor, usually 3 or 5 minutes.
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- 6) You may give written comments to the City Recorder for the record if you do not wish to speak. (Comments can be added to the back of this sheet if necessary)
- 7) Speakers are solely responsible for the content of their public statement.

Tonight's Meeting Date	12/19/23
Name	Helena Turner
Address (no P.O. Box)	[REDACTED]
Phone	[REDACTED]
Email	[REDACTED]

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Severe weather temperature threshold

Land Use Public Hearing

Please indicate the following:	
For:	Against:
Challenge for Conflict of Interest or Bias	
If you are challenging a member (a city councilor or a planning commissioner) with a conflict of interest or bias, please write your allegation complete with supporting facts on this form and deliver it to the clerk immediately. The Presiding Officer will address the written challenge with the member. Please be respectful of the proceeding and do not interrupt. You may also provide testimony about the challenge when you testify during the normal order of proceedings.	
Written Comments/Challenge:	

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Comments and statements by speakers do not represent the opinion of the City Council, City Officers or employees or the City of Ashland.

Severe Weather

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Tonight's Meeting Date	12/19
Name	Debra H. Schwaner
Address (no P.O. Box)	(please print)
Phone	
Email	

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Temp Change 32°-25°

Land Use Public Hearing

Please indicate the following:	
For:	Against:
Challenge for Conflict of Interest or Bias	
If you are challenging a member (a city councilor or a planning commissioner) with a conflict of interest or bias, please write your allegation complete with supporting facts on this form and deliver it to the clerk immediately. The Presiding Officer will address the written challenge with the member. Please be respectful of the proceeding and do not interrupt. You may also provide testimony about the challenge when you testify during the normal order of proceedings.	
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Severe weather

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Tonight's Meeting Date	12-19-23
Name	Chris Caldwell
Address (an T.O. Box)	
Phone	
Email	

Regular Meeting

Agenda topic/item number III 4 OR

Topic for public forum (non agenda item)

Land Use Public Hearing

Please indicate the following:
For: _____ Against: _____

Challenge for Conflict of Interest or Bias
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Written Comments/Challenge:

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weather

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Tonight's Meeting Date	12/19/23
Name	BRIGID HERRON
Address (no P.O. Box)	
Phone	
Email	

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) CHANGING TEMP THRESHOLD for COLD WEATHER SHELTER

Land Use Public Hearing

Please indicate the following:
For: _____ Against: _____

Challenge for Conflict of Interest or Bias
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Written Comments/Challenge:

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6-mth review

Speaker Request Form
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- 7) Speakers are solely responsible for the content of their public statement.

Tonight's Meeting Date <u>12/19</u>	
Name <u>Reine Neeswander</u>	
(please print)	
Address (no P.O. Box) _____	
Phone _____	Email _____

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Detailed Direction - 6 way

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Written Comments/Challenge: _____	

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severe weather

Speaker Request Form
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Tonight's Meeting Date <u>Dec 17, 2013</u>	
Name <u>Rich Rohde</u>	
Address (no P.O. Box) _____	
Phone _____	Email _____

Regular Meeting

Agenda topic/item number 11/14 OR severe weather response

Topic for public forum (non agenda item) trash haul

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Camping

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Tonight's Meeting Date <u>12/19</u>	
Name <u>Debbie Neishwander</u>	(please print)
Address (no P.O. Box) <u>Ashland</u>	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number _____ OR _____
Topic for public forum (non agenda item) Homeless Ordinance

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date <u>12/19/20</u>	
Name <u>Trina Sanford</u>	(please print)
Address (no P.O. Box) <u>Ashland</u>	
Phone _____	Email _____

Regular Meeting

Agenda topic/item number Camping Ordinances
Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Camping

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Tonight's Meeting Date	12-19-2023
Name	Heron Boyce (please print)
Address (no P.O. Box)	
Phone	
Email	

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Camping Ordinance

Land Use Public Hearing	
Please indicate the following:	
For:	Against:
Challenge for Conflict of Interest or Bias	
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Written Comments/Challenge:	

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City council music play list:

Phil Collins: I don't care anymore

David Rovics: Occupation - the commons - We just want the world - Here at the end of the world - Resistance - Hang a flag in the window - Rent Control - Standing Rock - Don't pay the rent - there use to be a city - strike a blow against the empire - Make planet Earth great again

Woody Guthrie: Hard travelin' - Dust Bowl Ballad's - I ain't got no home - Hobos lullaby - which side are you on

Peter Seeger: banks of marble - Solidarity forever

Pearl Jam: Society - Guaranteed - Here's to the state

Bob Dylan: a hard rains gonna fall

Rage Against the Machine: Ghost of tom Joad

Shocking as it was to find the city council risking further lawsuits by lowering the acceptable cold weather shelter temperature to 24 degrees (when there are already so many elderly unhoused suffering hypothermia at temperatures in the 40s), it was startlingly obvious why these human beings are overlooked, to save money. A more sustainable method of saving money would be to cut the wages of the city council to a third of their bloated budget, for this obviously volunteer public service position. what I mean to say is, remove the funds of an bias and corrupt set of self-serving city officials, who already have multiple impending lawsuits forming, for grievous human rights violations, including influencing groups like OHRA to put money aside for a temporal winter shelter, which is overspending, so it will "spontaneously end" In early January, thrusting people from 80 degree rooms to 30 degree streets, ensuring sickness and hardship. Any given night, many of the beds in this facility are empty, due to occupants being out on the town, while those who desperately need the housing are waiting in droves to get in, but have no options, but to be ticket by police officers on the street for freezing in graveyards or hidden along ditch banks, in fear of possible warrants for being unable to pay these fines.

There seems to be no consideration on behalf of the city council for the spiritual or mental well being of homeless in the community of Ashland. They are not uniquely perceived as human, nor allowed to integrate. Due to lack of finances alone, they are seen as all but expendable. But they are still equal to you, be they a more traumatized and degraded population, they have every bit of the emotional capacity, pain and suffering as the city council. If anything, they are less likely to compromise others well-being for their own survival... Where as the lies and deception of the elite, so smooth and rehearsed, are barely distinguishable, except by the inauthenticity of the information conveyed, and the obvious lack of accountability. It is concerning how a group of self-proclaimed ruling class can be so slyly self-aggrandizing, looking not to actualize their own speeches of equality, but rather to substantiate the stratification of their deceptive rule in this financially based society.

Heron Boyce

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Tonight's Meeting Date <u>12/12/17</u>	
Name <u>Benjamin Ben-Baruch</u>	
Address (no P.O. Box) _____	
Phone _____	_____

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Proposal letter from Council

<u>Land Use Public Hearing</u>	
Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Camping

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Tonight's Meeting Date <u>12/14/17</u>	
Name <u>Tam Masawa</u>	
Address (no P.O. Box) _____ (please print)	
Phone _____	Email _____

Regular Meeting

Agenda topic/item number Camping OR discuss 328

Topic for public forum (non agenda item) _____

<u>Land Use Public Hearing</u>	
Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date <u>Dec 12, 2023</u>	
Name <u>SARA MOSS</u>	
Address (no P.O. Box) <u>[REDACTED]</u>	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Call for cease fire / letter

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date <u>12/19/23</u>	
Name <u>Amanda Morehouse</u>	
Address (no P.O. Box) <u>[REDACTED]</u>	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) cease fire in Gaza / end military aid to Israel

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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12/19/23.

I am coming to this Council to bring up a concern about the City's hiring practices and my rights as a citizen and resident of Ashland.

At the end of November I sent in a PRR asking for information regarding an employee promotion, and questions about our hiring practices. After several weeks of not getting a response, I only received part of what I requested. I was then told that the City had no obligation and would not be answering my query about hiring practices. In addition, I am now told by the City attorney that I must discontinue questions about this subject.

The City of Ashland states our hiring practices on the Ashland City website as follows:

*All employment opportunities with the City of Ashland and Parks & Recreation are posted on our **EMPLOYMENT PAGE** first
The City of Ashland is an equal opportunity employer and will not discriminate against an employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, age, marital status, national origin or mental or physical disability unless based on a bonafide occupational qualification*

Despite these stated policies, I am aware that vacant positions have been filled, without posting them on the job opportunities

page first and without accepting applications from the public. I have been told that it is not legally required to supply me this information.

Not that there is anything wrong with hiring from within... everyone should be able to apply

This may seem to you as an unimportant detail since we have been able to fill vacant positions with interim staff. But if the goal is to have a diverse, experienced, competent staff, we need to actually open all vacancies to the public to apply.

As a city that professes progressive ideals, we will never achieve our goals of diversity if we continue to withhold these job opportunities from people.

And Isn't the public entitled to know whether the City's own procedures are being followed?

Leda Shapiro
Ashland

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Tonight's Meeting Date	12/19/23
Name	MARK BRUNCAZIS
Address (no P.O. Box)	ASHLAND (please print)
Phone	
Email	

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non-agenda item) _____

Land Use Public Hearing

Please indicate the following:	
For:	Against:
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date	12/19/23
Name	Leda Shapiro
Address (no P.O. Box)	
Phone	
Email	

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non-agenda item) HIRING PRACTICES

Land Use Public Hearing

Please indicate the following:	
For:	Against:
Challenge for Conflict of Interest or Bias	
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December 19, 2023

Dear Representative Marsh,

Thank you for your long-standing efforts to improve health care for all Oregonians. I am writing on behalf of the Mayor's office and the Ashland City Council to express our support for your legislation to establish the Oregon Jail-Based Medication for Opioid-Use Disorder (MOUD) Grant Program. The Council appreciates this proposal as it will fund the creation or expansion of jail-based counseling and MOUD programs serving adults in custody with opioid use disorder.

Opioid addiction is a serious problem across Oregon, and the Ashland community is feeling the impacts. The time when an adult who has opioid use disorder is in jail is a critical time for intervention – an opportunity that is almost always lost due to the lack of jail-based counseling and MOUD programs in Oregon.

With this legislation, you are inviting the Oregon Legislature to invest in a cost effective, evidence-based program that will save lives and help Oregonians suffering from opioid use disorder while reducing the cost to society that results from untreated addiction.

The Ashland City Council is pleased to support this legislation and thanks you for your good work on behalf of all Oregonians.

Sincerely,

Tonya Graham
Mayor of Ashland on behalf of the Ashland City Council

OFFICE OF THE MAYOR
20 East Main Street
Ashland, Oregon 97520
ashland.or.us



December 19, 2023

Dear Senator Golden and Representative Marsh,

I am writing on behalf of the Ashland City Council to express the Council's support for the Oregon Legislature to revise certain provisions of Ballot Measure 110 and put additional provisions in place to help address the significant rise in fentanyl overdose-related deaths and protect public safety across Oregon. Specifically, the Council supports the immediate adoption of 10 of the 11 attached policy recommendations developed by the League of Oregon Cities, the Oregon Association of Chiefs of Police, Oregon District Attorneys Association, and the Oregon State Sheriff's Association.

We understand that addiction is, first and foremost, a health issue and must be addressed as such. It is also very complex in that effective help must be available and people suffering from addiction must decide to accept that help in order for our society to make substantial progress in addressing addiction.

While well-intentioned, Measure 110 adjusted the legal consequences of drug use before adequately building out recovery resources to address the need. It is important that we not repeat that error in revising the program.

Therefore, of the attached recommendations, we ask that you prioritize the treatment and community-focused solutions to ensure that programs are immediately available to assist people who suffer from addiction. Without treatment programs in place and properly supported, public safety solutions designed to help people suffering from addiction re-claim their lives will simply be punitive without the long-term benefits that are clearly important to Oregonians.

Any effort to re-classify possession of a controlled substance to a misdemeanor (Recommendation 1) should be considered only after the state has put in place adequate treatment programs statewide to ensure that people who are charged with a misdemeanor can immediately access the help they need through a diversion program. Until that time, we support the remaining 10 recommendations (numbered 2-11).

Sincerely,

Tonya Graham
Mayor of Ashland on Behalf of the Ashland City Council

OFFICE OF THE MAYOR
20 East Main Street
Ashland, Oregon 97520
ashland.or.us





Benefits

- Attracts event organizers to choose Ashland parks for their events
- Enables revenue generation
- Provides opportunities for fundraisers
- Potential to bring increased visitation and economic activity to local businesses



QUESTIONS?



Ballot

- No fiscal impact to the City of Ashland
 - Primary/General Election in even numbered years-County Clerk budget
- Recorder
 - Update to current professional standards
 - Reduce risk
 - Change in job over time not reflected in current charter language
 - Ensure qualifications beyond voter residing within city limits
 - Ensure job compensation matches position responsibilities
- Sergeant-at-Arms
 - Allows increased operational discretion to the Chief of Police
 - Operational needs
 - Work & training needs



QUESTIONS?



Currently, the Ashland Municipal Code 10.68.380 provides a "curfew" for exclusively Lithia park from 11:30PM to 5:30AM.

The proposed amendment to the AMC would establish hours of parks closure in all City parks *between the hours of 12:00AM (midnight) and 5:00AM.*

The Ashland Municipal Code (10.68.010) defines the term "Parks" as inclusive of all parks, trails, and open space lands.



Parks Hours

Key Points

- The proposed ordinance establishes baseline hours of closure that apply to all parks, trails and open spaces. It does **not** prevent APRC from establishing operating hours or additional restrictions on specific parks, facilities, or equipment.
- The proposed ordinance has been developed in collaboration with Ashland Police and Legal Departments and will not affect, impact or interact with the proposed camping ordinance.



Parks Hours

Benefits

- The proposed ordinance allows for transit through park lands during nighttime hours, as well as sanctioned after-hours activities with a special event permit.
- Potential reduction in vandalism and other abuses of public property
- Potential increase in nighttime public safety
- Provides a tool for APD to initiate conversations with park users at night.
- Will not put increased burden on APD officers



QUESTIONS?





Council Business Meeting Agenda

DISCUSSION: Kaplan expressed his support for Cotta and her team. Hyatt expressed the same, adding that the forethought being put in would go a long way to help prevent any possible issues. Dahle spoke that keeping the shelter open would help meet the requests and needs of the community. Bloom expressed concerns over the possible conditions of the grant. Hansen spoke that running/maintaining the shelter must be done right in order to maintain the trust of the people involved in the shelter. He felt that the City Manager would make the right call regarding which grants to accept.

Roll Call Vote: Councilor Kaplan, Hyatt, DuQuenne, Dahle, Hansen, YES. Bloom, No. Motion passed.

4. Severe Weather Temperature Thresholds

Due to time constraints Graham decided to move this item to the next meeting but wanted to ensure those who signed up for public comment had a chance to speak.

Rich Rohde/Ashland/Expressed opposition to lowering threshold temperature to 25°F. Spoke that changing the threshold would continue to cause harm to the unhoused people.

Caren Caldwell/Ashland/Expressed opposition to lowering the threshold temperature to 25°F. Spoke that the changes would cause harm to the unhoused people. Stated her intention to be outside during the next two nights that the shelter announced would be open to feel the cold firsthand.

Brigid Herron/Ashland/Expressed opposition to lowering the threshold temperature to 25°F. Spoke that the change would be "inhuman." Spoke about the difficulty of the unhoused getting proper cold weather gear.

Helena Turner/Ashland/Spoke about her experience as an OHSU street nurse. Spoke about the health issues of cold exposure. Expressed opposition to lowering the threshold temperature to 25°F.

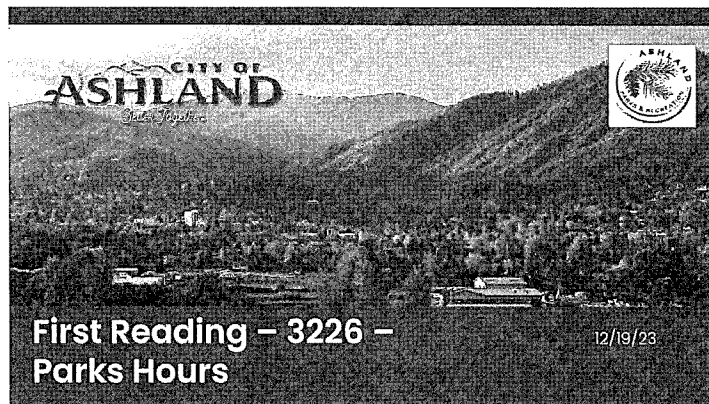
Debbie Neiswander/Ashland/Expressed opposition to lowering the threshold temperature to 25°F. Brought up concerns about the Council citing "Public Safety" as a reason to lower the threshold. Spoke to the experience of people currently living in the Night Lawn in the cold.

XII. ORDINANCES, RESOLUTIONS AND CONTRACTS

XIII. OTHER BUSINESS FROM COUNCIL MEMBERS/REPORTS FROM COUNCIL LIAISONS

XIV. ADJOURNMENT OF BUSINESS MEETING

Meeting adjourned at 9:30 pm.



Parks Hours

Parks have experienced:

- Increased vandalism
- Increased damage to public property
- Public safety concerns

- Many of these incidents occur during nighttime hours.
- Managing these issues has resulted in significant maintenance and financial burdens to APRC, as well as challenges to the Ashland Police Department (APD) enforcement efforts for public safety.



weather

Speaker Request Form
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- 7) Speakers are solely responsible for the content of their public statement.

Tonight's Meeting Date	12/19/23
Name	Helena Turner
Address (no P.O. Box)	
Phone	
Email	

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Severe weather temperature threshold

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

If you are challenging a member (a city councilor or a planning commissioner) with a conflict of interest or bias, please write your allegation complete with supporting facts on this form and deliver it to the clerk immediately. The Presiding Officer will address the written challenge with the member. Please be respectful of the proceeding and do not interrupt. You may also provide testimony about the challenge when you testify during the normal order of proceedings.

Written Comments/Challenge:

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severe weather

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Tonight's Meeting Date	12/19
Name	Debbie Weisenauer
Address (no P.O. Box)	
Phone	
Email	

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Temp Change 32°-25°

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Severe weather

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Tonight's Meeting Date 12/19/23
Name Caren Caldwell
Address (no P.O. Box) [REDACTED]
Phone [REDACTED] Email [REDACTED]

Regular Meeting

Agenda topic/item number III 4 OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:
For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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WEATHER

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Tonight's Meeting Date 12/19/23
Name BRIGID HARRON
Address (no P.O. Box) [REDACTED]
Phone [REDACTED] Email [REDACTED]

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) CHANGING TEMP THRESHOLD for COLD WEATHER SHELTER

Land Use Public Hearing

Please indicate the following:
For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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6-mth review

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Tonight's Meeting Date <u>12/19</u>	
Name <u>Debra Neiswander</u>	
(please print)	
Address (no P.O. Box) _____	
Phone _____	Email _____

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Detailed Direction - 6 way

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Written Comments/Challenge: _____	

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severe weather

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Tonight's Meeting Date <u>Dec 17, 2013</u>	
Name <u>Rich Rohde</u>	
Address (no P.O. Box) _____	
Phone _____	Email _____

Regular Meeting

Agenda topic/item number 11/4 OR

Topic for public forum (non agenda item) severe weather response

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Written Comments/Challenge: _____	

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Camping

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Tonight's Meeting Date <u>12/19</u>	
Name <u>Debbie Neiswander</u>	(please print)
Address (no P.O. Box) <u>Ashland</u>	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number _____ OR
Topic for public forum (non agenda item) Homeless ordinance

Land Use Public Hearing

Please indicate the following:	Against: _____
For: _____	
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date <u>12/19/20</u>	
Name <u>Tina Sanford</u>	(please print)
Address (no P.O. Box) <u>Ashland</u>	
Phone _____	Email _____

Regular Meeting

Agenda topic/item number Camping ordinance
Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:	Against: _____
For: _____	
Challenge for Conflict of Interest or Bias	
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Camping

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Tonight's Meeting Date	12-19-2025
Name	Heron Boyce
Address (no P.O. Box)	(please print)
Phone	Email

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Camping Ordinance (Human Rights Violation)

Land Use Public Hearing

Please indicate the following:	
For:	Against:
Challenge for Conflict of Interest or Bias	
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Written Comments/Challenge:	

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City council music play list:

Phil Collins: I don't care anymore

David Rovics: Occupation - the commons - We just want the world - Here at the end of the world - Resistance - Hang a flag in the window - Rent Control - Standing Rock - Don't pay the rent - there use to be a city - strike a blow against the empire - Make planet Earth great again

Woody Guthrie: Hard travelin' - Dust Bowl Ballard's - I ain't got no home - Hobos lullaby - which side are you on

Peter Seeger: banks of marble - Solidarity forever

Pearl Jam: Society - Guaranteed - Here's to the state

Bob Dylan: a hard rains gonna fall

Rage Against the Machine: Ghost of tom Joad

Shocking as it was to find the city council risking further lawsuits by lowering the acceptable cold weather shelter temperature to 24 degrees (when there are already so many elderly unhoused suffering hypothermia at temperatures in the 40s), it was startling obvious why these human beings are overlooked, to save money. A more sustainable method of saving money would be to cut the wages of the city council to a third of their bloated budget, for this obviously volunteer public service position. what I mean to say is, remove the funds of an bias and corrupt set of self-serving city officials, who already have multiple impending lawsuits forming, for grievous human rights violations, including influencing groups like OHRA to put money aside for a temporal winter shelter, which is overspending, so it will "spontaneously end" in early January, thrusting people from 80 degree rooms to 30 degree streets, ensuring sickness and hardship. Any given night, many of the beds in this facility are empty, due to occupants being out on the town, while those who desperately need the housing are waiting in droves to get in, but have no options, but to be ticket by police officers on the street for freezing in graveyards or hidden along ditch banks, in fear of possible warrants for being unable to pay these fines.

There seems to be no consideration on behalf of the city council for the spiritual or mental well being of homeless in the community of Ashland. They are not uniquely perceived as human, nor allowed to integrate. Due to lack of finances alone, they are seen as all but expendable. But they are still equal to you, be they a more traumatized and degraded population, they have every bit of the emotional capacity, pain and suffering as the city council. If anything, they are less likely to compromise others well-being for their own survival... Where as the lies and deception of the elite, so smooth and rehearsed, are barely distinguishable, except by the inauthenticity of the information conveyed, and the obvious lack of accountability. It is concerning how a group of self-proclaimed ruling class can be so slyly self-aggrandizing, looking not to actualize their own speeches of equality, but rather to substantiate the stratification of their deceptive rule in this financially based society.

Heron Boyce

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Tonight's Meeting Date 2003/12/19
Name Benjamin Ben-Beruch
Address (no P.O. Box) [REDACTED]
Phone [REDACTED]

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Proposal letter from Council

Land Use Public Hearing

Please indicate the following:
For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Camping

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Tonight's Meeting Date 12/11/03
Name Jan Masdon
Address (no P.O. Box) _____ (please print)
Phone [REDACTED] Email _____

Regular Meeting

Agenda topic/item number Camping OR agenda 12.18

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:
For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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- 7) Speakers are solely responsible for the content of their public statement.

Tonight's Meeting Date Dec 19, 2023
Name Sylvia Moss
Address (no P.O. Box) [REDACTED]
Phone [REDACTED] Email [REDACTED]

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Call for cease fire / letter

Land Use Public Hearing

Please indicate the following:
For: _____

Against: _____

Challenge for Conflict of Interest or Bias

If you are challenging a member (a city councilor or a planning commissioner) with a conflict of interest or bias, please write your allegation complete with supporting facts on this form and deliver it to the clerk immediately. The Presiding Officer will address the written challenge with the member. Please be respectful of the proceeding and do not interrupt. You may also provide testimony about the challenge when you testify during the normal order of proceedings.

Written Comments/Challenge: _____

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Speaker Request Form
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Tonight's Meeting Date 12/19/23
Name Amanda Morehouse
Address (no P.O. Box) [REDACTED]
Phone [REDACTED] Email [REDACTED]

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) ceasefire in Gaza / end military aid to Israel

Land Use Public Hearing

Please indicate the following:
For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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12/19/23.

I am coming to this Council to bring up a concern about the City's hiring practices and my rights as a citizen and resident of Ashland.

At the end of November I sent in a PRR asking for information regarding an employee promotion, and questions about our hiring practices. After several weeks of not getting a response, I only received part of what I requested. I was then told that the City had no obligation and would not be answering my query about hiring practices. In addition, I am now told by the City attorney that I must discontinue questions about this subject.

The City of Ashland states our hiring practices on the Ashland City website as follows:

*All employment opportunities with the City of Ashland and Parks & Recreation are posted on our **EMPLOYMENT PAGE** first
The City of Ashland is an equal opportunity employer and will not discriminate against an employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, age, marital status, national origin or mental or physical disability unless based on a bonafide occupational qualification*

Despite these stated policies, I am aware that vacant positions have been filled, without posting them on the job opportunities

page first and without accepting applications from the public. I have been told that it is not legally required to supply me this information.

Not that there is anything wrong with hiring from within... everyone should be able to apply

This may seem to you as an unimportant detail since we have been able to fill vacant positions with interim staff. But if the goal is to have a diverse, experienced, competent staff, we need to actually open all vacancies to the public to apply.

As a city that professes progressive ideals, we will never achieve our goals of diversity if we continue to withhold these job opportunities from people.

And Isn't the public entitled to know whether the City's own procedures are being followed?

Leda Shapiro
Ashland

Speaker Request Form
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Tonight's Meeting Date	12/19/23
Name	MARK BENICARDI
Address (no P.O. Box)	ASHLAND (please print)
Phone	
Email	

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:	
For:	Against:
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date	12/19/23
Name	Leda Shapiro
Address (no P.O. Box)	
Phone	
Email	

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) HIRING PRACTICES

Land Use Public Hearing

Please indicate the following:	
For:	Against:
Challenge for Conflict of Interest or Bias	
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December 19, 2023

Dear Representative Marsh,

Thank you for your long-standing efforts to improve health care for all Oregonians. I am writing on behalf of the Mayor's office and the Ashland City Council to express our support for your legislation to establish the Oregon Jail-Based Medication for Opioid-Use Disorder (MOUD) Grant Program. The Council appreciates this proposal as it will fund the creation or expansion of jail-based counseling and MOUD programs serving adults in custody with opioid use disorder.

Opioid addiction is a serious problem across Oregon, and the Ashland community is feeling the impacts. The time when an adult who has opioid use disorder is in jail is a critical time for intervention – an opportunity that is almost always lost due to the lack of jail-based counseling and MOUD programs in Oregon.

With this legislation, you are inviting the Oregon Legislature to invest in a cost effective, evidence-based program that will save lives and help Oregonians suffering from opioid use disorder while reducing the cost to society that results from untreated addiction.

The Ashland City Council is pleased to support this legislation and thanks you for your good work on behalf of all Oregonians.

Sincerely,

Tonya Graham
Mayor of Ashland on behalf of the Ashland City Council

OFFICE OF THE MAYOR
20 East Main Street
Ashland, Oregon 97520
ashland.or.us



December 19, 2023

Dear Senator Golden and Representative Marsh,

I am writing on behalf of the Ashland City Council to express the Council's support for the Oregon Legislature to revise certain provisions of Ballot Measure 110 and put additional provisions in place to help address the significant rise in fentanyl overdose-related deaths and protect public safety across Oregon. Specifically, the Council supports the immediate adoption of 10 of the 11 attached policy recommendations developed by the League of Oregon Cities, the Oregon Association of Chiefs of Police, Oregon District Attorneys Association, and the Oregon State Sheriff's Association.

We understand that addiction is, first and foremost, a health issue and must be addressed as such. It is also very complex in that effective help must be available and people suffering from addiction must decide to accept that help in order for our society to make substantial progress in addressing addiction.

While well-intentioned, Measure 110 adjusted the legal consequences of drug use before adequately building out recovery resources to address the need. It is important that we not repeat that error in revising the program.

Therefore, of the attached recommendations, we ask that you prioritize the treatment and community-focused solutions to ensure that programs are immediately available to assist people who suffer from addiction. Without treatment programs in place and properly supported, public safety solutions designed to help people suffering from addiction re-claim their lives will simply be punitive without the long-term benefits that are clearly important to Oregonians.

Any effort to re-classify possession of a controlled substance to a misdemeanor (Recommendation 1) should be considered only after the state has put in place adequate treatment programs statewide to ensure that people who are charged with a misdemeanor can immediately access the help they need through a diversion program. Until that time, we support the remaining 10 recommendations (numbered 2-11).

Sincerely,

Tonya Graham
Mayor of Ashland on Behalf of the Ashland City Council

OFFICE OF THE MAYOR
20 East Main Street
Ashland, Oregon 97520
ashland.or.us





Benefits

- Attracts event organizers to choose Ashland parks for their events
- Enables revenue generation
- Provides opportunities for fundraisers
- Potential to bring increased visitation and economic activity to local businesses



QUESTIONS?

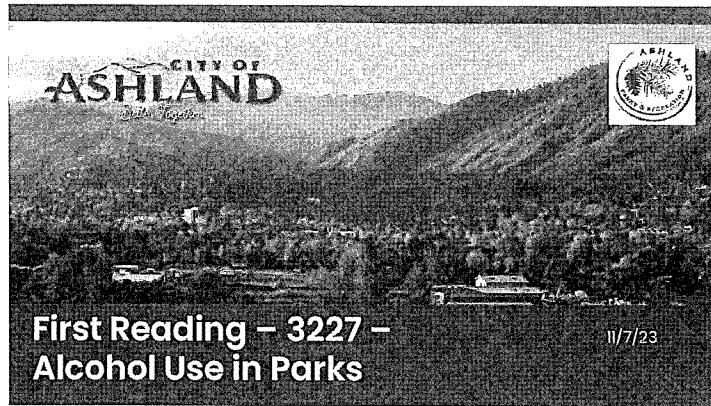


Ballot

- No fiscal impact to the City of Ashland
 - Primary/General Election in even numbered years-County Clerk budget
- Recorder
 - Update to current professional standards
 - Reduce risk
 - Change in job over time not reflected in current charter language
 - Ensure qualifications beyond voter residing within city limits
 - Ensure job compensation matches position responsibilities
- Sergeant-at-Arms
 - Allows increased operational discretion to the Chief of Police
 - Operational needs
 - Work & training needs

QUESTIONS?





Alcohol Use in Parks

Alcohol Use in Parks

APRC Biennium Goal #9
Seek out and support opportunities for community building through programs and events in our parks, open spaces and trail networks that celebrate art, music, sports and nature.

Council Priorities

- Community Investment: Downtown revitalization
- Quality of Life: Arts and Entertainment
- Economic Opportunity/Vitality: Diversify the local economy; broaden options for tourism/visitors; attract more families to live in Ashland.

Alcohol Use in Parks

Currently, Ashland Municipal Code 10.68.090 does not allow any person to take any intoxicating liquor or beverage into any portion of the public parks of the City with some exceptions (Calle Guanajuato and the Oak Knoll Golf Course).

Staff proposes amending AMC 10.68.090 to allow for alcohol in parks as authorized by the Ashland Parks and Recreation Director or designee, consistent with established parks rules and regulations.

Alcohol Use in Parks

Key Points

1. Security Requirements
2. APRC Policy vs. Ordinance Language
3. Fees for Services

Currently, the Ashland Municipal Code 10.68.380 provides a "curfew" for exclusively Lithia park from 11:30PM to 5:30AM.

The proposed amendment to the AMC would establish hours of parks closure in all City parks between the hours of 12:00AM (midnight) and 5:00AM.

The Ashland Municipal Code (10.68.010) defines the term "Parks" as inclusive of all parks, trails, and open space lands.



Parks Hours

Key Points

- The proposed ordinance establishes baseline hours of closure that apply to all parks, trails and open spaces. It does **not** prevent AFRC from establishing operating hours or additional restrictions on specific parks, facilities, or equipment.
- The proposed ordinance has been developed in collaboration with Ashland Police and Legal Departments and will not affect, impact or interact with the proposed camping ordinance.



Parks Hours

Benefits

- The proposed ordinance allows for transit through park lands during nighttime hours, as well as sanctioned after-hours activities with a special event permit.
- Potential reduction in vandalism and other abuses of public property.
- Potential increase in nighttime public safety.
- Provides a tool for APD to initiate conversations with park users at night.
- Will not put increased burden on APD officers.



QUESTIONS?



**ASHLAND CITY COUNCIL
BUSINESS MEETING MINUTES
November 21, 2023**

I. CALL TO ORDER

Mayor Graham called the meeting to order at 6:00 p.m.

1. Land Acknowledgement**

Councilor Hyatt read the land acknowledgement.

II. PLEDGE OF ALLEGIANCE

Council Hyatt led the pledge of allegiance.

III. ROLL CALL

Mayor Graham & Councilors Hyatt, Bloom, Kaplan, DuQuenne, and Hansen were present.

IV. MAYOR'S ANNOUNCEMENTS

Mayor Graham reminded the community that there were vacancies on the Climate and Environmental Policy Advisory Committee, Historic Preservation Advisory Committee, Housing and Human Services Advisory Committee, the Public Arts Committee, and Social Equity and Racial Justice Committee. Graham noted the festival of lights would occur on November 24th 2023 with Small Business Saturday happening on November 25th, 2023. Graham turned the floor over to Councilor Dahle, who provided an update about ongoing research regarding the proposed 5G cell tower ordinance. Dahle added that the update included input from legal and public works, with public comments to be opened before first reading.

V. PUBLIC FORUM

Paul Mozina/Ashland/Voiced concern about a lack of public discussion regarding the potential health issues of mobile networks. Brought up limitations the Telecommunication Act has had regarding discussion around potential health impacts. Urged the city council to create a study session around the health impacts of 5G networks.

Kelly Marikitoli/Ashland/Invited Council to a public meeting on the health impacts of 5G on December 1st, 2023. Spoke about increase in brain cancer rates and decrease in fertility rates. Criticized Council on their lack of communication with the public.

Mirriam Reed/Ashland/Mentioned how Stanford, CT declined installing 5G in their town. Quoted from doctor who spoke out against 5G in Stanford, CT. Criticized Council for listening to the telecommunication industry.

Cynthia Zee/Ashland/Expressed concern that the city council was not listening to constituents about 5G.

VI. MAYOR ANNOUNCEMENTS (CONTINUED)

Graham turned the floor over to DuQuenne. DuQuenne announced a vigil and celebration of life being held to honor the 3rd anniversary of the killing of Aidan Ellison on November 23rd, 2023.

VII. APPROVAL OF MINUTES ***

1. Minutes of the November 3rd, 2023 Executive Session

2. Minutes of the November 6th, 2023 Study Session

Councilor Bloom/DuQuenne m/s to approve the minutes from November 3rd, 2023 and November 6th, 2023.

Roll Call Vote: Councilor Hansen, Hyatt, Dahle, Bloom, DuQuenne, and Kaplan, YES. Motion passed.

VIII. **SPECIAL PRESENTATIONS**

Chief Tighe O'Meara presented the Fire and Police Citizen Lifesaving Award to Xander Chappell on behalf of the City Council, the Ashland Police Department, Ashland Fire and Emergency Services, and the people of Ashland. O'Meara and the Council praised Chappell's actions. A photo was taken of Chappell, O'Meara and the Council.

IX. **CITY MANAGER REPORT**

Acting City Manager Sabrina Cotta announced that City offices will be closed on November 24th, 2023, and November 25th, 2023. Normal operations will resume on November 27th, 2023.

X. **PUBLIC FORUM**

Tom Marr/Ashland/Spoke about his recent arrest and issues with connecting with Ashland Utility Department to return power and water to his property. Voiced concerns that the City Council was not taking care of the unhoused and the environment.

XI. **CONSENT AGENDA**

1. Liquor License for Go Bowled LLC at 1469 Siskiyou Boulevard
2. Public Arts Committee Appointment

Councilor Bloom/DuQuenne m/s to approve the consent agenda.

Roll Call Vote: Councilor Hansen, Hyatt, Dahle, Bloom, DuQuenne, and Kaplan, YES. Motion passed.

XII. **UNFINISHED BUSINESS**

1. Resolution- 2023-26 BN 23-25 Budget Transfer

Finance Director Maryanne Berry and Department of IT Director Jason Wegner requested that \$222,000 be transferred from the general fund contingency to the IT budget for the replacement of City network switches. Berry said that the switches were initially included in the budget as an optional funding item but needed replacement after a fire due to the age of the equipment. Wegner spoke about the importance of the switches regarding Ashland's infrastructure, and the importance of replacing them. Berry mentioned that the funds would not be pulled from the telecommunication fund and that IT's own budget was not adequate to pay for the replacement. DuQuenne noted that this type of situation is the reason that the City has a contingency fund. She asked how much money would be left in the fund after the transfer. Berry stated that this fund request is for about \$222,000 of the \$2.8 million in the contingency fund. Dahle asked about the expected life cycle of the new equipment. Wegner answered that the projected life cycle is between five to ten years, adding that most switches currently in use are already out of

production. Hyatt asked if there would be a need for a supplemental budget in the future, which Berry confirmed.

Councilor Bloom/Hyatt m/s to adopt resolution 2023-26 BN 23-25 Budget Transfer

No Discussion

Roll Call Vote: Councilor Hansen, Hyatt, Dahle, Bloom, DuQuenne, and Kaplan, YES. Motion passed.

2. Amend Resolution 2023-06 to Change the Forest Lands Standing Advisory to the Forest Lands Management Advisory Committee

Ashland Fire Division Chief Chris Chambers explained the changes within the committee as well as the changes in scope regarding trail management. Hyatt spoke about the changes in the committee and her support for the motion. Kaplan asked what public hearings and public representation would look like for this committee. Chambers explained that there was no change regarding the committee holding public forums, despite it changing from a Standing Advisory Committee to a Management Advisory Committee.

Councilor Hyatt /Bloom m/s to amend resolution 2023-05 to change the Forest Lands Standing Advisory to the Forest Lands Management Advisory Committee.

Discussion. Hyatt reiterated the initial reason for changing the committee along with the plan to evaluate the committee at a later date. Bloom added that the change had the support of the committee and staff. Kaplan expressed his lack of favor towards Management Advisory Committees but acknowledged the group's efforts to adhere to public openness.

Roll Call Vote: Councilor Hansen, Hyatt, Dahle, Bloom, and DuQuenne, YES. Kaplan, NO Motion passed.

3. Special Procurement contract with Lomakatsi Restoration project for Forestry Services

Chambers and Forest Lands Management Advisory Committee member Priscila Schuyler-Franco provided a presentation (see attached presentation) and spoke about the planned forest restoration projects. DuQuenne asked if a copy of the presentation could be provided to the Council, which Chambers agreed to. Graham asked about a funding source for the restoration project and the associated contract. Chambers responded that the City would have to have a contract before a cost could be calculated, adding that after this initial step, it would be possible to make changes as needed.

Public Comment

Eric Navickas/Ashland/Raised concerns about slope stability and soil issues with removing trees from the remediation area. Raised issues regarding lack of forest restoration with previous projects due to soil issues caused by the removal of trees. Requested the City look for alternatives that would remove salvage logging from the project and a cost analysis.

Cynthia Zee/Ashland/Suggested the City consider atmospheric disturbances and proposed the Council investigate the effects of aerosol injections regarding deforestation. Recommended the City investigate arson control.

Heron Boyce/Ashland/Voiced agreement with leaving trees and natural decay in place to help preserve soil stability, and properties. Expressed concerns that salvage logging was considered because of financial benefits. Brought up concerns of environmental effects of the logging operation.

Graham suggested Chambers and Schuyler-Franco consider alternative ideas during the tree-marking process. Chambers responded that work would be on an area-by-area basis regardless of method, adding that it while it would limit cost, it would require additional meetings over time. Dahle asked about the potential of delimbing as opposed to removing trees. Chambers responded that he would investigate but mentioned that it could potentially cause additional issues with fire hazards. Hansen asked Chambers what he felt would happen if the Council invested \$250,000 into the initial assessment which Chambers affirmed would be enough for initial work to begin. Hansen asked if individual elements of the project could be taken care of if the total funding request was not met or was delayed. Chambers responded that some work could be done, but it would extremely limit interest from contractors due to a lack of initial investment. Hyatt asked if the initial assessment could prioritize sections closer to homes as well as sections that were on unstable land. Chambers confirmed that the assessment could easily prioritize those areas first.

Councilor Hansen/Bloom m/s to approve special procurement contract to Lomakatsi Restoration project not to exceed \$250,000 through June 30, 2025, for forestry work critical for watershed and community safety.

DISCUSSION: Hansen spoke to the money already being budgeted and the importance of the project towards the safety of the community. Hansen thanked Chambers and his team for their efforts and presentation. Bloom added the importance of the current forestry situation and education of the people of Ashland about the issue. Kaplan suggested an amendment or additional direction be created for the full project, which Hansen and Chambers clarified would be included as part of the contract.

Roll Call Vote: Councilor Hansen, Hyatt, Dahle, Bloom, Kaplan and DuQuenne, YES. Motion passed.

4. First Reading or Ordinance 3227 – An ordinance allowing Alcohol Use in Parks

Interim Parks and Recreation Director Leslie Eldridge gave a presentation outlining Ordinance 3227 (See attached presentation). Bloom asked where weddings would fall under the ordinance. Eldridge responded that it depends on the age range. If the event was 21 and over, then there wouldn't be a designated area. If it was mixed age, then there would have to be a designated "beer garden" for people to consume alcohol. Bloom also asked about the absence of oversight from legal and the Chief of Police in the security requirements for an event. Eldridge responded that the ordinance was a generalized ordinance, with the procedures being under the authority of the Ashland Parks and Recreation Commission, with legal and the Chief of Police being included. Bloom expressed concerns of possible liability. Dahle asked about any potential downsides to the ordinance seen by the Parks' Commission. Eldridge spoke about the Parks' Commission proceeding extremely cautiously if this ordinance were to pass. Hansen thanked Eldridge and the Commission for listening to community voices while also asking if there were plans in place to re-evaluate the ordinance over a certain timespan. Eldridge responded that she foresaw the policy being reviewed every six months, with the Parks Commission working alongside event coordinators and keeping the public informed of any

potential changes.

Public Comments

Eric Navickas/Ashland/Raised concerns about commercialization and privatization of parks. Felt that the ordinance ran contrary to the principle of the Parks movement within America as a whole. Also raised concern of a sense of privilege regarding who can and cannot drink in the park.

Councilor Hansen motioned to approve the first reading of Ordinance 3227 and move to second reading. No second motion was made. Motion failed.

Councilor Hansen/DuQuenne m/s to approve the first reading of Ordinance 3227 and move to the second reading.

Discussion Hansen spoke to the ordinance as a way to improve vibrancy and activities within the greater community. He applauded Eldridge and the Parks Commission for listening to the community. DuQuenne praised Eldridge and the Parks Commission for listening to the community. Bloom expressed his intent to vote no because of the possible liability issues with private security companies, but expressed support of a second reading if changes were made involving legal and police oversight with security. Dahle agreed with Bloom's concerns about security. Kaplan praised the testimony from Navickas. Hyatt expressed hesitancy around the security concerns but also praised the Parks Commission for their vision. She suggested using the Japanese Garden or the Bandshell as small-scale trial locations. Hyatt moved to approve the first reading of the ordinance to include changes to vet security and identify a small number of approved trial locations.

Councilor Hyatt/Bloom m/s to amend Ordinance 3227 to include the vetting of security and the identification of a small number of approved trial locations and move to second reading.

DISCUSSION Hyatt spoke to the desires of the community, but also praised the conservative approach of the Parks Commission and the further defining of terms within the amendment to prevent the commercialization of the parks. Bloom and DuQuenne supported Hyatt's statement. Hansen expressed understanding to the points raised by Hyatt but felt that ordinance was not in need of amending at this time.

Roll Call Vote: Councilor Hansen, Hyatt, Dahle, Bloom, Kaplan and DuQuenne, YES. Hansen NO. Amendment passed.

Roll Call Vote: Councilor Hansen, Hyatt, Dahle, Bloom, Kaplan, DuQuenne and Hansen YES. Motion passed.

XIII. Ordinances, Resolutions and Contracts

1. First reading of Prohibited Camping Ordinance

Acting City Attorney Doug McGeary and Assistant City Attorney Carmel Zahran spoke to changes made to the ordinance exemptions. Bloom asked about the change in language, which Zahran explained was made solely for the purpose of plain reading. Kaplan thanked Zahran for the clarification in language around the term "strict prohibition." Graham asked about the difference between camping prohibition being suspended and camping being suspended, which McGeary agreed would need to be clarified. Kaplan called for point of order based on the changes being made at the table with no community oversight, highlighting the sensitivity of the issue within the community. Kaplan suggested tabling the ordinance until the next council meeting over the

changes, with Graham agreeing.

Councilor Kaplan/Hansen m/s to table the ordinance until the next council meeting after receiving public comments. Bloom expressed his disapproval of the motion to table the ordinance. DuQuenne expressed support for tabling the ordinance.

Roll Call Vote: Councilor Hansen, Hyatt, Kaplan and DuQuenne, YES. Bloom and Dahle, NO. Motion Passed.

Public Comments

Trina Sanford/Ashland/Spoke in opposition of and expressed disapproval at the ordinance being tabled, feeling that the community's wishes were being dismissed for "trivial matters." Requested the enhanced enforcement provision be modified to include South Ashland. Requested clarification on distances and definition of campsite removal. Stated that South Ashland was not being fairly represented within the ordinance.

Heron Boyce/Ashland/Expressed disapproval of the ban on cooking and heat listed in the ordinance. Urged the Council to consider the humanity and voices of the unhoused. Raised concerns about the treatment of the unhoused at the night lawn.

Echo Fields/Ashland/Expressed concern about the role of the City Manager in implementation and voiced concern about the consequences of the ordinance. Questioned the efficacy of the ordinance. Felt that the Council's desire to create a homeless masterplan would be undercut by the ordinance. Expressed support to the shelter goals yet felt that the input of the unhoused were not considered.

Debbie Neisewander/Ashland/Spoke in opposition of the ordinance. Expressed feelings that the ordinance was targeting the unhoused regardless of status. Raised concerns about feasibility of enforcement. Raised concerns about the Council's reliance on designated space. Raised concerns about processes and structure.

Judy Bunch/Ashland/ Spoke on behalf of the South Ashland Neighborhood and Business Coalition. Voiced concerns about the effects the unhoused are having on South Ashland. Suggested that the City provide fewer social services to dissuade the unhoused from coming to Ashland. Felt that South Ashland had gone unheard regarding the impact of the shelter. Suggested the ordinance expand its distance from 250 feet to 500 feet.

Tom Marr/Ashland/Spoke in opposition of the ordinance. Felt that the City Council made the right decision to table the ordinance. Felt that the ordinance was "unconstitutional" citing rulings in other states. Felt that the Council was ignoring the concerns of the unhoused.

XIV. NEW BUSINESS

1. First Quarter Financial Update

Berry explained that the beginning balances for the first quarter of 2024 were still preliminary, as the results of the June 2023 audit had not yet been completed. She stated that there was minimal revenue in the first quarter due to the timing of taxes and other larger revenue sources. She explained that the health benefits reserve fund was closed as it was no longer needed due to the change with insurance. She stated that Ashland Municipal Airport was going through a taxiway reconstruction project, which would be supported by two grants. However, due to the timing of receiving grant funding, there is a negative balance as of September 30, 2023. Despite this, no

funding policies were violated. She concluded with the observation that there is a healthy liquidity in all accounts and the audit will be presented to the Council in December 2023.

XV. Ordinances, Resolutions and Contracts (Continued)

1. Contract for Fire and Rescue Ambulance

Deputy Fire Chief of Operation Marshall Rasor spoke on behalf of Fire Chief Ralph Sartain. Rasor explained the reasoning for the purchase of the specific ambulance and mentioned how the planned procurement was already budgeted.

Councilor Bloom/DuQuenne m/s to sign the contract for the procurement of the budgeted ambulance from Braun NW Inc, Chehalis WA

Discussion: Bloom thanked Rasor and Ashland Fire and Rescue for their work.

Roll Call Vote: Councilor Hansen, Hyatt, Kaplan, Bloom, Dahle and DuQuenne YES. Motion Passed.

XVI. NEW BUSINESS (CONTINUED)

1. Shelter Goals

Graham noted that the shelter goals had been reviewed by stakeholders and updated. Graham also spoke to efforts to include voices from South Ashland, as well as efforts to add appropriate lighting to areas such as bridges and the bike path. DuQuenne responded that plans for motion-sensor lighting would not account for people sleeping outside and that the total cost would be more than the City could afford. Graham mentioned that while lighting for the bike path had been set aside for later, fencing for the bike path could be repaired quickly. Cotta added that repairing the wooden fencing section would be delayed due to an ongoing lawsuit. Graham mentioned that requests to relocate the shower trailer will not be possible due to utility hook-up location, and relocating the port-a-potties would not be possible due to ADA requirements and fire safety accessibility. Graham also added that the process for setting up volunteer clean-up operations would begin. Bloom asked about plans to reach out to local business in South Ashland to hear their input. Graham responded that there are plans in place to reach out to businesses within the area. Cotta added that the City's beautification grant application would be released shortly. Bloom spoke to having lighting under the bridge being static and not timed/motion sensor. Dahle asked about the ADA requirements for the port-a-potties, which Cotta clarified that the opposite side of the building had steps. Kaplan asked if the bathrooms within the shelter ADA compliant. Bloom responded that they were not. Hansen suggested installing temporary lighting around the underpass, with DuQuenne expressing support for the idea. Graham reminded the Council that any lighting on the bridge must be approved by the Oregon Department of Transportation. DuQuenne expressed concerns around liabilities to volunteers and the neighborhood. Graham responded that volunteers would be trained to report certain items such as drug paraphernalia and hazardous waste to the Police and Park Services and to not pick them up. Bloom spoke to issues around getting volunteers, as well as thinking of other ways to get the required manpower for cleanup duties. Bloom also suggested creating a cost-estimate for lighting the bike path. DuQuenne added that creating a list of deadlines would be helpful to ease South Ashland residents' worries.

Public Comments

Trina Sanford/Ashland/ Spoke about drug issues of shelter residents. Described individuals going to her property to use drugs. Voiced concern that OHRA rules are not being enforced equally.

Rachel Jones/Ashland/ Spoke on behalf of the South Ashland Neighborhood and Business Coalition. Requested Council to listen to four specific requests laid out by the group. Those are to add fencing to cut off access to under the bridge, to add lighting underneath the bridge along the greenway, to move port-a-potties to the front of the shelter building, and to provide adequate screening in front of the shower trailer.

Jerry Esposito/Ashland/ Spoke on behalf of the South Ashland Neighborhood and Business Coalition. Requested clarity on shelter goals and how they would be implemented. Requested that removed trash cans in South Ashland be returned. Voiced concerns that there was no concrete plan to address the unhoused situation.

Alison Wildman/Ashland/ Spoke on behalf of the South Ashland Neighborhood and Business Coalition. Expressed frustration that the City was placing social services only in South Ashland. Asked for better communication from the City with South Ashland residents.

XVII. ADJOURNMENT OF BUSINESS MEETING

The meeting adjourned at 9:32 p.m. by Mayor Graham.

Respectfully Submitted by:

City Recorder Alissa Kolodzinski

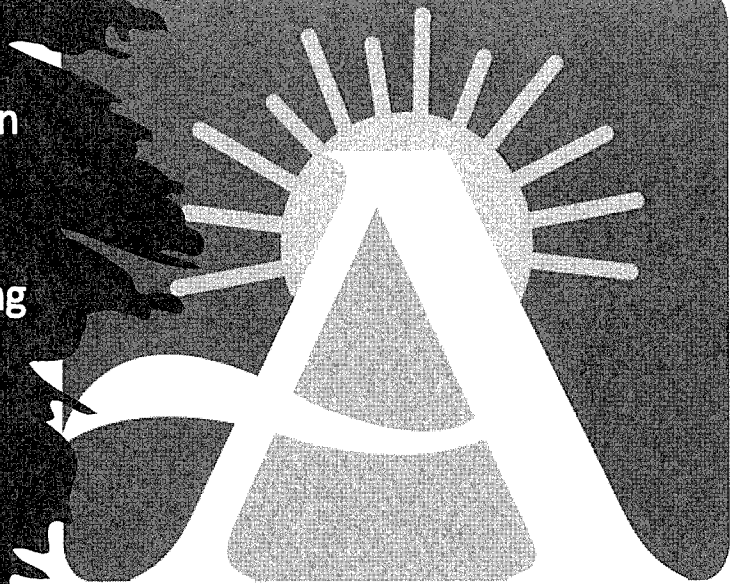
Attest:

Mayor Tonya Graham

Ashland Forest Climate Change Adaptation

Phase I Project and Contracting Overview

November 21st, 2023 City Council Meeting

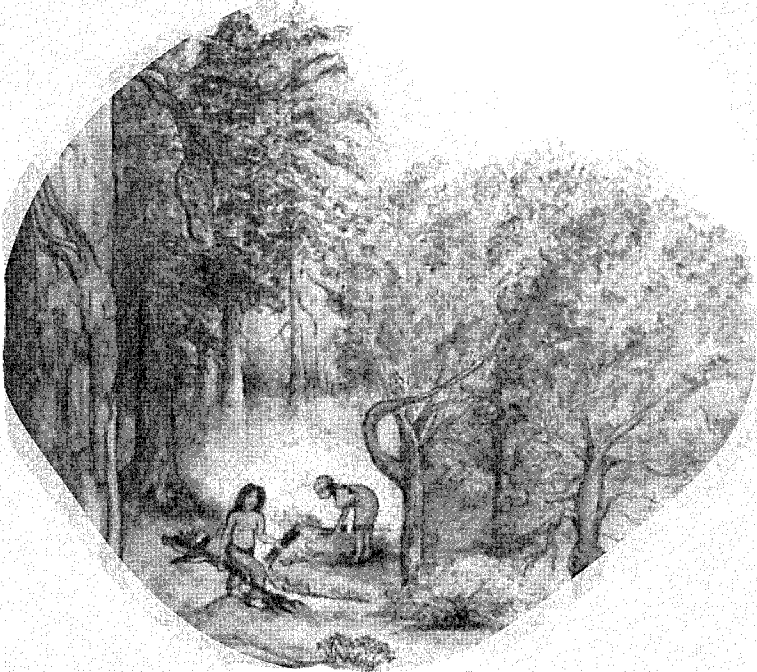


Better Together

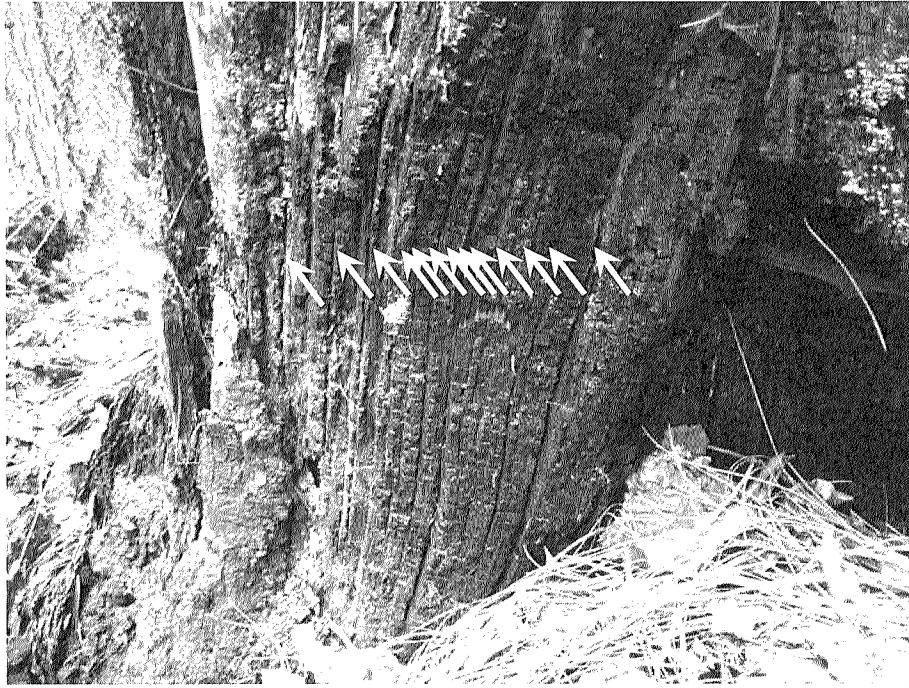
Key Questions:

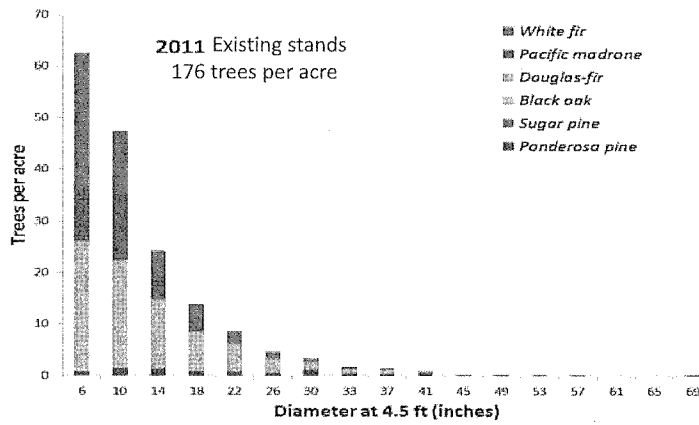
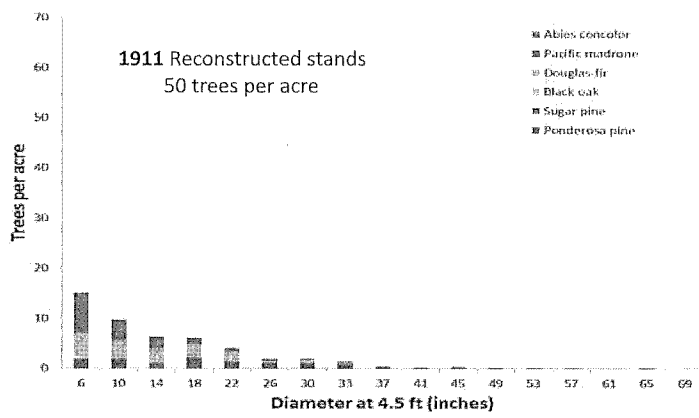
1. Why are so many trees dying?
2. Why do we need to cut trees?
3. How much will this cost?
4. What will this contract do?

1. Why are so many trees dying?



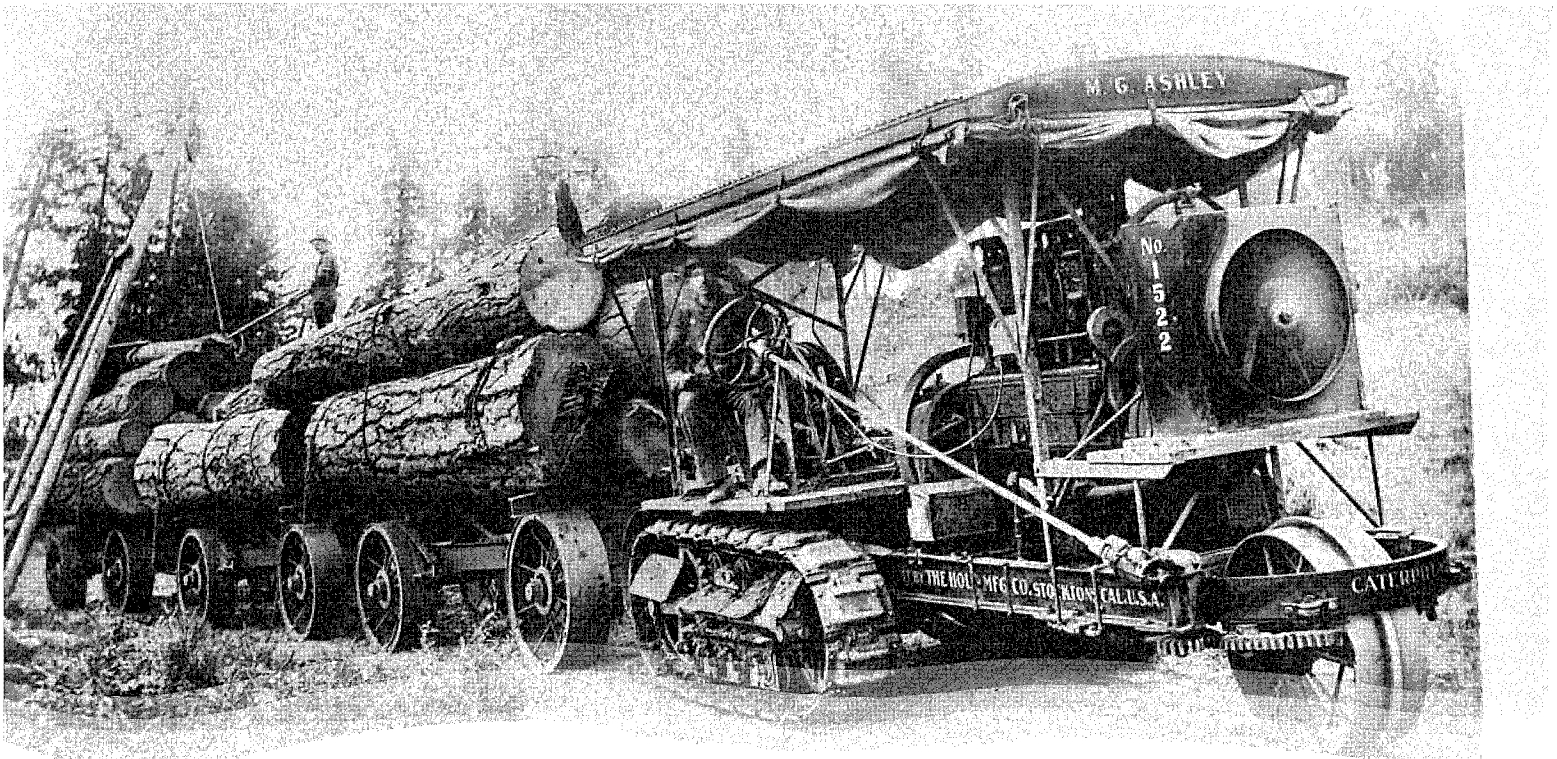
Many fire scars - one tree





Data on file: Kerry L. Metlen,
The Nature Conservancy

The Nature Conservancy 



1973 Hillview Fire



2009 Siskiyou Fire



Dense forest

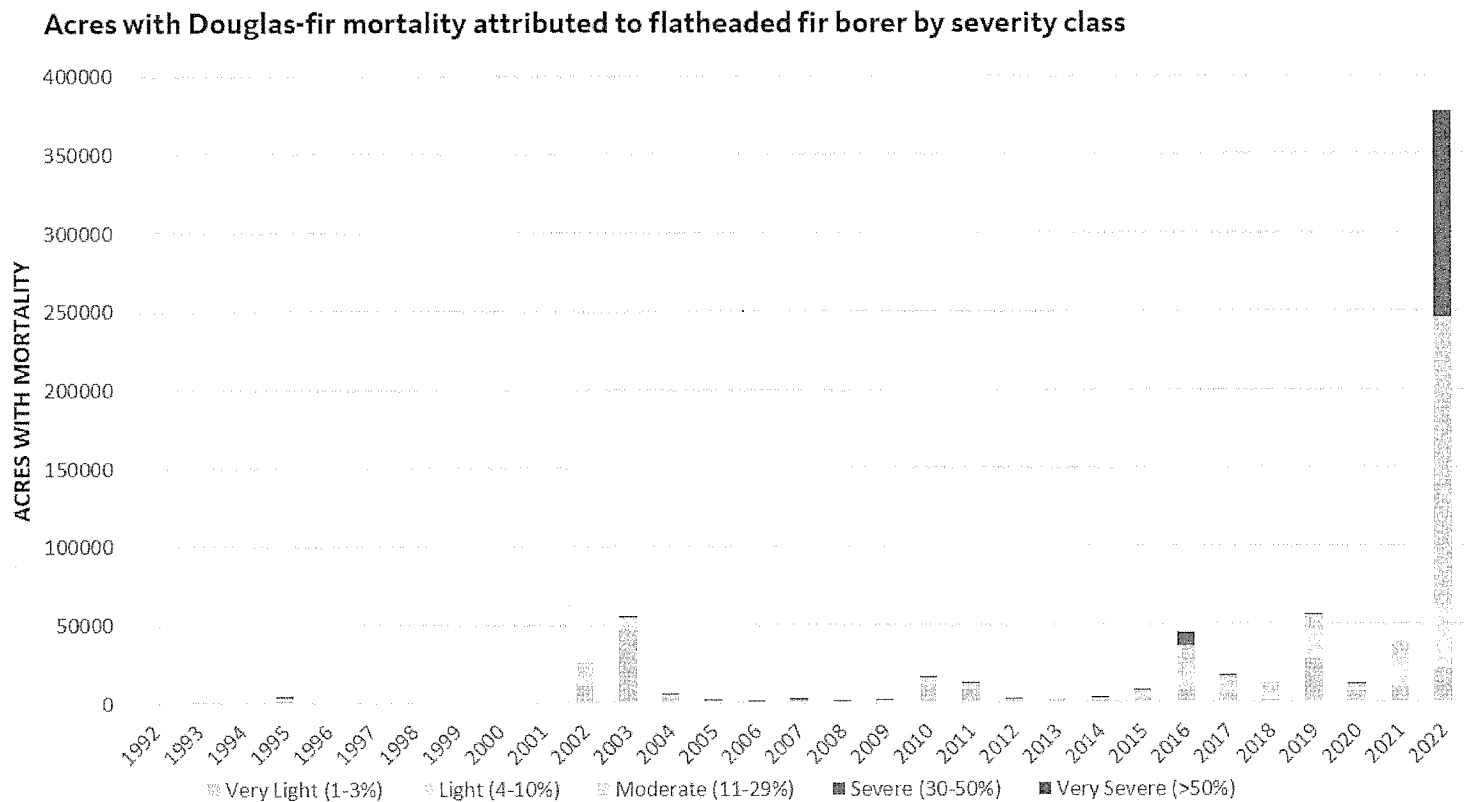


Past major insect and disease-related mortality of conifers from 2001-2003



Looking northwest from Waterline Trail, ~2003 (Main)

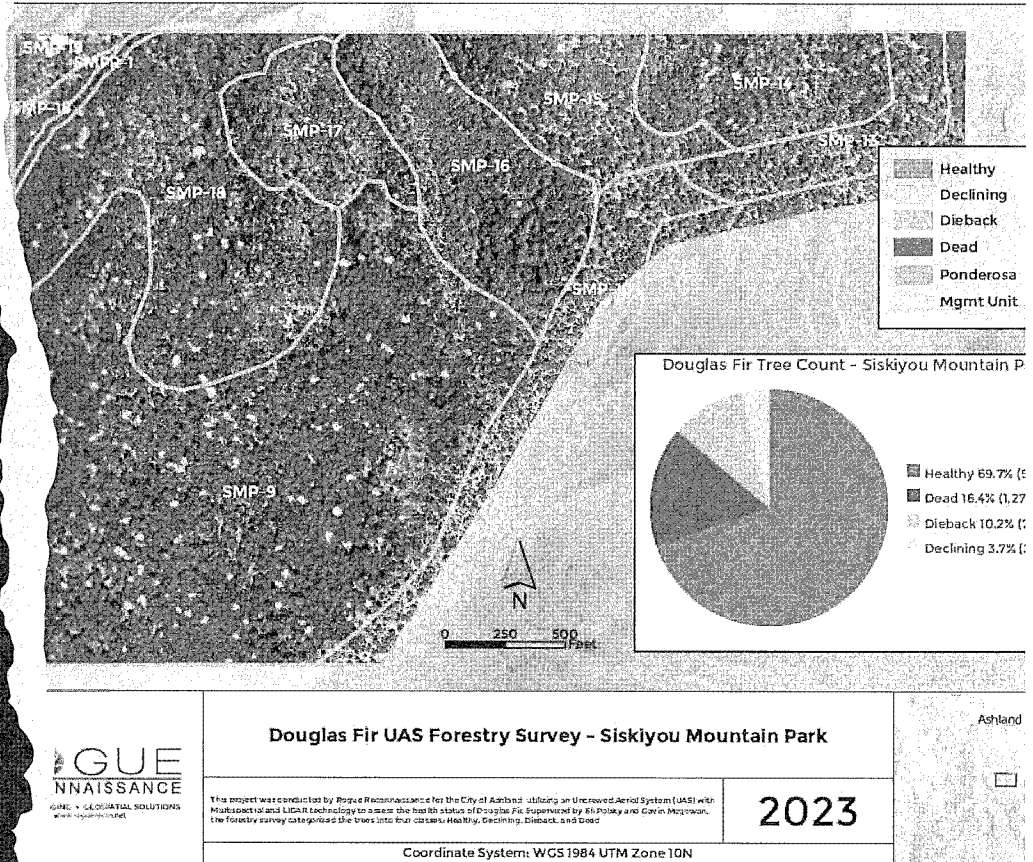
What is the current situation?



Source: Trees on the Edge, OSU Extension

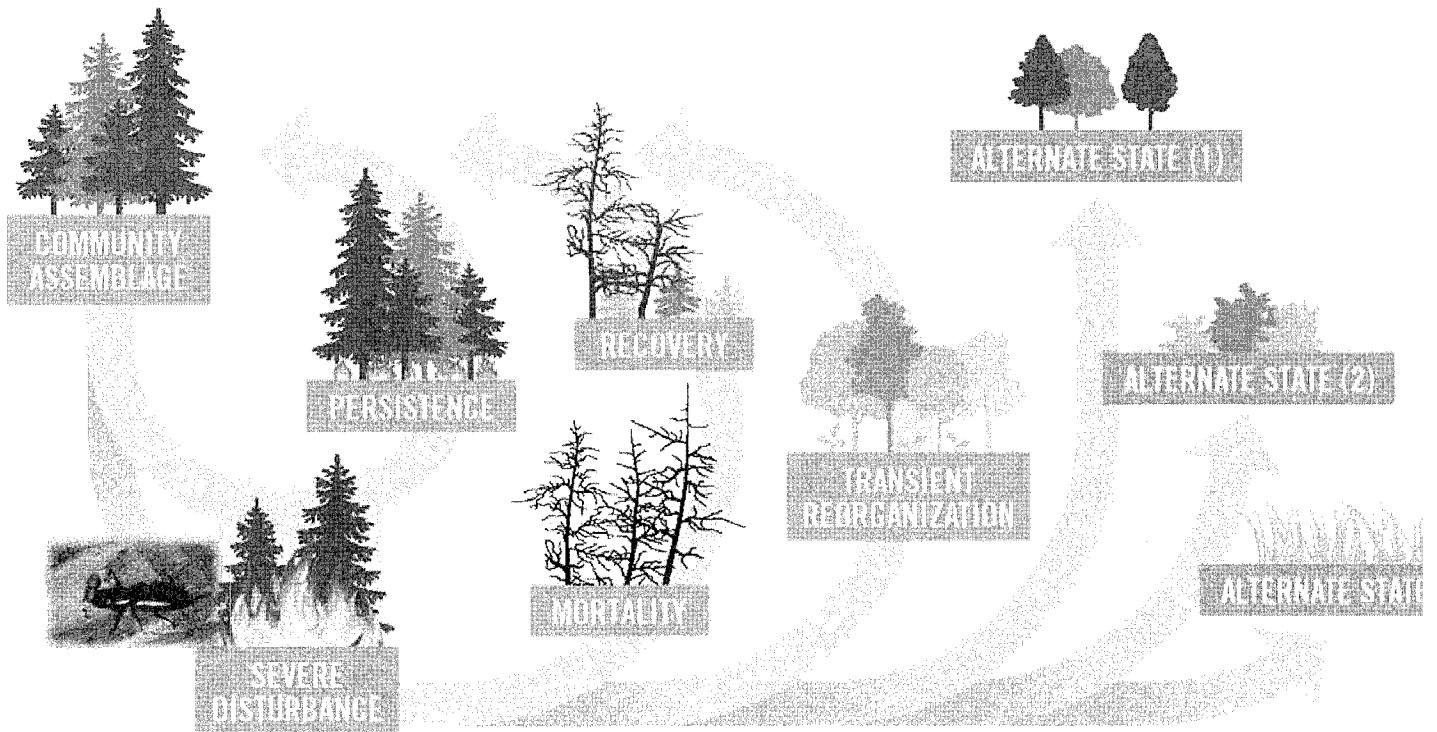
**Siskiyou Mountain Park
UAS Survey Found 30%
of Douglas-fir Were
Dead and Dying (July
2023). Other areas range
from 20-25% dead/dying.**

**This survey
underestimated insect
affected trees by 10-60%
per data collected over
the summer.**



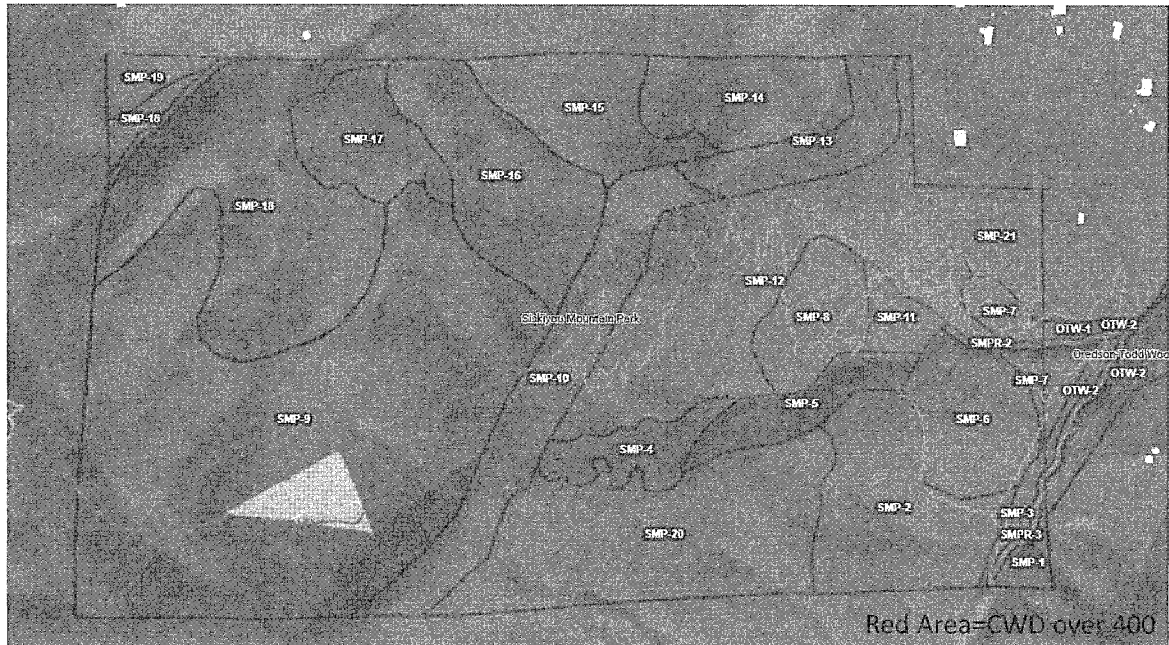
More trees are dying than we surveyed...

Range of Green, But Infested Trees	5720	10.0%
per initial 2023 field data	8320	60.0%
(USFS Forest Health Program)	6500	25.0%



Predicted Climatic Water Deficit 2055

Projected CWD is based on a conservative Representative Concentration Pathway 8.5 scenario. Data suggest that Douglas-fir mortality risk is significantly elevated above a CWD of 350 and few DF are found above a CWD of 400. Under the projected CWD, most lower elevation sites in interior SW Oregon would be inhospitable for Douglas-fir. (Bennett et al 2023, Journal of Forestry)



What should we do?

We've been here before: The 2004 City of Ashland Forestlands Restoration Phase II Project used best management practices to protect soils while removing dead and dying insect killed trees, reducing wildfire hazard while maintaining habitat. 30% of trees were dead in the 2004 project.



ASHLAND

Final Climate Change Addendum to the 2016 Ashland Forest Plan

Approved by Ashland City Council in April 2023

I. Introduction

The 2016 Ashland Forest Plan ([AFP](#)) contained a chapter on climate change, but it was general in nature and limited by uncertainty as to the impact climate change would have on the approximately 1,200 acres of forest lands managed by the City of Ashland and Ashland Parks and Recreation Commission (APRC). The increased research and rapid rate of climate change induced impacts on Ashland's forest lands over the past six years have added considerably to the Forest Lands Commission's (FLC, now a management advisory committee) understanding of the urgent need to address climate change impacts through recommendations to the Ashland City Council for planning direction and management actions over the next 25 years. Current drought and temperature-related changes to vegetation on municipal forest lands warrant an improved and more comprehensive analysis of climate-adaptive planning and management beyond what was addressed in the AFP. Adaptive management is a key overarching strategy addressed throughout this addendum to assess both new and changing resource conditions and land management goals, as well as those that remain unchanged at this time.

Phase I Project Plan Draft

Ashland Forest to Climate Change Adaptation: Phase I Project Plan and
Prescriptions DRAFT
October, 2023

- I. Introduction
- II. Climate Change Adaptation Framework
- III. Project Area and Proposal
- IV. History of City and Parks Forestlands Stewardship
- V. Ashland Forest Plan Guidance and Objectives
- VI. Current Conditions and Trends: Key Resources and Values
 - i. Fire and Fuels
 - ii. Coarse Woody Debris (CWD)
 - iii. Vegetation
 - iv. Soils and Geology
 - v. Wildlife
 - vi. Douglas-fir Decline Risk Rating
- VII. Prescriptions by Condition
 - a. Thin from Below
 - b. Transition
 - c. Public Safety
 - d. Variable Density
- VIII. Appendix
 - a. 2023 UAS Mortality Survey
 - b. Mortality Survey Data Table by Unit
 - c. 2023 Climate Change Adaptation Addendum to the Ashland Forest Plan

Ashland Forest Lands Committee

- Produced the 2023 Ashland Forest Plan Climate Change Adaptation Addendum
- Reviewed multiple drafts of the Climate Adaptation Phase I Project Plan
- Voted to support the Phase I Plan and recommend Council adoption

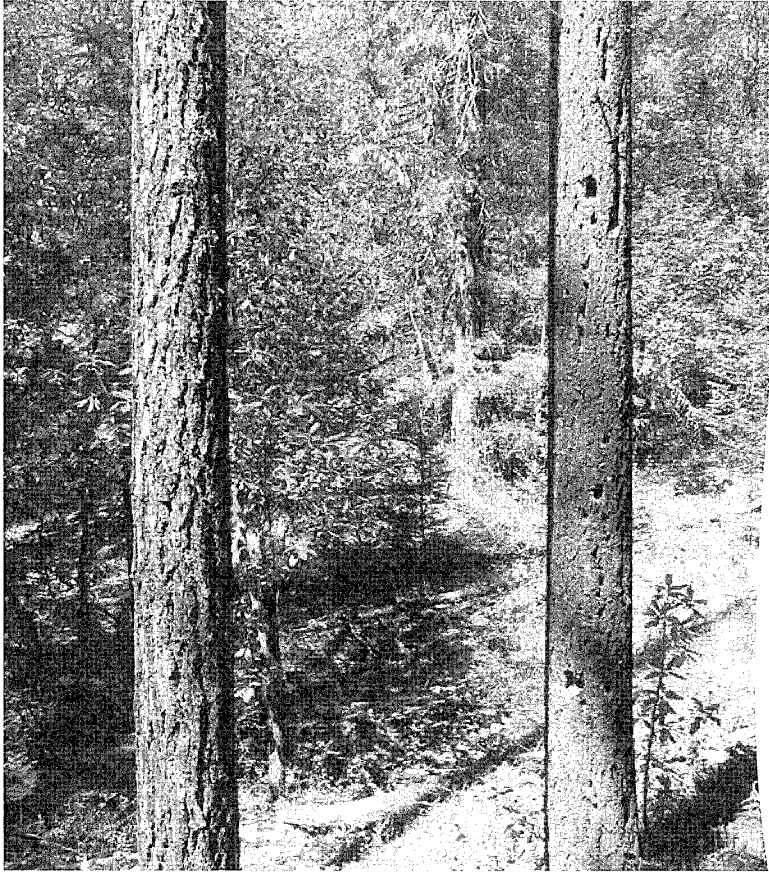
Public Outreach

- **April 2023: Council Approval of Ashland Forest Plan Climate Change Addendum with public meetings, tours, comments, and testimony.**
- **Two public field tours in October (10 citizens attended)**
- **Public Meeting, October 26th: 35 Citizens Attended**
- **Three Field Tours with Southern Oregon Land Conservancy (Siskiyou Mt Park Only)**
- **Public Draft Review and Comments: October 25th to November 7th**
- **APRC Meetings in October and November**

Public Attitudes Toward Forest Management: Helicopter (Commercial) Thinning

Longitudinal surveys conducted by Dr. Mark Shibley of SOU in 2012, 2013, 2019 as part of the Ashland Forest Resiliency Project

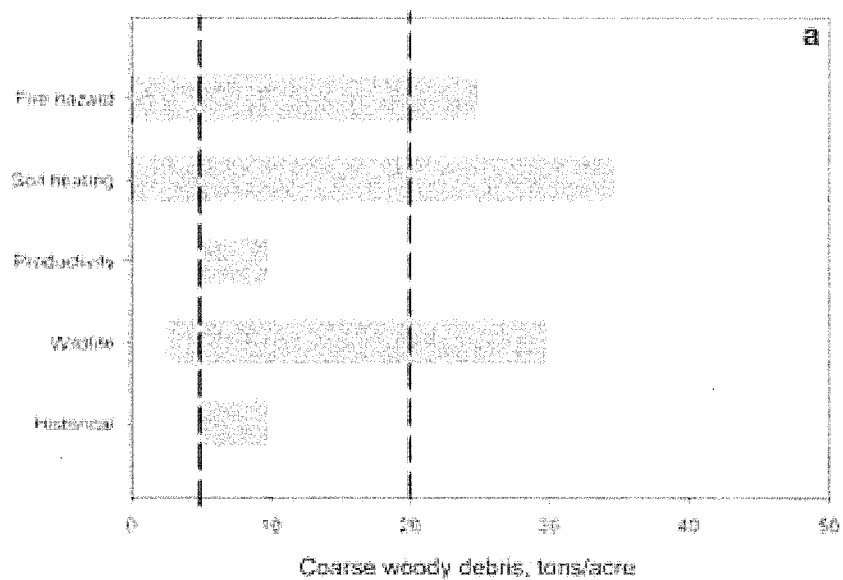
- There was a big, statistically significant increase in support for commercial thinning as a legitimate fuel-reduction tool that resources managers should use more often. (2013)
- In 2012, 58% of panel respondents said commercial thinning was a legitimate tool that resource managers should use more often. That increased to 80% in 2019.
- Fewer than 1 in 10 panel respondents agree that forests should be allowed to evolve without any more human intervention. Fewer than 2 in 10 agreed that restoration should focus only on the Wildland Urban Interface.



Top Public Concerns:

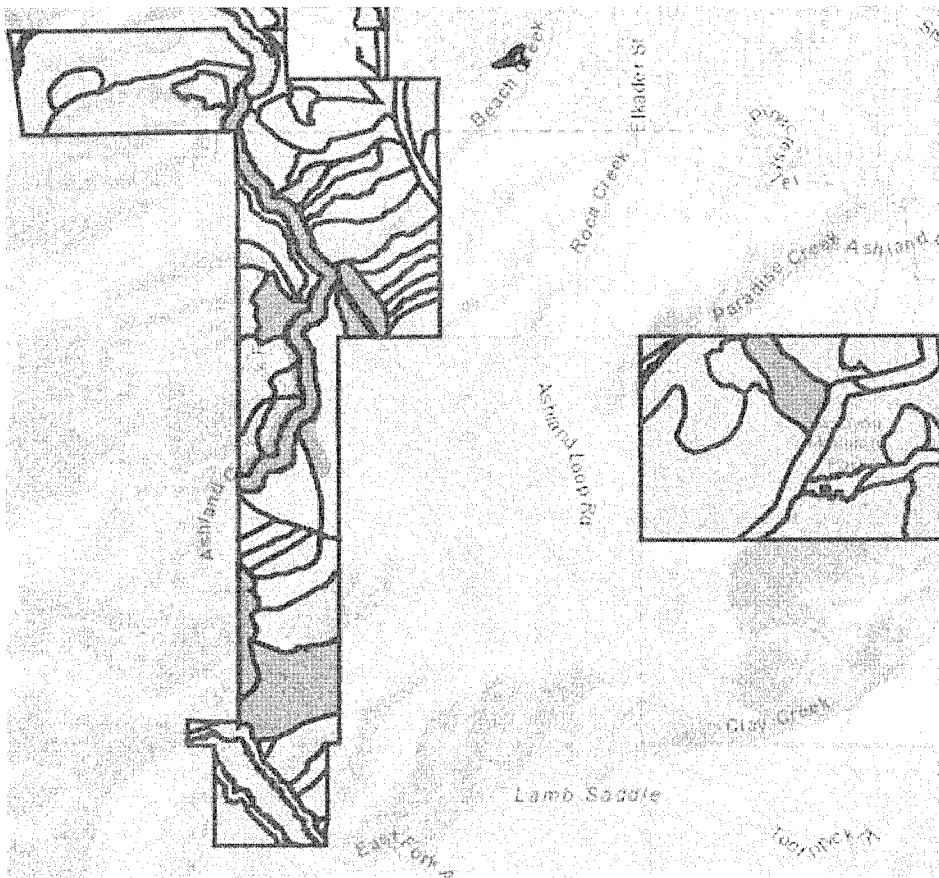
1. Snags and Downed Logs for Wildlife Habitat
2. Fire Danger
3. Impacts to trails via closures in April and May and physical trail damage
4. Cost of project

Balancing Wildlife Habitat and Fire Hazard: Brown et al (2008)



Balancing Wildlife Habitat and Fire Hazard

	2017 COA CWD Inventory	ODF Forest Practices Required CWD	Current Dead/Dying DF from 2023 Survey	Optimum CWD (snags and down) Brown (2003)
1 to 100 hour fuels/acre	5.59 tons	NA	NA	<5 tons
1000+ hour fuels/acre	17.23 tons	2 logs	NA	5 to 20 tons/acre
Snags per acre	7.0 tons	2	>6.84 tons	



**Wildlife Habitat:
Landscape
Refugia**

Responses to research submitted

Salvage harvest effects on advance tree regeneration, soil nitrogen, and fuels following mountain pine beetle outbreak in lodgepole pine

Authors: Jacob M. Griffin, Martin Simard, Monica G. Turner

- Specific to lodgepole pine, totally different forest type with completely different species life history and disturbance ecology
- Assumes using ground-based logging that can have negative soil impacts leading to compaction, drying, damage to seedlings, and excessive ground fuels (unless burned)
- “In the long term, lower coarse wood loads in harvested stands may increase fire suppression effectiveness by reducing the time needed for fireline construction, for snag mitigation for crew safety, and for mop up.”
- Conclusion: “This study suggests that merchantable trees can be harvested from some beetle-killed lodgepole pine forests without severely compromising potential tree regeneration and without large initial effects on soil Nitrogen.”
- **This study supports our course of action, particularly given that all surface fuels (limbs and branches) will be piled and burned.**

Responses to research submitted

Effects of logging on fire regimes in moist forests

David B. Lindenmayer, Malcolm L. Hunter, Philip J. Burton, Philip Gibbons

Does logging affect the fire proneness of forests? This question often arises after major wildfires, but data suggest that **answers differ substantially among different types of forest**. Logging can alter key attributes of forests by changing microclimates, stand structure and species composition, fuel characteristics, the prevalence of ignition points, and patterns of landscape cover. These changes may make some kinds of forests more prone to increased probability of ignition and increased fire severity. Such forests **include tropical rainforests** where fire was previously extremely rare or absent and other **moist forests** where natural fire regimes tend toward **low frequency, stand replacing events**. Relationships between logging and fire regimes are contingent on forest practices, the kind of forest under consideration, and the **natural fire regime characteristic of that forest**.

Responses to research submitted

Effects of logging on fire regimes in moist forests

David B. Lindenmayer, Malcolm L. Hunter, Philip J. Burton, Philip Gibbons

An alternative perspective from dry forests

Relationships between logging and the frequency, extent and severity in some kinds of dry forests can differ from moist forests (Noss *et al.* 2006b). These include forests where prolonged fire suppression activities have altered natural fire regimes by increasing fuel loads and thereby elevated the risk of uncharacteristic high severity wildfires (Harrod *et al.* 2009). In these forests, tree removal can be employed as an appropriate restoration technique if thinning is aimed at removing unnaturally high fuel loads, thereby reducing the likelihood of inappropriate high severity wildfires (Noss *et al.* 2006b; Spies *et al.* 2006). Nevertheless, **if thinnings are left on site** rather than taken out of the forest for disposal, these operations too can elevate the risk of unplanned ignitions (Schroeder *et al.* 2006).

We plan to remove “thinnings”, or fuels left behind from trees being cut.

Responses to research submitted

Impacts of salvage logging on biodiversity: A meta-analysis

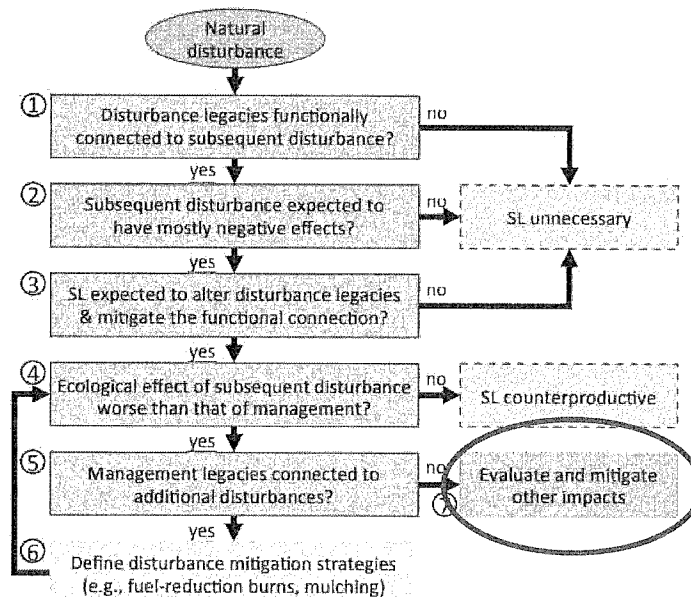
Simon Thorn, Claus Bässler, Roland Brandl, Philip J. Burton, Rebecca Cahall, John L. Campbell, Jorge Castro, Chang-Yong Choi, Tyler Cobb, Daniel C. Donato, Ewa Durska

- **Study considers (and lumps) all forest types across the world**
- **Nothing specific to dry, frequent fire forests of North America**
- **Target recommendations are for protected areas such as national parks**
- **Does not consider situations where the longer-term consequences can be worse than the initial disturbance or the corrective action**
- **Final recommendation (below) is consistent with our approach to leave dead wood behind**
- **Assumes all disturbances are “natural” without consideration for site specific disturbance history or forest development**

“We therefore call for an expansion of the green-tree retention approach to include naturally disturbed forests by leaving substantial amounts of dead wood on site to reduce the impact of salvage logging on biodiversity.”

Tamm Review: Does salvage logging mitigate subsequent forest disturbances?

Alexandro B. Leverkus, Brian Buma, Joseph Wagenbrenner, Philip J. Burton, Emanuele Lingua, Raffaella Marzano, Simon Thorn



Key Overarching Issues from Research Submitted

1. Research submitted did not address wildfire safety to adjacent homes, lives, firefighter safety, water supply, or infrastructure...the #1 priority of the City. All the project area is located within the Wildland Urban Interface approved in the 2004 Community Wildfire Protection Plan.
2. Most studies assume that disturbance (in this case, insect die-off) is "natural". Though our species are native, our city forests are the products of clear-cuts, stand-replacing fires, and fire exclusion, creating forests that have no historical analog i.e. not "natural".
3. No study submitted took into the effects of climate change.

Adopted 2016 Ashland Forest Plan (2016) Policy

1. *Reduce the likelihood of high-severity fire* through strategically placed fuels treatments and subsequent implementation of prescribed underburning to maintain reduced fuels and less fire-prone conditions;
2. Manage for both development and maintenance of older forests that may sequester and retain large amounts of carbon over time;
3. Focus on protection and restoration of diverse forest structures, plant communities and associated genetic resources which are important mechanisms of resilience;
4. Emphasize multiple species management including species well selected to thrive in future warmer and drier conditions such as pines, hardwoods and shrub species (within prescribed spatial considerations for their potential to aggravate fire potential and hazard); and
5. Monitor and control invasive species that are prone to establishment and/or expansion in changing climates

Adopted Ashland Forest Plan Climate Change Addendum (2023)

1. Where feasible, maintain and promote refugia conditions to buffer against climate change impacts, allowing diverse habitats to persist. Delineate refugia at a fine of scale as practical.
2. Enhance the existing mosaic of open and closed forest structure to further reduce fuel continuity, increase biodiversity, and regenerate shade intolerant species such as pine, oak, bunch grasses, and shrubs.
3. Promote and maintain healthy and productive soils by preventing high intensity fire, maintaining cover in landslide hazard zones, and providing for soil carbon balance through Coarse Woody Material (CWM) budgeting on a site-specific basis.
4. Proactively remove and treat excess dead and dying trees and slash to reduce fuel accumulation and escalation of fire hazard and impacts to trail use and public safety. Prioritize pre-emptive treatment of sites prone to future tree mortality using the Main risk rating system.

Avoid severe fire at all costs!

1. Research and experience is clear that severe fire will cause significant damage to vegetation, soils, habitat, infrastructure, carbon storage, recreation, human health, and community safety.
2. Mass die-off leads to mass fuels buildup, which leads to mass fire.
3. Maintaining lower fuel levels through forest management, including prescribed fire, is proven and effective.

High densities of both snags and logs were associated with high reburn severity in a subsequent fire.... Our results demonstrate that high levels of large dead wood, which is often not considered in fire behavior modeling, corresponded with repeated high-severity fire effects.

Lydersen et al 2019

Avoid severe fire at all costs!

“Resulting interactions between historical increases in forested area and density and recent rapid warming, increasing insect mortality, and wildfire burned areas, are now leading to substantial abrupt landscape alterations. These outcomes are forcing forest planners and managers to identify strategies that can modify future outcomes that are ecologically and/or socially undesirable”. -Hessburg, 2021

Escalating Wildfire Hazards

- Immediate increase in fire hazard while trees are “red and dead”. This is now and continues for 1-2 years or more if more trees die.
- Increased chance of extreme fire behavior with high flame lengths and prolonged soil heating over large areas.
- Firefighter are not safe working around dead trees, harder to control fires.
- The long duration and magnitude of soil heating may also result in significant losses of soil organic matter. Roots and soil biota sustain damage, and the erosion potential increases.

Source: OSU Peer-reviewed website “Trees on the Edge”.

**We should be really worried about wildfire
for many reasons...**

“The 2020 Creek Fire shows us how vulnerable our current forest conditions are to suffering high tree mortality and offering fuel conditions capable of generating firestorms and mass fires from which future forest recovery is questionable.”

Scott L. Stephens, Alexis A. Bernal, Brandon M. Collins, Mark A. Finney, Chris Lautenberger, David Saah, Mass fire behavior created by extensive tree mortality and high tree density not predicted by operational fire behavior models in the southern Sierra Nevada, Forest Ecology and Management, Volume 518, 2022, 120258, ISSN 0378-1127, <https://doi.org/10.1016/j.foreco.2022.120258>.

Economics

1. Based on summer 2023 survey of dead and dying, if we don't act this spring the same project will cost approximately \$400,000 more next year due only to lost wood value to rot and insects. This would also subject the community to a peak in fire danger over the next two years as dead needles and small branches are still intact.
2. Cost further increases to reduce fuels manually that would have returned revenue (falling, cutting, and burning all go up), future prescribed burning will be more expensive with more smoke impacts in town due to heavy fuels on the ground.
3. Project cost can vary widely depending on final project footprint, helicopter bids, mill value, percent of lost merchantability due to defect/rot, cost for clean up work, weather delays, etc...
4. Net cost range is estimated from \$500,000 to \$1.3 million depending on variables mentioned. No grant funds have been identified to fit the project or timeline. One ODF grant was denied recently.

Economics: The Full Cost Of Wildfire

The total economic impacts of a wildfire go well beyond the cost of damages, as they include health costs and indirect losses due to power shut-offs, business closures, travel cancellations, supply chain disruptions, population loss, ecological services, etc.

Some analysis suggests suppression costs, as costly as they are, comprise only nine percent (three to 53%) of total wildfire costs.

Almost half of the full costs of wildfire are paid for at the local level, including homeowners, businesses, and government agencies.

2 X's number days' increase of extreme fire weather in the fall over 40 years

6.4% land in California is WUI, **45%** new home construction in WUI 1990-2010

40% rise in rental costs in Sonoma Co since 2017 Tubbs Fire

107 million tons carbon emissions from 2020 CA wildfires, **120 million** from cars

50% increase of emissions due to wildfires by end of the century

\$7.85B health costs in Bay Area counties due to wildfire in 2018

3.4 -21.3% of overall health costs in BA--lower end affluent counties, higher end, less affluent

Lomakatsi Contract

1. Enables planning to move forward with capacity for marking boundaries, no-treatment areas, and trees that will be cut.
2. Necessary to determine how many trees will be removed, leading to bids from contractors and local mills.

Next Steps: Decision Points

1. January 2024: Bring contract proposal to Council with cost included.
2. Concurrently request contingency funding to make this project happen on the necessary timeline.
3. Start work in March (or earlier), as contractor is available and as early as possible to avoid spring recreation season.

Phase I Project Schedule

- October 10th – FLMAC first review and comments
- October 11th – APRC first review and comments
- October 22nd—Public Field Tour (weekend)
- October 23rd or 24th – Public Field Tour (weekday)
- October 24th – Public Meeting Fire Station #2
- October 25th to November 7th Draft Public Comment period
- November 8th – APRC Final Review
- November 14th – Forest Lands Committee Final Edit and Review
- November 21st – City Council Project Update and Lomakatsi Contract Review
- Early December – Tree Marking Starts, Public Tour of Tree Marking Initial Work
- Mid January – Tree Marking Complete, Tree Cruise In Process
- Mid January – Select Contractor
- Late January 2024 –Select contractor and schedule work in winter/spring
- April/May 2024 – Build planting plans with input from experts, plant new trees, shrubs, etc...as available and conditions allow over the next couple years.
- June 1, 2024 – Helicopter phase completed. Monitor and report results.

First Reading – 3227 – Alcohol Use in Parks

11/7/23

Alcohol Use in Parks

APRC Biennium Goal #9

Seek out and support opportunities for community building through programs and events in our parks, open spaces and trail networks that celebrate art, music, sports and nature.

Council Priorities

- Community Investment: Downtown revitalization
- Quality of Life: Arts and Entertainment
- Economic Opportunity/Vitality: Diversify the local economy; broaden options for tourism/visitors; attract more families to live in Ashland.

Currently, Ashland Municipal Code 10.68.090 does not allow any person to take any intoxicating liquor or beverage into any portion of the public parks of the City with some exceptions (Calle Guanajuato and the Oak Knoll Golf Course).

Staff proposes amending AMC 10.68.090 to allow for alcohol in parks as authorized by the Ashland Parks and Recreation Director or designee, consistent with established parks rules and regulations.



Key Points

1. Security Requirements
2. APCR Policy vs. Ordinance Language
3. Fees for Services



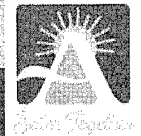


Benefits

- Attracts event organizers to choose Ashland parks for their events
- Enables revenue generation
- Provides opportunities for fundraisers
- Potential to bring increased visitation and economic activity to local businesses



QUESTIONS?



mayor Announcement

Speaker Request Form
THIS FORM IS A PUBLIC RECORD
ALL INFORMATION PROVIDED WILL BE MADE AVAILABLE TO THE PUBLIC

- 1) Complete this form and return it to the City Recorder prior to the discussion of the item you wish to speak about.
- 2) Speak to the City Council from the table podium microphone.
- 3) State your name and address for the record.
- 4) Limit your comments to the amount of time given to you by the Mayor, usually 3 or 5 minutes.
- 5) If you present written materials, please give a copy to the City Recorder for the record.
- 6) You may give written comments to the City Recorder for the record if you do not wish to speak.
(Comments can be added to the back of this sheet if necessary)
- 7) Speakers are solely responsible for the content of their public statement.

Tonight's Meeting Date	11/21/23
Name	PAUL MOZINA
Address (no P.O. Box)	[REDACTED]
Phone	[REDACTED]
Email	[REDACTED]

Regular Meeting

Agenda topic/item number IV MAYOR'S ANNOUNCEMENT
OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

If you are challenging a member (a city councilor or a planning commissioner) with a conflict of interest or bias, please write your allegation complete with supporting facts on this form and deliver it to the clerk immediately. The Presiding Officer will address the written challenge with the member. Please be respectful of the proceeding and do not interrupt. You may also provide testimony about the challenge when you testify during the normal order of proceedings.

Written Comments/Challenge: _____

The Public Meeting Law requires that all city meetings are open to the public. Oregon law does not always require that the public be permitted to speak. The Ashland City Council generally invites the public to speak on agenda items and during public forum on non-agenda items unless time constraints limit public testimony. No person has an absolute right to speak or participate in every phase of a proceeding. Please respect the order of proceedings for public hearings and strictly follow the directions of the presiding officer. Behavior or actions which are unreasonably loud or disruptive are disrespectful, and may constitute disorderly conduct. Offenders will be requested to leave the room.

Comments and statements by speakers do not represent the opinion of the City Council, City Officers or employees or the City of Ashland.

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(Comments can be added to the back of this sheet if necessary)
- 7) Speakers are solely responsible for the content of their public statement.

Tonight's Meeting Date <u>11/21/27</u>	
Name <u>Kelly Marquis</u>	
Address (no P.O. Box) <u>[REDACTED]</u>	
Phone <u>[REDACTED]</u>	Mail <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number _____ OR _____
Topic for public forum (non agenda item) 50 Ordinance

<u>Land Use Public Hearing</u>	
Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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- 6) You may give written comments to the City Recorder for the record if you do not wish to speak.
(Comments can be added to the back of this sheet if necessary)
- 7) Speakers are solely responsible for the content of their public statement.

Tonight's Meeting Date _____	
Name	MIRIAM REED
Address (no P.O. Box)	[REDACTED]
Phone	[REDACTED]
Email	[REDACTED]

Regular Meeting

Agenda topic/item number 56 OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

If you are challenging a member (a city councilor or a planning commissioner) with a conflict of interest or bias, please write your allegation complete with supporting facts on this form and deliver it to the clerk immediately. The Presiding Officer will address the written challenge with the member. Please be respectful of the proceeding and do not interrupt. You may also provide testimony about the challenge when you testify during the normal order of proceedings.

Written Comments/Challenge: _____

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Speaker Request Form

THIS FORM IS A PUBLIC RECORD

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(Comments can be added to the back of this sheet if necessary)
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Tonight's Meeting Date	11/21/23
Name	Cynthia Lee
Address (no P.O. Box)	[REDACTED]
Phone	[REDACTED] [REDACTED]

Regular Meeting

Agenda topic/item number 59 OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

If you are challenging a member (a city councilor or a planning commissioner) with a conflict of interest or bias, please write your allegation complete with supporting facts on this form and deliver it to the clerk immediately. The Presiding Officer will address the written challenge with the member. Please be respectful of the proceeding and do not interrupt. You may also provide testimony about the challenge when you testify during the normal order of proceedings.

Written Comments/Challenge: _____

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Tonight's Meeting Date <u>4/23</u>	
Name <u>Tou</u>	<u>MARIN</u>
Address (no P.O. Box) [REDACTED]	
Phone <u> </u>	Email <u> </u>

Regular Meeting

Agenda topic/item number

OR

Topic for public forum (non agenda item)

Public Use
OR
OUR
GOVERNMENT
BILL OF RIGHTS

Land Use Public Hearing

Please indicate the following:
For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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Lomakatsy

Speaker Request Form

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(Comments can be added to the back of this sheet if necessary)
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Tonight's Meeting Date <u>Nov. 21 2023</u>	
Name <u>ERIC NAVICKAS</u>	
Address (no P.O. Box) <u>[REDACTED]</u>	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number x1.3, Lomakatsy OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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Tonight's Meeting Date <u>11/21</u>	
Name <u>Cynthia Zee</u> (please print)	
Address (no P.O. Box) _____	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number Forest Thinning OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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Tonight's Meeting Date <u>11-21-2023</u>	
Name <u>Heidi Byrre</u>	
Address (no P.O. Box) [REDACTED]	
Phone _____	Email _____

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) _____

Lamontz Contract

Land Use Public Hearing

Please indicate the following:
For: _____

Against: ✓

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

Ecology Reduction

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Alcohol in Parks

Speaker Request Form

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(Comments can be added to the back of this sheet if necessary)
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Tonight's Meeting Date <u>Nov. 21, 2023</u>	
Name <u>ERIC NAVICKAS</u>	
Address (no P.O. Box) <u>[REDACTED] (ase print)</u>	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number X1.4. Alcohol in Parks OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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Camping

Speaker Request Form

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Tonight's Meeting Date <u>11/21/23</u>	
Name <u>Trina SANFORD</u>	(please print)
Address (no P.O. Box) <u>ASHLAND</u>	
Phone _____	Email _____

Regular Meeting

Agenda topic/item number CAMPING ordinance OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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Camping

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Tonight's Meeting Date <u>11-21-2023</u>	
Name <u>[Signature]</u>	
Address (no P.O. Box) <u>[Redacted]</u>	
Phone <u> </u>	Email <u> </u>

Regular Meeting

Agenda topic/item number _____

OR

Topic for public forum (non agenda item) _____

Homeless/prohibited Camping Ordinance

Land Use Public Hearing

Please indicate the following:

For: _____

Against: ✓

Challenge for Conflict of Interest or Bias

If you are challenging a member (a city councilor or a planning commissioner) with a conflict of interest or bias, please write your allegation complete with supporting facts on this form and deliver it to the clerk immediately. The Presiding Officer will address the written challenge with the member. Please be respectful of the proceeding and do not interrupt. You may also provide testimony about the challenge when you testify during the normal order of proceedings.

Written Comments/Challenge: Human Rights issues

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Camping

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Tonight's Meeting Date <u>11/21/23</u>	
Name <u>ECHO FIELDS</u>	(please print)
Address (no P.O. Box) <u>Ashland</u>	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number XIII Camping Ordinance OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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Camping

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Tonight's Meeting Date	11/21/23
Name	Debbie Neisewander
Address (no P.O. Box)	[REDACTED] (nt)
Ph	[REDACTED]
Email	[REDACTED]

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) homeless ordinance

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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Camping

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Tonight's Meeting Date <u>Nov 21, 2023</u>	
Name <u>Judie Bunch</u>	(please print)
Address (no P.O. Box) <u>[REDACTED]</u>	
Phone _____	Email <u>jbie@ashland.org</u>

Regular Meeting

Agenda topic/item number Camping Ordinance

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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I'm Judie Bunch, and I'm here on behalf of the South Ashland Neighborhood and Business Coalition. There are over 50 members in this group and it is growing every day. Just a few of us will speak tonight but our comments represent a large number of constituents.

We are not anti-homeless. We are compassionate people who care for our community and the people in it, regardless of their housing status. We are committed to preserving public health, safety, wellness for housed and unhoused residents, our visitors, businesses and schools. We are concerned about the degradation of south Ashland.

There is a concentration of subsidized housing and social services in the south section of town. By providing more robust social services in this area, the City is attracting more transient individuals to the neighborhoods, businesses, and along the bike path. A portion of this population loiter and behave in erratic or aggressive ways, or leave trash and human waste behind. There is also a significant increase in drug activity, paraphernalia, and overdose in our part of town. This is not acceptable, and is jeopardizing the health and safety of the neighborhood.

The city's decision to locate additional services in this area was made without involving neighborhood residents and businesses. The decision impacts a vulnerable part of town. The task of helping unhoused people must be shared by the entire community. Social services must be spatially distributed throughout the city so that no individual neighborhood is unduly affected. The city must engage stakeholders in an open, transparent, and MEANINGFUL way. Your policy, goals and measures regarding the unhoused population must address existing and potential neighborhood impacts.

We support strong policy to protect our public spaces. We are asking that you vote in favor of the proposed camping ordinance, and that the ordinance extend 500 feet to match the City of Medford. We have a responsibility to our unhoused but we also have a responsibility to our children. Having defined areas that restrict camping near schools, parks, bike paths, and childcare facilities strikes that balance. Playgrounds are for children, sidewalks are for pedestrians, and the Greenway is for bicycles and pedestrians. Keeping these spaces clear has immediate effects on the health and safety of our community.

Thank you.

Judie Bunch
Camping Ordinance

Speaker Request Form

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Tonight's Meeting Date	11/21/23
Name	TOM MARR
Address (no P.O. Box)	[REDACTED]
Phone	
Email	

Regular Meeting

Agenda topic/item number

XIII

OR

Camping Ordinance

Topic for public forum (non-agenda item)

Land Use Public Hearing

Please indicate the following:

For:

Against:

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge:

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Didn't Speak

Shelter

Speaker Request Form

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- 2) Speak to the City Council from the table podium microphone.
- 3) State your name and address for the record.
- 4) Limit your comments to the amount of time given to you by the Mayor, usually 3 or 5 minutes.
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(Comments can be added to the back of this sheet if necessary)
- 7) Speakers are solely responsible for the content of their public statement.

Tonight's Meeting Date <u>11/21/23</u>	
Name <u>Tom Mann</u>	
Address (no P.O. Box) 	
Phone _____	Email _____

Regular Meeting

Agenda topic/item number XII 3 OR Shelter Goals

Topic for public forum (non-agenda item)

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

If you are challenging a member (a city councilor or a planning commissioner) with a conflict of interest or bias, please write your allegation complete with supporting facts on this form and deliver it to the clerk immediately. The Presiding Officer will address the written challenge with the member. Please be respectful of the proceeding and do not interrupt. You may also provide testimony about the challenge when you testify during the normal order of proceedings.

Written Comments/Challenge: _____

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Speaker Request Form
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Tonight's Meeting Date <u>11/21/25</u>	
Name <u>Trina Sanford</u> (please print)	
Address (no P.O. Box) _____	
Phone _____	Email _____

Regular Meeting

Agenda topic/item number Shelter OR Goals

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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Tonight's Meeting Date <u>11/21/23</u>	
Name <u>Rachel Sones</u>	
Address (no P.O. Box) <u>[REDACTED]</u>	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number shelter OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

If you are challenging a member (a city councilor or a planning commissioner) with a conflict of interest or bias, please write your allegation complete with supporting facts on this form and deliver it to the clerk immediately. The Presiding Officer will address the written challenge with the member. Please be respectful of the proceeding and do not interrupt. You may also provide testimony about the challenge when you testify during the normal order of proceedings.

Written Comments/Challenge: _____

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Camping
ordinance
new business

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Tonight's Meeting Date <u>Nov 21</u>	
Name <u>Judie Bunch</u> <u>Judie Bunch</u>	
Address (no P.O. Box) <u>[REDACTED]</u>	(please print)
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting shelter goods

Agenda topic/item number 2 OR Camping ordinance

Topic for public forum (non agenda item) _____

<u>Land Use Public Hearing</u>	
Please indicate the following: For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Written Comments/Challenge: _____	

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- 7) Speakers are solely responsible for the content of their public statement.

Tonight's Meeting Date	<u>11/21/23</u>
Name	<u>GERY ESPINOZA</u> (please print)
Address (no P.O. Box)	[REDACTED]
Phone	[REDACTED]
Email	[REDACTED]

Regular Meeting

Agenda topic/item number HOMELESS SHELTER

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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Tonight's Meeting Date <u>NOV 21, 2023</u>	
Name <u>Allison Wildman</u>	
Address (no P.O. Box) <u>[REDACTED]</u>	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number Shelter OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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From: City of Ashland, Oregon <administration@ashland.or.us>
Sent: Saturday, November 18, 2023 10:32 AM
To: City Recorder <recorder@ashland.or.us>; Dorinda Cottle <dorinda.cottle@ashland.or.us>
Subject: Council Public Testimony Form Submitted

[EXTERNAL SENDER]

*** FORM FIELD DATA***

Full Name: Rich Rohde

Phone: 5416216647

Email: [REDACTED]

Meeting Date : November 21, 2023

Type of Testimony: WRITTEN

Written Testimony: Mayor and Ashland City Councilors: First I want to acknowledge that the new version of the anti camping ordinance you are considering at the November 21 meeting has been improved from the first version at the last meeting. Taking out the term "voluntary homeless" is a step forward. The Ashland anti-homeless anti-camping ordinance is Unnecessary, extra punitive, probably unconstitutional and will destroy some of the trust that has been developing despite the obstacles of the anti-homeless lobby. This has been thrust into our community without any chance for involvement, consultation or compromise. We need to stop this continuance of conflict. The best practice for addressing social and health policies is always to include those with lived experience in the planning. This was not done in developing this policy that is without any public involvement. Let us join together to continue the positive solutions that Ashland has been making through building trust and collaboration on our issues of emergency housing. We need to end this Negative, punitive, criminalizing ordinance to now. The issue of camping while homeless should be directed to the soon to be Ashland Homeless Master Plan folks to solve not criminalize.

*** USER INFORMATION ***

SubscriberID: -1

SubscriberUserName:

SubscriberEmail:

RemoteAddress: 66.241.70.76

RemoteHost: 66.241.70.76

RemoteUser:

From: City of Ashland, Oregon <administration@ashland.or.us>
Sent: Monday, November 20, 2023 6:07 PM
To: City Recorder <recorder@ashland.or.us>; Dorinda Cottle <dorinda.cottle@ashland.or.us>
Subject: Council Public Testimony Form Submitted

[EXTERNAL SENDER]

*** FORM FIELD DATA***

Full Name: sarah paul

Phone: 5414829558

Email: [REDACTED]

Meeting Date : NOV 21 2023

Type of Testimony: WRITTEN

Written Testimony: I don't think that people who cannot find a place to sleep should be penalized for camping. A camping area should be provided. If Ashland feels it is so important to stop people from camping, it should have spent resources on a facility with more than 32 beds.

*** USER INFORMATION ***

SubscriberID: -1

SubscriberUserName:

SubscriberEmail:

RemoteAddress: 66.241.70.76

RemoteHost: 66.241.70.76

RemoteUser:

From: City of Ashland, Oregon <administration@ashland.or.us>
Sent: Tuesday, November 21, 2023 10:08 AM
To: City Recorder <recorder@ashland.or.us>; Dorinda Cottle <dorinda.cottle@ashland.or.us>
Subject: Council Public Testimony Form Submitted

[EXTERNAL SENDER]

*** FORM FIELD DATA***

Full Name: Nancy Roberts

Phone:

Email: [REDACTED]

Meeting Date : 11/21/2023

Type of Testimony: WRITTEN

Written Testimony: I am a resident of Ashland. I have read the Acting City Attorney's report and proposed ORDINANCE RELATING TO PROHIBITED CAMPING AND PROHIBITED OCCUPANCY; AMENDING AMC CHAPTER 10.46.010 THROUGH AMC 10.46.050. I ask the City Council members to approve the first reading of this proposal as it serves the greater good for all in the City of Ashland. Thank you

*** USER INFORMATION ***

SubscriberID: -1

SubscriberUserName:

SubscriberEmail:

RemoteAddress: 66.241.70.76

RemoteHost: 66.241.70.76

RemoteUser:

From: City of Ashland, Oregon <administration@ashland.or.us>
Sent: Monday, November 20, 2023 2:32 PM
To: City Recorder <recorder@ashland.or.us>; Dorinda Cottle <dorinda.cottle@ashland.or.us>
Subject: Council Public Testimony Form Submitted

[EXTERNAL SENDER]

*** FORM FIELD DATA***

Full Name: Mark Brouillard

Phone: 2066617085

Email: [REDACTED]

Meeting Date : 11/21/2023

Type of Testimony: WRITTEN

Written Testimony: When a constant stream of complaints about 5G fills the air as it does twice monthly, it can indeed have tangible unintended consequences for a city's economic well-being. Here are a few ways in which this might happen: 1. Deterrence of Investments: If the complaints create an atmosphere of uncertainty and negativity, potential investors might be hesitant to commit to projects or initiatives related to 5G infrastructure. This can slow down economic development and limit job creation. 2. Stalled Technological Advancements: Cities often rely on cutting-edge technology to enhance various services, from transportation to healthcare. Persistent complaints may discourage the implementation of 5G technology, hindering the city's ability to stay competitive and offer state-of-the-art services. 3. Attrition of Talent: Cities that embrace technological advancements tend to attract skilled professionals and businesses in the tech sector. If a city becomes known for resisting or complaining about 5G, it may struggle to retain or attract top talent, leading to a brain drain that impacts economic growth. 4. Negative Public Image: Continuous complaints can contribute to a negative public image. This can affect tourism, the local housing market, and the overall desirability of the city for residents and businesses alike. 5. Missed Opportunities for Innovation: 5G has the potential to spur innovation in various industries. If the focus remains on complaints rather than exploring how 5G can benefit the city, there's a risk of missing out on opportunities for innovation and growth. We need 5G and we need it now. We cannot take another financial hit against the city's economic landscape. Since it seems that poems get the most attention with regards to 5G here goes: In the realm of speed and bytes, we stand, A world transformed by a digital hand. Whispers of progress in the air, A tale of 5G, beyond compare. Faster than ever, the data flows, A symphony of connectivity that steadily grows. In the blink of an eye, messages sent, A seamless dance of bits, no time misspent. Highways of information, swift and wide, No corner untouched, no place to hide. Streaming dreams with crystal clarity, A technological leap, a boundless rarity. Healthcare elevated, a lifeline anew, Surgeons and patients, the distance through. Remote diagnostics, a healing grace, 5G connects hearts in a life-saving embrace. Smart cities awaken, sensors in sync, Traffic tamed, pollution's blink. Efficiency reigning, a greener scene, A sustainable future, where we convene. Autonomous wonders traverse the street, 5G steering, a journey so fleet. Cars that communicate, navigate, and learn, A revolution on wheels, a page to turn. Education soaring on digital wings, Classrooms without walls, where learning sings. Global access to knowledge's door, 5G opens it wide, forevermore. Industries transformed, innovation at its core, A world of possibilities, opening every door. Economic growth, a rising tide, In the 5G era, where we abide. But in this tale of progress and speed, Concerns arise, caution we heed. Privacy guarded, security tight, A dance with 5G, balanced and right. As we ride the waves of this digital sea, 5G, a beacon of connectivity. A tool to shape a world brand new, In its embrace, we find breakthrough. Cheers.

*** USER INFORMATION ***

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SubscriberUserName:

SubscriberEmail:

RemoteAddress: 66.241.70.76

RemoteHost: 66.241.70.76

RemoteUser:

From: City of Ashland, Oregon <administration@ashland.or.us>
Sent: Monday, November 20, 2023 3:37 PM
To: City Recorder <recorder@ashland.or.us>; Dorinda Cottle <dorinda.cottle@ashland.or.us>
Subject: Council Public Testimony Form Submitted

[EXTERNAL SENDER]

*** FORM FIELD DATA***

Full Name: Ana D. Castellanos

Phone: 458-265-8251

Email: [REDACTED]

Meeting Date : 11/21/2023

Type of Testimony: WRITTEN

Written Testimony: I am writing on behalf of the decision for the Ashland City Council to vote on the homeless camping ban, also known as: the criminalization of homeless individuals. I am against this decision per my own personal testimony, as described in this letter. I have personally experienced homelessness eight times. Each of those times was due to unemployment or the affects of abuse or injustice with either a former employer or Landlord/Property Management company. I did NOT become homeless due to an addiction to drugs or alcohol, or for my decision to willfully commit a crime. The lack of available affordable housing, compounded by the lack of adequate counseling services, and the fact that people discriminate against the low-income and homeless, and anyone who is different from them has caused the increase in homeless in our community ? especially during the COVID-19 pandemic. It is more difficult for an individual with a criminal record to get hired at a job with an affordable monthly earning; minimum wage jobs don't pay enough for the employee to afford paying for the high monthly rent in our community. Moreso, individuals with a criminal record experience difficulties in finding a rental. Thus, when they get turned down for a job and housing, their only choice is to live on the streets and set up a tent wherever they can. Although I haven't personally experienced this, I want you to know that I may soon experience this, due to the fact that I have worked for employers with shady business practices that I didn't approve of, and have also been dealing with abusive and deceptive Landlords who continue to blame me for their choices ? all because I refuse to be taken advantage of by them and choose to stand up against their unjust ways; I believe in living a life of integrity. The evidence of that is in the fact that I have not gone back to my old ways of committing crimes to get the money that I need; I was transformed. Should you pass the ordinance to forbid camping and I end up having to become homeless in the near future, I will only end up in jail. Studies have shown that it's more expensive to pay the price for the incarceration of the homeless, than to provide the homeless individuals with housing. This includes me, because I'm in the middle of the application process for applying for Disability Benefits. Furthermore, because I truly care about my community, I continue to work as a volunteer Security Officer in our community, and gladly report every violation. Hence the reason why I'm at war with unethical employers and Landlords; evil-doers hate justice. I'm not only fighting for myself. I'm also fighting for others who are suffering as I am, who are choosing to remain silent. I stand for the silent! Please reconsider your decision to ban camping for the homeless. As an individual who experiences chronic homelessness, I have a plan for the homeless in our community, and I'm willing to share my plan with you, as well as work to assist with the homeless. Thank you for your understanding! Ana D. Castellanos

*** USER INFORMATION ***

SubscriberID: -1

SubscriberUserName:

SubscriberEmail:

RemoteAddress: 66.241.70.76

RemoteHost: 66.241

**ASHLAND CITY COUNCIL
BUSINESS MEETING Minutes
Tuesday, November 7th 2023**

I. CALL TO ORDER

Mayor Graham called the meeting to order at 6 p.m.

1. Land Acknowledgement**

Councilor Dahle read the land acknowledgement.

II. PLEDGE OF ALLEGIANCE

Councilor Kaplan led the pledge of allegiance.

III. ROLL CALL

Mayor Graham & Councilors Hyatt, Bloom, Dahle, Kaplan, DuQuenne, and Hansen were present.

IV. MAYOR'S ANNOUNCEMENTS

Mayor Graham spoke about the housing resources fair open house on Thursday November 9th 2023 at the Ashland public library. Graham also reminded those gathered of the rules for signing up to speak as part of either the public forum or the public comment sections.

V. APPROVAL OF MINUTES

- 1.** Minutes of the October 16th 2023 Study Session Meeting
- 2.** Minutes of the October 17th 2023 Business Meeting
- 3.** Minutes of the October 27th Special Business Meeting

Kaplan/Dahle m/s to approve the minutes of the October 16th 2023 Study Session Meeting, the October 17th 2023 Business Meeting and the October 27th Special Business Meeting. Roll Call Vote: Councilors Hyatt, Bloom, Dahle, Kaplan, DuQuenne, Hansen YES. Motion passed.

VI. SPECIAL PRESENTATIONS

1. Public Arts Advisory Committee Annual Report

Associate Planner and Staff Liaisons for the Public Arts Advisory Committee Jennifer Chenoweth and Chair of the Public Arts Advisory Committee Ken Engelund provided a presentation (See attached presentation) about the recent work from PACC. Graham thanked PACC for the presentation. Hansen asked about the funding for Ancestors Future: Crystalizing Our Call. Engelund replied that the estimated budget would be \$170,000 with \$60,000 already pledged towards it. Bloom asked about future projects planned for South Ashland. Engelund responded that it could be possible but would require collaboration with ODOT and Scott Fleury. Graham asked about the possibility of projects in South Ashland closer to the freeway. Engelund responded that no current projects were planned but was open to installing future works in that area.

2. Croman Mill Development Update

Community Development Director Brandon Goldman, and Town LLC members Mike Weinstock and Mike Mehaffy provided updates and a presentation on the ongoing Croman Mill Development (See attached presentation). Goldman explained the options being considered for site cleanup and

remediation plans, adding that approximately 12,000 cubic square feet of soil will need to be removed with decontamination being a prerequisite before the property can be developed. Kaplan asked when the remediation plan would be created, which Goldman answered would not be figured out until a method of removal/remediation had been finalized. DuQuenne asked about the number of affordable houses within the planned development. Weinstock replied that affordable housing numbers will be dependent on funding, grants, and tax breaks, adding that the exact number would be clarified as the project progresses. Dahle asked about proposed changes to land use based on the idea that the current land use code was not adequate. Weinstock responded that the 2010 land use code was structured more towards larger corporate entities, while the current plan reflects changes in needs around housing and employment. Mehaffy added that the 2010 land use code didn't factor in workers needs such as daycare. Hansen mentioned that the south Ashland Shop-n-kart and south Ashland shopping center properties could also be incorporated for further development. Kaplan mentioned that fiber pilot program and Climate & Environmental Policy Advisory Committee discussions would be of note to Weinstock and Mehaffy. Weinstock and Mehaffy responded that they have already factored in these two programs with planned development. Graham reminded the Council that the City's role within this development was still being formulated.

VII. CITY MANAGER'S REPORT

Deputy City Manager Sabrina Cotta reminded the Council that City Services would be closed on November 11th, 2023, for Veterans' Day. She also stated that conversation clusters had been added to several City parks, that the November 2023 newsletter would be sent out soon. Cotta stated that the next study session would cover water management and conservation plans, water utility rates and plans for finding a City Manager.

VIII. PUBLIC FORUM

Before comments began, Mayor Graham laid out the rules for the public forum.

1. **Peter Finkle/Ashland/**Submitted an essay to the record. Explained that there are 52 pieces of acknowledged artworks in the city, which he estimated is about 10% of the actual art that is in schools and on private property. Encouraged everyone to engage with, create, and display art across the city.
2. **Jeff Benton/Ashland/** Voiced love for the community. Talked about personal struggle with being unhoused and expressed gratitude to services that helped him overcome being unhoused.
3. **Suzanne Zapf/Ashland/**Asked for a fee reduction of \$5,218 for her subdivision zoning application. Also asked for a reduction of \$2,555 from the approximately \$4,000 cost for the final plan outline.
4. **Mark Brouillard/Ashland/**Apologized for an e-mail sent to Ashland PD regarding a traffic stop. He also apologized for his behavior during a non-speeding related traffic stop. Thanked Ashland PD for their time and willingness to talk.
5. **Helga Motley/Ashland/**Spoke about her time providing meals as part of the open community. Asked if Pioneer Hall could be opened for meal services.

6. **Debra Neisewander/Ashland/**Expressed fears that Ashland was becoming a “gated community” around the unhoused. Expressed opposition to the proposed camping ordinance, adding that “it’s not a crime to be homeless.” Expressed concerns about the definition of “reasonable” in the eyes of the City and Ashland PD.
7. **Austin Konzelman/Ashland/**Voiced opposition to the proposed camping ordinance.
8. **Jesse Carson Hamilton/Ashland/**Spoke to the harshness of the proposed camping ordinance and how it could provide too much power to the police. Expressed desire to bridge the gap between classes via more community outreach across boundaries.
9. **Elizabeth Hallett/Ashland/**Representing the Peace House. Gave information regarding the history of meals being provided to the unhoused within Ashland. Asked for Pioneer Hall to be used as a space to provide meals.
10. **Karen Hill-Wagon/Ashland/**Spoke about her time doing volunteer work in support of the unhoused community. Asked that Pioneer Hall be made available for meals for the homeless.
11. **Vanessa Houk/Ashland/**Spoke about a 72-year-old woman who was dropped off at Pioneer Hall and was able to stay there for shelter. Added that the woman was later housed, which was a direct result of community efforts. Asked that Pioneer Hall be available for the unhoused.
12. **Jason Houk/Ashland/**Spoke to increase in people who needed food support, including both housed and unhoused people. Asked that Pioneer Hall be available for the unhoused and for those with food insecurity.
13. **Deborah Depuis/Ashland/**Spoke about her experience being a van dweller. Asked that Pioneer Hall be open for meals.
14. **Rich Ronde/Ashland/**Spoke in opposition of the planned camping ordinance. Felt that it would divide the unhoused between those who are “voluntarily homeless” and “involuntarily homeless.” Suspected that the ordinance was created without community engagement.
15. **Patty Holman/Ashland/**Felt that planned 5G towers were unnecessary considering infrastructure already in place for wireless communication.
16. **Miriam Reed/Ashland/**Voiced concerns regarding potential 5G ordinance and the health risks associated with it.
17. **Kelly Marcotuli/Ashland/**Expressed appreciation for the Council’s efforts to meet the new challenges regarding the 5G ordinance.
18. **Ivy Ross/Ashland/** Submitted an email to the record about the dangers of fires involving cell towers. Voiced concerns regarding the League of Oregon Cities group and the potential environmental impacts of 5G.
19. **Alan Rathsam/Ashland/**Submitted a report to the record. Spoke about his background as a retired engineer and his research around cell towers and radiation. Felt that cell towers near schools were exposing children to radiation levels that could cause cognizant development problems.

IX. UNFINISHED BUSINESS

1. Scope of Work for Homelessness Masterplan

Graham mentioned that the Council had received a request from the Housing and Human Services Advisory Committee about creating a Homelessness Masterplan. Kaplan spoke about the 132% increase in homelessness in Jackson County as a whole and what options are available for the City moving forward. Bloom added that any proposed plans would need to factor in funding opportunities and limitations. Bloom also stressed the need for a comprehensive plan. DuQuenne asked if the input of the unhoused would be included in the process, which Kaplan confirmed would likely occur. Hansen praised the work of Councilors Kaplan and Bloom as well as the members of the Housing and Human Services Advisory Committee. DuQuenne asked about safety concerns for the Ashland St. shelter, which Graham responded would be discussed at the next meeting.

The council took recess for 8 minutes.

X. NEW BUSINESS

1. North Mountain Avenue Protected Bike Lane and Parking Approval

Public Works Director Scott Fleury and Chair of the Transportation Advisory Committee Linda Peterson-Adams spoke about the recommendations from the Transportation Advisory Committee for North Mountain Avenue. Fleury noted that parking would be removed to allow for a protected bike lane, the first in the city. Peterson-Adams described the process that TAC went through for making their decision regarding the protected bike lane and removal of parking. Hansen suggested that bike boxes be added at the intersections of North Mountain Ave. and Main Street and the intersection of North Mountain Ave. and Hersey Street. Both Fleury and Peterson-Adams agreed that TAC would investigate adding them, citing data regarding bike accidents and near misses. Kaplan asked about the process of putting a bike box in the roadway. Fleury explained what a bike box is and what it would look like on the road. Kaplan suggested that bike boxes be put into other high priority intersections to help protect cyclists. Peterson-Adams responded that the request could be looked at after the current project is completed. Fleury added that adding bike boxes could be included with the ongoing Ashland Street project. DuQuenne raised concerns about the total cost of the project and TAC's overall project budget. Fleury estimated that the total project cost for the entire corridor would be around \$8 or \$9 million, factoring in ADA improvements, sidewalk infill, pedestrian safety improvements, improvements on the railway crossing, and storm drain improvements. Fleury also noted that the addition of bike boxes would not be a significant increase to the overall project budget. Dahle asked about the near misses by the railroad tracks intersection. Fleury and Peterson-Adams clarified the circumstances of these near-misses and that plans were being discussed by TAC to deal with the problem. Bloom asked about the bike lanes and placement of stop signs on Wightman Street. Fleury responded that placement of stop signs had a bit of leeway, adding that TAC had considered tweaking the stop sign placement to make it more uniform with the rest of the city. Hyatt asked about putting a bike warning sign on Mountain Ave. near B Street. Fleury responded that TAC planned to put in the requested bike warning sign. Kaplan suggested using low concrete curbs and steel poles instead of plastic poles to protect the bike lanes. Fleury mentioned that the plastic poles were more useful when taking into consideration the needs of emergency services and potential accidents from people running into the poles. Hansen added that both the proposed Mountain Ave. project and the ongoing Ashland St. project should be seen as pilot programs for potential changes.

Public Comments

1. **Barb Settles/Ashland/**Thanked the council for taking the discussion about the bike lane on Mountain Ave. seriously. Praised the plan for making streets safer for everyone, including pedestrians and drivers.
2. **Ariel Daniel/Ashland/**Spoke about her experience as a cyclist in Ashland. Spoke to the need for Ashland to be made more walkable and bikeable.
3. **Gary Shaff/Ashland/**Spoke in support of the project. Noticed an oversight in the design around protected bike lanes and gave suggestions to fix the issue.

Councilor Dahle asked if any changes could still be made towards the project at this point, which Fleury answered could still happen as needed until a final plan was drafted. Spoke to the public comments and input regarding the width of the bike lane.

Public Comments (Continued)

4. **Michael Orendurff/Ashland/**Sent a paper to the Council. Spoke to concerns that soft divisions for bike lanes do not go far enough to protect cyclists. Felt that hard divisions would both protect cyclists and take up less resources.

DuQuenne asked Fleury to clarify emergency vehicle navigation regarding the protected bike lane. Fleury responded that the width of the bike lane would allow for emergency vehicles to pass by without issue. DuQuenne also asked if E-Bikes would be allowed in bike lanes. Fleury responded that category 1 and 2 E-bikes would be allowed in the bike lane and that category 3 E-bikes would not. DuQuenne asked about the origin of the \$9 million fund that Fleury cited. Fleury responded that the money came from the Food and Beverage Tax fund. Fleury added that funding for the North Mountain Ave. funding would also come from the Oregon Transportation Infrastructure Bank. Bloom asked about the definition of a Class 2 and Class 3 E-Bike. Fleury clarified that the class differences for E-Bikes are based on the power of the electric motor.

Hansen/Bloom m/s approve the removal of parking on North Mountain Ave. and install protected bike lanes and bike boxes where feasible as recommended by TAC and to ask staff to include bike boxes where application is possible.

DISCUSSION Hansen highlighted the large amount of work that TAC had done, along with the large amount of public testimony. He felt that the change would be a huge step for the Ashland community. Bloom felt that the proposal was a good compromise between the committee and public. DuQuenne mentioned that TAC might consider adding stop signs near the railroad track area based on previous discussions. Kaplan thanked TAC and the various groups who contributed to the proposal.

Roll Call Vote: Councilor Kaplan, Dahle, Bloom, Hyatt, Hansen and DuQuenne YES. Motion passed.

2. Resolution Loan Authorization from Special Public Works Funds to the Ashland St. Rehabilitation

Fleury explained the request for loan authorization from Oregon Infrastructure Finance Authority to help fund the Ashland St. rehabilitation project, with the debt being paid back via the use of the Food

and Beverage tax. Fleury stated the loan would be \$4.8 million with a 3.05% interest and initial maturity term of three years. Hyatt asked about the initial maturity term and early payment options. Fleury responded that early payment options were already being discussed via the usage of the Food and Beverage Tax funds. Hyatt noted that the Food and Beverage Tax sunsets in 2030, and the possibility of terms extending past that date. Fleury responded that the City would not be able to borrow beyond forecasted revenue but could use funds raised by other specific taxes. Hyatt asked about future interest rates. Fleury responded that he did not expect the interest rate to rise if changes in payment happen. Kaplan asked about the time frame of the project. Fleury noted that the project is well underway, with the paving portion of the project set for April of 2024, with the project being finished by May of 2024.

Hyatt/Kaplan m/s to authorize a loan from the Special Public Works fund by entering a finance contract with the Oregon Infrastructure Finance Authority.

DISCUSSION: Hyatt noted the 3% interest rate and noting that the work need on Ashland St was a necessity. DuQuenne voiced her disapproval based on the financial burden and project length.

Roll Call Vote: Councilor Kaplan, Dahle, Bloom, Hyatt and Hansen YES. DuQuenne NO. Motion passed.

Hansen/Hyatt m/s to approve the City Manager to sign a legal proved financing contract with the Infrastructure Finance Authority for financing the Ashland St rehabilitation project.

DISCUSSION: Hansen spoke to the necessity of the project.

Roll Call Vote: Councilor Kaplan, Dahle, Bloom, Hyatt and Hansen YES. DuQuenne NO. Motion passed.

3. Employment Agreement Deputy City Manager as Acting City Manager

Graham explained the reasoning behind making the change.

Dahle/Bloom m/s to adopt the employment agreement between the City of Ashland and Deputy City Manager Sabrina Cotta and authorize the Mayor to sign.

DISCUSSION: Dahle expressed gratitude for the work that Cotta has done for the city.

Roll Call Vote: Councilor Kaplan, Dahle, Bloom, Hyatt, Hansen and DuQuenne YES. Motion passed.

XI. ORDINANCES, RESOLUTIONS AND CONTRACTS

1. First Reading of Ordinance 3226 – An ordinance establishing Hours of Parks Closure

Parks and Recreation Director Leslie Eldridge appeared via zoom displayed a presentation detailing the planned hours of parks closure and the reasoning behind establishing the ordinance. (See attached presentation). Eldridge noted that the proposed ordinance would establish hours of closure for all City parks between 12:00AM and 5:00AM, with an exception being made for special events cleared by Parks. Hyatt asked if the skate park would be included within the boundaries of the ordinance as its hours differ. Eldridge responded that she'd examine the skate park's hours and see how best to incorporate it into the ordinance. Bloom asked about potential liability issues around having the skate park's hours changed to fit the ordinance. Acting City Attorney Doug McGeary suggested adding additional language pulling from the Ashland Municipal Code to address the

challenge presented by the skate park.

Hyatt/Hansen m/s to move Ordinance 3226 back to The Parks Commission for deliberation on certain parks such as the skate park and similar and for the addition of language recommended by the city attorney.

DISCUSSION: Hyatt noted that the discussion regarding the skate park should be factored into the ordinance as opposed to moving forward and dealing with issues down the line. Hansen agreed, adding discussion around the unhoused.

Roll Call Vote: Councilor Kaplan, Dahle, Bloom, Hyatt, Hansen and DuQuenne YES. Motion passed.

2. First Reading of Alcohol Use in Parks (Moved to next meeting)
3. Severe Weather Shelter Contract and Management

Emergency Management Coordinator Kelly Burns laid out the details of the contract with OHRA for a severe weather shelter. Bloom asked if the discussion around temperature requirements for the shelter to open would be appropriate now. Graham responded that it wouldn't be appropriate. Hyatt asked about possible issues with insurance regarding the shelter building. Cotta responded that while liabilities were present, insurance was in place. DuQuenne asked about what day-to-day operations would look like. Burns replied that the shelter would open on a 48-hour notice if temperatures are expected to be below 32 degrees Fahrenheit, with it opening at 5 PM. An evening meal would be provided with the lights out at 9 PM. The doors would be closed at 10 PM. The lights would come on at 6:30 AM followed by a morning meal with the closing time being 9 AM. DuQuenne asked how the severe weather shelter would work alongside the 24/7 shelter, as both share the same building. Burns responded that the two shelters would have zero overlap beyond sharing the building. DuQuenne asked if staffing would be the same for both shelters, which Burns stated would not be happening because of OHRA's different staffing needs. DuQuenne asked about the \$2,142.22 set aside for daily operations, which Burns responded were covered by a Department of Administrative Services grant.

Bloom/Kaplan m/s to authorize the Deputy City Manager to sign a contract with OHRA for Severe Weather Shelter coordination services utilizing funding appropriated to cover the cost.

No discussion

Roll Call Vote: Councilor Kaplan, Dahle, Bloom, Hyatt, Hansen and DuQuenne YES. Motion passed.

4. Resolution 2023-26 – BN 23-25 Budget Transfer (Moved to next meeting)
5. Contact for Full Fiber Network Pilot Program Equipment (Moved to next meeting)
6. Lomakatsi Restoration Project for Forestry Services

Fire Chief Chris Chambers explained the basis of the project as well as the reasoning behind it. Chambers added that Lomakatsi Restoration had been involved with previous resiliency and stewardship projects within the area since 2010.

Public Comments

Erick Navickas/Ashland/ Noted that there should be more discussion on this project. Navickas provided history regarding logging and clear cutting within the discussed area. Noted possible issues with soil conditions landslide potentials if trees are removed. Agreed that the trees should be

dealt with, but not in a commercial manner. Graham asked about the potential impact of delaying discussion until the next meeting. Chambers responded that it wouldn't have much of an effect now, but that concerns had been raised by the mountain bike community regarding delaying the contract beyond a few weeks. Hansen asked why the contract needed to be signed in the immediate future as opposed to in a few months' time. Chambers responded that the contract was contingent on the value of the recovered trees as well as issues around fire danger in the area. Chambers added that the potential contract price could double or triple if it was not addressed within the next few weeks.

Due of a lack of time, continued discussion and voting were moved to next session.

7. Amend Resolution 2023-06 to Change the Forest Lands Standing Advisory Committee to the Forest Lands Management Advisory Committee (Moved to next meeting)

XII. ADJOURNMENT OF BUSINESS MEETING

The meeting adjourned at 9:30 p.m. by Mayor Graham.

Respectfully Submitted by:

City Recorder Alissa Kolodzinski

Attest:

Mayor Tonya Graham



Ashland Public Arts Advisory Committee

Meetings
The committee meets the 3rd Thursday of the month at 4:00 p.m. at the Community Development Building at 51 Winburn Way

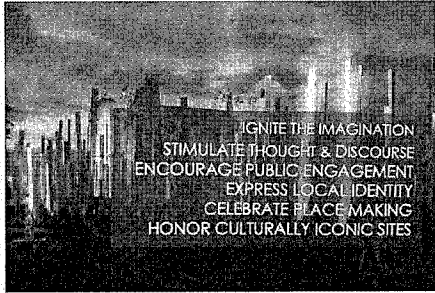
Member Term Limits
Members serve 3-year terms expiring April 30th of each year

Members	Staff Members
Ken Engelund, Chair	Gina DuQuenne, Council Liaison
Laura Bloom	Jennifer Chanoweth, Staff Liaison
Tessa Elbettar	Brandon Goldman, Community Develop Liaison
Cassie Preskenis	Stef Seffinger, Parks Liaison
Stanley Smith	
Heather Warden	
Vacant Position	



2

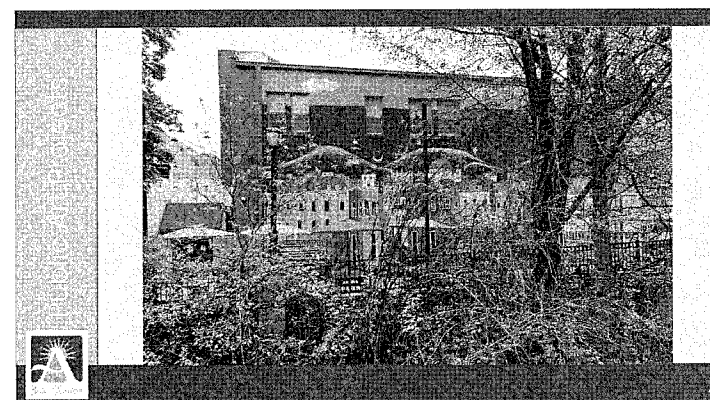
Ashland Public Arts Advisory Committee



IGNITE THE IMAGINATION
STIMULATE THOUGHT & DISCOURSE
ENCOURAGE PUBLIC ENGAGEMENT
EXPRESS LOCAL IDENTITY
CELEBRATE PLACE MAKING
HONOR CULTURALLY ICONIC SITES



3



Golden Connections

First Installation by Public Works of the Medallion in Railroad Park in the Railroad District

Ancestor's Future – Crystalizing Our Call

- ❖ January Public Forum at Ashland Public Library
- ❖ Juneteenth Picnic
- ❖ Ashland Parks Foundation
- ❖ Public Arts Advisory Committee Fundraising
- ❖ Article in AGA Guide
- ❖ Poster at Chamber Dinner

Where the Crow Lights

John Pugh Elks Building Mural Project

- ❖ June Invitational Presentation at the Pugh Studio
- ❖ June Greeters meeting at the Pugh Studio
- ❖ Fourth of July Booth
- ❖ Consultation with Indigenous Community
- ❖ Article in the Annual Gallery Guide
- ❖ Poster at the Chamber Dinner
- ❖ Chamber support with article in the Annual Chamber Publication, *Living and Working in Ashland*.

ASHLAND ELKS MAIN STREET JOHN PUGH

Public Art Rack Cards

- ❖ 1,000 copies distributed at galleries, Chamber Offices, City Offices, and Oregon Welcome Center
- ❖ Re-order of 1,000 more copies to distribute
- ❖ Kudos to the Art Authority and local artist Bruce Bayard

Community Art Project

Oregon Department of Transportation Utility Controller Boxes

- ❖ ODOT and City of Ashland MOU for painting/wrapping controller boxes
- ❖ Goal to paint/wrap first 3 this calendar year
- ❖ Long-term goal to complete 20 eligible boxes over the next 10 years
- ❖ Local artist and local neighborhood art and participation
- ❖ Haines & Friends Grant would allow to complete 2 or 3 additional boxes this year

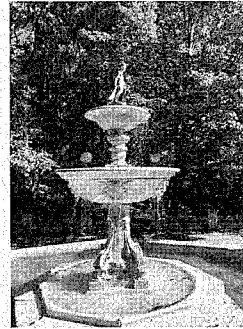


9

Butler-Perozzi Fountain

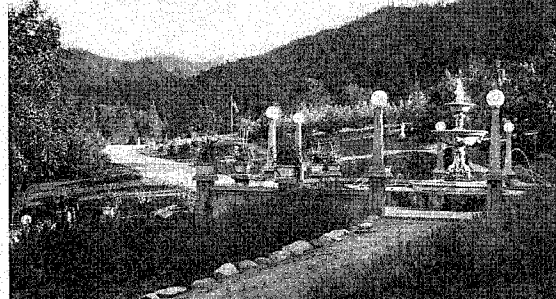
Ashland Parks Foundation Project to restore Fountain

- ❖ Endorsed by Public Arts Advisory Committee
- ❖ One of the earliest works in the Ashland Public Art Collection



10

Butler-Perozzi Fountain



Circa 1916



11

Marking Ashland Places II

- ❖ Public Arts Advisory Committee and Historic Preservation Advisory Committee collaboration for public art in the Downtown Historic District
- ❖ Formed task group with representation from the Parks and Recreation Commission
- ❖ Another work of philanthropy "We Are Here" present the history of our region.



"We Are Here" in bronze



12

Ashland Parks and Recreation

- ❖ Contains a grand collection of Public Art
- ❖ Long-range goal of "Public Arts in Every Park."

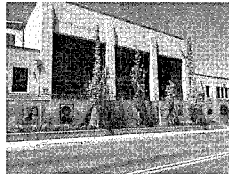


"Cubs at Play" at the North Mountain Park

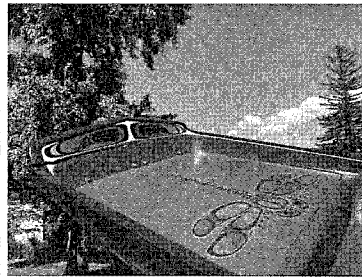


Ashland School District Art Collection

- ❖ Collection of hundreds of student art works, mural, and sculptures



Ashland High School Mural



"Otterlifter Canoe"



Ashland School District
INSPIRING LEARNING FOR LIFE

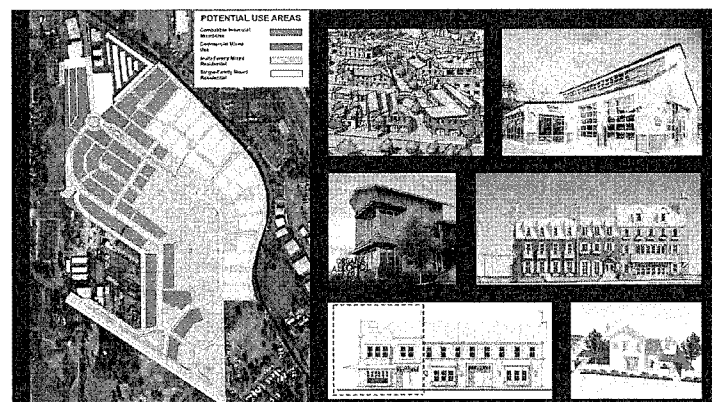
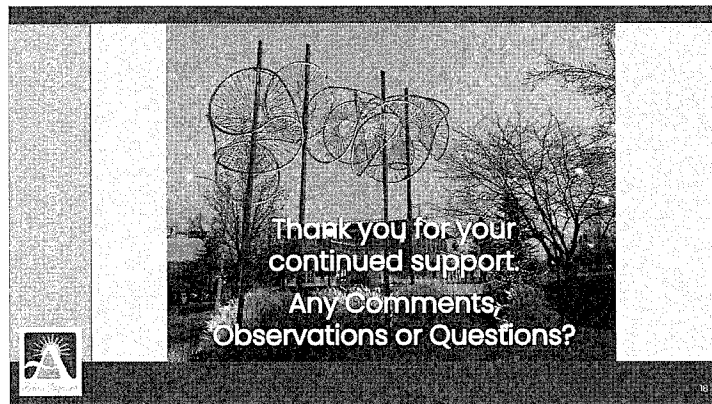
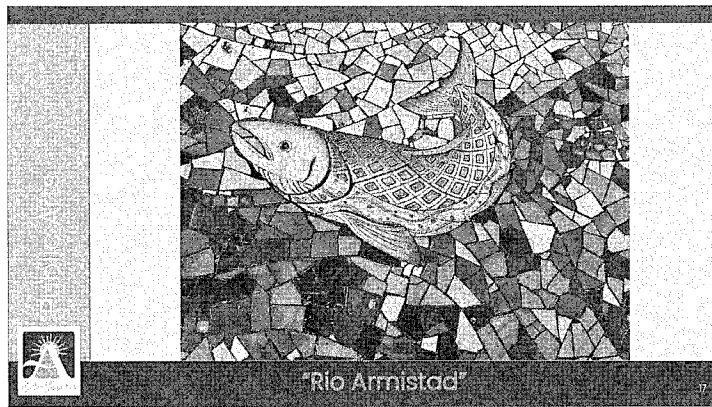


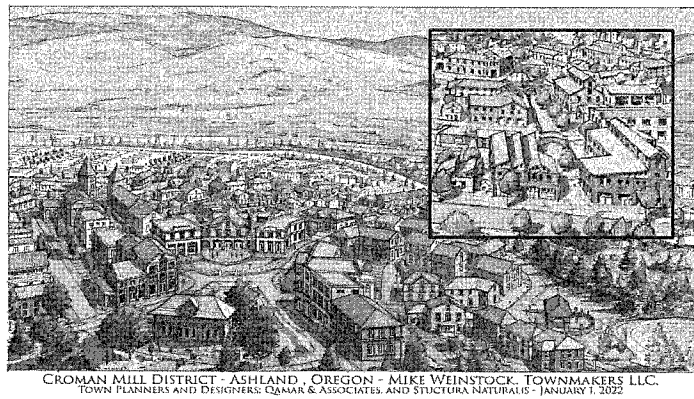
ASHLAND
GALLERY
ASSOCIATION



"Uplifting"





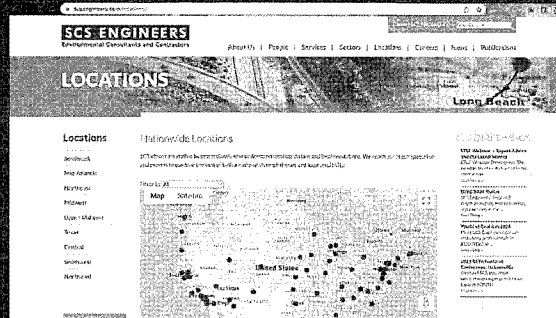


Current Status

1. Pre-app tomorrow for application, proposed new district standards and zoning code, site plan, annexation
2. Traffic Impact Analysis – firm has begun, draft design for Siskiyou intersection (ODOT is reviewing)
3. Economic opportunities analysis complete (Johnson Economics); we meet State / DLCD legal requirements as well as City goals
4. Infrastructure finance – proposal in development for public improvements – paths, trails, major streets, parks (MuniCap)

Environmental Remediation – Now Under Way

Current owners have hired prominent national firm SCS Engineers



Remediation status (our understanding)

- Former timber mills normally not major problems
- Current owners are making progress
- Testing under way, Oregon DEQ is monitoring
- Some cleanup to be expected, also grading of the site



Economics Team:

- Jerry Johnson's EOA update shows we meet State requirements
- Thad Wilson is proposing a public-private model for public infrastructure to unlock wider benefits for the full district and the city as a whole



Jerry Johnson
Principal, Johnson Economics



Thad Wilson
Senior Vice President, MuniCap

Family-wage employment... not just in isolated districts, but increasingly in more competitive live-work-play neighborhoods



(Sometimes in homes too! Work from home, home-based businesses, live-works et al.)

Johnson Economics

Aug 28, 2023

Mr. Crocker

Dear Mr. Crocker:

I have reviewed the EOA update for the City of Crocker County and I am pleased to see the City's commitment to family-wage employment and live-work-play neighborhoods. The EOA update is a significant step in the right direction and I believe it will be a valuable tool for the City in its efforts to attract and retain family-wage jobs and live-work-play businesses.

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Our proposed land use code (AMC 18.3.2):

1. Create flexible, market-facing zoning that allows the highest possible achievement of public goals
2. Specify coherent, walkable public realm while allowing a mix of uses
3. Deliver an agreed minimum of employment lands within each phase
4. Deliver an agreed minimum of tenant-ready employment spaces in each phase
5. Achieve Climate-Friendly Area designation

Our proposed land use code (AMC 18.3.2):

1. Does not modify the existing Croman Mill District plan for other property owners (except relating to street alignments to connect to our plan)
2. Creates two new zones: Compatible Industrial and Commercial – Mixed Use (“CIC-MU”) and Residential – Mixed Use (R-MU)
3. Establishes a baseline of area for each, but allows adjustments to meet changing market demand
4. Development agreement controls phasing, minimum amounts, infrastructure, etc.

Another key feature of the draft Land Use Ordinance is to preserve as much flexibility as possible in responding to the market, while providing additional baseline commitments of land uses and buildouts by phase through the Development Agreement.

The Development Agreement would commit to a formula of delivery for each of three phases, prior to commencement of subsequent phases, corresponding to the takedown schedule agreed to in the Townmakers' purchase and sale agreement for the property, as follows:

	Minimum Employment Land Area ²	Minimum Employment Buildings ³	Maximum Housing Area ⁴	Minimum Affordable Units (80% AMI) ⁵
Phase 1	150,000 SF	10,000 SF	400,000 SF	10
Phase 2	150,000 SF	10,000 SF	400,000 SF	10
Phase 3	(n/a) ⁶	(n/a) ⁶	(Maximum) Per Entitlement	(n/a) ⁶

In addition, the draft Land Use Ordinance will set the terms of achieving the State's "Climate Friendly Area" designation as sought by the City for the Townmakers property specifically.

² Not lot areas served by completed infrastructure. Surpluses carry over to reduce required minimums in subsequent phases.

³ Tenant-ready shell spaces. Surpluses carry over to reduce required minimums in subsequent phases.

⁴ Not lot areas served by completed infrastructure (number of units to be determined per density parameters)

⁵ Minimum as required by statute, in addition to "middle housing" and "attainable housing"

⁶ (Last phase would not have minimum conditions for subsequent phases)

Other proposed elements:

Chapter 18.3.2 CROMAN MILL DISTRICT

Sections:

- 18.3.2.010 Purpose.
- 18.3.2.020 Applicability.
- 18.3.2.030 General Requirements.
- 18.3.2.040 Allowed Uses.
- 18.3.2.050 Dimensional Standards.
- 18.3.2.060 Site Development and Design Standards.
- 18.3.2.070 Open Space Zone.

18.3.2.010 Purpose

The purpose of this section is to establish a special district for the orderly development of the Croman Mill site, implement the Croman Mill Site Redevelopment Plan. The district is designed to provide an environment suitable for employment, recreation, and living. The CM district is a blueprint for promoting family-wage jobs, professional office and manufacturing commerce, neighborhood-oriented businesses, mixed-use projects, and community services in a manner that enhances property values by providing transportation options and preserving significant open spaces while minimizing the impact on natural resources through site and building design. The Croman Mill District Standards were adopted by the City Council on August 17, 2010 (Ordinance No. 10011) and amended on December 16, 2011 (Ordinance No. 10023).

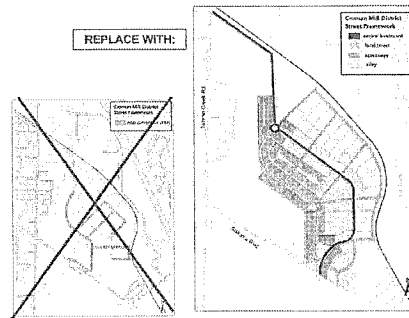


Figure 18.3.2.060.A.4.a. Street Framework

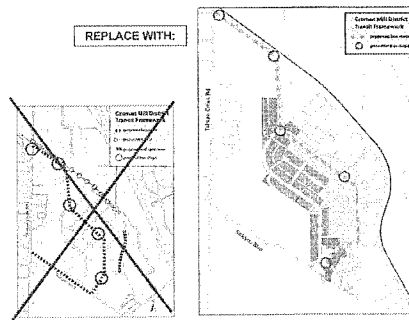


Figure 18.3.2.060.B.12. Transit Framework

a. All large-scale development located on an existing or planned transit route shall accommodate a transit stop and other associated transit facilities unless the Community Development Director

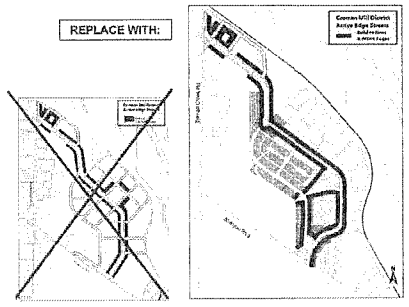
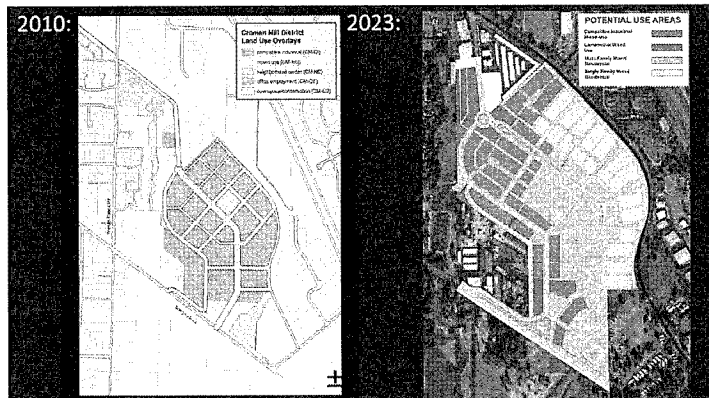
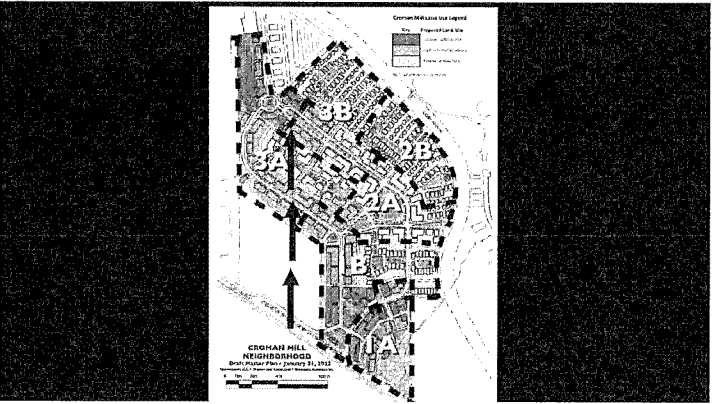
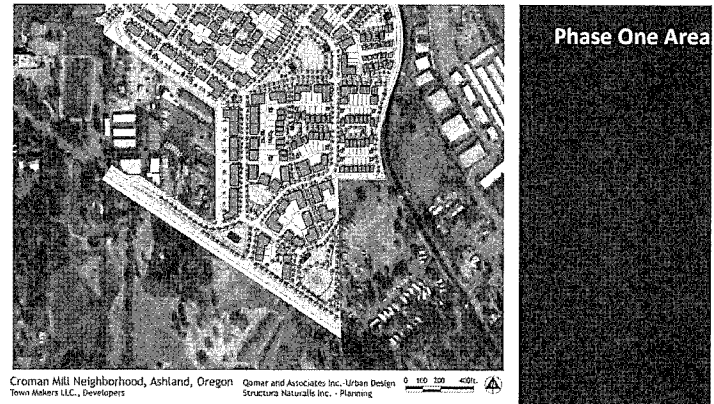
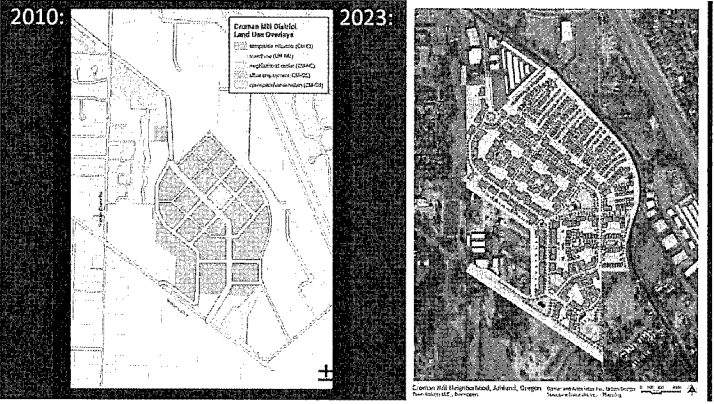
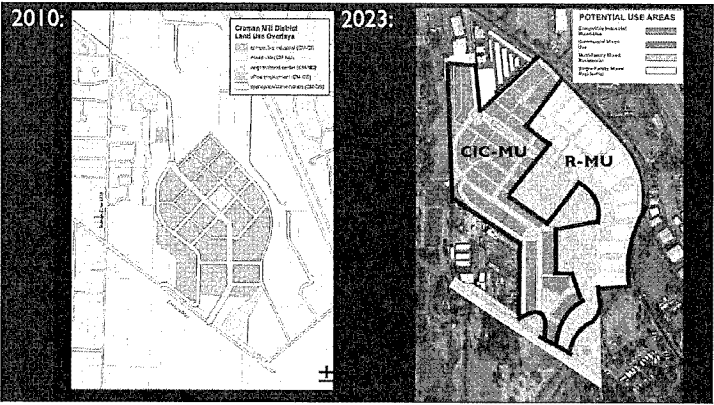


Figure 18.3.2.060.B.2. Active Edge Streets

a. Buildings shall be set back not more than ten feet from a public sidewalk unless additional setback area is used for pedestrian entries, such as alcoves, or for pedestrian activities such as







Thank You!



City Manager's Report

11.7.2023

CITY MANAGER'S OFFICE:

- **Emergency Shelter:** The teamwork that took place across City departments to get the Emergency Homeless Shelter ready was exceptional. Big shout out to the following City staff for their assistance on the project.
 - Public Works Department: **Steve Walker, Giovanni Cavalli, Ed Walker, Jason Robustelli, Matt Christensen, Jeremy Lowe, Trever, Niestrath, Wes Niestrath, Grant Tecmire, Chuck Schweizer, Shawn Ivaes, Arthur Newlon, Josh Roberson, Robert Halbritter, Dave Arnold, Cathy Crocker & Mike Morrison**
 - Electric Department: **Jess Hawkins**
 - Community Development Department: **Linda Reid & Brandon Goldman**
 - City Manager's Office: **Kelly Burns**
- Our DEI consultants held 10 focus groups, along with one-on-one interviews. These groups were made up of employees from all departments in the City. Next steps will be a city-wide survey.
- City staff and the Ashland Chamber of Commerce did a walking review of our downtown planters in preparation for an upcoming **downtown spring beautification** effort.
- **New Website:** City staff met with a representative from CivicPlus to discuss next steps for the new City website.
- **November News:** The November 2023 newsletter is available online at ashland.or.us/Communications, and will be mailed out in City Utility Bills during the month of November. The newsletter contains December happenings.
- **Coffee & Conversation with Council and the City Staff:** The third Coffee & Conversation gathering will take place on Tuesday, November 14, 8:30-10 a.m., at SOU (Southern Oregon University) in the Hannon Library/Meece Room. **Councillors, Bob Kaplan and Eric Hansen** will attend. Staff will include **Sabrina Cotta and Kelly Burns**.

COMMUNITY DEVELOPMENT:

- **Brandon Goldman** represented Ashland at the Oregon Annual Planning conference.

ELECTRIC:

- **Tom McBartlett** represented the City at the Oregon Municipal Electric Utilities Association annual meeting and learned more about what is happening at the state and federal level regarding utilities. Next week he will do the same at the Northwest Regional Utilities Board meeting where he is a board member as well as the Public Power Council meeting of which we are a member. It is with these entities the discussion and advocacy for the upcoming BPA (Bonneville Power Administration) contract is taking place.

FINANCE:





City Manager's Report

- Accounting/Finance is thick into Audit right now. Auditors are doing their testing, and staff continue to move ahead with audit deliverables.
- Utility Billing (UB) continues to train new staff. Also been at work testing the new software upgrade/conversion to the next level of Tyler Munis. Utility assistance programs (ashland.or.us/UtilityAssistance) are underway and we are currently accepting applications. UB has also opened to the public on Fridays at The Grove.
- Other ongoing projects:
 - USDA loan draft for the Rural Energy Savings Plan loan to provide low-cost funds to residents to upgrade their electrical systems
 - Contracts & Procurement amendments
 - Revenue Study
 - Continued accounting/budget support city-wide

FIRE:

- A soft opening of **Community Connect** was launched in late October. Community Connect is a free, secure and easy-to-use platform that allows citizens to share critical information about their household that will aid emergency responders. This platform is only for those who live in Ashland. Those who live outside of the City can engage with Community Connect for Medford or Fire District 3. Ashland residents can go to: communityconnect.io/info/or-ashland.

PARKS & RECREATION:

- Senior Services Division** – The Senior Flu and COVID-19 Vaccination Clinic on October 13 was a great success, providing 240 shots for 160 people. A second clinic on October 27 delivered 160 shots for 140 people. Unfortunately, some participants had to be rescheduled for the COVID vaccine due to supply chain barriers. Many thanks to funders AGE+, Mountain Meadows Community Foundation, and Ashland Community Hospital Foundation and the 28 volunteers required to host two clinic days.



City Manager's Report



- Parks** – The Conversation Clusters project launched on Monday, October 30. The Open Space/Trails crew built and installed benches at Glenwood and Garfield Parks, and stackable chairs are ready to put out at Lithia Park. Senior Services Superintendent **Isele Glatt** has created signage, an online survey to collect community feedback and a news release. She also pushed the information out to the Ashland Parks and Recreation homepage and Facebook page.



Lithia Park



Garfield Park



Glenwood Park





City Manager's Report

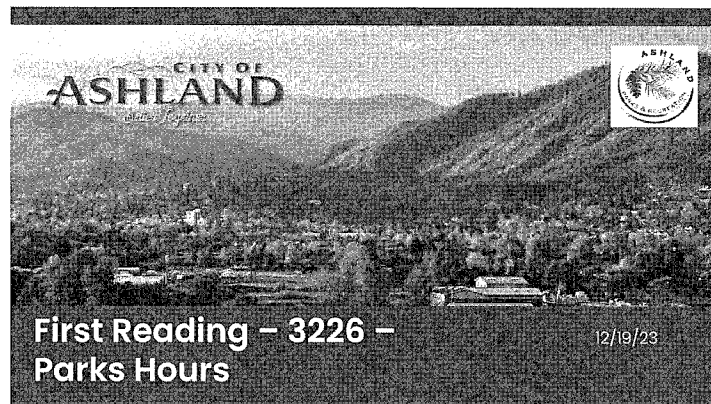
- The Ashland Japanese Garden Anniversary Celebration took place on Sunday, October 22. An estimated 800 people attended despite the rain. Visitors enjoyed the exhibits put on by Southern Oregon Japanese Association, Dobra Tea, bonsai displays by docents and the Ashland Parks Foundation. Some lovely photos were taken by Bob Palermimi and are included in this AshlandNews article: <https://ashlandnews/photo-gallery-ashland-japanese-garden-anniversary-celebration/>.
- The Park Superintendent position has been offered to an excellent candidate. Once the background check is complete, it is anticipated the candidate will begin in mid-November.

POLICE:

- Chief Tighe O'Meara and Deputy Chief Dan Moulin represented Ashland at the International Association of Police Chiefs conference last week. Grateful to them for representing Ashland and bringing back what they learned.

WHAT'S COMING UP?

- City offices will be closed on November 10 to observe Veteran's Day.
- The Ashland Rotary Centennial Ice Rink in Lithia Park opens November 18 – The gala opening celebration, FIRST FROST, is scheduled for December 18.
- Ashland Senior Center will present the AARP Smart Driver TEK Workshop on November 29.
- The Ashland Chamber's 31st Annual Festival of Light will begin on November 24, with the arrival of Santa and the Grand Illumination of downtown Ashland at 5 p.m.!



Parks Hours

Parks have experienced:

Increased vandalism
Increased damage to public property
Public safety concerns

- Many of these incidents occur during nighttime hours.
- Managing these issues has resulted in significant maintenance and financial burdens to APRC, as well as challenges to the Ashland Police Department (APD) enforcement efforts for public safety.



Currently, the Ashland Municipal Code 10.68.380 provides a "curfew" for exclusively Lithia park from 11:30PM to 5:30AM.

The proposed amendment to the AMC would establish hours of parks closure in all City parks *between the hours of 12:00AM (midnight) and 5:00AM.*

The Ashland Municipal Code (10.68.010) defines the term "Parks" as inclusive of all parks, trails, and open space lands.



Parks Hours

Key Points

- The proposed ordinance establishes baseline hours of closure that apply to all parks, trails and open spaces. It does **not** prevent APC from establishing operating hours or additional restrictions on specific parks, facilities, or equipment.
- The proposed ordinance has been developed in collaboration with Ashland Police and Legal Departments and will not affect, impact or interact with the proposed camping ordinance.



Parks Hours

Benefits

- The proposed ordinance allows for transit through park lands during nighttime hours, as well as sanctioned after-hours activities with a special event permit.
- Potential reduction in vandalism and other abuses of public property
- Potential increase in nighttime public safety
- Provides a tool for APD to initiate conversations with park users at night
- Will not put increased burden on APD officers



QUESTIONS?



Mayor Graham, Council Members, and City Staff,

I'm Alan Rathsam, an Ashland resident, a native Oregonian, a founding member of Oregon for Safer Technology and a retired engineer with 35-years of technical experience at a Navy Research and Development Laboratory.

I've made the measurements and prepared for public awareness, a detailed technical report entitled, "Outdoor Radio-Frequency Power Density Measurements at Bellview Elementary School, Ashland, OR." Each Council member and the City Recorder will receive a hard copy of this 10-page report. I'll quickly summarize the alarming information in the report, but must first review that power density is power per unit area, and harmful radiation levels from wireless technology are so low, scientists measure it in microWatts per square meter, that is millionths of a Watt per square meter ($\mu\text{W}/\text{m}^2$).

The BioInitiative Report of 2012 reviewed 1,800 scientific studies, some of which report cognitive-function impairment in children at power densities from 200 to 500 $\mu\text{W}/\text{m}^2$.

The cell tower east of Bellview School is less than 1000 feet from school grounds. I measured power densities from 2,500 $\mu\text{W}/\text{m}^2$ in front of the School to 61,000 $\mu\text{W}/\text{m}^2$ in the playground-equipment. This playground radiation is 120 to 200 times higher than the exposures just noted to cause cognitive-function impairment in children. FCC regulations allow public exposure in the millions of microWatts per square meter, the highest levels worldwide.

Informed Ashland residents ask this Council to manage future radiation exposure in Ashland by adopting a strong wireless-facility ordinance prepared by the most qualified attorney you can find, one who understands challenging industry-driven FCC regulations and the latest Federal court rulings against them. A strong ordinance would not ban wireless facilities, but empower the City with maximum authority to regulate placement near schools, residential areas, and other sensitive sites.

11/7/23, 11:40 AM

Mail - Leigh Madson - Outlook

Volunteers NEEDED

ASHLAND WINTER HOMELESS SHELTERS

ORIENTATION FOR NEW VOLUNTEERS

*More volunteers needed
for evening & morning shifts.
*No overnights.
No experience needed.



THURSDAY, NOVEMBER 16TH, 6-7PM
2200 ASHLAND STREET, ASHLAND

Qualifications

- An open heart
- An ability to set clear boundaries
- A desire to listen with compassion to unhoused people.

For More Information

Call Avram Sacks
at 541-220-7307
avramsacks@gmail.com

Alissa Kolodzinski

From: Dana Smith
Sent: Tuesday, November 07, 2023 9:34 AM
To: Alissa Kolodzinski
Subject: FW: Council Public Testimony Form Submitted

From: City of Ashland, Oregon <administration@ashland.or.us>
Sent: Tuesday, November 7, 2023 9:23 AM
To: City Recorder <recorder@ashland.or.us>; Dorinda Cottle <dorinda.cottle@ashland.or.us>
Subject: Council Public Testimony Form Submitted

[EXTERNAL SENDER]

*** FORM FIELD DATA***

Full Name: Tim Case

Phone:

Email:

Meeting Date : 11/7/23

Type of Testimony: WRITTEN

Written Testimony: Dear Council and Mayor, According to the proposed OHRA contract, nightly costs for operations come out to \$2,142.22 per night. This does not include fixed costs, equipment costs, miscellaneous, administrative costs, or the \$2,000,000 to purchase the building that isn't up to fire code or properly outfitted with bathroom facilities. If I read this correctly, OHRA is seeking nightly \$1,141.80 in personnel costs for a shelter coordinator, an additional overnight fire watch and two shelter staff, even though we were under the impression that the OHRA staff and fire watch already onsite was going to be adequate, which was a benefit of sharing the space. It doesn't seem practical to pay for two fire watch- this is not a wise use of taxpayer money. I asked city staff for clarification, and they confirmed that "...per fire code and occupancy code...OHRA cannot use the same employees or fire watch to monitor both shelters." In my opinion, this is not a great return on investment. I feel that we could serve the community much better than a garage with portapotties for over \$2,000 per night. -Tim Case

*** USER INFORMATION ***

SubscriberID: -1

SubscriberUserName:

SubscriberEmail:

RemoteAddress: 66.241.70.76

RemoteHost: 66.241.70.76

RemoteUser:

*Written Testimony
Meeting 11/7/23*



To: City of Ashland Mayor and City Council
From: Ariel Daniel, Co-Chair, Streets for Everyone
Date: November 3, 2023
Re: Protected Bike Lanes on North Mountain

In its October 2023 meeting, the Transportation Advisory Committee approved a recommendation to the Ashland City Council to add protected bike lanes on North Mountain Avenue. As an organization of Ashland residents working to improve the safety and convenience of our streets for people of all ages and abilities, [Streets for Everyone](#) applauds this recommendation.

However, after carefully reviewing the conclusions reached by the TAC in its September meeting we identified a number of concerns. It was our understanding that the TAC would finalize its recommendations to Council regarding the North Mountain project in their October meeting. We were prepared to testify to these concerns and provide constructive recommendations at that meeting. Regrettably, we were informed that the TAC would not consider any additional public comment on the matter.

We therefore are providing SFE's recommendations directly to the Council in Part 1 of this memo. In Part 2 of this memo, we respectfully address other issues that have been raised at and subsequent to the October TAC meeting.

Thank you for the opportunity to provide these recommendations and clarifications.

Part 1: SFE Recommendations on the North Mountain Plan

SFE urges the City Council to make the following specific changes to the existing draft design, as follows:

- A. Correct dangerous design flaws at the intersections of North Mountain with Hersey Street and East Main Street
- B. Align the vehicle and bike lane widths with those specified in the city's Municipal Code
- C. Protect the bike lanes with concrete curbing rather than plastic bollards
- D. Flip the position of parking, in bays, and the bike lane so that the parked cars serve as protection for people riding bikes.

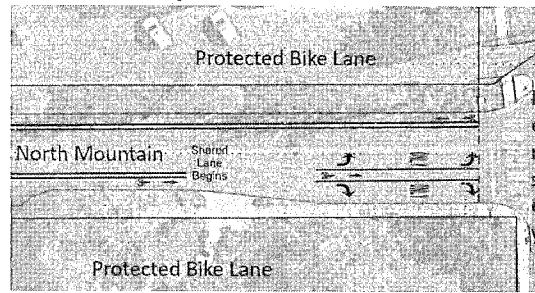
The rationale for each of these recommendations is provided in detail below.

A. Correcting Intersection Design Flaws

Intersections are the location where the majority of crashes occur in urban settings. This is also true in Ashland. While protected bike lanes increase safety for people riding bicycles mid-block they don't, in and of themselves, change the risks at intersections. Adding protected bike lanes without also improving the safety at intersections will mute benefits that protected bike lanes will add. Intersections must be designed to increase visibility, reduce speed and minimize road user conflicts.

As shown in the illustrations below, the proposed intersection striping plans for North Mountain, at both Hersey and East Main, fail to ensure the safety of people riding bicycles and, instead, continue to prioritize auto/car traffic.

North Mountain at Hersey Street



North Mountain at Hersey (as included in the TAC 9/21/23 meeting packet, excluding the notation of "protected bike lane" and "shared lane begins.")

Note that at Hersey, the southbound bike lane is not protected to the intersection. Instead, the protected bike lane changes to skip-line striping, indicating that lane changes are allowed. The result is that people riding bicycles are forced to share the lane with cars/trucks between when the protected bike lane ends and a painted, unprotected, designated bike lane begins at the intersection. This is inherently

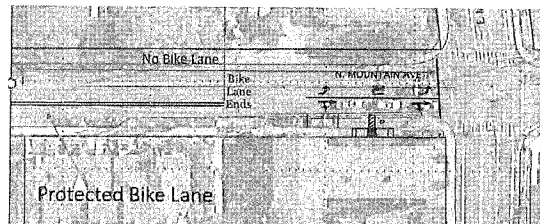
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dangerous for people riding bicycles and fails to address the needs of people of all ages and abilities.

The design should continue the protected bike lane to the intersection. This would require that the dedicated right-turn lane be eliminated. We acknowledge that eliminating the right-turn lane will result in a minor increase in auto/truck delay. However, its elimination will dramatically improve safety in alignment with Goal #2 of the City's current Transportation System Plan (TSP): "Make safety a priority for all modes of travel."

We ask that the Council adhere to TSP Goal #2, by emphasizing safety over minimizing car/truck delay. The additional delay, measured in seconds, will only occur periodically and only during the busiest times of the day.

North Mountain and East Main



North Mountain at East Main (as included in the TAC 9/21/23 meeting packet excluding the notation of "protected bike lane," "bike lane ends" and "no bike lane.")

The North Mountain at East Main Intersection design perpetuates a design that minimizes car/truck traffic delay and jeopardizes the safety of people riding bicycles. The proposed design eliminates the southbound protected bike lane approximately 140 feet in advance of the intersection. From that point to the intersection at East Main, people riding bicycles must negotiate with auto/truck drivers for space while merging into the travel lane. That is frightening even for the most experienced bicyclists and even they are at risk of getting hit. When people with less experience have a close call (which is inevitable - given the design), they will abandon riding bicycles entirely, except on the Central Bike Path or the Bear Creek Greenway.

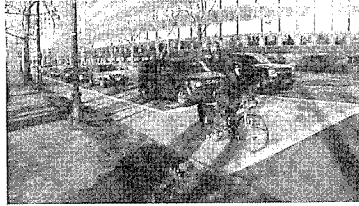
Equally disturbing is the fact that the northbound protected bike lane doesn't even begin until approximately 340 feet from the East Main intersection.

3

The city has to do better if bicycling is going to be a safe, convenient, and efficient way for people of all ages and abilities to get from anywhere to everywhere for short in-town trips.

The design should include a single southbound lane at the intersection at East Main (left, through and right) for vehicles and continue the protected bike lane to the intersection. That may provide enough curb-to-curb distance to begin the southbound protected bike lane at the intersection. If not, then some parking in bays should be eliminated to ensure protected bike lane continuity.

Additionally, the intersection at East Main should include a bike box.



A bike box

The benefits of a bike box include:

- Increases visibility of bicyclists
- Reduces signal delay for bicyclists.
- Facilitates bicyclist left turn positioning at intersections during red signal indication. This only applies to bike boxes that extend across the entire intersection.
- Facilitates the transition from a right-side bike lane to a left-side bike lane during red signal indication. This only applies to bike boxes that extend across the entire intersection.
- Helps prevent 'right-hook' conflicts with turning vehicles at the start of the green indication.
- Provides priority for bicyclists at signalized bicycle boulevard crossings of major streets.
- Groups bicyclists together to clear an intersection quickly, minimizing impediment to transit or other traffic.
- Pedestrians benefit from reduced vehicle encroachment into the crosswalk.

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All these benefits come with the low cost of paint. Bike boxes should be used at all signalized intersections including those on Ashland Street.

B. Align the vehicle and and bike lane widths with City Code

The proposed design does not comply with the City's approved street standards. The motor vehicle travel lane width varies between 10 and 11 feet and the bike lane width is five feet. Below, you'll find the city's street standards for two-lane avenues such as North Mountain.

Table 1: City of Ashland Street Design Standards

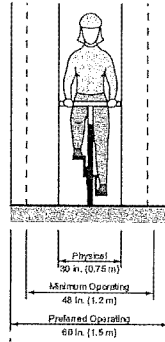
TYPE OF STREET	ADT	R.O.W. WIDTH	CURB-TO-CURB PAVEMENT WIDTH	WITHIN CURB-TO-CURB AREA			
				MOTOR VEHICLE TRAVEL LANES	MEDIAN AND/OR CENTER TURN LANE	BIKE LANES on both sides	PARKING
2-Lane Boulevard	8,000 to	61'-87"	24'	11'	none	2 at 6' each	In 8' bays
3-Lane Boulevard	30,000	73'-99"	46'	11'	12'	2 at 6' each	In 8' bays
5-Lane Boulevard	ADT	95'-121"	66'	11'	12'	2 at 6' each	In 8' bays
2-Lane Avenue	3,000 to	69'-86"	32'-33'	10'-10.5'	none	2 at 6' each	In 8' bays
3-Lane Avenue	10,000 ADT	70.5'-97.5'	43.5'-44.5'	10'-10.5'	11.5'	2 at 6' each	In 8' bays
Neighborhood Collector, Residential	1,500 to				NA	NA	

<https://ashland.municipal.codes/en/and/19.6.6.000>

The travel lane, based upon the city's standards, is required to be 10 to 10.5 feet wide. That width would not include the shy distance between the edge of the travel lane and the proposed bollards (which adds another 8 inches).

The bike lane is proposed to be five feet wide -- a foot short of the city's standards. Roughly a foot of the bike lane width is taken up by the gutter pan. A six-foot bike lane is necessary to provide a five-foot operating width recommended by the Federal Highway Administration, the National Association of City Transportation Officials, and the American Association of State Highway and Transportation Officials.

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American Association of State Highway and Transportation Officials (AASHTO)

It is not legitimate to add in the eight inches of shy distance from the bollards unless the same can be done for the vehicle travel lane.

It is recognized that there is limited curb to curb width available in the North Mountain corridor. However, the city's standards would appear to require that the bike lane be a minimum of six feet and the travel lane be no wider than 10-foot to 10.5 feet wide. It appears that these standards can be met throughout most of the North Mountain corridor except between the Bear Creek Bridge and the I5 bridge.

C. Protect the bike lanes with concrete curbing rather than plastic bollards

Plastic bollards offer insufficient protection. Plastic pipes and green paint will not make people riding bicycles safe from distracted or drowsy drivers or those who are high or intoxicated when driving. *Streets for Everyone recommends the use of concrete curbing with steel posts rather than plastic bollards.*

According to the National Highway & Transportation Administration, a texting driver is just as Impaired as a driver who has consumed four alcoholic beverages.

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In a survey commissioned by the Oregon Department of Transportation and conducted by Southern Oregon University, three-quarters of Oregon drivers admitted to driving while distracted. American Automobile Association research shows almost half of all drivers read texts or emails while driving, and most of us talk on our phones while driving. These statistics coupled with the fact that almost 82 percent of street collisions in Ashland involve drivers hitting fixed objects (i.e. parked cars, poles, or fire hydrants as examples) further supports the use of concrete curbing rather than plastic bollards.

Below are a few additional statistics that, we hope, will motivate the Council to modify the design to include concrete curbing instead of plastic bollards:

- A "lightly" protected bike lane (painted lines and plastic bollards) INCREASES bike crashes 10% compared to an unmarked avenue.(1)
- A "heavily" protected bike lane (concrete barriers with metal posts) REDUCES bike crashes by 90% compared to an unmarked avenue.(1)
- Half of all these crashes involved cars.(1)
- Potential new cyclists also correctly see the combination of curb and post protection as being safer, and they are more likely to start riding there.(2, 3)

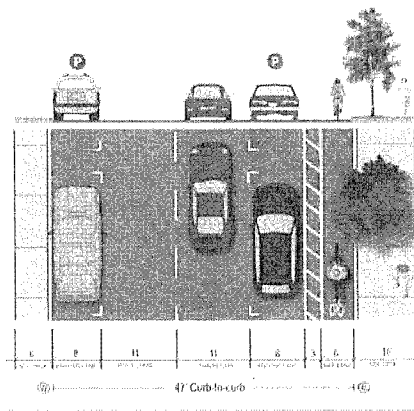
Concrete curbing will dramatically improve safety in alignment with Goal #2 of our current Transportation System Plan (TSP): *"Make safety a priority for all modes of travel."*

Yes, plastic bollards are cheaper than concrete curbing (approximately \$100,000 versus \$200,000 - not \$700,000 to \$1,000,000 as suggested by the TAC). However, let's put this in perspective. The value of a statistical life [in the U.S.A] turns out to be around \$5 million. (4) If one life is saved as a result of providing real protection, the cost difference between plastic posts and concrete curb protection is insignificant. Imagine if it were a child.

D. Flip the position of parking, in bays, and the bike lane so that the parked cars serve as protection for people riding bikes.

The city's *Bicycle and Pedestrian Design Tool Kit* – included in the City's 2013 Transportation System Plan – establishes best practices for maximizing safety while providing for on-street parking and protected bike lanes (i.e. cycle track). The Tool Kit includes a listing of best practices for the design and layout of bicycle and pedestrian facilities. While best practices for bicycle facilities have changed since then (including more extensive use of protected bike lanes), the use of parked cars to provide physical protection for people riding bicycles remains a best practice.

7



PROTECTED CYCLE TRACK

INNOVATIVE BIKEWAY TREATMENTS PAGE 04

The image above, from the Tool Kit, includes parking on both sides of the street (unlike North Mountain). But it serves to illustrate the value of using parked cars, adjacent to the auto travel lane, to provide protection for people riding bicycles.

We recommend the following layout for protected bike lanes on North Mountain:

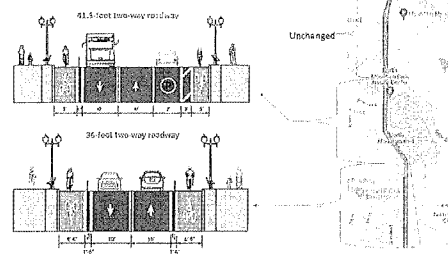
8

10-04 PM Sun Oct 23

X N.Mountain street cross-sections (both sections).pdf

4215 M

Recommended Bicycle Improvements on N. Mountain Ave.



Part 2: Other Issues

At the October TAC meeting and subsequently, a number of additional issues have been raised about this proposal. We are taking this opportunity to request clarification (A) and provide clarification (B-D) on these issues.

- A. Public comment opportunities at Committee meetings
- B. Applicable laws and guidelines
- C. Net greenhouse gas emissions associated with concrete curbing
- D. Emergency evacuation considerations

A. Public comment opportunities at Committee meetings

As stated in the introductory section of this memo, SFE prepared testimony for the October TAC meeting, but was told that no further public comment would be accepted. While we understand that quasi-judicial public bodies such as the

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Planning Commission must follow strict procedural guidelines, we are not aware of any such guidelines that pertain to the TAC or other City Committees. We request clarification on this matter for future public participation.

B. Applicable Laws and Guidelines

While finalizing its recommendation to Council, a statement was made in passing by a TAC member that use of concrete curbing on North Mountain is "illegal" and therefore a moot point. We have requested clarity on the meaning of this statement, but to date we have not received that. Director Fleury has suggested that this comment referred to "design guidance" for streets with the speed and volume of North Mountain.

We spent some time, therefore, researching relevant design guidance. And, based on our research, we do not find support for these assertions.

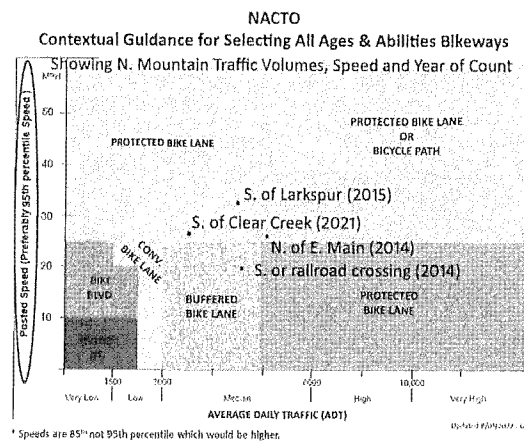
To the contrary, Oregon Administrative Rules, OAR 660-12-0610 (The Climate-Friendly Transportation Planning Rule) requires cities in Oregon's eight metropolitan areas to utilize the National Association of City Transportation Officials (NACTO), Designing for All Ages and Abilities when developing their Transportation System Plans (TSPs). Ashland plans to update its TSP in 2024.

In 2014, 2015, and 2021, studies were conducted of the speed and traffic volume at four different locations on North Mountain. In the graphic below, these speed and volume findings from those four locations, with color blocks beneath demonstrating the type of bike facilities recommended by NACTO based on speed and volume characteristics. While some of this data is nearly 10 years old, it is reasonable to assume that traffic volume is at least the same, and quite possibly heavier.

As this graphic demonstrates, three of the four locations studied fall within the parameters for a protected bike lane. NACTO defines Protected Bike Lanes as bike lanes which "use a combination of horizontal separation (buffer distance) and vertical separation (e.g. flex posts, parked cars, or curbs) to protect people bicycling from motor vehicle traffic."

It bears noting that the city can, as Director Fleury observed in a 10/25 email "the City could be more restrictive than the base level of design guidance" meaning the Council has the latitude to include protected bike lanes on Mountain even on portions of the street with lower volumes or speeds.

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Note: NACTO guidelines are based on using the 90th percentile for speed. Ashland data is based on the 85th percentile, which is more conservative (90th percentile speeds would be higher).

C. Net greenhouse gas emissions associated with concrete curbing

Also during the TAC's meeting, an allusion was made to the greenhouse gas (GHG) emissions of concrete curbing as another justification for the TAC's recommendation of plastic bollards vs. concrete curbing.

While perhaps well-intentioned, this statement appears to have been based upon incomplete information that only included the one-time (gross) emissions from concrete and did not consider ongoing (net) emission reductions that can be achieved by making our transportation system safe for all modes.

The Climate and Environment Policy Advisory Committee (CEPAC) will be reviewing this issue in its November 8 meeting, including estimates regarding net

GHG emissions. [The methodologies and calculations submitted for the November 8 CEPAAC meeting can be viewed here.](#)

In summary, these calculations estimate that by making its transportation system safe for all modes, the City can reduce its carbon emissions from transportation by as much as 6,080 metric tons (MT) by 2030 and 20,300 MT by 2050. That, coupled with the substitution of electric vehicles for those powered by internal combustion engines, can zero-out emissions from the transportation sector by 2050. These changes would achieve – at least for the transportation sector – the city's Climate Energy and Action Plan goal to achieve net-zero by 2050 by eliminating 51,000 MT or 17% of the city's GHG emissions.

D. Emergency evacuation considerations

All Ashland residents are rightfully concerned about how we will evacuate safely and efficiently in the event of an emergency. The potential impact of concrete curbing on evacuation has been raised as an additional concern.

From a traffic engineering perspective, it seems apparent that street intersections – not 10-foot travel lanes, with concrete curbs for bicycle protection – will be the primary source of evacuation delays

In a recent email exchange, Director Fleury noted that "things adjacent to the travel lane impact free flow speed in general." It is worth noting that concerns about speeding on North Mountain was one of the primary themes in public testimony at the TAC's September meeting. Speed data on North Mountain (see image, above) confirms residents' perceptions that speeds on that road exceed the posted speed limit.

In the unfortunate event of an evacuation, the congestion will be extreme and people will be traveling very slowly. It is unclear why the existence of curbs for protected bike lanes would have a measurable impact.

In Closing

Thank you for considering these recommendations and clarifications. We greatly value all the hard work and consideration that has been devoted to this project, and look forward to continuing to work with the City to create a transportation system which is safe for all modes. To discuss further, please don't hesitate to contact us at Streets4everyone@gmail.com

1. Cicchino JB, McCarthy ML, Newgard CD, Wall SP, DiMaggio C3, Kulie PE, Arnold BN, Zubry DS. Not all protected bike lanes are the same: Infrastructure and risk of cyclist collisions and falls leading to emergency department visits in three U.S. cities. *Accid Anal Prev*. 2020 Jun;410:105490. doi: 10.1016/j.aap.2020.105490. Epub 2020 May 6. PMID: 32388015.

2. McNeil, Nathan; Monsere, Christopher M.; and Dill, Jennifer. The Influence of Bike Lane Buffer Types on Perceived Comfort and Safety of Bicyclists and Potential Bicyclists. (2015). Civil and Environmental Engineering Faculty Publications and Presentations. 221. (not peer reviewed)

3. Knight A, Charlton SG. Protected and unprotected cycle lanes' effects on cyclists' behavior. *Accid Anal Prev*. 2022 Jun;171:106668. doi: 10.1016/j.aap.2022.106668. Epub 2022 Apr 9. PMID: 35413613.

4. <https://www.livescience.com/15855-dollar-human-life.html>

Speaker Request Form
THIS FORM IS A PUBLIC RECORD
ALL INFORMATION PROVIDED WILL BE MADE AVAILABLE TO THE PUBLIC

- 1) Complete this form and return it to the City Recorder prior to the discussion of the item you wish to speak about.
- 2) Speak to the City Council from the table podium microphone.
- 3) State your name and address for the record.
- 4) Limit your comments to the amount of time given to you by the Mayor, usually 3 or 5 minutes.
- 5) If you present written materials, please give a copy to the City Recorder for the record.
- 6) You may give written comments to the City Recorder for the record if you do not wish to speak. (Comments can be added to the back of this sheet if necessary)
- 7) Speakers are solely responsible for the content of their public statement.

Tonight's Meeting Date	11/7/2023
Name	Peter Finkle

Regular Meeting

Agenda topic/item number Pickle Forum OR

Topic for public forum (non agenda item) Art in Ashland

Land Use Public Hearing

Please indicate the following:

For:

Against:

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge:

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Art in Ashland: an overview for City Council members

By Peter Finkle, November 7, 2023, public forum

My name is Peter Finkle. My address is 785 Beach Street in Ashland. I have been researching, taking photos and writing full time about Ashland for my website WalkAshland.com for the past five years. I also contribute articles to local publications such as the online Ashland News. In 2020, I began a project to publish photo essays on my website about every artwork in the city's public art collection, as well as outstanding neighborhood art all over town. As of today, my site has 26 photo essays about public art collection pieces and another 21 photo essays about artworks in our neighborhoods, parks and schools that are not part of the City of Ashland collection. Many more photo essays will follow in the years to come.

In terms of public art, the City of Ashland currently has 52 artworks in the public arts collection. I am here today because when I began to look for art around Ashland, I found more ... and more ... and more ... and more. I was very surprised by what I found, so I want to share a quick big-picture overview with you. Here's the gist of my surprise: Based on my five years of taking photos around town, I estimate that the 52 works in the city public art collection are only about 10% of the publicly owned or publicly visible art in Ashland. Here is a quick summary for you.

Ashland parks include pieces from the public art collection, and more in the Parks Department collection. The park system as a whole has about 14 artworks that are not in the city's public art collection, concentrated in North Mountain Park.

Ashland schools are filled with at least 50 artworks, with the most at Ashland High, Helman School and Willow Wind Learning Center.

Ashland Library has at least 40 publicly owned artworks, primarily inside the library.

Southern Oregon University has more than 100 publicly owned artworks on campus, thanks mostly to Oregon's 1% for Art program. Some of these are inside buildings. I hope to find a university student sometime to help document all the SOU art through photos and stories, so it can be shared with the community through my website, the university website, and in other ways.

Finally, **the community of Ashland** is full of creative people, as you know. I have taken photos of hundreds of publicly visible artworks around town in front yards, on fences and houses, and on business buildings. Some of it is world-class art. All of it brightens and uplifts our daily lives, and those of our visitors, as we walk, bicycle or drive around Ashland.

This is a brief reminder to encourage visual art in many settings and many forms as you consider how to add to the rich cultural heritage of Ashland.

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Tonight's Meeting Date <u>11/7/23</u>
Name <u>Jeff Benton</u>

Regular Meeting

Agenda topic/item number _____ OR _____
Topic for public forum (non agenda item) Un Housed Solutions

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Written Comments/Challenge: _____	

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Tonight's Meeting Date <u>11/21/23</u>
Name <u>Suzanne Zarf</u>

Regular Meeting

Agenda topic/item number _____ OR _____
Topic for public forum (non agenda item) Reduce Planning Fees for 822 Oak Street

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date 11/7/2023
Name MARC BRAILLARD

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Public Forum - Agenda

Land Use Public Hearing

Please indicate the following:
For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date 11/07/23
Name Helga Motley

Regular Meeting

Agenda topic/item number Use of Pioneer Hall OR

Topic for public forum (non agenda item) Opening Pioneer Hall For meal

Land Use Public Hearing

Please indicate the following:
For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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Tonight's Meeting Date	11/7/2023
Name	Debra Netsewander

Regular Meeting

Agenda topic/item number _____ OR _____
Topic for public forum (non agenda item) homeless issues

Land Use Public Hearing

Please indicate the following: For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Written Comments/Challenge: _____	

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Tonight's Meeting Date	11/7/2023
Name	Debra Netsewander

Regular Meeting

Agenda topic/item number _____ OR _____
Topic for public forum (non agenda item) homeless / mums

Land Use Public Hearing

Please indicate the following: For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date 11/7/2023
Name Jesse Carson Hamilton

Regular Meeting
Agenda topic/item number Homelessness OR Ordinances
Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:
For: _____ Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date Nov. 7, 2023
Name Elizabeth Y. Hallett Peace/Justice

Regular Meeting
Agenda topic/item number _____ OR _____
Topic for public forum (non agenda item) City accomodation for public meet to the hungry people of Ashland

Land Use Public Hearing

Please indicate the following:
For: _____ Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date <u>3/7/23</u>
Name <u>Karin Williamson</u>

Regular Meeting

Agenda topic/item number Pioneers Hall OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: Pioneers Hall should be available as a
public space for public use. The citizens of Ashland
who suffer from food insecurity should not be forced
to be fed outdoors.

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Tonight's Meeting Date <u>11/7/23</u>
Name <u>Narissa Hawk</u>

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Community Meals

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date	<u>11-2-23</u>
Name	<u>Jason Houk</u>

Regular Meeting

Agenda topic/item number _____ OR _____
Topic for public forum (non agenda item) Pioneer Hall - Food Insecurity

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date	<u>November 7, 2023</u>
Name	<u>Deborah Dupuis</u>
(please print)	
Address (no P.O. Box)	

Regular Meeting

Agenda topic/item number _____ OR _____
Topic for public forum (non agenda item) Support of Pioneer Hall for reading the novel and unharmed

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date <u>Nov 7, 2023</u>
Name <u>Rich Ponde</u>

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Handless ordinance

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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- 4) Limit your comments to the amount of time given to you by the Mayor, usually 3 or 5 minutes.
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Tonight's Meeting Date <u>November 7, 2023</u>
Name <u>Patricia Holman</u>

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Small Cell Wireless

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Written Comments/Challenge: _____	

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Tonight's Meeting Date _____
Name <u>MIRIAM REED</u>

Regular Meeting

Agenda topic/item number _____ OR _____
Topic for public forum (non agenda item) RC Ordinance

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date <u>11/7/23</u>
Name <u>Kelvin Marrotulic</u>

Regular Meeting

Agenda topic/item number _____ OR _____
Topic for public forum (non agenda item) X 56 ORDINANCE

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date <u>11-2-23</u>
Name <u>IVA ROSS</u>

Regular Meeting

Agenda topic/item number Wireless center OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date <u>11/07/2023</u>
Name <u>Alan Rathsum</u>

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Cell tower radiation in Ashland

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Lanarkshire Council

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Tonight's Meeting Date <u>11/7/23</u>	
Name <u>ERIC NAVICKAS</u>	
Address (no P.O. Box) <u>[REDACTED]</u>	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number XIII.6 OR
Forestry Services
Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Protected bike lane

Speaker Request Form
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Tonight's Meeting Date <u>11/7/23</u>	
Name <u>Bach Settles</u>	
Address (no P.O. Box) <u>[REDACTED]</u> (int)	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number NMAven OR
Bike Path
Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date <u>11/07/23</u>	
Name <u>ARSEL DANIEL</u>	
Address <u>[REDACTED]</u>	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number XI.1 (12.0) OR

Topic for public forum (non agenda item) N. MOUNTAIN REHABILITATION PROJECT

<u>Land Use Public Hearing</u>	
Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Tonight's Meeting Date <u>11/7</u>	
Name <u>GARY SHIFF</u>	
Address (no P.O. Box) <u>[REDACTED]</u>	
Phone <u>[REDACTED]</u>	Email <u>[REDACTED]</u>

Regular Meeting

Agenda topic/item number XI.1 OR

Topic for public forum (non agenda item) N. MOUNTAIN

<u>Land Use Public Hearing</u>	
Please indicate the following:	
For: _____	Against: _____
Challenge for Conflict of Interest or Bias	
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Bike lane

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Tonight's Meeting Date <u>11/7/22</u>	
Name <u>Michael Orenduff</u>	
Address (no P.O. Box) [REDACTED]	
Phone [REDACTED]	Email [REDACTED]

Regular Meeting

Agenda topic/item number Bike lane OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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**ASHLAND CITY COUNCIL
STUDY SESSION MINUTES
March 6, 2023**

Councilor Kaplan called the meeting to order 5:30 p.m.

Mayor Graham, Councilor Hyatt, Representative Pam Marsh and OSF Interim COO Anyania Muse appeared via zoom.

1. Public Input – None

2. Economic Round Table

a. Economic Overview Presentation

City Manager Joe Lessard provided a presentation (see attached presentation)

- Overall questions
- Vision statement – positive economic future
- Community Characteristics – Population Growth
- Ashland Characteristics
- Ashland's Strongest Employment Sectors
- Inflow/Outflow Commuting
- Ashland Characteristics – Age Cohort
- Ashland Characteristics – Cost of Housing Breakdown
- Taxable and Non-taxable Lands
- Ashland Tax Revenue by Fiscal Year
- General Fund Revenue

b. Southern Oregon University Presentation

SOU President Dr. Rick Bailey provided a presentation (see attached presentation)

- SOU's path to fiscal success
- How did we get here?
- Solving for the future
- Aggressively pursue entrepreneurial revenue projects

c. Travel Ashland Presentation

Director of Travel Catherine Kato provided a presentation (see attached presentation)

- What are the issues/opportunities of Ashland's tourism?
- How does Ashland remain Strong

d. Asante Ashland Community Hospital

Steven Hirsch provided a presentation (see attached presentation)

- Asante Health System employee headcount
- Economic impact of AACH

e. Ashland Chamber of Commerce

Executive Director Sandra Slattery provided a presentation (see attached presentation)

- Overview
- Opportunities
- Threats
- Final Prioritization
- Ashland's Greatest Opportunities

Kaplan commended the presenters for their work. Hyatt noted the objective of the meeting is to create and maintain an economically sustainable city. She also noted that this project must be a collaborative effort on behalf of all organizations involved. Superintendent Samuel Bogdanove spoke on the slow decline of enrollment, and how the school district must change to keep opportunities open for students. Bogdanove also commented on the workforce struggle with classified staff and faculty as well as changes with student needs following the COVID-19 pandemic. Bailey shared that SOU had experienced a growth in student population, yet a decrease in the number of course-hours taken per student. He believed that this was due to issues with social and mental wellness as well as changes within the greater discussion around the value of higher education. State Representative Pam Marsh commented on the unique economic pillars that make up Ashland, and how the removal of any single pillar would cause massive changes within the City as a whole.

SORED! Executive Director Collen Padilla noted that Ashland has limited industrial lots, which decreases the feasibility for new commercial industry, adding that businesses looking to expand are looking for new property and new buildings. She pointed out that several properties in the Railroad District could be utilized for new commercial buildings. County Commissioner Dave Dotterer reflected on the lack of progress on the Croman Mill District and agreed with Padilla's statement. He also recommended that Rogue Workforce be involved with future development plans. Padilla highlighted the effect of drought on local agricultural areas, as well as the difficulty of changing land use zoning. Kaplan added that changes in efficiency of irrigation could also be of help. OSF Chair Board of Trustees Diane Yu commented on the similarities between OSF and the overall travel economy of Ashland, as well as the loss of revenue and funding following COVID-19. She also praised the efforts of the of the group for their work. Bailey and Yu discussed the potential of collaborations between SOU and OSF or collaborations between various local businesses and OSF. OSF Vice Chair Board of Trustees Sacha Card, OSF Interim COO Anyania Muse agreed with Bailey and Yu's idea, with Muse highlighting several recent collaborations between SOU and OSF.

Cato spoke to continuing efforts to work with local business to engage with tourists in a productive manner. She spoke of the change in travel behavior from tourists. Yu added that the definition of groups visiting Ashland should be expanded beyond just tourists. She also spoke regarding the identification and removal of barriers involved with groups coming to Ashland. Chair of the Ashland School Board Victor Chang identified one of those barriers as a lack of affordable housing for workers and suggested a few ideas as to how to address the issue on a local and regional scale. OSF Cultural and Community Liaison Tara Houston expressed support regarding affordable housing and the potential link to business growth. Kaplan spoke to ongoing Council meetings discussing possible changes to city zoning laws to support increased housing growth.

SOU Vice Chair of Board of Trustees Sheila Clow suggested forming recruitment plans for local students to enter both higher education and the workforce, while also voicing support for Rogue Workforce. Ashland Chamber of Commerce Board President Gary Blake spoke on the lack of childcare as another barrier. Councilor Hansen spoke to using Ashland's parks to attract visitors to the area as well as an ongoing source of jobs.

Councilor Hyatt noted three interconnected areas that the City of Ashland needed to address: families and workforce, land use and climate, and tourism. Marsh agreed with the areas of focus that Hyatt stated, while giving specific focus to the area of childcare. Hyatt praised SOU's early childcare program. Bogdanove, Dotterrer and Chang also expressed interest in developing childcare partnerships between different organizations. Kaplan spoke about moving forward with these planned partnerships, with Bailey bringing up two SOU projects connected to an ongoing partnership. Bailey and Yu spoke regarding the potential of building communities for seniors and the economic possibilities. DuQuenne voiced her support for a multi-generational approach to both housing and community development. Bailey spoke about revitalizing the University District. Slattery spoke to the continual investing into Ashland's future by all groups. Lessard listed out four areas that the committee had discussed regarding a future economic plans, those being an effort on joint marketing, a definition of what a future University District would be, an initiative focused on childcare, and continued discussion regarding future economic plans. Dotterrer suggested partnering with cities across the Rogue Valley. Bailey spoke on infrastructure challenges regarding any future development, focusing on students and seniors. Houston reminded the group of the need to remain inclusive regarding changing demographics and plans. Hyatt spoke about a planned transportation system update set to happen in the fall of 2023, adding that these changes would be made in connection with the state, local businesses, the school districts and the community. Lessard spoke about the next steps for the group to move forward, suggesting the group form smaller sub-groups to focus on each of the five areas of improvement presented. Kaplan agreed with Lessard's idea of sub-groups.

3. Adjournment of Study Session

The meeting was adjourned at 7:43pm

Respectfully Submitted by:

City Recorder Alissa Kolodzinski

Attest:

Mayor Tonya Graham



Economic Development Discussion

March 6, 2023

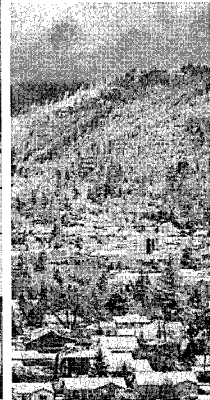
Participants



City of Ashland



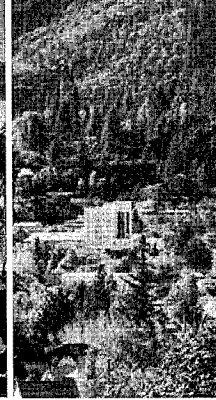
Southern Oregon University



Travel Ashland



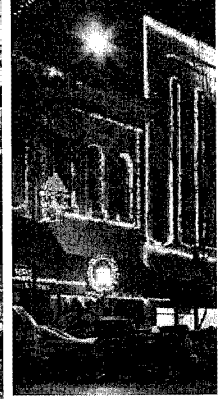
Oregon Shakespeare Festival



Southern Oregon Regional Economic Development



Asante



Chamber of Commerce

- What are our economic challenges and opportunities?

- ☐ Important trends or takeaways signaled from the last three years

- What are the most important next steps for addressing our challenges and opportunities?

- ☐ Long-term sustainability (20–50 years)

- What should our next “Better Together, “steps be?

- ☐ Three joint gateway or catalyst efforts.

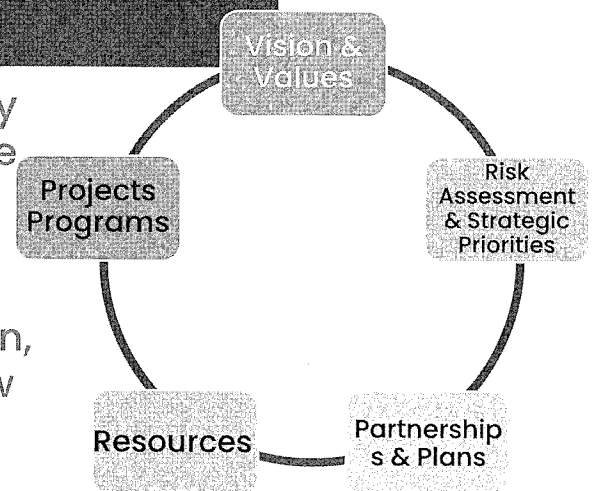


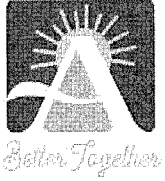
Vision

Ashland is a resilient, sustainable community that maintains the distinctive quality of place for which it is known.

We will continue to be a unique and caring city that stresses environmental conservation, fosters artistic expression, and is open to new ideas and innovation.

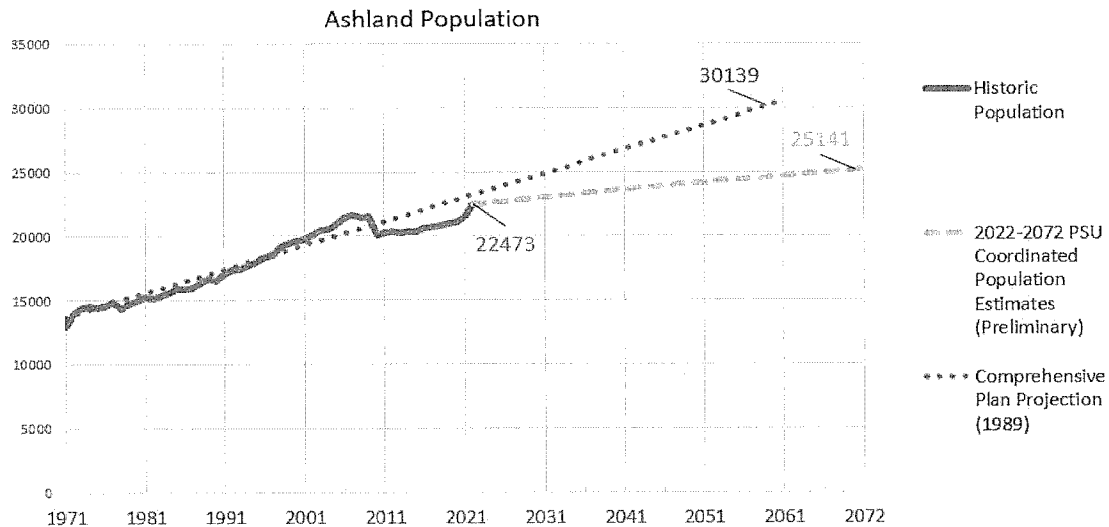
We will plan and direct our efforts to fulfill this Vision for the long term with a constant view toward being an open, welcoming community for all with a positive economic future.





Community Characteristics

• Population Growth



Population growth rate projected to slow over the next 50 years

5

Ashland Characteristics

• Risks

- Public Safety
 - Fire (urban, wildfire & smoke)
 - Pandemic
- Environmental
 - Climate Change
 - Extreme weather
 - Changing biodiversity
 - Water resources
 - Flood
 - Earthquake
- Organizational
 - Turnover
 - Recruit, Train & Retain
 - Lost productivity

○ Economic

- Changing Economic trends
- Service Industry/Fixed Income Economy
 - Workforce earnings outflow
 - Emergency Recovery/Resilience
- High housing cost
 - Shift to high asset owners
 - Push out of affordable housing
 - Out flow of family housing
- Economic downturn
 - Recession/Inflation

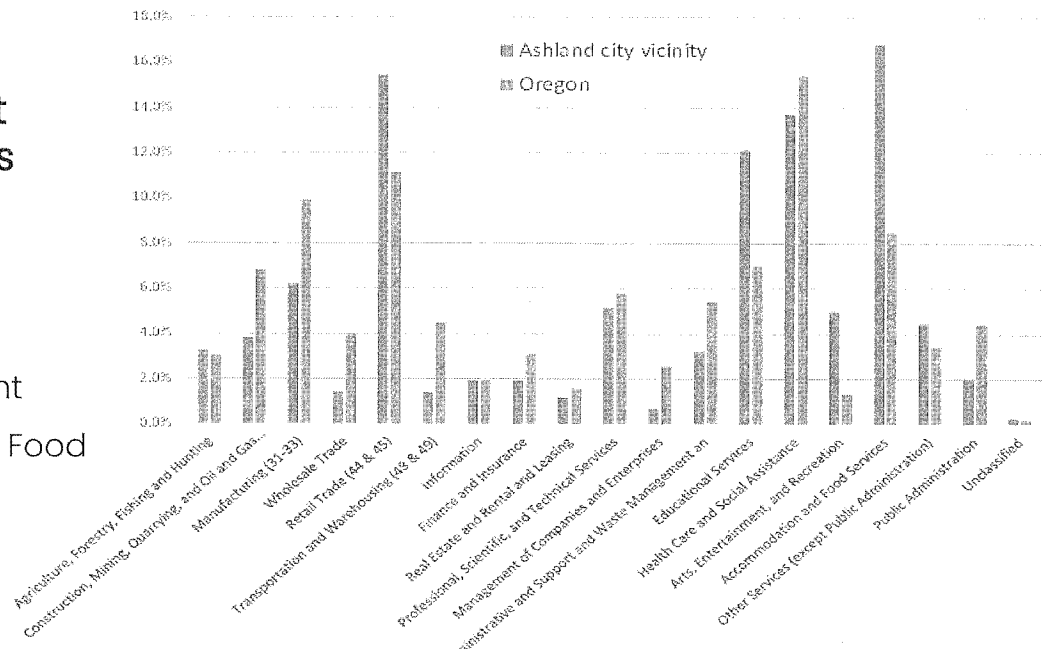


6

Ashland's Strongest Employment Sectors

- Retail
- Educational Services
- Health care
- Arts and Entertainment
- Accommodation and Food Service

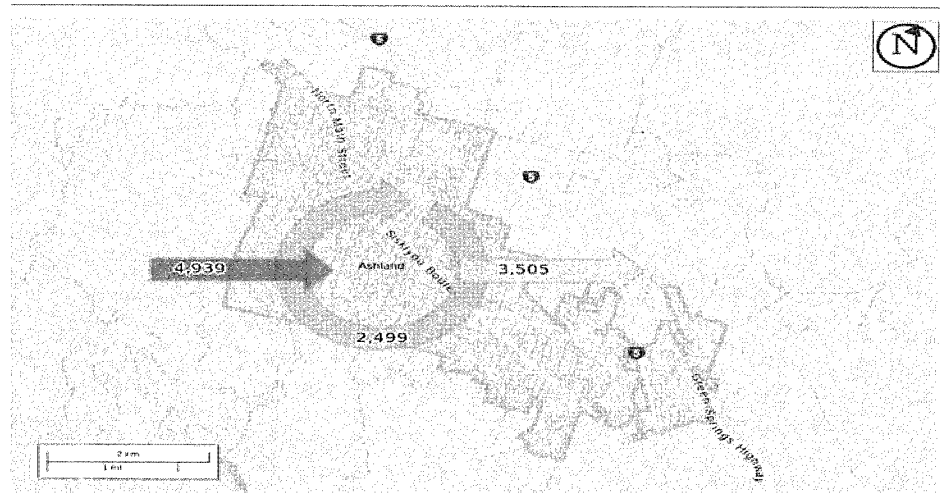
2021 Annual Average Payroll Employment Percent of Total Ashland vs. Oregon statewide



Inflow/Outflow Commuting

- 66% of people employed in Ashland commute in from outside the City
- 58% of workers that live in Ashland commute out of Ashland for work.

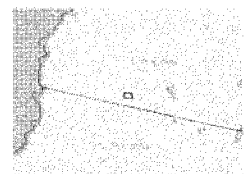
Inflow/Outflow Counts of Private Primary Jobs for Selection Area in 2019
All Workers



Map Legend

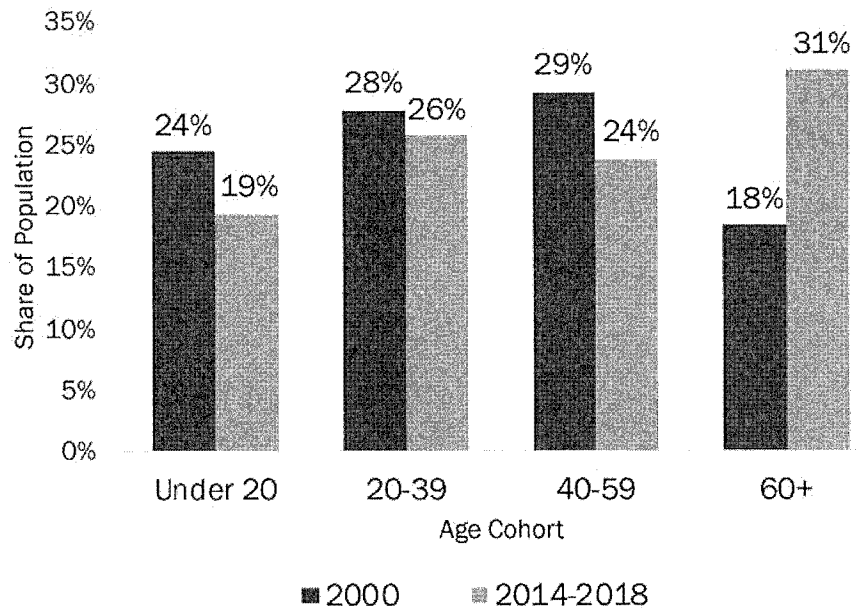
Selection Areas
 20 Analysis Selection

Inflow/Outflow
 • Employed and Live in Selection Area
 + Employed in Selection Area, Live Outside
 * Live in Selection Area, Employed Outside
 Note: Overlay arrows do not indicate directionality of worker flow between home and employment locations.



Ashland Characteristics

- Ashland's population is increasingly made up of older individuals
- Ashland's proportion of young households is decreasing



Population Growth by Age, Ashland, 2000 to 2014-2018

Source: U.S. Census Bureau, 2000 Decennial Census Table P012 and 2014-2018 ACS, Table B01001.

9

- Ashland's Median home sale price is 549,000
- Ashland's asking rent for a 2-bdr unit is \$1550

If your household earns....

\$21,900 (30% of MFI)	\$36,600 (50% of MFI)	\$58,500 (80% of MFI)	\$73,100 (100% of MFI)	\$87,700 (120% of MFI)
--------------------------	--------------------------	--------------------------	---------------------------	---------------------------

Then you can afford....

\$550 monthly rent	\$920 monthly rent	\$1,460 monthly rent	\$1,830 monthly rent	\$2,190 monthly rent
OR				
\$110,000- \$128,000 home sales price	\$205,000- \$234,000 home sales price	\$256,000- \$292,000 home sales price	\$307,000- \$351,000 home sales price	



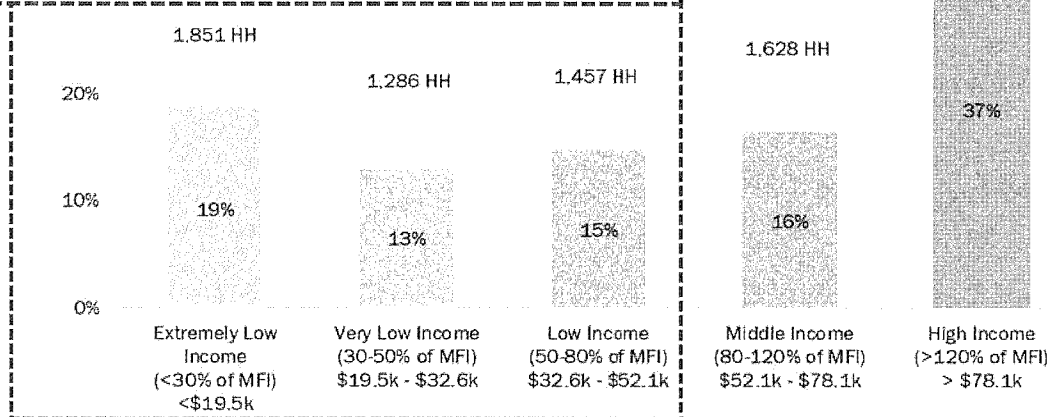
Source: U.S. Department of Housing and Urban Development, Jackson County, 2021. Oregon Employment Department.

10

Ashland Characteristics

Nearly 1/2 of the households in Ashland:

- Are low income
- Spend over 30% of income on housing



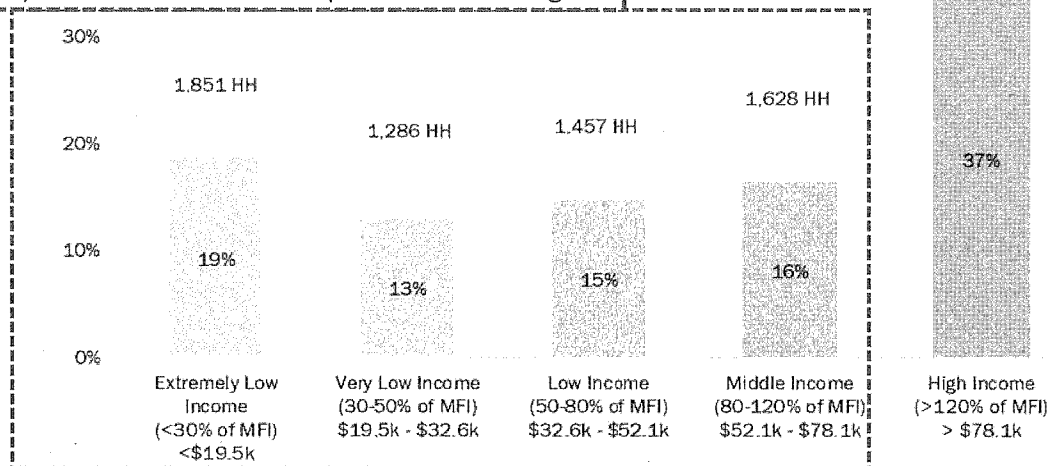
80% Median Income = \$52,100

Source: U.S. Department of HUD, Jackson County, 2020. U.S. Census Bureau, 2015-2019 ACS Table 19001.



Ashland Characteristics

63% of Ashland Households earn less than necessary to afford median priced housing



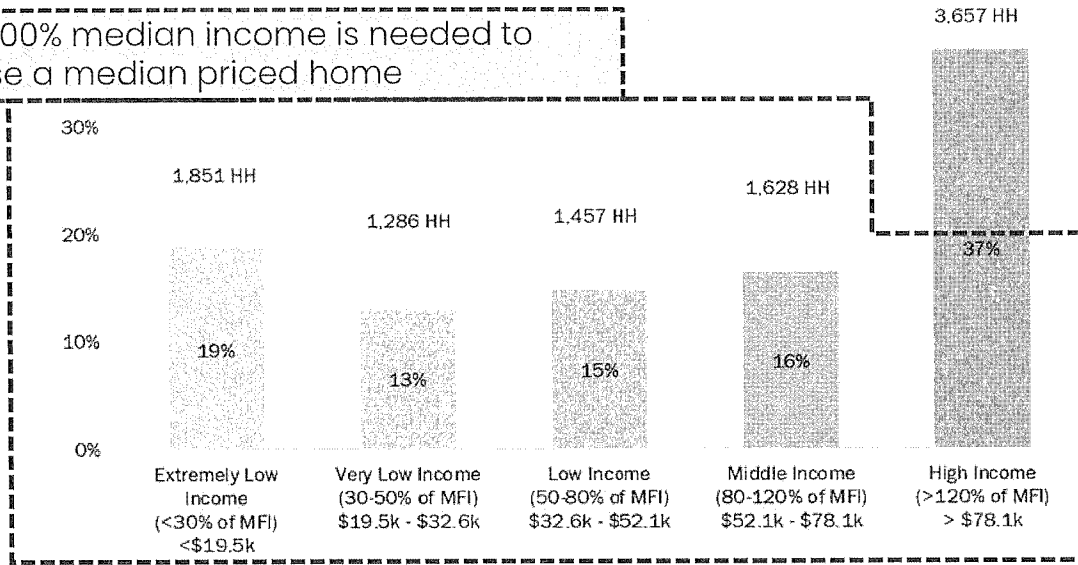
120% Median income = \$78,100

Source: U.S. Department of HUD, Jackson County, 2020. U.S. Census Bureau, 2015-2019 ACS Table 19001.



Ashland Characteristics

Nearly 200% median income is needed to purchase a median priced home

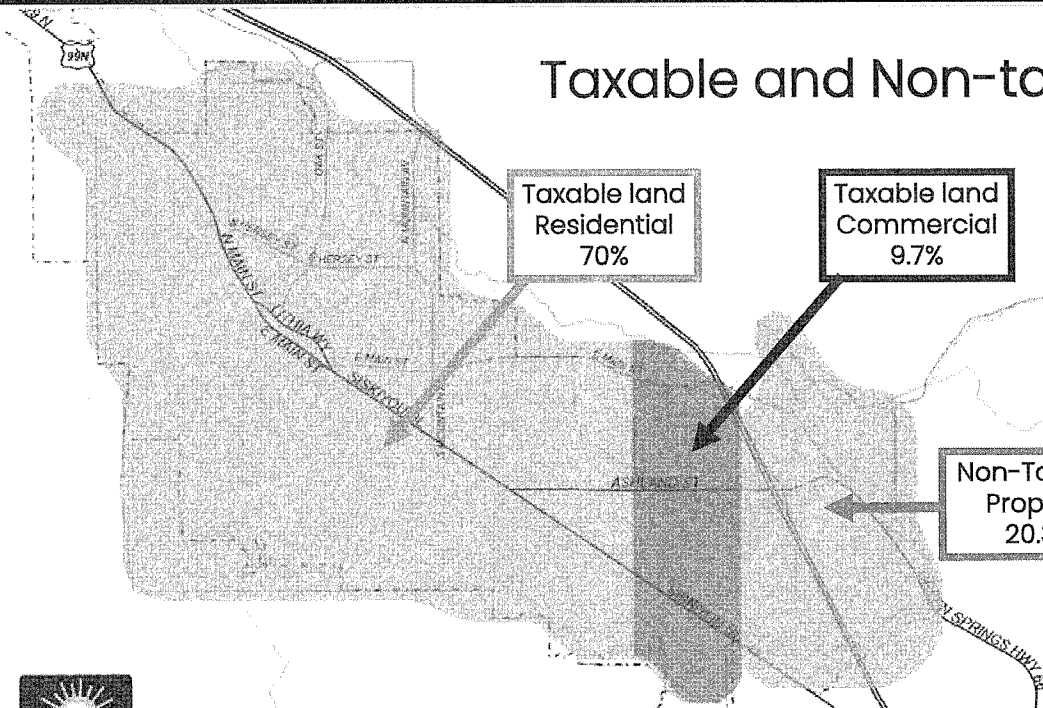


192% Median income = \$140,000

Source: U.S. Department of HUD, Jackson County, 2020. U.S. Census Bureau, 2015-2019 ACS Table 19001.



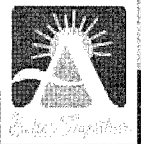
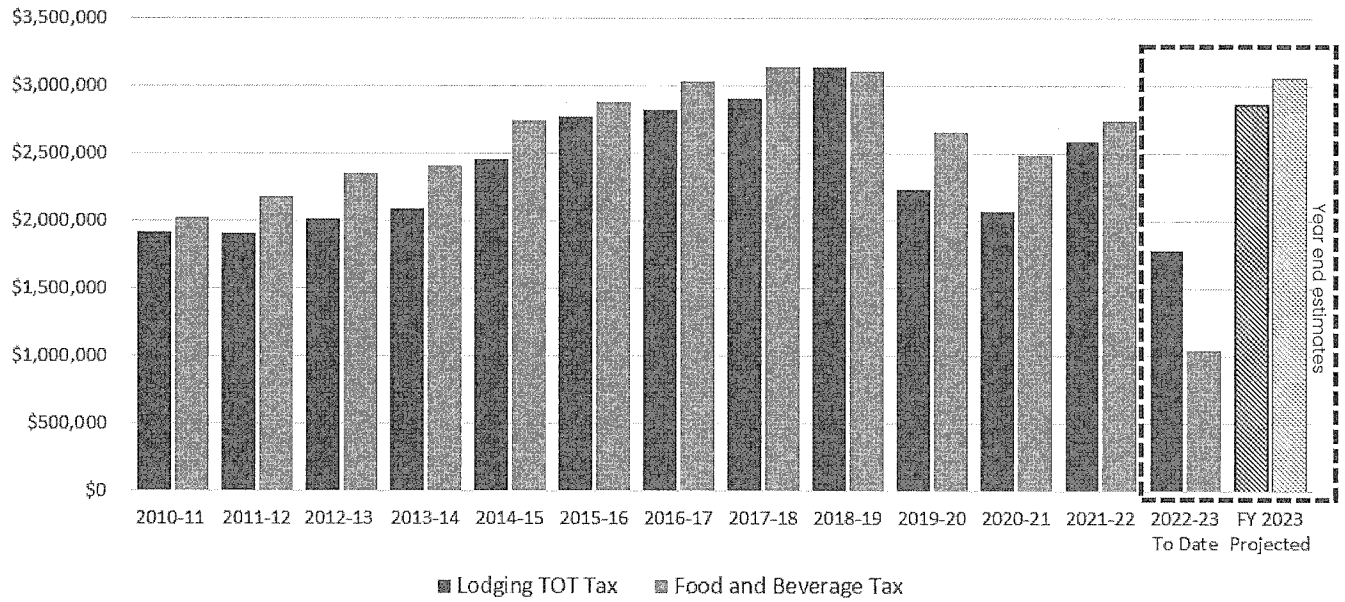
Taxable and Non-taxable Lands



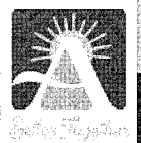
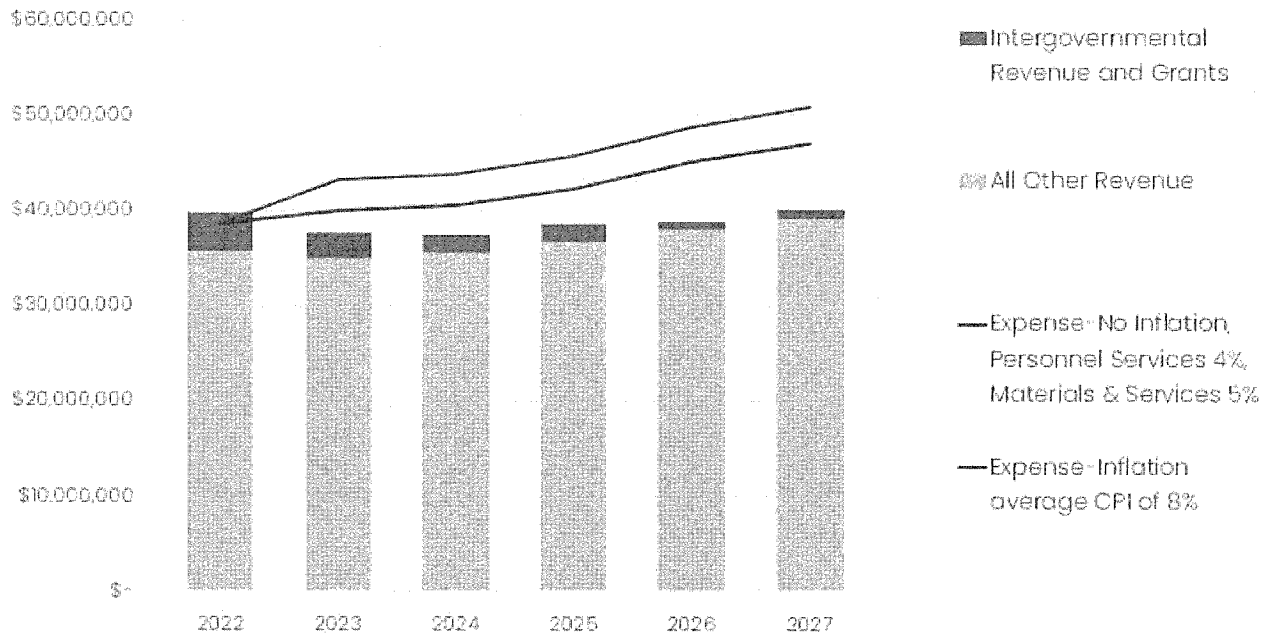
Taxable land (acres)	5028
Residential	4418
Commercial/Industrial	610
Non-taxable land (acres)	1280



Ashland Tax Revenue by Fiscal Year



General Fund Revenue





Southern Oregon University

Sou's path to fiscal success

Required Fiscal model: $R \geq C$



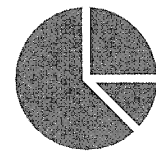
**Managing
Costs**



**Reimagining
Grants**



**Leveraging
Philanthropy**



**Diversifying
Revenue**

How we got here

If We Do Nothing

- 30% enrollment decline over 10 years (50% of revenue is tuition)
- 58% increase in government mandates
- State funding below current service level
- PERS retirement obligation jumps from \$7M to \$11M (projected over 5 years)
- Healthcare cost jumps from \$7M to \$9.5M (projected over 5 years)

	Revenue	Cost	Deficit
2022-23	\$ 61.2 M	\$ 62.5 M	\$ -1.3 M*
2023-24	\$ 65.1 M	\$ 70.0 M	\$ -4.9 M
2024-25	\$ 65.6 M	\$ 73.7 M	\$ -8.1 M
2025-26	\$ 66.4 M	\$ 79.7 M	\$ -13.3 M
2026-27	\$ 67.2 M	\$ 81.8 M	\$ -14.6 M

*includes \$3.6 M in one-time cuts

**85% OF OUR COSTS ARE
INVESTMENTS IN OUR
PEOPLE**



Solving for the future

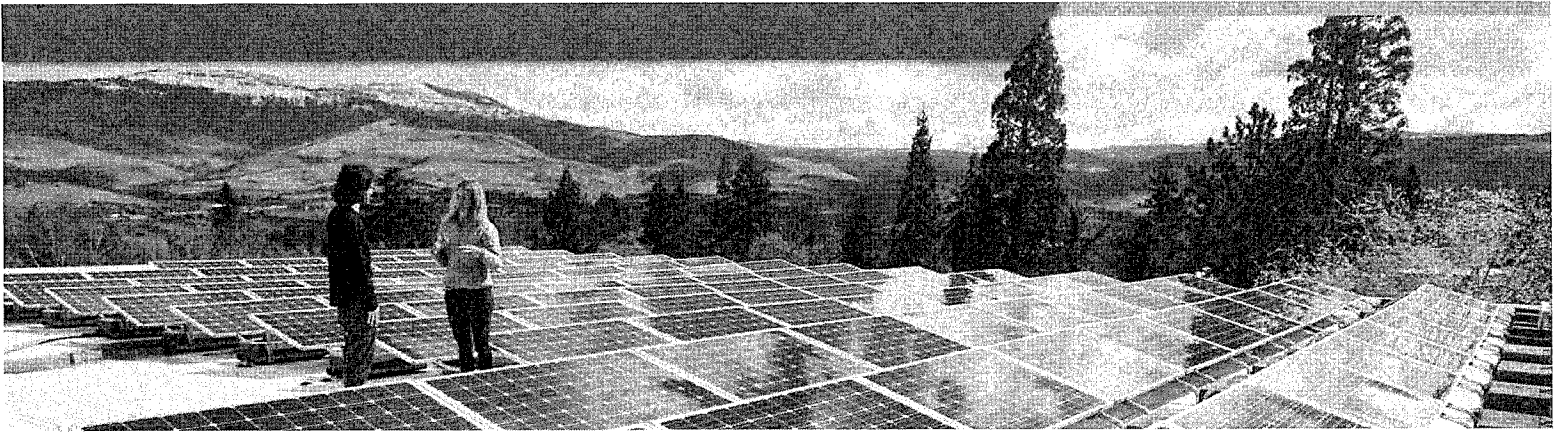
Implementation of Cost Realignment

- Reorganization, process improvement, and program adjustments across the university
- 81.83 FTE reduction

	Revenue	Cost	Net	Ending Fund Balance	% Operating Revenue
2023-24	\$ 64.6 M	\$ 63.3 M	\$ 1.3 M	\$ 6.5 M	10.00%
2024-25	\$ 67.1 M	\$ 64.7 M	\$ 2.4 M	\$ 8.9 M	13.27%
2025-26	\$ 67.8 M	\$ 66.5 M	\$ 1.3 M	\$ 10.2 M	15.08%
2026-27	\$ 70.1 M	\$ 68.7 M	\$ 1.4 M	\$ 11.7 M	16.69%

**85% OF OUR COSTS ARE
INVESTMENTS IN OUR PEOPLE**



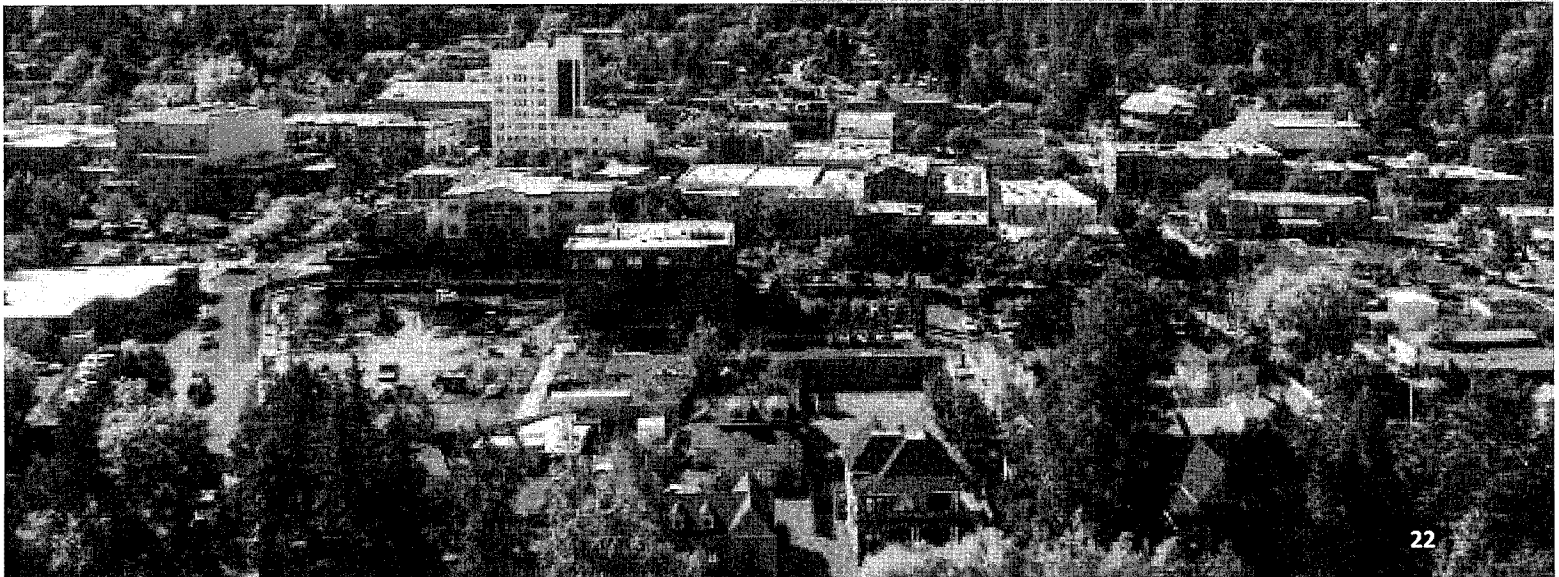
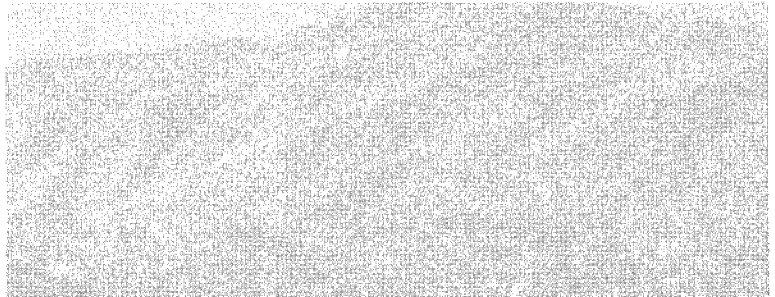


Aggressively pursue entrepreneurial revenue projects

- Cascade Complex replacement project
- Solar
- University District
- Workday Training Center

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SO Southern OREGON
U UNIVERSITY



22

What are the issues that tourism is facing?

- **Inflation and rising cost** of travel are deterrents for some
- **Labor shortages** affects hours, services and availability
- There is a **shifting seasonality** in avoidance of wildfire season
- The need to **embrace the change** of our visitor base is crucial

What are the opportunities of Ashland's tourism?

- **Ashland's visitor has evolved** and is coming for new reasons
- This new visitor is **more active, spontaneous** and engaged
- **Continued investment** in tourism is key to educate the new visitor
- Visitor behaviors fuel and shape our amenities and industries
- Visitors are potential future residents

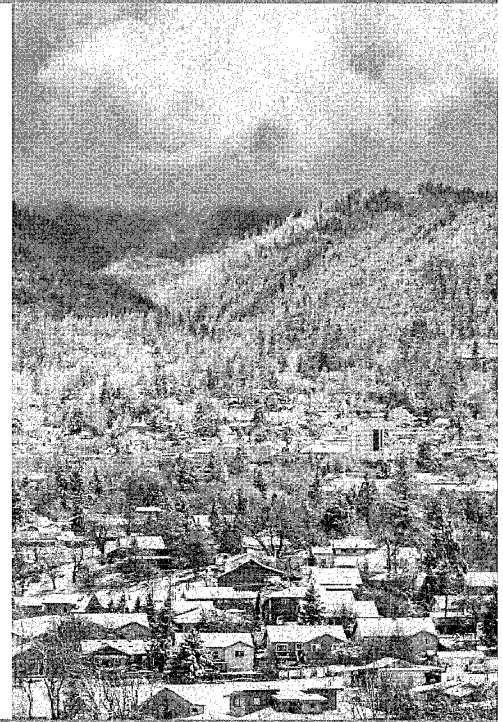


Photo by Bob Palermi



How does Ashland remain Strong?

- Anchor Ashland as a **basecamp** for visitors to explore the region
- **Partner regionally** to expand our culinary and cultural offerings
- **Develop our assets** for families, music, culture and outdoors
- **Expand our spectrum of events** and festivals
- Continue to amplify our **access to outdoors, wine, friendliness and walkability**
- **Attract conferences, tours and groups** for new reasons
- **Support Travel Ashland's branding** to attract, educate and welcome these new visitors
- **Target and market** to destinations we compete against such as Bend



Photo by Bob Palermi





Asante Ashland Community Hospital

Asante Health System

All employees — headcount as of 01/16/2023	
Entity	# Employees
Asante Ashland Community Hospital	264
Asante Corporate/Asante Foundation	1,003
Asante Physician Partners	622
Asante Rogue Regional Medical Center	2,939
Asante Three Rivers Medical Center	1,131
Total headcount	5,959

Asante Fast Facts

Asante Ashland Community Hospital

Economic impact of AACH (FY22)

- Supplies and purchased services: \$12,956,867
 - Per day: \$35,498
- Salaries and benefits: \$48,802,621
 - Per day: \$133,705

Community benefit (FY21)

- Charity care: \$650,558
- Other government: \$972,846
- Community programs: \$790,537
- Cash and in-kind: \$71,243
- Bad debt: \$1,144,072

Open jobs at Asante: 538 (total)

- Open jobs at AACH: 33
- Open jobs at APP-Ashland clinics: 10

Asante employees who live in Ashland: 472

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Community Lives Here

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A black and white photograph of a scenic landscape. In the foreground, there are bare trees and a grassy field. In the middle ground, a body of water reflects the sky. In the background, there are rolling hills or mountains under a sky with scattered clouds.

Ashland Chamber of Commerce



Ashland Chamber of Commerce

Demographic Trends

Strengths – Weaknesses – Opportunities – Threats

Ashland Chamber Economic Diversification Strategy



Action steps

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Opportunities

Initial opportunities that arose in our discussions with stakeholders and exploration into potential strategies included:

- ❑ **Outdoor Recreation** – Mountain and gravel biking, river sports, snow activities, snowmobiling, rock climbing
- ❑ **Opportunity Sites** – Croman Mill, Railroad Site, University District, Downtown, housing development
- ❑ **Healthcare** -- Senior care, functional medicine, wellness
- ❑ **Remote Workers** – Worker attraction, remote companies
- ❑ **Arts and Culture** – Digital arts, film industry, visual arts, culinary arts, creative direction, music, Downtown events
- ❑ **SOU Programming** – Health care, digital arts, sustainability
- ❑ **Climate Adaptation** – Green technology, renewable energy
- ❑ **Diversity** – Population demographics, retail and restaurant options
- ❑ **Leadership** – New change agents, climate leadership
- ❑ **Small Scale Manufacturing** – Device manufacturing, boutique agricultural products

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Threats

Moving further from current weaknesses to potential future threats to Ashland's economy, these themes emerged most often in our initial conversations:

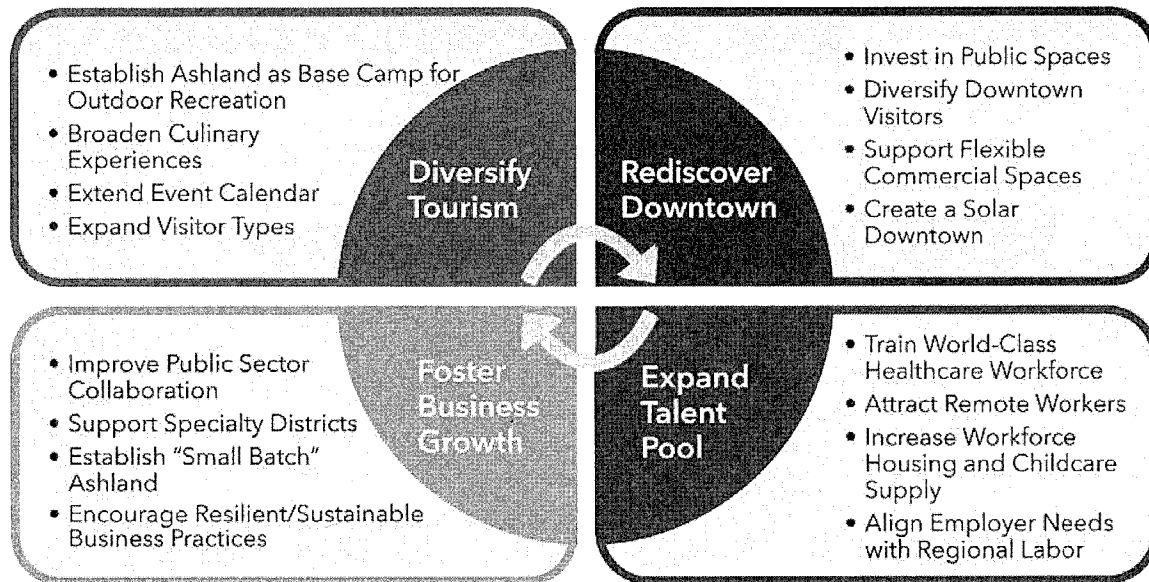
- ❑ **Climate Change:** Summer smoke and wildfires, extreme heat, reduced snowpack, reduced water availability
- ❑ **Housing Affordability:** Workforce and family friendly housing
- ❑ **Enrollment Decline:** Public K-12 schools and Southern Oregon University
- ❑ **Land:** Available supply and cost
- ❑ **Natural Resources for Recreation:** Camping areas and trails
- ❑ **Downtown Vibrancy:** Storefront vacancies, lack of nightlife
- ❑ **Competition:** Young workers relocating, walkable downtowns
- ❑ **Aging:** Customer base and local population
- ❑ **Government Functionality:** Development process
- ❑ **Infrastructure:** Lack of investment, stifled development
- ❑ **Diversity of Visitor Amenities:** Families, middle income households, people of color
- ❑ **Childcare:** Availability and affordability

Final Prioritization

EcoNorthwest identified the most promising opportunities areas included the following:

- ❑ **Outdoor Recreation** – Leverage access to regional attractions and year-round activities
- ❑ **Culinary Experiences** – Food production and workshops with cooking and winemaking
- ❑ **Commercial Development** – Business owner support and specialty districts
- ❑ **Healthcare** – Prepare for increasing need of senior care, build healthcare workforce
- ❑ **Sustainability and Climate** – Local renewable energy production and action on CEAP
- ❑ **Southern Oregon University** – Program connections with students and businesses
- ❑ **Opportunity Sites** – Downtown vibrancy and fostering a distinct University District
- ❑ **Business Operations** – Support resilient and sustainable business practices

Ashland's Greatest Opportunities



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What are our economic challenges and opportunities?

- ☐ Important trends or takeaways signaled from the last three years

What are the most important next steps for addressing our challenges and opportunities?

- ☐ Long-term sustainability (20-50 years)

What should our next "Better Together, "steps be?

- ☐ Three joint gateway or catalyst efforts.

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Thanks for Attending

**ASHLAND CITY COUNCIL
BUSINESS MEETING MINUTES
February 21, 2023**

Executive Session

Mayor Graham, Councilor Hyatt, Bloom, Dahle, Kaplan, DuQuenne and Hansen were present. City Manager Joe Lessard, Deputy City Manager Sabrina Cotta, Acting City Attorney Doug McGeary, Interim Community Director Brandon Goldman and Public Works Director Scott Fleury were present. Items discussed were:

1. To conduct deliberations with persons the City of Ashland has designated to negotiate real property transactions pursuant to ORS 192.660(2)(e)

I. CALL TO ORDER

Mayor Graham called the meeting to order at 6:00 p.m.

1. Land Acknowledgement**

Councilor Kaplan read the land acknowledgement.

II. PLEDGE OF ALLEGIANCE

Council Hyatt led the pledge of allegiance.

III. ROLL CALL

Mayor Graham, Councilors Hyatt, Kaplan, DuQuenne, and Hansen were present.

IV. MAYOR'S ANNOUNCEMENTS

1. Black History Month Proclamation

Councilor Graham read the Black History Month proclamation, highlighting the struggles and successes of the black community. She requested that citizens of Ashland reflect on black history for the month.

Graham noted a procedural issue at the last meeting when she was appointed Mayor. She should not have voted, as there is an additional compensation of \$500 per year for being the mayor. As a result, she asked that the vote be redone.

Councilor Hyatt/Kaplan m/s, to add an agenda item to reconsider the motion made at the prior meeting to nominate Councilor Graham as Mayor. Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.

Councilor Hyatt/DuQuenne m/s to suspend the rules and address the Mayoral Nomination as the first order of business. Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.

Councilor DuQuenne/ Kaplan m/s, moved to appoint Councilor Hyatt as the presiding officer for the mayor nomination. Roll Call Vote: Councilor Hansen, Hyatt, Graham, DuQuenne, and Kaplan, YES. Motion passed.

Councilor DuQuenne/ Hansen m/s to nominate Councilor Graham as Mayor. Councilor Graham asked permission to recuse herself from the vote due to a conflict of interest.
Councilor DuQuenne/ Kaplan m/s to allow Councilor Graham to recuse herself for the reconsideration motion. Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.

Graham recused herself and Hyatt restated the motion on the floor to nominate Councilor Graham as Mayor. **Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.**

Councilor Graham was sworn in as Mayor. Mayor Graham returned as the presiding officer.

V. APPROVAL OF MINUTES ***

1. Minutes of the January 17, 2023 Business Meeting
2. Minutes of the February 6, 2023 Study Session

Councilor Kaplan noted a correction on the February 6, 2023 Study Session Minutes. The reference to the Associate Director of DEQ is actually a temporary employee at the City who formerly worked for the DEQ.

Councilor Kaplan/Hyatt m/s to approve the minutes from January 17, 2023 and February 6, 2023 as amended. Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.

VI. SPECIAL PRESENTATIONS

VII. CITY MANAGER REPORT

City Manager Joe Lessard noted that a performance review process is being implemented for city employees. Union contracts are being processed, and there are openings for new city employees. Applications for the Finance Director, Community Service Officer, and police department were being reviewed.

Lessard noted that, under Oregon state law, campers must be given 72 hours to relocate. Some individuals engaging in current camping are doing so as a protest. It was noted that housing has been offered to many of the campers, and the campers do not appear to pose a threat to public safety.

Lessard highlighted a recent sewer backup due to wipes being flushed. While they were biodegradable wipes, they should not have been flushed. There are insurance claims and litigation, which restrict what can be said in public. There is an upcoming business round table, and the general fund will be addressed on March 20, 2023.

Lessard noted that there will be an election to fill the two vacant spots on the City Council on March 7, 2023.

VIII. PUBLIC FORUM

Miriam Reed noted that a smart meter scam is occurring and that the City of Ashland previously created legislation that banned smarter meters in the area. Ms. Reed highlighted issues with smart meters and thanked the previous City council for their work.

Tish Way explained that on October 30, 2022, there was a sewage backup in her home. It was classified as a category three disaster, which is extremely severe. She and her family lost many precious items, including heirlooms, art, furniture, toys, photos, etc. This has had a significant impact on Ms. Way's health and well-being. Her request to the City is 100% restitution for the devastating impact of the sewage backup. The City has only been open to compensating 50% of the cost.

Riley McGraw, the attorney for Ms. Way, noted that CIS, the city's third-party insurance company, has offered to pay \$132,000 of the \$251,000 in damages. He requested that the City make up the difference. Mr. McGraw noted that the City should fulfill this claim because of the interest in the city standing by its public facilities and the legal exposure associated with the inverse condemnation claim.

Julie Riley, a friend of Ms. Way, noted that the flooding has significantly negatively impacted Ms. Way. Ms. Riley requested that the City of Ashland stand up and do what is right.

Catherine Shaw addressed the food and beverage tax. She provided information regarding the National Parks Commission in Parkland in 1989 and how the funding mechanisms failed. She had suggested a food and beverage tax to fund open spaces. However, there was opposition, despite a food and beverage tax impacting locals and tourists. Ms. Shaw provided a history regarding efforts for funding mechanisms and provided additional information regarding HB 2920 and the food and beverage tax.

IX. CONSENT AGENDA

1. Standing Advisory Committee Appointments
 - Housing and Human Services Advisory Committee
 - Climate and Environment Policy Advisory Committee

Councilor Kaplan/DuQuenne m/s to approve the consent agenda.

Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.

New members of the Housing and Human Services Advisory Committee, and the Climate and Environment Policy Advisory Committee were thanked for joining.

X. PUBLIC HEARINGS

Mayor Graham read the food truck ordinance.

ORDINANCE NO. 3216 AN ORDINANCE AMENDING THE ASHLAND LAND USE ORDINANCE TO PROVIDE ADDITIONAL OPTIONS FOR FOOD TRUCKS AND FOOD CARTS BY ADDING A NEW SECTION AMC 18.2.3.145 'FOOD TRUCKS AND FOOD CARTS'; AMENDING SECTION 18.2.2.030.H 'TEMPORARY USES'; ADDING A NEW SECTION AMC 18.3.3.045 'SPECIAL PERMITTED USES'; AMENDING THE ALLOWED USES TABLES 18.2.2.030, 18.3.2.040, 18.3.4.040 & 18.3.5.050; AND ADDING NEW DEFINITIONS IN AMC 18.6.1.030.F.

She opened the floor to the public.

Brandon Goldman, from the Community Development Department, noted that the ordinance was to allow for food trucks to have more permanent locations, due to demand. There have been public meetings and public hearings to address this topic, and the ordinance has been unanimously supported by the Planning Commission. This would be a revenue source for the City regarding permits and other aspects. The ordinance would also ban food trucks from residential spaces, and parking lots unless they receive a special permit.

Derek Severson noted that current conditions do not allow for food trucks to run a successful business and these changes allow for more stability in that industry. He noted that there would be a ministerial permit process, trucks could not stay on a single site for more than three days, and signage would be limited to what is on the truck.

Food trucks would submit applications regarding their location, and abutters within 200 feet would be advised. Once the location is approved, it can be permanent, albeit the trucks must leave and return to fill up on supplies, address sewage, etc. There was discussion regarding a permanent location to connect food trucks to city services.

Overall, restaurant owners have voiced some concern regarding competition, although there has not been any public comment regarding it. The fire department has been consulted regarding this.

The public hearing was closed.

Councilor Hyatt/DuQuenne m/s to approve the first reading of ordinance 3216, amending the Ashland land use ordinance to provide additional options for food trucks and food carts by adding a new section. AMC 18.2.3.145 regarding food trucks and food carts, and amending section 18.2.2.030.H, temporary uses, and adding a new section 18.3.3.045 for special permitted uses, amending the allowed uses tables 18.2.2.030, 18.3.2.040, 18.3.4.040 & 18.3.5.050; and adding new definitions in AMC 18.6.1.030.F. Scheduling a second reading of written findings for March 7, 2023.

Discussion: Councilor Hyatt voiced praise regarding the work done for this ordinance. It was noted that the ordinance also supports the community and community needs. This has been very thoroughly vetted and approved by the Planning Commission. This ordinance aligns with the values of increasing activity in under-utilized spaces and low economic areas. It is responsive to direct feedback from the community. It is an opportunity to build community and gives entrepreneurs a low barrier option to start a business. DuQuenne stated that this

has been put forward by our constituents and is very excited about this. Hansen stated he agrees and thinks this is an opportunity for more vibrancy for underutilized parts of Ashland.

Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.

XI. UNFINISHED BUSINESS

1. City Council Election to fill Councilor Positions #2 and #3 vacancies.

The City is still vetting councilor applications. This will be addressed more thoroughly on the evening of February 22, 2023.

XII. NEW BUSINESS – RESOLUTIONS AND CONTRACTS

1. Chair of Council Election by the City Council

Lessard stated that this is an opportunity to elect a new chair for this annual position. Graham opened the floor for nominations.

Councilor Kaplan/DuQuenne m/s to elect Councilor Hyatt to the position of Chair of the

Council. Discussion: Kaplan stated Hyatt did an excellent job earlier in the meeting and looks forward to welcoming Hyatt as Chair to the Council. DuQuenne welcomed Hyatt as the new chair. **Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.**

2. 2021-2023 BN Supplemental Budget Resolution

Councilor Hansen/Kaplan m/s to remove the 2021-2023 BN Supplemental Budget Resolution so APRC and Parks Commissioners can work with City Managers on the ongoing budget issues until a date certain.

Discussion: In speaking with APRC they would like to have further conversation with the City Manager before Council votes on the resolution to include the elected Parks Commissioners. This is more about principle and procedure, and less about the money. Graham asked if March 7 would be an appropriate date certain? Lessard spoke that the 21st would be more appropriate due to current workload. Hyatt spoke in support of the motion as we need to collaborate and communicate with our partners. Having conversation with APRC is vital.

Hansen/Kaplan amended/s the motion to include the date certain as March 21, 2023.

Discussion: DuQuenne asked if the item is being pulled to change the dollar amount? Hansen replied that it is being pulled so that APRC and the Electric Commission body can weigh in on the topic as it is part of an ongoing conversation. That way they can have a broader budgetary conversation with the City Manager, it is a procedural ask.

Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.

Sabrina Cotta, Deputy City Manager and Acting Finance Director, presented the financial report. Presentation attached. Kaplan made observations about the different fund balances and how they compare to the previous year. He asked about project A surplus based on the 4th quarter and the possibility of transferring reserves at the end of the year. He also asked if there were concerns about the enterprise funds? Cotta spoke that they are currently gathering the end of the year projects to determine if we may have some funds that we can move to reserves. However, they have had additional expenses due to vacancies and needing to have contracted services. They are looking strong financially and will have some

ending fund balance to move on to next year. There are no significant issues with any of the enterprise funds. Deferred maintenance is the biggest issue and how to manage these issues moving forward. The City is putting away money over time to help support maintenance. Hansen spoke that for the past few years the budget has been erratic and wonders if looking back to 2019 would be a better measure. Cotta spoke that she thinks it is not the pandemic, rather what is unusual is the staffing and ability to get projects done that have been delayed. She added that following the pandemic, it would be wise moving forward to have risk mitigation in place. She added that they will look at the 2019 budget. Hyatt asked about the street fund and asked if the funds don't necessarily get expended until the weather is better. Cotta confirmed. Hyatt spoke that these reports are vital for communication and the understanding from the community. DuQuenne asked if these reports are on the website? Cotta replied yes and indicated where they can be found. **Kaplan/Hyatt m/s would like to provide staff direction to present the quarterly financial report to the City Council.**

Discussion: Hyatt spoke that she likes the idea that the report is in the second or third business meeting after the close of the quarter. DuQuenne agrees because it is important that the constituents are informed as well as Council. Hansen agrees that key indicators of success will be very helpful. **Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.**

3. Acceptance of Public Arts Mural on Elks Building at 247 E. Main St.

Brandon Goldman introduced John Pugh who will present the information. Presentation attached.

Hyatt asked that, given the orientation of the wall, are the materials going to take into account the heavy sun load and heat? Pugh responded that there is a product called B-32, which is a substance you can put on the acrylic material which prevents oxidation. This mural can easily last over 100 years with that product. Kaplan spoke that he noticed the Public Arts Advisory Committee approved the project with the appropriate due diligence with the indigenous community and is wondering if there is a way to gather feedback from that community. Pugh responded that he has been in communication with the community and that there is an on-going evolution of the mural as the piece is being created, adding that inclusivity is very important when creating public art. He is doing his best to ensure accurate presentation. Beverly Hovenkamp, Chair of the Historic Preservation Advisory Committee, discussed how the members of the Historic Committee were involved in the planning process. They were impressed with Pugh's inclusion of Ashland's history and indigenous people. The Historic Preservation Committee is pleased to endorse this mural. Ken Englund, Chair of the Public Arts Advisory Committee is also pleased to endorse this project. The timeline regarding the mural was provided and it was noted that Pugh has created over 250 murals in over 30 years of creative work. DuQuenne expressed how important it is to be sensitive to our indigenous community. Graham asked if there is a way for Pugh to ask the indigenous leaders for input on the final design. Pugh replied that he would be happy to consult with them and report back to Council.

Hansen/DuQuenne m/s to accept the proposed mural, Where the Crows Light, in to the City of Ashland's public art collection upon completion.

Discussion: Hansen thanked Pugh for this work on this piece. DuQuenne thanked Pugh for bringing this gift to Ashland. She is pleased with the opportunity to offer more representation to welcome others to the community. Hyatt spoke that this project speaks to the values of this community and especially the work in consulting with the indigenous community.

Hansen/DuQuenne amended/s the motion to include that correspondence with tribal leaders come back to Council for the final design.

Discussion: Pugh spoke that he wants to be accurate with the representation and would like domain over the actual aesthetics. Kaplan expressed his appreciation of all the hard work that has gone into this project.

Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.

4. Contract with Cornforth Consultants for Federal Energy Regulatory Commission (FERC) Comprehensive Assessment (CA) of Hosler Dam

Public Works Director Scott Fleury presented to the Council the background on the assessment of Hosler Dam. Fleury explained that this assessment is part of federal regulations and is a robust evaluation of the dam that is done every five years. He added that the consultants are also required to run a level two risk analysis workshop on the dam as well. Fleury explained that the deadline for the evaluation was the end of 2023, alongside a series of associated deadlines, involving scheduling, hiring and planning. Fleury pointed out that some funds were appropriated within the budget for the evaluation, but additional funds would be required from the water fund to continue the project to completion in 2025. Councilor DuQuenne asked if Fleury could give a dollar amount for the required funds. Fleury estimated it would take around \$450,000 to completely fund the project. Hyatt asked Fleury about the benefits of leveraging a prior award process for the evaluation. Fleury explained that the benefits would come in the form of less time for staff orientation and scoring process. Fleury mentioned that the consultants have already worked with the City of Ashland, giving them an advantage over bringing in a new consultant firm, but explained that a new consultant service would be required after this assessment was complete. Hansen asked about the possibility of additional improvements to the dam and how it would factor into the cost. Fleury mentioned that the improvements would be a separate process to the assessment, although plans for future improvements are already underway. Kaplan asked for clarification regarding the water fund and FERC's jurisdiction over dams as opposed to electricity. Fleury explained that the City generates hydroelectric power via its dams, with regulations falling under FERC's domain. The City shares some of the cost for dam maintenance with the electric department, with the City's share coming from the Water Fund. Graham asked if the total project cost number of \$599,000 included the potential costs for further analysis from FERC. Fleury stated that the total project cost is \$599,000, with \$450,000 of this is allocated for the inspection, and \$150,000 is for potential repairs.

Kaplan/Hyatt m/s to approve a legal department approved professional services contract with Cornforth Consultants in an amount not to exceed \$599,000.

Discussion: Hyatt thanked Fleury for his time and due diligence for his work. Hyatt

emphasized the importance of the work involved with maintaining the dam. DuQuenne thanked Fleury for his time and effort.

Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.

5. Contract with The Freshwater Trust for a Flow Augmentation Feasibility Study of Cold-Water Releases from Reeder Reservoir

Fleury explained to the council the purpose of the study was to meet excess thermal load limits connected to the City's national pollution discharge limit as well as the processes needed. Fleury pointed out the deadlines required, with the overall deadline being in 2027. Fleury explained that as part of this process, the required study must be done by March of 2024 and how the study could help with environmental issues within the greater watershed. Hansen pointed out that the Freshwater Trust is a local group, keeping money within the community, and added that other firms would cost more. Fleury brought up ongoing investigations into the alternatives of wetland storage and timed release, also pointing out the Council's focus on moving away from mechanical cooling to help cut down on power usage and cost. DuQuenne asked about how many gallons from Reeder reservoir would potentially flow through this release to Bear Creek. Fleury explained the potential flow from Reeder Reservoir and the drop-off of water use from the reservoir during the winter months. Hyatt asked if the water-balance included in the study would factor in future development. Fleury responded that the study would factor future developments to some degree, as well as the potential for curtailment in times of drought. Fleury also mentioned that the study would be part of a larger study looking at the future of water management within the valley. Hyatt asked if the numbers that the council were looking for would be included within the study, which Fleury affirmed. Kaplan praised Fleury for his explanations, while also bringing up the potential for further conservation areas that the study could provide.

Kaplan/Hansen m/s to approve the Legal Department approved professional services contract with The Freshwater Trust in an amount not to exceed \$234,035.

Discussion: The council praised Fleury for his work and effort in explaining the process and reasoning behind it. DuQuenne voiced her concern regarding the potential usage of any water from Reeder Reservoir beyond the current amount.

Roll Call Vote: Councilor Hansen, Hyatt, Kaplan, YES. DuQuenne, NO. Motion passed.

6. Contract-Specific Special Procurement for Self-Contained Breathing Apparatus (SCBA) for Ashland Fire & Rescue

Ashland Fire Chief Ralph Sartain explained the details and reasoning behind the contract as well as what an SCBA is and how it would be used by Ashland Fire & Rescue. Sartain also explained that Ashland Fire & Rescue received an AFG grant from the Federal Government, providing 90% of the required funding with the remaining 10% already budgeted by the City. Hyatt asked about the blast chamber mentioned within the request. Sartain explained the purpose of the blast chamber, its connection to the SCBA's and future budgeting to include both the blast chamber and other required items. Sartain also discussed the ongoing efforts to raise revenue to meet any new expenditures.

Hyatt/DuQuenne m/s to approve special procurement for 90% grant funded SCBA's per the municipal emergency services QT1654628.

DISCUSSION: Hyatt spoke to the new equipment both meeting OSHA standards and allowing for EMS services to perform their basic role regarding fighting fires. Hyatt also praised Sartain's team for both receiving the federal grant and for recent community outreach efforts. DuQuenne praised Sartain's work on receiving the federal grant.

Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.

XIII. ORDINANCES

1. Second Reading & Findings Adoption for Ordinance 3217 – Middle Housing Land Division Ordinance

Goldman explained the purpose of the ordinance and how it aligns with state regulations, noting that no changes were made between the first and second reading.

DuQuenne/Hyatt m/s to approve second reading of Ordinance 3217 , an ordinance amending the Ashland land use ordinance to implement the requirements of Oregon State bill 548 by adding section 1A.5.1.075, Middle Housing Land Division and section 18.5.3.140 Middle Housing Land Divisions.

DISCUSSION: Hyatt mentioned that this ordinance will help locals with middle housing needs and thanked Goldman and his team for their work.

Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.

DuQuenne/Hyatt m/s to approve the finding of facts and conclusions of law document dated February 21st, 2023.

No Discussion

Roll Call Vote: Councilor Hansen, Hyatt, DuQuenne, and Kaplan, YES. Motion passed.

II. OTHER BUSINESS FROM COUNCIL MEMBERS/REPORTS FROM COUNCIL LIAISONS

Kaplan attended a meeting of residents of the Ashland Mine Road neighborhood. The meeting discussed fire risks and evacuation contingency plans with members of ODOT, EMS and other city officials. He expressed interest in working with the residents to meet with Graham and Representative Pam Marsh. Hyatt complimented two volunteers working at the senior center who guided her on a tour of the facilities.

III. ADJOURNMENT OF BUSINESS MEETING

The meeting adjourned at 9:14 p.m. by Mayor Graham

Respectfully Submitted by:

City Recorder Alissa Kolodzinski

Attest:

Mayor Tonya Graham



A PROCLAMATION IN HONOR OF BLACK HISTORY MONTH 2023

WHEREAS, Black History Month, first proposed by scholar Carter G Wilson in 1926, seeks to rightfully center the role of Black Americans in our national narrative; and

WHEREAS, this year's theme, 'Black Resistance' shines a light on the countless ways that Black Americans have resisted historic and ongoing racial discrimination and mistreatment throughout hundreds of years; and

WHEREAS, Black Americans have consistently pushed the United States to live up to its ideal of freedom, liberty, and justice for all; and

WHEREAS, the Black community established cultural centers, medical clinics, labor unions, media outlets, financial and educational institutions to resist inequality and to advocate for themselves; and

WHEREAS, Black Colleges and Universities emerged not only as spaces for the development of activists, artists, business owners, educators and other professionals but were also at the forefront of the Civil Rights Movement, Black Power and social justice movements; and

WHEREAS, Black faith institutions have served as spaces where Black communities met to organize resistance efforts and support the fight for civil, social, and human rights; and

WHEREAS, African American spirituals, gospel, folk music, hip-hop and rap have been used to express struggle, hope and solidarity in the face of racial oppressions; and

WHEREAS, Black Athletes have used sports as a platform to advocate for social justice and political agendas, resisting immense pressure against speaking out about political, cultural, or social issues; and

WHEREAS, by resisting, Black people have helped this country embody its democratic values, achieved triumphs, successes, and progress as seen in increased political representation at all levels of government, desegregation of educational institutions, the passage of the Civil Rights Act of 1964, the Voting Rights Act of 1965; and

WHEREAS, Black resistance strategies have served as a model for social movements in our country and the legacy and importance of these actions cannot be understated; and

WHEREAS, despite these accomplishments, systemic racism persists in the United States, generating continued Black Resistance that calls for lasting institutional and societal change; and

WHEREAS, we encourage all people to recognize and confront these issues at every opportunity and to bridge barriers with fearlessness and determination to fight against racism and bigotry; and

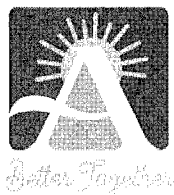
WHEREAS, this month we celebrate and affirm those who have sacrificed, yet also accomplished much, in the struggle for justice and equality through Black Resistance.

NOW, THEREFORE, I, Tanya Graham, Mayor of the City of Ashland, Oregon, on behalf of the City Council, do hereby proclaim the month of February 2023 as Black History Month and call upon the people of Ashland to observe this month with appropriate reflection and learning and to continue our efforts to create a more just and equitable community. In Ashland we are Better Together.

Dated this 21st day of February 2023

Tonya Graham, Mayor

Melissa Huhtala, City Recorder





City Manager's Report

2.21.23

CITY MANAGER'S OFFICE:

COMMUNITY DEVELOPMENT:

ELECTRIC:

- Submitted a grant application to the Oregon Department of Energy on Wednesday, February 15, 2023--- Award notification expected in May 2023

FINANCE:

- Moving forward with budget preparation--- Department meetings and end-of-year projections on-going
- Budget Committee meeting for training and administrative items scheduled for Wednesday, March 8, 1 to 5 p.m. Training provided by LOC (League of Oregon Cities)

FIRE & RESCUE:

HUMAN RESOURCES:

- Continuing to recruit for vacant positions
- Conducting first screening of Finance Director applicants
- Prepping for first screening of Human Resources Director applicants
- Moving forward to advertise for City Attorney--- Tentative recruitment to begin April/May
- See Job Outlook update at end of report*

INNOVATION & TECHNOLOGY:

- Budget preparation and end-of-year projections
- Released RFP to upgrade HVAC in the data center
- Hiring of new GIS Technician well underway, conducting first screening of applicants
- Supported Town Hall with large poster printing, setup and staffing
- AFN hardware upgrade at Jackson County Housing Authority Snowberry Phase I complex, and to the area around Ender's Alley in downtown Ashland

LEGAL:

PARKS & RECREATION:

POLICE:

PUBLIC WORKS:





City Manager's Report

*JOB OUTLOOK:

Current Job Postings:

- Director of Human Resources (*Human Resources*)
- Deputy Police Chief (*Police*)
 - Recruiting being conducted by GMP Consultants
 - Projected to be completed in the spring
- Firefighter / Paramedic (*Fire*)
- Director of Community Development (*Community Development*)
- Emergency Medical Technician Paramedic (Single Role) (*Fire*)
 - Positions closing beginning of March
 - Positions projected to be filled in May

Closed Jobs – Review/Interview Status:

- Associate Planner (*Community Development*) – Second interview to be conducted soon
- Code Compliance (*Community Development*) – Interviews concluded. Candidate in background
- Financial Clerk II (*Finance*) – Interviews concluded. Offer letter sent
 - Positions projected to be filled in March/April
- Engineering Project Manager (*Public Works*) – Interviews to be conducted this week
- Engineering Technician II (*Public Works*) – Interviews to be conducted this week
 - Positions projected to be filled in March/April
- Finance Director (*Finance*) – Applications being reviewed
- Community Service Officer (*Police*) – Applications being reviewed
- GIS Technician (*Innovation & Technology*) – Applications being reviewed
- Park Technician I (*Parks*) – Applications being reviewed
 - Positions projected to be filled in April

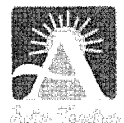
Upcoming Job Postings:

- Office Assistant II (*Public Works*)
- Line Installer (*Electric*)
- Economic Development Specialist (*Administration*)
 - Estimated by be posted by the end of February
- City Attorney (*Legal*)
- Deputy Public Works Director (*Public Works*)
 - To be conducted by Jensen Strategies in the Spring

Human Resources (1)
Police (2)
Fire (2)
Administration (1)

Community Development (3)
Public Works (4)
Finance (2)
Legal (1)

Innovation & Technology (1)
Parks (1)
Electric (1)



Finance: Quarterly Report



Financial Highlights

- budget vs actuals
 - Budget is estimated revenue and spend
 - Financial report actual revenue and spend
- restricted vs committed vs unassigned
 - Restricted= Federal/ State requirements
 - Committed= Council commitment
 - Unassigned= Unappropriated not restricted & not committed
- Budget is always balanced- required by law
 - Goal: BN revenue and expenditures align



Overview

- Summary of Fund Balances
 - Over/(Under) Requirements
 - As of Dec. 31, 2022–
finance standing
 - Compare the same
time period due to
timing of revenues.
 - Will vary as funds are
expended
 - Currently exceeding fund
requirements



City of Ashland Summary of Fund Balances as of December 31, 2022

Fund	Balance December 31, 2022	Balance December 31, 2021	Change From FY 2022	2022-2023 Requirements	Over(Under) Requirements
General Fund	\$ 20,135,668	\$ 20,309,737	\$ (174,068)	7,310,626	275%
Parks General Fund	1,877,192	2,053,976	(176,784)	1,385,064	136%
Tourism Fund	668,218	-	-	No Policy	N/A
Housing Fund	275,796	220,096	55,699	No Policy	N/A
Community Block Grant Fund	23,739	12,211	11,528	No Policy	N/A
Reserve Fund	1,770,126	39,650	1,730,475	No Policy	N/A
Street Fund	5,356,182	4,479,255	876,927	388,885	1377%
Airport Fund	321,252	189,481	131,771	59,016	544%
Capital Improvements Fund	1,215,197	1,000,185	215,008	No Policy	N/A
Parks Capital Improvements Fund	2,345,046	1,261,313	1,083,733	No Policy	N/A
Debt Service Fund	797,134	790,983	6,151	No Policy	N/A
Water Fund	15,306,689	14,018,216	1,288,463	4,290,031	357%
Wastewater Fund	7,490,474	8,290,202	(799,728)	2,675,526	280%
Storm Drain Fund	1,949,604	1,763,914	185,691	244,445	798%
Electric Fund	6,025,439	4,803,334	1,222,105	4,218,671	143%
Telecommunications Fund	2,942,826	2,370,480	572,446	482,346	610%
Insurance Services Fund	491,693	142,314	349,379	669,329	73%
Health Benefits Reserve Fund	2,196,665	1,707,731	488,935	562,647	390%
Equipment Fund	6,210,935	4,910,797	1,300,227	2,437,313	255%
Parks Equipment Fund	467,080	365,852	101,187	32,278	1447%
Cemetery Trust Fund	937,452	921,681	15,771	No Policy	N/A
	<u>\$ 78,804,497</u>	<u>\$ 69,651,361</u>	<u>\$ 9,153,136</u>		
Total Fund Balances	<u>\$ 78,804,497</u>	<u>\$ 69,651,361</u>	<u>\$ 9,153,136</u>		
<u>Restricted and Committed Funds</u>					
Restricted	\$ 10,871,467	\$ 7,662,743	\$ 3,208,724		
Committed	15,846,236	17,724,518	(1,878,282)		
Unassigned	52,086,794	44,264,100	7,822,694		
Total Fund Balances	<u>\$ 78,804,497</u>	<u>\$ 69,651,361</u>	<u>\$ 9,153,136</u>		

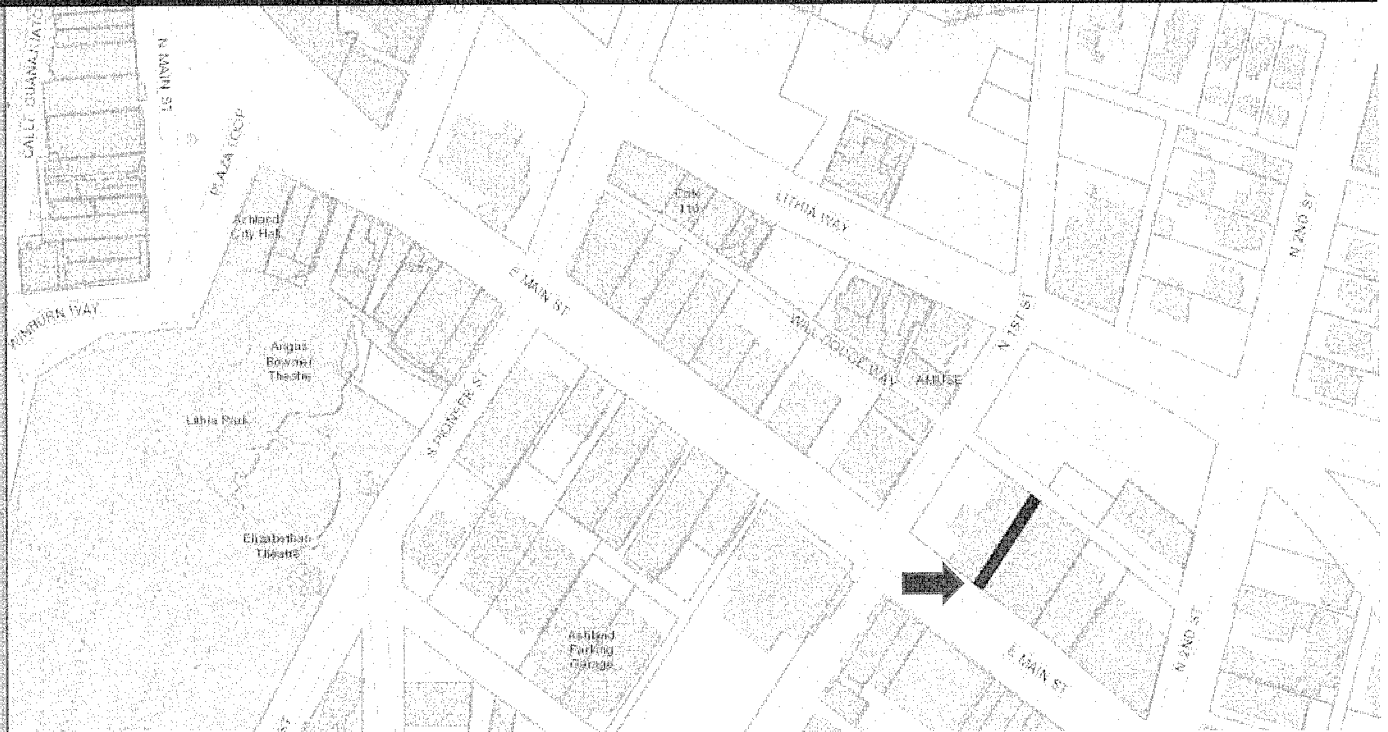


Questions?

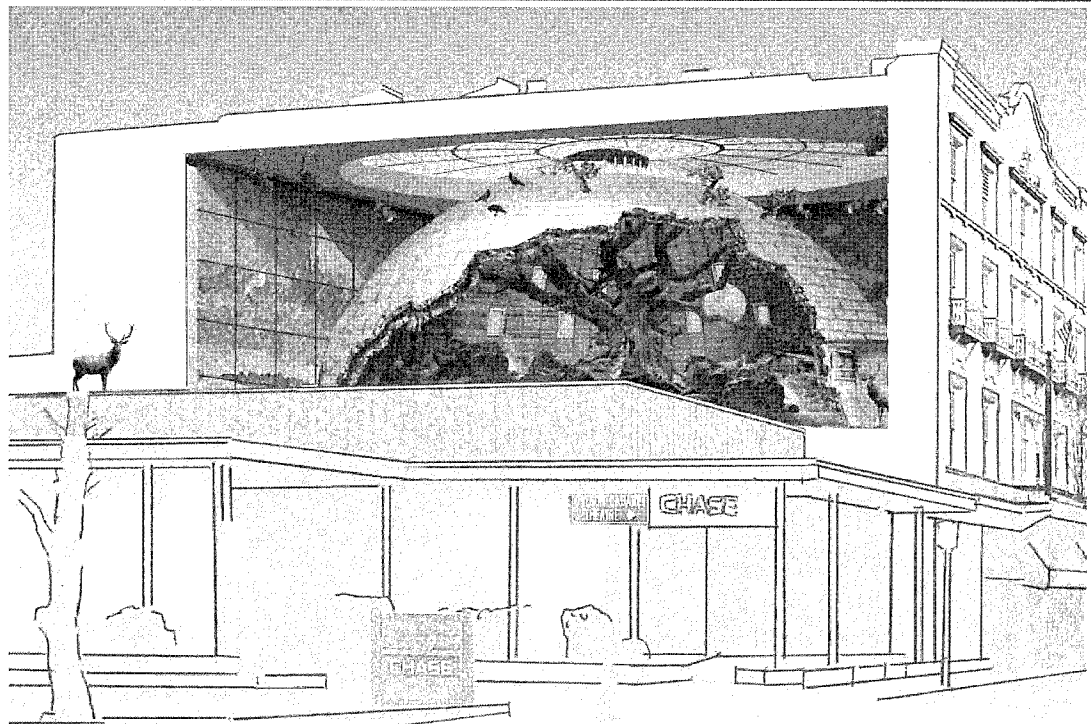
Financial reports and budgets can be found on our website:
[Financial Documents – Finance – City of Ashland, Oregon](#)

Public Art Mural Proposal

City Council
2/21/2023



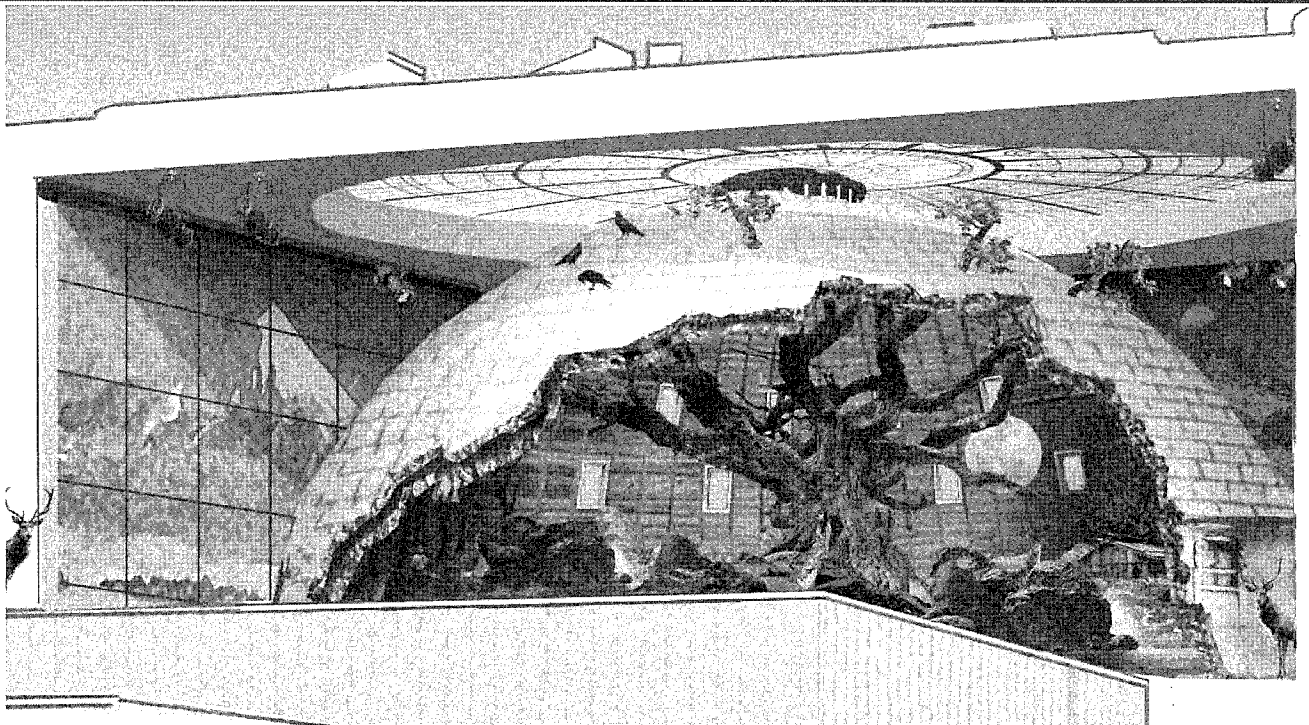
Proposed Location: Elks Building 247 N. Main St



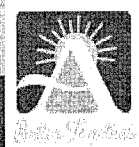
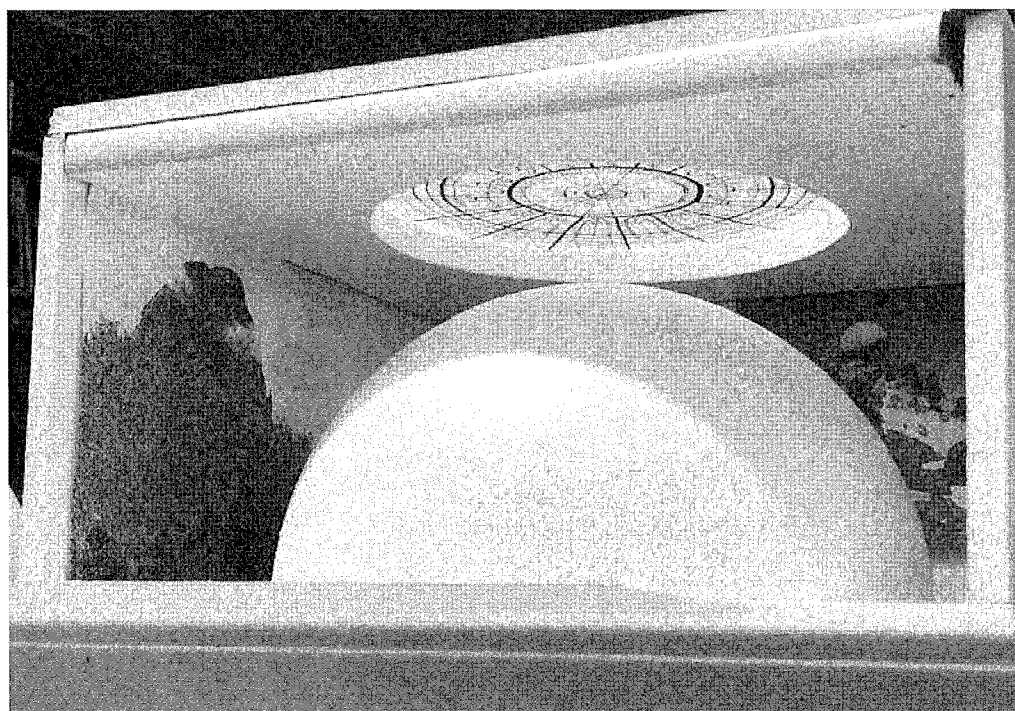
Ashland Elks

Main Street

John Pugh



Artist: John Pugh



Artist: John Pugh

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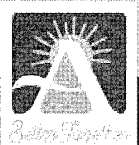
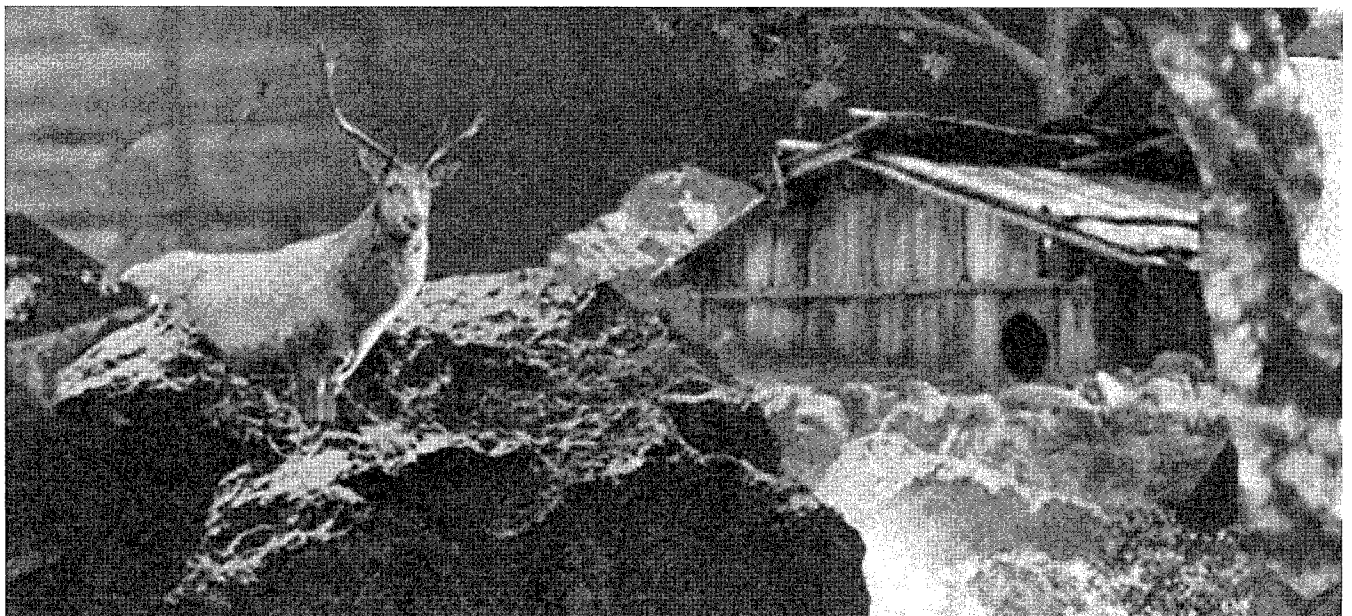


Artist: John Pugh

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Artist: John Pugh



Artist: John Pugh



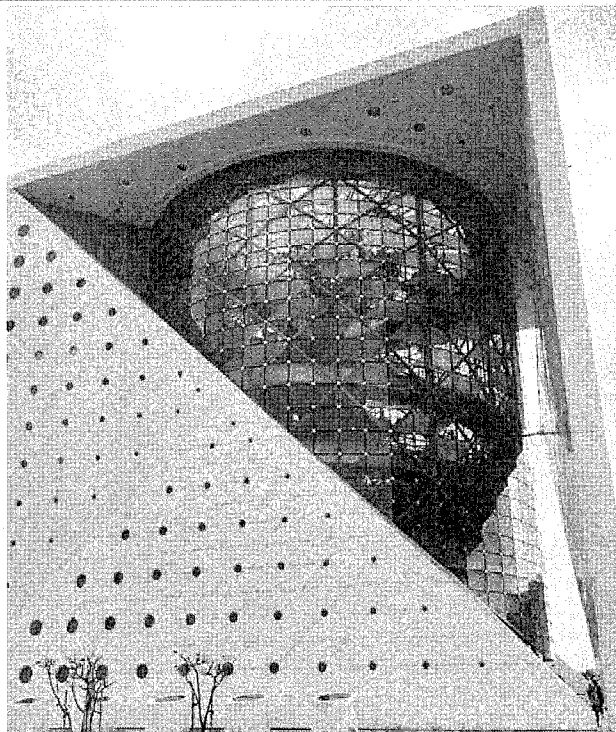
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✓ Approve ✎ Edit



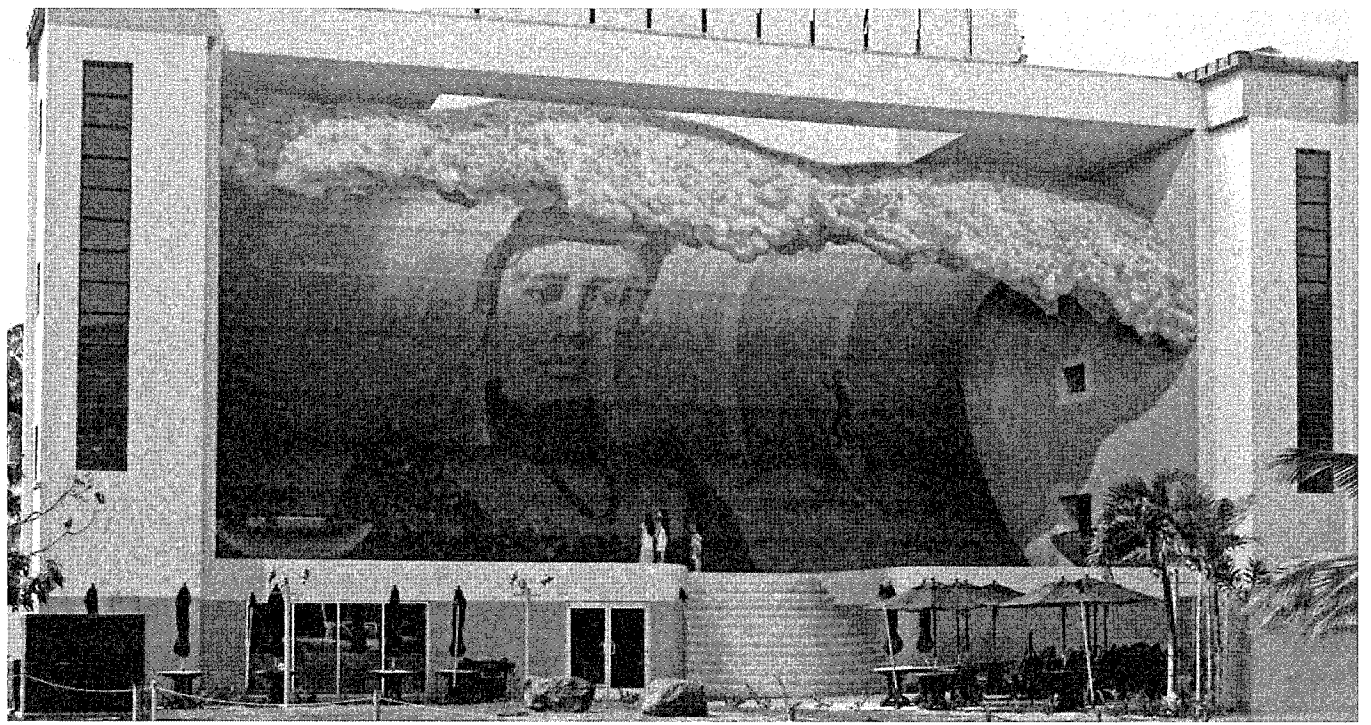
Artist: John Pugh

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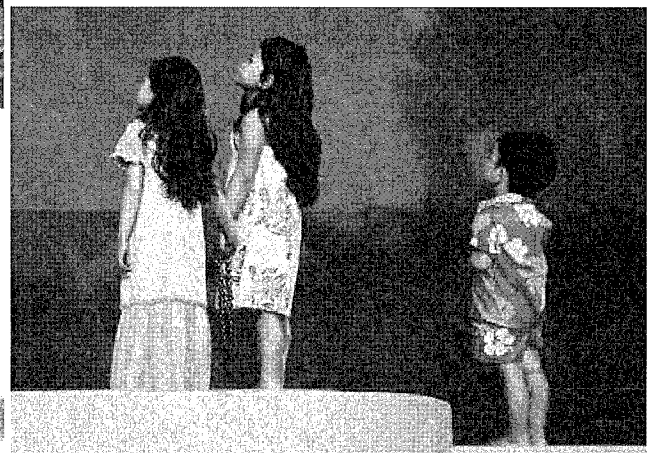
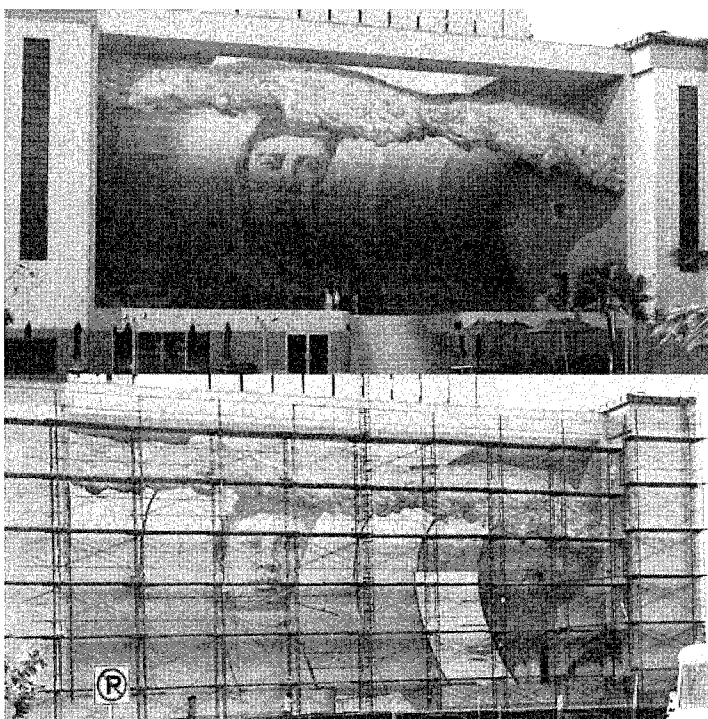
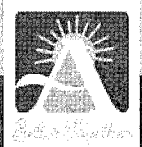


Artist: John Pugh

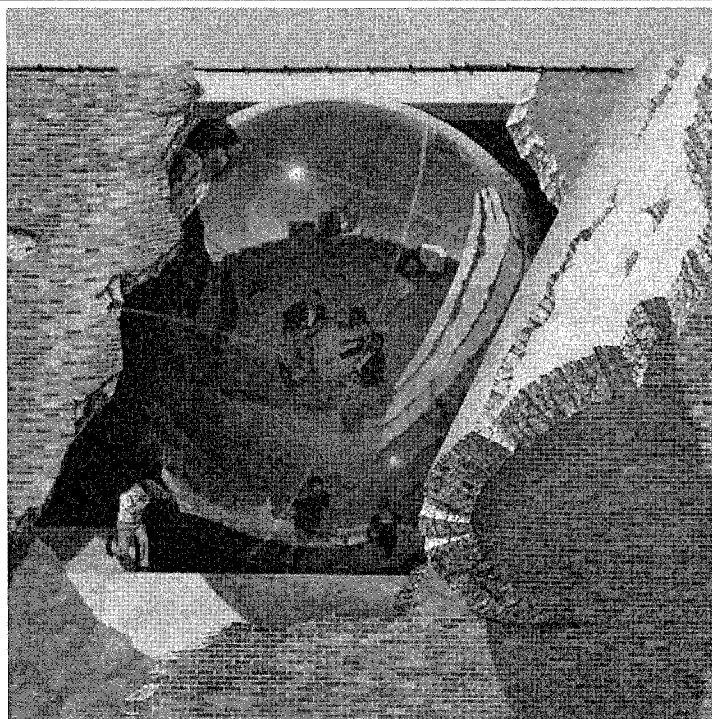
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Artist: John Pugh

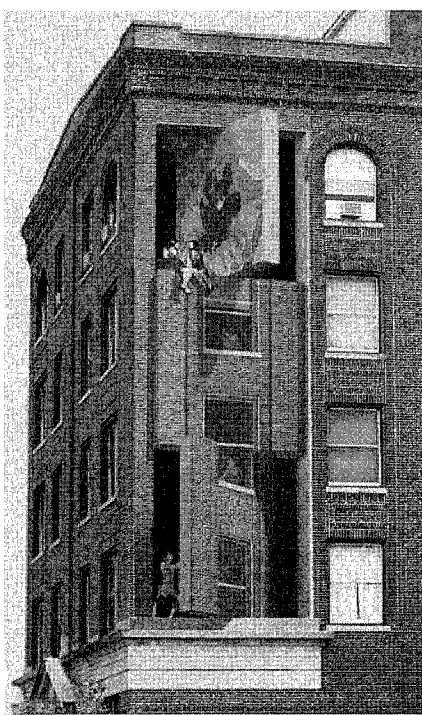


Artist: John Pugh



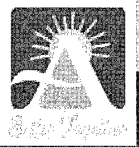
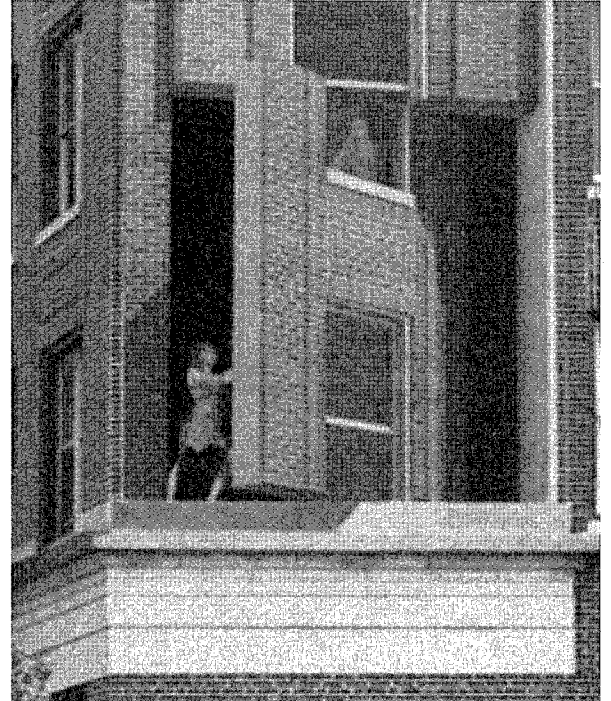
Artist: John Pugh

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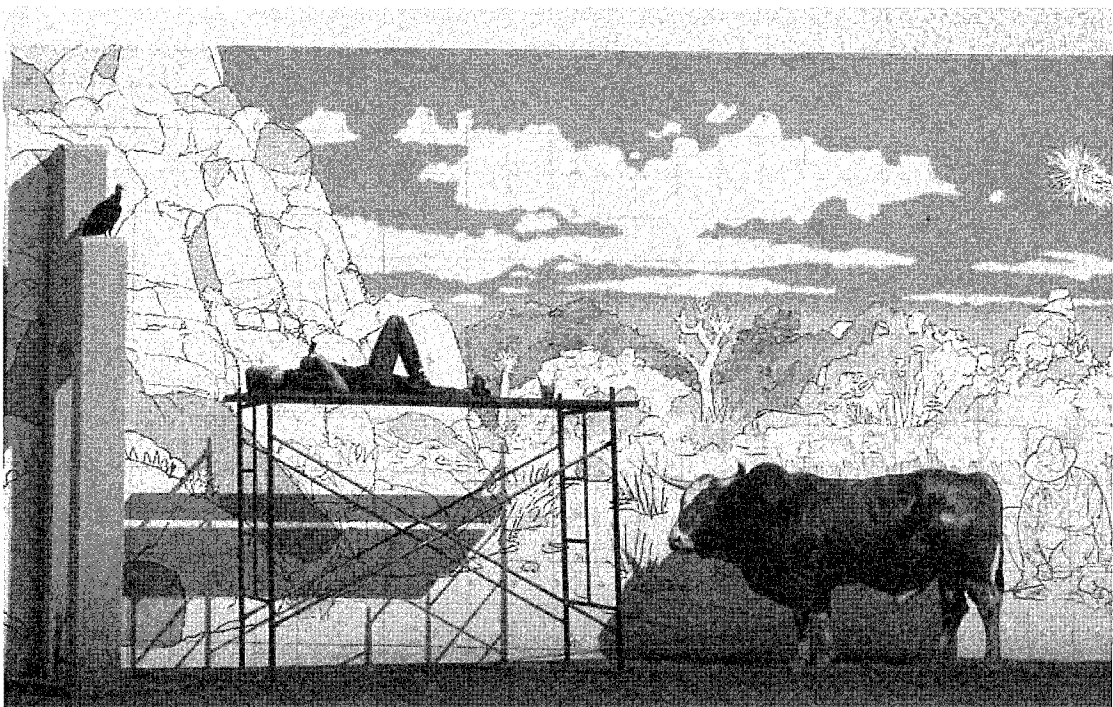
Artist: John Pugh

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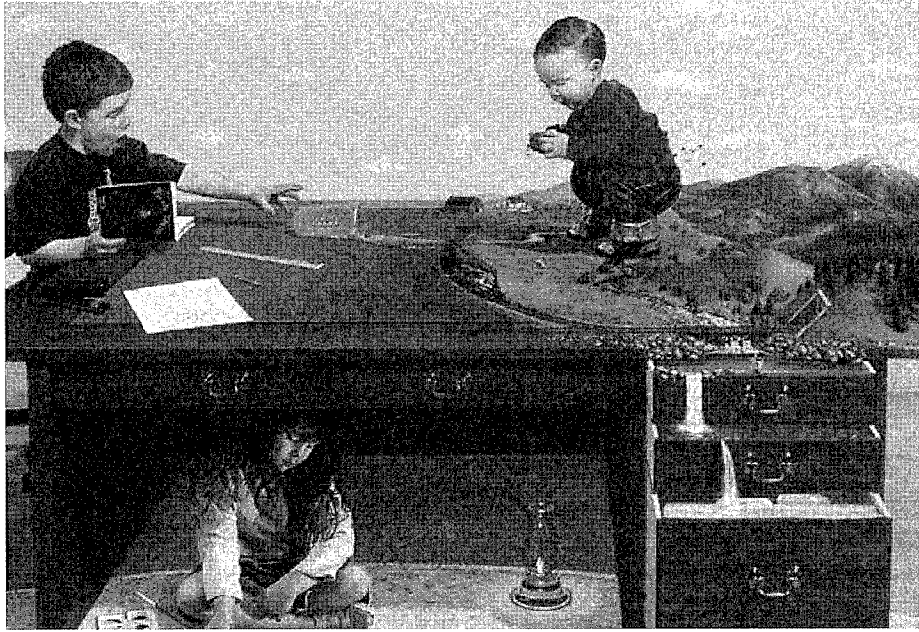
Artist: John Pugh

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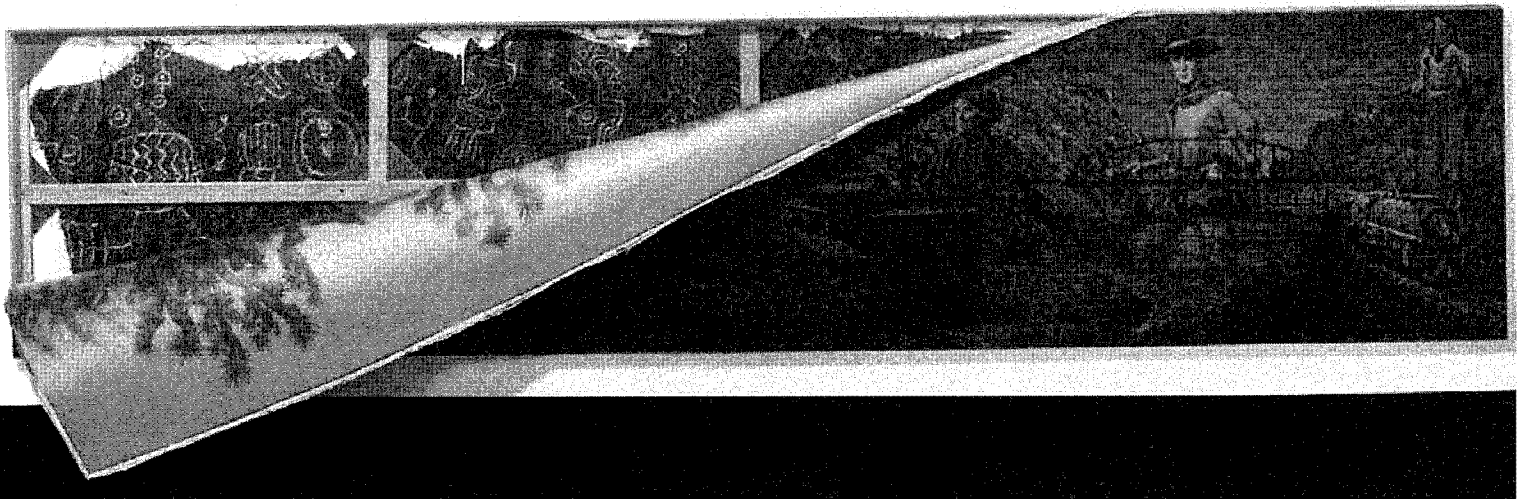
Artist: John Pugh

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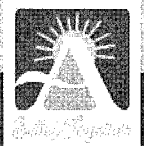
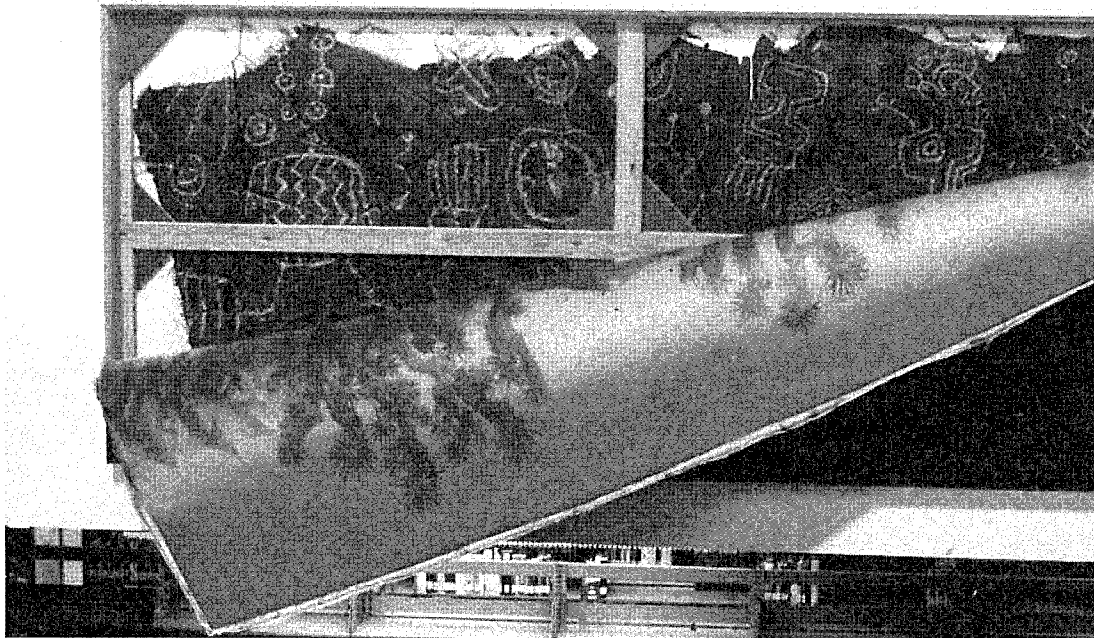
Artist: John Pugh

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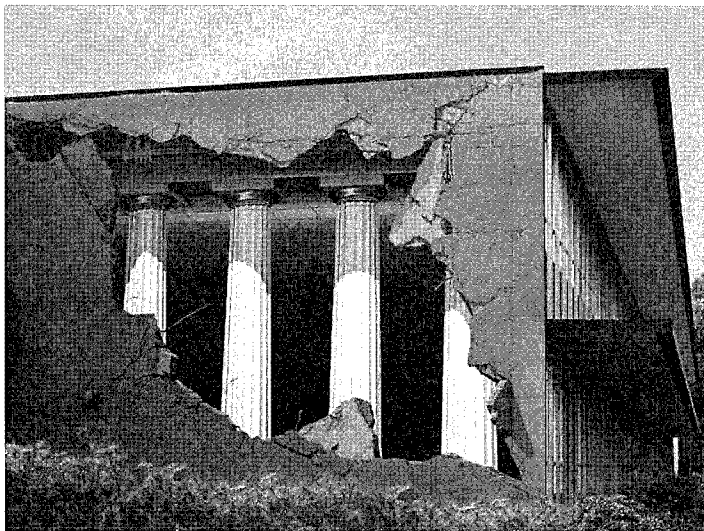
Artist: John Pugh

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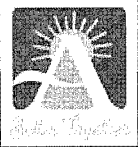
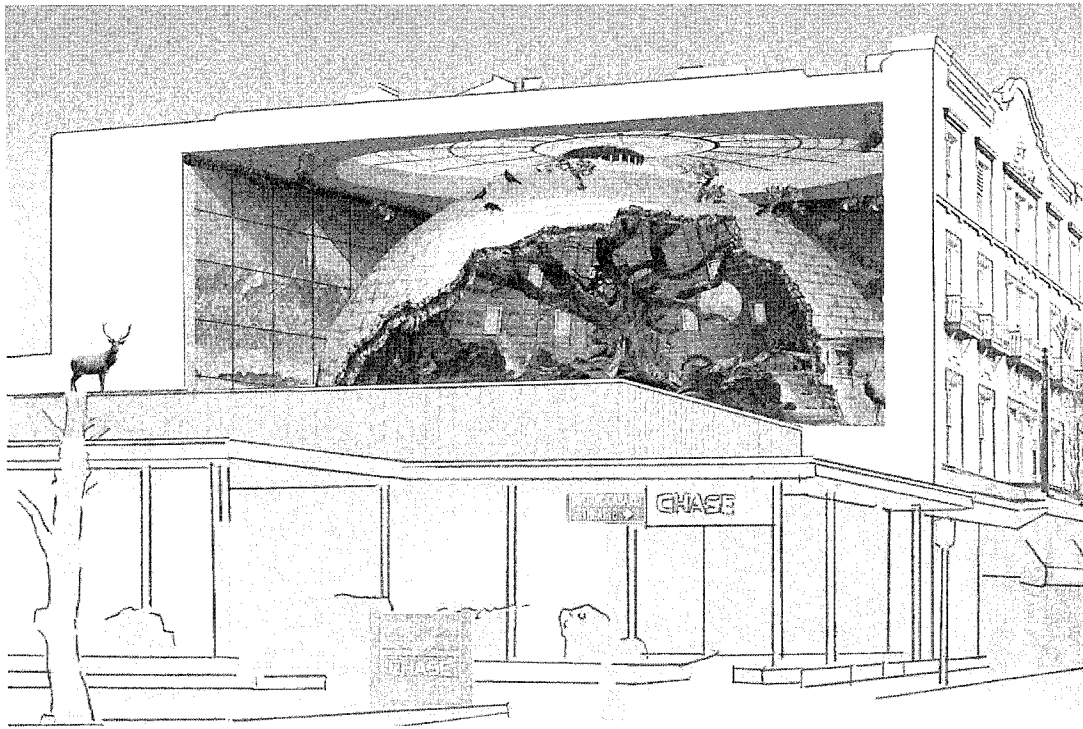
Artist: John Pugh

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Artist: John Pugh

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Ashland Elks

Main Street

John Pugh

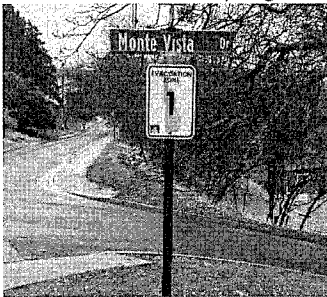


City Manager's Report

1.16.2024

CITY MANAGER'S OFFICE:

- The Emergency Homeless Shelter contract with the service provider, OHRA (Opportunities for Housing, Resources and Assistance, Inc.), has been extended through April 1, 2024.
- Site improvements continue at the Emergency Homeless Shelter – Thank you **Robert Halbritter and team** for your efforts!
- The next stakeholder meeting for the EOC (Emergency Operations Command Center) will take place on January 18. Representatives from the City, SOU (Southern Oregon University) and the Ashland School District attend.
- **Kelly Burns** and **Councilor Bob Kaplan** are working with Rogue Food Unites on contract development for responder support (meals) during disasters.
- **Kelly Burns** is working with **Scott Fleury** on FERC (Federal Energy Regulatory Commission) updates.
- Evacuation Zone signage is being installed in all 10 Ashland zones. Thanks to **Joe Escure** and **Chuck Schweitzer in Streets** for helping to create and install the signs. And, thanks to **Lea Richards and her team in GIS** for helping to design the signs.



- **January News:** The January 2024 City Newsletter is available online at ashland.or.us/Communications, and will be mailed out in City Utility Bills during the month of January. The newsletter contains February happenings.

COMMUNITY DEVELOPMENT (The achievements and certifications below enhance staff's capacity for complex plan reviews and to conduct inspections in-house, reducing our dependence on neighboring jurisdictions to complete local inspections) :

- **Steve Matiaco**, Building Official, was elected to the OBOA (Oregon Building Officials Association) Board of Directors in August of 2023, contributing to the organization's efforts in promoting consistent building standards and practices across Oregon. Steven's service on this board allows Ashland to be engaged in Statewide and National Building Code changes that have local implications. Steve has also recently completed numerous additional certifications including Commercial Electrical Inspector, Electric Plans Examiner, Fire Inspector, Fire Code Specialist, Plumbing Plans Examiner and Inspector certifications, and Plumbing Code Specialist designation, all toward achieving his personal goal to complete the Master Code Professional Certification.
- At the close of 2023 **Ryan Lougheed**, Building Inspector, completed the International Code Council (ICC) Specialized Electrical Inspection coursework, and Building Inspector Chad Stichter, completed training for the A-Level Commercial Mechanical Inspector and passed the corresponding exam, earning his certification.





City Manager's Report

FINANCE:

- The Utility Billing Department is open for in-person customer service on Fridays from 9 a.m. to 1 p.m. at The Grove, 1195 E Main St. The most effective and fastest method of communication with Utility Billing is by email at utilitybilling@ashland.or.us.

FIRE & Rescue (AF&R):

- AF&R received their first Single Role Ambulance, which will be in service by February 19.
- Hiring for the Single Role positions continues. AF&R is in phase II of this process and 18 of the most qualified applicants have been invited to an assessment center.
- The new Battalion Chief vehicle has gone into service, replacing the older vehicle that will now be used for the CERT program.

HUMAN RESOURCES:

- The following City staff retired in January 2024
 - **Isleen Glatt**, 5.5 years of service – Parks and Recreation, Senior Services Division Superintendent
 - **Dan Hendrix**, 19 years of service – DoIT, Information Systems Manager
 - **Kariann Olson**, 29 years of service – Finance, Purchasing Representative

PARKS & RECREATION:

- The WinterSpring 2024 Playguide has been mailed out to residents and the Recreation Season is now open. Rec and Senior Services Staff have launched the new Smart Rec software to process program registrations and facility reservations. Customers can now browse and sign up for Parks and Rec programs directly at ashland.or.us/register.
- The Nature Center hosted more than 40 fourth grade students from the Bellview Elementary school to explore and release salmon fry in Bear Creek. Students visited the creek and participated in education and games in the Nature Center.
- Approximately 100 patrons and volunteers enjoyed a Holiday Party at Ashland Senior Center on December 22. Event sponsor Village at Valley View provided festive refreshments. OLLI's French Caroling class performed familiar Christmas Carols in French. The Senior Services Division, with help from the Rotary Club of Ashland and Shop 'n Kart, provided 70 gift cards and other small gifts, ensuring that everyone received a holiday gift!
- In addition, each participant received a magnet gift made by students from the Inspire program at Ashland High School and a Community Services class from Pathways.





City Manager's Report

WHAT'S COMING UP?

- **Project FeederWatch** at North Mountain on alternate Saturdays at 8 a.m. beginning January 20 through March 16
- **Town Hall Gathering** at SOU on Wednesday, January 24, 5:30 to 7:30 p.m. – ashland.or.us/COAtownhall
- **Ashland Rotary Centennial Ice Rink** in Lithia Park is open through February 2024 – ashland.or.us/IceRink





Council Business Meeting

January 16, 2023

Agenda Item	Donation of Open Space Lots to City-Wildfire Management	
From	Douglas M. McGeary	Acting City Attorney
Contact	541-552-2091	
Item Type	Requested by Council ☐ Update ☐ Request for Direction ☒ Presentation ☐ Consent ☒ Public Hearing ☐ New Business ☐ Old Business ☐	

SUMMARY

Two Homeowners Associations (HOAs) are considering donating their shared common areas, totaling 1.09 acres and 0.57 acres, to the City. This generous act aims to enhance wildfire protection and possibly offer recreational amenities. These two parcels are adjacent to each other, and they both border a five-acre piece of City-owned land surrounding the Hitt Road water tank. Furthermore, this City-owned land connects with the Acid Castle property, a 45-acre tract purchased by the Ashland Parks and Recreation Commission in 2018. There is existing trail access and right-of-way across the properties from Birdsong Lane via Birdsong Trail that preserves public access to the future trail via City and APRC property.

The City typically does not have an interest in accepting common properties of an HOA that are otherwise the responsibility for the HOA to maintain. However, these properties both fall within a strategic wildfire management zone. The HOAs have different capacities and schedules than the city for maintaining these areas. Consolidating publicly owned and maintained land eliminates barriers to effective landscape-scale vegetation maintenance via prescribed burning. Current weed abatement is being completed each year on the City and APRC properties per Ashland Fire & Rescue administrative rules enforced via AMC 9.04. The added cost of abating additional area, should these donations be accepted, is minimal, and the HOA's have offered a donation to defray the costs of weed abatement.

POLICIES, PLANS & GOALS SUPPORTED

- Environmental resilience, including addressing climate change and ecosystem conservation
- Public safety, including emergency preparedness for climate change risk
- Quality infrastructure and facilities through timely maintenance and community investment

BACKGROUND AND ADDITIONAL INFORMATION

The attached map shows the subject properties, adjacent City and APRC properties, possible trail route, and the Potential Operational Delineations (PODs) wildfire emphasis area. The potential trail falls in the Wright's Creek corridor area of the Trails Master Plan (2020). A specific trail route utilizing these properties was proposed by committee members during the 2020 Trails Master Plan process. The Ashland Woodlands and Trails Association submitted a letter of support in favor of the donation to secure this future trail connection.

Ashland Fire & Rescue has already commissioned prescribed burn plans for the Hitt Road water tank property and Acid Castle property. Both have had initial fuels reduction treatments that set the stage for prescribed burning to cover the entire properties in line with objectives set out in the 2016 Ashland Forest Plan. Consolidating ownership reduces the logistical complexity of prescribed burning both administratively and operationally. This entire area is highly strategic to prevent wildfire from moving from the Wright's Creek drainage into





Council Business Meeting

neighborhoods in the lower Ashland Creek drainage and preventing fire from moving upslope into wildland areas of the municipal watershed...as the 1959 wildfire did.

FISCAL IMPACTS

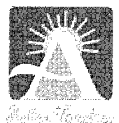
Each of the two HOAs will provide \$2,500.00, totaling \$5,000.00, to support the City in covering the maintenance expenses for the lots. Nevertheless, the extra expenditure for extending the City's standard maintenance is minimal. Overall, ensuring a more reliable and guaranteed wildfire abatement through city management is a cost-effective measure in reducing potential risks.

SUGGESTED NEXT STEPS

This office recommends Council approve the acceptance of the agreements presented by the Strawberry Lane Meadows Homeowners Association, Inc., and the Falling Acorn Estates Homeowners Association for the transfer of real property to the City of Ashland as outlined in the attached Agreements. Additionally, it is recommended to grant the City Manager or their designee the authority to undertake all required procedures and actions to finalize these property transfers.

REFERENCES & ATTACHMENTS

- Property map
- Ashland Woodlands and Trails Association, Letter of Support
- AGREEMENT TO CONVEY REAL PROPERTY SUBJECT TO COVENANTS, CONDITIONS AND RESTRICTIONS, Strawberry Lane Meadows Homeowners Association, Inc.
- AGREEMENT TO CONVEY REAL PROPERTY SUBJECT TO COVENANTS, CONDITIONS AND RESTRICTIONS, Falling Acorn Estates Homeowners Association.





December 1, 2023

Dear Honorable Mayor and City Council,

We write to urge you to accept the donation of the two lots off of Birdsong Lane. Although there is no immediate plan to create new trails on these two properties, they lie at a critical juncture of the City and the trails, and as nearby properties become developed it will be advantageous to have flexibility in how Hitt Road is accessed by trail users. For instance, the current area where people park may not be available in the future.

In addition, we have seen great success with the separation of pedestrian and downhill bike trails elsewhere in the watershed, and in the future it may be beneficial to similarly separate the flow on Hitt Road. City ownership of these two properties would facilitate this.

Sincerely,

Ashland Woodlands and Trails Association

AGREEMENT TO CONVEY REAL PROPERTY SUBJECT TO
COVENANTS, CONDITIONS AND RESTRICTIONS

The parties to this agreement are Strawberry Lane Meadows Homeowners Association, Inc., an Oregon Non-Profit Corporation, hereafter referred to as "Grantor;" and City of Ashland, an Oregon Municipal Corporation, hereafter referred to as "Grantee."

In consideration of the obligations and agreements set forth hereafter, the parties agree as follows:

1. Grantor agrees to convey to Grantee the following described real property situated in the City of Ashland, Oregon, subject to the covenants, conditions and restrictions set forth hereafter.
2. Grantee agrees to accept the foregoing conveyance subject to the covenants, conditions and restrictions set forth hereafter.
3. The real property to be conveyed by Grantor to Grantee is described as follows and hereafter referred to as the "Property":

**OPEN SPACE "B" OF STRAWBERRY MEADOWS SUBDIVISION,
a Planned Community in the City of Ashland, Jackson County,
Oregon, according to the official plat thereof, recorded in Volume 29,
page 54 Plat Records.**

4. At the time of conveyance of the Property, Grantor shall remit to Grantee the sum of Two Thousand, Five Hundred Dollars (\$2,500.00).
5. The foregoing conveyance shall be by a statutory bargain and sale deed. Grantor shall pay the recording fee for the recordation of the deed.
6. Each of the lots in Strawberry Meadows Subdivision shall retain and have, after the foregoing conveyance, the development rights and permissible building envelope that existed prior to the foregoing conveyance.
7. After the foregoing conveyance, and subject to Oregon Constitution Art XI. Section 5, and City Charter. ART IX. Section 5 should the Grantee fail

to appropriate sufficient monies to perform under this agreement in any fiscal period, Grantee shall maintain the Property in a safe and orderly condition as property of Grantee in perpetuity, and the Grantee will not convey the Property or any part thereof to any other party.

8. Grantee will not permit any improvement to be constructed or installed on the Property.
9. The original or a copy of this fully signed agreement will be attached to the deed conveying the Property from Grantor to Grantee.

Dated: This ____ day of _____, 2023.

GRANTOR:

STRAWBERRY LANE MEADOWS
HOMEOWNERS ASSOCIATION
an Oregon Non-Profit Corporation

by: _____
Matthew Bernard, President

by: _____
Karen Kimsey-House, Secretary

GRANTEE:

CITY OF ASHLAND, an Oregon
MUNICIPAL CORPORATION

by: _____
Tonya Graham, Mayor

by: _____
Dana Smith, Clerk of the Council Pro
Tem

Approved as to Form


Douglas M McGary
Acting City Attorney

AGREEMENT TO CONVEY REAL PROPERTY SUBJECT TO
COVENANTS, CONDITIONS AND RESTRICTIONS

The parties to this agreement are Falling Acorn Estates Homeowners Association, an Oregon Non-profit Corporation, hereafter referred to as "Grantor;" and City of Ashland, an Oregon Municipal Corporation, hereafter referred to as "Grantee."

In consideration of the obligations and agreements set forth hereafter, the parties agree as follows:

1. Grantor agrees to convey to Grantee the following described real property situated in the City of Ashland, Oregon, subject to the covenants, conditions and restrictions set forth hereafter.
2. Grantee agrees to accept the foregoing conveyance subject to the covenants, conditions and restrictions set forth hereafter.
3. The real property to be conveyed by Grantor to Grantee is described as follows and hereafter referred to as the "Property":

**THE COMMON PROPERTY, AS DEPICTED ON THE OFFICIAL
PLAT FOR FALLING ACORN ESTATES PLANNED COMMUNITY
RECORDED APRIL 1, 2011, IN VOLUME 37, PAGE 1, PLAT
RECORDS OF JACKSON COUNTY, OREGON**

4. At the time of conveyance of the Property, Grantor shall remit to Grantee the sum of Two Thousand, Five Hundred Dollars (\$2,500.00).
5. The foregoing conveyance shall be by a statutory bargain and sale deed. Grantor shall pay the recording fee for the recordation of the deed.
6. Each of the lots in Falling Acorn Estates, a Planned Community, shall retain and have, after the foregoing conveyance, the development rights and permissible building envelope that existed prior to the foregoing conveyance.
7. After the foregoing conveyance, and subject to Oregon Constitution Art XI. Section 5, and City Charter. ART IX. Section 5 should the Grantee fail

to appropriate sufficient monies to perform under this agreement in any fiscal period, Grantee shall maintain the Property in a safe and orderly condition as property of Grantee in perpetuity, and the Grantee will not convey the Property or any part thereof to any other party.

8. Grantee will not permit any improvement to be constructed or installed on the Property.
9. The original or a copy of this fully signed agreement will be attached to the deed conveying the Property from Grantor to Grantee.

Dated: This ____ day of _____, 2023.

GRANTOR:

FALLING ACORN ESTATES
HOMEOWNERS ASSOCIATION
an Oregon Non-profit Corporation

by: _____
Allen Drescher, President

by: _____
Kevin McCarthy, Secretary

GRANTEE:

CITY OF ASHLAND, an Oregon
MUNICIPAL CORPORATION

by: _____
Tonya Graham, Mayor

by: _____
Dana Smith, Clerk of the Council Pro
Tem

Approved as to Form


Douglas M McGeary
Acting City Attorney



Council Business Meeting

January 16, 2024

Agenda Item	2023-25 BN Supplement Budget & Resolution – Revenue Recognition & Budget Appropriation for Parks Department		
From	Mariane Berry	Finance Director	
Contact	<u>Mariane.Berry@ashland.or.us</u> (541) 552-2015		
Item Type	Requested by Council ☒ Update ☐ Request for Direction ☐ Presentation ☐		

SUMMARY

During the course of the Biennium there are times that budget adjustments are necessary. The proposed budget amendments do not increase appropriations by more than ten percent.

POLICIES, PLANS & GOALS SUPPORTED

N/A

BACKGROUND AND ADDITIONAL INFORMATION

Oregon budget law (ORS 294.471) provides for a mid-cycle amendment to the budget through the supplemental budget process.

This supplement budget will recognize and appropriate unbudgeted revenue. These changes consist of additional appropriations of less than ten percent of the budgeted fund, Oregon budget law allows adoption by Council Resolution with no public hearing required.

This budget amendment recognizes the revenue from three Ashland Parks Foundation grants totaling \$11,961 for the purchase of an electric blower and battery, leaf maintenance equipment, and the replacement of playground equipment. The following reflects recognition of the grant revenue and the related increase in appropriation to the Parks Division.

Increase In resource:

General Fund	Parks Grants	11,961
Total Increased Resource		\$ 11,961

Increase In appropriation:

General Fund	Parks - Parks Division - Small Tools	10,784
General Fund	Parks - Parks Division - General Maintenance	1,177
Total Increased Appropriation		\$ 11,961

The details of each change can be found on the attached Staff Supplemental Budget Request forms.

FISCAL IMPACTS

This Supplemental Budget adjustment increases revenue and appropriations within the budget.

DISCUSSION QUESTIONS

N/A

SUGGESTED NEXT STEPS

Council adopts the attached resolution to authorize proposed changes as defined within this report for a 2023-25 BN supplemental budget.





Council Business Meeting

ACTIONS, OPTIONS & POTENTIAL MOTIONS

I move to adopt Resolution 2024-01 authorizing a 2023-25 BN supplemental budget.

REFERENCES & ATTACHMENTS

Attachment 1: Resolution Adopting the Supplemental Budget

Attachment 2: Staff Supplemental Budget Requests



RESOLUTION NO. 2024-01

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR CHANGES TO THE 2023-25 BIENNIUM BUDGET

RECITALS:

- A. The City of Ashland 2023-25 Biennium Budget was adopted on June 6, 2023, for the period of July 1, 2023 through June 30, 2025.
- B. The City of Ashland (City) is authorized by ORS 294.471 to approve a supplemental budget for one or more of the following reasons:
 - 1. An occurrence or condition which had not been ascertained at the time of the preparation of a budget for the current year which requires a change in financial planning.
 - 2. A pressing necessity which was not foreseen at the time of the preparation of the budget for the current year which requires prompt action.
 - 3. Funds were made available by another unit of federal, state or local government and the availability of such funds could not have been ascertained at the time of the preparation of the budget for the current year.

THE CITY OF ASHLAND HEREBY RESOLVES AS FOLLOWS:

SECTION 1. In accordance with provisions stated above, the Mayor and City Council of the City of Ashland determine that it is necessary to adopt a supplemental budget, establishing the following amendments:

SECTION 2. This resolution is effective upon adoption.

<u>Additional appropriations:</u>			
	<u>Appropriation</u>		<u>Resource</u>
<u>General Fund</u>			
Parks - Parks Division	11,961		
Intergovernmental			11,961
	<u>\$ 11,961</u>		<u>\$ 11,961</u>

This resolution was duly PASSED and ADOPTED this 16th day of January 16, 2024, and takes effect upon signing by the Mayor.

Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this 16th day of January 2024.

Tonya Graham, Mayor

Reviewed as to form:

Douglas M. McGeary, Acting City Attorney

Budget Supplemental Request

Date: 9/14/23

Department: APRC

Explanation of request:

Ashland Parks Foundation Grant 1) For the purchase of electric tools 2) Leaf
maintenance equipment 3. Playground Equipment Replacement

New Revenue

Account Number	Line Item Name	Amount
Parks Grants	0110.430120	\$ 1,784
Parks Grants	0110.430120	\$ 9,000
Parks Grants	0110.430120	\$ 1,177.40
Total Amount of Transfer		<u>\$ 11,961.38</u>

Additional Appropriations (Expense)

Account Number	Line Item Name	Amount
Small Tools	128625.601200	\$ 1,783.98
Small Tools	128625.601200	\$ 9,000.00
General Maintenance	128625.602118	\$ 1,177.40
Total Amount of Transfer		<u>\$ 11,961.38</u>

Requested By:

Tara Kucil

Approved By:

Scott M. Eldridge

Department Head



Ashland

PARKS FOUNDATION

August 25, 2023

Ashland Parks and Recreation Commission
340 S. Pioneer St.
Ashland, OR 97520

It is a pleasure to present a grant in the amount of \$1,783.98 to the Ashland Parks and Recreation Commission to be used to support the following program activity: Electric Blower and Battery. This grant was made to further the mission of the Ashland Parks Foundation (APF), to enhance Ashland's quality of life by financially supporting its parks recreational programs.

By accepting this grant your organization certifies that the grantee will furnish to APF any information concerning a change in the proposal. When making any public announcement about this grant, we would appreciate it if you would recognize the support from the Ashland Parks Foundation.

ASHLAND PARKS FOUNDATION
340 S PIONEER ST
ASHLAND, OR 97520-2729

1007

98-505/1232
50019

DATE

8-25-23

PAY TO THE
ORDER OF

APRC

\$ 1783.98

One Thousand Eighty Three ⁹⁸/₁₀₀

DOLLARS



UMPQUA BANK (866) 486-7782

FOR

Electric Blower / Battery

1007

Hazard Clark



Ashland

PARKS FOUNDATION

August 25, 2023

Ashland Parks and Recreation Commission
340 S. Pioneer St.
Ashland, OR 97520

It is a pleasure to present a grant in the amount of \$9,000 to the Ashland Parks and Recreation Commission to be used to support the following program activity: Leaf Maintenance Equipment. This grant was made to further the mission of the Ashland Parks Foundation (APF), to enhance Ashland's quality of life by financially supporting its parks recreational programs.

By accepting this grant your organization certifies that the grantee will furnish to APF any information concerning a change in the proposal. When making any public announcement about this grant, we would appreciate it if you would recognize the support from the Ashland Parks Foundation.

ASHLAND PARKS FOUNDATION
340 S PIONEER ST
ASHLAND, OR 97520-2729

DATE 8-25-23

1005
95-505/1232
50019

PAY TO THE
ORDER OF

APRC

\$9,000

DOLLARS



Photo
Safe
Deposit
ENCLOSURE

Nine Thousand 00/100



UMPQUA BANK (866) 486-7782

Leaf Maintenance Leaf Grant

1005

Hazard Cells



Ashland

PARKS FOUNDATION

August 25, 2023

Ashland Parks and Recreation Commission
340 S. Pioneer St.
Ashland, OR 97520

It is a pleasure to present a grant in the amount of \$1,177.40 to the Ashland Parks and Recreation Commission to be used to support the following program activity: Playground Equipment Replacement. This grant was made to further the mission of the Ashland Parks Foundation (APF), to enhance Ashland's quality of life by financially supporting its parks recreational programs.

By accepting this grant your organization certifies that the grantee will furnish to APF any information concerning a change in the proposal. When making any public announcement about this grant, we would appreciate it if you would recognize the support from the Ashland Parks Foundation.

ASHLAND PARKS FOUNDATION
340 S PIONEER ST
ASHLAND, OR 97520-2729

1004

96-505/1232
50019

DATE 8-23-23

PAY TO THE
ORDER OF

APRC

\$ 1,177.40

One Thousand One Hundred Seventy Seven

40/100
DOLLARS



Photo
Safe
Deposit
Debit card



UMPQUA BANK (866) 486-7782

On Cash Grant

1004

Helford Clarke



Council Business Meeting

Date: January 16, 2024

Agenda Item	Social Equity & Racial Justice Advisory Committee Appointment	
From	Alissa Kolodzinski	City Recorder
Contact	recorder@ashland.or.us, 541-488-5307	
Item Type	Requested by Council ☐ Update ☐ Request for Direction ☐ Presentation ☐	

SUMMARY

Confirm Mayor Graham's recommendation for the appointment of Fayvor Tipps to the Social Equity & Racial Justice Advisory Committee for a term ending 4/30/2027.

POLICIES, PLANS & GOALS SUPPORTED

Ashland Municipal Code (AMC) Chapter 2.20.

BACKGROUND AND ADDITIONAL INFORMATION

This is confirmation by the City Council of the Mayor's appointment to the Social Equity and Racial Justice Advisory Committee.

FISCAL IMPACTS

N/A

DISCUSSION QUESTIONS

N/A

SUGGESTED NEXT STEPS

I move to approve the Mayor's recommendation to appoint Fayvor Tipps to the Social Equity and Racial Justice Advisory Committee for a term ending 4/30/2027.

REFERENCES & ATTACHMENTS

Attachment 1: Application – Tipps



From: City of Ashland, Oregon
To: Dorinda Cottle; City Recorder
Subject: Application for Committee or Commission Submitted
Date: Tuesday, November 7, 2023 9:45:37 AM

[EXTERNAL SENDER]

*** FORM FIELD DATA ***

Name: **Fayvor Demetria Tipps**

Committee or Commission intersted in: **SERJ**

Address: [REDACTED]

Phone: [REDACTED]

Email: [REDACTED]

Occupation : **contractor/educator/engineer**

Educational background: **Regent University /MBA in Global Entrepreneurship and Leadership AUGUST 2007- MAY 2009, CENTERVILLE, VA The George Washington University / M.S. Engineering Management AUGUST 2003 - MAY 2005, WASHINGTON D.C. The George Washington University / B.S. Systems Engineering AUGUST 2000 - MAY 2004, WASHINGTON D.C.**

Related Experience: **I believe that my lived and professional experiences speak volumes to the skills and experience needed for this role because of many reasons. I am a systems engineer with dual masters degrees in engineering management and global entrepreneurialship and have worked in the corporate world of managing and training diverse groups of people. Within these organizations I have also had the face racism and discrimination. Living here now in Ashland, it is very difficult to find a job due to the lack of diversity and bias that exist. I believe that these experiences have created a passion inside of me to work hard for justice and equity in work environments. I would like to attend trainings and conferences geared towards this.**

Interests: **I want to serve in SERJ because I have a passion for insuring equity and social justice for all. It is important because ALL people, regardless of their race, gender, sexual identity or orientation, and abilities must have access to equal rights and justice, which are key to building a sustainable world.**

Availability: **Depending on time and day I should be available for special meetings in the evenings.**

Additional Information : **I have lived in Ashland for almost 6 years.**

Signature: **Fayvor Demetria Tipps**

*** USER INFORMATION ***

SubscriberID: **-1**

SubscriberUserName:

SubscriberEmail:

RemoteAddress: **66.241.70.76**

RemoteHost: **66.241.70.76**

RemoteUser:



Council Business Meeting

Jan 16, 2024

Agenda Item	Second Reading – 3226 – An ordinance establishing Hours of Parks Closure	
From	Leslie Eldridge	Interim Parks Director
Contact	Leslie.eldridge@ashland.or.us 541-552-2251	
Item Type	Requested by Council ☐ Update ☐ Request for Direction ☐ Presentation ☐ Consent ☐ Public Hearing ☒ New Business ☐ Old Business ☐	

SUMMARY

Second reading of a proposed ordinance to establish Parks Hours for all city parks, trails, and open space lands. The presented ordinance language was unanimously recommended to City Council by the Parks and Recreation Commissioners on Oct 11, 2023. City Council approved the first reading of the proposed ordinance language on Dec 19, 2023 and sent to second reading.

POLICIES, PLANS & GOALS SUPPORTED

Council Priorities: Public Safety Services: Code enforcement (building safety, public nuisances, neighborhood, and environment infractions).

BACKGROUND AND ADDITIONAL INFORMATION

Over the last decade, Ashland Parks and Recreation has seen an increasing amount of vandalism and damage to public property, improper use of public restrooms, and security/public safety issues in our parks, parks facilities and open spaces. These incidents have largely been occurring during nighttime hours. Managing these issues has resulted in significant maintenance and financial burdens to APRC, as well as challenges to the Ashland Police Department (APD) enforcement efforts for public safety.

Currently, the Ashland Municipal Code (10.68.380) has an established "Curfew" **only** for Lithia Park between the hours of 11:30PM and 5:30AM. The remaining parks and parklands within the APRC system do not have any formal hours of closure.

The proposed amendment to the AMC would establish hours of parks closure in all City parks. The Ashland Municipal Code (10.68.010) defines the term "Parks" as inclusive of all parks, trails, and open space lands.

Ashland Parks and Recreation Board of Commissioners reviewed the proposed ordinance on October 11, 2023 and recommended the ordinance move forward for City Council consideration. City Council reviewed the proposed ordinance on the November 7, 2023 Business Meeting, and did not approve the First Reading. Council requested more information on the implications of the proposed ordinance for parks properties where more limited hours may be necessary, such as Skate Park. Parks staff consulted on this question with the Legal Department to ensure that the proposed ordinance neither adversely affects the proposed camping ordinance nor prevents parks staff from further restricting park hours on any other APRC property, using signage and/or internal parks





Council Business Meeting

policies. After addressing these concerns, Council approved the proposed language for first reading on Dec 18, 2023 and sent to second reading.

Key Points:

- The proposed ordinance establishes baseline hours of closure that apply to all parks, trails and open spaces. It does **not** prevent APRC from establishing operating hours or additional restrictions on specific parks, facilities, or equipment.
- The proposed ordinance has been developed in collaboration with Ashland Police and Legal Departments and will not affect the proposed camping ordinance.
- The proposed ordinance allows for transit through park lands during nighttime hours, as well as sanctioned after-hours activities with a special event permit.

FISCAL IMPACTS

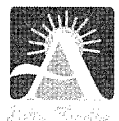
No fiscal impacts

SUGGESTED NEXT STEPS

Staff recommends that Council approve Second Reading of Ordinance No 3226.

REFERENCES & ATTACHMENTS

- AN ORDINANCE AMENDING AMC CHAPTER 10.68 PUBLIC PARKS AND ESTABLISHING PARK HOURS FOR ALL CITY PARKS



ORDINANCE NO. 3226

AN ORDINANCE AMENDING SECTION 10.68 OF THE ASHLAND MUNICIPAL CODE: CURFEW

Annotated to show deletions and additions to the Ashland Municipal Code sections being modified. Deletions are ~~bold lined through~~, and additions are bold underlined.

THE PEOPLE OF THE CITY OF ASHLAND DO ORDAIN AS FOLLOWS:

10.68.380 ~~Curfew~~ Hours of Parks Closure

- A. ~~Except for City officials or their designees on official business, no one shall be in Lithia Park between the hours of 11:30 P.M. and 5:30 A.M.~~ Unless otherwise provided by the Ashland Municipal Code, no person shall remain in any City park, as defined in AMC 10.68.010, between the hours 12:00 AM (midnight) and 5:00 AM, except authorized city personnel or as authorized by the Ashland Parks and Recreation Director or designee consistent with established parks rules and regulations.
- B. ~~Any person who violates any provision of this Chapter is subject to Section 1.08.020 of the Ashland Municipal Code. Any violation of this section is a Class IV violation. (Ord. 3137, amended, 2017; Ord. 3026, amended, 08/03/2010). Any violation of this section is a Class IV violation subject to the penalties and procedures in AMC 1.08.030.~~

PASSED by the City Council this _____ day of _____, 2023.

ATTEST:

Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this _____ day of _____, 2023.

Tonya Graham, Mayor

Reviewed as to form:

Douglas M. McGeary, Acting City Attorney



Council Business Meeting

January 16, 2024

Agenda Item	City of Ashland Employment Agreement Deputy City Manager as Interim City Manager	
From	Douglas M McGeary	Acting City Attorney
Contact	Doug.mcgeary@ashland.or.us	
Item Type	Requested by Council ☒ Update ☐ Request for Direction ☐ Presentation ☐ Consent ☐ Public Hearing ☐ New Business ☐ Old Business ☐	

SUMMARY

Per the City Charter when the office of City Manager becomes vacant, the City Council must appoint a manager pro tem. The office of City Manager will be vacant as of January 31, 2024.

POLICIES, PLANS & GOALS SUPPORTED

Respect for the citizens we serve, for each other and for the work we do.
Excellence in governance and City services.

BACKGROUND AND ADDITIONAL INFORMATION

Per the City Charter:

ARTICLE VIII-A- CITY MANAGER

SECTION 7.

When the City Manager is temporarily disabled from acting as manager or when the office becomes vacant, the City Council must appoint a manager *pro tem*. The manager *pro tem* has the authority and duties of City Manager, except that a manager *pro tem* may appoint or remove department heads only with City Council approval.

FISCAL IMPACTS

No fiscal impact due to City Manager vacancy savings.

DISCUSSION QUESTIONS

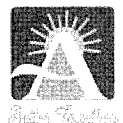
NA

SUGGESTED NEXT STEPS

Motion: I move to adopt this employment agreement between the City of Ashland and Deputy City Manager Sabrina Cotta and authorize the Mayor to sign.

REFERENCES & ATTACHMENTS

City of Ashland Employment Agreement Deputy City Manager as City Manager



CITY OF ASHLAND
EMPLOYMENT AGREEMENT
DEPUTY CITY MANAGER AS PRO TEM CITY MANAGER

This Employment Agreement ("Agreement") is entered into between the City of Ashland, an Oregon municipal corporation ("City"), and Sabrina Cotta ("Employee"). This Agreement is effective as of February 1, 2024, and shall remain in force until a permanent City Manager is hired and begins employment. The Agreement may be renegotiated at any time, subject to mutual agreement.

1. POSITION AND RESPONSIBILITIES

1.1 Employee shall serve as the Pro Tem City Manager for the City of Ashland during the term of this Agreement. Employee shall be the chief executive and administrative head of the City with primary responsibilities that include all duties and tasks specified in the Ashland City Charter, the Ashland Municipal Code, standard duties associated with the position of City Manager, and the specific duties associated with her present position of Deputy City Manager. The City shall not unreasonably interfere with Employee's performance of such duties.

1.2 Except as may be provided otherwise by the Ashland City Charter the Ashland Municipal Code and other applicable law, or the City's agreement with any other person, Employee shall have the authority to establish internal rules and procedures which the Employee deems necessary for the efficient and effective operation of the City.

2. EMPLOYMENT TERM

The term of employment under this Agreement shall commence on February 1, 2024, and terminate upon the hiring of a permanent City Manager, unless otherwise extended by mutual agreement of the parties.

3. TERMINATION

The employment of the Employee may only be terminated under the following circumstances:

3.1. Breach of Agreement: The City may terminate the Employee's employment for a material breach of this Agreement that remains uncured for a period of thirty (30) days after written notice from the City.

3.1.1 The City agrees to provide Employee a reasonable opportunity to cure all substantive criticisms, complaints, and suggestions with respect to Employee's performance of her duties and services pursuant to this Agreement.

3.2. Violation of Law, Policy, or Malfeasance: The City may terminate the Employee's employment for the violation of any criminal law, core employment policy, or for malfeasance outside the scope of her employment.

3.2.1 The term "core employment policy" refers to the fundamental principles and guidelines that regulate employee conduct, reflecting the organization's core values and culture. These policies encompass principles such as respect, honesty, integrity, teamwork, and professionalism.

3.2.2 The term "malfeasance" refers to the intentional or deliberate commission of an illegal or wrongful act, and includes misappropriation, dishonesty, breach of trust, insubordination, neglect of duty, failure to perform duties in a manner that is consistent with applicable law, or committing any violation of City policies or standards that the City deems a serious violation; or engaging in other acts or omissions demonstrating a disregard for the interests of the City.

3.3 Except in cases applicable in 3.2, Employee's performance during the term of this Agreement shall not be used in a detrimental manner with respect to her employment as a Deputy City Manager or her potential return to the Deputy City Manager position should she decide to resume that role.

3.4 In the event Employee is dismissed by the City during the term of this Agreement and not allowed to resume employment as Deputy City Manager, and Employee is not being dismissed for any reason set forth in subsection 3.2, the City agrees to offer Employee a severance agreement and 90-day notice. Such severance agreement shall not be unreasonably withheld. The amount of the severance pay to be offered to Employee in the severance agreement shall be equal to twelve (12) months of the Employee's base salary at the time of dismissal.

3.5 If the Employee resigns or accepts another position within the city organization, the Employee forfeits their right under the terms for severance pay herein unless the Parties mutually agree otherwise.

4. COMPENSATION

4.1. Base Salary: Employee shall receive a salary equivalent to Step 4 City Manager salary schedule, plus an additional 10% in recognition of assuming the roles of both City Manager and Deputy City Manager, without replacing the Deputy City Manager. These salary amounts have been determined based on a review of similarly situated cities covering both positions. The City agrees to annually increase the monthly salary and/or other benefits of the Pro Tem City Manager in the same percentage as may be accorded to other Management and Confidential Employees of the City.

4.2. Car Allowance: The Employee shall receive a monthly car allowance of \$400.

4.3. Additional Benefits: In addition to the base salary and car allowance, the Employee shall be entitled to:

4.3.1 Administrative Leave: Employee is entitled to 80 hours of Administrative Leave in July of each year.

4.3.2 Vacation Accrual: Employee shall accrue vacation leave at a rate of 16 hours per month.

4.3.3 Professional Development: The City shall provide support for professional organizational memberships and financial support for Employee to travel to professional organizations as a board member on the OCCMA (Oregon City/County Management Association) Board in representation of the City of Ashland.

4.3.4 Deferred compensation: The City shall provide a deferred compensation match of \$100 per month.

5. HEALTH INSURANCE.

Except as otherwise already provided in her employment with the City, the Employee shall be entitled, at a minimum, to the highest level of benefits that are enjoyed by or offered to Management and Confidential Employees of the City as provided in the City's Management Resolution.

6. PERFORMANCE EVALUATION

The Mayor and City Council shall review and evaluate the performance of the Employee at least once prior to hiring a City Manager or August 1, 2024, whichever occurs first. The Employee shall receive a written copy of the performance evaluation and be provided with an adequate opportunity to discuss details and recommendations of the evaluation. At that time, the Council may arrange for additional opportunities to have assigned members of the Council to meet with the Employee to discuss compliance with evaluation recommendations.

7. PROFESSIONAL LIABILITY AND BONDING

The City agrees that, to the maximum extent permitted by law, it shall defend, hold harmless, and indemnify the Employee from and against any costs, expenses, demands, claims, suits, actions, or awards incurred in connection with or arising out of an alleged act or omission occurring in the performance of the Employee's duties in her official capacity, provided the incident arose while the Employee was acting within the scope of her duties.

//

ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the parties with respect to the Employee's employment during the specified term and supersedes all prior agreements, representations, and understandings, whether written or oral.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

CITY OF ASHLAND

EMPLOYEE

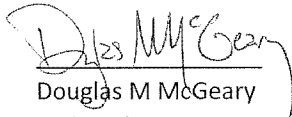
By: Tonya Graham, Mayor

Date

Sabrina Cotta

Date

Approved as to Form



Douglas M McGeary
Acting City Attorney



Council Business Meeting

January 16, 2024

Agenda Item	Selection Process for City Manager			
From	Molly Taylor	Director of Human Resources		
Contact	Molly.taylor@ashland.or.us			
Item Type	Requested by Council ☒ Update ☐ Request for Direction ☐ Presentation ☐ Consent ☐ Public Hearing ☐ New Business ☐ Old Business ☐			

SUMMARY

On January 31, 2024, the position of City Manager will be vacant. The Mayor and Council will need to determine how they would like to proceed with filling that vacant position.

POLICIES, PLANS & GOALS SUPPORTED

Values: Excellence in governance and City services.

BACKGROUND AND ADDITIONAL INFORMATION

Direction on how to move forward with filling the City Manager position is outlined in the City Charter.

ARTICLE VIII-A- CITY MANAGER

SECTION 2.

A majority of the Mayor and Councilors must appoint and may remove the City Manager. The appointment must be made without regard to political considerations and solely based on education and experience with local government management.

SECTION 3.

The City Manager may be appointed for a definite or an indefinite term and may be removed at any time by a majority of the Council. The Council must fill the office by appointment as soon as practicable after the vacancy occurs.

SECTION 7.

When the City Manager is temporarily disabled from acting as manager or when the office becomes vacant, the City Council must appoint a manager *pro tem*. The manager *pro tem* has the authority and duties of City Manager, except that a manager *pro tem* may appoint or remove department heads only with City Council approval.

Past practice has been for Human Resources to select a recruitment firm for vacant Executive Management positions, such as the City Attorney and City Manager.

FISCAL IMPACTS

The City Manager position has been budgeted for and HR has the funds, estimated at \$20,000 to \$50,000, to retain a professional recruiting firm if so desired. HR also has the internal resources to run the recruitment process.





Council Business Meeting

DISCUSSION QUESTIONS

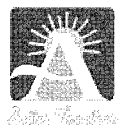
- 1) Should the City hire a recruitment firm to oversee the recruitment process?
- 2) When would the City Council wish to start the recruitment process?

SUGGESTED NEXT STEPS

- 1) I move to have Human Resources evaluate and hire a recruiting firm to begin the process of hiring a new City Manager.
- 2) I move to have Human Resources prepare and conduct the recruiting process internally for hiring of a new City Manager.

REFERENCES & ATTACHMENTS

Ashland City Charter Article VIII-A – City Manager



ARTICLE VIII-A - City Manager

Section 1. The office of City Manager is established as the chief executive and administrative head of city government. The City Manager is responsible to the Mayor and Council for the proper administration of all city business. The City Manager will assist the Mayor and Council in the development of city policies and will carry out policies established by ordinances and resolutions.

Section 2. A majority of the Mayor and Councilors must appoint and may remove the City Manager. The appointment must be made without regard to political considerations and solely based on education and experience with local government management.

Section 3. The City Manager may be appointed for a definite or an indefinite term and may be removed at any time by a majority of the Council. The Council must fill the office by appointment as soon as practicable after the vacancy occurs.

Section 4. The City Manager must:

1. Attend all Council meetings unless excused by the Mayor or Council;
2. Make reports and recommendations to the Mayor and Council about the needs of the city;
3. Administer and enforce all city ordinances, resolutions, franchises, leases, contracts, permits, and other city decisions;
4. Appoint, supervise and remove all non-elected department heads and other city employees, except as follows:
 - a. The Ashland Parks and Recreation Commission shall have responsibility for appointing, supervising, and removing its employees, subject to state law, Ashland Municipal Code, written mutual agreements between the City Council and Ashland Parks and Recreation Commission, and formal, written City administrative policies.
 - b. Employees who report directly to the Mayor and City Council shall be appointed, supervised, and removed by the Mayor and City Council and shall be termed appointive officers.
5. Organize city departments and administrative structure, except that the City Manager shall have no responsibility for the supervision of the City Attorney's Office or the Ashland Parks and Recreation Commission;
6. Prepare and administer the annual city budget;
7. Administer city utilities and property;
8. Encourage and support regional and intergovernmental cooperation;
9. Promote cooperation among the City Council, staff and citizens in developing city policies and building a sense of community;
10. Perform other duties as directed by the City Council; and
11. Delegate duties to any city employee, in a manner consistent with the provisions of the City Charter, the Ashland Municipal Code, state and federal employment law, and collective bargaining agreements.

Section 5. The City Manager has no authority over the Mayor or City Council or any other elected official, or the City Attorney.

Section 6. The City Manager and other employees designated by the City Council may sit at Council meetings but have no vote. The City Manager may take part in all City Council discussions.

Section 7. When the City Manager is temporarily disabled from acting as manager or when the office becomes vacant, the City Council must appoint a manager *pro tem*. The manager *pro tem* has the authority and duties of City Manager, except that a manager *pro tem* may appoint or remove department heads only with City Council approval.

Section 8. Neither the Mayor nor a member of the City Council shall directly or indirectly, by suggestion or otherwise, attempt to influence or coerce the City Manager in the making of any appointment or removal of any officer or employee or in the purchase of services and supplies; nor attempt to extract any promise relative to any appointment from any candidate for City Manager. Nothing in this section shall be construed, however, as prohibiting the City Council from fully and freely discussing with or suggesting to the City Manager anything pertaining to city affairs or the best interests of the city.

Section 9. No person related to the City Manager by consanguinity or affinity within the third degree shall hold any appointive office or employment with the city, except with the express approval of the City Council.

Section 10. This Article VIII-A shall be effective on January 1, 2021, if approved by the electors of Ashland in a primary or general election prior to that date. The individual employed as Ashland City Administrator on the effective date of this ARTICLE VIII-A shall be the City Manager as described above and shall remain so employed until such time as he/she resigns or is terminated by the City Council. The position of City Administrator is abolished. (Charter amendment 05-19-2020)



Council Business Meeting

January 16, 2024

Agenda Item	Approval of GPON vendor & Next Gen Fiber Pilot Project Update	
From	Chad Sobotka	AFN Operations Manager
Contact	chad.sobotka@ashland.or.us 541-552-2402	
Item Type	Requested by Council ☐ Update ☒ Request for Approval ☒ Presentation ☐ Consent ☐ Public Hearing ☐ New Business ☐ Old Business ☐	

SUMMARY

Approval is being requested to enter into a public contract to provide GPON and Residential Gateway services.

POLICIES, PLANS & GOALS SUPPORTED

This contract is essential for the success of our GPON Pilot Project. We will be purchasing OLTs, ONTs, residential gateways (wireless routers), and management services from the vendor.

BACKGROUND AND ADDITIONAL INFORMATION

We have selected Calix as our partner. Staff have been evaluating multiple vendors since our previous City Council presentation in the spring. Calix will bring tremendous value and features to our customers.

This partnership will benefit not just new GPON customers but our existing customers as well. We will provide managed residential gateway services. Staff will have the ability to troubleshoot internet connection issues and assist with tasks such as forgotten wireless passwords without having to schedule a truck roll.

Calix also provides many value-add services including router-based security (anti-virus, anti-ransomware, & malicious website protection), parental controls, device prioritization, mobile app blocking, and more.

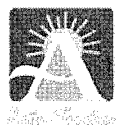
Business customers will also benefit from additional business services such as multiple wireless networks for device segregation security, wireless fail-over services, and guest captive portal with social media integration.

Residential and business services will be provided for a small monthly fee.

FISCAL IMPACTS

We will enter into a 3-year contract with Calix. The contract is valued at approximately \$600,000 for the first two years. The third year will be determined by the success of the pilot project. The third year estimate ranges from \$75,000 to \$350,000. The funds for the first two years of the contract have already been allocated. Please see the table below for the fee breakdown:

	Year 1	Year 2	Year 3
OLT Hardware	\$85,800	\$56,100	TBD
OLT Warranty	\$4,400	\$4,400	TBD
Customer Hardware	\$178,200	\$110,000	TBD
Customer Warranty	\$23,100	\$12,100	TBD
Customer Services	\$39,600	\$50,600	\$70,400
Setup Fees	\$25,300	\$2,750	\$2,750
	\$356,400	\$235,950	\$73,150





Council Business Meeting

DISCUSSION QUESTIONS

SUGGESTED NEXT STEPS

Staff recommends approval of this contract.

REFERENCES & ATTACHMENTS

PowerPoint presentation

Form #6 – Sole Source

Calix sole source letter

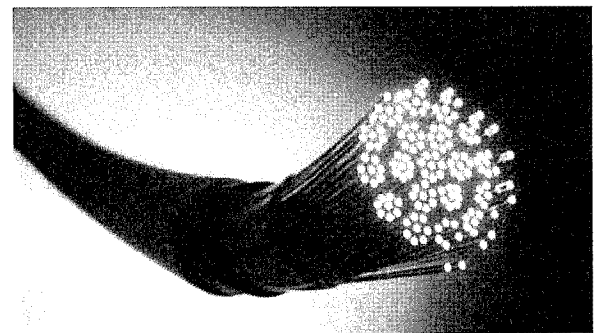


Ashland Fiber Network – Next Gen Fiber Pilot Project Update

January 16, 2024

AFN's Goals

- Bring value to the community
- Provide internet service that is:
 - ✓ High quality
 - ✓ Reliable
 - ✓ Future proof
- Offer competitive pricing and speed
- Increase digital equity and inclusion
- Implement "green" technologies to reduce carbon footprint
- Deploy fiber to every home and business in Ashland
 - 10 Gigabit Passive Optical Network (XGS-PON)



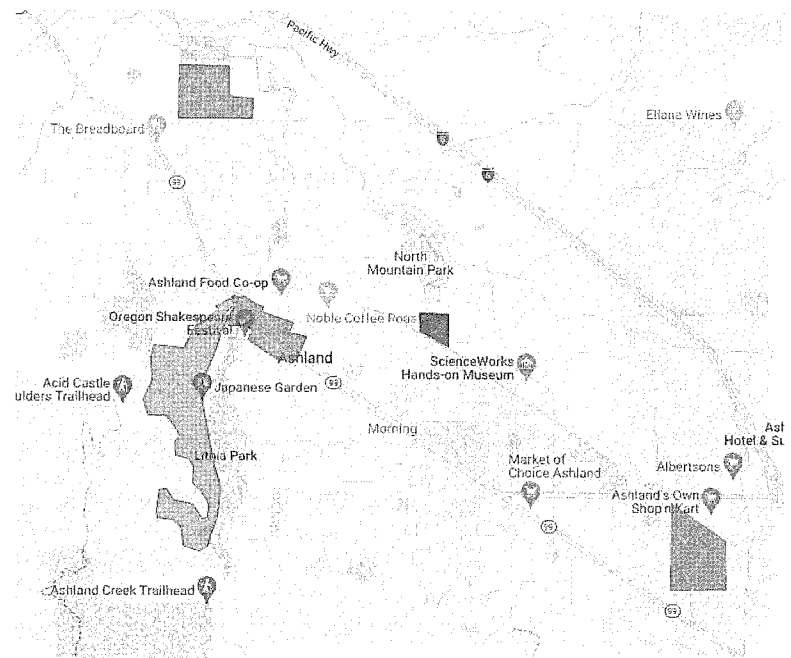
Project Status

- Hands-on training for field staff
- Designed network for first two neighborhoods
- Drafting RFQ for fiber buildout
- Procurement of equipment
(OTDR, additional fusion splicer, etc)
- Evaluating Outside Plant (OSP) materials
(Splice cases, drop fiber, etc)
- Vendor selection



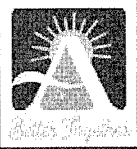
Locations

- **Granite St** – Phase I
- **SOU** – Phase I
- **Quiet Village** – Phase II
- **Clay St** – Phase II
- **Downtown** – Ongoing (mix of fiber and G.hn)
- **Beach Creek** – New 100% fiber subdivision



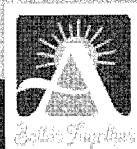
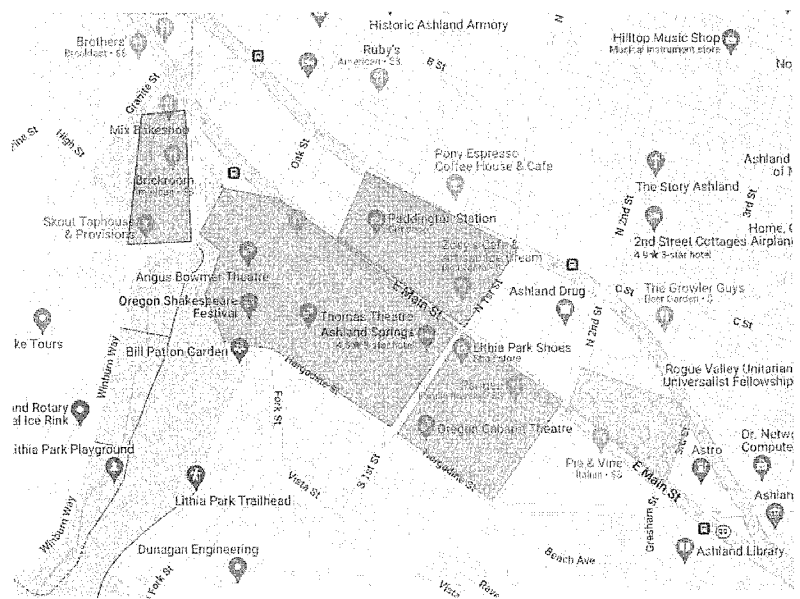
Downtown

- Running fiber to every block in downtown
- Will be offering low-cost symmetrical gigabit speed
- Expanding our free wireless network
- Calix outdoor wireless access points provide significant cost savings



Downtown Map

- Gigabit speeds available in the orange, blue & pink areas
- Have a fiber presence in the red areas



Selection Criteria

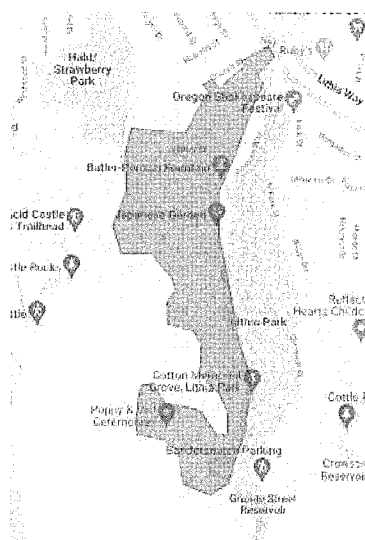
- Proximity to fiber splice cases
- Near other fiber projects
 - 20% of fiber ran around Granite St through other City projects
 - Billed other departments \$8,500
- Diverse census data:

Neighborhood	Median Age	Avg Household Income	Median Home Value	Avg Household Size	Bachelor's Degree
SOU	25.4	\$51,568	\$415,200	1.9	51%
Granite St	60.5	\$103,771	\$570,300	1.98	71%
Quiet Village	53.4	\$94,006	\$412,300	2.18	56%
Clay St	43.4	\$79,289	\$471,200	2.07	55%
Ashland Average	48	\$93,288	\$476,500	2.05	63%



First Two Neighborhoods

Granite

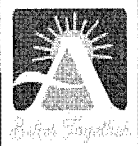


SOU



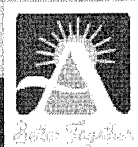
Vendor Selection

- Adtran vs. Calix
- Final decision came down to what is best for our customers
- Calix offers more features:
 - **AFN branded** mobile application
 - **Security software** on residential gateway
Anti-virus, anti-ransomware, malicious website protection, intrusion prevention detection, etc.
 - **Parental controls**
Ability to block access to 15 predefined categories
 - **Group and prioritize devices**
 - **Block individual mobile apps**
 - **Additional Managed services**
Anti bullying (Bark), and video security (Arlo Cameras)
 - **Advertising campaigns**



Who is Calix?

- Founded in 1999
- Headquarters in San Jose
- 1,400+ employees
- 1,800+ customers worldwide
- 53 service providers in WA and OR use Calix, 33 in Oregon
- North America's leader in Fiber To The Premises (FTTP) solutions
- Privacy minded – *we own our customer data, not Calix*



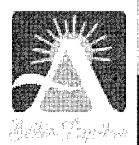
Benefits to Residential Customers

- Open to everyone in Ashland – existing AFN customers and Spectrum & Century Link customers
- One-time setup fee
- Monthly recurring fee
- Remotely troubleshoot connection issues
 - Will reduce truck rolls
 - Increase customer satisfaction
- Routers easily mesh to cover any type of dwelling
- Manage home network and services through AFN branded app
- White glove setup
- Includes whole home network security and parental controls

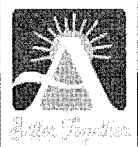
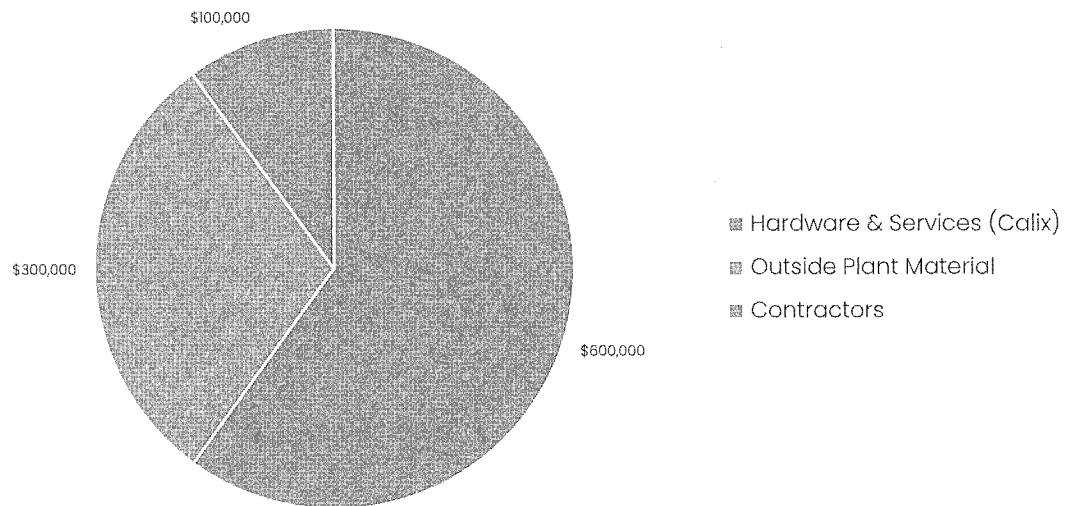


Benefits to Business Customers

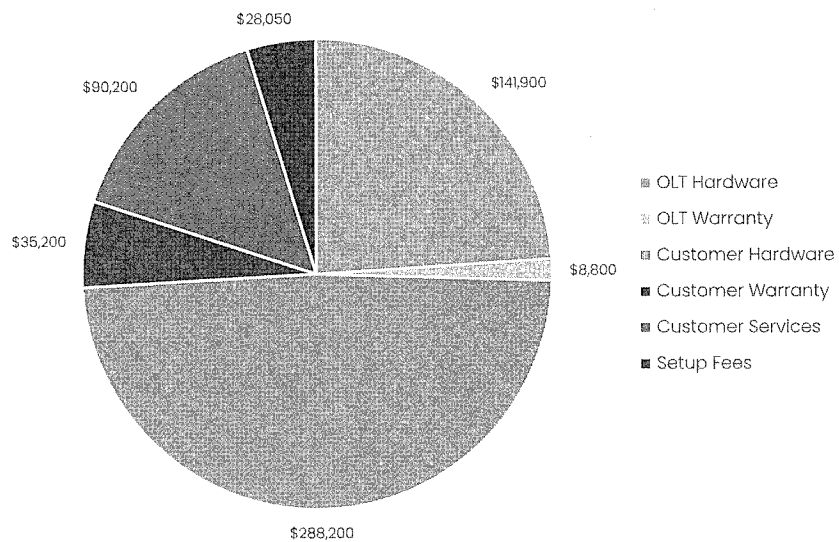
- Additional services for businesses:
 - **Multiple wireless networks**
Point of Sale, back office, employees, and guests
 - **Captive portal for guests**
Email address, Facebook integration, etc.
 - **Supports failover internet connection via wireless**
If the primary internet connection goes down, business can failover to a wireless hotspot or our municipal wireless network
 - **Schedule when guest network is available**
 - **Content filtering**



Pilot Project Budget



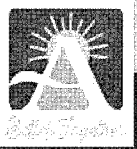
Hardware & Services Details (Calix)



Three Year Projection

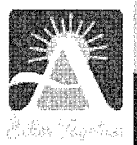
	Year 1 FY 2024	Year 2 FY 2025	Year 1 + 2 Totals	Year 3 FY 2026	Totals
OLT Hardware	\$85,800	\$56,100	\$141,900	tbd	\$141,900
OLT Warranty	\$4,400	\$4,400	\$8,800	tbd	\$8,800
Customer Hardware	\$178,200	\$110,000	\$288,200	tbd	\$288,200
Customer Warranty	\$23,100	\$12,100	\$35,200	tbd	\$35,200
Customer Services	\$39,600	\$50,600	\$90,200	\$70,400	\$180,400
Setup Fees	\$25,300	\$2,750	\$28,050	\$2,750	\$56,100
	\$356,400	\$235,950	\$592,350	\$73,150	\$665,500

- Funds for years 1 & 2 (current fiscal biennium) are already allocated as part of the \$1 million Pilot Project
- The *tbd* values in year 3 depend upon the success of the Pilot Project
- The estimated expenses in year 3 will be reimbursed from customer fees for services rendered



Timeline

- Construction for Phase I completed late spring 2024
- Begin selling wireless routers 60 to 90 days after signing the Calix contract
- Goal of 500 wireless routers deployed in first year
- Phase I PON customers online early summer 2024



Questions?



Spectrum Advanced WiFi for \$5/month:

- Must be managed through the My Spectrum app
- Includes enhanced network security
- View who is connected to the router
- Group devices together
- Pause internet access for devices
- Set a schedule for devices

AFN WiFi for \$6.49/month:

- Managed through the mobile app or the web interface
- Includes anti-virus, anti-malware, intrusion detection, malicious web site protection, anti-ransomware packet inspection
- View who is connected to the router
- Group devices together
- Pause internet per device or group of devices
- Set schedules for internet access per device or group of devices
- Proactively monitors network traffic
- Security alerts through mobile app with details of the threat
- Per-user usage reports available for daily, weekly or monthly basis (eg, how many hours are your kids on TikTok this past week)
- Enforce safe search (Google, Bing, and YouTube)
- Block comments on YouTube
- Enforce content restrictions based on age or categories
- Block individual websites
- Block specific categories like gambling, illegal/criminal, internet portals, comics/animation, cloud storage, online games, online shopping, online video/audio, nudity, P2P file sharing, social networks, pornography, and more
- Prioritize specific device, group of devices, or application (like Zoom)
- Block specific mobile app
- WiFi 6e with mesh units (tri-band 6 GHz)
- WiFi 6 with mesh units (tri-band 5 GHz)

SOLE-SOURCE DETERMINATION AND WRITTEN FINDINGS**GOODS AND SERVICES****Greater than \$100,000****To:** Sabrina Cotta, Interim City Manager**From:** Chad Sobotka, Ashland Fiber Network**Date:** October 31, 2023**Re:** Sole Source Determination and Written Findings for Goods and Services

In accordance with AMC 2.50.090(F), the Department Head shall determine in writing that there is only one provider of a product or service of the quality and type required available.

Estimated total value of contract: \$600,000**Project name:** Passive Optical Network Pilot Project

Description of goods and services: Calix is a hardware manufacturer of equipment needed for optical networks. They manufacture remote Optical Line Terminators (OLTs), Optical Line Terminals (ONTs), and residential gateways (home wireless routers). They also provide services for deployment, configuration, and troubleshooting the hardware.

Background: City Staff have evaluated both Adtran and Calix for optical hardware, residential gateway hardware, and management services. We have determined that Calix offers the best value for our customers.

The value of the contract is estimated at \$600,000. The actual value will be determined by customer demand for the products. Please refer to the table below for details on what hardware and services will be purchased:

	Year 1	Year 2	Year 3
OLT Hardware	\$85,800	\$56,100	tbd
OLT Warranty	\$4,400	\$4,400	tbd
Customer Hardware	\$178,200	\$110,000	tbd
Customer Warranty	\$23,100	\$12,100	tbd
Customer Services	\$39,600	\$50,600	\$70,400
Setup Fees	\$25,300	\$2,750	\$2,750
	\$356,400	\$235,950	\$73,150

OLT Hardware (Optical Line Termination) includes the remote OLTs that will be installed in the outside plant. This is the equipment that PON customers will connect to. This is equivalent to the cable modem node.

Customer Hardware includes residential gateways (wireless routers) that will be installed in the customer's home or business. Existing cable modem customers and Spectrum customers will be able to use the residential gateways. Customer Hardware also includes the ONTs (Optical Line Terminal) which will only be used by our PON customers. ONTs are the equivalent to the cable modem.

Customer Services are the fees we will charge our customers for managing the residential gateways. This also includes the fees for value-add services, such as parental control and security software.

Depending upon the success of the Pilot Project and our satisfaction with Calix, we may extend our contract after the initial 3-year term.

Findings: Calix does not have a typical value-added reseller (VAR) distribution network. Calix has many partners which add services that Calix does not provide, such as operations support system (OSS), business support system (BSS), and voice-over IP (VOIP). While Calix does have a few value-added resellers, they are used for other services such as engineering and feasibility studies as well as hardware procurement. Those are services that AFN does not require.

All services must be purchased directly from Calix.

[In accordance with ORS 279B.075, these are the examples of findings that should be addressed. Select at least one of the findings and prepare the determination as it specifically relates to the goods or services being procured. More than one finding can be addressed. The findings are as follows.]

Pursuant to ORS 279B.075 (2)(c): Provide findings supporting your determination that the goods or services are for use in a pilot or an experimental project. At the April 3, 2023 City Council study session, Council approved funds for a 2-year pilot project to deploy GPON. Calix will be used for this pilot project.

Pursuant to ORS 279B.075 (2)(d): Any other findings that support the conclusion that the goods or services are available from only one source. Please see the attached letter from Calix.

PUBLIC NOTICE:

Pursuant to OAR 137-047-0275 (2), a Contracting Agency shall give public notice of the Contract Review Authority's determination that the Goods and Services or class of Goods and Services are available from only one source in a manner similar to the public notice of Competitive Sealed Bids under ORS 279B.055(4) and OAR 137-047-0300. The public notice shall describe the Goods or Services to be acquired by a Sole Source Procurement. The Contracting Agency shall give such public notice at least seven days before Award of the Contract.

After the Sole Source Procurement has been approved by the City Council, the following public notice will be posted on the City's website to allow for the seven (7) day protest period.

Date Public Notice first appeared on www.ashland.or.us - *[Enter date]*

PUBLIC NOTICE

Approval of a Sole Source Procurement

First date of publication: *[Enter date]*

A request for approval of a Sole Source procurement was presented to and approved by the City Council, acting as the Local Contract Review Board, on *[Enter date]*.

It has been determined based on written findings that the following Goods and Services are available from only one source.

Optical network hardware, residential gateway services, and management services from Calix in the amount of \$600,000 over a 3-year term.

The contract terms, conditions and specifications may be reviewed upon request by contacting Chad Sobotka, Ashland Fiber Network, 541-552-2402

An affected person may protest the determination that the goods and services are available from only one source in accordance with OAR 137-047-0710. A written protest shall be delivered to the following address: City of Ashland, Ashland Fiber Network, Chad Sobotka, 90 N Mountain Ave, Ashland, OR 97520. The seven (7) day protest period will expire at 5:00pm on *[Enter date-seven calendar days from first date of publication]*

This public notice is being published on the City's Internet World Wide Web site at least seven days prior to the award of a public contract resulting from this request for approval of a Sole Source procurement.



November 2, 2023

Ashland Fiber Network
90 N Mountain Ave
Ashland, OR 97520

Attention: Mr. Chad Sobotka, AFN Operations Manager
Email: chad@ashlandfiber.net
Subject: Sole Source Letter

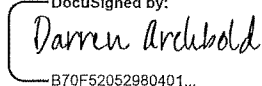
Dear Mr. Sobotka:

This letter confirms that Calix, Inc. ("Calix") is the sole provider of the Intelligent Access EDGE and Revenue EDGE solutions, which is comprised of the following hardware, software, and services components:

- Network Innovation Platform (AXOS)
- Experience Innovation Platform (EXOS) / Calix Cloud Foundation
- Calix Cloud Platform
- E-Series Systems and Line Cards
- GigaSpire BLAST Systems
- CommandIQ, ExperienceIQ and ProtectIQ
- SmartBiz Managed Service
- CommandIQ App Personalization Service

The above-mentioned solutions are to be deployed by Ashland Fiber Network to provide broadband services to their residential and commercial accounts. Calix develops, manufactures, markets, and sells these solutions, and no other vendor warrants these solutions.

Sincerely,

DocuSigned by:

B70F52052980401...

Darren Archbold
Vice President Western Region Sales
Darren.Archbold@calix.com

Cc: Colin Koehler, Calix

2777 Orchard Parkway
San Jose, CA 95131
408.514.3000
www.calix.com



Council Business Meeting

January 16, 2024

Agenda Item	Election of the Council Chair	
From	Alissa Kolodzinski	City Recorder
Contact	Alissa.kolodzinski@ashland.or.us	
Item Type	Requested by Council ☐ Update ☐ Request for Direction ☐ Presentation ☐ Consent ☐ Public Hearing ☐ New Business ☒ Old Business ☐	

SUMMARY

The Chair of the Council is selected each year in January. The Chair's role is to serve as the Mayor if they are absent or unable to attend to their duties, either pre-scheduled or in an emergency capacity.

BACKGROUND AND ADDITIONAL INFORMATION

The Ashland City Charter outlines the procedure for selecting and the responsibilities for the Chair of the Council: Section 8. Chair of the Council - At the first regular meeting of the Council in January of each year, the Council shall by ballot elect a Chair of the Council from its membership to serve for one (1) year. He/she shall, during all times when the Mayor is absent or unable to attend to his/her duties or act in any matter, have and exercise the powers and perform the duties of the Mayor, except that he/she shall retain his/her Council members' right to vote. If, at any meeting of the Council, both Mayor and Chair are absent, the Council members present shall elect one of their numbers as Chair Pro Tem, who shall preside at that meeting.

FISCAL IMPACTS

NA

DISCUSSION QUESTIONS

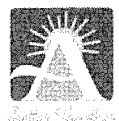
NA

SUGGESTED NEXT STEPS

I move to confirm _____ as Chair of the Council for one year.

REFERENCES & ATTACHMENTS

NA





Council Business Meeting

January 16, 2024

Agenda Item	Approval for purchase of networking equipment	
From	Jason Wegner Chad Sobotka	DoIT Director AFN Operations Manager
Contact	Jason.wegner@ashland.or.us Chad.sobotka@ashland.or.us	
Item Type	Requested by Council ☐ Update ☐ Request for Approval ☒ Presentation ☐ Consent ☐ Public Hearing ☐ New Business ☐ Old Business ☐	

SUMMARY

Approval is being requested to purchase Juniper networking equipment for the internal City network.

POLICIES, PLANS & GOALS SUPPORTED

City Council Goals:

- Public Safety Services
- City Parks and facilities maintenance
- Electric grid resilience
- Emergency planning, preparation, response, and recovery

BACKGROUND AND ADDITIONAL INFORMATION

Funding for the project was allocated by City Council on November 21, 2023. This project will upgrade the internal City network from 1 gigabit to 10 gigabit with redundant network switching infrastructure. The current core network switches do not have enough network ports to handle this type of upgrade. Current switches do not support 10 gigabit. We are also upgrading from Cisco to Juniper.

We issued the RFQ to six (6) vendors; four (4) responded with quotes. Please refer to the table below:

CDW	InterVision	PNW	Netceed	Provantage	SHI
\$ 192,353.74	\$ 217,233.18	\$ 177,162.30	\$ 216,363.37	No bid	No bid





Council Business Meeting

FISCAL IMPACTS

Funds were allocated to this project by City Council on November 21, 2023.

SUGGESTED NEXT STEPS

Staff recommends approval of this contract with PNW Security for Juniper networking equipment in the amount of \$177,162.30.

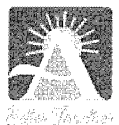
ACTIONS, OPTIONS & POTENTIAL MOTIONS

I move to approve a purchase with PNW Security in the amount of \$177,162.30 and authorize the Acting City Manager to sign the purchase agreement.

REFERENCES & ATTACHMENTS

Attachment #1: Form #9 – Special Procurement

Attachment #2: Quote summary



**SPECIAL PROCUREMENT
REQUEST FOR APPROVAL**

To: Sabrina Cotta, Acting City Manager
From: Jason Wegner, DoIT Director, Chad Sobotka, AFN Operations Manager
Date: January 16, 2024
Subject: REQUEST FOR APPROVAL OF A SPECIAL PROCUREMENT

In accordance with ORS279B.085, this request for approval of a Special Procurement is being presented to the City Council for approval. This written request for approval describes the proposed contracting procedure and the goods or services or the class of goods or services to be acquired through the special procurement and the circumstances that justify the use of a special procurement under the standards set forth ORS 279B.085(4).

1. **Requesting Department Name:** IT Department
2. **Department Contact Name:** Chad Sobotka
3. **Type of Request:** Class Special Procurement X Contract-specific Special Procurement
4. **Time Period Requested:** From: To:
5. **Total Estimated Cost:** \$177,162.30
6. **Short title of the Procurement:** Internal network switch upgrade

Supplies and/or Services or class of Supplies and/or Services to be acquired:

The City will be purchasing a variety of Juniper switches including 5 years of support.

7. Background and Proposed Contracting Procedure: Provide a description of what has been done in the past and the proposed procedure. The Agency may, but is not required to, also include the following types of documents: Notice/Advertising, Solicitation(s), Bid/Proposal Forms(s), Contract Form(s), and any other documents or forms to be used in the proposed contracting procedure. Attach additional sheets as needed.

Background: The City would typically issue a Request For Proposal (RFP) to determine
which manufacturer and vendor to select. The RFP process would take 30 to 45 days.

Proposed procedure: The City has issued a Request For Quote (RFQ) for specific models of network switching equipment from a single manufacturer. The time to respond to the RFQ has been decreased to 1.5 weeks.

8. Justification for use of Special Procurement: Describe the circumstances that justify the use of a Special Procurement. Attach relevant documentation.

The Ashland Fiber Network uses Juniper switching and routing equipment. To ensure interoperability between the two networks, staff is recommending using Juniper switches for the internal City network. Having a single network platform also ensures staff responsible for each network can maintain the other's network.

The shortened timeline is a direct result of Juniper increasing pricing across the entire product line on January 1, 2024.

9. Findings to Satisfy the Required Standards: This proposed special procurement:

 X (a) will be unlikely to encourage favoritism in the awarding of public contracts or to substantially diminish competition for public contracts because:

We have requested quotes from six (6) vendors. All vendors were given the same Bill Of Materials (BOM) to quote from.

(Please provide specific information that demonstrates how the proposed Special Procurement meets this requirement.); and

 X (b)(i) will result in substantial cost savings to the contracting agency or to the public because:

Staff is familiar with Juniper networking equipment and will not require any additional training or compatibility concerns with existing network equipment. Prices will also increase 8% on January 1, 2024 which will cost the City almost \$15,000 more.

(Please provide the total estimate cost savings to be gained and the rationale for determining the cost savings); or

 (b)(ii) will otherwise substantially promote the public interest in a manner that could not practicably be realized by complying with the requirements of ORS 279B.055, 279B.060, 279B.065, or 279B.070, or any rules adopted thereunder because:

(Please provide specific information that demonstrates how the proposed Special Procurement meets this requirement.)

Public Notice:

Pursuant to ORS 279B.085(5) and OAR 137-047-0285(2), a Contracting Agency shall give public notice of the Contract Review Authority's approval of a Special Procurement in the same manner as a public notice of competitive sealed Bids under ORS 279B.055(4) and OAR 137-047-0300. The public notice shall describe the Goods or Services or class of Goods or Services to be acquired through the Special Procurement and shall give such public notice of the approval of a Special Procurement at least seven (7) Days before Award of the Contract.

After the Special Procurement has been approved by the City Council, the following public notice will be posted on the City's website to allow for the seven (7) day protest period.

Date Public Notice first appeared on www.ashland.or.us - *[Enter date]*

PUBLIC NOTICE
Approval of a Special Procurement

First date of publication: *[Enter date]*

A request for approval of a Special Procurement was presented to and approved by the City Council, acting as the Local Contract Review Board, on *[Enter date]*.

[Describe the goods and services –or- class of goods and services – include whether or not it's "Contract- specific special procurement" or a "class special procurement", cost, terms, etc. – brief explanation of procurement]

[Describe the alternative contracting procedure – include the time period requested]

It has been determined based on written findings that the Special Procurement will be unlikely to encourage favoritism in the awarding of public contracts or to substantially diminish competition for public contracts, and result in substantial cost savings or substantially promote the public interest in a manner that could not be realized by complying with the requirements that are applicable in ORS 279B.055, 279B.060, 279B.065, or 279B.070.

An affected person may protest the request for approval of a Special Procurement in accordance with ORS 279B.400 and OAR 137-047-0300. A written protest shall be delivered to the following address: City of Ashland, *[Enter department name, Contact name, and complete address]*. The seven (7) protest period will expire at 5:00pm on *[Enter date-seven calendar days from first date of publication]*

This public notice is being published on the City's Internet World Wide Web site at least seven days prior to the award of a public contract resulting from this request for approval of a Special Procurement.

		CDW		InterVision		PNW		Netceed		
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
	EX4100-F-12P	15	\$1,720.43	\$25,806.45	\$1,953.78	\$29,306.70	\$1,529.15	\$22,937.25	\$1,953.78	\$29,306.70
	EX4100-F-12-PAT	15	\$59.10	\$886.50	\$67.11	\$1,006.65	\$52.85	\$792.75	\$67.12	\$1,006.80
	EX4100-F-12-RMK	15	\$95.10	\$1,426.50	\$108.00	\$1,620.00	\$88.55	\$1,328.25	\$0.00	\$0.00
	SUB-EX12-1S-5Y-COR	15	\$257.24	\$3,858.60	\$280.22	\$4,203.30	\$300.00	\$4,500.00	\$301.78	\$4,526.70
	EX4100-24P	8	\$2,504.73	\$20,037.84	\$2,844.44	\$22,755.52	\$2,240.00	\$17,920.00	\$2,844.45	\$22,755.60
	EX4100-48P	15	\$3,996.22	\$59,943.30	\$4,538.22	\$68,073.30	\$3,573.85	\$53,607.75	\$4,538.23	\$68,073.45
	JPSU-920-AC-AFO	23	\$683.72	\$15,725.56	\$776.44	\$17,858.12	\$611.45	\$14,063.35	\$776.45	\$17,858.35
	CBL-PWR-C13-US-48P	23	\$28.18	\$648.14	\$32.00	\$736.00	\$25.20	\$579.60	\$32.00	\$736.00
	EX-RMK	23	\$54.79	\$1,260.17	\$62.22	\$1,431.06	\$0.00	\$0.00	\$0.00	\$0.00
	SUB-EX24-1S-5Y-COR	8	\$515.81	\$4,126.48	\$561.89	\$4,495.12	\$585.00	\$4,680.00	\$605.12	\$4,840.96
	SUB-EX48-1S-5Y-COR	15	\$849.30	\$12,739.50	\$925.17	\$13,877.55	\$963.75	\$14,456.25	\$996.34	\$14,945.10
	EX4400-24X	2	\$8,451.51	\$16,903.02	\$9,597.78	\$19,195.56	\$7,558.25	\$15,116.50	\$9,597.78	\$19,195.56
	EX4400-48P	2	\$5,172.65	\$10,345.30	\$5,874.22	\$11,748.44	\$4,625.95	\$9,251.90	\$5,874.23	\$11,748.46
	EX4400-48F	1	\$7,524.75	\$7,524.75	\$8,545.33	\$8,545.33	\$6,729.45	\$6,729.45	\$8,545.34	\$8,545.34
	JPSU-1600-C-AC-AFO	2	\$773.73	\$1,547.46	\$878.67	\$1,757.34	\$691.95	\$1,383.90	\$878.67	\$1,757.34
	JPSU-550-C-AC-AFO	3	\$335.79	\$1,007.37	\$381.33	\$1,143.99	\$300.30	\$900.90	\$381.34	\$1,144.02
	EX4400-EM-4Y	1	\$1,933.34	\$1,933.34	\$2,195.56	\$2,195.56	\$1,729.00	\$1,729.00	\$2,195.56	\$2,195.56
	EX-4PST-RMK	5	\$232.87	\$1,164.35	\$264.44	\$1,322.20	\$208.25	\$1,041.25	\$264.45	\$1,322.25
	CBL-EX-PWR-C13-US	3	\$27.40	\$82.20	\$31.11	\$93.33	\$25.20	\$75.60	\$31.12	\$93.36
	CBL-PWR-C15M-HITEMP-US	2	\$46.10	\$92.20	\$50.22	\$100.44	\$39.55	\$79.10	\$50.23	\$100.46
	SUB-EX24-1S-5Y-N	2	\$727.97	\$1,455.94	\$793.00	\$1,586.00	\$823.50	\$1,647.00	\$854.00	\$1,708.00
	SUB-EX48-1S-5Y-N	2	\$1,279.59	\$2,559.18	\$1,393.89	\$2,787.78	\$1,447.50	\$2,895.00	\$1,501.12	\$3,002.24
SUB-EX48-1S-5Y-N	1	\$1,279.59	\$1,279.59	\$1,393.89	\$1,393.89	\$1,447.50	\$1,447.50	\$1,501.12	\$1,501.12	
			\$192,353.74		\$217,233.18		\$177,162.30		\$216,363.37	



Council Business Meeting

January 16, 2024

Agenda Item	City Charter Amendment for May election	
From	Sabrina Cotta	Acting City Manager
Contact	Sabrina.cotta@ashland.or.us	
Item Type	Requested by Council ☐ Update ☐ Request for Direction ☐ Presentation ☐ Consent ☐ Public Hearing ☐ New Business ☐ Old Business ☒	

SUMMARY

At the October 16, 2023, Study Session staff was directed to provide to Council a timeline and ballot language for charter changes for the spring election. The two articles to be considered are:

- Article 14 – Chief of Police: Powers and Duties, Section 2
 - Update the language in Article 14, Section 2 allowing the Chief of Police to designate an officer to
 - attend City Council meetings and act in his/her stead as Sergeant-at-Arms
- Article 3 – Elective Officers and Article 6 – Recorder
 - Remove the City Recorder as an elected official and any article provisions related to the duties of that role in recognition of the substantial reduction in the position's responsibilities to become solely administrative in nature.

POLICIES, PLANS & GOALS SUPPORTED

Excellence in governance and City Services.

Sustainability through creativity, affordability, and right sized service delivery.

BACKGROUND AND ADDITIONAL INFORMATION

Timeline – May 21, 2024, Election Day

December 19, 2023 – City Council consider proposed ballot language

January 16, 2024 – City Council vote on final ballot language resolution

March 1, 2024 – City ballot title filing deadline (SEL 805)

March 21, 2024 – City measure filing deadline (City-SEL 802)

March 25, 2024 – Voters' pamphlet filing deadline (measure arguments)

Proposed Ballet Language

See attached SEL 802 and Explanatory Statements.

FISCAL IMPACTS

Article 14 – Chief of Police: Powers and Duties, Section 2: No fiscal impact

Article 3 – Elective Officers and Article 6 – Recorder: Human Resources will need to conduct a thorough review of job description to include duties and research comparable cities wages. There is potential for long-term salary savings to better align job responsibilities and salary by transitioning this position to a non-elected position.





Council Business Meeting

2024 Spring Election Cost: No fiscal impact to the City of Ashland. The Jackson County elections office has confirmed that when a ballot measure is included in a Primary or General Election in even numbered years, the County Clerk budgets and pays for election costs.

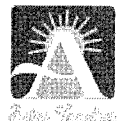
SUGGESTED NEXT STEPS

Two motions are needed, one for each Resolution proposed.

- I move to approve Resolution 2024-02 A Resolution of the City of Ashland Submitting to the Voters at the May 21, 2024 Primary Election a Proposed Amendment to Article III and Article VI of the Ashland City Charter.
- I move to approve Resolution 2024-03 A Resolution of the City of Ashland Submitting to the Voters at the May 21, 2024 Primary Election a Proposed Amendment to Article XIV of the Ashland City Charter.

REFERENCES & ATTACHMENTS

- October 16, 2023 Study Session Council Communication
- SEL802 Recorder
- Explanatory Statement – Recorder
- SEL802 Sergeant at Arms
- Explanatory Statement – Sergeant at Arms
- Resolution 2024-03 A Resolution of the City of Ashland Submitting to the Voters at the May 21, 2024 Primary Election a Proposed Amendment to Article XIV of the Ashland City Charter.
- Resolution 2024-02 A Resolution of the City of Ashland Submitting to the Voters at the May 21, 2024 Primary Election a Proposed Amendment to Article III and Article VI of the Ashland City Charter.
- Draft Recorder job description





Council Study Session

October 16, 2023

Agenda Item	Charter Amendment Discussion							
From	Joesph Lessard	City Manager						
Contact	<u>Joe.lessard@ashland.or.us</u> 541-552-2103							
Item Type	Requested by Council	☐	Update	☐	Request for Direction	☒	Presentation	☐
	Consent	☐	Public Hearing	☐	New Business	☐	Old Business	☐

SUMMARY

Over time the City's operational requirements have changed creating a need to update sections of the City Charter. At the request of Council, staff has reviewed prior Charter Commission recommendations and current internal processes finding two areas for addressing within the charter that relate to its following articles:

- Article 14 – Chief of Police: Powers and Duties, Section 2
- Article 3 – Elective Officers and Article 6 – Recorder

Staff recommends, due to operational needs, that Council begin consideration of placing two ballot items on the upcoming spring ballot to:

- 1) Update the language in Article 14, Section 2 allowing the Chief of Police to designate an officer to attend City Council meetings and act in his/her stead as Sergeant-at-Arms; and
- 2) Remove the City Recorder as an elected official and any article provisions related to the duties of that role in recognition of the substantial reduction in the position's responsibilities to become solely administrative in nature.

If the Charter amendment to the Recorder's office passes, a City staff member would take on the City Recorder role, aligning it more closely with the evolving nature of the position, which over time, has transitioned from one that primarily involved discretionary functions to one predominantly focused on administrative responsibilities. The Recorder position will be under the supervision of the office of management to ensure timeliness and professionalism befitting for the City of Ashland.

POLICIES, PLANS & GOALS SUPPORTED

Excellence in governance and City Services.

Sustainability through creativity, affordability, and right sized service delivery.

BACKGROUND AND ADDITIONAL INFORMATION

Article 14 – Chief of Police: Powers and Duties, Section 2

This article states: "The Chief of Police shall attend all meetings of the City Council and perform the duties of the Sergeant-at-Arms of that body..." Staff has determined this language in the Charter is too restrictive and recommends the Charter be amended to state *The Chief of Police, or their designee*. This wording would allow the Chief of Police the discretion to make operational decisions for the department based on needs and staffing and allow greater flexibility to the Chief of Police regarding work schedule.





Council Study Session

Article 3 – Elective Officers and Article 6 – Recorder

These articles outline the Recorder as an elected position, term, powers and duties, vacancy, and absence guidelines. Staff has determined the following:

- Ashland is unique in that no other City recorders in the area are elected.
- The duties of this position have changed over time particularly in regard to financial duties. The Recorder no longer conducts audits nor performs fund accounting for the City.
- The City is in need of a trained position filled by an individual who can complete records requests & management, records retention, licensing needs and council duties in a thorough and timely manner.
- This position as an elected officer presents considerable risk to the City of job duties are unfulfilled or completed in a manner not in accordance with state law.
- The job duties of the recorder do not need to be done by an elected official.
- The League of Oregon Cities did research in 2016 and found that Ashland, Elgin, Jacksonville and Prescott were the only cities in the entire state that had elected recorders.

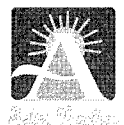
FISCAL IMPACTS

Article 14 – Chief of Police : Powers and Duties, Section 2: No fiscal impact

Article 3 – Elective Officers and Article 6 – Recorder: Human Resources will need to conduct a thorough review of job description to include duties and research comparable cities wages. General research was conducted on recorder wages and the following was found:

City	Population	Low Salary	High Salary	Elected
Lake Oswego	41,148	\$3,843	\$4,671	No
Keizer	39,376	\$3,154	\$4,114	No
McMinnville	34,515	\$3164	\$4,747	No
Tualatin	27,914	\$3098	\$3935	No
West Linn	27,420	\$3295	\$4500	No
Klamath Falls	22,501	\$2589	\$3748	No
Ashland	21,642	\$3846	\$3846	Yes
Milwaukie	21,305	\$3108	\$3966	No
Sherwood	20,22	\$3760	\$4769	No

Along with ensuring efficiencies within the office by transitioning the position to a professional position, there is potential for long-term salary savings to better align job responsibilities and salary by transitioning this position to a non-elected position. More research will need to be done if this position is removed from the charter to determine role and responsibilities and commensurate salary.





Council Study Session

2024 Spring Election Cost: No fiscal impact to the City of Ashland. The Clerk of the City Council Pro Tem has contacted the Jackson County elections Office and confirmed that when a ballot measure is included in a Primary or General Election in even numbered years, the County Clerk budgets and pays for election costs.

SUGGESTED NEXT STEPS

Provide staff with direction to return to Council with potential timeline and ballot language of potential charter changes to be considered for spring election ballot measures.

REFERENCES & ATTACHMENTS

- City Charter – Article 3 Elective Officers
- City Charter – Article 6 Recorder
- City Charter – Article 14 Chief of Police: Powers and Duties



ARTICLE 3 Elective Officers

Section 1. Elective Officers The elective officers of the City shall be: a Mayor, Recorder, six (6) Council Members, five (5) Park Commissioners and a Municipal Judge. (Charter amendment 5-23-78)

Section 2. Qualifications All elective officers except the Municipal Judge shall be residents and qualified voters in the City. (Charter amendment 5-23-78).

Section 3. Salaries Any change in the amount of the present compensation received by elective officers, except for the Recorder and Municipal Judge, shall be submitted to the vote of the people; however, the salary of the elected Recorder shall be in the amount being paid in 1974 and be adjusted starting with the fiscal year 1974-75 in the same percentage as the average salary adjustments of the other supervisory employees and department heads of the City of Ashland; further, the salary of the Municipal Judge will initially be the same as for the year 1978-79 and thereafter to be adjusted in the same percentage as the average salary adjustment of the other supervisory employees and department heads of the City of Ashland. (Charter amendment 5-23-78).

Section 4. Vacancies An office shall be deemed vacant upon the incumbent's death; adjudicated incompetence; conviction of a felony; other offense pertaining to his/her office, or unlawful destruction of public records; resignation; recall from office or ceasing to possess the qualifications for the office; or, in the case of the Mayor or Council Member, upon his/her absence from the City for thirty (30) days without the consent of the Council or upon his/her absence from meetings of the Council for sixty (60) days without like consent, and subsequent declaration of the vacancy by a two-thirds affirmative vote of the Council.

A vacant elective office in the City shall be filled within sixty (60) days by the Council electing some qualified person to fill such vacancy. The appointee's term of office shall begin immediately upon appointment and shall continue until a successor, elected at the next biennial election, takes office for the unexpired term. The Council shall have the power, by a two-thirds affirmative vote, to expel any member of the Council for disorderly conduct in Council or inattention to duties. No Council member shall be expelled without notice and a hearing by the Council.

Section 5. Term The term of all elective officers shall begin the first day of January following their election.

Section 6. Interest in City Contracts During the term of office, no elective officer shall violate any provision of the State of Oregon Code of Ethics as contained in ORS Chapter 244. (Amended by vote 11-8-94.)

ARTICLE 6 Recorder

Section 1. Term The Recorder in office at the time this Charter takes effect shall continue in office until the end of his/her term of office as fixed by the Charter of the City in effect at the time this Charter is adopted. At each biennial general election held in 1970, and every fourth year thereafter, a Recorder shall be elected for a term of four (4) years.

Section 2. Powers and Duties The Recorder shall act as Clerk of the Council and shall keep plain and correct records of all business and proceedings of the Council. He/she shall maintain a file of all papers presented to him/her officially, and safely keep all files, records and papers of the corporation pertaining to his/her office, and these shall be open to the public. At the expiration of his/her term of office, he/she shall turn over to his/her successor any and all records, books, and papers pertaining to said office.

The Recorder must draw all orders for the proper payment of monies against the proper funds that have been appropriated by the City Council, and, together with the Mayor, sign the same. He/she may make periodic audits of all City accounting records.

The Recorder, shall, as soon as the Council shall make a general levy of the taxes for the city, certify the same, together with any and all special benefits and assessments then due, to the Clerk of the County Court.

The Recorder shall record, in a book to be kept for that purpose, all ordinances and resolutions passed by the City Council, and the same shall be signed by the Recorder, as well as signed and approved by the Mayor therein.

Section 3. Vacancy A willful absence of the Recorder from the City for more than thirty (30) days without the consent of the Council, carelessness or inattention to the duties of the Recorder, shall be grounds for the Council to declare the office vacant; and it may fill such vacancy in the same manner as vacancies in the office of Council members are filled.

Section 4. Absence In the Recorder's absence, the Mayor shall appoint a Clerk of the Council Pro Tem who, while acting in that capacity, shall have all the authority and duties of the Recorder.

ARTICLE 14 Chief of Police: Powers and Duties

Section 1. The Chief of Police shall be the conservator of the peace within the limits of the City of Ashland and, in addition to the authority vested in him/her by the City Council, he/she shall have the authority and jurisdiction of a constable, and shall qualify and discharge the duties of constable, in the same manner and to the same effect as required of constables under the statutes of this State. He/she shall, within the County of Jackson, arrest any and all persons guilty of any breach of the peace committed in his/her presence, and take them before the judge of the City Court, or some Justice of the Peace for trial. He/she shall also have the power, under any warrant from the Judge, or any Justice of the Peace, to arrest any person in any part of the State of Oregon for any criminal offense or the violation of any City ordinance and, in case the Council shall establish a police force for the City, he/she shall by virtue of his/her office be Chief of such force.

Section 2. The Chief of Police shall attend all meetings of the City Council, and perform the duties of the Sergeant-at-Arms of that body, watch over, care for and preserve all the City property and good morals of the City; and it shall be his/her duty, and the duty of any and all police officers, to see that all the laws and ordinances of the City, and the provisions of this Charter, are enforced, to file complaint with the City Judge against any persons violating any of the provisions of this Charter, or the laws or ordinances of the City; and a failure or neglect to faithfully perform any or all of such duties shall be cause for removal from office by the City Council.

Notice of Measure Election City

SEL 802rev 01/18 ORS 250.035, 250.041,
250.275, 250.285, 254.095, 254.465**Notice****Date of Notice**

TBD

Name of City or Cities

City of Ashland

Date of Election

May 2024

Final Ballot Title The following is the final ballot title of the measure to be submitted to the city's voters. The ballot title notice has been published and the ballot title challenge process has been completed.

Caption 10 words which reasonably identifies the subject of the measure.

Proposed Amendment to the Ashland City Charter removing the Recorder as an Elective Officer.

Question 20 words which plainly phrases the chief purpose of the measure.

Shall the Ashland City Charter be amended to remove the Recorder and Recorder Duties as an elected position from the City Charter?

Summary 175 words which concisely and impartially summarizes the measure and its major effect.

A "Yes" vote for this measure amends the City Charter to allow for the City of Ashland to hire an individual with appropriate training and skill to fill the Recorder position.

A "No" vote for this measure maintains the existing language in the City Charter which outlines the sole qualifications for being elected Recorder as residing within City limits and current registration to vote.

Explanatory Statement 500 words that impartially explains the measure and its effect.

If the county is producing a voters' pamphlet an explanatory statement must be drafted and attached to this form for:

→ any measure referred by the city governing body; **or**

→ any initiative or referendum, if required by local ordinance.

Explanatory Statement Attached?☐ Yes☐ No

Authorized City Official Not required to be notarized.

Name**Title****Mailing Address****Contact Phone**

By signing this document:

→ I hereby state that I am authorized by the city to submit this Notice of Measure Election; **and**

→ I certify that notice of receipt of ballot title has been published and the ballot title challenge process for this measure completed.

Signature**Date Signed**

EXPLANATORY STATEMENT FOR COUNTY VOTERS' PAMPHLET

NAME OF PERSON RESPONSIBLE FOR CONTENT: TBD

NAME OF ORGANIZATION PERSON REPRESENTS, IF ANY: City of Ashland

BALLOT TITLE CAPTION: Proposed Amendment to the Ashland City Charter removing the Recorder as an Elective Officer.

MEASURE NUMBER: TBD

(Explanatory Statement Shall Be Typed)

A "Yes" vote for this measure amends the City Charter to allow for the City of Ashland to hire an individual with appropriate training and skill to fill the Recorder position. Currently there are no minimum professional skill qualifications for this position. The only qualifiers are residing within City limits and being a registered voter. The recorder is an administrative position that requires decision to be made based on knowledge, skills, and abilities outside of the number of votes garnered in an election.

A "No" vote for this measure maintains the existing language in the City Charter which outlines the sole qualifications for being elected Recorder and fulfilling the duties of Recorder as outlined in the City Charter as registered voter within the City of Ashland.

WORD COUNT TOTAL: _____

THE TOTAL WORD COUNT CANNOT EXCEED 500 WORDS.

SIGNATURE OF PERSON RESPONSIBLE FOR THE CONTENT OF THE EXPLANATORY STATEMENT

DATE

INSTRUCTIONS FOR EXPLANATORY STATEMENT FOR COUNTY VOTERS' PAMPHLET

1. Explanatory Statement **must be typed**.
2. Explanatory Statement will not be returned for proofreading.
3. The word total for an explanatory statement must not exceed 500 words or numbers. If an explanatory statement exceeds the 500 word/number limit, the county clerk shall end the statement at 500 words or numbers.
4. An explanatory statement must be signed by the person responsible for the content of the argument.

Notice of Measure Election City

SEL 802rev 01/18 ORS 250.035, 250.041,
250.275, 250.285, 254.095, 254.465**Notice****Date of Notice**

TBD

Name of City or Cities

City of Ashland

Date of Election

May 2024

Final Ballot Title The following is the final ballot title of the measure to be submitted to the city's voters. The ballot title notice has been published and the ballot title challenge process has been completed.

Caption 10 words which reasonably identifies the subject of the measure.

Proposed Amendment to Ashland City Charter Article XIV-Chief of Police Section2.

Question 20 words which plainly phrases the chief purpose of the measure.

Shall the City of Ashland City Charter be amended to allow the Chief of Police or uniformed designee to attend City Council meetings to act as the Sergeant-at-Arms of that body.

Summary 175 words which concisely and impartially summarizes the measure and its major effect.

A "Yes" vote for this measure amends the City Charter to allow the Chief of Police to designate another individual to act as the Sergeant-at-Arms of at City Council meetings in the event the Chief of Police is unable to attend.

A "No" vote means the existing language in the City Charter remains that the Chief of Police shall attend all meetings of the City Council.

Explanatory Statement 500 words that impartially explains the measure and its effect.

If the county is producing a voters' pamphlet an explanatory statement must be drafted and attached to this form for:

→ any measure referred by the city governing body; **or**

→ any initiative or referendum, if required by local ordinance.

Explanatory Statement Attached?☐ Yes☐ No

Authorized City Official Not required to be notarized.

Name**Title****Mailing Address****Contact Phone**

By signing this document:

→ I hereby state that I am authorized by the city to submit this Notice of Measure Election; **and**

→ I certify that notice of receipt of ballot title has been published and the ballot title challenge process for this measure completed.

Signature**Date Signed**

EXPLANATORY STATEMENT FOR COUNTY VOTERS' PAMPHLET

NAME OF PERSON RESPONSIBLE FOR CONTENT: TBD

NAME OF ORGANIZATION PERSON REPRESENTS, IF ANY: City of Ashland

BALLOT TITLE CAPTION: Proposed Amendment to Ashland City Charter Article XIV-Chief of Police Section 2

MEASURE NUMBER: TBD

(Explanatory Statement Shall Be Typed)

Article XIV-Chief of Police Powers and Duties Section 2 currently requires "The Chief of Police shall attend all meetings of the City Council, and perform the duties of the Sergeant-at-Arms of that body,...." The Charter's current language does not allow for any consideration to schedule, illness, or training opportunities that may conflict with the City Council meetings.

This Measure would allow for the Chief of Police to designate another uniformed individual to fulfill the Sergeant-at-Arms duties in the event the Chief of Police is unable to fulfill that duty.

Results of a "No" Vote.

If this measure does not pass, the existing charter language will remain in place which does not allow for anyone other than the Chief of Police to act as Sergeant-at-Arms at City Council meetings.

WORD COUNT TOTAL: _____

THE TOTAL WORD COUNT CANNOT EXCEED 500 WORDS.

SIGNATURE OF PERSON RESPONSIBLE FOR THE CONTENT OF THE EXPLANATORY STATEMENT

DATE

INSTRUCTIONS FOR EXPLANATORY STATEMENT FOR COUNTY VOTERS' PAMPHLET

1. Explanatory Statement **must be typed**.
2. Explanatory Statement will not be returned for proofreading.
3. The word total for an explanatory statement must not exceed 500 words or numbers. If an explanatory statement exceeds the 500 word/number limit, the county clerk shall end the statement at 500 words or numbers.
4. An explanatory statement must be signed by the person responsible for the content of the argument.

RESOLUTION NO. 2024-02

**A RESOLUTION OF THE CITY OF ASHLAND SUBMITTING TO THE VOTERS
AT THE MAY 21, 2024 PRIMARY ELECTION A PROPOSED AMENDMENT TO
ARTICLE III AND ARTICLE VI OF THE ASHLAND CITY CHARTER**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ASHLAND, OREGON,
RESOLVES AS FOLLOWS:

SECTION 1. The City Council submits to the qualified voters of the City the question of approving or rejecting an amendment to the Ashland Municipal Charter to remove the elected position of the Recorder from the city charter and provide for the city manager to appoint the position according to standards and duties to be set forth in ordinance.

SECTION 2. The City Council refers this question to the ballot of May 21, 2024.

SECTION 3. The City Recorder shall cause to be delivered to the Elections Officer of Jackson County, Oregon, the attached ballot measure notice, not later than 61 days prior to the election. The Election Officer is requested to give notice to the electorate of the City that the election shall be conducted by mail, pursuant to Oregon law;

SECTION 4. The City Recorder shall give notice of the election as provided in the laws of the State of Oregon and the Charter and ordinances of the City of Ashland.

SECTION 5. The ballot title for this measure is set forth in Exhibit A, attached.

SECTION 6. The proposed amendment to the city charter is set forth in Exhibit B, attached.

SECTION 7. The City Attorney is authorized to alter the language of the ballot title only for the purpose of complying with any rules, procedures, and practices of the Election Officer of Jackson County to implement the requirements of Oregon law, but shall make no changes to the Charter amendment language in Exhibit B without the consent of the Council.

This resolution is referred to the electors of the city of Ashland for approval at the Primary Election in Jackson County, set to occur on May 21, 2024.

This resolution is effective upon signing by the mayor.

ADOPTED by the City Council this ____ day of _____, 2024.

ATTEST:

SIGNED and APPROVED this ____ day of _____, 2024,

Alissa Kolodzinski, City Recorder

Tonya Graham, Mayor

Reviewed as to form:

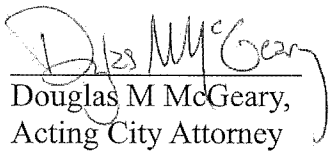

Douglas M McGeary,
Acting City Attorney

EXHIBIT A
(Ballot Title)

Proposed Amendment to the Ashland City Charter removing the Recorder as an Elective Officer.

Shall the Ashland City Charter be amended to remove the Recorder and Recorder Duties as an elected position from the City Charter?

A "Yes" vote for this measure amends the City Charter to allow for the City of Ashland to hire an individual with appropriate training and skill to fill the Recorder position.

A "No" vote for this measure maintains the existing language in the City Charter which outlines the sole qualifications for being elected Recorder as residing within City limits and current registration to vote.

(Explanatory Statement)

A "Yes" vote for this measure amends the City Charter to allow for the City of Ashland to hire an individual with appropriate training and skill to fill the Recorder position. Currently there are no minimum professional skill qualifications for this position. The only qualifiers are residing within City limits and being a registered voter. The recorder is an administrative position that requires decisions to be made based on knowledge, skills, and abilities outside of the number of votes garnered in an election.

A "No" vote for this measure maintains the existing language in the City Charter which outlines the sole qualifications for being elected Recorder and fulfilling the duties of Recorder as outlined in the City Charter as registered voter within the City of Ashland.

EXHIBIT B

The following amendments are proposed to the Ashland City Charter. Only these articles and sections as delineated herein are amended by this Resolution. Except for otherwise proposed amendments to the Charter by separate resolution and Ballot Title , all other language in the Charter shall be unchanged.

Annotated to show deletions and additions to the Ashland Municipal Code sections being modified. Deletions are ~~bold lined through~~, and additions are bold underlined.

ARTICLE 3 Elective Officers

Section 1. Elective Officers The elective officers of the City shall be: a Mayor, ~~Recorder~~, six (6) Council Members, five (5) Park Commissioners and a Municipal Judge.

Section 2. Qualifications All elective officers except the Municipal Judge shall be residents and qualified voters in the City.

Section 3. Salaries Any change in the amount of the present compensation received by elective officers, except for the ~~Recorder and~~ Municipal Judge, shall be submitted to the vote of the people; ~~however, the salary of the elected Recorder shall be in the amount being paid in 1974 and be adjusted starting with the fiscal year 1974-75 in the same percentage as the average salary adjustments of the other supervisory employees and department heads of the City of Ashland; further, t~~ The salary of the Municipal Judge will initially be the same as for the year 1978-79 and thereafter to be adjusted in the same percentage as the average salary adjustment of the other supervisory employees and department heads of the City of Ashland.

Section 4. Vacancies An office shall be deemed vacant upon the incumbent's death; adjudicated incompetence; conviction of a felony; other offense pertaining to his/her office, or unlawful destruction of public records; resignation; recall from office or ceasing

to possess the qualifications for the office; or, in the case of the Mayor or Council Member, upon his/her absence from the City for thirty (30) days without the consent of the Council or upon his/her absence from meetings of the Council for sixty (60) days without like consent, and subsequent declaration of the vacancy by a two-thirds affirmative vote of the Council.

A vacant elective office in the City shall be filled within sixty (60) days by the Council electing some qualified person to fill such vacancy. The appointee's term of office shall begin immediately upon appointment and shall continue until a successor, elected at the next biennial election, takes office for the unexpired term. The Council shall have the power, by a two-thirds affirmative vote, to expel any member of the Council for disorderly conduct in Council or inattention to duties. No Council member shall be expelled without notice and a hearing by the Council.

Section 5. Term The term of all elective officers shall begin the first day of January following their election.

Section 6. Interest in City Contracts During the term of office, no elective officer shall violate any provision of the State of Oregon Code of Ethics as contained in ORS Chapter 244.

PART 2. ARTICLE 6 Recorder

Section 1. Term The Recorder in office at the time this Charter takes effect shall continue in office until the end of his/her term of office as fixed by the Charter of the City in effect at the time this Charter provision is adopted. ~~At each biennial general election held in 1970, and every fourth year thereafter, a Recorder shall be elected for a term of four~~

(4) years. Upon the expiration of the Recorder's term, if any, the City Manager is granted the authority to appoint a Recorder to fulfill the powers and duties of this position. The selection of the Recorder will be based on their education, experience, and other qualifications ensuring that the individual is suitably qualified for the position of City Recorder as defined by ordinance.

~~Section 2. Powers and Duties. The Recorder shall act as Clerk of the Council and shall keep plain and correct records of all business and proceedings of the Council. He/she shall maintain a file of all papers presented to him/her officially, and safely keep all files, records and papers of the corporation pertaining to his/her office, and these shall be open to the public. At the expiration of his/her term of office, he/she shall turn over to his/her successor any and all records, books, and papers pertaining to said office. The Recorder must draw all orders for the proper payment of monies against the proper funds that have been appropriated by the City Council, and, together with the Mayor, sign the same. He/she may make periodic audits of all City accounting records. The Recorder, shall, as soon as the Council shall make a general levy of the taxes for the city, certify the same, together with any and all special benefits and assessments then due, to the Clerk of the County Court. The Recorder shall record, in a book to be kept for that purpose, all ordinances and resolutions passed by the City Council, and the same shall be signed by the Recorder, as well as signed and approved by the Mayor therein.~~

~~Section 3. Vacancy A willful absence of the Recorder from the City for more than thirty (30) days without the consent of the Council carelessness or inattention to the duties of the Recorder, shall be grounds for the Council to declare the office vacant;~~

~~and it may fill such vacancy in the same manner as vacancies in the office of Council members are filled.~~

~~Section 4. Absence In the Recorder's absence, the Mayor City Manager shall appoint a Clerk of the Council Pro Tem who, while acting in that capacity, shall have all the authority and duties of the Recorder.~~

RESOLUTION NO. 2024-03

**A RESOLUTION OF THE CITY OF ASHLAND SUBMITTING TO THE VOTERS
AT THE MAY 21, 2024 PRIMARY ELECTION A PROPOSED AMENDMENT TO
ARTICLE XIV OF THE ASHLAND CITY CHARTER**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ASHLAND, OREGON,
RESOLVES AS FOLLOWS:

SECTION 1. The City Council submits to the qualified voters of the City the question of approving or rejecting an amendment to the Ashland Municipal Charter to permit the Chief of Police to designate a qualified person to attend public meetings in place of the Chief of Police when appropriate.

SECTION 2. The City Council refers this question to the ballot of May 21, 2024.

SECTION 3. The City Recorder shall cause to be delivered to the Elections Officer of Jackson County, Oregon, the attached ballot measure notice, not later than 61 days prior to the election. The Election Officer is requested to give notice to the electorate of the City that the election shall be conducted by mail, pursuant to Oregon law;

SECTION 4. The City Recorder shall give notice of the election as provided in the laws of the State of Oregon and the Charter and ordinances of the City of Ashland.

SECTION 5. The ballot title for this measure is set forth in Exhibit A, attached.

SECTION 6. The proposed amendment to the city charter is set forth in Exhibit B, attached.

SECTION 7. The City Attorney is authorized to alter the language of the ballot title only for the purpose of complying with any rules, procedures and practices of the Election Officer of Jackson County to implement the requirements of Oregon law, but shall make no changes to the Charter amendment language in Exhibit B without the consent of the Council.

This resolution is referred to the electors of the city of Ashland for approval at the Primary Election in Jackson County, set to occur on _____.

This resolution is effective upon signing by the mayor.

ADOPTED by the City Council this ____ day of _____, 2024.

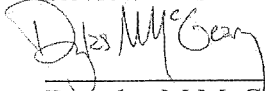
ATTEST:

SIGNED and APPROVED this ____ day of _____, 2024,

Alissa Kolodzinski, City Recorder

Tonya Graham, Mayor

Reviewed as to form:

A handwritten signature in black ink, appearing to read "Douglas M McGeary", written over a horizontal line.

Douglas M McGeary,
Acting City Attorney

EXHIBIT A
(Ballot Title)

Caption:

Proposed Amendment to Ashland City Charter Article XIV-Chief of Police Section2.

Question:

Shall the City of Ashland City Charter be amended to allow the Chief of Police or uniformed designee to attend City Council meetings to act as the Sergeant-at-Arms of that body.

Summary:

A "Yes" vote for this measure amends the City Charter to allow the Chief of Police to designate another individual to act as the Sergeant-at-Arms of at City Council meetings in the event the Chief of Police is unable to attend.

A "No" vote means the existing language in the City Charter remains that the Chief of Police shall attend all meetings of the City Council.

(Explanatory Statement)

Article XIV-Chief of Police Powers and Duties Section 2 currently requires "The Chief of Police shall attend all meetings of the City Council, and perform the duties of the Sergeant-at-Arms of that body,...." The Charter's current language does not allow for any consideration to schedule, illness, or training opportunities that may conflict with the City Council meetings.

This Measure would allow for the Chief of Police to designate another uniformed individual to fulfill the Sergeant-at-Arms duties in the event the Chief of Police is unable to fulfill that duty.

Results of a "No" Vote.

If this measure does not pass, the existing charter language will remain in place which does not allow for anyone other than the Chief of Police to act as Sergeant-at-Arms at City Council meetings.

Exhibit C

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ASHLAND, OREGON,
RESOLVES AS FOLLOWS:

Annotated to show deletions and additions to the Ashland Municipal Code sections being modified. Deletions are ~~bold lined through~~, and additions are **bold underlined**.

SECTION 1. The City Council submits to the qualified voters of the City of Ashland the question of

approving or rejecting an amendment to Article XIV of the Ashland City Charter AS
FOLLOWS:

ARTICLE 14 Chief of Police: Powers and Duties

Section 1. The Chief of Police shall be the conservator of the peace within the limits of the City of Ashland and, in addition to the authority vested in him/her by the City Council, he/she shall have the authority and jurisdiction of a constable, and shall qualify and discharge the duties of constable, in the same manner and to the same effect as required of constables under the statutes of this State. He/she shall, within the County of Jackson, arrest any and all persons guilty of any breach of the peace committed in his/her presence, and take them before the judge of the City Court, or some Justice of the Peace for trial. He/she shall also have the power, under any warrant from the Judge, or any Justice of the Peace, to arrest any person in any part of the State of Oregon for any criminal offense or the violation of any City ordinance and, in case the Council shall establish a police force for the City, he/she shall by virtue of his/her office be Chief of such force.

Section 2. The Chief of Police, **or his/her designee**, shall attend all meetings of the City Council, and perform the duties of the Sergeant-at-Arms of that body, watch over, care

for and preserve all the City property and good morals of the City; and it shall be his/her duty, and the duty of any and all police officers, to see that all the laws and ordinances of the City, and the provisions of this Charter, are enforced, to file complaint with the City Judge against any persons violating any of the provisions of this Charter, or the laws or ordinances of the City; and a failure or neglect to faithfully perform any or all of such duties shall be cause for removal from office by the City Council.

Section 2. Referral.

This resolution is referred to the electors of the city of Ashland for approval at the Special Election in Jackson County, set to occur on _____.

ADOPTED by the City Council this ____ day of _____, 2023.

ATTEST:

SIGNED and APPROVED this ____ day of _____, 2023,

Alissa Kolodzinski, City Recorder

Tonya Graham, Mayor

Reviewed as to form:

Douglas M McGeary,
Acting City Attorney

JOB DESCRIPTION

CITY OF
ASHLAND

OVERTIME: ☐ Exempt ☒ Non-Exempt

JOB TITLE:
CLASSIFICATION:
DATE:

City Recorder
Confidential
January 9, 2024

PURPOSE OF POSITION:

Under general supervision of the City Manager, this position acts as the Clerk of the City and performs administrative duties, program support and specialized work as the City Recorder to maintain the custody and management of official City records. Oversees public records retention and management for the City. Ensures compliance with applicable laws governing public meetings, retention of official records and documents, and local elections. Responsible for the coordination and appropriate noticing of City Council meetings and standing committee meetings and prepares and distributes agendas and informational packets. Oversees documentation of ordinance and Charter changes; interact with the public and public officials from the City and other agencies on public records requests and elections inquiry. Performs other related duties as required.

SUPERVISORY RESPONSIBILITIES:

May directly supervise subordinate administrative/clerical staff if necessary; however, supervision is not a regular function of this position. May also provide training and orientation to Committee and Commissions members, elected officials, and departments regarding records management.

ESSENTIAL JOB FUNCTIONS:

The duties listed below are only intended as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the classification if the work is similar, related and/or a logical assignment to the classification.

Serve as the ex-officio Clerk of the Council and attend all meetings of the Council; oversees distribution of Council agenda and packets, assists departments with preparation of packet documentation and reviews agenda for completeness.

Works with the City Manager and City Attorney to ensure compliance with public meetings law; drafts, edits and submits council meeting minutes for approval and posting. Attend Council meetings to take minutes of the meetings, conduct roll-call votes; set up and strike the meeting room before and after meetings, and obtain Mayor's signature on ordinances, resolutions and contracts. Keep track of ordinance and resolution numbers; and assign numbers to new ordinances and resolutions. Produce minutes of the meeting, capturing actions and deliberations of the City Council.

Function as the City Elections Officer, responsible for process of preparing, overseeing and filing of all pertinent election materials for candidates, ballot measures and required finance/campaign reports in local elections in cooperation with the Jackson County officials responsible for conducting elections; works with candidates and newly elected officials providing election information and proper paperwork. Educate city staff on restrictions on political activity as public employees.

Oversee City-wide records management and retention; maintain, coordinate and distribute approved municipal code, ordinances and resolutions to appropriate commissions and staff. Prepare, record and post council approved code, ordinances and resolutions.

Perform administrative support functions for City boards and commissions. Ensure that the Ashland Municipal Code (AMC) is updated to reflect ordinance enactments and made available electronically.

Provide information to the public regarding public records, and review requests for information to determine, in coordination with the City Attorney, legal obligations for release of information under Oregon Public Records Law. Respond appropriately to the public regarding requests for information and provide cost estimates for requests that involve extensive staff research for records.

Prepare, issue and record all cemetery deeds; maintain docket of City liens and prepare lien reports as requested; maintain file of legal notices; keep City Charter available to the public. Process liquor license requests.

AUXILIARY JOB FUNCTIONS:

Maintain proficiency by attending training, conferences and meetings, and reading professional literature. Maintain work area in a clean and orderly manner and follow all safety rules and procedures established for work areas.

PREFERRED MINIMUM QUALIFICATIONS:

Education: Associate degree or two years of post-secondary study in business administration, public administration or related degree; and/or equivalent combination of education and experience sufficient to successfully perform the essential job functions. Current technical/professional knowledge of complex principles, methods, standards and techniques associated with the scope of work of a recognized profession, such as:

- Knowledge of laws, rules and regulations concerning the operation of municipal government, parliamentary procedures, and public meeting laws.
- Knowledge of administrative principles, practices, research methods, systems and operations, excellent written, verbal and interpersonal communications skills,
- Use of computer and other office equipment effectively and efficiently
- Proficiency in use of Microsoft Office applications

Experience: Five (5) years of administrative and records management experience

Desirable Additional Qualifications:

Municipal Clerk (CMC) or Master Municipal Clerk (MCC) certification, Notary Public

SPECIAL REQUIREMENTS

Possession or the ability to obtain and retain, a valid Oregon driver's license with an insurable driving record by the time of appointment. Notary Public (possession of or ability to obtain within 1 year of appointment).

PHYSICAL DEMANDS OF POSITION:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this classification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1) Mobility: frequent sitting for long periods of time; occasional bending or squatting. (2) Lifting: frequently up to 10 pounds; occasionally up to 25 pounds. (3) Vision: constant use of overall vision; frequent reading and close-up work; occasional color and depth vision. (4) Dexterity: frequent use of keyboard; frequent repetitive motion; frequent writing; frequent grasping, holding, and reaching. (5) Hearing/Talking: frequent hearing and talking, in person and on the phone. (6) Emotional/Psychological: frequent decision-making and concentration; frequent public and/or coworker contact; occasional working alone.

WORKING CONDITIONS:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this classification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



Work is performed in a typical office environment and is subject to moderate noise. Attendance at meetings outside of the normal work schedule is required.

CITY MANAGER APPROVAL _____ Date _____





Council Business Meeting

January 16, 2024

Agenda Item	Contract for 2024 Briscoe School Roof Replacement	
From	Jason Strait PE Scott Fleury PE	Project Manager Public Works Director
Contact	jason.strait@ashland.or.us Scott.fleury@ashland.or.us	
Item Type	Requested by Council ☐ Update ☐ Request for Direction ☒ Presentation ☐	

SUMMARY

Before the Council is a request to approve a public improvement contract with Hoag Roofing to replace the roof on the Briscoe School (project #2019-27). The current roof at Briscoe School is in poor condition with multiple leaks and temporary roofing installed over a significant portion of the roof. On December 14th, 2023, at 2:00 p.m. bids were submitted for the Briscoe School Roof Replacement. Bids were received from five contractors with Hoag Roofing providing the low bid at \$535,769 (\$560,089 including optional work). If the contract is approved staff will work with the contractor and the Oregon Childhood Development Coalition (OCDC) to develop a schedule to perform onsite activities during the summer of 2024.

POLICIES, PLANS & GOALS SUPPORTED

City Council Goals, Visions and Values:

- Economic Development.... attracting new business and supporting those already here
- Community affordability, including in available housing and childcare
- Quality infrastructure and facilities through timely maintenance and community investment

Essential Services

- Infrastructure

Department Goals:

- Maintain existing infrastructure to meet regulatory requirements and minimize life cycle costs.
- Deliver timely life cycle capital improvement projects.
- Maintain and improve infrastructure that enhances the economic vitality of the community.
- Evaluate all city infrastructure regarding planning management and financial resources.

PREVIOUS COUNCIL ACTION

The City was previously awarded \$1.3 million in grant funding by the State in House Bill 5203. The Council approved a supplemental budget on September 6, 2022 recognizing the grant revenue and associated expense. ([Staff Report](#))

BACKGROUND AND ADDITIONAL INFORMATION

The Briscoe School Roof Replacement project was first bid out in January of 2020 with multiple bids received. The City subsequently decided to cancel the solicitation due to fiscal concerns in February of 2020. In 2022 a General Fund Grant for \$1,300,000 was received by the City of Ashland from the State of Oregon for the purposes of Briscoe School Rehabilitation. An Invitation to Bid (ITB) was last issued in May of





Council Business Meeting

2023 to install a new roof in the summer of 2023. Unfortunately, the low bidder from that ITB was over-committed for summer work and unable to formally contract and complete the work during the summer construction window, which would have minimally disrupted the Oregon Childhood Development Coalition operations. As a result, with the roof continuing to leak badly, an intermediate procurement bid cycle was held to quickly install a temporary roofing system. This interim repair was completed in October of 2023. The roof replacement project was then rebid in November with bids opened on December 14th, 2023.

Notice was given in the Daily Journal of Commerce and placed on the City's website. In addition, project plans and specifications were posted on OregonBuys, the States procurement network. Bids were received on December 14, 2023, with five contractors responding. Four of the five bids were deemed responsive and contained the required bonds, documentation, and acknowledgements. Bidding information is shown on the attached bid summary form. It should be noted that by issuing the new ITB far in advance of the installation window a more competitive set of bids was obtained with a net reduction in expected costs between the low bidders from the two bid cycles of over \$50,000.

Project Description:

Remove existing roof and flashing down to wood decking material. A significant portion of the existing roofing material contains asbestos as identified in asbestos surveys. Such areas will be removed by a licensed asbestos abatement contractor and the material handled and disposed of according to appropriate rules and regulations.

Following existing roof removal the wood decking and parapet structure under the roof will be inspected and any areas damaged by water ingress replaced. A new PVC membrane roof will then be installed over new insulation and coverboard.

Optional work is to replace rather than re-install the existing parapet flashing. This option will be implemented or not depending on the physical condition of the existing flashing after removal.

FISCAL IMPACTS

The Briscoe School Roof Replacement is funded by a grant from the state of Oregon. The grant amount was \$1,300,000. The remainder of the funds will be utilized to remove and replace existing asbestos containing floor material and to perform an engineering study of the existing HVAC systems with subsequent recommendations for improvement.

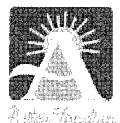
DISCUSSION QUESTIONS

Does the Council have any questions about the Briscoe Roof Replacement Project?

SUGGESTED NEXT STEPS

Next steps include issuing notice to proceed after award of contract and begin coordinating the schedule of work activities with Hoag Roofing. Work will also be coordinated with the OCDC who currently occupy the Briscoe School.

Staff will also coordinate with the City's Communication Officer about posting appropriate information on the City's website.





Council Business Meeting

ACTIONS, OPTIONS & POTENTIAL MOTIONS

- I move to award a public improvement contract to Hoag Roofing for Project No. 2019-27, Briscoe School Roof Replacement, in the amount of \$560,089.
- I move to request Public Works perform a new solicitation for the Briscoe School Roof Replacement project.
- I move to deny the contract with Hoag Roofing for the Briscoe School Roof Replacement.

REFERENCES & ATTACHMENTS

Attachment #1: Briscoe School Roof Replacement Project Bid Summary

Attachment #2: Hoag Roofing Bid Form



CITY OF ASHLAND - ENGINEERING DIVISION

SUMMARY OF PROPOSALS

Project: Briscoe School Roof Replacement

Project No.: 2019-27

Date of Bid Opening: December 14, 2023 at 2:00 PM

Corrected Engineer's Estimate: Not Available
No of Addenda: 1

	1	2	3	4
Name of Bidder & Address	Tru-North Construction 1130 N Coast Hwy Newport OR 97365	Competitive Commercial Roofing PO Box 495 Hood River OR 97031	Hoag Roofing 842 Enterprise Drive Central Point OR 97502	Northwest Quality Roofing 61171 Hitching Post Ln Bend OR 97702
Sum of Bid	\$650,340	\$564,235	\$535,769	\$678,000
Add Alternate (Grand Total)	\$45,600 (\$695,940)	\$27,360 (\$591,595)	\$24,320 (\$560,089)	\$27,740 (\$705,740)
Name of Bonding Co.	Old Republic Surety	Ohio Casualty Insurance Co	Suretec Insurance Co	Cincinnati Insurance Co
Amount of Bid Bond.	10%	10%	10%	10%
Nos. of Addenda Acknowledged (should be 1)	1	1	1	1
Completed & Signed Bid Form (including subcontract disclosure)	Yes	Yes	Yes	Yes
Responsive Bid?	Yes	Yes	Yes	Yes



BID AND BID SCHEDULE

NAME OF BIDDER Hoag Roofing
CONTACT Kevin Jackson
ADDRESS 842 Enterprise Drive
CITY Central Point STATE OR ZIP 97502
TELEPHONE NO. 541-779-7743
FAX NO. 541-779-3022
EMAIL ADDRESS kevin@hoagroofing.com

To the Honorable Mayor and City Council
City Hall
City of Ashland
20 East Main Street
Ashland, Oregon 97520

In response to the City of Ashland's Invitation to Bid, this Bid is submitted as an offer by the undersigned to enter into a contract with the City of Ashland for furnishing all permits, labor, tools, machinery, materials, transportation, equipment and services of all kinds required for, necessary for, or reasonable incidental to, the completion of all the work in connection with the Briscoe School Roof Replacement Project No 2019-27 (hereinafter "Project") for the City of Ashland, Oregon, as described in the contract documents, including the general conditions, all applicable special conditions, plans, specifications or any supplemental documents. This offer is subject to the following declarations as to the acts, intentions and understandings of the undersigned and the agreement of the City of Ashland to the terms and prices herein submitted.

1. The undersigned has familiarized itself with the nature and extent of the Contract Documents, the project work, the site, the locality, the general nature of work to be performed by the City or others at the site that relates to the project work required by the Contract Documents, local conditions, and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, performance, or furnishing of the project work.
2. The undersigned has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) examinations, investigation, exploration, tests, and studies which pertain to the conditions (subsurface or physical) at or contiguous to the site (including without limitation utility interference) or otherwise and which may affect the cost, progress, performance, or furnishing of the project work as Contractor deems necessary for the performance and furnishing of the project work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents; and no additional or supplementary examinations, investigations, explorations, tests, reports, or similar information or data are or will be required by Contractor for such purposes.

3. The undersigned has notified the City of any conflicts, errors, ambiguities or discrepancies discovered in the Contract Documents.
4. A voluntary pre-bid meeting will be held. The meeting will take place at 10:00 am on November 28, 2023 at Location. All statements made by the Contracting Agency's representatives shall be non-binding upon the Contracting Agency unless confirmed by written addendum.
5. It is understood that the City shall investigate and determine the qualifications of the apparent low responsive bidder prior to awarding the contract. The City shall reject any bid by a nonqualified or disqualified bidder. The City of Ashland reserves the right to reject for any good cause any or all bids, waive formalities, or to accept any bid which appears to serve the best interests of the City. The City reserves the right to reject any bid not in compliance with all prescribed public bidding procedures and requirements and may reject all bids for good cause upon a finding that it is in the public interest to do so. Evaluation of bids will be based on minimum requirements established by the specifications and compliance with conditions of the Notice to Contractors and Invitation to Bid, and compliance with City public contracting rules. Additional evaluation criteria are as follows: Demonstrated previous experience with a similar scope of work.
6. No additional pre-qualification is required. Please see requirements contained within paragraph 5 above.
7. The deadline to file a written protest or request, pursuant to the Instructions to Bidders to change contract terms, conditions or specifications is not less than ten (10) calendar days prior to bid opening. Bid closing may be extended by the City to consider a protest or request.
8. All of the contract documents, including all plans, specifications, and drawings have been examined and an examination of the site of the proposed work, together with such investigations as are necessary to determine the conditions to be encountered have been made by the undersigned and the terms and conditions of the contract and solicitation documents are hereby accepted, and that if this Offer is accepted, the undersigned will contract with the City of Ashland, Oregon, in a form substantially similar to the attached Agreement and agree to be bound to the terms and conditions of said contract and solicitation documents.
9. It is understood that the contract drawings may be supplemented by additional drawings and specifications in explanation and elaboration thereof and, if they are not in conflict with those referred to in paragraph 1 above, they shall have the same force and effect as though they were attached, and they shall be accepted as part of the contract when issued.
10. The undersigned agrees that upon written acceptance of this bid s/he will, within ten working days, of receipt of such notice, execute a formal contract agreement with the City. The undersigned further agrees that s/he will provide the following in order to execute the contract:
 - Performance Bond and Corporate Surety Payment Bond, both in the amount equal to 100% of the awarded contract;
 - Certificates of Insurance for Liability and property damage coverage;
 - Certificates of Coverage for Workman Compensation and unemployment insurance;
 - All other bonds, permits, licenses, information, etc. as required in the contract documents.
11. It is understood that all the work will be performed under a lump sum or unit price basis and that for the lump sum or unit price all services, materials, labor, equipment, and all work necessary to complete the project in accordance with the plans and specifications shall be furnished for the said lump sum or unit price named. It is understood that the quantities stated in connection with the price schedule for the contract are approximate only and payment shall be made at the unit prices named for the actual quantities

incorporated in the completed work. If there shall be an increase in the amount of work covered by the lump sum price, it shall be computed on a basis of "extra work" for which an increase in payment will have been earned and if there be a decrease in the lump sum payment, it shall be made only as a result of negotiation between the undersigned and the Owner. Furthermore, it is understood that any estimate with respect to time, materials, equipment, or service which may appear on the plans or in the specifications is for the sole purpose of assisting the undersigned in checking the undersigned's own independent calculations and that at no time shall the undersigned attempt to hold the Owner, the Engineer, or any other person, firm or corporation responsible for any errors or omissions that may appear in any estimate.

12. The undersigned submits the unit prices as those at which s/he will perform the work involved. The extensions of the column headed "ITEM TOTAL" are made for the sole purpose of facilitating bid comparisons and if there are any discrepancies between the unit prices and the total amount shown, the unit prices shall govern.
13. The undersigned agrees to furnish labor, tools, machinery, materials, transportations, equipment and services of all kinds required for, necessary for, or reasonably incidental to, construction of this Project with all appurtenant work as required by the plans and specifications of this Offer for the unit or lump sum prices in the "BID SCHEDULE".
14. In stating prices, it is understood that the prices include all materials and work required to complete the project in accordance with the Contract Documents, the plans and the specifications. If any material, item, or service required by the plans and specifications has not been mentioned specifically in the "BID SCHEDULE," the same shall be furnished and placed with the understanding that the full cost to the City has been merged with the several prices stated in the "BID SCHEDULE."
15. The City reserves the right to cancel this solicitation or to reject any and all bids in whole or in part when the cancellation or rejection is in the best interests of the City as determined by the City in accordance with ORS 279B.100
16. The foregoing prices shall include all labor, materials, equipment, overhead, profit, insurance, and all other incidental expenses to cover the finished work of the several kinds called for.
17. If the proposed bid price will exceed \$50,000.00 the undersigned, as bidder, acknowledges that provisions of ORS 279C.800 to 279C.870 relating to workers on public works to be paid not less than prevailing rate of wage shall be included in the contract, or in the alternative, if the project is to be funded with federal funds and is subject to the Davis-Bacon Act (40 U.S.C. §276a) bidder agrees to comply with the Davis-Bacon Act requirements. "Prevailing Wage Rates for Public Works Contracts in Oregon," which are incorporated herein by reference, and can be accessed at: https://www.oregon.gov/boli/WHDPWR/Pages/pwr_state.aspx. The undersigned Contractor agrees to be bound by and will comply with the provisions of ORS 279C.838, 279C.840 or 40 U.S.C. 3141 to 3148. [OAR 137-049-0200(1)(a)(J)].
18. The undersigned shall furnish bonds required by the specifications and comply with the laws of the Federal Government, State of Oregon and the City of Ashland which are pertinent to construction contracts of this nature even though such laws may not have been quoted or referred to in the specifications.
19. Accompanying this Offer is a certified check, cashier's check or a bid bond, for the sum of \$53,576.90, payable to the City of Ashland, Oregon, this being an amount for ten percent (10%) of the total bid based upon the estimate of quantities at the above price according to the conditions of the advertisement. If this Offer is accepted by the City and the undersigned fails to execute a satisfactory contract and bonds as stated in the Advertisement within ten (10) working days from the date

of notification, then the City may, at its option, determine that the undersigned has abandoned the contract and there upon this Offer shall be considered null and void, and the bid security accompanying this Offer shall be forfeited to and become the property of the City of Ashland. If the bid is not accepted, the bid security accompanying this Offer shall be returned to the undersigned.

20. The undersigned certifies that the undersigned Contractor is not ineligible to receive a contract for a public work pursuant to ORS 279C.860 as well as the disqualification provisions of ORS 279C.440 and OAR 137-049-0370. Bidder further agrees, if awarded a contract, that every subcontractor will be eligible to receive a contract for a public work pursuant to ORS 279C.860.
21. The undersigned certifies that the undersigned Contractor has not discriminated against minority, women or emerging small businesses enterprises in obtaining any required subcontracts. The bidder understands and acknowledges that it may be disqualified from bidding on this public improvement project as set forth in OAR 137-049-0370, including but not limited to City discovery a misrepresentation or sham regarding a subcontract or that the Bidder has violated any requirement of ORS 279A.110 or the administrative rules implementing the Statute.
22. The undersigned agrees that the time of completion shall be defined in the special provisions, and further, the undersigned agrees to initiate and complete this Project by the date stated below.
 - The work shall commence in a timely fashion to meet project completion dates once the Notice to Proceed is issued.
 - The work shall be completed in all respects by September 13th 2024.
 - The undersigned agrees that the "Time of Completion" shall be as defined in the special provisions and that the bidder will complete the work by the date stated for each schedule after "Notice to Proceed" has been issued by the Owner. Bidder furthermore agrees to pay as liquidated damages, for each calendar day thereafter, the amounts shown in the Special Provisions, for each day the project remains incomplete.
23. The undersigned bidder is registered with the Oregon Construction Contractors Board (CCB), the registration is current and valid, and the bidder's registration number is stated below. [OAR 137-049-0230(1)] Bidder understands that failure to have a current CCB license shall result in rejection of this bid.
24. The undersigned bidder is licensed by the State Landscape Contractors Board, *if applicable*, the license is current and valid, and the bidder's registration number is stated below. [OAR 137-049-0200(1)(a)(K)] Bidder understands that failure to have a current LCB license shall result in rejection of this bid.
25. The undersigned is aware that no person may engage in any business within the City without first obtaining a City Business License and paying the fee prescribed pursuant to City of Ashland ordinance. The Contractor and their subcontractors shall obtain a City of Ashland Business License prior to beginning any work within the City of Ashland.
26. In determining the lowest responsible bidder, City shall, for the purpose of awarding the contract, add a percent increase on the bid of a non-resident bidder equal to the percent, if any, of the preference given to that bidder in the state in which the bidder resides. "Resident bidder" of Oregon means a bidder that has paid unemployment taxes or income taxes in this state during the 12 calendar months immediately preceding submission of the bid, has a business address in this state and has stated in the bid that the bidder is a "resident bidder" of the State of Oregon. The undersigned represents him/her self in this bid to be either a Resident or a Nonresident bidder by completing the appropriate blank below.
 - The Bidder is X or is not a Resident Bidder as defined in ORS 279A.120.

27. The undersigned hereby represents that no Councilor, Commissioner, officer, agency or employee of the City of Ashland is personally interested directly or indirectly in this Contract or the compensation to be paid hereunder and that no representation, statement or statements, oral or in writing, of the City, its Councilors, Commissioners, officers, agents or employees had induced him/her to enter into this Contract, and the papers made a part of its terms;
28. The undersigned has not directly or indirectly induced or solicited any person to submit a false or sham bid or refrain from bidding. The undersigned certifies that this bid has been arrived at independently and submitted without connection with any person, firm or corporation making a bid for the same material and is, in all respects, fair and without collusion or fraud.
29. The undersigned confirms that this firm has a Qualified Drug Testing Program for employees in place and will demonstrate this prior to award of contract. [OAR 137-049-0200(1)(c)(B)]
30. The undersigned confirms that if this contract involves asbestos abatement or removal, the bidder is licensed under ORS 468A.710 for asbestos removal.
31. The City of Ashland may waive minor informalities, reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all bids upon a finding that it is in the public interest to do so.
32. The undersigned confirms that this offer is not contingent upon City's acceptance of any terms and conditions other than those contained in this Solicitation and the Contract Documents.
33. The undersigned, by the act of submitting a bid, affirms that the undersigned has investigated and is satisfied as to the site subsurface condition to be encountered, as to the character, quality and quantities of work to be performed and materials to be furnished, and as to the requirements of the Contract.
34. The bidder understands that the City reserves the right to make changes to the Notice to Contractors / Invitation to Bid and the resulting contract by written addenda, prior to the closing time and date. Addenda will be posted to the OregonBuys website for download. The bidder must check the OregonBuys website frequently until closing.

The bidder acknowledges that the Addendum(s) listed below have been reviewed online or a copy obtained and considered as part of the submittal of this Offer and Bid Schedule.

ADDENDUM NUMBER 1 THROUGH 2 HAVE BEEN REVIEWED

35. The bidder understands that the City will be awarding the contract to the Responsible Bidder with the lowest Responsive Bid per OAR 137-049-0200(1)(b)(C). Whether a bidder is responsible will be determined by ORS 279C.375 and the City's completion of the attached Bidder Responsibility Determination Form (Exhibit K).
36. Bidder understands that the price provided by Bidder shall be based on the presumption that Contractor will provide material as described in the Special Provisions. Assumptions regarding the possibility of post-bid approvals of "or-equal" substitutions are made at Bidders sole risk.
37. Instructions for First-Tier Subcontractors Disclosure.
Bidders are required to disclose information about certain first-tier subcontractors (those subcontractors contracting directly with the bidder) when the contract price exceeds \$100,000 (see ORS 279C.370). Specifically, when the contract amount of a first-tier subcontractor is greater than or equal to: (i) 5% of

the project bid, but at least \$15,000, or (ii) \$350,000 regardless of the percentage, bidder must disclose the following information about that subcontract within two working hours of bid closing:

- The subcontractor's name and address;
- The subcontractor's Construction Contractor Board registration number, if one is required, and;
- The subcontract dollar value.

If you will not be using any subcontractors that are subject to the above disclosure requirements, you are required to indicate "NONE" on the form.

THE CITY WILL REJECT A BID IF THE BIDDER FAILS TO SUBMIT A PROPERLY COMPLETED DISCLOSURE FORM WITHIN TWO HOURS OF BID CLOSING.

THIS DOCUMENT SHALL NOT BE FAXED. IT IS THE RESPONSIBILITY OF BIDDERS TO SUBMIT THIS DISCLOSURE FORM AND ANY ADDITIONAL SHEETS BY THE DEADLINE.

The disclosure should be submitted on the First-Tier Subcontractor Disclosure Form attached to this Invitation to Bid.

38. Bidder Information and Signature

Hoag Roofing

Firm Name of Bidder



Signature of Bidder

David W. Cook

Printed Name of Bidder

President

Official Title

Oregon

State of Incorporation

172649

CCB Number

Dated this 14th day of December 2023.

Name of Bidder Hoag Roofing

Address 842 Enterprise Drive, Central Point, OR 97502

Telephone No. 541-779-7743

BID SCHEDULE

No.	Description	Bid Unit	Qty	Unit Price	Line Total \$
1	Remove existing roof system(s) and appurtenances (by a licensed asbestos abatement contractor for asbestos containing material)	Lump Sum (LS)	1	\$120,850.00	\$120,850.00
2	Inspect wood decking and remove and replace as needed	Sq Ft	2000	\$6.00	\$12,000.00
3	Inspect wood frame supporting decking and remove and replace as needed	Linear Feet (LF)	100	\$21.00	\$2,100.00
4	Inspect and repair structure underneath parapet flashing	LF	100	\$21.00	\$2,100.00
5	Provide and install new PVC roof membrane system and appurtenances, and extend gym downspout 30 feet	LS	1	\$395,519.00	\$395,519.00
6	Replace damaged parapet cap flashing	LF	100	\$32.00	\$3,200.00
Bid Total: \$535,769.00 ✓					

Alternate Bid

Alternate bid amounts, whether a positive or negative number, shall be the difference between what is specified in the Base Bid and the requested Alternate Bid

No.	Description	Bid Unit	Qty	Unit Price	Line Total \$
1.	Replace all parapet cap flashing	760	LF	32	\$24,320.00

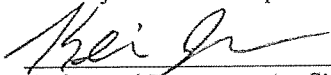
GRAND BID TOTAL (Base + Alternate)

\$560,089.00

Kevin Jackson Five Hundred Fifty One Thousand Six Hundred Forty Nine Dollars and 00/100

Name of Authorized Representative

Total Written in Dollars



December 14, 2023

Authorized Representative Signature

Date

EXHIBIT D: BONDS (BID, PERFORMANCE, PAYMENT)

Bid Bond

We, David W. Cook, Inc. dba Hoag Roofing, a corporation or partnership duly organized under the laws of the State of Oregon, and authorized to transact business in the State of Oregon, as "PRINCIPAL," and,

We, SureTec Insurance Company, a corporation or partnership duly organized under the laws of the State of Texas, and authorized to transact business in the State of Oregon, as "SURETY,"

hereby jointly and severally bind ourselves, our respective heirs, executors, administrators, successors and assigns firmly by these presents to pay unto the City of Ashland, Oregon, (OBLIGEE) the sum of (\$ 10% of Bid Amount)
Ten Percent (10%) of Bid Amount Dollars.

The condition of the obligation of this bond, is that the PRINCIPAL herein has in response to City's *Notice to Contractors and Invitation to Bid*, submitted its Offer for the Briscoe School Roof Replacement Project, 2019-27, which Offer is incorporated herein and made a part hereof by this reference, and Principal is required to furnish bid security in an amount equal to ten (10%) percent of the total amount of the bid pursuant to ORS 279C.365 and the City's public contracting rules and contract documents.

NOW THEREFORE, if the Offer, submitted by PRINCIPAL, is accepted, and if the Contract pursuant to the Offer is awarded to the PRINCIPAL, and if the PRINCIPAL executes such contract and furnishes such good and sufficient Performance and Payment Bonds as required by the Bidding and Contract documents within the time specified and fixed by the Documents, then this obligation shall be void; otherwise it shall remain in full force and effect. If the PRINCIPAL shall fail to execute the proposed Contract and to furnish the Performance and Payment Bonds, the SURETY hereby agrees to pay the OBLIGEE the surety bond sum as liquidated damages within ten (10) days of such failure.

IN WITNESS WHEREOF, we have caused this instrument to be executed and sealed by our duly authorized legal representatives this 14th day of December, 2023.

SureTec Insurance
Company

David W. Cook, Inc.
dba Hoag Roofing

Surety
1111 Main Street #640,
Vancouver, TX 98660

Principal

Address

Address

By:



Amber Lynn Reese,
Attorney-in-Fact

By:

Attorney-in-Fact

[A certified copy of the Agent's Power of Attorney must be attached hereto.]

IMPORTANT – Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Oregon.

JOINT LIMITED POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That SureTec Insurance Company, a Corporation duly organized and existing under the laws of the State of Texas and having its principal office in the County of Harris, Texas and Markel Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the state of Illinois, and having its principal administrative office in Glen Allen, Virginia, does by these presents make, constitute and appoint:

Aliceon A. Keltner, Annelies M. Richie, Carley Espiritu, Christopher Kinyon, Jamie L. Marques, Amber Lynn Reese, Holli Albers, Tamara A. Ringeisen, Katharine J. Snider, Cynthia L. Jay, Amella G. Burrill, Justin Dean Price, Julie R. Truitt, Alyssa J. Lopez, Lindsey Elaine Jorgensen, Lois F. Weathers, Sarah Whitaker

Their true and lawful agent(s) and attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal and deliver for and on their own behalf, individually as a surety or jointly, as co-sureties, and as their act and deed any and all bonds and other undertaking in suretyship provided, however, that the penal sum of any one such instrument executed hereunder shall not exceed the sum of:

Fifty Million and 00/100 Dollars (\$50,000,000.00)

This Power of Attorney is granted and is signed and sealed under and by the authority of the following Resolutions adopted by the Board of Directors of SureTec Insurance Company and Markel Insurance Company:

"RESOLVED, That the President, any Senior Vice President, Vice President, Assistant Vice President, Secretary, Assistant Secretary, Treasurer or Assistant Treasurer and each of them hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer or attorney, of the company, qualifying the attorney or attorneys named in the given power of attorney, to execute in behalf of, and acknowledge as the act and deed of the SureTec Insurance Company and Markel Insurance Company, as the case may be, all bond undertakings and contracts of suretyship, and to affix the corporate seal thereto."

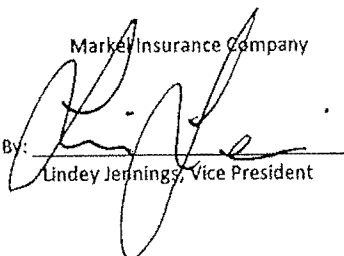
IN WITNESS WHEREOF, Markel Insurance Company and SureTec Insurance Company have caused their official seal to be hereunto affixed and these presents to be signed by their duly authorized officers on the 6th day of September, 2023.

SureTec Insurance Company

By: 
Michael C. Keimig, President



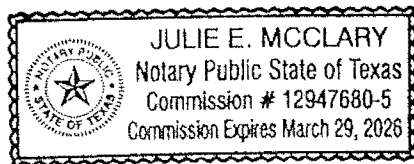
Markel Insurance Company

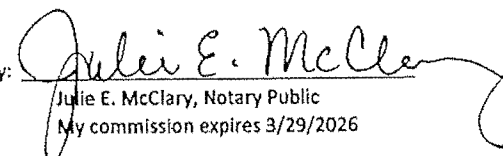
By: 
Lindsey Jennings, Vice President

State of Texas
County of Harris:

On this 6th day of September, 2023 A. D., before me, a Notary Public of the State of Texas, in and for the County of Harris, duly commissioned and qualified, came THE ABOVE OFFICERS OF THE COMPANIES, to me personally known to be the individuals and officers described in, who executed the preceding instrument, and they acknowledged the execution of same, and being by me duly sworn, disposed and said that they are the officers of the said companies aforesaid, and that the seals affixed to the proceeding instrument are the Corporate Seals of said Companies, and the said Corporate Seals and their signatures as officers were duly affixed and subscribed to the said instrument by the authority and direction of the said companies, and that Resolutions adopted by the Board of Directors of said Companies referred to in the preceding instrument is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my Official Seal at the County of Harris, the day and year first above written.

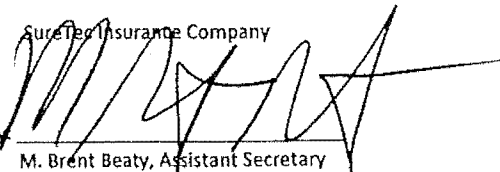


By: 
Julie E. McClary, Notary Public
My commission expires 3/29/2026

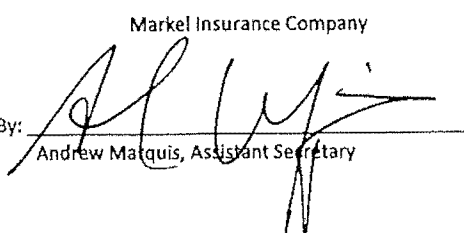
We, the undersigned Officers of SureTec Insurance Company and Markel Insurance Company do hereby certify that the original POWER OF ATTORNEY of which the foregoing is a full, true and correct copy is still in full force and effect and has not been revoked.

IN WITNESS WHEREOF, we have hereunto set our hands, and affixed the Seals of said Companies, on the 14th day of December, 2023.

SureTec Insurance Company

By: 
M. Brent Beaty, Assistant Secretary

Markel Insurance Company

By: 
Andrew Matquis, Assistant Secretary



HOAG
ROOFING

842 Enterprise Dr - Central Point, OR 97502
(541) 779-7743

842 Enterprise Dr
Central Point, OR 97502
Ph: 541-779-7743
Fax: 541-779-3022
Oregon CCB #172649
office@hoagroofing.com

PROPOSAL

Estimate # : 208496

Rep : KJ

Date 12/11/2023

Billing Address

Jason Strait
City of Ashland

Job Address

Briscoe School
265 N. Main Street
Ashland, OR 97520

Description

As per Asbestos Abatement, 16,000 square feet of roof and mastic patches to be removed by Belfore, a licensed asbestos abatement company.

Hoag Roofing to tear off all roof not containing abatement levels, 17,000 square feet.

Any wood replacement will be done at prices supplied in bid documents.

Hoag Roofing to install 1 layer of 2" ISO, R-value 11.4.

Hoag Roofing to install 1 layer of 1/4" DensDeck over ISO, mechanically fastened all together.

Hoag Roofing to install 80 mil IB PVC membrane per manufacturer's specifications to achieve warranty.

Hoag Roofing to flash all walls, pipes and curbs per manufacturer's specifications.

Hoag Roofing to supply and install breather vents at locations already in place.

Hoag Roofing has given a price for cap metal in bid documents.

Hoag Roofing to clean up and haul away debris created by roofing work.

NDL 20 Year Warranty

Price: \$535,739.00

Alternate Bid Amount: Replacement of 760' of cap metal is \$24,320.00

Payment due upon completion of job.

Signature _____ Date _____

Please sign, date, and return to Hoag Roofing

By signing and dating this estimate, you acknowledge having read and accepted its terms and conditions including the following: All material is guaranteed to be as specified. All work is to be completed in a professional manner according to standard practices. Any deviation from and/or addition to the specifications indicated within this estimate including, but not limited to, any sheathing to be replaced and/or carpentry work required, this may result in an extra charge over and above the estimate. Hoag Roofing cannot be responsible for dirt infiltration through roof or ceiling. We cannot be responsible for asbestos handling and/or removal necessitated by damage occurring during the performance of the herein described work (including but limited to the repair of asbestos "popcorn" ceilings). All agreements are contingent upon accidents or delays beyond Hoag Roofing's control. Not responsible for re-installation of satellite dish. Owner is to carry fire and other necessary insurance. All Hoag Roofing employees are covered by Workers Compensation Insurance. All late payments are subject to 24%APR (2% per month from date of invoice). Any warranty given will not be activated until invoice paid in full. You may cancel this transaction within 3 business days from date of signature without penalty. Penalty may occur after 3 business days due to material securement. This Proposal is valid for 30 days to accept with a signature, after which prices are subject to change. All proposals paid with a credit or debit card are subject to a 3% processing fee.

FIRST-TIER SUBCONTRACTOR DISCLOSURE FORM

Project Name Briscoe School Roof Replacement

Project Number Project No. 2019-27

Bid Opening Date December 14, 2023

Name of Bidding Contractor Hoag Roofing

☐ *CHECK THIS BOX IF YOU WILL NOT BE USING ANY FIRST-TIER SUBCONTRACTORS OR IF YOU ARE NOT SUBJECT TO THE DISCLOSURE REQUIREMENTS (SEE INSTRUCTIONS)*

Firm Name <u>Belfore Environmental</u>	Dollar Amount
Category of Work <u>Asbestos abatement</u>	<u>\$71,290.00</u>

Firm Name	Dollar Amount
Category of Work	

Firm Name	Dollar Amount
Category of Work	

Firm Name	Dollar Amount
Category of Work	

Firm Name	Dollar Amount
Category of Work	

Firm Name	Dollar Amount
Category of Work	

Firm Name	Dollar Amount
Category of Work	

(Attach additional sheets as necessary)



Council Business Meeting

January 16, 2024

Agenda Item	Community Wildfire Protection Plan Contract Approval		
From	Chris Chambers	Forestry Officer	
Contact	Chris.chambers@ashland.or.us 541-552-2066		
Item Type	Requested by Council ☐ Update ☐ Request for Approval ☒ Presentation ☐ Consent ☐ Public Hearing ☐ New Business ☐ Old Business ☐		

SUMMARY

Approval is being requested to enter into a public contract for a Community Wildfire Protection Plan, which has not been updated since 2004. The Scope of Services and Evaluation Summary and Notice of Intent to Award are attached for your review.

POLICIES, PLANS & GOALS SUPPORTED

City Council Priority: Wildfire Risk Reduction
Climate Energy Action Plan
Ashland Forest Plan
Natural Hazard Mitigation Plan
Citizen Budget Priorities (top-ranked priority)
2022 Ashland Electric Utility Wildfire Mitigation Plan

BACKGROUND AND ADDITIONAL INFORMATION

The sourcing method used to obtain proposals for a Community Wildfire Protection Plan is a formal Competitive Sealed Proposal (Request for Proposal). The City received five (5) proposals in response to this RFP. The proposals were evaluated in accordance with the evaluation process and criteria set forth in the RFP. A three-person evaluation committee evaluated the proposals, and the evaluation summary is attached for your review.

A current CWPP is a requirement for subsequent rounds of the Community Wildfire Defense Grant, offered annually through 2027. Ashland could qualify for millions of dollars in grants through CWDG for projects outlined in the CWPP.

FISCAL IMPACTS

This contract is fully funded by the City's 2023 Community Wildfire Defense Grant from the U.S. Department of Agriculture Forest Service. In addition to Fire Department staff matching time already dedicated to this grant, a range of City staff input will be required to update this plan over the next year.

DISCUSSION QUESTIONS

n/a

SUGGESTED NEXT STEPS

Staff recommends the public contract for the community Wildfire Protection Plan be awarded to MC Fire, LLC.





Council Business Meeting

REFERENCES & ATTACHMENTS

Scope of Services

Evaluation Summary

Notice of Intent to Award

COMMUNITY WILDFIRE PROTECTION PLAN SCOPE OF SERVICES

The City of Ashland is requesting written proposals from qualified consultants for professional services to produce a **complete rewrite** of the City's **2004 Community Wildfire Protection Plan (CWPP)**.

2004 Community Wildfire Protection Plan (CWPP).
www.ashland.or.us/cwpp

OVERVIEW

The following information is a general **description of the scope of services** for the City's **CWPP complete rewrite project**. The City is open to considering different proposed solutions and understands a more defined and inclusive scope of services may be developed with the successful proposer.

We anticipate the term of the agreement necessary to fully complete the project is estimated to be 14-16 months or thereabouts; however, the City is open to considering whatever timelines are being proposed.

The consultant will work closely with the **following stakeholders** to create, and assimilate plan components, produce a working draft of the CWPP for review by the stakeholders and then a final draft of the CWPP will be presented to the City Council for final approval.

- Ashland Fire & Rescue
- City of Ashland Staff
- CWPP Advisory Committee and Working Groups
- Partner Government Agencies
- Business Community
- Institutional Entities
- General Public (Local community members and residents)

STAKEHOLDER ENGAGEMENT REQUIREMENTS

The successful consultant will facilitate **community and stakeholder engagement** via meetings, **preferably in-person direct conversations**, to solicit and integrate the stakeholders input in report findings and recommendations. **Hybrid/Zoom meetings are optional** for informal meetings only requiring a minimal number of people (3-5) to participate.

The successful consultant will support the development and facilitation of dialogues that will engage stakeholders in how to **incorporate and elevate diversity, equity, and inclusion** to support underserved populations.

The following **table provides an example** of the frequency and scheduling of **stakeholder meetings**; however, the City is open to considering alternate meeting schedules.

Stakeholders	Anticipated Meeting Frequency	Meeting Scheduling and Setup Options
General Public (Any/all types of stakeholders are welcome to attend)	Minimum of two (2) Public Meetings or Open Houses are required. 1st Open House – Introduction and information gathering. 2nd Open House – Present and review working draft of CWPP.	In-person Public Meetings/Open Houses are required. Location; City facility TBD Technology: Internet and routine technology and equipment required for meetings can be provided. Scheduling: Will be scheduled in the evening (6:00:00 PM or 7:00:00 PM (PST) on Tuesday, Wednesday or Thursday evenings
CWPP Advisory Committee	May meet monthly or less frequently as determined by membership, staff and/or as proposed by the consultant.	Prefer In-person meetings. Location: City facility TBD Attendees: 15-20 Technology: Internet and routine technology and equipment required for meetings can be provided. Scheduling: During work hours - Tues/Wed/Thurs – between 9:00AM and 5:00 PM (PST)
Working Groups that report to the CWPP Advisory Committee ▪ Community Risk Reduction Working Group ▪ Watershed Working Group ▪ Public Health and Safety Working Group ▪ Post Fire Recovery Working Group Note: The number of working groups is subject to change.	Each working group will meet individually on a monthly basis and/or as proposed by the consultant. Note: Two additional working groups (Risk Assessment and Economic Sustainability) are ongoing and do not require coordination. Results from those groups will be delivered electronically or in hard copy to the consultant for inclusion in the CWPP. Meeting attendance is optional.	Prefer in-person meetings. (Option: Hybrid Zoom) Location: City facility TBD Technology: Internet and routine technology and equipment required for meetings can be provided. Scheduling: During work hours - Tues/Wed/Thurs – between 9:00AM and 5:00 PM (PST)
Note: For productivity and participation reasons, meetings should be scheduled on the middle three (3) days (Tuesday, Wednesday, Thursday) of the workweek. Ideally, two (2) meetings, for up to 2-hours per meeting, can be scheduled per day.		

GENERAL TASK LIST

Tasks and information to be incorporated in the production of the new CWPP include but are not limited to the following:

- Working with the **Community Risk Reduction Working Group**, summarize a suite of community-driven risk reduction initiatives and frame strategies for implementation and related topics.
- Working with the **Watershed Working Group**, incorporate the City's vision for mitigating landscape wildfire potential and watershed climate change adaptation and related topics.

<https://www.fs.usda.gov/recarea/rogue-siskiyou/recarea/?recid=82957>

- Working with the **Public Health and Safety Working Group**, summarize public health and safety concerns and identify opportunities to improve existing projects/programs and related topics.
- Working with the **Post-fire Working Group**, compile lessons learned from the **Alameda Fire** to support development of a Wildfire Recovery Plan and related topics.
- Work with stakeholders to draft a **strategy and identify tasks to prevent human-caused wildfires** with a focus on those caused by the unhoused population.
- Incorporate the results of updated **Wildfire Risk Assessment**, **Community Smoke Response Plan**, and a **Critical Infrastructure Engineering Study** to be provided by City.

Wildfire Risk Assessment

(Will be made available to the successful proposer)

Critical Infrastructure Engineering Study

(Will be made available to the successful proposer)

Community Smoke Response Plan

(Will be made available to the successful proposer)

- In coordination with working groups, examine existing resources and tools in the **City of Ashland Emergency Preparedness and Response Toolkit** and **Ashland Chamber of Commerce Emergency Preparedness and Resilience Toolkit** to assess effectiveness and adoption and recommend updates and/or revisions.

City of Ashland Emergency Preparedness and Response Toolkit

<https://www.ashland.or.us/SectionIndex.asp?SectionID=543>

Ashland Chamber's Emergency Preparedness and Resilience Toolkit

<https://www.ashlandchamber.com/Page.asp?NavID=1531>

- Align the CWPP with City of Ashland's recently adopted biennium **2023-2025 Vision and Value Statements**.

2023-2025 Vision and Value Statements

<https://www.ashland.or.us/news.asp?newsid=5425>

ACTION PLAN

- Propose a **plan of action** to implement the short and long-term recommendations and activities prescribed in the new CWPP.
- Propose a series of **performance metrics** that can be used to measure and/or track and evaluate performance in reaching the goals proposed in the new CWPP. For example, quantifiable indicators can include quality, efficiency, effectiveness, satisfaction or impact.
- Research and identify and provide any **potential funding sources and/or options** for any of the specific **action items**.
- Undertake an **analysis** of the existing **organization of stakeholders**, including the strengths and gaps and provide clear recommendations on how best to build on those strengths in ways that will support greater equity, diversity and inclusion in all areas of our organization. Explicitly identify opportunities that will likely **improve operations and effectively operationalize the new CWPP**.

TASKS TO FINALIZE NEW COMMUNITY WILDFIRE PROTECTION PLAN (CWPP)

This phase of the project will verify that the new CWPP provides effective outcomes and stakeholder expectations have been met and there is a clear action plan for moving forward.

- Prepare working draft of the CWPP to present and review with the General Public at the 2nd Public Meeting/Open House and, if applicable, incorporate any applicable changes requested at this meeting.
- Prepare and email the final draft of CWPP to the project leader and Forestry Officer, Chris Chambers.
- Schedule and facilitate a meeting to review the CWPP with City staff and the CWPP Advisory Committee, and if applicable, incorporate any applicable changes requested at this meeting.
- Finalize the final draft of the Community Wildfire Protection Plan (CWPP).
- Present the final draft of the CWPP to the City Council, with City staff, for final approval, and if applicable, incorporate any applicable changes requested by the City Council.

City of Ashland
Request for Proposal
COMMUNITY WILDFIRE PROTECTION PLAN
Evaluation Summary
December 14, 2023

Evaluation Criteria	Points	BUREAU VERITAS NORTH AMERICA, INC.			HALEY & ALDRICH, INC.			JENSEN HUGHES, INC.			MC FIRE, LLC			SWCA, INC.		
		#1	#2	#3	#1	#2	#3	#1	#2	#3	#1	#2	#3	#1	#2	#3
Letter of Introduction, Table of Contents and Proposal Submission Form (Exhibit A)	5	3	4	4		5	5	3	4.5	5	2	4.75	4	4	4.75	5
Qualifications and Experience	25	10	18	6.5	20	23	21	21	23	14.5	21	20	12	22	22	21
Task List & Timeline	25	10	18	12	25	25	25	17	21	25	22	22	21	23	21	25
References	5	1	4	0	2	4.5	5	4	5	5	5	4.75	5	4	4.25	5
Contractual Terms and Conditions	5	5	4	3	5	5	5	5	4.5	5	5	5	5	5	4	5
SUBTOTAL	65	29	48	25.5	57	62.5	61	50	58	54.5	55	56.5	47	58	56	61
Cost Proposal	25	7.71	7.71	7.71	15.40	15.40	15.40	16.97	16.97	16.97	25	25	25	15.56	15.56	15.56
Interview (Optional)	10				10	10	10				7	7	7	5	5	5
TOTAL	100	36.71	55.71	33.21	82.4	87.9	86.4	66.97	74.97	71.47	87	88.5	79	78.56	76.56	81.56
GRAND TOTAL		125.63			256.7			213.41			254.5			236.68		

COST PROPOSALS				
Proposer	Cost Estimate	Formula	Percentage	Points
MC Fire, LLC	\$153,965.00	153,965.00	1.000	25.00
Jensen Hughes, Inc.	\$226,800.00	153,965.00 / 226,800.00	0.679	16.97
SWCA Environmental Consultants	\$247,443.00	153,965.00 / 247,443.00	0.622	15.56
Haley & Aldrich, Inc.	\$249,941.00	153,965.00 / 249,941.00	0.616	15.40
Bureau Veritas North America, Inc.	\$499,500.00	153,965.00 / 499,500.00	0.308	7.71

December 21, 2023



To Whom It May Concern:

Subject: **NOTICE OF INTENT TO AWARD A PUBLIC CONTRACT
RFP – COMMUNITY WILDFIRE PROTECTION PLAN**

The City received five (5) proposals in response to the Request for Proposal for the Community Wildfire Protection Plan. The proposals were evaluated and scored by a three-person evaluation committee in accordance with the requirements and evaluation criteria established within the RFP.

As stated on page 17 of the RFP: The total points awarded to each proposal will be tabulated and the proposers shall be ranked accordingly. A contract with the proposer deemed to be the highest ranked proposer will then be negotiated. If negotiations with the highest ranked proposer are unsuccessful, the City of Ashland may proceed to the next highest ranked proposer, and so on until a contract is successfully negotiated.

Negotiations with the highest ranked proposer were unsuccessful, so the 2nd highest ranked proposer is now the highest ranked proposer. Upon the completion of the evaluation process, MC Fire, LLC has been declared the highest ranked proposer. A copy of the evaluation summary is attached for your review.

The City's intent is to award a contract to MC Fire, LLC. The contract recommendation is now subject to the final approval of the City's Local Contract Review Board. Under AMC 2.50.030, the City Council is the designated Local Contract Review Board, and the contract recommendation will be presented to the City Council on January 16, 2024.

In accordance with ORS 279B.135 and OAR 137-047-0610, this Notice of Intent to Award is being provided at least seven (7) days before the Award of the Contract to each proposer who submitted a proposal. A proposer may protest the Notice of Intent to Award a public contract in accordance with ORS 279B.410. The written protest must specify the grounds of the protest and be received by the City of Ashland within the seven (7) day protest period. The City of Ashland will promptly consider the protest and issue a decision in writing.

The contract award will be final upon the following:

- ✓ The protest period has expired.
- ✓ The City of Ashland has provided written responses to all timely filed written protests denying the protests and affirming the award.
- ✓ The City Council has approved the final contract.

On behalf of the City of Ashland, we would like to thank you for submitting a proposal. Your time and efforts are sincerely appreciated.

Thank you.

Respectfully,

A handwritten signature in black ink that reads "Kari Olson".

Kari Olson
Purchasing Representative
kari.olson@ashland.or.us



COMMUNITY WILDFIRE PROTECTION PLAN

CITY OF ASHLAND 20 East Main Street Ashland, Oregon 97520 Telephone: 541/488-5354	CONSULTANT: MC Fire, LLC CONTACT: Jerry McAdams ADDRESS: PO Box 50392, Boise, Idaho 83705 Home office: 3369 S Grenze Way, Meridian, Idaho 83642 TELEPHONE: 208-869-8107 EMAIL: jmcadams@mcfire.com
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This Personal Services Agreement (hereinafter "Agreement") is entered into by and between the City of Ashland, an Oregon municipal corporation (hereinafter "City") and **MC Fire, LLC**, ("hereinafter "Consultant"), for **COMMUNITY WILDFIRE PROTECTION PLAN**.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the City and Consultant hereby agree as follows:

- Effective Date and Duration:** This Agreement shall become effective on the date of execution on behalf of the City, as set forth below (the "Effective Date"), and unless sooner terminated as specifically provided herein, shall terminate upon the City's affirmative acceptance of Consultant's Work as complete and Consultant's acceptance of the City's final payment therefore, but not later than **March 31, 2025**.
- Scope of Work:** Consultant will produce a **Community Wildfire Protection Plan** as more fully set forth in the City's RFP/Scope of Services and the Consultant's **Proposal** dated **November 11, 2023**, which is attached hereto as "Exhibit A" and incorporated herein by this reference. Consultant's services are collectively referred to in this Agreement as the "Work."
- Compensation:** City shall pay Consultant the sum of **\$153,965.00 (one hundred fifty-three thousand nine hundred sixty-five dollars)** as full compensation for Consultant's performance of all Work under this Agreement. In no event shall Consultant's total of all compensation and reimbursement under this Agreement exceed the sum of **\$153,965.00 (one hundred fifty-three thousand nine hundred sixty-five dollars)** without the express, written approval from the City official whose signature appears below, or such official's successor in office. Payments shall be made within thirty (30) days of the date of receipt by the City of Consultant's invoice. Should this Agreement be terminated prior to completion of all Work, payments will be made for any phase of the Work completed and accepted as of the date of termination.
- Supporting Documents/Conflicting Provisions:** This Agreement and any exhibits or other supporting documents shall be construed to be mutually complementary and supplementary wherever possible. In the event of a conflict which cannot be so resolved, the provisions of this

Agreement itself shall control over any conflicting provisions in any of the exhibits or supporting documents.

5. **All Costs Borne by Consultant:** Consultant shall, at its own risk, perform the Work described above and, unless otherwise specified in this Agreement, furnish all labor, equipment, and materials required for the proper performance of such Work.
6. **Qualified Work:** Consultant has represented, and by entering into this Agreement now represents, that all personnel assigned to the Work to be performed under this Agreement are fully qualified to perform the services to which they will be assigned in a skilled manner and, if required to be registered, licensed, or bonded by the State of Oregon, are so registered, licensed, or bonded.
7. **Ownership of Work/Documents:** All Work, work product, or other documents produced in furtherance of this Agreement belong to the City, and any copyright, patent, trademark proprietary or any other protected intellectual property right shall vest in and is hereby assigned to the City.
8. **Statutory Requirements:** The following laws of the State of Oregon are hereby incorporated by reference into this Agreement: ORS 279B.220, 279B.230 and 279B.235.
9. **Living Wage Requirements:** If the amount of this Agreement is \$25,335.05 or more, Consultant is required to comply with Chapter 3.12 of the Ashland Municipal Code by paying a living wage, as defined in that chapter, to all employees performing Work under this Agreement and to any Subcontractor who performs 50% or more of the Work under this Agreement. Consultant is also required to post the notice attached hereto as "Exhibit B" predominantly in areas where it will be seen by all employees.
10. **Indemnification:** Consultant hereby agrees to defend, indemnify, save, and hold City, its officers, employees, and agents harmless from any and all losses, claims, actions, costs, expenses, judgments, or other damages resulting from injury to any person (including injury resulting in death), or damage (including loss or destruction) to property, of whatsoever nature arising out of or incident to the performance of this Agreement by Consultant (including but not limited to, Consultant's employees, agents, and others designated by Consultant to perform Work or services attendant to this Agreement). However, Consultant shall not be held responsible for any losses, expenses, claims, costs, judgments, or other damages, caused solely by the gross negligence of City.
11. **Termination:**
 - a. Mutual Consent. This Agreement may be terminated at any time by the mutual consent of both parties.
 - b. City's Convenience. This Agreement may be terminated by City at any time upon not less than thirty (30) days' prior written notice delivered by certified mail or in person.
 - c. For Cause. City may terminate or modify this Agreement, in whole or in part, effective upon delivery of written notice to Consultant, or at such later date as may be established by City under any of the following conditions:
 - i. If City funding from federal, state, county or other sources is not obtained and

continued at levels sufficient to allow for the purchase of the indicated quantity of services;

- ii. If federal or state regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Agreement or are no longer eligible for the funding proposed for payments authorized by this Agreement; or
- iii. If any license or certificate required by law or regulation to be held by Consultant to provide the services required by this Agreement is for any reason denied, revoked, suspended, or not renewed.

d. For Default or Breach.

- i. Either City or Consultant may terminate this Agreement in the event of a breach of the Agreement by the other. Prior to such termination the party seeking termination shall give to the other party written notice of the breach and its intent to terminate. If the party committing the breach has not entirely cured the breach within fifteen (15) days of the date of the notice, or within such other period as the party giving the notice may authorize in writing, then the Agreement may be terminated at any time thereafter by a written notice of termination by the party giving notice.
- ii. Time is of the essence for Consultant's performance of each and every obligation and duty under this Agreement. City, by written notice to Consultant of default or breach, may at any time terminate the whole or any part of this Agreement if Consultant fails to provide the Work called for by this Agreement within the time specified herein or within any extension thereof.
- iii. The rights and remedies of City provided in this subsection (d) are not exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.

- e. Obligation/Liability of Parties. Termination or modification of this Agreement pursuant to subsections a, b, or c above shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination or modification. However, upon receiving a notice of termination (regardless whether such notice is given pursuant to Subsection a, b, c, or d of this section, Consultant shall immediately cease all activities under this Agreement, unless expressly directed otherwise by City in the notice of termination. Further, upon termination, Consultant shall deliver to City all documents, information, works-in-progress and other property that are or would be deliverables had the Agreement been completed. City shall pay Consultant for Work performed prior to the termination date if such Work was performed in accordance with this Agreement.

12. **Independent Contractor Status:** Consultant is an independent contractor and not an employee of the City for any purpose. Consultant shall have the complete responsibility for the performance of this Agreement. Consultant shall provide workers' compensation coverage as required in ORS Chapter 656 for all persons employed to perform Work pursuant to this Agreement. Consultant is a subject employer that will comply with ORS 656.017.

13. **Assignment:** Consultant shall not assign this Agreement or subcontract any portion of the Work without the written consent of City. Any attempted assignment or subcontract without written consent of City shall be void. Consultant shall be fully responsible for the acts or omissions of any assigns or subcontractors and of all persons employed by them, and the approval by City of any assignment or subcontract of the Work shall not create any contractual relation between the assignee or subcontractor and City.
14. **Default.** The Consultant shall be in default of this Agreement if Consultant: commits any material breach or default of any covenant, warranty, certification, or obligation under the Agreement; institutes an action for relief in bankruptcy or has instituted against it an action for insolvency; makes a general assignment for the benefit of creditors; or ceases doing business on a regular basis of the type identified in its obligations under the Agreement; or attempts to assign rights in, or delegate duties under, this Agreement.
15. **Insurance.** Consultant shall, at its own expense, maintain the following insurance:
- a. Worker's Compensation insurance in compliance with ORS 656.017, which requires subject employers to provide Oregon workers' compensation coverage for all their subject workers
 - b. Professional Liability insurance with a combined single limit, or the equivalent, of not less than \$2,000,000 (two million dollars) per occurrence. This is to cover any damages caused by error, omission or negligent acts related to the Work to be provided under this Agreement.
 - c. General Liability insurance with a combined single limit, or the equivalent, of not less than \$2,000,000 (two million dollars) per occurrence for Bodily Injury, Death, and Property Damage.
 - d. Automobile Liability insurance with a combined single limit, or the equivalent, of not less than \$1,000,000 (one million dollars) for each accident for Bodily Injury and Property Damage, including coverage for owned, hired or non-owned vehicles, as applicable.
 - e. Notice of cancellation or change. There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without thirty (30) days' prior written notice from the Consultant or its insurer(s) to the City.
 - f. Additional Insured/Certificates of Insurance. Consultant shall name the City of Ashland, Oregon, and its elected officials, officers and employees as Additional Insureds on any insurance policies, excluding Professional Liability and Workers' Compensation, required herein, but only with respect to Consultant's services to be provided under this Agreement. The consultant's insurance is primary and non-contributory. As evidence of the insurance coverages required by this Agreement, the Consultant shall furnish acceptable insurance certificates prior to commencing the Work under this Agreement. The certificate will specify all of the parties who are Additional Insureds. Insuring companies or entities are subject to the City's acceptance. If requested, complete copies of insurance policies; trust agreements, etc. shall be provided to the City. The Consultant shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

16. **Nondiscrimination:** Consultant agrees that no person shall, on the grounds of race, color, religion, creed, sex, marital status, familial status or domestic partnership, national origin, age, mental or physical disability, sexual orientation, gender identity or source of income, suffer discrimination in the performance of any Work under this Agreement when employed by Consultant. Consultant agrees to comply with all applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations. Further, Consultant agrees not to discriminate against a disadvantaged business enterprise, minority-owned business, woman-owned business, a business that a service-disabled veteran owns or an emerging small business enterprise certified under ORS 200.055, in awarding subcontracts as required by ORS 279A.110.

17. Consultant's Compliance with Tax Laws:

17.1 Consultant represents and warrants to the City that:

17.1.1 Consultant shall, throughout the term of this Agreement, including any extensions hereof, comply with:

- (i) All tax laws of the State of Oregon, including but not limited to ORS 305.620 and ORS Chapters 316, 317, and 318;
- (ii) Any tax provisions imposed by a political subdivision of the State of Oregon applicable to Consultant; and
- (iii) Any rules, regulations, charter provisions, or ordinances that implement or enforce any of the foregoing tax laws or provisions.

17.1.2 Consultant, further certifies that consultant is not in violation of any Oregon tax laws referenced in ORS 305.380(4).

18. **Notice.** Whenever notice is required or permitted to be given under this Agreement, such notice shall be given in writing to the other party by personal delivery, by sending via a reputable commercial overnight courier, by mailing using registered or certified United States mail, return receipt requested, postage prepaid, or by electronically confirmed at the address or facsimile number set forth below:

If to the City: Ashland Fire & Rescue
Attn: Chris Chambers
455 Siskiyou Blvd.
Ashland, Oregon 97520
Telephone: 541-482-2770

With a copy to: City of Ashland – Legal Department
20 E. Main Street
Ashland, Oregon 97520
Telephone: (541) 488-5350

If to Consultant: MC Fire, LLC
Attn: Jerry McAdams
PO Box 50392
Boise, Idaho 83705
Telephone: 208-869-8107

19. **Governing Law.** This Agreement shall be governed by the laws of the State of Oregon without regard to conflict of laws principles. Exclusive venue for litigation of any action arising under this Agreement shall be in the Circuit Court of the State of Oregon for Jackson County unless exclusive jurisdiction is in federal court, in which case exclusive venue shall be in the federal district court for the district of Oregon. Each party expressly waives any and all rights to maintain an action under this Agreement in any other venue, and expressly consents that, upon motion of the other party, any case may be dismissed or its venue transferred, as appropriate, so as to effectuate this choice of venue.
20. **Amendments.** This Agreement may be amended only by written instrument executed by both parties with the same formalities as this Agreement.
21. **Nonappropriations Clause.** Funds Available and Authorized: City has sufficient funds currently available and authorized for expenditure to finance the costs of this Agreement within the City's fiscal year budget. Consultant understands and agrees that City's payment of amounts under this Agreement attributable to Work performed after the last day of the current fiscal year is contingent on City appropriations, or other expenditure authority sufficient to allow City in the exercise of its reasonable administrative discretion, to continue to make payments under this Agreement. In the event City has insufficient appropriations, limitations or other expenditure authority, City may terminate this Agreement without penalty or liability to City, effective upon the delivery of written notice to Consultant, with no further liability to Consultant.
22. THIS AGREEMENT AND THE ATTACHED EXHIBITS CONSTITUTE THE ENTIRE UNDERSTANDING AND AGREEMENT BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION OR CHANGE OF TERMS OF THIS AGREEMENT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE, IF MADE, SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS AGREEMENT. CONSULTANT, BY SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT HE/SHE HAS READ THIS AGREEMENT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.
23. **Certification.** Consultant agrees to and shall sign the certification attached hereto as "Exhibit C" and incorporated herein by this reference.

IN WITNESS WHEREOF the parties have caused this Agreement to be signed in their respective names by their duly authorized representatives as of the dates set forth below.

CITY OF ASHLAND:

MC FIRE, LLC

By: _____
Joseph L. Lessard, City Manager

By: _____
Signature

Date

Printed Name

Title

Purchase Order No. _____

Date

(W-9 is to be submitted with this signed Agreement)

APPROVED AS TO FORM:

City Attorney

Date

EXHIBIT B

CITY OF ASHLAND, OREGON

City of Ashland LIVING WAGE

ALL employers described below must comply with City of Ashland laws regulating payment of a living wage.



\$18.12 per hour, effective June 30, 2023.

The Living Wage is adjusted annually every June 30 by the Consumer Price Index.

Employees must be paid a living wage:

- For all hours worked under a service contract between their employer and the City of Ashland if the contract exceeds \$25,335.05 or more.
- For all hours worked in a month, if the employee spends 50% or more of the employee's time in that month working on a project or

portion of the business of their employer, if the employer has ten or more employees, and has received financial assistance for the project or business from the City of Ashland over \$25,335.05;

- If their employer is the City of Ashland, including the Parks and Recreation Department.
- In calculating the living wage, employers may add the value

of health care, retirement, 401K, and IRS eligible cafeteria plans (including childcare) benefits to the employee's amount of wages.

- **Note:** For temporary and part-time employees, the Living Wage does not apply to the first 1040 hours worked in any calendar year. For more details, please see Ashland Municipal Code Section 3.12.020.

For additional information:

Call the Ashland City Manager's office at 541-488-6002 or write to the City Manager, City Hall, 20 East Main Street, Ashland, OR 97520, or visit the City's website at www.ashland.or.us.

Notice to Employers: This notice must be posted in areas where it can be seen by all employees.

**CITY OF
ASHLAND**

EXHIBIT C

CERTIFICATIONS/REPRESENTATIONS: Consultant, by and through its authorized representative, under penalty of perjury, certifies that (a) the number shown on the attached W-9 form is its correct taxpayer ID (or is waiting for the number to be issued to it and (b) Consultant is not subject to backup withholding because: (i) it is exempt from backup withholding, or (ii) it has not been notified by the Internal Revenue Service (IRS) that it is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified it that it is no longer subject to backup withholding. Consultant further represents and warrants to City that: (a) it has the power and authority to enter into this Agreement and perform the Work, (b) the Agreement, when executed and delivered, shall be a valid and binding obligation of Consultant enforceable in accordance with its terms, (c) the work under the Agreement shall be performed in accordance with the highest professional standards, and (d) Consultant is qualified, professionally competent, and duly licensed (if applicable) to perform the Work. Consultant also certifies under penalty of perjury that its business is not in violation of any Oregon tax laws, it is an independent contractor as defined in the Agreement, it is authorized to do business in the State of Oregon, and Consultant has checked four or more of the following criteria that apply to its business.

- _____ (1) Consultant carries out the work or services at a location separate from a private residence or is in a specific portion of a private residence, set aside as the location of the business.
- _____ (2) Commercial advertising or business cards or a trade association membership are purchased for the business.
- _____ (3) Telephone listing is used for the business separate from the personal residence listing.
- _____ (4) Labor or services are performed only pursuant to written contracts.
- _____ (5) Labor or services are performed for two or more different persons within a period of one year.
- _____ (6) Consultant assumes financial responsibility for defective workmanship or for service not provided as evidenced by the ownership of performance bonds, warranties, errors and omission (professional liability) insurance or liability insurance relating to the Work or services to be provided.

Consultant's signature

Date

Exhibit A



WILDFIRE RISK CONSULTING

**CITY OF ASHLAND
COMMUNITY WILDFIRE PROTECTION PLAN
TECHNICAL PROPOSAL**

Ashland, Oregon

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November 11, 2023

Fire Chief Ralph Sartain
Ashland Fire & Rescue
455 Siskiyou Boulevard
Ashland, Oregon 97520

Chief Sartain,

I am reaching out regarding the opportunity to work with you and your team to put together a thorough rewrite of the City of Ashland Community Wildfire Protection Plan. As a Captain in the Boise Fire Department Wildfire Division, I have visited your wonderful community numerous times and have worked with your staff on various projects, including the popular IAFC Fire Department Exchange (FDX) program. I've also toured the City of Ashland watershed with your staff and members of the Fire Adapted Communities Learning Network (FAC Net).

As a consultant, I am very excited at the possibility of working with you and your stakeholders on the increased protection and resilience of your beautiful community. I have worked as a Steering Committee Member for two renditions of the Ada County CWPP, which has been integrated into the Ada County Multi-Hazard Mitigation Plan. I thoroughly understand the process and dynamics associated with this sort of undertaking. I am also a national expert in wildfire mitigation and look forward to this opportunity to work with Ashland's stakeholders to make this update meaningful and useful. A Spanish translation of the final CWPP will also be provided. As owner and Senior Wildfire Consultant for MC Fire, LLC, I contract instruct the NFPA 2-Day Assessing Structure Ignition Potential (ASIP) Course, as well as instruct my own 1-Day Fire Adapted Communities Education – Structure Assessment Course. As a firefighter, code official, fire inspector, fire investigator, and NFPA Certified Wildfire Mitigation Specialist (CWMS), with a 23-year career in the fire service, I am uniquely qualified to meet the City of Ashland's needs in this regard.

Aside from myself, our team will consist of Justice Jones, Wildfire Mitigation Officer, Austin Fire Department, and owner of Wildfire Justice, LLC, as well as Dustin Tetrault, Deputy Fire Chief of Risk Reduction and Wildfire, Big Sky Fire Department, and owner of Target Hazard Consulting, LLC, both of whom have excellent experience guiding and writing Community Wildfire Protection Plans. Additionally, Marya Washburn will provide Spanish translation services and Nate Casebeer will provide assistance with GIS products and outputs. We look forward to the opportunity to work with you and to serve your community with excellence.

Best Regards,

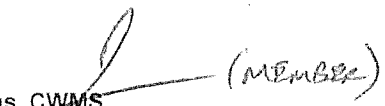
 (MEMBER)
Jerry McAdams, CWMS
Owner/Senior Consultant
MC Fire, LLC
PO Box 50392, Boise, ID 83705
3369 S Grenze Way, Meridian, ID 83642
Wireless #: 208-869-8107
Fax #: N/A
jmcadams@mcfirellc.com
www.mcfirellc.com



EXHIBIT A

Request for Proposals COMMUNITY WILDFIRE PROTECTION PLAN October 10, 2023

Proposal Submission Form

The undersigned proposer submits this proposal in response to the City's Request for Proposals (RFP) for **Community Wildfire Protection Plan**, released on October 10, 2023. The proposer warrants that the proposer has carefully reviewed the RFP and that this proposal represents the proposer's full response to the requirements described in the RFP. The proposer further warrants that if this proposal is accepted, the proposer will contract with the City, agrees to the terms and conditions found in the attached contract and RFP or has submitted terms and conditions acceptable to the City, and will provide all necessary labor, materials, equipment, and other means required to complete the work in accordance with the requirements of the RFP and contract documents.

The proposer hereby acknowledges the requirement to carry or indicates the ability to obtain the insurance required in the contract. Indicate in the affirmative by initialing here: mm

The proposer hereby acknowledges receipt of Addendum Nos. 1, 2, 3, 4, 5, 6 to this RFP.

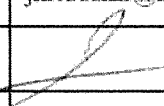
Full legal name of company:	MC Fire, LLC
Principle owner's name:	Jerry McAdams
Business Address:	PO Box 50392, Boise, Idaho 83705 Home Office: 3369 S Grenze Way, Meridian, Idaho 83642
State and location of company headquarters:	State of Idaho, Ada County, City of Meridian
Year business established:	2018
Telephone Number:	208-869-8107
Fax Number:	n/a
Email Address:	jmcadams@mcfirellc.com
Authorized Signature:	 (MEMBER)
Printed/Typed Name:	Jerry McAdams (member)
Title:	Owner / Senior Consultant
Date:	November 11, 2023

EXHIBIT B

Certificate of Compliance

Compliance with Oregon Tax Laws:

In compliance with OAR 137-047-0260(2)(e), I hereby attest or affirm under penalty of perjury: That I am authorized to act on behalf of the proposer in this matter, that I have authority and knowledge regarding the payment of taxes, and that contractor is, to the best of my knowledge, not in violation of any Oregon Tax Laws, as defined in ORS 305.380.

Compliance with Nondiscrimination Laws:

In compliance with ORS 279A.110(4), OAR 137-046-0210(2) and OAR 137-047-0260(2)(a)(E), I hereby attest or affirm under penalty of perjury that I am authorized to act on behalf of proposer in this matter, and to the best of my knowledge the proposer has not discriminated and will not discriminate, in violation of ORS 279A.110(1), against a minority, women or emerging small business enterprise certified under ORS 200.055 or against a business enterprise that is owned or controlled by or that employs a disabled veteran as defined in ORS 408.225 in obtaining a required subcontract.

Corporate Officer:

By: _____

Signature

Jerry McAdams

Print Name

Title: MC Fire, LLC - Owner/Senior Consultant

Date: 11/11/2023

QUALIFICATIONS AND EXPERIENCE

MC Fire, LLC is pleased to submit this proposal for services to support the City of Ashland in making the community more resilient to the inherent threat of wildfire. We look forward to the opportunity to create a modern, updated Community Wildfire Protection Plan (CWPP) for the City of Ashland and its stakeholders. The City of Ashland CWPP will be written in the light of creating a living document, with actionable items and initiatives.

MC Fire, LLC is no ordinary consulting firm. Our focus is solely on protecting individuals, structures, communities, and other values at risk from the inherent and real threat that wildfire poses to communities. It is with this passion and science-based understanding of wildfire that we will make sure the City of Ashland, its constituents, and stakeholders are delivered a well-designed Community Wildfire Protection Plan (CWPP). It will be written by career firefighters and wildfire mitigation specialists, who truly understand the nature of wildfire and the science-based understanding of protecting communities from the threat of wildfire.

MC Fire, LLC has continually proven to be an industry leader in wildfire preparedness and mitigation, providing high-quality services and deliverables. My one-page bio speaks well of my education, training, and skillset regarding this request for proposals. MC Fire, LLC also has longstanding relationships with other professionals in the industry of wildfire preparedness and mitigation on a national and international scale. Please review my current bio and www.mcfirellc.com for details of accomplishments. I have been involved with planning and implementing numerous wildfire preparedness projects, along with training, outreach, and education across the United States. I have also worked on wildfire-related issues worldwide during my tenure on the Board of Directors with the International Association of Wildland Fire (IAWF), and while on the Editorial Board for Wildfire Magazine.

As an avid outdoor recreationist, I thoroughly enjoy visiting Ashland, Oregon and the great people in Ashland who are engaged in wildfire mitigation work. I have hiked the Ashland watershed on two separate occasions and have seen some of the great landscape scale fuels reduction work that has taken place there. Ashland has a lot of great things going for it, from a wildfire preparedness standpoint, and MC Fire, LLC would appreciate the opportunity to assist in future efforts.

MC Fire, LLC is a Veteran-owned, small business with a strong consulting track record. We have an exceptionally strong project team, with extensive experience in wildfire preparedness and mitigation, including four (4) additional, high-caliber consultants, Justice Jones (Veteran), Dustin Tetrault, Marya Washburn, and Nate Casebeer. All members of our team have engaged in public service as a profession, and we aim to spread this theme of service in the consulting work we engage in. Our values are in serving communities with a passion for wildfire preparedness and safety, and in sharing our growing knowledge base. We appreciate your thoughtful consideration of our proposal and look forward to the opportunity to do business with, and serve, the City of Ashland and its citizens and visitors.

Our team of highly dedicated and passionate professionals stays up to date on literature in the industry, making use of new recommendations and research from groups such as the National Institute of Standards and Technology (NIST), Underwriters Laboratories (UL), Insurance Institute for Business and Home Safety (IBHS), CalFire, NFPA, etc. We incorporate best practices into our consulting work to provide the best possible solutions for the people we serve.

Collectively, our team has numerous years of experience in research and analysis, working specifically with codes, code updates, land-use planning, community risk reduction, emergency management, and collaborative partnership building. As leaders in the wildfire preparedness and mitigation industry, we have led coalitions, working groups, and other stakeholder initiatives, including Community Wildfire Protection Plan (CWPP) meetings and countywide Fire Adapted Communities working groups or collaboratives. We have also been involved in several countywide, multi-hazard mitigation plan update processes.

As strong collaborators, we have strong ties with local community groups in our own jurisdictions, and relationships with national and international organizations, and we will be able to provide excellent recommendations for collaborative partnerships to the City of Ashland and project manager(s). Our team will work diligently to help identify and connect the City of Ashland project manager(s) and staff with other area stakeholders.

Regarding previous work on similar types of plans, I was a key Steering Committee member on the Ada County Community Wildfire Protection Plan (CWPP), which has been successfully cross-walked and integrated into the 2022 Ada County Multi-Hazard Mitigation Plan <https://adacounty.id.gov/emergencymanagement/Mitigation/>. Justice Jones worked as key Steering Committee member on the 2014 Austin / Travis County Community Wildfire Protection Plan <https://www.traviscountytexas.gov/emergency-services/community-wildfire-protection-plan>. In conjunction with another consulting firm, Justice Jones and I are currently working on the Jefferson County (WA) Community Wildfire Protection Plan, and implementation of the NIST Hazard Mitigation Methodology in Sanpete County (UT). Dustin Tetrault is currently working as lead consultant on the Madison County (MT) Community Wildfire Protection Plan. Examples of recent Wildfire Safety Plans completed by MC Fire, LLC are included on the submitted thumb drive, with project name, location, and dates included in the documents.

TASK LIST AND ESTIMATED TIMELINE/BENCHMARKS

Our team is available and ready to tackle and accomplish the deliverables associated with this request for proposals. We propose a more compressed timeline for deliverables of approximately 12 months from the time the agreement/contract is signed, with completion on or before December 31, 2024. It is our aim to make the final living document as concise and user-friendly as possible. We will also work diligently with your project management team to put together a media release (both English and Spanish versions) and a community event at the culmination of this project.

We will work efficiently and diligently with City of Ashland personnel and project manager(s), along with other key stakeholders to clarify goals and gather information. We will work with attendees to create a more detailed and thorough stakeholder contact list, which will be updated as necessary throughout the project. This stakeholder contact list will be used for dissemination of information and meeting minutes. Detailed meeting minutes will be distributed after each meeting. It is intended that meetings will be recorded, so accurate meeting minutes can be compiled for each meeting, and individuals who can't attend, either in-person or virtually, will be able to watch proceedings.

After this first series of meetings, our team will then start the process of completing a needs assessment and gap analysis, along with working out future meeting logistics with project manager(s).

Note: All CWPP Advisory Committee meetings will be held in-person, with a virtual component on Zoom for individuals who are not able to attend in-person. This will allow for increased participation and buy-in, which is a vital part of the CWPP process. After the first working group meetings, all future working group meetings will be held virtually through MC Fire, LLC's Zoom Pro account. Times and locations of in-person and virtual meetings will be coordinated with the project management team, and invitations sent to stakeholders. As with the initial in-person kick-off meeting and in-person working group meetings, detailed meeting minutes will be provided to all attendees.

Note: All meetings will be facilitated utilizing meeting agendas and a sense of order and respect, to maintain efficient and effective use of time. Norms or guidelines will be created, written, and agreed to, for the sake of efficiency and mutual respect. Our team will make a point to encourage all participants to engage in meaningful discussion. We take your time and our time seriously, and will focus on creating efficiency in our meetings, while at the same time providing ample time for creativity and discussion on relevant topics.

The following tasks will be completed as part of the complete CWPP rewrite process. These tasks will be completed throughout the duration of the process and portions of each task will be included in relevant meetings, and in work completed during interim periods between meetings.

- Work with the Community Risk Reduction Working Group to summarize a suite of community-driven risk reduction initiatives and frame strategies for implementation, along with related topics.
- Work with the Watershed Working Group to incorporate the City of Ashland's vision for landscape-scale mitigation and watershed climate change, along with related topics.
- Work directly with the Public Health and Safety Working Group to summarize public health and safety concerns and identify opportunities to improve existing projects and programs, along with related topics.

- Work directly with the Post-Fire Working Group to compile lessons learned from the tragic Alameda Fire to help inform and support development of a Wildfire Recovery Plan, along with related topics.
- Work with various stakeholders to draft a strategy and identify tasks to prevent common human-caused wildfires, with a focus on those caused by homeless individuals.
- Incorporate results from several related studies into the updated CWPP. These documents, provided by the City of Ashland, will include an updated Wildfire Risk Assessment, Community Smoke Response Plan, and Critical Infrastructure Engineering Study.
- Work directly with working groups to review existing resources and tools in the City of Ashland Emergency Preparedness and Response Toolkit and Ashland Chamber of Commerce Emergency Preparedness and Resilience Toolkit, in order to assess effectiveness and adoption and recommend updates and/or revisions to these toolkits.
- Align the new City of Ashland Community Wildfire Protection Plan with the 2023 – 2025 Vision and Value Statements from the recently adopted biennium.
- Propose a plan to implement short- and long-term recommendations and activities prescribed in the updated CWPP.
- Propose performance measures to track and evaluate performance in reaching goals outlined in the updated CWPP. These should include both qualitative and quantitative measures (e.g., quality, efficiency, effectiveness, satisfaction, or impact).
- Research and identify potential funding sources for specific action items or initiatives in the updated CWPP.
- Undertake a thorough analysis of existing stakeholders, their strengths and limitations, identify gaps, and provide clear recommendations on how best to use those strengths in ways that will support greater diversity, equity, and inclusion in the organization. Specifically identify opportunities that will likely improve the operational effectiveness of the updated CWPP.
- Compile results from the Risk Assessment and Economic Sustainability working groups for inclusion in the CWPP.
- Prepare “working” draft of the CWPP to present in an Open House to the General Public, and incorporate any applicable changes requested at this meeting.
- Prepare and email the “final” draft of the CWPP to project manager(s) and Forestry Officer, Division Chief Chris Chambers.
- Schedule and facilitate a meeting to review the CWPP with City of Ashland Staff and the CWPP Advisory Committee, and incorporate any applicable changes requested at this meeting.
- Present the “final” draft of the CWPP to City of Ashland Mayor, Council, and staff, for final approval, and incorporate any applicable changes requested at this meeting.
- Finalize the 2024 City of Ashland Community Wildfire Protection Plan.

MC Fire, LLC recognizes that the entire City of Ashland has been specifically identified as being at risk from wildfire; this point was driven home during the Alameda Fire. With the goal of protecting

the entire community and its valuable resources from the threat of wildfire, MC Fire, LLC will work closely with City of Ashland project manager(s), community members, and other stakeholders to schedule and implement efficient meetings, facilitate dialogues and discussion to engage stakeholders in how to better incorporate diversity, equity, and inclusion to support underserved populations, and to solicit comments and integrate stakeholder input into report findings and recommendations.

Our team members have extensive experience in wildfire preparedness and mitigation, as exhibited by their introduction pages in Addendum 1 of this proposal (attached). We will have a distinct separation of duties as indicated in Table 1. Jerry McAdams will be the primary point of contact (POC), and will lead and facilitate Advisory Group meetings, with Justice Jones and Dustin Tetrault attending virtually, and poised as backup in efforts to gather information and create redundancy. Nate Casebeer will also virtually attend the Advisory Group meetings, for situational awareness. Marya Washburn and Nate Casebeer will have limited, but important, roles in the creation of the CWPP.

Team Members	Project Responsibilities
Jerry McAdams	Primary point of contract, primary writer and editor, lead and facilitate meetings.
Justice Jones	Research and review documents, virtually attend Advisory Group meetings, review & edit "working" draft and "final" draft.
Dustin Tetrault	Research and review documents, virtually attend Advisory Group meetings, review & edit "working" draft and "final" draft.
Marya Washburn	Review/edit "working" draft and "final" draft, create Spanish translation of final document.
Nate Casebeer	Incorporate GIS products and create an ArcGIS StoryMap to be turned over for hosting by the City of Ashland.

Table 1 – Individual Team Members and Project Responsibilities.

Our team is committed to finishing this project earlier than planned, if possible. However, given the importance of this project, we will take time to do this right. This Community Wildfire Protection Plan and associated deliverables will impact the safety and betterment of the community, and its overall resilience to the threat of wildfires in the short- and long-term.

Our team of highly skilled consultants will collaborate with stakeholders on all deliverables and will finish this project in a timely and professional manner, and within budget. Additionally, as a value-added service, MC Fire, LLC will provide follow-up consulting services, at no extra cost, for up to eight (8) hours, to be used for up to twelve (12) months, beyond the closeout of this project, in case the City of Ashland project management team has additional questions, needs clarification, or suggests a minor edit.

Key benchmarks and an estimated timeline are identified in the following table. These benchmarks and dates are not rigid and will be modified as needed. They are estimates, which will be firmed up with City of Ashland staff and the project manager(s) while working on a contract for services.

Benchmarks	Estimated Timelines
Benchmark 1: MC Fire, LLC will execute a contract for services with the City of Ashland.	December 2023
Benchmark 2: Our team will conduct a review of existing relevant documents (e.g., codes, land-use planning, 2004 CWPP, etc.), and have a team meeting to discuss findings and strategies. We will then work with the City of Ashland project manager(s) to put together logistics for the first in-person Public Meeting/Open House, first Advisory Group meeting, and first four (4) working group meetings.	January 2024
Benchmark 3: Our team will facilitate the first in-person Advisory Group meeting, as well as the first in-person Public Meeting/Open House. These meetings will also have a virtual component, on Zoom, for individuals who are not able to attend in-person. MC Fire, LLC will also host the first four (4) working group meetings in-person, with a virtual component. The intent would be to have the first Advisory Group meeting during the day on Tuesday, the Open House on Tuesday evening, and then follow up with two (2) working group meetings on Wednesday, and two (2) working group meetings on Thursday of the same week. Our team will provide detailed meeting minutes for all attendees and individuals on the stakeholders list.	February 2024
Benchmark 4: MC Fire, LLC will host an in-person Advisory Group meeting, and four (4) virtual working group meetings, spaced a couple of weeks apart, so meeting minutes and other information can be provided to all groups during the interim periods.	March 2024
Benchmark 5: MC Fire, LLC will host an in-person Advisory Group meeting, and four (4) virtual working group meetings, spaced a couple of weeks apart, so meeting minutes and other information can be provided to all groups during the interim periods.	April 2024
Benchmark 6: MC Fire, LLC will host an in-person Advisory Group meeting, and four (4) virtual working group meetings, spaced a couple of weeks apart, so meeting minutes and other information can be provided to all groups during the interim periods.	May 2024
Benchmark 7: MC Fire, LLC will host an in-person Advisory Group meeting, and four (4) virtual working group meetings, spaced a couple of weeks apart, so meeting minutes and other information can be provided to all groups during the interim periods.	June 2024
Benchmark 8: MC Fire, LLC will host an in-person Advisory Group meeting, and four (4) virtual working group meetings, spaced a couple of weeks apart, so meeting minutes and other information can be provided to all groups during the interim periods. We will also work with City of	July 2024

Ashland staff and project manager(s) to schedule a 2nd Public Meeting/Open House.	
Benchmark 9: A detailed "working" draft of the City of Ashland Community Wildfire Protection Plan will be completed and delivered to the Advisory Committee and project manager(s) for review and approval. This "working" draft document will also be presented to the General Public at the 2nd Public Meeting/Open House for review and comment, which will inform subsequent edits for the final version of the updated CWPP.	August 2024
Benchmark 10: MC Fire, LLC will provide a detailed "final" draft CWPP document to the project manager(s) and Forestry Officer, Division Chief Chris Chambers, for review and comment. MC Fire, LLC will host an in-person meeting with the Advisory Group and City of Ashland staff, to review the "final" draft CWPP. Our team will review comments, obtain clarification as necessary, and work on edits to finalize the CWPP. MC Fire, LLC will also present the "final" draft of the 2024 Ashland Community Wildfire Protection Plan to Mayor, Council, and staff for final approval. If applicable, MC Fire, LLC will incorporate any applicable changes requested by the Ashland Mayor and City Council.	September 2024
Benchmark 11: Our team will also create an Ashland CWPP ArcGIS StoryMap, which can be used as a tool for public involvement and outreach.	October 2024
Benchmark 12: MC Fire, LLC will conduct a final edit, and deliver a thorough 2024 City of Ashland Community Wildfire Protection Plan (English and Spanish versions).	November 2024

Table 2 – MC Fire, LLC Project Benchmarks and Timeline.

CONTRACTUAL TERMS AND CONDITIONS

MC Fire, LLC accepts the City of Ashland's contract provisions found in the **Personal Services Agreement** (Exhibit C) of the Request for Proposals. The **Proposal Submission Form** (Exhibit A) and **Certificate of Compliance** (Exhibit B) have been signed and are attached at the beginning of this proposal.

All printing, binding, and stationary work will be performed in the State of Oregon as required.

MC Fire, LLC recognizes the need for the sustainable use of materials and is committed to the use of recyclable products whenever possible.

MC Fire, LLC also recognizes that diversity, equity, and inclusion shall play an integral part in the CWPP rewrite process.

CLIENT LIST

The following is a list of previous and current MC Fire, LLC clients. We would welcome the opportunity to add the City of Ashland to this list. MC Fire, LLC diligently serves its clients, as indicated by the letters of recommendation in Addendum 2 of this proposal (attached).

NFPA (Nationwide) <i>Instructor & Subject Matter Expert</i>	New Mexico FAC (NM) <i>Presentation</i>	GWC Capital (ID) <i>Wildfire Safety Plan</i>
Terra View, LLC (ID) <i>Wildfire Safety Plan</i>	Horace Mann Insurance (IL) <i>Presentation</i>	Matrix Engineering (ID) <i>Wildfire Safety Plan</i>
Element Building Company (ID) <i>Wildfire Safety Plan</i>	A-Team Land Consultants (ID) <i>Wildfire Safety Plan</i>	Blue Peak Engineering (ID) <i>Wildfire Safety Plans</i>
HalfMoon Education (Nationwide) <i>Instructor</i>	Cascadia Conservation District (WA) <i>Structure Assessment Classes</i>	Envista Forensics (CA) <i>Private Fire Investigation</i>
Douglas County Building Division (CO) <i>Structure Assessment Classes</i>	APLD California Chapter (CA) <i>Presentation</i>	Atova, Inc (ID) <i>Wildfire Safety Plan</i>
Provo Fire & Rescue (UT) <i>Structure Assessment Class</i>	Sanpete County (UT) <i>Structure Assessment Class</i>	SWCA (UT) <i>HMM Implementation and Code Review</i>
SWCA (WA) <i>CWPP Code Review</i>	Avimor Stewardship Organization Inc (ID) <i>Defensible Space Inspections for Compliance</i>	National Association of Regional Councils <i>Presentation for 2023 Executive Directors Conference</i>

Figure 1 – MC Fire, LLC Client List.

SUMMARY

MC Fire, LLC and our team of consultants is unique and perfectly qualified to conduct a complete rewrite of the City of Ashland Community Wildfire Protection Plan. We will employ a collaborative and wholistic project approach to help the City of Ashland reduce wildfire risk by creating a thorough, concise, and useful living document; this will include a Spanish translation.

We will emphasize the importance of multiple values at risk, while prioritizing the reduction in loss of life and property. We will lead this collaborative effort to help the community identify and prioritize actionable items, with the goal of increased protection to the community and other values at risk from the real and ongoing threat of wildfire. Our dedicated and experienced Senior Wildfire Consultant will provide exceptional communication and follow-through on all deliverables associated with this request for proposals.

Our team will incorporate ideas from the new NIST Hazard Mitigation Methodology (HMM), and other recent studies, into committee and working group discussions, to foster outcomes which take into account best practices and current science-based information in the industry.

MC Fire, LLC is excited about this opportunity and looks forward to working with the City of Ashland to support its resiliency and improve the community's safety from the increased threat of wildfire, along with protecting other important values at risk (e.g., critical infrastructure, economic interests, watersheds, etc.). Thank you for your consideration.

REFERENCES

Paul Marusich, Deputy Director, Ada County Emergency Management and Community Resilience, pmarusich@adacounty.id.gov , 208-577-4750. I worked with Paul on the Ada County Multi-Hazard Mitigation Plan and Ada County CWPP as a Steering Committee Member, representing a countywide partnership, the Ada Fire Adapted Working Group (ADAFAC) <https://adacounty.id.gov/emergencymanagement/Mitigation/> . I facilitate and lead the Ada Fire Adapted Working Group, which is a diverse group of stakeholders spanning various levels of government and including non-governmental organizations (NGOs).

Michele Steinberg, Wildfire Division Manager, National Fire Protection Association (NFPA), msteinberg@nfpa.org , 800-344-3555. I have worked with Michele as a contract instructor and subject matter expert for NFPA, helping develop online curriculum <https://www.nfpa.org/for-professionals/training-for-me/wildfire-training> . I have also co-presented with Michele. She knows my character, the quality of my work, and my ability to facilitate meetings and group discussions.

Amber Wells, Assistant Director Wildland Fire, International Association of Fire Chiefs (IAFC), awells@iafc.org , 703-273-0911. I worked on steering committees with Amber, putting together comprehensive Community Wildfire Readiness Education and presenting at two conferences, as well as putting together a successful Fire Department Exchange (FDX) program <https://www.iafc.org/topics-and-tools/wildland/fire-department-exchange> . Amber can speak about my leadership and facilitation abilities, as well as my presentation skills.

Emily Troisi, Associate Director, Fire Adapted Communities Learning Network (FAC Net), emily@thewatershedcenter.com , 240-533-1856. Emily is a colleague and friend and can speak to my facilitation and mitigation skills. I have worked with Emily to develop an initial exchange program for the Austin and Boise Fire Department, and have written several blog posts for FAC Net as well as attending annual workshops <https://fireadaptednetwork.org/?s=Jerry+McAdams> .

Jill Welle, Senior Wildfire Mitigation Specialist, Douglas County, jwelle@douglas.co.us , 720-733-6924. I worked with Jill on the Certification Advisory Group for the NFPA Certified Wildfire Mitigation Specialist (CWMS) Certification, providing subject matter expertise and writing test questions, <https://www.nfpa.org/for-professionals/certification/cwms?l=134> . I also served as a contract instructor for Douglas County, providing two 1-day classes on Fire Adapted Communities Education – Structure Assessments.

Karin Aiello, Executive Assistant, C3 Civil Engineering, LLC, karin@c3civileng.com , 208-918-0928. I contracted with her team to produce two separate comprehensive Wildfire Safety Plans for new developments in high wildfire risk areas in Ada County and Elmore County (Idaho).

Doug Unger, Owner/Principal Engineer, Matrix Engineering, Inc., dunger@mat-eng.com , 208-433-9395. I contracted with Doug and his team to produce a comprehensive Wildfire Safety Plan for a new development in a high wildfire risk area in Ada County (Idaho).

Jeff Ostenson, Executive Producer, North Forty Productions, jeff@north40productions.com , 509-888-2212. I contracted with Jeff and his crew as a subject matter expert on the production of "Living With Wildfire" in Wenatchee (Washington) <https://eraofmegafires.com/> (scroll down to "Living with Wildfire").

Cheryl Buckwalter, Advocacy Chair, Association of Professional Landscape Designers – California Chapter, advocacy@apldca.org , 916-207-8787. I contracted with Cheryl and the APLD California Chapter to provide subject matter expertise and a fire adapted communities presentation to kick off their "Slow the Burn" <https://bewatersmart.info/wp-content/uploads/2022/08/APLD-CA-Slow-the-Burn-Symposium-Flyer.pdf> .

PUBLISHED ARTICLES AND RESEARCH

McAdams, Jerry (2023). Wildfire Practitioners Need You! Fire Protection Engineering (SFPE), Q2 2023 Issue #98, 12-13, https://www.fireprotectionengineering-digital.com/fireprotectionengineering/library/item/q2_2023/4106561/ .

Landrum, R. E., Hood, J. T., & McAdams, J. M. (2001). Satisfaction with College by traditional and nontraditional college students. Psychological Reports, 89, 740-746.

Landrum, R. Eric; McAdams, Jerry M.; and Hood, J et'aime. (2000). "Motivational Differences among Traditional and Nontraditional Students Enrolled in Metropolitan Universities". Metropolitan Universities: An International Forum, 11(1), 87-92.

ADDENDUM 1

PROJECT TEAM INTRODUCTIONS

See Pages 16 - 21



EDUCATION

- BS Psychology
Boise State University, 1991 – 1996
- Master of Management/Law Candidate
Willamette University, 1996 – 1997
- MBA Candidate
Boise State University, 1997 – 1998

CERTIFICATIONS

- NFPA Certified Wildfire Mitigation Specialist (CWMS)
- ICC Fire Inspector I
- ICC Fire Inspector II
- ICC Fire Plans Examiner
- IAAAI Fire Investigation Technician
- NWCG Public Information Officer
- NWCG Wildland Fire Investigator

COMMITTEES

- SFPE WUI Virtual Handbook Project Advisory Panel, 2021 – 2023
- NFPA, Reducing Wildfire Risk to Property Subject Matter Expert, 2021 – 2022
- IAFC, Fire Department Exchange (FDX) Steering Committee, 2015 – 2020
- IAWF Board of Directors, 2014 – 2018
- Wildfire Magazine Editorial Board, 2015 – 2018
- DOI-BLM, Boise District Resource Advisory Council (RAC) Member, 2015 – 2018

CONTACT

Jerry McAdams
MC Fire, LLC
PO Box, 50392
Boise, Idaho 83705
jmcadams@mcfirellc.com
208-869-8107
www.mcfirellc.com

JERRY MCADAMS, CWMS

Senior Wildfire Consultant

EXPERIENCE – 23+ YEARS

As an industry leading NFPA Certified Wildfire Mitigation Specialist (CWMS), I have a breadth and depth of experience that very few mitigation specialists have. I started my career in the fire service in 2000 with the Boise Fire Department and have held various roles, including Firefighter, Engineer, Captain Fire Inspector, Wildfire Mitigation Specialist, and Acting Deputy Chief Fire Marshal.

Having been deeply engaged in local and national wildfire mitigation programs and messaging since 2011, I have an extensive understanding of multiple nuances related to the protection of communities and other values at risk from the real threat of wildfire, including wildfire operations, public policy, land use planning, codes and standards, prevention, education, fire investigation, structural hardening, fire-resistant landscaping, and insurance for wildfire-prone areas.

Through direct working relationships, I have been involved in moving forward the Fire Adapted Communities programs and messaging of the National Fire Protection Association (NFPA), International Association of Fire Chiefs (IAFC), International Association of Wildland Fire (IAWF), International Code Council (ICC), and Fire Adapted Communities Learning Network (FAC Net).

CAREER

Senior Wildfire Consultant, MC Fire, LLC

(2017 – Present)

- Instruct classes nationwide for homeowners, business owners, fire officials, foresters, insurance personnel, architects, engineers, etc. on ignition vulnerabilities from wildfire, with appropriate mitigation measures such as structural hardening, fuel thinning, and fire-resistant landscaping.
- Write comprehensive Wildfire Safety Plans for new developments in wildfire-prone areas.

Senior Captain Wildfire Mitigation Specialist, Boise Fire Department

(October 2000 – Present)

- Wildfire mitigation specialist leading a City of Boise Wildfire Mitigation Team in the completion of landscape-scale fuel reduction and revegetation projects, Firewise public outreach and education, grant proposal writing and reporting, and supervision of Wildland Fuels Technicians.

Justice Jones

Wildfire Justice LLC

Consultant

Summary of Qualifications



Justice Jones has over two decades of experience in the wildland fire service at all levels, within multiple agencies working to reduce the risk of losses of life, property and natural resources to wildland fire. Most recently he serves as the Wildfire Mitigation Officer for the City of Austin and Austin Fire Department. Justice has works with various cooperators and stakeholders to enhance the City of Austin's resiliency to the impacts of wildfire.

His primary areas of expertise include development Community Wildfire Plans and wildfire risk reduction strategies, assessment of wildfire risk, wildfire evacuation planning, fire service education, climate resiliency and various wildfire planning mechanisms.

Educational Background and Certifications

- Bachelor's Degrees from the University of Texas at Austin in Environmental Resource Management and Cultural Anthropology
- Associates Degree Anthropology
- Arborist

Professional Experience

- City of Austin / Austin Fire Department Wildfire Mitigation Officer
- State of Texas Wildland Urban Interface and Fire Prevention Coordinator
- Member of the Lonestar State Incident Management Team
- Texas Division of Emergency Management Hazard Mitigation Team
- U. S. Air Force with two tours during Operation Desert Storm

Relevant Experience

- Serves on the International Association of Fire Chiefs Wildland Fire Policy Committee
- Presenter and Instructor at State and National conference for a variety of topics that include Wildland Urban Interface, Fire Department preparedness, and community risk reduction
- Served on the Southern Group of State Foresters, Cohesive Wildfire Strategy working group
- Technical Committee for NFPA 1141 and NFPA 1142, 1140
- Fire Service representative for the Federal Alliance of Safe Homes' Lonestar Chapter
- Texas representative for the Fire Adapted Communities Learning Network

Associated Professional Accomplishments

- Co-Developer of the International Association of Fire Chiefs' Fire Department Exchange Program
- Member of the Texas and Southern Wildfire Risk Assessment Portal's development team
- Recipient of multiple national awards to include the Smokey Bear Award for excellence in fire prevention, IAFC Wildfire Leadership Award
- International Code Council Committee 605 on Residential Wildfire Development



• WildfireJustice@gmail.com

• 936 827 7190



Dustin Tetrault

Public Safety Consultant

My Contact

✉ dustin@targethazardllc.com

☎ 406-596-0020

📍 244 Tuke Ln, Twin Bridges, MT

🌐 www.targethazardllc.com

Certifications

- NFPA Certified Wildfire Mitigation Specialist
- ICC Fire Inspector I
- ICC Residential Building Code Inspector
- NWCG Incident Commander Type 4
- NWCG Planning Section Chief
- NWCG Task Force Leader
- NWCG Liaison Officer
- NWCG Prescribed Fire Burn Boss
- NWCG Engine Boss
- National Registered Paramedic
- CPSE Chief Fire Officer
- FEMA Homeland Security Exercise Planner
- ICS-100,200,300,400,700,800 +

Education Background

- University of Montana
Masters in Public Administration (MPA)
Completed In 2023
- Franklin University
Bachelors in Public Safety Leadership & Administration
Completed In 2019
- Illinois Central College
Associates in Fire Science & Paramedicine
Completed In 2005

About Me

An accomplished and versatile public safety professional with 20 years of experience. I have extensive experience managing diverse hazards and situations. My approach blends hands-on operational expertise with a strong foundation in administrative practices. My unwavering work ethic and dedication foster a transformative leadership style that centers on leading through personal example.

Professional Experience

Target Hazards Consulting, LLC | Owner/Consultant
2021 – Present

Target Hazards is a consulting firm focusing on an extensive range of all-hazards planning. My firm provides consultancy services across various areas of expertise, encompassing strategic planning, community wildfire protection planning, prescribed fire planning, homeowner risk assessments, FEMA Incident Command courses, disaster exercises, geospatial analysis, and numerous other domains.

Big Sky Fire Department | Deputy Chief of Risk Reduction & Wildfire
2018 – Present

I play a pivotal role in a multifaceted, career all-hazard fire department. With a team of 34 full-time staff members. In my capacity, I hold comprehensive responsibility for managing various facets of community risk reduction. This encompasses overseeing code enforcement, prevention efforts, arson investigations, and life safety initiatives. Additionally, I serve as the chief administrator for our wildfire program, which includes the coordination of mitigation crews, Fire Adapted Big Sky Group, deployments, training programs, and the maintenance of essential apparatus. Furthermore, I collaborate closely with the Fire Chief in an array of administrative functions, ranging from budgeting and executive planning to human resources management.

2015 – 2018

Madison County, MT | Emergency Manager / Fire Warden
I served as the lead of response, planning, mitigation, preparedness, and recovery. Managed six volunteer fire departments and coordinated wildfire response within the county. Successfully managed numerous grants and formulated county training, plans, and exercises.

Committees

- Montana Fire Chiefs Wildland Fire Committee
- Southwest Montana Fire Chiefs – Vice President
- Madison County Local Emergency Planning Committee – Vice President
- SFPE WUI Virtual Handbook – Fire Service Working Group
- Fire Adapted Montana – Steering Committee
- Fire Adapted Big Sky – Chair

NATE CASEBEER

GIS Specialist



ABOUT ME

Howdy, I'm Nate. I live in Austin, Texas with my wife Christine, where we enjoy the local landscapes, live music and BBQ.

My interests are in Wildland Urban Interface (WUI) dynamics and using technology and planning to create lasting community resilience.

I'm proud to be recognized as a GEOINT Professional by the United States Geospatial Intelligence Foundation.

EXPERTISE

- Geospatial Intelligence
- WUI Dynamics / Risk Analysis
- Fire Behavior Modeling
- Hazard Mitigation Planning
- Cartography

CONTACT ME

- 📞 512-461-0619
- ✉️ ncasebeer@gmail.com
- 📍 9101 La Cressada Dr.
Austin, TX 78749



EDUCATION

2020
Northeastern University
Boston, MA
MPS - Geospatial Services
Remote Sensing

2015
Stephen F. Austin State University
Nacogdoches, TX
BS - Forestry

EXPERIENCE

2016 - 2023
CITY OF AUSTIN
Harnessing the power of
geospatial intelligence for
public safety command, control,
and communications.

2023
AUSTIN OFFICE OF HOMELAND
SECURITY AND EMERGENCY
MANAGEMENT
Business Process Consultant Sr.

2016 - 2023
AUSTIN FIRE DEPARTMENT
WILDFIRE DIVISION
Geospatial Analyst Sr. | Forester



MARYA WASHBURN

Bilingual Wildfire Consultant

720-378-4587

maryawashburn@gmail.com

PO Box 591, Lyons CO 80540

EDUCATION

Bachelor of Arts
Bowdoin College
Spanish and Sociology

Master of Science
Minnesota State University
Experiential Education, thesis on
Adult Educational Leadership

EXPERTISE

Wildland Firefighter

Public Affairs

Bilingual Communications

Local Government

LANGUAGES

English

Spanish

About Me

I am an experienced wildland firefighter fluent in both English and Spanish, with extensive expertise in presenting wildfire information to the public. I have over twenty years of career background in education and community engagement, and considerable knowledge of local government communication, education, and operational needs. As a seasoned public affairs specialist and communications program manager, I am highly skilled at integrating firefighting strategies with community needs. I can deftly navigate the sometimes complex intersections of firefighting, community engagement, planning, and emergency management.

Career

2013- Present: Lyons Fire Protection District, Lyons CO

Lieutenant, Firefighter and Public Information Officer

I currently serve as a Lieutenant and paid-shift firefighter at an all-hazards combination fire department. I am trained and certified to respond to calls including wildland, structure, swiftwater, vehicle extrication, and hazardous materials incidents. I also serve as a Public Information Officer for our department and deploy as a Cooperator for the state of Colorado to work with Incident Management Teams across the country in response to wildfires.

2014-Present: Boulder County and City of Boulder, CO

Bilingual Program Manager, Facilitator and Public Affairs

For the past ten years I have served in various bilingual roles for the City of Boulder and Boulder County. This work has included implementing and managing new high-acuity case management programs, training new educators and facilitators, engaging community stakeholders, and working as a lead communications specialist for city and county emergency operation and public safety teams.

2004-2014: Outward Bound and Eagle Rock Schools, Worldwide

Educational Program Manager and Training Specialist

For the first ten years of my career I worked as an educator and guide in Colorado, the Southeastern U.S., and the Patagonia region of South America. I worked for both Spanish and English-speaking clients teaching safety, communication, and leadership skills.

Certifications

- NWCG Public Information Officer
- NWCG Firefighter Type 2
- NREMT Emergency Medical Responder
- Colorado Spanish Teaching License K-12
- CDFFC Structure Firefighter Level I & II
- CDFFC Firefighter HazMat Awareness & Ops
- FEMA Public Information Officer
- Boulder County Type 3 IMT Lead PIO

ADDENDUM 2

LETTERS OF RECOMMENDATION

See Pages 22 - 27



NATIONAL FIRE PROTECTION ASSOCIATION

The leading information and knowledge resource on fire, electrical and related hazards

March 22, 2023

RE: Consultant Jerry McAdams, MC Fire, LLC

To Whom It May Concern,

I am providing this letter of reference concerning the consulting services of Jerry McAdams with MC Fire, LLC.

Since 2018 NFPA has worked with Jerry McAdams as a contract instructor for numerous offerings of our 2-Day Assessing Structure Ignition Potential from Wildfire (ASIP) or Home Ignition Zone (HIZ) course, and as a subject matter expert (SME) for our "Reducing Wildfire Risk to People and Property" free online training. He is a wealth of knowledge and a pleasure to work with. Jerry McAdams is detail oriented, has a great understanding of multiple nuances related to the protection of homes and business from the threat of wildfire, and does a terrific job interacting with the public. What really stands out about my interactions with Jerry McAdams is his passion for wildfire mitigation and preparedness. He is not only a leader in the field, but also a student, and continues to strive to increase his knowledge base to provide better, more current information to those he serves in his profession.

As an industry-leading NFPA Certified Wildfire Mitigation Specialist (CWMS), I would highly recommend Jerry McAdams as a subject matter expert on future wildfire-related projects, as well as instruction and training in the field of wildfire mitigation and preparedness. Our team looks forward to our ongoing relationship with Jerry McAdams and MC Fire, LLC.

Please feel free to contact me with any questions.

Best Regards,

A handwritten signature in cursive script that reads 'Michele Steinberg'.

Michele Steinberg
Wildfire Division Director
National Fire Protection Association
msteinberg@nfpa.org
617-590-9518



State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

Department of Natural Resources
Division of Forestry, Fire & State Lands

JOEL FERRY
Executive Director

JAMIE BARNES
Director/State Forester

August 9, 2023

Jerry McAdams
Certified Wildfire Mitigation Specialist
Owner/Consultant MC Fire, LLC

Dear Jerry,

On behalf of the State of Utah, Division of Forestry, Fire and State Lands (FFSL), thank you for your services and the opportunity to offer specialized training to a variety of participants in Sanpete County, Utah. Please feel free to use this letter regarding future opportunities.

I would like to recommend Jerry McAdams for anyone seeking guidance on wildfire resiliency, preparedness efforts, education and training opportunities. Jerry's knowledge and experience as a firefighter, code official, fire inspector, fire investigator and NFPA Certified Wildfire Mitigation Specialist (CWMS) gives him a unique skillset to provide wildfire mitigation training to a variety of students. Jerry has a unique ability to provide insight and understanding of wildfire mitigation strategies to individuals, community members and agencies.

Jerry's knowledge and understanding of the built environment, defensible space, vegetation selection and management, structure hardening and building codes and ordinances provides the resources and tools necessary for WUI communities and agencies to be strategic with wildfire mitigation efforts and become more fire adapted.

Jerry taught a one-day class for FFSL staff across the state of Utah in various positions including, WUI Specialists, technicians, Fire Wardens, dispatchers, PIO's, foresters, Chief Investigator and others such as County Code Inspectors, Fire Department members and community residents. Jerry is articulate, thorough, well prepared, and tailors the training to the specific audience, local conditions and challenges.

As a nationally recognized SME, Jerry is well versed and dedicated to reducing losses from wildfire.

Sincerely,

Taylor Moosman
WUI Specialist
Utah Division of Forestry, Fire and State Lands

1594 West North Temple, Suite 3520 PO Box 145703 Salt Lake City, UT 84114-5703 telephone (801) 538-5418 forestry.utah.gov





To Whom It May Concern,

I am writing to wholeheartedly recommend McFire LLC as a Certified Wildfire Mitigation Specialist. Our company, C3 Civil Engineering, has had the pleasure of working with Jerry McAdams at McFire LLC for several projects, and he has consistently demonstrated his expertise in wildfire safety and mitigation planning.

McFire LLC has been instrumental in helping us develop comprehensive wildfire safety and mitigation plans for our clients. Their knowledge and experience in the field are unparalleled, and their dedication to providing the highest quality service is evident in every project they undertake.

We have been particularly impressed with Mr. McAdam's ability to provide customized solutions for each of our clients. He takes the time to understand the unique needs and challenges of each property and develop plans that are tailored to those specific circumstances. His attention to detail is truly impressive, and he always ensures that every aspect of the plan is carefully considered.

In addition to their technical expertise, McFire LLC is also a pleasure to work with. Mr. McAdams is professional, responsive, and always willing to go the extra mile to ensure that our clients are satisfied with the work that is being done. He is an excellent communicator and keeps us informed every step of the way, which is invaluable in our line of work.

Overall, I cannot recommend McFire LLC highly enough. They are truly experts in their field, and we have been consistently impressed with their work. If you are in need of wildfire safety and mitigation planning services, I would not hesitate to recommend McFire LLC.

Sincerely,

C3 CIVIL ENGINEERING, LLC

Karin Aiello
Executive Assistant
10870 W Fairview Ave
Ste. 102-1187
Boise, ID 83713
(208) 284-1539



April 25, 2023

It is our sincere pleasure to provide this letter of recommendation for Jerry McAdams, Founder of McFire, LLC.

The ever-present threat of wildfires in California and other states has dramatically escalated the demand for ecology-based landscapes that address issues of biodiversity collapse, water scarcity, and wildfire threat. Creating landscapes to meet these challenges requires access to specialized knowledge that was not readily available. So, the Association of Professional Landscape Designers California Chapter (APLD CA) realized that we needed to take this on and create an educational program to meet the need.

A core curriculum developer attended one of Jerry's presentations and reported back saying, "We have got to have this guy help us develop our program." Jerry enthusiastically jumped on board and committed to helping us develop *The Slow the Burn Symposium* – a 24-hour virtual educational program.

Jerry set the stage, so to speak, for our entire Symposium. He provided the foundation and context, beginning with the larger story of the historical and ecological basis of wildfire, including consequences and misperceptions. He gave an overview about policies and their impact on our ecosystems, and what these ecosystems have become over the years due to the exclusion of fire on the landscape.

Jerry honed in on fire-adapted communities and the fact that wildfire is *everyone's fight*. That really hit home. Designers have an integral role in creating landscapes in our communities. Our members and other participating professionals gained an understanding of differences between combustible and non-combustible homes and plantings; the home ignition zone concept; fire science and behavior, and fuel topography; ignition basics of fuel, heat, and oxygen; fire transmission basics of radiation, convection, and conduction, and how all of this plays out in our landscapes.

This Symposium was geared towards all professionals involved in commercial and residential landscaping. Jerry understood the audience, and he artfully, methodically, and clearly presented content that could have been very technical. He provided participants with the knowledge and language needed to apply what was learned going forward in their communications with clients, colleagues, regulators, and others.

We believe the following quotes from two participants beautifully expresses the importance of Jerry's contributions and his commitment to education so we can do our part. Indeed, we are all in this together.

ALPD CA, through its Slow the Burn Symposium, has identified the critical factor to understanding and implementing the fire-resilient strategies needed to ensure the future safety of all Californians is to have express communication and collaboration between stakeholders from all related communities as an existential mission!

The Slow the Burn Symposium provided very relevant information on all aspects of Landscaping (legal, design, maintenance) that apply to our current climatic environment. I think the information provided in the Symposium will make me a more knowledgeable designer; I feel more confident about designing gardens that have the best possible chance of surviving a fire and I can also educate my clients (which is an important part of my design process!). An outstanding Symposium. Well done!

As two of the organizers of this Symposium, we especially want to share how much we appreciated Jerry's accessibility. While involved with projects and programs throughout the country, he was always responsive and made himself available from the initial planning stages all the way to delivering the program. His commitment to ensure that the highest level of relevant and practical best practices were delivered exceeded our expectations.

We want to express our highest praise and recommendation for Jerry McAdams and McFire, LLC.

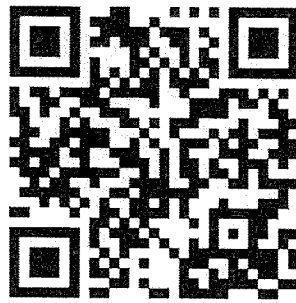
Martin G. Carrion van Rijn

Martin Carrion van Rijn
APLD CA Chapter President
president@apldca.org

Cheryl Buckwalter

Cheryl Buckwalter
APLD CA Chapter Advocacy Chair
advocacy@apldca.org

THANK YOU



www.mcfirellc.com



PREFERRED
EDUCATION
PROVIDER



WILDFIRE RISK CONSULTING

**CITY OF ASHLAND
COMMUNITY WILDFIRE PROTECTION PLAN
COST PROPOSAL**

Ashland, Oregon

BUDGET

Our team will use time tracking tools (e.g., OfficeTime app) to keep track of our time on the project. Our hourly rate fee schedule is as follows:

Team Members	Roles and Areas of Expertise	Hourly Rates
Jerry McAdams	Project Manager – Collaboration, Wildfire Mitigation, Facilitation, Training/Instruction, and Community Wildfire Protection Plans	\$295
Justice Jones	Subcontractor – Collaboration, Wildfire Mitigation, Evacuation Planning, Forestry, and Community Wildfire Protection Plans	\$250
Dustin Tetrault	Subcontractor – Emergency Management, Community Risk Reduction, Wildfire Mitigation, and Community Wildfire Protection Plans	\$200
Marya Washburn	Subcontractor – Education, Public Affairs and Spanish Translation	\$75
Nate Casebeer	Subcontractor – GIS Specialist, Evacuation Planning, and Forestry	\$75

Table 1 – MC Fire, LLC Hourly Rate Schedule for Project Team.

This is a fixed price project for \$154,000 which will include completion of all requested project deliverables noted in the task list from the MC Fire, LLC Technical Proposal. This fixed price will be inclusive of all projected expenses, including travel costs.

This proposal is valid for a period of ninety (90) days from date of submission; full terms and conditions to be negotiated during the contract award process.

Invoicing and payment terms will be determined during the contract award process with the City of Ashland and MC Fire, LLC.

A more accurate representation of estimated costs can be ascertained through looking at individual responsibilities, deliverables, and benchmarks in the following table. Specific tasks and deliverables from the task list are encapsulated within these benchmarks and will be addressed throughout the Community Wildfire Protection Plan rewrite process.

Benchmarks	Estimated Timelines	Estimated Costs
Benchmark 1: MC Fire, LLC will execute a contract for services with the City of Ashland.	December 2023	\$11,915
Benchmark 2: Our team will conduct a review of existing relevant documents (e.g., codes, land-use planning, 2004 CWPP, etc.), and have a team meeting to discuss findings and strategies. We will then work with the City of Ashland project manager(s) to put together logistics for the first in-person Public Meeting/Open House, first Advisory Group meeting, and first four (4) working group meetings.	January 2024	\$10,100
Benchmark 3: Our team will facilitate the first in-person Advisory Group meeting, as well as the first in-person Public Meeting/Open House. These meetings will also have a virtual component, on Zoom, for individuals who are not able to attend in-person. MC Fire, LLC will also host the first four (4) working group meetings in-person, with a virtual component. The intent would be to have the first Advisory Group meeting during the day on Tuesday, the Open House on Tuesday evening, and then follow up with two (2) working group meetings on Wednesday, and two (2) working group meetings on Thursday of the same week. Our team will provide detailed meeting minutes for all attendees and individuals on the stakeholders list.	February 2024	\$21,665
Benchmark 4: MC Fire, LLC will host an in-person Advisory Group meeting, and four (4) virtual working group meetings, spaced a couple of weeks apart, so meeting minutes and other information can be provided to all groups during the interim periods.	March 2024	\$12,220
Benchmark 5: MC Fire, LLC will host an in-person Advisory Group meeting, and four (4) virtual working group meetings, spaced a couple of weeks apart, so meeting minutes and other information can be provided to all groups during the interim periods.	April 2024	\$12,220
Benchmark 6: MC Fire, LLC will host an in-person Advisory Group meeting, and four (4) virtual working group meetings, spaced a couple of weeks apart, so meeting minutes and other information can be provided to all groups during the interim periods.	May 2024	\$12,220
Benchmark 7: MC Fire, LLC will host an in-person Advisory Group meeting, and four (4) virtual working group meetings, spaced a couple of weeks apart, so meeting minutes and other information can be provided to all groups during the interim periods.	June 2024	\$12,220

Benchmark 8: MC Fire, LLC will host an in-person Advisory Group meeting, and four (4) virtual working group meetings, spaced a couple of weeks apart, so meeting minutes and other information can be provided to all groups during the interim.	July 2024	\$12,220
Benchmark 9: A detailed "working" draft of the City of Ashland Community Wildfire Protection Plan will be completed and delivered to the Advisory Committee and project manager(s) for review and approval. This "working" draft document will also be presented to the General Public at the 2nd Public Meeting/Open House for review and comment, which will inform subsequent edits for the final version of the updated CWPP (*Cost is inclusive of writing and editing time).	August 2024	\$30,115
Benchmark 10: MC Fire, LLC will provide a detailed "final" draft CWPP document to the project manager(s) and Forestry Officer, Division Chief Chris Chambers, for review and comment. MC Fire, LLC will host an in-person meeting with the Advisory Group and City of Ashland staff, to review the "final" draft CWPP. Our team will review comments, obtain clarification as necessary, and work on edits to finalize the CWPP. MC Fire, LLC will also present the "final" draft of the 2024 Ashland Community Wildfire Protect Plan to Mayor, Council, and staff for final approval. If applicable, MC Fire, LLC will incorporate any applicable changes requested by the Ashland Mayor and City Council.	September 2024	\$12,445
Benchmark 11: Our team will also create an Ashland CWPP ArcGIS StoryMap, which can be used as a tool for public involvement and outreach.	October 2024	\$675
Benchmark 12: MC Fire, LLC will conduct a final edit, and deliver a thorough 2024 City of Ashland Community Wildfire Protection Plan (English and Spanish versions).	November 2024	\$5,950
	TOTAL	\$153,965

Table 2 – MC Fire, LLC Project Benchmarks and Timeline with Estimated Costs.

Disclaimer: The range of costs listed is an estimate. They are not a warranty of final costs. Estimates are subject to change depending upon the extent of deliverables to be determined through a separate or expanded contract for services.

Jerry McAdams, CWMS
 Certified Wildfire Mitigation Specialist
 Owner – Senior Wildfire Consultant
 MC Fire, LLC
www.mcfirellc.com
jmcadams@mcfirellc.com
 Wireless: 208-869-8107





Council Business Meeting

January 16, 2023

Agenda Item	Council Liaison Appointments		
From	Alissa Kolodzinski	City Recorder	
Contact	Alissa.kolodzinski@ashland.or.us		
Item Type	Requested by Council ☐ Update ☐ Request for Direction ☐ Presentation ☐ Consent ☐ Public Hearing ☐ New Business ☒ Old Business ☐		

SUMMARY

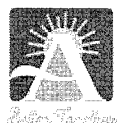
This agenda item is to discuss the role of City Council liaisons to City Commissions, Standing Advisory Committees and Regional Boards. The attached copy of AMC 2.04.100 delineates the current role of Council liaisons.

Liaison appointments are made by the Mayor per AMC 2.04.100, Section G.

REFERENCES & ATTACHMENTS

Attachment 1: AMC 2.024.100

Attachment 2: Council Liaison Assignments



2.04.100 Council Liaisons to City Advisory Boards and Commissions

A. Role and Responsibilities of Council Liaisons.

1. The primary role of a Council Liaison is to facilitate communication between the City advisory body and the Council. A Council Liaison shall be an ex officio nonvoting member of the advisory body, not a regular voting member, and shall not serve as Chair, unless the Mayor specifically proposes, and Council approves, the appointment of the Council Liaison to act in a voting capacity and/or as the Chair to City advisory boards and/or ad-hoc committees, or unless the Ashland Municipal Code specifically requires the Liaison to serve as Chair or in a voting capacity. Notwithstanding the above, the Council Liaison to the Planning Commission shall be considered a nonmember Liaison and not an ex officio member as regards quasi-judicial matters.
2. City Councilors serve as liaisons to the City's regular and ad hoc advisory bodies and are expected to represent the full City Council objectively and accurately in interacting with such entities.
3. City Councilors may attend meetings of the City's regular and ad hoc advisory bodies as citizens of Ashland. When attending as a citizen, Council members must identify their comments as personal views or opinions and not as a representation of City Council policy.

B. Attendance. Liaisons should attend regular meetings of the regular and ad hoc advisory bodies to which they have been assigned as time permits and should make special efforts to attend meetings in response to specific requests to participate in discussions on topics the Council may need to be aware of or provide input on. In the event a Council Liaison has difficulty attending, the Liaison should find an alternate to attend or review the video or other record of the proceeding. In the event of a continuing scheduling conflict, the Liaison should ask the Mayor to be reassigned. Liaisons shall not attend quasi-judicial proceedings when the final appeal or final decision is to or could come before the City Council.

C. Deliberations. The City Council values diversity of opinion. A significant role of an advisory body is to represent many points of view in the community and to provide the Council with advice based on a full spectrum of concerns and perspectives. Accordingly, Council Liaisons to City advisory bodies should not attempt to direct debate, lobby, or otherwise influence the direction or decisions of any advisory bodies to which they have been assigned. Council

Liaisons are encouraged to field and answer questions as appropriate for an ex officio member of the advisory body. Undue influence over the decisions of any City advisory body shall be grounds for removal of a Liaison assignment as set forth in subsection H of this section.

D. *Respect for Presiding Officer.* City Councilors attending advisory body meetings as Liaisons shall accord the same respect toward the Chair and other members as they do towards the Mayor, the presiding officer or each other.

E. *Council Information.* City Councilors will inform the advisory bodies to which they have been appointed Liaison about Council agenda items and Council decisions that may be of interest to the advisory body. Liaisons shall also encourage advisory board members to attend Council meetings to keep abreast of Council action, policy matters and the activities of the City.

F. *Advice on Filling Vacancies.* The Council Liaison for each advisory body, together with the advisory body chair and assigned staff liaison, will make recommendations to the Mayor for appointment of citizens to fill vacancies on their respective advisory bodies.

G. *Liaison Appointment Process and Term.* The Mayor will appoint Councilors to act as Council Liaisons to each and every regular advisory commission or board. Councilors interested in a particular subject area should inform the Mayor of their interest, and the Mayor should take the expression of interest and/or a Councilor's preference into account when making appointment decisions. Liaison appointments shall be for a term of one year unless otherwise expressly stated. Appointments are generally made on an annual basis in January, and the Mayor shall make an effort to rotate Liaison assignments if there is more than one Councilor expressing a preference for a specific appointment.

H. *Removal from a Liaison Assignment.* The Mayor or a Councilor may be removed for any reason from a specific Liaison assignment upon a two-thirds vote of the entire Council. (Ord. 3180 § 1, amended, 08/20/2019; Ord. 3100, amended, 2014; Ord. 3002, amended, 02/18/2010)

The Ashland Municipal Code is current through Ordinance 3203, passed November 2, 2021.

Disclaimer: The City Recorder's office has the official version of the Ashland Municipal Code. Users should contact the City Recorder's office for ordinances passed subsequent to the ordinance cited above.

City Website: www.ashland.or.us

City Telephone: (541) 488-5307

Code Publishing Company

City Council Liaison Assignments

January 9, 2024

Commissions & Standing Advisory Committees	2024 First Assignment	2024 Second Assignment
Parks & Recreation Commission (City Charter)	Hansen	Dahle
Planning Commission	Hyatt	
Climate and Environmental Policy	Kaplan	Dahle
Historic Preservation	Dahle	
Housing and Human Services	Bloom	Kaplan
Public Art	DuQuenne	
Social Equity and Racial Justice	DuQuenne	Dahle
Transportation	Hansen	Bloom

City Ad Hoc Committees	2024 First Assignment	2024 Second Assignment
Ashland Water Advisory Committee	Kaplan	
Ashland Senior Advisory Committee	DuQuenne	
Early Learning Committee	Hyatt	Bloom

Regional Boards & Committees	2024 First Assignment	2024 Second Assignment
Chamber of Commerce / Travel Ashland	DuQuenne	Hansen
Rogue Valley Council of Governments (RVCOG)	Bloom	
Rogue Valley Metropolitan Planning Organization (RVMPO)	Graham	
Rogue Valley Transportation District (RVTD)	Hansen	
Southern Oregon Regional Economic Development Inc.	Hyatt	Dahle

Community Relationships

January 9, 2024

At the recent Strategy Retreat, Council discussed assigning members of the Ashland City Council to serve as Community Liaisons to specific anchor institutions in the Ashland community. Unlike typical Council Liaison assignments where the councilor is expected to regularly attend committee or commission meetings, the Community Liaison would be expected to open a line of communication with the leadership of the organization and check in quarterly to understand how things might be changing for that organization, learn about new activities, and discuss any challenges. The purpose of this structure is to help the City Council as a body understand the current reality of the City's primary community partners as we, and they, navigate this time of great change. As Community Liaisons, Ashland City Council members would share similar information with those community organizations at their request.

Community Organizations	2024 First Assignment	2024 Second Assignment
Ashland Community Hospital	Dahle	
Ashland School District	Hyatt	
Continuum of Care (CoC)	Kaplan	
Crisis Response Network	DuQuenne	
Mount Ashland	Hansen	
Opportunities for Housing, Resources & Assistance	Bloom	
Oregon Shakespeare Festival (OSF)	Graham	Kaplan
Rogue Valley Mountain Bike Association (RVMBA)	Hansen	
Southern Oregon University (SOU)	Graham	DuQuenne

From: City of Ashland, Oregon
To: City Recorder; Dorinda Cottle
Subject: Council Public Testimony Form Submitted
Date: Tuesday, January 9, 2024 9:46:34 PM

[EXTERNAL SENDER]

*** FORM FIELD DATA ***

Full Name: **Andrew Seles**

Meeting Date : **January 16, 2024**

Type of Testimony: **WRITTEN**

Written Testimony: **I recently read on a facebook page that the Ashland City Council is considering a proposal to not open city cold weather shelters unless the temperature reaches 25 degrees F. In a word, this is unconscionable. This draconian proposal does not even take into consideration the windchill factor. Seldom is the wind not blowing through our valley. The wind chart calculator at NOAA shows that at 26 F with a 5 mph wind equates to a 20 degree temperature; 10 mph equates to a 16 degree temperature. (https://www.wpc.ncep.noaa.gov/html/windchillbody_txt.html). Since the body's internal temperature can go into hypothermia below 95 F, even the existing 32 degree threshold is too low. Although they do not suffer from the privileges wealth affords, the houseless in our community are also your constituents and, as fellow human beings, deserve our respect and assistance. Please reject this proposal. Thank you for your consideration. Andrew & Barbara Seles 475 West Nevada St. Ashland, OR 97520**

*** USER INFORMATION ***

SubscriberID: **-1**

SubscriberUserName:

SubscriberEmail:

RemoteAddress: **66.241.70.76**

RemoteHost: **66.241.70.76**

RemoteUser:

[EXTERNAL SENDER]

*** FORM FIELD DATA***

Full Name: Erin Moline

Meeting Date : January 16, 2024

Type of Testimony: WRITTEN

Written Testimony: I write to ask that the Ashland City Council express its support for an immediate ceasefire in Gaza, Palestine. The members of the city council have great power to represent their constituents wishes and beliefs to other elected representatives. The public is overall in favor of a ceasefire and end to the genocide occurring in Gaza, though our elected officials of all parties refuse to represent this consensus. This genocide would simply not be occurring without American money and support. And Israel shows no signs of slowing, regardless of what the Biden Administration says. Over 24,000 people have died in Gaza due to Israeli airstrikes since October 7th Over 10,000 of those deaths are children 100 children in Gaza lose at least one limb everyday in the Gaza strip The people of Gaza are under siege, with limited to no access to food, clothing and shelter. By supporting this genocide, our tax dollars are being used to break international law. The result of this action is this horrific ongoing genocide, as well as the destruction of the reputation of America as a land of freedom all over the world. Whether people in this country realize it or not, the reputation of the US is currently being destroyed. We are already beginning to see the repercussions of this worldwide as Russia escalates its war in Ukraine. The US has lost all moral footing. But, please, for the sake of the children of Gaza. Call for CEASEFIRE. Sincerely, Erin Moline

*** USER INFORMATION ***

SubscriberID: -1

SubscriberUserName:

SubscriberEmail:

RemoteAddress: 66.241.70.76

RemoteHost: 66.241.70.76

RemoteUser:

From: [City of Ashland, Oregon](#)
To: [City Recorder; Dorinda Cottle](#)
Subject: Council Public Testimony Form Submitted
Date: Tuesday, January 16, 2024 8:46:41 AM

[EXTERNAL SENDER]

*** FORM FIELD DATA ***

Full Name: **Brianna Brown**

Meeting Date : **1/16/2024**

Type of Testimony: **WRITTEN**

Written Testimony: **On behalf of my family, we would like to demand a ceasefire on Palestine now. Please count us for a vote to dismantle the occupation of Palestine.**

*** USER INFORMATION ***

SubscriberID: **-1**

SubscriberUserName:

SubscriberEmail:

RemoteAddress: **66.241.70.76**

RemoteHost: **66.241.70.76**

RemoteUser:

From: City of Ashland, Oregon
To: City Recorder; Dorinda Cottle
Subject: Council Public Testimony Form Submitted
Date: Monday, January 15, 2024 7:29:48 PM

[EXTERNAL SENDER]

*** FORM FIELD DATA ***

Full Name: **Eliza Strong**

Meeting Date : **January 16 2024**

Type of Testimony: **WRITTEN**

Written Testimony: **I urge city council to set a precedent for other governments by calling publicly for a ceasefire in Gaza. Children are dying brutal deaths while we do not take action.**

*** USER INFORMATION ***

SubscriberID: **-1**

SubscriberUserName:

SubscriberEmail:

RemoteAddress: **66.241.70.76**

RemoteHost: **66.241.70.76**

RemoteUser:

From: City of Ashland, Oregon
To: City Recorder; Dorinda Cottle
Subject: Council Public Testimony Form Submitted
Date: Monday, January 15, 2024 8:30:48 PM

[EXTERNAL SENDER]

*** FORM FIELD DATA ***

Full Name: **Dr. Lauren Oliver**



Meeting Date : **1/16/2024**

Type of Testimony: **WRITTEN**

Written Testimony: **Dear Council members, I am counting on you to write a letter now to all our key political representatives calling for Israel to execute an Immediate Cease Fire NOW. Write to Senators Merkley and Wyden, to US Rep Cliff Bentz, President Biden, and Vice President Kamala Harris -- at a minimum. Call upon them to step up and call for a cease fire. I?m grateful that South Africa, the seat of Apartheid for many years, has made the case: Israel carpet bombing Gaza -- and the West Bank -- fits all the criteria of genocide. I guess they learned from their own history! Can we learn from ours? Stand up and call for a stop of this genocide NOW. With deep thanks for action toward peace, Lauren Oliver**

*** USER INFORMATION ***

SubscriberID: **-1**

SubscriberUserName:

SubscriberEmail:

RemoteAddress: **66.241.70.76**

RemoteHost: **66.241.70.76**

RemoteUser:

From: City of Ashland, Oregon
To: City Recorder; Dorinda Cottle
Subject: Council Public Testimony Form Submitted
Date: Monday, January 15, 2024 9:09:34 PM

[EXTERNAL SENDER]

*** FORM FIELD DATA ***

Full Name: **Brenda B. Gould**

Meeting Date : **Tuesday, Jan 16, 2023**

Type of Testimony: **WRITTEN**

Written Testimony: **Dear Councilors, I write as a citizen of Ashland in support of the December 19 letter to the Council from Jewish Voice for Peace. I respectfully request that our City call on Senator Wyden and Congressman Bentz to demand a permanent ceasefire in Israel's War on Gaza as Senator Merkley has already done. For over 100 days, the US has aided Israel's government in the killing of civilians now totaling over 30,000 and killing of hundreds of relief workers and journalists. The Biden Administration has supplied aircraft and weapons including many "dumb bombs" and dozens of 2000 pound bombs to Israel, twice claiming emergency and shipping them without Congressional approval. Largely due to US government blind acceptance of all Israeli government actions in demolishing infrastructure and blocking relief, over 80 percent of the surviving Gazans are now starving and succumbing to illness. This month the World Court is expected to deliver a decision stating that it is plausible that Israel has committed genocide in Gaza. From that decision the world will conclude that the US has been implicit in the commission of the genocide. How horrible! We must insist that our Congressional delegation demand a permanent ceasefire now.**

*** USER INFORMATION ***

SubscriberID: **-1**

SubscriberUserName:

SubscriberEmail:

RemoteAddress: **66.241.70.76**

RemoteHost: **66.241.70.76**

RemoteUser:

From: City of Ashland, Oregon
To: City Recorder; Dorinda Cottle
Subject: Council Public Testimony Form Submitted
Date: Monday, January 15, 2024 9:44:53 PM

[EXTERNAL SENDER]

*** FORM FIELD DATA ***

Full Name: **Trina Stout**

Meeting Date : **1/16/24**

Type of Testimony: **WRITTEN**

Written Testimony: **I support an Ashland City Council resolution calling on President Biden to demand and facilitate an immediate and permanent ceasefire. The Biden administration must also refrain from sending any more weapons to the Israeli government. We mourn for the Palestinian and Israeli people killed, and we continue to advocate with everything we have for the living. The Israeli government is threatening to commit genocide against Palestinians and denying their humanity. Israeli Prime Minister Netanyahu asserted: "What we will do to our enemies will reverberate for generations." The Israeli minister of defense called Palestinians "human animals" and announced that the 16-year-long draconian siege on Gaza will now become a total closure, vowing, "No electricity, no food, no water, no fuel. Everything is closed." There are over two million Palestinians in Gaza, half of whom are children. Without intervention, this catastrophe threatens to become unimaginably more devastating. The unthinkable becomes acceptable when we deny people their humanity. We must fight to bring this devastating violence to an immediate end. Please urge President Biden to stop sending the Israeli military more weapons. Facilitate an immediate ceasefire. Millions of lives depend on it. Thank you**

*** USER INFORMATION ***

SubscriberID: **-1**

SubscriberUserName:

SubscriberEmail:

RemoteAddress: **66.241.70.76**

RemoteHost: **66.241.70.76**

RemoteUser:

Historian Examines Native American Genocide, its Legacy, and Survivors



January 20, 2021 - 12:09am
[Twitter](#) [Facebook](#)

1

Jeffrey Ostler has spent the better part of three decades researching and teaching the thorny legacies of the American frontier. His conclusion: the wars the US government waged against Native Americans from the 1600s to the 1900s differed in a fundamental way from this country's other contemporaneous conflicts. "Against Native nations and communities," he says, "it was genocidal war."

The Beekman Professor of Northwest and Pacific History at the University of Oregon believes that in their description of the conflicts with Native Americans, mainstream political and historical discourses in the United States have often obscured this deadly distinction.

RELATED LINKS

[Native American Studies Program](#)

[Native American Heritage Month 2020](#)

[Many Nations Longhouse](#)

[Oregon Historical Society's program on Surviving Genocide \(embedded video with talk by Ostler\)](#)

[Buy the Book](#)

[Department of History](#)

((His new book, *Surviving Genocide: Native Nations and the United States from the American Revolution to Bleeding Kansas*, is a thorough and unflinching review of the evidence. From his vast survey of tribal histories, Ostler concludes that the massacres evidenced a consciously genocidal impulse.))

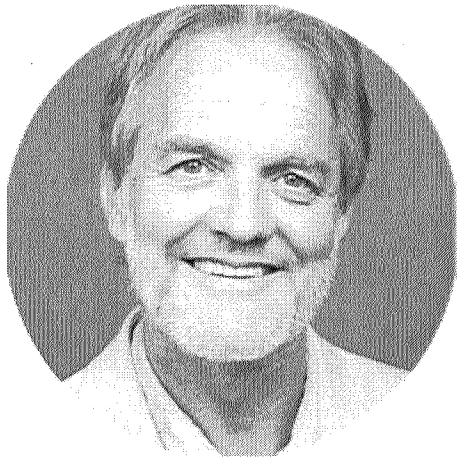
~~Published~~ in 2019 and the first in a projected two-volume series, *Surviving Genocide* earned widespread acclaim in the academic field and notices from the popular press followed. The New York Review of Books concluded last summer the book "sets a bar from which subsequent scholarship and teaching cannot retreat."

2

Based on rigorous attention to treaty language, military records, demographic data, and the actual words of participants, *Surviving Genocide* documents the murderous intentions that lurked beneath the idealized self-imaging of a young American nation.

“In order to have a ‘land of opportunity’ required space to expand,” Ostler notes. “Early American senses of ‘freedom’ fundamentally depended upon the taking of Native lands—which almost inevitably would lead to the taking of Native lives.”

From the beginning, he believes, US leaders understood and embraced this grim calculus. However, they obscured their true aims with a series of self-serving narratives built around the ideal of “civilization.” At first, this was held forth as a precious and necessary gift the colonizers were offering to Indigenous populations. Later, “defending civilization” would be invoked as justification to kill ~~them~~. *US.*



Jeff Ostler, the Beekman Professor of Northwest and Pacific History at the University of Oregon

While the United States’ own sense of history was framed from the beginning by this “harmful evasion,” Ostler points out that [^]Native people have seldom been fooled. *WE*

“A major theme of my book is something I call ‘Indigenous awareness of genocide,’” he says. “The oratory of resistance leaders like Tecumseh shows they recognized that whites intended to kill them and steal their lands.”

In 1775, the Cherokee chief Tsi’yu-gunsini or “Dragging Canoe” noted:

“Whole Indian Nations have melted away like snowballs in the sun before the white man’s advance. They leave scarcely a name of our people except those wrongly recorded by their destroyers. . . Not being able to point out any further retreat for the miserable Tsalagi (Cherokees), the extinction of the whole race will be proclaimed.”

my ancestor

He[^] was speaking in opposition to a treaty that proposed the Cherokees sell off 20 million acres of homeland—a large portion of present-day Kentucky and Tennessee. This tension exploded with the commencement of independence hostilities in July 1776; some Cherokee leaders sided with the British, and in response the US charged thousands of colonial troops with “the utter extirpation of the Cherokee Nation.”

“During this conflict and others in the so-called Indian Wars, attacking whole communities of Native men, women, and children was planned policy of the US government and army,” Ostler says.

Of course, the intention to commit genocide is not sufficient to ensure its results. Native nations and communities persisted. Like the Cherokees, some that were displaced claimed new homelands, laying the foundations of their perseverance to the present day. And through armed struggle, diplomacy, spiritual fortitude, and cultural stamina, a few eastern tribes overcame tremendous odds and retained portions of their ancestral homelands.

Speaker Request Form
THIS FORM IS A PUBLIC RECORD

INFORMATION PROVIDED WILL BE MADE AVAILABLE TO THE PUBLIC

- 1) Complete this form and return it to the City Recorder prior to the discussion of the item you wish to speak about.
- 2) Speak to the City Council from the table podium microphone.
- 3) State your name and address for the record.
- 4) Limit your comments to the amount of time given to you by the Mayor, usually 3 or 5 minutes.
- 5) If you present written materials, please give a copy to the City Recorder for the record.
- 6) You may give written comments to the City Recorder for the record if you do not wish to speak.
(Comments can be added to the back of this sheet if necessary)
- 7) Speakers are solely responsible for the content of their public statement.

Tonight's Meeting Date

Ceasefire - 07/29

Name

Gene Robbins

Regular Meeting

Agenda topic/item number _____

OR

Topic for public forum (non agenda item) _____

Gaza ceasefire

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

If you are challenging a member (a city councilor or a planning commissioner) with a conflict of interest or bias, please write your allegation complete with supporting facts on this form and deliver it to the clerk immediately. The Presiding Officer will address the written challenge with the member. Please be respectful of the proceeding and do not interrupt. You may also provide testimony about the challenge when you testify during the normal order of proceedings.

Written Comments/Challenge: _____

The Public Meeting Law requires that all city meetings are open to the public. Oregon law does not always require that the public be permitted to speak. The Ashland City Council generally invites the public to speak on agenda items and during public forum on non-agenda items unless time constraints limit public testimony. No person has an absolute right to speak or participate in every phase of a proceeding. Please respect the order of proceedings for public hearings and strictly follow the directions of the presiding officer. Behavior or actions which are unreasonably loud or disruptive are disrespectful, and may constitute disorderly conduct. Offenders will be requested to leave the room.

City Officers or

Speaker Request Form

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Tonight's Meeting Date 1/16/2023

Name Jaime Powell

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Culture of Repair

Food / Shelter
Insecurity
cease fire

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date 1-16-24

Name Tony Foster

Regular Meeting

Agenda topic/item number Ceasefire OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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- 7) Speakers are solely responsible for the content of their public statement.

Tonight's Meeting Date 11/6/24

Name Ryan Navickas

Regular Meeting

Agenda topic/item number _____

OR

Topic for public forum (non agenda item) Gaza genocide

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

If you are challenging a member (a city councilor or a planning commissioner) with a conflict of interest or bias, please write your allegation complete with supporting facts on this form and deliver it to the clerk immediately. The Presiding Officer will address the written challenge with the member. Please be respectful of the proceeding and do not interrupt. You may also provide testimony about the challenge when you testify during the normal order of proceedings.

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Tonight's Meeting Date

1/16/29

Regular Meeting

Agenda topic/item number _____

OR

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Written Comments/Challenge: _____

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Tonight's Meeting Date 11.16.24

Name Eric M. Laro

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) ☒ _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date 1/16/24

Name Nera Bota

Agenda topic/item number none OR

Topic for public forum (non agenda item) ☒

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date

1/16/24

Name

Debbie Neisewander

Regular Meeting

Agenda topic/item number _____

OR

Topic for public forum (non agenda item) _____

Homeless Issues

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date 1/16/24

Name Linda Adams

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Gratitude + Appreciation

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date 1-16-24

Name Jason Hawk

Agenda topic/item number _____ OR

Topic for public forum (non agenda item) Homeless Services

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date 7/16/24

Name Vanessa Houk

Regular Meeting

Agenda topic/item number 8 OR

Topic for public forum (non agenda item) - homeless services

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date

1/16/23

Name

Ruben Nicol

Agenda topic/item number

Homeless

OR

Topic for public forum (non agenda item)

Homeless

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date 16th of Jan. 2024

Name Sarah Mix

Regular Meeting

Agenda topic/item number public comments

Topic for public forum (non agenda item) Cease Fire Now in Gaza

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date

Jan 16, 2024

Name

Benly Ben-Baruch

Regular Meeting

Agenda topic/item number _____ OR

Topic for public forum (non agenda item)

Need for statement for a Case-Fire
in 6979

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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Tonight's Meeting Date 16 JANUARY 2024

Name DOUG KNAUER

Regular Meeting

Agenda topic/item number XI-3

OR AFN PLOT PROJECT

Topic for public forum (non agenda item) _____

Land Use Public Hearing

Please indicate the following:

For: _____

Against: _____

Challenge for Conflict of Interest or Bias

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A Proclamation for Martin Luther King Jr. Day 2024

WHEREAS, yesterday, we honored the Reverend Dr. Martin Luther King, Jr., who dedicated his life to the values of social justice and opportunity for all; and

WHEREAS, we remember his legacy as an American hero and tireless social activist, who called upon our county to ensure equal justice under the law; and

WHEREAS, the Civil Rights movement of the 1960's has profoundly impacted the course of American history and continues to shape the direction and debate of our society; and

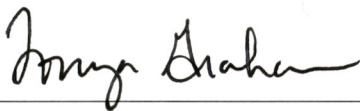
WHEREAS, Dr. King admonished us to love, not hate; to seek justice not revenge; to confront the violence of others with courageous acceptance, not angry violence of our own; and

WHEREAS, Dr. King encouraged Americans to come together, regardless of age, race, or creed, to strengthen their communities, to alleviate poverty, and to value the dignity and respect inherent in all people; and

WHEREAS, The Congress and the President of the United States established by law, in 1986, a national holiday to commemorate the anniversary of Dr. King's birth.

NOW, THEREFORE, I, Tanya Graham, Mayor of the City of Ashland, Oregon, on behalf of the City Council, do hereby acknowledge Martin Luther King Jr., Day and call upon the people of Ashland to reflect upon our individual attitudes and prejudices and to establish or renew our commitments to equal justice under the law and respect for our fellow human beings. In Ashland we are Better Together.

Dated this 16th day of January 2024



Tonya Graham, Mayor



Alissa Kolodzinski, City Recorder

