AGENDA FOR BUSINESS MEETING
ASHLAND PARKS & RECREATION COMMISSION
March 13, 2024
Council Chambers – 6:00 PM
1175 E Main St

To attend the meeting or to provide public input, see public participation instructions on page 2

5:30 p.m. Executive Session
Pursuant to ORS 192.660(2)(h) & (i) an executive session will be held to deliberate with persons designated by the governing body to negotiate personnel matters.

I. CALL TO ORDER

II. APPROVAL OF MINUTES

III. ADDITIONS OR DELETIONS TO THE AGENDA

IV. PUBLIC FORUM

V. CONSENT AGENDA

VI. DIRECTORS REPORT

VII. BUSINESS
  a. Ashland Forestlands Climate Adaptation Project Final Update (Information)
  b. Q2 FY24 Financial Update (Information)
  c. Draft Resolution Authorizing APRC to Apply for a Local Government Grant from the Oregon Parks and Recreation Department (OPRD) for Rehabilitation of Hunter Park Tennis courts (Action)
  d. Draft Resolution Authorizing APRC to Apply for a Local Government Grant from the (OPRD) for Development of the East Main Park Pump Track and Skills Park (Action)

VIII. ITEMS FROM COMMISSIONERS/STAFF
  a. Liaison Report

IX. UPCOMING MEETING DATES
  a. Recreation Division Advisory Committee March 21 in Person at the Lithia Cabin 4:00 PM
  b. Joint Study Session with City of Ashland Council April 1 in Person in Council Chambers 5:30 PM
  c. APRC Study Session April 3 Electronic Meeting 6:00 PM
  d. APRC Business Meeting April 10 in Person in Council Chambers 6:00 PM

X. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator's office at (541) 488-6002 (TTY phone number (800) 735-2900). Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title I). Parks Commission meetings are broadcast live on Channel 9, or on CHARTER CABLE CHANNEL 180. Visit the City of Ashland's website at www.ashland.or.us.

Public Participation Instructions

This meeting will be held in-person in Council Chambers 1175 E. Main St. Those who wish to provide oral testimony must attend the meeting and fill out a speaker request card. The public can view on Channel 9 or Channels 180 and 181 (for Charter Communications customers) or live stream via **rvtv.sou.edu** - select RVTV Prime.

Written testimony will be accepted via email sent to nancy.mero@ashland.or.us. Please include "**Public Testimony**" in the subject line. Written testimony submitted the Tuesday before the meeting by 11:00 am will be made available to the Parks Commissioners before the meeting. All testimony will be included in the meetings minutes.

ASHLAND PARKS & RECREATION COMMISSION

340 S PIONEER STREET • ASHLAND, OREGON 97520

COMMISSIONERS:
Rick Landt
Jim Bachman
Justin Adams
Jim Lewis
Stefani Seffinger

Leslie Eldridge
Interim Director
541.488.5340
AshlandParksandRec.org
parksinfo@ashland.or.us

STAFF MEMORANDUM

TO: Ashland Parks and Recreation Commissioners

FROM: Leslie Eldridge, APRC Interim Director

DATE: March 13, 2024

SUBJECT: Ashland Forestlands Climate Adaptation Project Final Update (Information)

Forestry Officer Chris Chambers will provide an update on the Ashland Forestlands Climate Adaptation Project.

MEMO

CITY OF ASHLAND

TO: Ashland Parks and Recreation Commission

FROM: Chris Chambers, Forestry Officer (chris.chambers@ashland.or.us)

CC: Ashland Forest Lands Management Advisory Committee
Leslie Eldridge, Interim APRC Director

RE: Forestland Climate Change Adaptation—Siskiyou Mountain Park Information Update

Since the Commission was last briefed on the planned Climate Change Adaptation Project in Siskiyou Mountain Park (SMP) the following has occurred:

1. Tree marking has been completed by Lomakatsi Restoration Project on the entire project including SMP. Data will be presented at the March 13th APRC meeting.
2. Field trips with APRC staff and Southern Oregon Land Conservancy staff were held to get feedback. No significant changes were made.
3. Negotiations with Timberline Helicopters are nearly complete and we expect a contract to be approved at City Council on March 19th. We still need a mill to accept the logs that are a byproduct of this project. Mill bids are due March 15th at noon. If no bids are received, the project will have to be paused and reworked.
4. Lomakatsi Restoration Project identified $100,000 dollars from a U.S. Fish and Wildlife Service grant that can be used to help with the SMP portion of the project for a combination of prescribed burning and then replanting and seeding.
5. Coordination with bordering landowners has taken place via email updates and a site meeting at the proposed log landing. As a result, work hours will be limited to reduce noise and traffic impacts on the neighborhood.
6. Contacts have been established with recreation interests and feedback is helping to shape the work plan and minimize trail closures on the most heavily used trails.

If contracting and budgeting goes as planned, tree cutting could start as soon as March 21st. Depending on weather and logistical issues, the helicopter could be working by early April. The current plan is to work on the Ashland Creek side of the project first in order to minimize impact to heavily used trails (BTI, Bandersnatch, Jabberwocky, Wonder) and the shuttle business that relies on them, particularly in May.

SMP trails on the *west side of the property* will have to be closed for several weeks, including portions of White Rabbit, Mike Uhtoff, and the full length of the Queen of Hearts Loop. We expect one week of active helicopter logging and approximately 50 log truck loads to leave SMP.

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STAFF MEMORANDUM

TO: Ashland Parks and Recreation Commissioners

FROM: Leslie Eldridge, APRC Interim Director

DATE: March 13, 2024

SUBJECT: Second Quarter 2024 Financial Update (Information) (Goal #1 Best Management Practices)

Situation
Staff will present an APRC-specific quarter-end financial report and review of significant items on a regular basis after the Finance Director provides a city-wide financial report to Council. The second quarter report of fiscal year (FY) 24 provided in this packet runs from October 1, 2023 to December 31, 2023.

Background
The new biennial budget began on July 1, 2023. The second quarter of the fiscal year is October through December of 2023. Attached to this memo you will find the current operations budget summary as of December 31, 2023. This financial summary is broken down by Division and includes the fiscal year adopted budget, expenses occurred year-to-date (YTD), and month-to-date (MTD). Encumbrances include the total of current purchase orders outstanding (for example the service contracts with Pathways for janitorial services). "Balance" is the remaining budget after deducting YTD Expenses and Encumbrances. Expenses are categorized by Personnel and Materials and Services (M&S) for each Division.

Significant budget changes this biennium (effective July 1, 2023)
The APRC operations budget is now included in the City General Fund (GF).

The Recreation Administration budget has been removed and added to the Administrative budget. Parks Operations include all facilities and maintenance expenses for *all* Divisions. Recreation Programs, Nature Center, Senior Services, and Golf Recreation only include personnel and programming costs.

Temporary employees are now included in the Professional Services expenses of M&S for each Division.

Revenue categories have been streamlined.

The Parks Equipment Fund was dissolved into the City's General Fund.

System Development Charges (SDC) for Parks were separated out into an individual fund. SDCs are fee scheduled charges applied to new development to help offset the impact of development, redevelopment, or an intensification of use. The fee is intended to recover a fair share of the costs of existing and planned infrastructure that provide capacity to serve new growth.

Assessment

APRC General Fund Operating Expenses

The target percentage of General Fund expenses for the second quarter is 50%. We are trending slightly below budget at 44% year to date. Some expenses are seasonal, such as irrigation and pool operations, so we would expect off-season expenses to be lower than during the high season. Much of our cost savings derive from unfilled staff positions.

The city is now using a Temp agency to supply most of our temps, which are approximately 40% greater cost to APRC than working through City HR. We are currently in discussions with HR to bring more of our seasonal positions in the Parks Division in-house to reduce costs.

Areas that appear to have been underfunded this Biennium include Forestry, Staff Training/Lodging, Professional Services, Marketing, and Promotion.

APRC lacks capacity and support in raising revenues throughout all our Divisions, though Senior Services and Rec events have already hit their modest revenue goals. Staff continue to work with Finance on strategies to improve revenue generation from our fee-for-service endeavors, such as pool, ice rink, and Oak Knoll Golf Course. Finance Director Mariane Berry is currently leading a citywide Revenue Study that may inform these goals. APRC staff has also done some work on cost recovery and this work could potentially begin again as the Admin office becomes fully staffed.

As of Dec 31, 2024, the Parks Capital Improvement (CIP) Fund currently had ~$3.6M, with roughly $730K spent to date, primarily on the pool liner replacement, irrigation improvements, East Main Park planning, and other real estate transactions and expenses. With new staff and large projects moving forward, spending is predicted to increase later this Biennium.

Attachments

APRC Operations Expense and Revenue Budget Summary for Q2 FY24
Council Communication First Quarter 2024 Financial Update

APRC GF 0110
Expenditures
Operations Budget Summary - December FY24

Division	Expense Type	Adopted Budget	Revised Budget	Year to Date Expenses	Month to Date Expenses	Encumbrances	Available Budget	Percent Used
Administration	Personnel	$ 1,032,976	$ 1,032,976	$ 345,554	$ 54,629	$ -	$ 687,422	33.5%
	M&S	248,928	248,928	106,801	22,191	5,556	136,572	45.1%
	Administration Totals	**$ 1,281,904**	**$ 1,281,904**	**$ 452,355**	**$ 76,820**	**$ 5,556**	**$ 823,994**	**35.7%**
Operations	Personnel	$ 1,724,368	$ 1,724,368	$ 717,438	$ 106,731	$ -	$ 1,006,930	41.6%
	M&S	1,463,098	1,463,098	686,571	80,674	158,730	617,797	57.8%
	Equipment	65,000	65,000	-	-	75,311	(10,311)	115.9%
	Parks Improvements	50,000	50,000	12,441	3,214	-	37,559	24.9%
	Capital Outlay	25,000	25,000	8,182	-	-	16,818	32.7%
	Operations Totals	**$ 3,327,466**	**$ 3,327,466**	**$ 1,424,632**	**$ 190,619**	**$ 234,041**	**$ 1,668,793**	**49.8%**
Open Space	Personnel	$ 754,584	$ 754,584	$ 316,371	$ 47,058	$ -	$ 438,213	41.9%
	M&S	128,850	128,850	27,457	680	27,210	74,183	42.4%
	Open Space Total	**$ 883,434**	**$ 883,434**	**$ 343,828**	**$ 47,738**	**$ 27,210**	**$ 512,396**	**42.0%**
Recreation Programs	Personnel	$ 156,577	$ 156,577	$ 70,012	$ 10,789	$ -	$ 86,565	44.7%
	M&S	328,677	328,677	184,080	32,131	19,824	124,773	62.0%
	Recreation Programs Total	**$ 485,254**	**$ 485,254**	**$ 254,093**	**$ 42,920**	**$ 19,824**	**$ 211,337**	**56.4%**
Nature Ctr	Personnel	$ 269,751	$ 269,751	$ 54,129	$ 8,020	$ -	$ 215,622	20.1%
	M&S	31,950	31,950	2,072	449	-	29,878	6.5%
	Nature Center Totals	**$ 301,701**	**$ 301,701**	**$ 56,201**	**$ 8,469**	**$ -**	**$ 245,500**	**18.6%**
Senior Services	Personnel	$ 306,892	$ 306,892	$ 148,978	$ 24,456	$ -	$ 157,914	48.5%
	M&S	59,925	59,925	28,540	9,664	10,000	21,385	64.3%
	Senior Services Total	**$ 366,817**	**$ 366,817**	**$ 177,518**	**$ 34,121**	**$ 10,000**	**$ 179,299**	**51.1%**
Golf Recreation	Personnel	$ 368,089	$ 368,089	$ 89,886	$ 9,753	$ -	$ 278,203	24.4%
	M&S	126,964	126,964	51,768	5,505	-	75,196	40.8%
	Golf Recreation Total	**$ 495,053**	**$ 495,053**	**$ 141,654**	**$ 15,258**	**$ -**	**$ 353,399**	**28.6%**
Grand Total APRC Operational Expenses		**$ 7,141,629**	**$ 7,141,629**	**$ 2,850,280**	**$ 415,944**	**$ 296,631**	**$ 3,994,718**	**44.1%**

Period #	6	**Target Percent**	**50.00%**
For Target %	**Budget**	**Monthly Target**	**Target**
	$ 7,141,629.00	$ 595,135.75	$ 3,570,814.50

APRC GF 0110

Revenue

Operations Budget Summary - December FY24

Revenue Type	Adopted Budget	Revised Budget	Year to Date Revenue
Parks Grants	$ 130,000	$ 130,000	$ 11,961
Parks Maintenance Agreements	250,470	250,470	46,615
Calle Revenue	35,000	35,000	25,847
Facility Rentals	24,800	24,800	5,865
Golf Rental Fees	362,350	362,350	83,958
Adult General Recreation	45,000	45,000	1,980
Youth General Recreation	7,500	7,500	1,500
Pool Programs	108,000	108,000	53,821
Rink Programs	143,500	143,500	76,065
Recreation Events	7,500	7,500	8,617
Nature Center	8,500	8,500	500
Senior Programs	15,000	15,000	15,873
From Parks CIP	422,545	422,545	-
	$ 1,560,165	**$ 1,560,165**	**$ 332,602**

Council Business Meeting

March 5th, 2024

Agenda Item	Finance Update – Second Quarter Results for Period Ending December 2023	
From	Mariane Berry	Finance Director
Contact	Mariane.Berry@ashland.or.us (541) 552-2015	
Item Type	Requested by Council ☒ Update ☐ Request for Direction ☐ Presentation ☒	

SUMMARY

On a quarterly basis, the Finance Department presents the current quarter-end financial statements and provides a review of significant items. Finance will also provide departmental updates as well as an outlook for the remainder of the year.

POLICIES, PLANS & GOALS SUPPORTED

Administrative/Governance goal:

"To ensure on-going fiscal ability to provide desired and required services at an acceptable level."

BACKGROUND AND ADDITIONAL INFORMATION

We will be reviewing the six-month period ending December 31, 2023, which is in the first year of the budget biennium.

The December 2023 Financial Statements are provided, which include the Summary of Fund Balances, the Statement of Revenue and Expenditure for each fund and city-wide, and the Summary of Cash & Investments. These reflect that the City is tracking as generally expected, and expenditures are within budget. We will review current revenues received to-date and discuss the forecast for the remainder of the year.

The presentation will also include a Finance Department Update, which will cover re-banding the Audit Committee, an update on Utility Billing and staffing, and other key items of interest.

FISCAL IMPACTS

N/A

DISCUSSION QUESTIONS

N/A

SUGGESTED NEXT STEPS

N/A

ACTIONS, OPTIONS & POTENTIAL MOTIONS

N/A

REFERENCES & ATTACHMENTS

Attachment 1: December 2023 FY24 Financial Statements

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
110 General Fund							
Taxes	$ 16,990,766	$ 24,638,791	69.0%	102.2%	$ 16,628,201	$ 23,302,862	71.4%
Licenses and Permits	758,098	1,264,100	60.0%	134.0%	565,836	1,068,226	53.0%
Intergovernmental	425,793	2,660,064	16.0%	22.4%	1,900,949	4,041,869	47.0%
Charges for Services	5,108,526	13,037,604	39.2%	68.4%	7,469,860	12,521,935	59.7%
Fines	172,822	174,500	99.0%	190.0%	90,954	220,916	41.2%
Interest on Investments	312,307	300,000	104.1%	203.8%	153,214	464,243	33.0%
Miscellaneous	164,989	84,150	196.1%	378.6%	43,575	214,022	20.4%
Transfer In (City General Fund)	-	-	N/A	0.0%	1,773,498	3,546,996	50.0%
Transfer In (Parks CIP Fund)	-	-	N/A	N/A	-	-	N/A
Transfer In (Parks CIP)	-	422,545	0.0%	0.0%	-	-	N/A
Transfer In (Water Fund)	50,000	50,000	100.0%	100.0%	50,000	50,000	100.0%
Transfer In (Cemetery)	15,101	148,364	10.2%	185.6%	8,137	20,826	39.1%
Total Revenues and Other Sources	23,998,403	42,780,118	56.1%	83.7%	28,684,224	45,451,895	63.1%
Administration Department	2,037,653	4,625,295	44.1%	238.6%	853,915	2,032,558	42.0%
Administration - Municipal Court	232,082	544,256	42.6%	118.1%	196,444	414,831	47.4%
Administration - Health Benefits Fund	-	-	N/A	0.0%	2,517,823	2,668,448	94.4%
Information Technology Department	877,179	2,350,890	37.3%	155.6%	563,796	1,315,699	42.9%
Finance Department	1,435,236	3,259,278	44.0%	110.4%	1,300,505	2,504,582	51.9%
City Recorder	103,841	283,519	36.6%	99.6%	104,254	227,266	45.9%
Police Department	4,152,058	9,203,005	45.1%	116.2%	3,572,530	6,865,534	52.0%
Fire and Rescue Department	6,300,297	14,916,007	42.2%	111.0%	5,678,472	10,952,799	51.8%
Public Works Department	1,301,670	5,085,801	25.6%	88.7%	1,467,604	2,986,759	49.1%
Community Development	939,908	2,471,617	38.0%	101.3%	928,119	1,804,429	51.4%
Parks Department	2,850,575	7,141,629	39.9%	83.8%	3,400,451	6,771,629	50.2%
Transfer Out (Parks)	-	-	N/A	0.0%	1,773,498	3,546,996	50.0%
Transfer out (Tourism Fund)	-	-	N/A	0.0%	775,474	775,474	100.0%
Transfer Out (Housing Fund)	-	100,000	0.0%	N/A	-	-	N/A
Transfer Out (Capital Improvements)	-	100,000	0.0%	N/A	-	-	N/A
Transfer Out (Debt Service Fund)	-	110,000	0.0%	N/A	-	-	N/A
Transfer Out (Cemetery Fund)	500	500	100.0%	100.0%	500	500	100.0%
Contingency	-	857,443	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	20,231,000	51,049,240	39.6%	87.5%	23,133,384	42,867,504	54.0%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	3,767,403	(8,269,122)	145.6%	67.9%	5,550,840	2,584,391	214.8%
Beginning Fund Balance	**21,710,158**	19,559,426	111.0%	113.5%	19,125,767	19,125,767	100.0%
Ending Fund Balance	$ 25,477,561	$ 11,290,304	225.7%	103.2%	$ 24,676,607	**$ 21,710,158**	113.7%

Reconciliation of Fund Balance:

Restricted and Committed Funds	724,923
Unassigned Fund Balance	$ 24,752,638

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

		Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
		Current Fiscal Year				Prior Fiscal Year		
230	**Tourism Fund**							
	Taxes	$ 242,193	$ 947,438	25.6%	99.2%	$ 244,238	$ 870,482	28.1%
	Interest	14,341	12,000	119.5%	253.6%	5,655	17,267	32.7%
	Miscellaneous	-	-	N/A	N/A	-	-	N/A
	Transfer In (General Fund)	-	-	N/A	0.0%	775,474	775,474	100.0%
	Total Revenues and Other Sources	256,534	959,438	26.7%	25.0%	1,025,367	1,663,223	N/A
	Personnel Services	38,640	71,970	53.7%	161.1%	23,988	59,478	40.3%
	Materials and Services	284,870	1,161,338	24.5%	85.5%	333,161	611,663	54.5%
	Contingency		37,051	0.0%	N/A	-	-	N/A
	Total Expenditures and Other Uses	323,509	1,270,359	25.5%	90.6%	357,149	671,141	N/A
	Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(66,975)	(310,921)	78.5%	-10.0%	668,218	992,082	67.4%
	Beginning Fund Balance	**992,082**	1,015,037	97.7%	N/A	-	-	N/A
	Ending Fund Balance	$ 925,107	$ 704,116	131.4%	138.4%	$ 668,218	**$ 992,082**	67.4%

Reconciliation of Fund Balance:

Restricted and Committed Funds	925,107
Unassigned Fund Balance	$ -

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

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	Current Fiscal Year				Prior Fiscal Year		
240 Housing Fund							
Taxes	$ -	$ -	N/A	N/A	$ -	$ -	N/A
Intergovernmental	-	-	N/A	N/A	-	-	N/A
Interest on Investments	3,880	1,000	388.0%	171.3%	2,265	10,631	21.3%
Miscellaneous	-	-	N/A	N/A	-	4,800	0.0%
Transfer In (General Fund)	-	100,000	0.0%	N/A	-	-	N/A
Total Revenues and Other Sources	3,880	101,000	3.8%	171.3%	2,265	15,431	14.7%
Personnel Services	-	-	N/A	N/A	-	-	N/A
Materials and Services	-	200,000	0.0%	0.0%	7,130	55,969	12.7%
Capital Outlay	-	-	N/A	N/A	-	-	N/A
Total Expenditures and Other Uses	-	200,000	0.0%	0.0%	7,130	55,969	12.7%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	3,880	(99,000)	103.9%	-79.7%	(4,866)	(40,538)	12.0%
Beginning Fund Balance	**240,123**	221,798	108.3%	85.6%	280,661	280,661	100.0%
Ending Fund Balance	$ 244,003	$ 122,798	198.7%	88.5%	$ 275,795	**$ 240,123**	114.9%

Reconciliation of Fund Balance:

Restricted and Committed Funds	244,003
Unassigned Fund Balance	$ -

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

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	Current Fiscal Year				Prior Fiscal Year		
250 Community Development Block Fund							
Intergovernmental	$ 14,648	$ 201,812	7.3%	9.2%	$ 159,392	$ 256,256	62.2%
Total Revenues and Other Sources	14,648	201,812	7.3%	9.2%	159,392	256,256	62.2%
Personnel Services	29,355	34,407	85.3%	227.9%	12,878	37,179	34.6%
Materials and Services	14,648	204,024	7.2%	9.2%	159,392	219,077	72.8%
Total Expenditures and Other Uses	44,003	238,431	18.5%	25.5%	172,271	256,256	67.2%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(29,355)	(36,619)	19.8%	227.9%	(12,878)	-	N/A
Beginning Fund Balance	**36,617**	36,619	100.0%	100.0%	36,617	36,617	100.0%
Ending Fund Balance	$ 7,262	$ -	0.0%	30.6%	$ 23,739	**$ 36,617**	64.8%

Reconciliation of Fund Balance:	
Restricted and Committed Funds	7,262
Unassigned Fund Balance	$ -

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

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	Current Fiscal Year				Prior Fiscal Year		
255 Reserve Fund							
Interest on Investments	$ 28,796	$ 25,000	115.2%	187.4%	$ 15,365	$ 39,451	38.9%
Total Revenues and Other Sources	28,796	25,000	115.2%	115.2%	15,365	39,451	38.9%
Interfund Loan (Health Benefits Fund)	-	-	N/A	N/A	-	-	N/A
Operating Transfer out	-	-	N/A	N/A	-	-	N/A
Total Expenditures and Other Uses	-	-	N/A	N/A	-	-	N/A
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	28,796	25,000	115.2%	187.4%	15,365	39,451	38.9%
Beginning Fund Balance	**1,794,212**	1,784,761	100.5%	102.2%	1,754,761	1,754,761	100.0%
Ending Fund Balance	$ 1,823,008	$ 1,809,761	100.7%	103.0%	$ 1,770,126	**$ 1,794,212**	98.7%

Reconciliation of Fund Balance:

Restricted and Committed Funds	1,823,008
Unassigned Fund Balance	$ (0)

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
260 Street Fund							
Taxes	$ 744,622	$ 2,346,102	31.7%	198.0%	$ 376,082	$ 788,818	47.7%
Intergovernmental	854,222	1,652,500	51.7%	99.2%	860,985	1,686,912	51.0%
Charges for Services - Rates	846,471	1,666,100	50.8%	102.6%	824,704	1,687,905	48.9%
Charges for Services - Misc. Service Fees	-	15,000	0.0%	0.0%	406	406	100.0%
System Development Charges	(2,012)	-	N/A	N/A	-	-	N/A
Assessments	-	3,000	0.0%	0.0%	291	1,455	20.0%
Interest on Investments	31,202	80,000	39.0%	70.0%	44,570	114,013	39.1%
Miscellaneous	641	-	N/A	8.5%	7,501	9,221	81.3%
Other Financing Sources	-	8,984,110	0.0%	N/A	-	-	N/A
Total Revenues and Other Sources	2,475,145	14,746,812	16.8%	117.1%	2,114,539	4,288,729	49.3%
Public Works - Ground Maintenance	86,427	270,000	32.0%	66.3%	130,412	240,233	54.3%
Public Works - Street Operations	3,996,862	10,583,812	37.8%	183.1%	2,183,153	4,943,326	44.2%
Public Works - Street Operations Debt	-	2,423,865	0.0%	0.0%	74,931	-	N/A
Public Works - Transportation SDC's	-	-	N/A	N/A	-	-	N/A
Transfer Out (Insurance Fund)	-	-	N/A	N/A	-	-	N/A
Contingency	-	130,294	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	4,083,289	13,407,971	30.5%	171.0%	2,388,496	5,183,559	46.1%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(1,608,144)	1,338,841	-120.1%	587.0%	(273,956)	(894,830)	30.6%
Beginning Fund Balance	**1,818,350**	1,701,979	106.8%	32.8%	5,535,938	5,535,938	100.0%
Ending Fund Balance	$ 210,206	$ 3,040,820	6.9%	4.0%	$ 5,261,981	**$ 4,641,108**	113.4%

Reconciliation of Fund Balance:	
Restricted and Committed Funds	210,206
Unassigned Fund Balance	$ 0

* Due to the creation of SDC funds, the fund balances do not represent the same presentation as FY23 year-end.

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
263 SDC Street Fund							
System Development Charges	$ 119,815	$ 150,000	79.9%	127.2%	$ 94,201	$ 155,273	60.7%
Interest on Investments	33,983	-	N/A	N/A	-	-	N/A
Other Financing Sources	-	1,516,950	0.0%	N/A	-	-	N/A
Total Revenues and Other Sources	153,798	1,666,950	9.2%	163.3%	94,201	155,273	60.7%
Materials and Services	-	25,000	0.0%	N/A	-	-	N/A
Capital Outlay	-	1,516,950	0.0%	N/A	-	-	N/A
Contingency	-	46,259	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	-	1,588,209	0.0%	N/A	-	-	N/A
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	153,798	78,741	195.3%	163.3%	94,201	155,273	60.7%
Beginning Fund Balance	**2,978,031**	3,002,755	99.2%	N/A	-	-	N/A
Ending Fund Balance	$ 3,131,829	$ 3,081,496	101.6%	3324.6%	$ 94,201	**$ 155,273**	60.7%

Reconciliation of Fund Balance:	
Restricted and Committed Funds	3,131,829
Unassigned Fund Balance	$ -

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City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

		Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
		Current Fiscal Year				Prior Fiscal Year		
280	**Airport Fund**							
	Intergovernmental	$ 1,935,686	$ 1,529,700	126.5%	N/A	$ -	$ 77,798	0.0%
	Charges for Services - Rates	79,898	170,000	47.0%	75.9%	105,324	198,047	53.2%
	Interest on Investments	3,862	3,000	128.7%	154.5%	2,500	6,740	37.1%
	Miscellaneous	-	-	N/A	N/A	4,622	4,622	100.0%
	Total Revenues and Other Sources	2,019,446	1,702,700	118.6%	1795.9%	112,445	287,207	39.2%
	Materials and Services	30,941	95,350	32.5%	79.1%	39,134	72,919	53.7%
	Capital Outlay	2,797,561	1,613,000	173.4%	5569.4%	50,231	113,463	44.3%
	Contingency	-	2,861	0.0%	N/A	-	-	N/A
	Total Expenditures and Other Uses	2,828,502	1,711,211	165.3%	3165.1%	89,365	186,382	47.9%
	Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(809,056)	(8,511)	-9406.0%	-3505.5%	23,080	100,825	22.9%
	Beginning Fund Balance	**398,996**	86,831	459.5%	133.8%	298,171	298,171	100.0%
	Ending Fund Balance	$ (410,060)	$ 78,320	-523.6%	-127.6%	$ 321,252	**$ 398,996**	80.5%

Reconciliation of Fund Balance:	
Restricted and Committed Funds	(410,060)
Unassigned Fund Balance	$ (0)

* Negative Airport balance is due to timing of grant revenue anticipated to be received in following quarter

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

		Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
		Current Fiscal Year				Prior Fiscal Year		
410	**Capital Improvements Fund**							
	Intergovernmental	$ 1,158,200	$ 2,058,100	56.3%	56.3%	$ -	$ -	N/A
	Charges for Services - Misc. Service fees	107,370	-	56.3%	56.3%	105,771	207,475	51.0%
	System Development Charges - Parks	(4,303)	-	56.3%	56.3%	-	-	N/A
	Interest on Investments	17,740	10,000	177.4%	169.4%	10,474	27,519	38.1%
	Miscellaneous	-	-	N/A	N/A	-	-	N/A
	Transfer In (General Fund)	-	100,000	0.0%	N/A	-	-	N/A
	Total Revenues and Other Sources	1,279,007	2,168,100	59.0%	1100.3%	116,244	234,994	49.5%
	Public Works - Capital Outlay	1,182,998	3,111,174	38.0%	9486.7%	12,470	44,932	27.8%
	Finance - Open Space (Parks)	-	-	N/A	N/A	-	5,000	0.0%
	Transfer Out (Debt Service Fund)	-	-	N/A	0.0%	110,000	110,000	100.0%
	Transfer Out (Insurance Fund)	-	-	N/A	N/A	-	-	N/A
	Contingency	-	-	N/A	N/A	-	-	N/A
	Total Expenditures and Other Uses	1,182,998	3,111,174	38.0%	965.9%	122,470	159,932	76.6%
	Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	96,009	(943,074)	110.2%	-1542.1%	(6,226)	75,062	-8.3%
	Beginning Fund Balance	**998,426**	1,035,362	96.4%	82.6%	1,208,242	1,208,242	100.0%
	Ending Fund Balance	$ 1,094,435	$ 92,288	1185.9%	91.0%	$ 1,202,016	**$ 1,283,304**	93.7%

Reconciliation of Fund Balance:

Restricted and Committed Funds	1,094,435
Unassigned Fund Balance	$ (0)

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City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
411 Parks Capital Improvement Fund							
Taxes	$ 261,275	$ 803,460	32.5%	28.2%	$ 928,063	$ 2,905,207	31.9%
Intergovernmental	101,000	1,889,600	5.3%	91.8%	110,000	110,000	100.0%
Interest on Investments	53,675	30,000	178.9%	317.5%	16,907	55,025	30.7%
Miscellaneous	-	50,000	0.0%	N/A	-	-	N/A
Total Revenues and Other Sources	415,950	2,773,060	15.0%	39.4%	1,054,970	3,070,232	34.4%
Materials and Services	-	-	N/A	N/A	-	4,675	0.0%
Capital Outlay	731,276	6,216,100	11.8%	146.3%	499,821	881,483	56.7%
Transfer Out (Debt Service Fund)	38,831	186,347	20.8%	20.6%	188,596	188,596	100.0%
Transfer Out (General Fund)	-	422,545	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	770,107	6,824,992	11.3%	111.9%	688,417	1,074,754	64.1%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(354,157)	(4,051,932)	91.3%	-96.6%	366,553	1,995,478	18.4%
Beginning Fund Balance	**3,973,971**	5,590,786	71.1%	200.9%	1,978,493	1,978,493	100.0%
Ending Fund Balance	$ 3,619,814	$ 1,538,854	235.2%	154.4%	$ 2,345,047	**$ 3,973,971**	59.0%

Reconciliation of Fund Balance:

Restricted and Committed Funds	3,619,814
Unassigned Fund Balance	$ -

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
413 SDC Parks Fund							
System Development Charges - Parks	53,715	50,000	107.4%	407.5%	13,181	35,690	36.9%
Interest on Investments	4,094	-	N/A	N/A	-		N/A
Miscellaneous	-	-	N/A	N/A	-		N/A
Total Revenues and Other Sources	57,809	50,000	115.6%	438.6%	13,181	35,690	36.9%
Materials and Services	-	-	N/A	N/A	-	-	N/A
Capital Outlay	-	227,832	0.0%	N/A	-	-	N/A
Contingency	-	6,835	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	-	234,667	0.0%	N/A	-	-	N/A
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	57,809	(184,667)	131.3%	438.6%	13,181	35,690	36.9%
Beginning Fund Balance	**320,568**	284,878	112.5%	N/A	-		N/A
Ending Fund Balance	$ 378,378	$ 100,211	377.6%	2870.5%	$ 13,181	**$ 35,690**	36.9%

Reconciliation of Fund Balance:

Restricted and Committed Funds	378,378
Unassigned Fund Balance	$ -

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City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
530 Debt Services							
Taxes	$ 184,791	$ 206,238	89.6%	94.4%	$ 195,720	$ 213,819	91.5%
Charges for Services - Internal	630,798	1,261,595	50.0%	100.0%	630,686	1,261,373	50.0%
Interest on Investments	4,775	9,000	53.1%	136.7%	3,493	16,050	21.8%
Transfer In (General Fund)	-	110,000	0.0%	0.0%	110,000	110,000	100.0%
Transfer In (Parks CIP)	38,831	186,347	20.8%	20.6%	188,596	188,596	100.0%
Total Revenues and Other Sources	859,194	1,773,180	48.5%	76.1%	1,128,495	1,789,838	63.1%
Debt Service	1,361,052	1,757,126	77.5%	101.5%	1,341,162	1,757,747	76.3%
Total Expenditures and Other Uses	1,361,052	1,757,126	77.5%	101.5%	1,341,162	1,757,747	76.3%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(501,857)	16,054	-3126.1%	236.0%	(212,667)	32,091	-662.7%
Beginning Fund Balance	**1,041,892**	815,165	127.8%	103.2%	1,009,801	1,009,801	100.0%
Ending Fund Balance	$ 540,035	$ 831,219	65.0%	67.7%	$ 797,134	**$ 1,041,892**	76.5%

Reconciliation of Fund Balance:

Restricted and Committed Funds	540,035
Unassigned Fund Balance	$ -

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
670 Water Fund							
Intergovernmental	$ 45,740	$ -	N/A	N/A	$ -	$ 26,250	0.0%
Charges for Services - Rates	5,177,913	8,555,000	60.5%	100.2%	5,168,416	8,585,183	60.2%
Charges for Services - Misc. Service Fees	52,943	89,000	59.5%	270.1%	19,605	45,677	42.9%
System Development Charges	(18,148)	-	N/A	N/A	-		0.0%
Interest on Investments	221,504	200,000	110.8%	185.7%	119,297	304,255	39.2%
Miscellaneous	1,278	25,000	5.1%	4578.7%	28	1,289	2.2%
Other Financing Sources	-	8,760,062	0.0%	N/A	-	2,151,168	0.0%
Total Revenues and Other Sources	5,481,230	17,629,062	31.1%	103.3%	5,307,344	11,113,822	47.8%
Public Works - Conservation	41,753	294,439	14.2%	65.6%	63,684	111,717	57.0%
Public Works - Water Supply	542,348	4,993,034	10.9%	122.7%	442,002	963,353	45.9%
Public Works - Water Supply Debt	118,500	118,502	100.0%	92.7%	127,843	127,843	100.0%
Public Works - Water Distribution	2,194,758	7,772,570	28.2%	117.9%	1,861,859	3,759,910	49.5%
Public Works - Water Distribution Debt	197,581	206,009	95.9%	76.3%	259,071	269,195	96.2%
Public Works - Water Treatment	821,877	6,244,414	13.2%	62.8%	1,308,900	3,535,917	37.0%
Public Works - Water Treatment Debt	5,563	448,695	1.2%	7.6%	72,882	73,495	99.2%
Debt Service	-	-	N/A	N/A	-	-	N/A
Transfer Out (General Fund to AFR)	50,000	50,000	100.0%	100.0%	50,000	50,000	100.0%
Transfer Out (Insurance Fund)	-	-	N/A	N/A	-	-	N/A
Contingency	-	219,645	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	3,972,381	20,347,308	19.5%	94.9%	4,186,240	8,891,430	47.1%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	1,508,849	(2,718,246)	155.5%	134.6%	1,121,104	2,222,392	50.4%
Beginning Fund Balance	**15,359,485**	12,341,551	124.5%	107.4%	14,299,291	14,299,291	100.0%
Ending Fund Balance	$ 16,868,334	$ 9,623,305	175.3%	109.4%	$ 15,420,396	**$ 16,521,683**	93.3%

Reconciliation of Fund Balance:

Restricted and Committed Funds	6,000,000
Unassigned Fund Balance	$ 10,868,334

* Due to the creation of SDC funds, the fund balances do not represent the same presentation as FY23 year-end.

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
673 SDC Water Fund							
System Development Charges - Water	141,493	175,000	80.9%	152.7%	92,676	175,610	52.8%
Interest on Investments	10,764	-	N/A	N/A	-		N/A
Miscellaneous	-	-	N/A	N/A	-		N/A
Other Financing Sources		2,712,021	0.0%	N/A		-	N/A
Total Revenues and Other Sources	152,257	2,887,021	5.3%	164.3%	92,676	175,610	52.8%
Materials and Services	-	150,000	0.0%	0.0%	-	-	N/A
Capital Outlay	19,394	3,139,129	0.6%	N/A	-		N/A
Public Works - Debt SDC's	81,878	205,256	39.9%	N/A	33,633	33,333	100.9%
Public Works - Improvement SDC's	-	-	N/A	0.0%	172,759	443,393	39.0%
Contingency	-	103,587	0.0%	N/A	-		N/A
Total Expenditures and Other Uses	101,272	3,597,972	2.8%	49.1%	206,392	476,726	43.3%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	50,985	(710,951)	107.2%	-44.8%	(113,716)	(301,116)	37.8%
Beginning Fund Balance	**861,082**	1,183,793	72.7%	N/A	-		N/A
Ending Fund Balance	$ 912,068	$ 472,842	192.9%	-802.1%	$ (113,716)	**$ (301,116)**	37.8%

Reconciliation of Fund Balance:

Restricted and Committed Funds	912,068
Unassigned Fund Balance	$ -

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City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
675 Wastewater Fund							
Taxes	$ -	$ -	N/A	N/A	$ -	$ -	N/A
Intergovernmental	-	-	N/A	N/A	-	-	N/A
Charges for Services - Rates	3,269,742	6,200,000	52.7%	100.8%	3,242,375	6,390,372	50.7%
Charges for Services - Misc. Service Fees	-	-	N/A	N/A	-	-	N/A
System Development Charges	(4,156)	-	N/A	N/A	-	-	N/A
Interest on Investments	84,962	80,000	106.2%	136.6%	62,189	156,722	39.7%
Miscellaneous	-	-	N/A	0.0%	63	957	6.6%
Other Financing Sources	(738)	4,175,146	0.0%	-0.2%	478,085	4,090,784	11.7%
Total Revenues and Other Sources	3,349,811	10,455,146	32.0%	88.6%	3,782,712	10,638,835	35.6%
Public Works - Wastewater Collection	1,230,680	3,680,667	33.4%	102.8%	1,197,238	2,334,818	51.3%
Public Works - Wastewater Collection Debt	42,428	44,456	95.4%	99.1%	42,828	45,256	94.6%
Public Works - Wastewater Treatment	2,791,138	6,534,208	42.7%	83.6%	3,338,282	7,767,104	43.0%
Public Works - Wastewater Treatment Debt	61,088	127,699	47.8%	100.0%	61,088	128,251	47.6%
Transfer Out (Insurance Fund)	-	-	N/A	N/A	-	-	N/A
Contingency	-	179,633	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	4,125,333	10,566,663	39.0%	88.9%	4,639,435	10,275,429	45.2%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(775,523)	(111,517)	-595.4%	90.5%	(856,724)	363,406	-235.7%
Beginning Fund Balance	**6,471,665**	4,407,490	146.8%	77.6%	8,336,733	8,336,733	100.0%
Ending Fund Balance	$ 5,696,143	$ 4,295,973	132.6%	76.2%	$ 7,480,009	**$ 8,700,139**	86.0%

Reconciliation of Fund Balance:

Restricted and Committed Funds	-
Unassigned Fund Balance	$ 5,696,143

* Due to the creation of SDC funds, the fund balances do not represent the same presentation as FY23 year-end.

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
677 SDC Sewer Fund							
System Development Charges - Wastewater	167,122	150,000	111.4%	253.9%	65,830	132,155	49.8%
Interest on Investments	26,129	-	N/A	N/A	-	-	N/A
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Other Financing Sources	-	658,294	0.0%	N/A	-	-	N/A
Total Revenues and Other Sources	193,251	808,294	23.9%	293.6%	65,830	132,155	49.8%
Materials and Services	-	-	N/A	N/A	-	-	N/A
Capital Outlay	187,889	747,450	25.1%	N/A	-	-	N/A
Public Works - Debt SDC's	-	-	N/A	N/A		-	N/A
Public Works - Improvements SDC's	-	-	N/A	0.0%	55,365	125,291	44.2%
Contingency	-	22,424	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	187,889	769,874	24.4%	339.4%	55,365	125,291	44.2%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	5,362	38,420	14.0%	51.2%	10,465	6,864	152.5%
Beginning Fund Balance	**2,235,338**	1,585,034	141.0%	N/A	-		N/A
Ending Fund Balance	$ 2,240,699	$ 1,623,454	138.0%	21412.2%	$ 10,465	**$ 6,864**	152.5%

Reconciliation of Fund Balance:	
Restricted and Committed Funds	2,240,699
Unassigned Fund Balance	$ -

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City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
680 Stormwater Fund							
Intergovernmental	$ -	$ -	N/A	N/A	$ -	$ -	N/A
Charges for Services - Rates	401,168	775,000	51.8%	102.3%	392,085	800,610	49.0%
Charges for Services - Misc. Service Fees	-	-	N/A	N/A	-	-	N/A
System Development Charges	(1,151)	-	N/A	N/A	-	-	N/A
Interest on Investments	30,715	16,000	192.0%	194.0%	15,834	41,088	38.5%
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Other Financing Sources	-	390,220	0.0%	N/A	-	-	N/A
Total Revenues and Other Sources	430,733	1,181,220	36.5%	105.6%	407,918	841,698	48.5%
Public Works - Storm Water Operations	435,247	1,665,767	26.1%	134.2%	324,247	670,811	48.3%
Public Works - Storm Water Operations Debt	10,625	11,150	95.3%	99.1%	10,725	11,350	94.5%
Contingency	-	32,043	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	445,872	1,708,960	26.1%	133.1%	334,972	682,161	49.1%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(15,139)	(527,740)	97.1%	-20.8%	72,947	159,537	45.7%
Beginning Fund Balance	**2,042,119**	2,036,637	100.3%	109.4%	1,867,493	1,867,493	100.0%
Ending Fund Balance	$ 2,026,980	$ 1,508,897	134.3%	104.5%	$ 1,940,440	**$ 2,027,030**	95.7%

Reconciliation of Fund Balance:	
Restricted and Committed Funds	-
Unassigned Fund Balance	$ 2,026,980

* Due to the creation of SDC funds, the fund balances do not represent the same presentation as FY23 year-end.

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
683 SDC Storm Fund							
System Development Charges - Wastewater	12,138	30,000	40.5%	132.4%	9,165	15,089	60.7%
Interest on Investments	74	-	N/A	N/A	-	-	N/A
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Other Financing Sources	-	-	N/A	N/A	-	-	N/A
Total Revenues and Other Sources	12,212	30,000	40.7%	133.2%	9,165	15,089	60.7%
Materials and Services	-	-	N/A	N/A	-	-	N/A
Capital Outlay	-	15,169	0.0%	N/A	-	-	N/A
Public Works - Debt SDC's		-	N/A	N/A		-	N/A
Public Works - Storm Water SDC's	-	-	N/A	N/A		-	N/A
Contingency	-	455	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	-	15,624	0.0%	N/A	-	-	N/A
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	12,212	14,376	84.9%	133.2%	9,165	15,089	60.7%
Beginning Fund Balance	-	14,954	0.0%	N/A	-		N/A
Ending Fund Balance	$ 12,212	$ 29,330	41.6%	133.2%	$ 9,165	**$ 15,089**	60.7%

Reconciliation of Fund Balance:

Restricted and Committed Funds	12,212
Unassigned Fund Balance	$ -

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City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
690 Electric Fund							
Intergovernmental	$ 317,887	$ 1,150,000	27.6%	N/A	$ 12,618	$ 12,618	100.0%
Charges for Services - Rates	8,281,387	17,609,673	47.0%	97.1%	8,527,984	17,733,520	48.1%
Charges for Services - Misc. Service Fees	160,109	268,000	59.7%	54.6%	293,057	471,103	62.2%
Interest on Investments	104,950	65,000	161.5%	254.9%	41,172	116,165	35.4%
Miscellaneous	332,404	292,000	113.8%	106.0%	313,487	337,473	92.9%
Other Financing Sources	-	3,000,000	0.0%	N/A	-	-	N/A
Total Revenues and Other Sources	9,196,737	22,384,673	41.1%	100.1%	9,188,319	18,670,879	49.2%
Administration - Conservation	440,655	1,587,981	27.7%	124.9%	352,784	812,038	43.4%
Electric - Supply	1,890,070	7,670,000	24.6%	72.5%	2,607,145	5,912,216	44.1%
Electric - Distribution	4,840,508	10,504,237	46.1%	100.5%	4,815,084	8,829,686	54.5%
Electric - Transmission	233,188	1,100,000	21.2%	56.6%	411,814	972,754	42.3%
Debt Service	-	243,663	0.0%	N/A	-	-	N/A
Transfer Out (Insurance Fund)	-	-	N/A	N/A	-		N/A
Contingency	-	565,976	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	7,404,421	21,671,857	34.2%	90.4%	8,186,827	16,526,694	49.5%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	1,792,316	712,816	251.4%	179.0%	1,001,492	2,144,185	46.7%
Beginning Fund Balance	**7,168,132**	6,080,192	117.9%	142.7%	5,023,947	5,023,947	100.0%
Ending Fund Balance	$ 8,960,448	$ 6,793,008	131.9%	148.7%	$ 6,025,439	**$ 7,168,132**	84.1%

Reconciliation of Fund Balance:

Restricted and Committed Funds	-
Unassigned Fund Balance	$ 8,960,448

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
Preliminary as of December 31, 2023
(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
695 Telecommunications Fund							
Intergovernmental	$ -	$ -	N/A	N/A	$ -	$ -	N/A
Charges for Services - Rates	1,400,043	2,679,467	52.3%	99.5%	1,407,612	2,817,541	50.0%
Charges for Services - Misc. Service Fees	-	-	N/A	N/A	-	-	N/A
Interest on Investments	43,706	45,000	97.1%	207.2%	21,098	56,319	37.5%
Total Revenues and Other Sources	1,443,749	2,724,467	53.0%	101.1%	1,428,710	2,873,860	49.7%
Personnel Services	369,806	1,054,852	35.1%	94.3%	392,257	720,249	54.5%
Materials & Services	561,233	1,332,196	42.1%	111.0%	505,740	1,073,265	47.1%
Capital Outlay	17,455	1,139,375	1.5%	127.8%	13,662	72,468	18.9%
Debt - Transfer to Debt Service Fund	258,723	517,445	50.0%	100.3%	258,036	516,073	50.0%
Transfer Out (Insurance Fund)	-	-	N/A	N/A	-	-	N/A
Contingency	-	87,135	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	1,207,216	4,131,003	29.2%	103.2%	1,169,696	2,382,055	49.1%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	236,534	(1,406,536)	116.8%	91.3%	259,015	491,805	52.7%
Beginning Fund Balance	**3,175,716**	3,021,118	105.1%	118.3%	2,683,911	2,683,911	100.0%
Ending Fund Balance	$ 3,412,250	$ 1,614,582	211.3%	115.9%	$ 2,942,926	**$ 3,175,716**	92.7%

Reconciliation of Fund Balance:	
Restricted and Committed Funds	776,166
Unassigned Fund Balance	$ 2,636,083

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
720 Insurance Service Fund							
Intergovernmental	$ -	$ -	N/A	N/A	$ -	$ -	N/A
Charges for Services - Internal	832,593	1,692,526	49.2%	88.0%	946,500	1,896,954	49.9%
Interest on Investments	14,416	8,000	180.2%	384.7%	3,747	17,915	20.9%
Miscellaneous	114,671	20,000	573.4%	2666.3%	4,301	24,122	17.8%
Transfer In (All Funds)	-	-	N/A	N/A	-	-	N/A
Total Revenues and Other Sources	961,680	1,720,526	55.9%	100.7%	954,548	1,938,991	49.2%
Materials and Services	1,060,543	1,528,209	69.4%	82.0%	1,293,665	1,577,177	82.0%
Contingency	-	48,816	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	1,156,331	1,577,025	73.3%	89.4%	1,293,665	1,577,177	82.0%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(194,651)	143,501	-135.6%	57.4%	(339,117)	361,814	-93.7%
Beginning Fund Balance	**1,192,624**	1,167,481	102.2%	143.5%	830,810	830,810	100.0%
Ending Fund Balance	$ 997,973	$ 1,310,982	76.1%	203.0%	$ 491,693	**$ 1,192,624**	41.2%

Reconciliation of Fund Balance:

Restricted and Committed Funds	997,973
Unassigned Fund Balance	$ -

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

		Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
		Current Fiscal Year				Prior Fiscal Year		
730	**Equipment Fund**							
	Intergovernmental	$ -	$ -	N/A	N/A	$ -	$ -	N/A
	Charges for Services - Internal	2,264,705	4,529,408	50.0%	110.9%	2,041,942	4,083,399	50.0%
	Charges for Services - Misc. Service Fees	140,667	220,000	63.9%	65.9%	213,317	353,159	60.4%
	Interest on Investments	116,961	100,000	117.0%	222.8%	52,497	144,097	36.4%
	Miscellaneous	5,016	52,000	9.6%	2.9%	174,004	280,597	62.0%
	Total Revenues and Other Sources	2,527,349	4,901,408	51.6%	101.8%	2,481,761	4,861,252	51.1%
	Public Works - Maintenance	1,166,236	2,422,338	48.1%	98.2%	1,187,313	2,319,469	51.2%
	Public Works - Purchasing and Acquisition	1,073,890	4,707,619	22.8%	112.1%	958,018	1,501,667	63.8%
	Transfer Out (Insurance Fund)	-	-	N/A	N/A	-	-	N/A
	Contingency	-	72,015	0.0%	N/A	-	-	N/A
	Total Expenditures and Other Uses	2,240,126	7,201,972	31.1%	104.4%	2,145,331	3,821,136	56.1%
	Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	287,223	(2,300,564)	112.5%	85.4%	336,430	1,040,116	32.3%
	Beginning Fund Balance	**6,914,621**	7,197,226	96.1%	117.7%	5,874,505	5,874,505	100.0%
	Ending Fund Balance	$ 7,201,844	$ 4,896,662	147.1%	116.0%	$ 6,210,935	**$ 6,914,621**	89.8%

Reconciliation of Fund Balance:

Restricted and Committed Funds	7,201,844
Unassigned Fund Balance	$ (0)

City of Ashland

Statement of Resources, Requirements, and Changes in Fund Balance

Preliminary as of December 31, 2023

(50% of Fiscal Year)

	Fiscal Year 2024 1st Year Actuals	Fiscal Year 2024 1st Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2023 Year-to-Date Actuals	Preliminary Fiscal Year 2023 End-of-Year Actuals	Actual Percent Collected / Expended
	Current Fiscal Year				Prior Fiscal Year		
810 Cemetery Fund							
Charges for Services	$ 10,792	$ 13,000	83.0%	178.2%	$ 6,057	$ 15,366	39.4%
Interest on Investments	15,101	12,000	125.8%	185.6%	8,137	20,826	39.1%
Transfer In (General Fund)	500	500	100.0%	100.0%	500	500	100.0%
Total Revenues and Other Sources	26,393	25,500	103.5%	179.6%	14,694	36,692	40.0%
Transfer Out (General Fund)	15,101	148,364	10.2%	185.6%	8,137	20,826	39.1%
Total Expenditures and Other Uses	15,101	148,364	10.2%	185.6%	8,137	20,826	39.1%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	11,292	(122,864)	109.2%	172.2%	6,557	15,866	41.3%
Beginning Fund Balance	**946,761**	946,395	100.0%	101.7%	930,895	930,895	100.0%
Ending Fund Balance	$ 958,053	$ 823,531	116.3%	102.2%	$ 937,452	**$ 946,761**	99.0%

Reconciliation of Fund Balance:

Restricted and Committed Funds	958,053
Unassigned Fund Balance	$ (0)

City of Ashland
Summary of Fund Balances
Preliminary as of December 31, 2023

Fund	Balance December 31, 2023	Balance December 31, 2022	Change From FY 2023	2023-2024 Requirements	Over(Under) Requirements
General Fund	$ 25,477,561	$ 24,676,607	$ 800,954	5,997,105	313%
Tourism Fund	925,107	668,218	256,888	No Policy	N/A
Housing Fund	244,003	275,795	(31,793)	No Policy	N/A
Community Block Grant Fund	7,262	23,739	(16,477)	No Policy	N/A
Reserve Fund	1,823,008	1,770,126	52,882	No Policy	N/A
Street Fund	210,206	5,261,981	(5,051,775)	608,622	-65%
SDC Street Fund	3,131,829	94,201	3,037,629	No Policy	N/A
Airport Fund	(410,060)	321,252	(731,312)	(421,313)	-3744%
Capital Improvements Fund	1,094,435	1,202,016	(107,581)	No Policy	N/A
Parks Capital Improvements Fund	3,619,814	2,345,047	1,274,767	No Policy	N/A
SDC Parks Fund	378,378	13,181	365,196	No Policy	N/A
Debt Service Fund	540,035	797,134	(257,099)	No Policy	N/A
Water Fund	16,868,334	15,420,396	1,447,938	2,098,592	418%
SDC Water Fund	912,068	(113,716)	1,025,783	No Policy	N/A
Wastewater Fund	5,696,143	7,480,009	(1,783,867)	2,187,956	160%
SDC Wastewater Fund	2,240,699	10,465	2,230,235	No Policy	N/A
Storm Drain Fund	2,026,980	1,940,440	86,540	146,568	1283%
SDC Storm Drain Fund	12,212	9,165	3,047	No Policy	N/A
Electric Fund	8,960,448	6,025,439	2,935,009	4,115,598	118%
Telecommunications Fund	3,412,250	2,942,926	469,324	457,525	476%
Insurance Services Fund	997,973	491,693	506,280	668,486	49%
Equipment Fund	7,201,844	6,210,935	990,910	4,897,619	47%
Cemetery Trust Fund	958,053	937,452	20,601	No Policy	N/A
	$ 86,328,579	$ 78,804,497	$ 7,524,082		
Total Fund Balances	$ 86,328,579	$ 78,804,497	$ 7,524,082		
Restricted and Committed Funds					
Restricted	$ 12,466,180	$ 9,777,244	$ 2,688,936		
Committied	18,731,226	12,014,094	6,717,132		
Unassigned	55,131,172	57,013,159	(1,881,986)		
Total Fund Balances	$ 86,328,579	$ 78,804,497	$ 7,524,082		

Note: Airport Fund Balance reflects a negative balance due the timing of a grant reimbursement expected to be received the following quarter.

340 S PIONEER STREET • ASHLAND, OREGON 97520

COMMISSIONERS:
Rick Landt
Jim Bachman
Justin Adams
Jim Lewis
Stefani Seffinger

Leslie Eldridge
Interim Director
541.488.5340
AshlandParksandRec.org
parksinfo@ashland.or.us

STAFF MEMORANDUM

TO: Ashland Parks and Recreation Commissioners

FROM: Leslie Eldridge, APRC Interim Director

DATE: March 13, 2024

SUBJECT: A Resolution Authorizing APRC to Apply for a Local Government Grant from the Oregon Parks and Recreation Department (OPRD) for Rehabilitation of the Tennis Court Facility at Hunter Park

---

Situation

APRC requests Commissioner support (in the form of a resolution) for a $1M grant application to Oregon Recreation and Parks Department's (OPRD) Local Government Grant Program (LGGP). The grant, plus matching funds, will completely rehabilitate the eight Hunter Park tennis courts. The resolution is a required document for the grant application.

Background

APRC staff has been working with Evan Brooks & Associates (EBA) -- the grant services consultants that are on retainer with the City of Ashland -- to identify grant opportunities for Parks CIP projects. After consultation with EBA, APRC staff identified two projects as excellent candidates for the OPRD Local Government Grant Program (LGGP). One of the projects is a rehabilitation project of the eight tennis courts at Hunter Park.

Assessment

The eight tennis courts at Hunter Park are riddled with cracks. After years of temporary patching and filling solutions (in 2016 and 2019), it has become clear that a more permanent solution is necessary. Staff have worked with Beynon Sports to get an accurate estimate of different options to repair the courts. To truly address this problem for the long-term, staff and Beynon concur that a post-tensioned concrete overlay/construction is necessary. The cost estimate for this work is $1.36-1.6M.

Additionally, APRC staff have been approached by Ashland Tennis and Fitness Club (ATFC) to discuss the repair of the courts. ATFC has expressed an interest and commitment to partnering with Parks to achieve this goal.

Matching funds of 40% of the grant are required and can be raised through partnerships with community organizations, like ATFC, as well as drawing on Parks CIP funds.

Recommendation
Staff recommends that APRC Commissioners adopt the resolution and direct staff to continue working with EBA to gather application materials for the $1M LGGP grant.

Possible Motion
I move to adopt the Resolution Authorizing APRC to Apply for a Local Government Grant from the Oregon Parks and Recreation Department (OPRD) for Rehabilitation of the Tennis Court Facility at Hunter Park and Delegate Authority to the APRC Director to Sign the Application.

Attachments
Draft Resolution
Photos of Hunter Park Tennis Courts
Cost Estimate Document

DRAFT RESOLUTION NO. _________

A RESOLUTION AUTHORIZING THE ASHLAND PARKS AND RECREATION COMMISSION TO APPLY FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR REHABILITATION OF THE TENNIS COURT FACILITY AT HUNTER PARK AND DELEGATING AUTHORITY TO THE APRC DIRECTOR TO SIGN THE APPLICATION

RECITALS:

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program; and

WHEREAS, the City of Ashland desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements; and

WHEREAS, Ashland Parks and Recreation Commission (APRC) have identified improvements at Hunter Park as a high priority need in the City of Ashland; and

WHEREAS, the Hunter Park Tennis Courts Rehabilitation Project aims to rehabilitate the eight existing tennis courts situated in Hunter Park within the City of Ashland; and

WHEREAS, the City of Ashland has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, the City of Ashland will provide adequate funding for ongoing operations and maintenance of this park and recreation facility should the grant funds be awarded; and

NOW, THEREFORE, BE IT RESOLVED BY THE ASHLAND PARKS AND RECREATION COMMISSION OF THE CITY OF ASHLAND AS FOLLOWS:

Section 1: The APRC demonstrates its support for the submittal of a grant application to the Oregon Park and Recreation Department for rehabilitation of the tennis courts at Hunter Park.

Section 2: This Resolution shall be effective following its adoption by the Ashland Parks and Recreation Commission.

Adopted by Parks and Recreation Commission on this _____day of ______________, 2024.

ATTEST: ____

(Jim Bachman, APRC Chair)

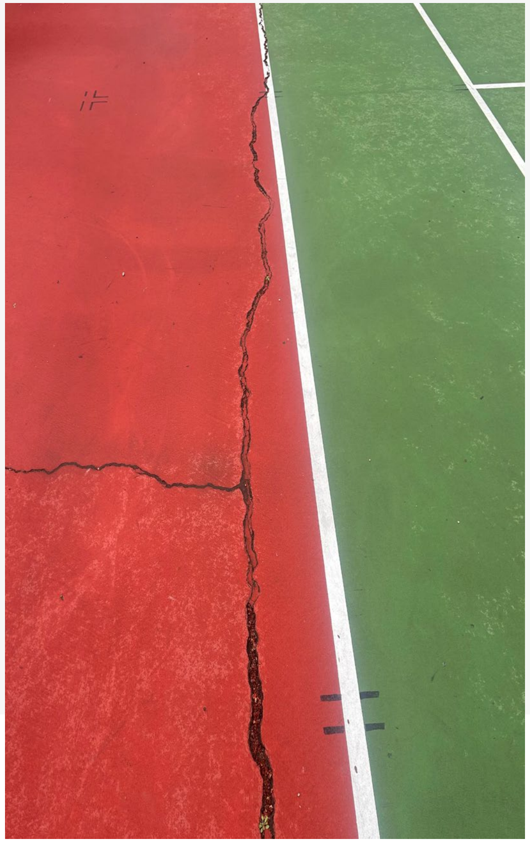
____

(Alissa Kolodzinski, City Recorder)

____

(Douglas M McGeary, Acting City Attorney)



Hunter Park Tennis Courts: Current Condition

2023 Tennis Court Budgetary Estimates

THIS IS PROVIDED FOR BUDGETARY PURPOSES ONLY AND IS NOT A BID. DUE TO MARKET VOLITALITY COSTS MAY HAVE INCREASED.

ASPHALT NEW CONSTRUCTION	
Scope:	• Grade and compact subgrade. • Set fence posts. • Form and pour concrete mow strip. • Install non-woven geotextile fabric. • Place grade and compact a minimum of 6” crushed aggregate base rock. • Place and compact 3” HMAC in 2 lifts. Base 1.5” lift can be ½”- mix. Top 1.5” lift should always be 3/8”- virgin. NO RAP • Provide and install new tennis equipment to include: net post ground sleeves, center anchor, net posts, net and center strap. • Provide and install 10’ tall galvanized fencing. • Provide and install Plexipave 5 coat system. An extra coat of AR on new asphalt really helps fill in the porosity and provide a smooth finish.
Appx Value:	**8 courts @ $640,000 - $800,000**

POST TENSIONED CONCRETE OVERLAY/CONSTRUCTION	
Scope:	• Demo necessary asphalt or prep subgrade as needed. • Place, grade and compact 3”-6” crushed aggregate. • Provide and install 2 layers of 6mil vapor barrier. • Install industry standard 4000 psi 5” thick post tensioned concrete slab to include: ½” steel tendons as engineered, 12” thickened edges and reinforced pour backs between slabs. • Provide and install new tennis equipment to include: net post ground sleeves, center anchor, net posts, net and center strap. • Provide and install 10’ tall galvanized fencing. • Provide and install Plexipave 4 coat system.
Appx Value:	**8 courts @ $1.36 mil – 1.6 mil**

19600 SW 129th AVENUE Ste A, TUALATIN, OREGON 97062 O 503.691.2484 O FAX 503.692.0491 O WWW.BEYNONSPORTS.COM

ASHLAND PARKS & RECREATION COMMISSION

340 S PIONEER STREET • ASHLAND, OREGON 97520

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Rick Landt
Jim Bachman
Justin Adams
Jim Lewis
Stefani Seffinger

Leslie Eldridge
Interim Director
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STAFF MEMORANDUM

TO: Ashland Parks and Recreation Commissioners

FROM: Leslie Eldridge, APRC Interim Director

DATE: March 13, 2024

SUBJECT: Draft Resolution Authorizing APRC to Apply for a Local Government Grant from the Oregon Parks and Recreation Department for Development of the East Main Park Pump Track and Skills Park

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Situation

APRC staff requests Commissioner approval (in the form of a resolution) for a $1M grant application to Oregon Parks and Recreation Department (OPRD) Local Government Grant Program (LGGP). The grant, plus matching funds, will complete Phase One of the East Main Park, including Pump Track and Skills Park. The resolution is a required document for the grant application.

Background

APRC staff has been working with Evan Brooks & Associates (EBA) -- the grant services consultants that are on retainer with the City of Ashland -- to identify grant opportunities for Parks CIP projects. After consultation with EBA, APRC staff identified two projects as excellent candidates for the OPRD Local Government Grant Program (LGGP). One of the projects is to complete Phase One of the East Main Park project, including the Pump Track and Skills Park.

Assessment

The East Main Park is identified in the Parks Commissioners' GOAL 3: *Build East Main Street Neighborhood Park, including the dog park, bike-skills park, and pump track.*

In consultation with EBA and Terrain Landscape Architects, it was determined that Phase One should include the Pump Track and Skills Park, among other necessary infrastructure and facilities, as the portion of the park that has deep community support, as well as an existing partnership between APRC and the Rogue Valley Mountain Bike Association (RVMBA) to fund the project.

Matching funds of 40% of the grant are required, however APRC may use expenses already incurred for property acquisition and planning as those matching funds.

The cost estimate for this work is $2 M, with approximately ~$450K estimated for the Pump Track and another $150K for the Skills Park alone.

Recommendation
Staff recommends that APRC Commissioners adopt the resolution and direct staff to continue working with EBA and gathering application materials for the $1M LGGP grant.

Possible Motion
I move to adopt the Resolution Authorizing APRC to Apply for a Local Government Grant from the Oregon Parks and Recreation Department (OPRD) for Development of the East Main Park Pump Track and Skills Park and Delegating Authority to the APRC Director to Sign the Application.

Attachments
Draft Resolution
Draft Cost Estimate for East Main Street Park (Pump Track/Amenities Phase)
History of Planning and Community Engagement for East Main Park

DRAFT RESOLUTION NO. __________

A RESOLUTION AUTHORIZING THE CITY OF ASHLAND TO APPLY FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR DEVELOPMENT OF THE EAST MAIN PARK BICYCLE PUMP TRACK AND SKILLS PARK DELEGATING AUTHORITY TO THE APRC DIRECTOR TO SIGN THE APPLICATION

RECITALS:

A. **WHEREAS,** the Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program; and

B. **WHEREAS,** the City of Ashland desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements; and

C. **WHEREAS,** Ashland Parks and Recreation Commission (APRC) have identified the Ashland Pump Track and Skills Park improvements at East Main Park as a high priority need in the City of Ashland; and

D. **WHEREAS,** the Ashland Pump Track site will be located at the newly created East Main Park and will include a set of asphalt bicycle tracks for beginners, intermediate, and experts, perimeter loop trail for all ages, skills park, picnic areas, bike repair station, bike racks, shade structures, shade trees, parking, restroom facilities and all ancillary improvements necessary to maintain and operate the Pump Track and Skills Park; and

E. **WHEREAS,** the City of Ashland has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

F. **WHEREAS,** the City of Ashland will provide adequate funding for ongoing operations and maintenance of this park and recreation facility should the grant funds be awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE ASHLAND PARKS AND RECREATION COMMISSION OF THE CITY OF ASHLAND AS FOLLOWS:

SECTION 1. The APRC demonstrates its support for the submittal of a grant application to the Oregon Park and Recreation Department for development of the Ashland Bicycle Pump Track and Skills Park at East Main Park.

SECTION 2. This Resolution shall be effective following its adoption by the Ashland Parks and Recreation Commission.

ADOPTED by Parks and Recreation Commission on this _____ day of ____________, 2024

ATTEST:

SIGNED and APPROVED this _____ day of ____________, 2024

___________________________________ ___________________________________

Alissa Kolodzinski, City Recorder Jim Bachman, APRC Chair

____

Douglas M McGeary, Acting City Attorney

3/1/24 10:57 AM

EAST MAIN STREET PARK (PUMP TRACK/AMENITIES PHASE)

Preliminary Estimate of Probable Costs
(Phase 1) for Grant Application Purposes Only

Item Description	Qty	Unit Cost	Units	Estimated Total
Excavation & Earthwork				
Excavation / Earthwork Allowance	1	$ 250,000.00	ls	$ 250,000
		Subtotal Excavation & Earthwork		**$ 250,000**
Landscaping				
Trees	45	$ 500.00	each	$ 22,500
Seeded Meadow, Seeded grass etc	4,500	$ 0.50	sq ft	$ 2,250
Shrubs & Groundcover w Irrigation, topsoil	15,923	$ 6.50	sq ft	$ 103,500
		Subtotal Landscaping		**$ 128,250**
Parking Areas & Driveways				
Asphalt	5,025	$ 10.00	sq ft	$ 50,250
Permeable Pavers	5,000	$ 15.00	sq ft	$ 75,000
Concrete Curbs	750	$ 30.00	lf	$ 22,500
		Subtotal Parking Areas & Driveways		**$ 147,750**
Sidewalks / Patios / Walkways				
Concrete	6,060	$ 16.00	sq ft	$ 96,960
Pump Track	1	$ 450,000.00	ls	$ 450,000
Bike Skills Course	1	$ 150,000.00	ls	$ 150,000
		Subtotal Sidewalks / Patios / Walkways		**$ 696,960**
New Construction				
Restroom	1	$ 125,000.00	ls	$ 125,000
Picnic Shelters	1	$ 100,000.00	ls	$ 100,000
		Subtotal Structures		**$ 225,000**
Fencing (solid wood, split rail neighbor fences)	1,090	$ 25.00	lf	$ 27,250
Gates @ neighbors for TID access	4	$ 500.00	each	$ 2,000
		Subtotal Fencing		**$ 29,250**
Bike Racks	6	$ 300.00	each	$ 1,800
Furnishings (tables, benches, boulders, etc)	4	$ 2,000.00	each	$ 8,000
Signage Allowance	1	$ 1,450.00	ls	$ 1,450
		Subtotal Furnishings /Bike Racks/Signage		**$ 11,250**
Bollard Lights	8	$ 2,000.00	each	$ 16,000
		Subtotal Lighting & Solar		**$ 16,000**
Public Improvements / Utilities Allowance	1	$ 495,540.00	ls	$ 495,540
		Subtotal Public Improvements / Utilities		**$ 495,540**
		Subtotal New Construction		**$ 777,040**
		Total Construction Estimate		**$ 2,000,000**

Local Match Funding Sources*		
Food & Beverage Tax 2024/25 Allocation	(Required Match 40%)	**$ 400,000**
Parks and Recreation Capital Improvement Program 2024/25 Allocation	(Over-match)	**$ 600,000**
	Total Local Match Funding	**$ 1,000,000**
	LGGP Grant Amount Request	**$ 1,000,000**

* RVMBA has pledged to fundraise, apply for grants, and secure in-kind donations to defray the cost of the Pump Track and Skills Park

WHAT IS A PUMP TRACK?

A pump track is a rideable course that encourages riders of all levels to improve their skills in a manner that is fun and repetitive. The goal is to ride the series of rollers and berms without pedaling or braking, only relying on "pumping" the bike to maintain momentum. It's an exciting form of recreation that is growing rapidly, with tracks being built all over the world.

Why have a pump track?

It's a great way to get outside, get moving, and have fun! They're suitable for everyone from novice riders to seasoned pros.These tracks also create a community environment by bringing together small children, adolescents, their families and members of the community.

How does it work?

As riders negotiate the track, their balance, confidence and fine motor skills improve. With a little practice, they start to feel a sense of flow and momentum, which is where the fun comes in. Hard surface tracks easily accommodate bikes, skateboards, scooters, and rollerblades, so everyone can enjoy them.

SEE A PUMPTRACK IN ACTION BY CLICKING ON THESE IMAGES:

Questions?

CONTACT: