



Council Business Meeting Agenda

ASHLAND CITY COUNCIL BUSINESS MEETING AGENDA

Tuesday, March 17, 2026
Council Chambers, 1175 E Main Street

Live stream via RVTV Prime at rvtv.sou.edu or broadcast on Spectrum 180.

Public comment is welcome on public forum topics and agenda items. To **speak electronically** during the meeting or to submit **written comments** in advance, please complete the online [Public Comment Form](#) by 10 a.m. the day of the meeting.

6:00 p.m. Regular Business Meeting

I. CALL TO ORDER

- a. Land Acknowledgement**

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. MAYOR'S / CHAIR OF THE COUNCIL ANNOUNCEMENT

- a. National Public Safety Telecommunicators Week Proclamation

V. APPROVAL OF MINUTES

- a. Minutes of the March 2, 2026 – Study Session Meeting
- b. Minutes of the March 3, 2026 — Business Meeting

VI. CONSENT AGENDA

- a. Appointment to Housing and Human Services Committee

VII. SPECIAL PRESENTATIONS

- a. RVTD Levy Presentation

VIII. PUBLIC FORUM

IX. PUBLIC HEARING

X. ORDINANCES, RESOLUTIONS AND CONTRACTS

- a. Second Reading of Ordinance 3282 Creating Section 2.55 of the Ashland Municipal Code: Disposal of Real Property
- b. Second Reading of the following Ordinance Language Changes:
 - 1. **3288** AN ORDINANCE CREATING 15.04.270 TO PROHIBIT PERMITS WHEN CODE VIOLATIONS ARE OUTSTANDING
 - 2. **3289** AN ORDINANCE UPDATING 15.36.030 TO CORRECT FOR THE PROPER DEPARTMENT THAT ASSIGNS FRONTAGE
 - 3. **3290** AN ORDINANCE AMENDING 9.08.170(3) –TO CREATE CERTAIN EXEMPTIONS FOR HEAT PUMPS OR MECHANICAL DEVICES FROM NOISE REGULATION
 - 4. **3291** AN ORDINANCE AMENDING 13.16.035 TO REQUIRE PROPERTY OWNERS TO REMOVE OR PRUNE DANGEROUS TREES WITHOUT A PERMIT





Council Business Meeting Agenda

5. **3292 AN ORDINANCE AMENDING CHAPTER 6.50 TO REFLECT MARIJUANA RETAIL REGULATION**

- c. Second Reading of Ordinance 3295 Amending AMC 14.02 Utility Systems – Customer Accounting Policies

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

- a. Endorsement of 15-240 Rogue Valley Transportation District
- b. Approval of Pedestrian/Bicyclist Wayfinding Signage Design

XIII. CITY MANAGER REPORT

- a. Look Ahead

XIV. OTHER BUSINESS FROM COUNCIL MEMBERS/REPORTS FROM COUNCIL LIAISONS

XV. ADJOURNMENT

If you need special assistance to participate in this meeting, please contact Alissa Kolodzinski at recorder@ashlandoregon.gov or 541.488.5307 (TTY phone number 1.800.735.2900). Notification at least three business days before the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting in compliance with the Americans with Disabilities Act.

* Items on the Agenda not considered due to time constraints are automatically continued to the next regularly scheduled Council meeting [AMC 2.04.030.(D)(3)]

**** LAND ACKNOWLEDGEMENT**

We acknowledge and honor the aboriginal people on whose ancestral homelands we work—the Ikirakutsum Band of the Shasta Nation, as well as the diverse and vibrant Native communities who make their home here today. We honor the first stewards in the Rogue Valley and the lands we love and depend on: Tribes with ancestral lands in and surrounding the geography of the Ashland Watershed include the original past, present and future indigenous inhabitants of the Shasta, Takelma, and Athabaskan people. We also recognize and acknowledge the Shasta village of K'wakhakha - "Where the Crow Lights" - that is now the Ashland City Plaza.

***Agendas and minutes for City of Ashland Council, Commission and Committee meetings may be found at the City website, ashlandoregon.gov.





**A PROCLAMATION IN SUPPORT OF NATIONAL PUBLIC SAFETY TELECOMMUNICATORS
WEEK APRIL 12-18, 2026**

WHEREAS, public safety telecommunicators serve as the critical first link in emergency response, answering 9-1-1 calls, providing lifesaving instructions, and dispatching help with skill and compassion under intense pressure; and

WHEREAS, Emergency Communications of Southern Oregon (ECSO 911) serves as the primary 911 Public Safety Answering Point and dispatch center for Jackson County Oregon, Crater Lake National Park, and over 30 partner public safety agencies, protecting more than 224,000 residents and countless visitors; and

WHEREAS, these dedicated professionals at ECSO 911 demonstrate exceptional commitment, professionalism, and resilience in supporting our communities 24/7, often without adequate recognition;

WHEREAS, National Public Safety Telecommunicators Week, observed annually during the second full week of April, honors these unsung heroes who safeguard lives every day;

NOW, THEREFORE, I, Tonya Graham, Mayor of Ashland, on behalf of the the Ashland City Council, do hereby proclaim April 12-18, 2026, as National Public Safety Telecommunicators Week in Ashland, and extend our deepest gratitude and recognition to the telecommunicators of Emergency Communications of Southern Oregon (ECSO 911) for their invaluable service to public safety.

In Ashland, we are better together.

DATED this 17th day of March 2026.

Tonya Graham, Mayor

Alissa Kolodzinski, City Recorder



**ASHLAND CITY COUNCIL
STUDY SESSION MINUTES
Monday, March 2, 2026**

Mayor Graham called the meeting to order at 5:30 p.m.

Council Present: Mayor Graham, Councilors Dahle, DuQuenne, Hansen, Kaplan, and Sherrell.

Council Absent: Bloom.

Staff Present:

| | |
|--------------------|---------------|
| Sabrina Cotta | City Manager |
| Alissa Kolodzinski | City Recorder |
| Tighe O'Meara | Police Chief |

I. Call to Order

II. Reports and Presentations

- a. *Amigos Club Update - Jay Tapp, President of the Amigos Club in Ashland, will provide an update on the Sister City program with Guanajuato, Mexico.*

Tapp presented (presentation attached) an update on Ashland's 55-year sister city relationship with Guanajuato, Mexico. He reported that over 1,200 exchange students have participated in the program between the University of Guanajuato and Southern Oregon University. Tapp highlighted 2025 activities including the renewal of the sister city proclamation during June visits to Guanajuato and the successful hosting of Guanajuato's delegation in Ashland during July 4th festivities. The club launched a new Amigo Club Opportunity Fund to support educational and cultural exchanges beyond traditional university pathways, already assisting two students. The Amigo Club is pursuing grants to expand programming and is planning the return of Guanajuato Nights as a fundraiser. The community ambassador program will continue selecting a 2026 representative, with discussions underway to expand it into a year-long leadership program.

Tapp requested council members join the Amigo Club and collaborate on planning 2026 delegations for June and July visits. He emphasized the importance of maintaining visibility and alignment with city goals while strengthening the partnership. Council members who had visited Guanajuato praised the program's impact. The council expressed support for continued collaboration, and several members indicated interest in participating in future delegations.

- b. *Information on the Deer Population - Mathew Vargas, Rogue District Wildlife Biologist, from the Oregon Department of Fish and Wildlife, will present on the deer population.*

Vargas presented (presentation attached) data on human-wildlife conflicts in Ashland, focusing on deer populations. His district receives several hundred wildlife conflict reports annually, with 2022 being the highest complaint year on record.

Complaints primarily involve sick, injured, or dead animals, with human safety incidents spiking during June-July fawning season when does become protective. Ashland reports more deer-human safety

calls than other regional cities, likely due to its proximity to forested and wilderness areas. Vargas outlined control methods, noting that relocation is ineffective due to high mortality rates and deer's ability to travel up to 40 miles. Contraceptives are not viable for open populations like Ashland's. The Oregon Urban Deer Pilot Program allows cities to petition for kill permits after adopting wildlife feeding ordinances and declaring deer a public nuisance.

He recommended increased public awareness emphasizing that deer are wildlife, not pets, and promoting hazing techniques like sprinklers and noise makers to restore natural wariness. Enforcement of existing feeding ordinances (Class 1 violation with maximum \$500 fine) was suggested for persistent violators.

Council members expressed concern about potentially underreported incidents and discussed the need for comprehensive public education campaigns covering both deer and bear interactions. Discussion included potential mandatory bear-proof containers for areas with frequent bear activity, though concerns were raised about cost impacts on residents.

Police Chief O'Meara confirmed existing protocols for lethal removal when public safety is threatened and noted ongoing collaboration with Oregon State University on community engagement surveys regarding wildlife feeding patterns.

Graham summarized City Council direction for staff which is to proceed with developing a public awareness campaign aimed to educate and reduce deer and bear interactions with the public.

III. **Adjournment of Study Session.**

The meeting was adjourned at 7:04 pm.

City Recorder Alissa Kolodzinski

Mayor Tonya Graham

People-to-People



Ashland y
Guanajuato

STRENGTHENING THE ASHLAND–GUANAJUATO SISTER CITY RELATIONSHIP

PREPARED BY: JAY TAPP, PRESIDENT, AMIGO CLUB OF ASHLAND

Ashland–Guanajuato Sister City Update

Presented by: Amigo Club President, Jay Tapp March 2, 2026

- 2025 Activities
- Exchanges
- Cultural Projects
- 2026 Events



The Amigo Club Today

- Celebrating 56 years of Ashland–Guanajuato partnership
- **Mission:** cultural exchange, educational opportunity, and community connection
- New momentum through student programs, arts initiatives, and civic collaboration



People-to-People | Ashland y Guanajuato

Amigo Club 2025 Key Activity Round up



People-to-People | Ashland y Guanajuato

“Amigo Mingle” Event

- Wine Tasting, Tapas and Spanish Songs Sing-Along



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June Visit to Guanajuato

- Sister City Renewal – Celebrating 55 Years of Sisterhood.
- Official proclamations from Guanajuato.
- Ashland City delegation and citizens delegation were in attendance



People-to-People | Ashland y Guanajuato

July Visit to Ashland

- Sister City Renewal – Celebrating 55 Years of Sisterhood.
- Official proclamations from Ashland
- SOU welcome reception breakfast
- Guanajuato City delegation and citizens delegation were in attendance



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SalsAmigo Benefit Dance

- Amigo Club Fundraising Event featuring local dance band sensation – Salsa Brava!



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Amigo Mingle Event

A Toast To The Turners – Honoring Mina and Kernan Turner

- Recognized for **15+ years of service** to the Amigo Club
- Leadership in strengthening exchanges, supporting students, and preserving the sister-city legacy



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Amigo Club Opportunity Fund (ACOF)

This fund is designed to support **flexible, mission-aligned opportunities**—including student exchanges, arts and theater programs, community sports initiatives, and other cultural projects—that reflect the values and vision of the Amigo Club. While our historic relationship with the University of Guanajuato remains vitally important, this fund expands our reach to include **high school exchanges, community-based programs, and direct enrollment in Southern Oregon University exchanges**, beyond affiliation with the University of Guanajuato.



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Amigo Club Opportunity Fund (ACOF)



Two-track structure:

- **Educational Exchange Track** – high school exchanges, SOU pathways, leadership development
- **Cultural Exchange Track** – arts, music, theater, sports, civic collaborations

Early impact:

- Already supported **two students who would not have qualified for SOU endowment scholarships**:
 - **Karen López Villanueva**
 - **Sebastián Hicks Rojas**
- Ensures fairness, transparency, and mission alignment



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Grants to Help Our Mission Thrive!

Pursuing Grants as a Core Strategy

- One of our key focus areas is expanding funding through **targeted grant opportunities**
- We have an **active Grant Writing Committee** dedicated to identifying and pursuing regional and national funding sources
- The committee has consulted with longtime expert **Debra Moon**, whose guidance has strengthened our approach and competitiveness

Progress to Date

- **Four grant applications submitted** so far
- Additional grants currently in development and scheduled for submission in 2026
- Goal: diversify funding to support **student exchanges, cultural programming, and community initiatives**



People-to-People | Ashland y Guanajuato

Global Innovation Scholars Program (SOU-UG)

- Launching **Spring 2026**
- Supported by SOU endowment
- Focus: business innovation, leadership, cultural understanding

Exchange Dates:

- SOU students in Guanajuato: **April 17–26, 2026**
- UG students in Ashland: **May 2–10, 2026**



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Global Innovation Scholars Program (SOU-UG)



People-to-People | Ashland y Guanajuato

Guanajuato Nights 2026

Saturday, May 9 • Rogue River Room, SOU • Theme: ¡Vivan Los Estudiantes!

Program Highlights:

- Celebrating 2026 GIS cohort of students
- Student performance coordinated by **Señora Chela**
- Live and silent auctions supporting student programs

Honorees:

- **Juan Carlos Romero Hicks** – Visionary Award
- **Dr. Richard Bailey** – Visionary Award
- **Frances Seikman Romero** – Benefactor Award



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Community Ambassador Program

- Led by **Señora Chela** in partnership with Ashland High School
- Selecting a **2026 Community Ambassador** to represent Ashland in Guanajuato
- Ambassador will participate in July festivities in Ashland
- Discussions underway to expand into a **year-long mentorship and leadership program**



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Summer 2026 Sister City Exchanges

June 17–26 — Ashland Delegation to Guanajuato

- Invitation of the Mayor to Ashland representative to attend **Presa de la Olla** festivities
- Opportunities for civic, cultural, and educational engagement with Guanajuateneses
- Delegation composition and logistics need timely discussion

July 4 Week — Guanajuato Delegation to Ashland

- Aligns with U.S. July 4th and **250th anniversary** celebrations
- Chance to highlight the sister-city relationship on a national stage
- Planning needed for hosting, programming, and visibility



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Cultural Art Projects

Guanajuato Heart Sculpture

- Gifted during the July 2025 delegation visit
- Final installation site in Ashland pending

Cervantes Plaque Project

- Led by the **Ashland Playwright Art Walk Committee**
- Commemorative plaques honoring **Miguel de Cervantes**
- Installations planned in both Ashland and Guanajuato

AIFF and GIFF

- initial working with Gary Kout on his idea of establishing a best of GTO films week



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Cultural Art Projects



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A History of Sister City Connection

- Ashland Mayors Visiting Guanajuato since 1969:
 - Charles H. McKeen
 - Archie C. Fries
 - Gary L. Prickett
 - L. Gordon Medaris
 - Cathy Golden Shaw
 - Alan DeBoer
 - John Morrison
 - John Stromberg
 - Julie Akins
 - Tonya Graham



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What We Need from Council

- Support for 2026 delegation planning (June & July)
- Coordination with City staff on hosting logistics
- Visibility and alignment with Ashland's cultural and civic priorities
- Continued administrative partnership in strengthening the sister-city relationship



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Closing

Ashland and Guanajuato share a living, evolving partnership. 2026 is a year of opportunity, visibility, and renewed connection.

Thank you for your support.



People-to-People | Ashland y Guanajuato

URBAN DEER IN OREGON



Mathew Vargas

Rogue District Wildlife Biologist

Oregon Department of Fish and Wildlife

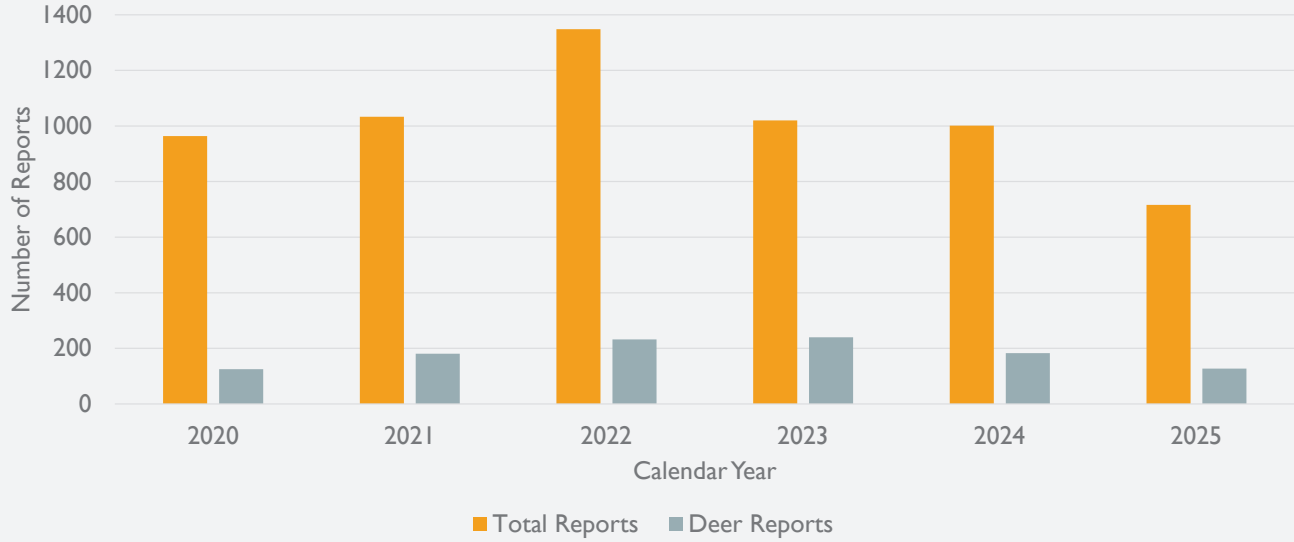
OREGON DEPARTMENT OF FISH AND WILDLIFE'S MISSION:

Our mission is to protect and enhance Oregon's fish and wildlife and their habitats for use and enjoyment by present and future generations.



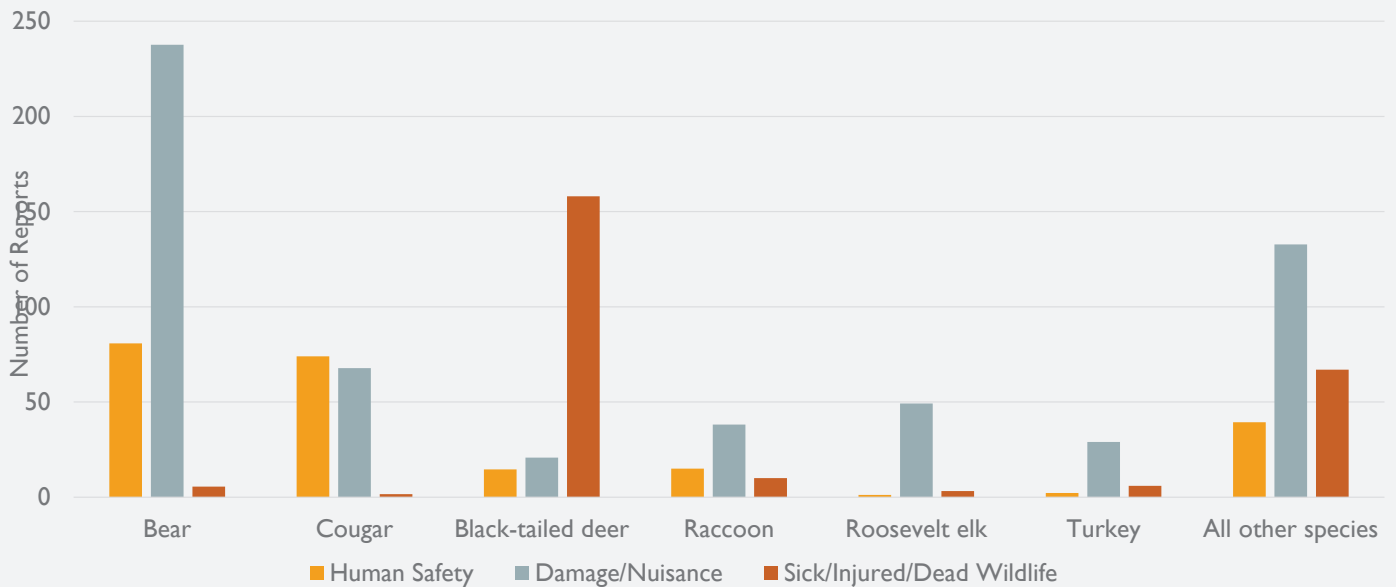
WILDLIFE-HUMAN CONFLICT: ROGUE WATERSHED

District Wildlife Conflict Reports



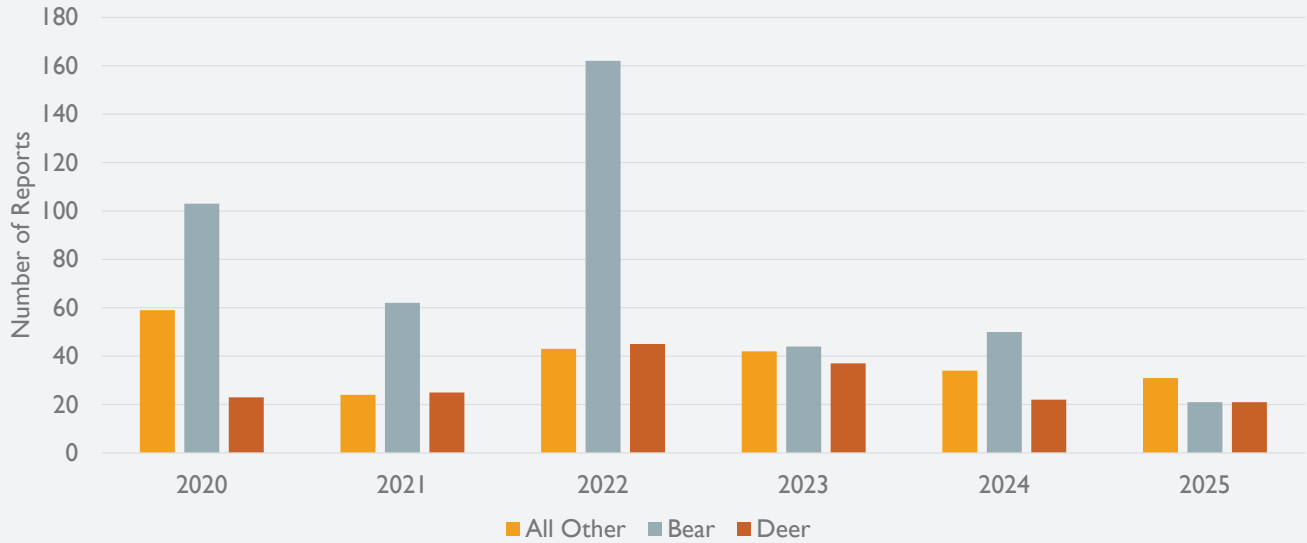
WILDLIFE-HUMAN CONFLICT: ROGUE WATERSHED

District Wildlife Conflict Reports by Species and Category (5 year average)



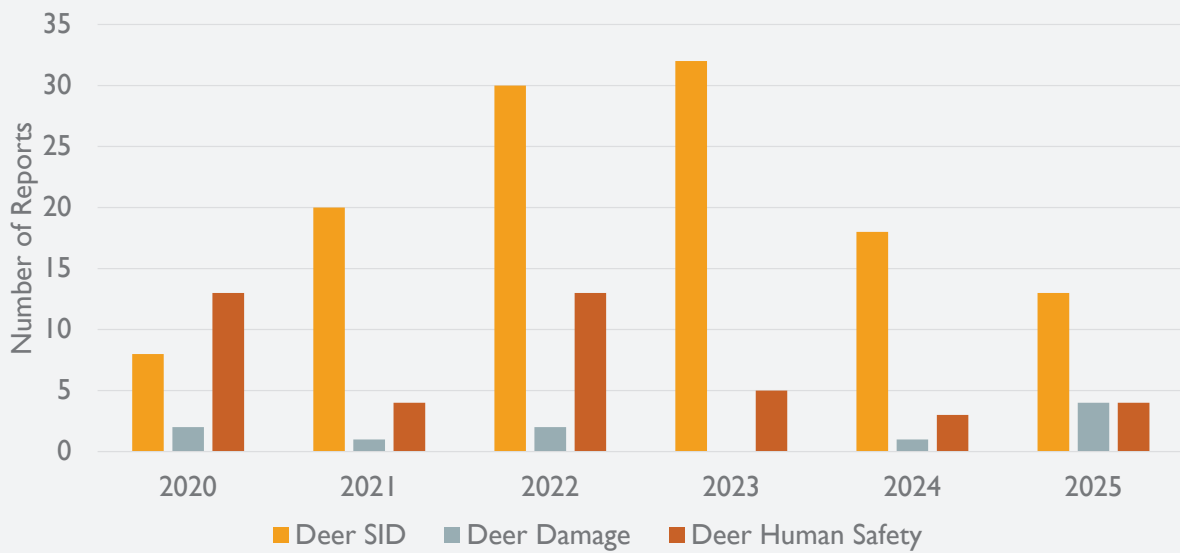
WILDLIFE-HUMAN CONFLICT: CITY OF ASHLAND

Ashland Wildlife Conflict Reports



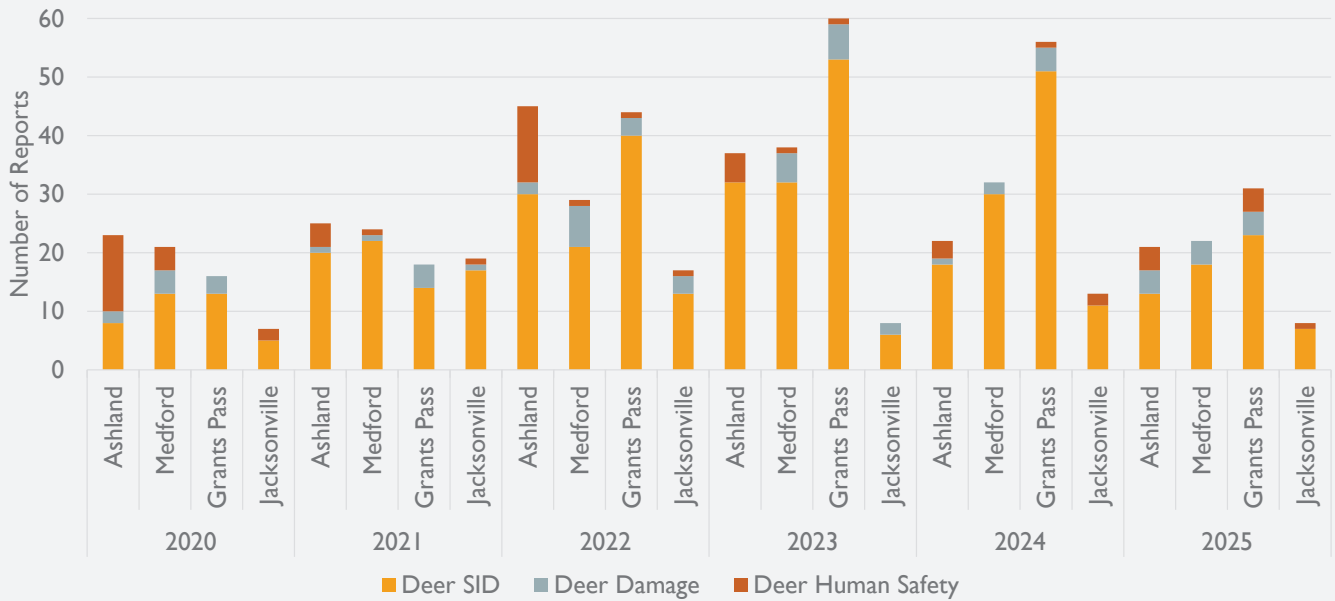
WILDLIFE-HUMAN CONFLICT: CITY OF ASHLAND

Ashland Deer Conflict Reports



WILDLIFE-HUMAN CONFLICT: CITY OF ASHLAND

Deer Reports by City



CONTROL METHODS

- **Aggressive hazing/harassing**
 - Deer are not pets, but some people would think so
- **Relocation**
 - Dangerous for animals being moved
 - Dangerous for individuals already residing in areas where they are being moved to
 - May return
 - May become someone else's problem
- **Lethal removal**
 - Unfavorable public perception
- **Contraceptives**
 - Costly
 - Not effective in open populations
 - Does nothing for deer already present



URBAN DEER PILOT PROGRAM

- **Oregon Senate Bill 373 (2017)**
 - Urban deer pilot program under ORS 498.012
- **ODFW Commission developed rules under OAR Chapter 635, Division 43**
 - 635-043-0250
 - 635-043-0260
 - 635-043-0270
 - 635-043-0280
 - 635-043-0290



URBAN DEER PILOT PROGRAM

City can petition ODFW for kill permits after:

1. City adopts and enforces an ordinance restricting placing, depositing, storing or scattering food, garbage, or any other attractant so as to knowingly constitute a lure, attractant, or enticement for deer or elk.
2. Adopt an ordinance, resolution or order declaring that deer or elk populations have risen to levels that constitute a public nuisance.

OAR 635-043-0260



URBAN DEER PILOT PROGRAM

BE ADVISED

AN AGGRESSIVE DEER WAS REPORTED IN THIS AREA

ON _____



IF YOU ENCOUNTER AN AGGRESSIVE DEER:

STOP: Never approach a deer at any time for any reason. If you see fawns in the area be aware that protective does (female deer) may be nearby.



GIVE IT SPACE: Give any deer you encounter space to escape. Step off the trail or path and walk away.

KEEP PETS AWAY: Aggressive deer are likely to attack your pet, especially small dogs, and have been known to attack people.

KEEP CHILDREN CLOSE: Always keep small children close when you know an aggressive deer is in the area.

IF A DEER ATTACKS YOU:

FIGHT BACK: In the unlikely event that you are attacked, fight back; shout be aggressive, use rocks, sticks and hands, escape to cover when you have a chance.

BE PREPARED: If you know you are going for a walk or hike in an area with human habituated deer carry a walking stick, whistle or other noise maker, leave small dogs at home and consider hiking with two or three others.

For more information on living with deer go to:

www.dfw.state.or.us/wildlife/living_with/deer_elk.asp

Report aggressive animals in residential areas to your Local Police Department, Oregon State Police or Oregon Department of Fish and Wildlife.



ODFW Responsibilities

- Designate dates when take is allowed
- Determine the number and sex of deer or elk to be taken
- Issue the appropriate kill permits to the city

City Responsibilities

- Designate areas within the city limits where deer or elk are to be taken
- Designate the manner of taking deer or elk, which may be by use of firearms or by live capture

Any deer or elk taken, to the extent feasible, shall be salvaged and delivered to a “food bank or other charitable organization” for distribution. Any processing and distribution fees shall be at the expense of the city.

SUMMARY/RECOMMENDATIONS

- Increase public awareness and knowledge
- Recommend and conduct aggressive hazing activities
 - “Deer are not your pets”
- Utilize Ashland Munciple Code 9.08.280
 - Feeding of deer, raccoon, wild turkey, and potential habituation of wildlife prohibited within the city limits of Ashland.
- If problem persists ODFW will assist the city in acquiring kill permits under the Urban Deer Pilot Program

OREGON
Fish & Wildlife

BE ADVISED!
AGGRESSIVE DEER IN AREA.

Date: _____

Aggressive deer have been reported in the area.
Please follow these safety tips



VIEW WILDLIFE FROM A DISTANCE.
Never approach deer.



KEEP DOGS ON LEASH
Your dog is safer on a leash.



LEAVE THEM BE
Don't pick up fawns. Does protect their fawns and will return.



DON'T FEED WILDLIFE
Deer fed by people can become aggressive.



STAY ALERT
Especially at dawn and dusk.



Report aggressive deer to:

**ASHLAND CITY COUNCIL
BUSINESS MEETING MINUTES
Tuesday, March 3, 2026**

I. EXECUTIVE SESSION 5:00 p.m.

To conduct deliberations with persons designated by the governing body to negotiate real property transactions pursuant to ORS 192.660 (2)(e). In attendance were Mayor Graham, Councilors Sherrell, Dahle, Bloom, Kaplan, DuQuenne, and Hansen. Staff present were Sabrina Cotta, Johan Pietila, Alissa Kolodzinski, and Scott Fleury. Representing the media was Emma Maple from the Daily Courier.

II. Business Meeting

Council Present: Mayor Graham, Councilors Sherrell, Dahle, Bloom, Kaplan, DuQuenne, and Hansen.

Council Absent: None

Staff Present:

| | |
|--------------------|--------------------------|
| Sabrina Cotta | City Manager |
| Johan Pietila | City Attorney |
| Alissa Kolodzinski | City Recorder |
| Tom McBartlett | Electric Director |
| Jordan Rooklyn | Deputy City Manager |
| Bryn Morrison | Interim Finance Director |

Graham called the meeting to order at 6:07 p.m.

- a. Land Acknowledgement**

Hansen read the land acknowledgement.

III. PLEDGE OF ALLEGIANCE

Sherrell led the pledge of allegiance.

IV. ROLL CALL

V. MAYOR'S/ CHAIR OF THE COUNCIL ANNOUNCEMENT

Graham began with an acknowledgment of the recent tragic accident in the community. She expressed gratitude to first responders and community members supporting affected families.

Graham announced that the "If I Were Mayor" contest deadline is March 13th and encouraged young people to submit their ideas about what they would do as mayors.

Women's History Month Proclamation – the proclamation was read into the record.

VI. APPROVAL OF MINUTES

- a. Minutes of the February 2, 2026 – Special Study Session Meeting
- b. Minutes of the February 3, 2026 – Business Meeting

Dahle moved to approve the minutes of February 2 and 3, 2026. Bloom seconded the motion.

Roll Call Vote: Sherrell, Dahle, Bloom, Kaplan, DuQuenne, and Hansen –YES. Motion passed.

VII. CONSENT AGENDA

VIII. SPECIAL PRESENTATIONS

a. 2200 Ashland Street Ad Hoc Committee: Progress Update and Direction

Cotta introduced Noah Werthaiser, chair of the 2200 ad hoc committee, to present updates and gather council feedback. Werthaiser stated that all concepts were preliminary and not yet finalized. The committee divided their work into two groups: one focused on site planning and development, the other on services and accountability. The site planning group explored models such as tiny home villages and multi-unit apartments to serve various income levels and developed guidelines with considerations for minimum unit sizes and design compatibility.

Council sought clarification on how housing models aligned with initial recommendations and zoning allowances. No maximum density cap was determined as it would depend on housing type. Discussion clarified separate processes for building / site development, and expectations for contracted services to be provided at the site.

The services and accountability group proposed a "coordinating agency model" with a single master lease and a good neighbor agreement to manage conduct expectations. Self-accountability practices and a draft list of service categories were discussed. Under the coordinating model, the contracted agency would handle all aspects from appointment scheduling to security. Flexibility in setting performance standards was considered important.

The committee's outreach work included planned public meetings and an open house on April 8, 2026 at the 2200 Ashland Street location. Discussion emphasized integrating feedback from upcoming community collaboration into the good neighbor agreement.

IX. PUBLIC FORUM –

Citizens expressed alarm over national reports of law enforcement officials concealing their identities and emphasized the urgency of enacting policies to prohibit such actions, aligning with House Bill 4138. Concern was expressed regarding Ashland Community Hospital's sustainability amid broader systemic challenges. Criticism was also presented regarding missteps in the budget amendment process that allegedly violated legal statutes.

X. RESOLUTIONS

a. Resolution for electric rates

McBartlett was joined by Mike Johnson from Utility Financial Solutions and provided a presentation (see agenda packet). McBartlett explained Resolution 2026-02 sets electric rates for three years, and involves an increase for average residential customers starting just under \$3 and rising to \$3.23 by the third year. Despite these increases, Ashland's rates would remain about 40% less than neighboring utilities. The necessity of rate increases is due to Bonneville's 18% transmission cost and three-year wage hikes, limited deferred maintenance, and recommendations for substantial capital investments

requiring engineering work. Reserves are needed for emergencies and financial health for potential debt financing.

Councilor discussion included Pacific Power's low-income assistance charges compared to Ashland's, future assistance program reviews, and monitoring funding adequacy while remaining supportive. Public comment questioned non-mention of fiscal impacts from rate increase and utility tax funds generating additional revenue for the general fund. Additional Council discussion highlighted Ashland's rate stability, 28% lower total costs than Pacific Power, and efficient energy sourcing. Emphasis was placed on the need for resilient infrastructure investment amidst federal uncertainties with predictions of slower strategic responses from agencies like FEMA.

Kaplan moved to approval of resolution 2026-02 titled "A resolution revising rates for electric service pursuant to Ashland Municipal Code 14.16.030 and repealing resolution 2021-08. Bloom seconded the motion.

Roll Call Vote: Kaplan, Bloom, Sherrell, Dahle, and Hansen, - YES. DuQuenne - NO. Motion passed.

XI. PUBLIC HEARING

Order of the agenda was rearranged to accommodate speakers.

a. Consideration of the Proposed Sale of 380 Clay Street

Cotta introduced the item and Rooklyn explained the December 2nd council discussion about surplus the property and following the Oregon statute process. The property contains a derelict single-family residence eligible for removal and a large, old Fremont Cottonwood tree. It's zoned R2 for residential use. The city appraised the property at \$250,000.

In response to questions about the tree's history, Rooklyn explained that in 2009, a subdivision application marked the Fremont Cottonwood for preservation. In 2015-16, the city applied for a tree removal permit that was denied by Planning Commission for not meeting hazardous tree or development prevention criteria. The housing authority built 15-17 affordable housing units on the back portion after splitting parcels. A city arborist's recent drive-by assessment found the tree healthy though trimming would maintain health. It was clarified that regardless of future development scenarios, a tree removal permit would be required should there be an interest in removing the tree.

Public Hearing open

Samara Burnett opposed the sale, calling the tree the "Tree of Hope" and stressing community opposition. She mentioned its 250-year history, successful preservation efforts, and its potential to live for 200 more years. She proposed splitting the lot, selling the house, and keeping the tree as a park.

Brian Holly supported saving the "tree of hope," noted its cultural significance per indigenous wisdom, and highlighted strong community interest shown by Nextdoor engagement. He suggested council consent to heritage status and creating a city park.

CeCe Brown backed the prior views stated and recalled past planning commission concerns and promoting its heritage significance.

Alan Sandler addressed rumors regarding his intentions for the property and clarified his interest in purchasing the lot is because of the tree as a major asset. He emphasized his appreciation for the tree and plans either 4-6 low-cost townhouses or 6-7 unit low-rent apartments and assured that precautions for the well would be taken.

Public Hearing closed

Pursuit to AMC 2.04.050 (l)(1):

Dahle moved to extend public hearing agenda items until 9:30 PM. DuQuenne seconded the motion.

Roll Call Vote: Sherrell, Dahle, DuQuenne, Hansen, and Kaplan – YES. Bloom – NO. Motion passed.

Councilors discussed the potential for a deed restriction to keep the tree. Pietila expressed concerns about deed restrictions related to living organisms and refrained from providing specific advice without research. After extensive discussion about process and a withdrawn amendment, the following motion was adopted:

Bloom moved to authorize the sale of 380 Clay Street and restrict the proceeds to the capitol fund.

Seconded by Dahle.

Roll Call Vote: Sherrell, Bloom, Dahle, and DuQuenne – YES. Kaplan, Hansen – NO. Motion passed.

Recess – five minutes

b. First Reading and Public Hearing of Ordinance 3282 Creating Section 2.55 of the Ashland Municipal Code: Disposal of Real Property

Pietila presented the ordinance consolidating relevant portions of chapters 2.71 and 2.21 of the Ashland Municipal Code (AMC) for administrative efficiency and transparency. The ordinance incorporates home rule changes at section 2.55.02 and adds non-exhaustive factor lists for future council guidance. The statute itself provides limited definitions, but previous discussions established framework.

Councilors asked how this ordinance would affect the potential for a sale of city hall. Pietila confirmed it would follow the same process as any other property disposal.

Public Hearing open

No Speakers

Public Hearing closed

Dahle moved to approve First Reading of 3282, an ordinance creating Section 2.55 of the Ashland Municipal Code: Disposal of Real Property and move to second reading at the March 17 meeting.

Seconded by Hansen.

Roll Call Vote: Hansen, Sherrell, Dahle, Bloom, and Kaplan – YES. DuQuenne NO. Motion passed.

c. *First Reading and Public Hearing of Ordinance 3295 Amending AMC 14.02 Utility Systems – Customer Accounting Policies*

Pietila explained this ordinance streamlines delinquent account processes, bringing procedures in line with Oregon Administrative Rules requirements while accommodating new billing software. The municipal court judge would handle appeals and delinquency issues noted in quarterly financial updates were addressed while maintaining compliance and operational effectiveness.

Concerns were raised about the notice process, questioning whether the ordinance creates a single-step process compared to the current two-step procedure, and asked about restrictions on terminating service before weekends or holidays.

Morrison clarified that current 7-10 day notice periods remain unchanged, and door hangers would be replaced with official letters sent via customers' preferred communication method. Bills show a past-due status as the first notice, followed by delinquent processing with a 10-day notice for setting up payment arrangements and/or assistance, and Interactive Voice Response (IVR) systems continuing notifications. Weekend/holiday restrictions and cold weather moratorium policies remain. Council discussed effectiveness of staff policies versus council resolutions, noting post-COVID utility billing practice revisions balanced extended payment plans for customers while maintaining fiduciary responsibility.

Public Hearing open

No Speakers

Public Hearing closed

Bloom moved to approve the first reading of Ordinance 3295 and to move it to the second reading at the next scheduled meeting. Seconded by Dahle.

Roll Call Vote: Hansen, Sherrell, Dahle, Bloom, Kaplan and DuQuenne – YES. Motion passed.

d. *Public Hearing and First Reading of the following Ordinance Language Changes:*

1. *3288 AN ORDINANCE CREATING 15.04.270 TO PROHIBIT PERMITS WHEN CODE VIOLATIONS ARE OUTSTANDING*

Pietila explained this ordinance change prevents building permits from being issued when active code compliance issues exist to ensure projects maintain compliance during development and to mitigate situations where properties received new permits despite outstanding code violations.

Councilors asked about the ordinance language related to circumstances like fence permit violations preventing HVAC replacement. Staff confirmed that letter C allows permits when necessary to abate hazardous or unsafe conditions.

Public Hearing open

No Speakers

Public Hearing closed

Bloom moved to approve first reading of Ordinance 3288 An Ordinance Creating 15.04.270 to Prohibit Permits When Code Violations are Outstanding. Seconded by Sherrell.

Roll Call Vote: Sherrell, Bloom, Dahle, DuQuenne, Hansen, and Kaplan – YES. Motion passed.

2. 3289 AN ORDINANCE UPDATING 15.36.030 TO CORRECT FOR THE PROPER DEPARTMENT THAT ASSIGNS FRONTAGE

Pietila explained this removes the "Recorder" designation, leaving assignments to appropriate city departments (public works or community development) rather than the City Recorder.

Public Hearing open

No Speakers

Public Hearing closed

Sherrell moved to approve first reading of Ordinance 3289 An Ordinance Updating 15.36.030 to Correct for the Proper Department that Assigns Frontage and move to second reading at the March 17 council meeting. Seconded by Dahle.

Roll Call Vote: Sherrell, Bloom, Dahle, DuQuenne, Hansen, and Kaplan – YES. Motion passed.

3. 3290 AN ORDINANCE AMENDING 9.08.170(3) –TO CREATE CERTAIN EXEMPTIONS FOR HEAT PUMPS OR MECHANICAL DEVICES FROM NOISE REGULATION

Pietila explained this creates exemptions for heat pumps and air conditioners not generally manufactured to meet required decibel levels, particularly problematic in areas with close houses or small lots.

Public Hearing open

No Speakers

Public Hearing closed

Dahle moved to approve first reading of Ordinance 3290 An Ordinance Amending 9.08.170(3) to Create Certain Exemptions for Heat Pumps or Mechanical Devices from Noise Regulation and move to second reading at the March 17, 2026 city council meeting. Seconded by DuQuenne.

Roll Call Vote: Sherrell, Bloom, Dahle, DuQuenne, Hansen, and Kaplan – YES. Motion passed.

4. 3291 AN ORDINANCE AMENDING 13.16.035 TO REQUIRE PROPERTY OWNERS TO REMOVE OR PRUNE DANGEROUS TREES WITHOUT A PERMIT

Pietila explained this change removes permit requirements when the city directs tree pruning or removal, eliminating situations where the city required actions while also charging permit fees.

Public Hearing open

No Speakers

Public Hearing closed

Hansen moved to approve first reading of 3291 An Ordinance Amending 13.16.035 to Require Property Owners to Remove or Prune Dangerous Trees Without a Permit and move it to second reading during the March 17, 2026 Council Meeting. Seconded by DuQuenne.

Roll Call Vote: Sherrell, Bloom, Dahle, DuQuenne, Hansen, and Kaplan – YES. Motion passed.

5. *3292 AN ORDINANCE AMENDING CHAPTER 6 TO REFLECT MARIJUANA RETAIL REGULATIONS*

Pietila explained this removes "medical" and adds "retailers" throughout the code, updating regulations since the original code implementation. Despite council preference for "cannabis" terminology, the ordinance maintains "marijuana" due to Oregon Liquor Control Commission and State references until official terminology changes.

Public Hearing open

No Speakers

Public Hearing closed

Kaplan moved to approve Ordinance 3292 An Ordinance Amending Chapter 6.5 to Reflect Marijuana Retail Regulations and move to second reading at the next meeting. Seconded by DuQuenne.

Roll Call Vote: Sherrell, Bloom, Dahle, DuQuenne, Hansen, and Kaplan – YES. Motion passed.

XII. ORDINANCES, RESOLUTIONS AND CONTRACTS

Council agreed to consider the items as a group, except for Ordinance 3287 which required separate consideration due to amendments.

a. *Second Reading of the following Ordinance Language Changes:*

1. *3271 AN ORDINANCE ESTABLISHING AN OFFICE OF THE CITY RECORDER IN THE CREATION OF AMC 2.28.530*
2. *3283 AN ORDINANCE AMENDING AND UPDATING CHAPTER 2.29 – PUBLIC ART*
3. *3284 AN ORDINANCE AMENDING AMC 2.54.010 TO ALIGN WITH PROCUREMENT LIMITS*
4. *3285 AN ORDINANCE AMENDING AMC 2.62.030 TO PROVIDE FOR A CHAIN OF COMMAND IN THE EVENT OF AN EMERGENCY*
5. *3286 AN ORDINANCE AMENDING 9.08.120 TO PREVENT PROPERTY OWNERS FROM KEEPING HAZARDOUS OR INFESTED TREES*
6. *3293 AN ORDINANCE AMENDING 9.08.170.D.2 TO REFER TO 9.16.070 FOR DOG NUISANCE MATTERS*
7. *3294 AN ORDINANCE AMENDING 9.16.070 TO DISTINGUISH BETWEEN DAYTIME VERSUS NIGHTTIME DOG NOISE*

Bloom moved to approve second reading of the following Ordinances: 3271 an ordinance establishing an office of the city recorder in the creation of AMC 2.28.530, 3283 an ordinance amending and updating chapter 2.29 – public art, 3284 an ordinance amending AMC 2.54.010 to align with procurement limits,

3285 an ordinance amending AMC 2.62.030 to provide for a chain of command in the event of an emergency,

3286 an ordinance amending 9.08.120 to prevent property owners from keeping hazardous or infested trees,

3293 an ordinance amending 9.08.170.d.2 to refer to 9.16.070 for dog nuisance matters,

**3294 an ordinance amending 9.16.070 to distinguish between daytime versus nighttime dog noise
Seconded by Hansen.**

Roll Call Vote: Kaplan, Sherrell, Bloom, Dahle, DuQuenne, and Hansen – YES. Motion passed.

8. 3287 AN ORDINANCE AMENDING AND UPDATING CHAPTER 14.12 – ELECTRIC SYSTEM REGULATIONS, with the adjustment in 14.12.020, as read by staff.

Pietila spoke to the adjustment in section 14.12.020 regarding temporary service fees for new construction. Councilors asked if the temporary fees apply only to new structures versus existing permanent structures, which Pietila confirmed. The ordinance references the electric service manual instead of spelling out requirements, as the manual is updated regularly and provides current requirements.

Dahle moved to approve second reading of Ordinance 3287 Amending Chapter 14.12 Electric System Regulations with the change to section 14.12.020 adding temporary service charges for new construction requiring service drop and meter setting in amounts set by council resolution.

Seconded by Bloom.

Roll Call Vote: Kaplan, Sherrell, Bloom, Dahle, and Hansen – YES. DuQuenne – NO. Motion passed.

XIII. UNFINISHED BUSINESS

XIV. NEW BUSINESS

XV. CITY MANAGER REPORT –

a. Look Ahead

Cotta requested to postpone the scheduled March 16th Budget Committee reconvening with Council to May 4th due to significantly higher than estimated preliminary insurance renewal numbers. She explained the need for a clearer financial picture before difficult mid-budget discussions regarding staffing and service delivery. Councilors did not have concerns with this postponement and confirmed that any increase in health insurance costs would go into effect January 1, 2027.

b. March Report 2026

Cotta outlined upcoming agenda items will include strategic plan update on the public engagement process with consultants via Zoom, wastewater and stormwater rate discussion, multiple second reading ordinances, RVTD levy presentation, and wayfinding sign design choices.

Cotta thanked the Streets Crew for its excellent snow event response and provided a reminder that City Councilor Office Hours are at the Grove with City Manager hours by appointment only. The spring

play guide is available online, and the city received grants for new washers and dryers at Fire Station 2 for firefighter gear cleaning. Cotta also welcomed new Deputy Police Chief John Lorfink who will oversee operations, while Deputy Chief Moulin will handle records and administrative functions.

XVI. OTHER BUSINESS FROM COUNCIL MEMBERS/REPORTS FROM COUNCIL LIAISONS

DuQuenne will not be available for her usual office hours on March 5th.

Graham announced attending the next meetings via Zoom while at the National League of Cities Conference, with Council Chair Dahle leading meetings in mid-March.

XVII. ADJOURNMENT

**Bloom moved to adjourn. Seconded by DuQuenne
All Ayes. Motion passed.**

The meeting was adjourned at 9:24 p.m.

City Recorder Alissa Kolodzinski

Mayor Tonya Graham

From: noreply@civicplus.com
To: [Ashland City Recorder](#)
Subject: Online Form Submittal: City Council Public Comment Form
Date: Wednesday, February 11, 2026 10:07:40 AM

[EXTERNAL SENDER]

City Council Public Comment Form

Public Comment

Use this form to submit public comment for City Council meetings. This form must be submitted by **10 a.m.** the day of the meeting to be on the record.

If you wish to speak to the Council in person at a meeting, you must fill out a Speaker Request form available on-site. Do not use this form.

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| Full Name | Angelina McClean |
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| Meeting Date | 2/11/2026 |
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| Email Address |  |
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| Are you a City of Ashland resident? | Yes |
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| Indicate if you want to provide written testimony, or if you want to speak via Zoom. | Written |
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| Which agenda item would you like to address? | Public Forum |
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| Comments (Leave this section blank if you are requesting to speak electronically.) | |
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I am emailing ahead of tonight's joint session regarding the spraying glyphosate in the city's medians and am asking the Parks Commission to consider rescinding the waiver allowing spraying of pesticides, namely glyphosate in the medians.

Because the medians are city property and Public Works and the City Manager were involved in these median projects, I am addressing this to council as well. We would like this decision in maintenance to be reviewed and a halt to the spraying in the medians to occur in the meantime.

There are a lot of citizens who do not approve of pesticide use

and would prefer we revisit this maintenance plan and find a safer option. A petition circulating has 424 signatures as of today asking for the halt of the gyphosate use. I know this decision was made with worker safety and efficiency in mind, but I believe that we have better alternatives as well as resources in the valley available to help with this. In light of recent news about toxicity, I believe this is the best path forward.

Here is the petition: <https://c.org/nV4tZtm6SF>

Thank you for your time and your consideration,

Angelina McClean
Ashland

Upload a file or image

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Email not displaying correctly? [View it in your browser.](#)

From: [REDACTED]
To: [City of Ashland Public Testimony](#)
Subject: Input on Ordinance 3282 on 2/17/26 Agenda
Date: Monday, February 16, 2026 1:13:18 PM

[EXTERNAL SENDER]

Mayor and Councilors,

Your last Regular Meeting ended before you were able to consider changes to Ordinance 3282. As you consider adopting changes, please consider the following suggestions for revision of this Ordinance. While your current revision may just be a proposal to add a title and a few phrases, it prompted a closer reading of it and I was left with the following concerns:

2.55.020 1 a. Notice

Requires: publishing a notice of the proposed sale of “any City-owned real property” in a manner consistent with Public meetings & at least once **during the week prior** to the public hearing

Suggestion: Require a minimum of 7 days before the public hearing; this increases trust from citizens that transparency is valued. The current language (“during the week prior”) allows notice on a Saturday before a Tuesday meeting. 2.55.020 1.c. requires a minimum of FIVE days between the day of notice and the public hearing. The two sections should at least be consistent.

Suggestion: Require a two-tiered system tied to value of property being sold, so that citizens are have more notice of the proposed sale of property with significant value or importance without causing extra work or cost for property that’s regularly sold as a matter of course.

2.55.020 1.b. Substance of Notice

Suggestion: 2.55.020 1.c. requires that “an appraisal or other evidence of the market value of the property shall be fully disclosed by the City Council during the public hearing.” That information should be disclosed at least as early as the Council packet for a public hearing, but it’s hard to understand why the Notice wouldn’t also contain that information. If Council believes it necessary to retain that critical information before the actual public hearing, please state that reason during your consideration of the ordinance change on 2/17/26.

2.55.020 c. Public Hearing

“Not earlier than five days after publication of the notice, the public hearing concerning the sale SHALL BE HELD at the time and place stated...”

Suggestion: Consider adding COA an exception in case the notice prompts the presentation of information that changes the decision to sell in the timeframe stated; sales involving real estate can be complicated.

2.55.020 2. City Council Determination

“If the City Council provided guidance in initiating a sale, like selling to the highest bidder, the City **SHALL** follow through with that process. For sales of real property that do not involve the highest bidder, the City Council may consider the valuation factors listed in Section 3 below.”

Suggestion: Require staff to rewrite this for clarity: the phrase “like selling to the highest bidder” reads like an example of guidance that restricts the Council’s decision making. The second sentence clarifies that there are no other examples of when Council would be required to follow it’s “guidance” to staff.

Suggestion: This City Council should discuss the restriction on decision making that this Ordinance places on City Councils.

Suggestion: If City Council chooses to adopt this restriction, require that the City Council’s decision to sell to the highest bidder be made in a Regular or Special Meeting, not a Study Session. Study Sessions typically restrict public input. The current language allows Council to give staff “guidance” to sell a piece of property to the highest bidder in a Study Session. That “guidance” then requires Council to sell to highest bidder, making it a legally binding decision regulating the sale of property, NOT ‘guidance.’

Further, as written, that “guidance” would have happened outside of a regular meeting and prior to a Public Hearing. Public Hearings are presumed to be an opportunity for citizens to provide input to influence decision makers. If Council guides staff that the decision will be based on the highest bid, there’s no need for a Public Hearing. 2.55.020 3. Allows City Councils to “consider public interest and community benefits not reflected in market price.” A Public Hearing is an important opportunity for the public to provide information about interest and community benefit. Deciding to sell to highest bidder should be made after the Public Hearing, not before.

Suggestion: If federal, state or local law prohibit a City Council from advertising a sale to the highest bidder but making the ultimate decision based on other factors, please cite that law in this ordinance to explain why that is the only valuation factor that binds Council.

From: noreply@civicplus.com
To: [Ashland City Recorder](#)
Subject: Online Form Submittal: City Council Public Comment Form
Date: Tuesday, February 17, 2026 8:25:29 AM

[EXTERNAL SENDER]

City Council Public Comment Form

Public Comment

Use this form to submit public comment for City Council meetings. This form must be submitted by **10 a.m.** the day of the meeting to be on the record.

If you wish to speak to the Council in person at a meeting, you must fill out a Speaker Request form available on-site. Do not use this form.

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| Full Name | Lauri Hoagland |
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| Meeting Date | 2/17/26 |
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| Email Address |  |
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| Are you a City of Ashland resident? | Yes |
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| Indicate if you want to provide written testimony, or if you want to speak via Zoom. | Written |
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| Which agenda item would you like to address? | Public Forum |
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| Comments (Leave this section blank if you are requesting to speak electronically.) | |
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I want to keep the Ashland Community Hospital front and center of council business. The changes that Asante is proposing will have an impact on the health of community members. Given the snowy conditions of today, I would not be able to safely get to Medford in an emergency. We do not need to dumb down our medical services at this time in our history. One fatality that could be prevented is too many! Our country is in the middle of a health care crisis. I believe we can turn this around with good leadership. Oregon is developing a state universal health care plan right now! In the interim we need to prepare for a better moment. Ashland needs to insist on the \$4 million from Asante and place the money in an account where it is available for

hospital services. We CAN NOT let go of this valuable essential service in our rural community!

Upload a file or image *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: [REDACTED]
To: [City of Ashland Public Testimony](#)
Cc: [Ashland City Recorder](#); [Bob Kaplan](#); [Tonya Graham](#); [City Managers Office](#)
Subject: Tree of Hope | Sale of 380 Clay Street Property
Date: Tuesday, February 17, 2026 1:40:55 PM
Attachments: [18.4.5.060 Heritage Trees Ashland Land Use Ordinance.webloc](#)

[EXTERNAL SENDER]

Hello, City Councilors and Mayor Graham,

I recently emailed you on December 15 and December 31, 2025 about the above-referenced tree and property. I did not hear back from any of you except Bob Kaplan, who invited me to coffee.

At that meeting, I shared with Councilor Kaplan my concerns that the current city council and top city staff knew nothing about the citizen effort to protect this tree, but made a decision to sell it without any of the info. He was glad to learn more of the details, many of which were in my two December emails. Mr. Kaplan reassured me that this sale of surplus property would go forward in the normal manner with all the normal procedures, and that it would come before Council again when citizens could again weigh in.

It appears, however, that this normal process Mr. Kaplan referred to is not happening. Instead, we are hearing that one person in town has made one offer on the property and you are ready to accept it. I truly hope that this is not accurate, as it means that the normal process of putting the property on the market and receiving bids will be skipped and Mr. Kaplan's reassurances will be void.

The lack of memory by the City and breakdown in historical continuity about this Tree is sad. When we originally got active to save the tree, we ended up with over 1,000 signatures on our petitions. That represents about 1/20th of Ashland's total population. When I posted the December 15th email I sent you on Nextdoor, within about a week that post had received over 2,000 views, about 1/10th of Ashland's total population. You've heard a lot about citizens feeling unheard by both the appointed staff whose salaries they pay and the elected officials whose votes they required to gain their office. So it makes me wonder — what percentage of Ashland citizens would it take for all of you to vote the way that percentage wanted? Is it 1/10th? Or 1/20th? What about if it was 1/3rd or 1/2? Or is there no number that would be high enough to sway your opinions and compel you to vote as the citizens hoped you would? If there is no number, it raises serious questions about whether Ashland's government and city staff are operating as a democracy, or more like a monarchy that decides for itself what it will do, regardless of citizen wishes.

When I served on the Tree Commission in the early 2000's, I was proud to be part of a body that created the current AMC code informally referred to as the Tree Ordinance. We spent several years gathering all the disparate tree language from all over AMC, added some new policies based on need, and then took the whole thing to the public. In hearings, there were strong disagreements about some of our proposals, so we removed them. The planning commission also had some issues with language and so that was changed. When it got to Council, they, too, had changes they made. When the dust settled, council had voted 6-0 to vote in favor of a new Tree Ordinance, in other words, new legal language that protected trees and the right of trees to live here in our city.

In that effort, we addressed the concept of Heritage Trees, something many states and cities have as part of their own tree protection efforts. I am attaching a link to that section below. That section says: "Any person may nominate, with the written consent of the property owner, a mature tree for consideration as a Heritage Tree." That means that any councilor, the council as a whole, or city staff could nominate the Tree of Hope as a Heritage Tree, because although it requires permission of the property owner, you are the current property owner and you could grant yourself permission to do

this. Please note that we were wise in this section to include a process to take a tree off the Heritage Tree list if circumstances warranted that.

Given that you are now the second city council since 2020 to take up the issue of selling this property without full knowledge of the citizen effort to protect this tree, it seems like it would be reasonable and honorable for you yourselves to split this property, sell the portion with the biohazard house on it, and protect the tree going forward as a Heritage Tree. A thousand people who signed the petition would be grateful, all the many bird species who use the tree would be thankful, the insects and fungi the tree supports would continue to live, and at least one citizen, me, would be reassured that the City I worked so hard for as a Tree Commissioner still recognizes that a tree is a living being, not a dot on some planning map.

Please do not sell this property tonight to the only person, who has a questionable attitude toward trees based on my observation of him for 30 years, who has made an offer. Split the property, go through the normal process and nominate and declare the Tree of Hope as a Heritage Tree. Please.

Respectfully,

Bryan Holley

P.S. Having examined the recent appraisal, I find it very questionable, done by someone who doesn't even live in Oregon, with comparables that aren't really comparable and if I were you, I certainly wouldn't rely on it as a professional document.

From: noreply@civicplus.com
To: [Ashland City Recorder](#)
Subject: Online Form Submittal: City Council Public Comment Form
Date: Thursday, February 19, 2026 6:19:00 AM


[EXTERNAL SENDER]

City Council Public Comment Form

Public Comment

Use this form to submit public comment for City Council meetings. This form must be submitted by **10 a.m.** the day of the meeting to be on the record.

If you wish to speak to the Council in person at a meeting, you must fill out a Speaker Request form available on-site. Do not use this form.

| | |
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| Full Name | Alexandra Paul |
| Meeting Date | next meeting |
| Email Address |  |
| Are you a City of Ashland resident? | Yes |
| Indicate if you want to provide written testimony, or if you want to speak via Zoom. | Written |
| Which agenda item would you like to address? | The cottonwood tree on Clay St |
| Comments (Leave this section blank if you are requesting to speak electronically.) | Please preserve that beautiful tree, so that no development plan can get rid of it. Thank you. |
| Upload a file or image | <i>Field not completed.</i> |

Email not displaying correctly? [View it in your browser.](#)

From: [REDACTED]
To: [Planning Commission - Public Testimony](#); [Ashland City Recorder](#)
Subject: February 17, 2026 Meeting Written Testimony – Roca Canyon/Transit Triangle
Date: Thursday, February 12, 2026 8:34:46 AM

[EXTERNAL SENDER]

To the Ashland City Council and Planning Commission,

My name is Jacob Kaminker, and I am a resident at [REDACTED]. I am writing regarding the proposed Climate Friendly Area (CFA) implementation and the potential sale of SOU surplus property in the "Roca Canyon" area.

While my property is located above the primary Transit Triangle rezoning, I am directly impacted by the potential loss of the pedestrian shortcut through the university-owned land connecting Roca Street to the Siskiyou/Ashland St. corridor.

I urge the Council and Commission to consider the following:

1. **Preservation of Connectivity:** This shortcut is a primary pedestrian link for uphill residents to reach the Transit Triangle area. Allowing this land to be sold to private developers without a **dedicated public pedestrian easement** directly contradicts the state's Climate Friendly and Equitable Communities (CFEC) mandate to improve walkability and reduce vehicle reliance.
2. **Infrastructure Balance:** As the city removes parking requirements in the Transit Triangle, pedestrian "shortcuts" become critical infrastructure, not optional luxuries. Forcing hilltop residents to take longer, less direct routes via Normal Avenue will increase local vehicle use.
3. **Public Acquisition:** I strongly support the Parks & Recreation Commission's interest in acquiring this land to ensure it remains a permanent natural area and public thoroughfare.

If the city moves forward with the Transit Triangle density, it must protect the existing pedestrian veins that allow residents to access it without a car. Please ensure that any sale or development of the Roca Canyon parcel includes a permanent, recorded public access easement.

Thank you for your time and for protecting our neighborhood's connectivity.

Sincerely,

Jacob Kaminker, [REDACTED], Ashland, OR

From: noreply@civicplus.com
To: [Ashland City Recorder](#)
Subject: Online Form Submittal: City Council Public Comment Form
Date: Monday, February 16, 2026 5:20:20 PM


[EXTERNAL SENDER]

City Council Public Comment Form

Public Comment

Use this form to submit public comment for City Council meetings. This form must be submitted by **10 a.m.** the day of the meeting to be on the record.

If you wish to speak to the Council in person at a meeting, you must fill out a Speaker Request form available on-site. Do not use this form.

| | |
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| Full Name | Angelina McClean |
| Meeting Date | 2/17/2026 |
| Email Address |  |
| Are you a City of Ashland resident? | Yes |
| Indicate if you want to provide written testimony, or if you want to speak via Zoom. | Written |
| Which agenda item would you like to address? | Potential Sale of 380 Clay St Property |
| Comments (Leave this section blank if you are requesting to speak electronically.) | I am writing in regard to the City considering selling the property at 380 Clay St. As you are all now aware, there is a large, at least a century old Fremont Cottonwood tree on the property. And, hopefully, you are also aware of the over 20 year history that the citizens of Ashland have taken the initiative on to protect this tree, (informally named The Tree of Hope) from damage or removal by developers. Petitions, a documentary, rallies and communications with past Councils and hours of volunteer work, including by a respected and knowledgeable local arborist, all came together to keep this tree protected. It has a plaque in front of it naming it the 2013 Tree of The Year. It is just as valuable historically as a 200 year old building would be, and in addition |

provides shelter and habitat to owls and other birds and creatures.

I am concerned that certain people will see this tree as an obstacle to be removed in the name of maximizing development on the property. This tree is valuable and beloved to the citizens of Ashland and deserves continued protection. If the City does decide that it is necessary to sell the property at 380 Clay St, please commit to place restrictions on any sale to protect the tree and its underground roots, at the very least to the drip line. This is not a large plot of land, so it will not solve the city's budget issues or concerns about affordable housing, but we have the opportunity to continue to preserve something of value to Ashlanders, which is history, habitat, and natural spaces. Even one tree makes a difference. Thank you.

Upload a file or image [IMG_0243.jpeg](#)

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Ashland City Recorder](#)
Subject: Online Form Submittal: City Council Public Comment Form
Date: Saturday, February 28, 2026 10:19:41 PM

[EXTERNAL SENDER]

City Council Public Comment Form

Public Comment

Use this form to submit public comment for City Council meetings. This form must be submitted by **10 a.m.** the day of the meeting to be on the record.

If you wish to speak to the Council in person at a meeting, you must fill out a Speaker Request form available on-site. Do not use this form.

| | |
|--|--|
| Full Name | Rich Rohde |
| Meeting Date | March 3 2026 |
| Email Address | [REDACTED] |
| Are you a City of Ashland resident? | Yes |
| Indicate if you want to provide written testimony, or if you want to speak via Zoom. | Written |
| Which agenda item would you like to address? | XIII A Special Presentation 2200 Ashland St. Ad Hoc Committee |
| Comments (Leave this section blank if you are requesting to speak electronically.) | Mayor and City Council. I have read the report from the 2200 Ashland St Ad Hoc Committee. The report does seem to leave many of the key issues still open for decisions, but much of the recommendations are heading in the right direction. I do have some questions/ recommendations: 1. I recommend there be a standing committee of unhoused to be able to give advisory recommendations and feedback about program. and 2. I would like to see a clear understanding of the permanent space and program for Emergency Weather Shelter at this site. I don't want to go back to a time when we could not find space for emergency weather (cold, summer heat or smoke). If 2200 is not going to permanently fill that role there should be a clear plan and |

provided space now for those emergency times. Thanks for your consideration.

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Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Ashland City Recorder](#)
Subject: Online Form Submittal: City Council Public Comment Form
Date: Monday, March 02, 2026 10:10:33 AM

[EXTERNAL SENDER]

City Council Public Comment Form

Public Comment

Use this form to submit public comment for City Council meetings. This form must be submitted by **10 a.m.** the day of the meeting to be on the record.

If you wish to speak to the Council in person at a meeting, you must fill out a Speaker Request form available on-site. Do not use this form.

| | |
|--|---|
| Full Name | Valerie Rogers |
| Meeting Date | 03/03/2026 |
| Email Address | [REDACTED] |
| Are you a City of Ashland resident? | Yes |
| Indicate if you want to provide written testimony, or if you want to speak via Zoom. | Written |
| Which agenda item would you like to address? | Proposed sale of property at 380 Clay St |
| Comments (Leave this section blank if you are requesting to speak electronically.) | <p>I support selling the property at 380 Clay St, especially for the development of additional housing within the city. I would like to request that the City Council find a mechanism to insure the sale of the property preserves the heritage Fremont Cottonwood tree (aka Tree of Hope) that is growing on the property. Options include partitioning the property so that an area around the tree remains city-owned, or is formally placed into some type of conservation status via easement or other deed restrictions. There are other options as well.</p> <p>This healthy tree provides many ecological and human services and will be a huge long-lasting amenity to any future housing</p> |

development, as well as to the broader neighborhood. In short, it is an irreplaceable asset that must be retained.

Thank you for all you do for our community!

Valerie Rogers

Upload a file or image *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Ashland City Recorder](#)
Subject: Online Form Submittal: City Council Public Comment Form
Date: Tuesday, March 03, 2026 8:04:35 AM

[EXTERNAL SENDER]

City Council Public Comment Form

Public Comment

Use this form to submit public comment for City Council meetings. This form must be submitted by **10 a.m.** the day of the meeting to be on the record.

If you wish to speak to the Council in person at a meeting, you must fill out a Speaker Request form available on-site. Do not use this form.

| | |
|--|---|
| Full Name | Joseph Lian III |
| Meeting Date | 3/3/2026 |
| Email Address | [REDACTED] |
| Are you a City of Ashland resident? | Yes |
| Indicate if you want to provide written testimony, or if you want to speak via Zoom. | Written |
| Which agenda item would you like to address? | [REDACTED] |
| Comments (Leave this section blank if you are requesting to speak electronically.) | The Cottonwood tree at 380 Clay St. I back the proposal to divide the lot at 380 Clay street in order to protect the 250 year old Fremont Cottonwood tree. Creating a small park there would help mitigate the loss of open space caused by the big housing construction project on Clay street. Thank you for your consideration. Sincerely, Joseph Lian |
| Upload a file or image | <i>Field not completed.</i> |

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Ashland City Recorder](#)
Subject: Online Form Submittal: City Council Public Comment Form
Date: Tuesday, March 03, 2026 9:08:04 AM


[EXTERNAL SENDER]

City Council Public Comment Form

Public Comment

Use this form to submit public comment for City Council meetings. This form must be submitted by **10 a.m.** the day of the meeting to be on the record.

If you wish to speak to the Council in person at a meeting, you must fill out a Speaker Request form available on-site. Do not use this form.

| | |
|--|---|
| Full Name | Lizzi |
| Meeting Date | LoPresti |
| Email Address |  |
| Are you a City of Ashland resident? | Yes |
| Indicate if you want to provide written testimony, or if you want to speak via Zoom. | Written |
| Which agenda item would you like to address? | Protecting the 250 year old tree on Clay Street |
| Comments (Leave this section blank if you are requesting to speak electronically.) | It has come to my attention that a 250 year old tree on Clay Street needs protection. I want to support making the area that includes this tree into a park so that it will be protected from destruction by an individual that assumes ownership of that property. |
| Upload a file or image | <i>Field not completed.</i> |

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Ashland City Recorder](#)
Subject: Online Form Submittal: City Council Public Comment Form
Date: Tuesday, March 03, 2026 9:59:39 AM

[EXTERNAL SENDER]

City Council Public Comment Form

Public Comment

Use this form to submit public comment for City Council meetings. This form must be submitted by **10 a.m.** the day of the meeting to be on the record.

If you wish to speak to the Council in person at a meeting, you must fill out a Speaker Request form available on-site. Do not use this form.

| | |
|-----------|------------------|
| Full Name | Angelina McClean |
|-----------|------------------|

| | |
|--------------|----------|
| Meeting Date | 3/3/2026 |
|--------------|----------|

| | |
|---------------|---|
| Email Address |  |
|---------------|---|

| | |
|-------------------------------------|-----|
| Are you a City of Ashland resident? | Yes |
|-------------------------------------|-----|

| | |
|--|---------|
| Indicate if you want to provide written testimony, or if you want to speak via Zoom. | Written |
|--|---------|

| | |
|--|-------------|
| Which agenda item would you like to address? | 380 Clay St |
|--|-------------|

| | |
|--|--|
| Comments (Leave this section blank if you are requesting to speak electronically.) | |
|--|--|

I am writing in support of the citizen led initiative to ask the city to split the lot on 380 Clay St before selling it, and keeping the parcel with the Fremont Cottonwood tree on it (aka the Tree of Hope). I also support the nomination of this tree to be added to the Heritage Tree List. This tree has a long history in the community, with citizens coming together several times in the past decades to preserve it and keep it safe. It is likely close to 250 years old, and deserves the respect of an elder tree. Because we do not trust developers to do what it takes to keep it safe, I agree with the citizens proposing that the lot be split. Please honor the legacy of this tree and the history of meaning it has within our community and protect it. If you are not aware of

the history of this tree, please take some time to learn about it and visit it in person. It is breathtaking.

Upload a file or image *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Ashland City Recorder](#)
Subject: Online Form Submittal: City Council Public Comment Form
Date: Tuesday, March 03, 2026 9:37:07 AM


[EXTERNAL SENDER]

City Council Public Comment Form

Public Comment

Use this form to submit public comment for City Council meetings. This form must be submitted by **10 a.m.** the day of the meeting to be on the record.

If you wish to speak to the Council in person at a meeting, you must fill out a Speaker Request form available on-site. Do not use this form.

| | |
|--|---|
| Full Name | Tara Troutner |
| Meeting Date | March 3 2026 |
| Email Address |  |
| Are you a City of Ashland resident? | Yes |
| Indicate if you want to provide written testimony, or if you want to speak via Zoom. | Written |
| Which agenda item would you like to address? | 380 Clay St cottonwood tree |
| Comments (Leave this section blank if you are requesting to speak electronically.) | Protect the Fremont cottonwood tree at 380 Clay St , Ashland Oregon. Let it remain standing and alive as it has for over 200 years. The City of Ashland Oregon says it honors it's trees, yet it allows new homeowners to cut trees down without a permit, without a thought of history, cooling shade, and all that trees provide. Let this cottonwood set an example of truly honoring the trees of Ashland by protecting it . Thankyou. |
| Upload a file or image | <i>Field not completed.</i> |

Email not displaying correctly? [View it in your browser.](#)



Council Business Meeting

Date: March 17, 2026

| | |
|--------------------|---|
| Agenda Item | Appointment to Housing and Human Services Committee |
| Department | Mayor and Council |
| From | |

TIME ESTIMATE

Consent

CATEGORY

Action Needed - Motion to approve an action

SUMMARY

Approval of Mayor Graham’s recommendation for the appointment of Sarah Shaw to Position #1 to the Housing & Human Services Advisory Committee Appointment with a term ending December 31, 2028.

POLICIES, PLANS & GOALS SUPPORTED

BACKGROUND AND ADDITIONAL INFORMATION

Per the Ashland Municipal Code 2.04.090, all regular advisory committees and boards shall be appointed by the Mayor with the consent of the Council.

FISCAL IMPACTS

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

I move to approve the appointment of Sarah Shaw to Position #1 on the Housing & Human Services Advisory Committee.

REFERENCES & ATTACHMENTS

1. Shaw_ Appointment Application for HHSC_Redacted



From: noreply@civicplus.com
To: [Ashland City Recorder](#); [Ashland City Recorder](#); [Dorinda Cottle](#); [Dorinda Cottle](#)
Subject: Online Form Submittal: Appointment Application for City Committee or Commission
Date: Sunday, February 01, 2026 5:14:52 PM

[EXTERNAL SENDER]

Appointment Application for City Committee or Commission

Appointment Process

Thank you for your interest in serving on a committee.

Before applying, we kindly ask that you attend at least one committee meeting, or plan to attend an upcoming meeting. You must also review both the [Committee Handbook](#) and [Social Media Policy](#) to gain a comprehensive understanding of the committee's responsibilities and expectations.

Once your attendance has been confirmed, the Staff Liaison, Council Liaison, and Committee Chair will schedule a meeting with you to discuss your interest in serving. If you are recommended for an appointment, the Mayor will present your nomination to the City Council for approval.

| | |
|--|--|
| Name | Sarah Shaw |
| Preferred Pronouns | <i>Field not completed.</i> |
| Committee or Commission You Wish to Serve On | Housing and Human Services Advisory Committee |
| Date You Attended a Meeting | January 27, 2026 |
| Or Date You Will Attend a Meeting | <i>Field not completed.</i> |
| I have reviewed the following documents: | Commission and Committee Handbook, Social Media Policy |
| Address | [REDACTED] |
| Phone | [REDACTED] |
| Email | [REDACTED] |
| Occupation | Senior Informatics Analyst at the Task Force for Global Health |

Educational Background

Education:
Tulane University, School of Public Health and Tropical Medicine, New Orleans, LA Masters in Public Health - August 2003
Tulane University Newcomb College, New Orleans, LA Bachelors in Science with a focus on Cellular and Molecular Biology - May 2001

Certifications:
Project Management Institute, Project Management Professional (PMP), March 2024
University of Texas at Austin Public Health Informatics Certificate, August 2012

Related Experience

I bring over 20 years of public health informatics experience. What this means is that I am skilled at being a translator between experts and everyday people. I am also able to analyze data and turn it into usable and consumable information. I have experience in facilitating small and large group discussions both virtually and in person. I am the well-being coordinator at my work to support company culture and encourage employee physical, social and emotional health. To prepare for this application, I conducted an informational interview with current committee member, Montana Hauser. We know each other through the fitness community. From hearing the priorities of the committee to provide advice on affordable housing and homeless issues, as well as, host educational offerings to support our community members, I believe I can bring both tangible skills, as well as fresh energy to help move these goals forward.

Interests

I feel grateful every day to be able to live in such a beautiful place that has such a vibrant community. I feel proud to be a resident of Ashland. I deeply appreciate how you are supporting the growing homeless population and how you are thoughtfully approaching housing within the community. I want to give back and I want to be part of these solutions moving forward. I feel my experience in public health could also potentially support the human services component of the advisory committee's role in particular.

Availability

I am available any weekday after 2pm.

Additional Information

I moved to Ashland in 2014 from Austin Texas. I was looking to slow down my pace and connect more to community and nature. My hometown of North Attleboro, Massachusetts is almost the identical latitude to Ashland. This immediately felt like home so much so that four years after I moved here, my mom, my sister, my niece, my brother-in-law, and my ex-brother-in-law all moved here. We are all engaged members of the community and see this as our forever home.

Signature

Sarah Shaw

Email not displaying correctly? [View it in your browser.](#)



Council Business Meeting

Date: March 17, 2026

| | |
|--------------------|---|
| Agenda Item | Second Reading of Ordinance 3282 Creating Section 2.55 of the Ashland Municipal Code: Disposal of Real Property |
| Department | Legal |
| From | Johan Pietila, City Attorney, Carmel Zahran, Assistant City Attorney |

TIME ESTIMATE

5 minutes

CATEGORY

Contract Approval - as the contract board, confirm proper procedure with a motion to approve.

SUMMARY

This is the second reading of an ordinance adding disposal of real property to the Ashland Municipal Code. During the January 20, 2026 council meeting, council chose the “**legal**” **version** of ordinance 3282 and approved first reading. This is the second reading of the ordinance.

There are two Oregon Revised Statutes that address the sale of real property by governmental entities: Chapter 221 applies specifically to Oregon cities, while Chapter 271 applies to all governmental entities. Navigating these two chapters together is not intuitive. To ensure the City complies with legal requirements for real property disposal, the legal department consolidated the relevant provisions of these statutes into this proposed ordinance. In the code, it would follow the chapter designated to the disposal of personal property. A second purpose of the ordinance is to promote administrative efficiency; instead of having to consult lengthy statutes every time the City wishes to dispose of properties, staff, the community, and the City Council may refer to this ordinance instead. A third over-arching goal of the ordinance is to promote transparency in the sale of public land—a topic that often gathers significant public interest and that the Council has an interest in avoiding, even if just the appearance of unclean hands. Before any decision is made, a process that lays out steps for real property disposal may help with transparency.

POLICIES, PLANS & GOALS SUPPORTED

To ensure legal compliance in the divestment of real property.

BACKGROUND AND ADDITIONAL INFORMATION

The “**legal**” **version** incorporates statutory requirements the City must follow, with a few process steps added in that implicitly follow the regular operation of City business. Even then, the department included the “Valuation Factors” in 2.55.030 as non-binding guidance for the Council to consider when property sales are not solely driven by achieving the maximum price. Keep in mind, the Council should only sell property when it is “necessary or convenient”, the “public interest is furthered”, or the “public interest is furthered.” When a sale is not primarily aimed at achieving the maximum price, these 'Valuation Factors' provide concrete examples, drawn from other tenets the 'public interest,' that may justify a sale where the Council chose not to sell to the highest bidder.

FISCAL IMPACTS

Potential benefit if the City is no longer required to pay for insurance and maintenance costs on properties that no longer serve the public interest.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

I move to approve Ordinance 3282 creating Section 2.55 of the Ashland Municipal Code: Disposal of Real Property.

REFERENCES & ATTACHMENTS





Council Business Meeting

1. 3282 Creating AMC 2.55 Property Disposal



ORDINANCE NO. 3282

AN ORDINANCE CREATING SECTION 2.55 OF THE ASHLAND MUNICIPAL CODE: DISPOSAL OF REAL PROPERTY

Annotated to show deletions and additions to the Ashland Municipal Code sections being modified. Deletions are ~~bold lined through~~, and additions are **bold underlined**.

WHEREAS, Article 2. Section 1 of the Ashland City Charter provides:

Powers of the City. The City shall have all powers which the constitutions, statutes, and common law of the United States and of this State expressly or impliedly grant or allow municipalities, as fully as though this Charter specifically enumerated each of those powers, as well as all powers not inconsistent with the foregoing; and, in addition thereto, shall possess all powers hereinafter specifically granted. All the authority thereof shall have perpetual succession;

WHEREAS, the City desires to create section 2.55 of the Ashland Municipal Code: Disposal of Real Property;

WHEREAS, the City from time to time owns real property that is no longer needed for public use, or the sale, exchange, conveyance or lease of the real property is necessary or convenient or will otherwise further public interest;

WHEREAS, the City desires to establish clear, transparent, and fair procedures for the evaluation and disposition of such surplus real property, consistent with ORS Chapter 221, ORS Chapter 271, and the Oregon Revised Statutes;

THE PEOPLE OF THE CITY OF ASHLAND DO ORDAIN AS FOLLOWS:

2.55.010 Purpose and Scope.

The purpose of this chapter is to provide procedures and standards for the disposal of real property owned by the City and to ensure that such disposals are conducted in a manner that complies with Oregon State Law, including ORS Chapter 221 and 271.

SALE OF REAL PROPERTY

2.55.020 Sale of Real Property.

1. Except as provided by AMC 2.55.030 (Alternative Sales) and 2.55.040 (Affordable Housing Dispositions) the City Manager, or their designee, shall present any proposal for the sale of any City-owned real property to the City Council at a properly noticed meeting. If the City Council considers it necessary or convenient to sell real property, before any sale occurs, the City must abide by the notice and hearing requirements outlined below. For the purposes of AMC 2.55.030 and 2.55.040, "Sale" includes a lease-

option agreement under which the lessee has the right to buy the leased real property in accordance with the terms specified in the agreement.

The City Council may give further guidance or instructions to staff before initiating a sale, including but not limited to, establishing bidding criteria, retaining a real estate firm, posting notice on the City website.

- a. Notice. The City shall publish a notice of the proposed sale in a newspaper of general circulation in the city. The notice shall be published at least once during the week prior to the public hearing. If such a newspaper does not exist, the City shall publish a notice of the proposed sale in a manner consistent with Public Meetings, and on the City website at least once during the week prior to the public hearing.
 - b. Substance of the Notice. The notice shall provide information regarding the following minimum information, though the City may include additional details at its discretion:
 - i. A description of the property or interest to be sold,
 - ii. The proposed uses for the property,
 - iii. The reasons why the City Council considers it necessary or convenient to sell the property and,
 - iv. The time and place of the public hearing at which the sale of the property will be discussed.
 - c. Public hearing. Not earlier than five days after publication of the notice, the public hearing concerning the sale shall be held at the time and place stated in the notice. The nature of the proposed sale and the general terms thereof, including an appraisal or other evidence of the market value of the property, shall be fully disclosed by the City Council at the public hearing. Any resident of the city shall be given an opportunity to present written or oral testimony at the hearing. Nothing in this section prevents the City Council from holding the hearing at any regular or special meetings of the City Council as part of its regular agenda.
2. City Council Determination: Following the public hearing and consideration of public testimony, the City Council shall determine whether to authorize the proposed sale.

If the City Council provided guidance in initiating a sale, like selling to the highest bidder, the City shall follow through with that process. For sales of real property that do not involve the highest bidder, the City Council may consider the valuation factors listed in Section 3 below.

3. Valuation Factors. In determining property value, the City may consider public interest and community benefits not reflected in market price. The following considerations are a non-exhaustive list that may guide public-use valuation:
 - a. The suitability of the property for City or public purposes.
 - b. Allowing for more cohesive development of an area.
 - c. Providing needed commercial development, housing, employment, or recreational opportunities.
 - d. Advancing the City's comprehensive plan.

- e. Increasing the City's tax base.
 - f. Supporting other adopted City priorities.
4. Sale Closing. If the City Council authorizes the sale of City property, the City Manager shall act as the city representative for any closing documentation or negotiations.

2.55.030 Alternative procedure for sale of city-owned real property

1. In addition to or in lieu of AMC 2.55.020, the City Council may, from time to time, adopt a resolution establishing a procedure for the sale of individual parcels of a class of City-owned real properties, or any interest in the properties, under a single program established within the City for the sale of that class of properties. The City manager may thereafter sell any parcel under that adopted procedure in lieu of the other procedures established in this Ordinance and ORS 221.725.

2.55.040 Affordable Housing Dispositions.

1. Applicability. The City may, in accordance with ORS 221.729, sell real property to develop affordable housing. Such dispositions may be made under procedures established by separate City Council resolution, consistent with applicable authorities and required deed restrictions.

TRANSFER, LEASE, DONATION OF REAL PROPERTY

2.55.050 Transfers or lease of real property.

1. Transfer or lease of real property: Subject to the limitations regarding burial grounds and land adjacent to railroads (see ORS 271.310(2) and (3)), if real property is not needed for public use, or whenever the public interest may be furthered, the City Council may sell, exchange, convey, or lease for any period not exceeding 99 years all or any part of the City's interest in the property to a governmental body or private individual or corporation. Consideration for the transfer or lease may include cash, real property, or both. In the event of a sale of real property, the City must follow the provisions set forth in 2.55.020, Sale of Real Property.

Unless the City Council determines that the public interest may be furthered, then real property needed for public use may not be sold, exchanged, conveyed or leased under the authority of ORS 271.300 to 271.360, except that it may be exchanged for property that is of equal or superior useful value for public use. Any such property not immediately needed for public use may be leased if, in the discretion of the governing body having control of the property, the property will not be needed for public use within the period of the lease.

2. Property not needed for public use. Consistent with ORS 271.330, the City Council may relinquish or transfer title to City real property not needed for public use as follows:

- a. If the property is not needed for public use, the City may relinquish title to any government body, providing the property is used for not less than 20 years for a public purpose by the governing body in the State of Oregon.
- b. To a qualifying nonprofit corporation, as defined in ORS 271.330(2)(b)(A), real property for:
 - i. Low-income housing, as defined in ORS 271.330(2)(a)(A).
 - ii. Social services, including education, training, counseling, health and mental health services, and the provision of facilities and administrative services to support such services, as set forth in 271.330(2)(b)(B).
 - iii. Childcare services, including education, training, and the provision of facilities and administrative services to support childcare services, as set forth in ORS 271.330(2)(a)(C).
- c. To a nonprofit, real property for the creation of open space, parks, or natural areas for perpetual public use, subject to a reversionary interest in the favor of the City as described in ORS 271.330(3).
- d. To a nonprofit, municipal or private corporation, real property for the purpose of providing broadband service, subject to a reversionary interest in the favor of the City as described in ORS 271.330(4).

2.55.060 Exchange of Real Property.

- 1. Authorization. The City Council may authorize the trade or exchange of real property with other governmental entities or with private parties.
- 2. Equivalent Value. The City may exchange real property only if the value of the real property accepted by the City in exchange for any of its property plus cash, if any, shall not be less than the value of the property relinquished.
- 3. Property Valuation. The value of the respective properties proposed to be exchanged shall be determined by the City Council. The City Council shall cause it to be appraised by one or more competent and experienced appraisers. The compensation, if any, of the appraisers shall be borne equally by the respective owners of the property. In case the valuation shall not be mutually satisfactory to the respective owners it shall not be binding upon them.

SECTION 2. Severability. Each section of this ordinance, and any part thereof, is severable, and if any part of this ordinance is held invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

SECTION 3. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word “ordinance” may be changed to “code”, “article”, “section”, “chapter” or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions (i.e. Sections 3-5) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

The foregoing ordinance was first read by title only in accordance with Article X, Section 2(C) of the City Charter on the _____ day of _____, 2026, and duly PASSED and ADOPTED this _____ day of _____, 2026.

PASSED by the City Council this _____ day of _____, 2026.

ATTEST:

Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this _____ day of _____, 2026.

Tonya Graham, Mayor

Reviewed as to form:

Carmel Zahran, Assistant City Attorney



Council Business Meeting

Date: March 17, 2026

| | |
|--------------------|---|
| Agenda Item | <p>Second Reading of the following Ordinance Language Changes:</p> <ol style="list-style-type: none"> 1. 3288 AN ORDINANCE CREATING 15.04.270 TO PROHIBIT PERMITS WHEN CODE VIOLATIONS ARE OUTSTANDING 2. 3289 AN ORDINANCE UPDATING 15.36.030 TO CORRECT FOR THE PROPER DEPARTMENT THAT ASSIGNS FRONTAGE 3. 3290 AN ORDINANCE AMENDING 9.08.170(3) –TO CREATE CERTAIN EXEMPTIONS FOR HEAT PUMPS OR MECHANICAL DEVICES FROM NOISE REGULATION 4. 3291 AN ORDINANCE AMENDING 13.16.035 TO REQUIRE PROPERTY OWNERS TO REMOVE OR PRUNE DANGEROUS TREES WITHOUT A PERMIT 5. 3292 AN ORDINANCE AMENDING CHAPTER 6.50 TO REFLECT MARIJUANA RETAIL REGULATION |
| Department | Legal |
| From | Johan Pietila, City Attorney |

TIME ESTIMATE

5

CATEGORY

Action Needed - Motion to approve an action

SUMMARY

This is the second reading of five ordinances to update the Ashland Municipal Code. This is a continuation of the City’s updating of ordinances changes. AMC 2.04.050(1)(1) provides that, “Public hearings shall conclude at 8:00 p.m. and be continued to a future date to be set by Council...” Since all ordinance changes require public hearing, the Council was unable to get through the batch of proposed changes.

Improvements largely fall into three categories (1) updating references to the proper authority, (2) making it so that fees are by resolution, i.e. and (3) correct for stylistic clarifications.

POLICIES, PLANS & GOALS SUPPORTED

It is a good practice to update Code to align with current changes that occur in state and federal contexts. Additionally, these update will promote transparency and ease of access for both the citizens of Ashland as well as staff.

BACKGROUND AND ADDITIONAL INFORMATION

This is the second of several sets of proposed code updates. These code updates are a combination from Table 2 and 3. See attached AMC Code Change Tables for the proposed changes and reasons for the changes.

FISCAL IMPACTS

There will be no fiscal impact to the City outside of staff time.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS





Council Business Meeting

I move to approve the following ordinances:

3288 AN ORDINANCE CREATING 15.04.270 TO PROHIBIT PERMITS WHEN CODE VIOLATIONS ARE OUTSTANDING

3289 AN ORDINANCE UPDATING 15.36.030 TO CORRECT FOR THE PROPER DEPARTMENT THAT ASSIGNS FRONTAGE

3290 AN ORDINANCE AMENDING 9.08.170(3) –TO CREATE CERTAIN EXEMPTIONS FOR HEAT PUMPS OR MECHANICAL DEVICES FROM NOISE REGULATION

3291 AN ORDINANCE AMENDING 13.16.035 TO REQUIRE PROPERTY OWNERS TO REMOVE OR PRUNE DANGEROUS TREES WITHOUT A PERMIT

3292 AN ORDINANCE AMENDING CHAPTER 6.50 TO REFLECT MARIJUANA RETAIL REGULATIONS

REFERENCES & ATTACHMENTS

1. AMC Code Change Tables
2. 3288 CREATING 15.04.270 TO PROHIBIT PERMITS WHEN CODE VIOLATIONS ARE OUTSTANDING
3. 3289 UPDATING 15.36.030 TO CORRECT FOR THE PROPER DEPARTMENT THAT ASSIGNS FRONTAGE
4. 3290 AMENDING 9.08.170(3) –TO CREATE CERTAIN EXEMPTIONS FOR HEAT PUMPS OR MECHANICAL DEVICES FROM NOISE REGULATION
5. 3291 AMENDING 13.16.035 TO REQUIRE PROPERTY OWNERS TO REMOVE OR PRUNE DANGEROUS TREES WITHOUT A PERMIT
6. 3292 AMENDING CHAPTER 6.50 TO REFLECT MARIJUANA RETAIL REGULATIONS



Recommended Code Language Changes - Second Reading

These language changes are substantive changes that are to help improve city processes, align with current practices, and/or increase efficiencies or improve clarity.

| ORD | AMC Section | AMC Title | Proposed Change | Reason for Change | Second Reading |
|------|--------------------------------|--|--|---|----------------|
| 3288 | 15.04.270 | Prohibiting permits when code violations are outstanding | 15.04.270 - Permit Issuance Prohibited When Violations Are Outstanding A. No building permit shall be issued for any property with an active code compliance case or outstanding violation of the Ashland Municipal Code, except for permits that are solely and directly necessary to correct that violation. B. For purposes of this section, an “active code compliance case” includes any notice of violation, citation, or enforcement action issued pursuant to Title 15 (Buildings and Construction) or Title 18 (Land Use). C. The Building Official may authorize issuance of a permit when necessary to abate hazardous or unsafe conditions, or when the permit is required to achieve full compliance with applicable provisions of the Ashland Municipal Code. D. No other construction, building, mechanical, electrical, or plumbing permits shall be issued until the violation has been corrected to the satisfaction of the City and the associated enforcement case has been closed. | This change makes it so that no building permits shall be issued when there are active code compliance issues. The goal is that projects and property | 03.17.26 |
| 3289 | 15.36.030 | Frontage Allowed | A. Twelve and one-half (12 1/2) feet frontage of all lots shall be allowed for each number only on such streets where so specified. The City Recorder shall assign the numbers on either side of the street as designated on the official map of the City, the consecutive even and uneven numbers being opposite each other as far as practicable, and shall furnish information on application of the number controlled by each lot. | Practically, the department that manages this is either public works or community development. The change allows for more flexibility in administration of frontage | 03.17.26 |
| 3290 | 9.08.170(E)(3) | Nuisances; Heat Pumps or Mechanical Devices | Exempt residential heat pumps and air conditioners from noise regulations if they're within their 25-year operating life and installed under a building permit. | In urban neighborhoods with small lots, homes are often in very close proximity to one another. Residential heat pumps and air conditioning units are not generally manufactured to meet the decibel limits in the noise ordinance, and compliance is often impractical or impossible even with baffled covers when houses are this close together. Since residential climate control is essential during both summer heat and winter cold, this amendment is intended to exempt residential heat pumps and air conditioners from noise regulations for the duration of their typical 25-year operating life, provided they were installed under a building permit, inspected, and continue to operate as designed. | 03.17.26 |
| 3291 | 13.16.035 | Permission to Prune | Allow trees in public planting strips or public right-of-way to be pruned without a City-issued permit for the purpose of maintaining clearance requirements. | Empower Code Compliance and the Streets Division to compel removal of dead trees where they are determined to pose a fire hazard and to clarify that maintaining required street, sidewalk, and utility clearances for branches is an exempt activity. | 03.17.26 |

| ORD | AMC Section | AMC Title | Proposed Change | Reason for Change | |
|------|-------------|---|---|---|----------|
| 3292 | 6.5 | Medical Marijuana Dispensaries <u>Retailer</u> | <p>Remove "medical" and add "and retailers" throughout</p> <p>E. "Dispensary" means a medical marijuana dispensary, and <u>or marijuana retailer, licensed by the Oregon Liquor and Cannabis Commission to sell marijuana items to consumers.</u></p> <p>H. "Medical Marijuana" means all parts of marijuana plants that may be used to treat or alleviate a qualifying patient's debilitating medical condition or symptoms associated with the patient's debilitating medical condition.</p> <p>I. H. "Medical Marijuana Dispensary" means a medical marijuana facility that is registered by the Oregon Health Authority under ORS 475.300 through 475.346 Chapter 475C and that sells, distributes, transmits, gives, dispenses or otherwise provides medical marijuana to medical marijuana qualifying patients consumers. 5. Certification that the proposed dispensary is registered as an Oregon medical marijuana facility pursuant to ORS 475.300 to 475.346 <u>475C</u> and is licensed to conduct business in compliance with Chapter 6.04 of the Ashland Municipal Code. E. Operating hours for retail sales to Medical Marijuana Qualifying Patients must be no earlier than 9:00 a.m., 8:00 a.m. or later than 7:00 p.m. <u>10:00 p.m.</u> on the same day.</p> <p>H. No minor is allowed on the premises unless the minor is a medical marijuana <u>Medical Marijuana Qualifying Patient</u> cardholder <u>authorized by the State of Oregon</u> and is accompanied by a parent or guardian whose for the purpose is to procure of obtaining the minor's medicine. No minor is allowed to enter the <u>Minors are prohibited from entering any area</u> of the facility where medical marijuana <u>products are</u> is present.</p> <p>J. The D dispensary must have an accounting system specifically designed for enterprises reliant on transactions conducted primarily in cash and sufficient to maintain detailed, auditable financial records.</p> | <p>This section needs amending as it was drafted before non-medical sales were allowed, and made updated changes since the wording for dispensaries "marijuana retailers" - per ORS</p> <p>These make for these corrections. It adds marijuana retailer to the definition of "dispensary". Time changes were also made as no dispensary in Ashland is currently compliant with the early closing time (7:00) required by ch.6., nor do other general retailers have that limit, so I pushed it to 10:00</p> | 03.17.26 |

Completed Code Changes

| ORD | AMC Section | AMC Title | Proposed Change | Reason for Change | 2nd Reading |
|------|---------------------------------|--|--|--|-------------|
| 3260 | 2.29.020(P) | Definitions | Remove commercial development fee and replace with Total cost definition. | | 12.16.25 |
| 3262 | 2.54.070 | Payment (Disposal of Surplus Property) | Include "electronic payments" (debit/credit/EFT) in methods of payment. | Bring up-to-date with government auction website. | 12.16.25 |
| 3266 | 6.04.120 | Business Licenses; Temporary License | "If a business activity licensed under this chapter is for a limited duration of not more than 30 days, a flat fee will be set by resolution the fee will be \$25, regardless of the number of employees." | Consolidate fees within the annual Miscellaneous Fees & Charges resolution. | 12.16.25 |
| 3271 | 2.28 | Administrative and Operating Departments | Add new section that details the Office of the City Recorder. | The City Recorder is now an appointed position, rather than an elected position, so is now considered a part of the Administrative and Operating Departments of the City. | 3.3.26 |
| 3274 | 6.42.030-50 | Tobacco Control | | | 12.16.25 |
| 3277 | 14.12.020 | Electric System - Regulations; Construction and Temporary Service | Remove specific dollar amounts and change language to " There is a temporary service for new construction requiring only a service drop and meter setting, which is as follows: \$75.00 for single phase service, \$150.00 for three phase service. A charge for temporary service for new construction requiring only a service drop and meter setting will be set by resolution. " | Consolidate fees within the annual Miscellaneous Fees & Charges resolution. | 12.16.25 |
| 3278 | 14.12.050(D) | Electric System - Regulations; Metering and Interruption of Deliveries | Remove Federal Power Commission, replace with Federal Energy Regulatory Commission | Modernize agency reference | 12.16.25 |
| 3279 | 14.12.060(B)(1) | Electric System - Regulations; Meter Testing | Remove specific dollar amounts and change language to "If a customer requests a meter test within six (6) months after installation or more than once per year, a deposit to cover the reasonable cost of the test will be set by resolution and will be required of the customer in accordance with the following schedule...." | Consolidate fees within the annual Miscellaneous Fees & Charges resolution. | 12.16.25 |
| 3280 | 14.12.080(A)(2) | Electric System - Regulations; Electricity - Resale | Change ORS 456.763 to ORS 455.420 | Modernize ORS reference | 12.16.25 |
| 3281 | 14.16.020 | Electric System - Light Funds and Rates; Transfers to General Fund | "The City Council may appropriate an amount for transfer to the General Fund for other municipal purposes, as permitted by ORS 225 Public law 96-501 and the Power Sales Contract with the Bonneville Power Administration (draft of August 25, 1981; Contract No. DE MS79 81VP90432). " | Since this section of code was adopted, the State has adopted new regulations. | 12.16.25 |
| 3283 | 2.29.100(B) | Public Art; Process for acquiring public art | Selection Panel. A selection panel, separate from the Public Art Commission Advisory Committee , consisting of art professionals and enthusiasts, residents near the proposed site, community members, and city administrators will be chosen to evaluate the proposals received from artists. may be composed of representatives from, but not necessarily limited to, the following groups: art professionals and enthusiasts, residents living near the proposed site, community members, Committee members, and City administrative staff. This panel will be responsible for evaluating the proposals submitted by artists and providing a recommendation to the full Committee. A different selection panel shall be chosen for each project by the Commission Committee after the following notifications have been made City has placed a notice on the City's website, and the Committee has endeavored to solicit participation of property owners within 300 feet of the proposed site. 1. An ad is placed in a newspaper of general circulation in the City, 2. Postcards are sent out to all property owners located within 300 feet of the proposed site, and 3. A notice is placed on the City's website. | Recognize general operating procedures for establishment of a selection panel makeup including "may" as it has been difficult to ensure representation as codified currently; address the lack of newspaper of general circulation; and reduce postcard mailing preparation and costs. | 3.3.26 |

| | AMC Section | AMC Title | Proposed Change | Reason for Change | |
|------|--------------------------------|---|---|--|--------|
| 3283 | 2.29.120 | Public Art; Public Art on Private Property | Add a section of code that allows for public art that is privately-owned and on private property. Currently, all public art on private property is considered "city-owned" and requires that the City is granted access to install, maintain, and remove art. | The purpose of this amendment is to create a pathway for private property owners to install and maintain privately owned artwork that is viewable by the public, with City approval. This ensures such installations are consistent with the City's Public Art Program while clarifying that the City does not assume ownership of the artwork and is not obligated to maintain, repair, or remove it. | 3.3.26 |
| 3283 | 2.29.140(A)(4) | Public Art; Standards for the Ashland Public Art Collection | "The City shall only acquire artworks if: 1) the artist warrants that he they will not make a duplicate of the artwork, or permit others to do so, without written permission by the City,...." | Grammar correction. | 3.3.26 |
| 3284 | 2.54.010 | Disposal of Surplus and Abandoned Property | The City of Ashland Finance Department may transfer, trade, auction, or sell surplus or abandoned property to other City Departments, political subdivisions, state agencies, or nonprofit organizations, or the general public. However, the disposal of surplus property having residual value of more than \$10,000 shall be subject to <u>signatory authority limits, as adopted based on the residual value of the surplus, as adopted</u> by the Local Contract Review Board. | Disposal of surplus property is handled by our Facilities and Fleet division; changing language to match the definition of "surplus property" provided in AMC 2.54.020; increase dollar value for efficiency and expediency. Note, this section only applies to personal property and does not apply to real property. | 3.3.26 |
| 3285 | 2.62.030 | Declaration and Ratification of Emergency | Add new section (C): <u>"If the City Manager is unable to act due to absence or incapacity, then the duties shall be performed in the following order of succession:</u> <u>1. Deputy City Manager</u> <u>2. Fire Chief</u> <u>3. Police Chief</u> <u>4. Emergency Management Coordinator</u> <u>5. Incident Commander(s)"</u> | Add a succession clause within Emergency Powers in the event the City Manager is incapacitated or absent. | 3.3.26 |
| 3286 | 9.08.120(B) | Nuisances; Trees - Hedges | B. No owner or person in charge of property shall allow to stand a dead or decaying tree that is a hazard to the public or to persons or property on or near the property, <u>poses a fire hazard as determined by the Ashland Fire Marshall or designee, or harbors insects or diseases that constitute a potential threat to other trees within the city.</u> | To empower Code Compliance to compel removal of dead trees where they are determined to pose a fire hazard, or compel removal of insect infested trees that will otherwise compromise the health of the urban forest. | 3.3.26 |
| 3287 | 14.12.030 | Electric System - Regulations; Permanent Service | Remove much of the prescriptive language and replace it with a reference to the Electric Service Requirements (ESR) Manual. | Standards and requirements change over time and some of the current code language is in conflict with the current requirements. | 3.3.26 |
| 3287 | 14.12.090(G) | Electric Systems - Regulations; General Provisions | The City may request permission to will trim trees on private property if such trees, in the judgement of the City, create a hazard to electric service lines on the same or adjacent properties. In the event such permission is refused, the property owner refusing permission shall be liable for all damages and costs that may result there from. | Oregon Public Utility Commission (PUC) requires that utilities follow the PUC vegetation management rules. Those rules now include maintaining minimum clearances around electric infrastructure within the utility's right-of-way. | 3.3.26 |
| 3287 | 14.12.092 | Location of meters | Add new sentence: <u>"Consult Electric Service Requirements Manual or contact the Electric Department with questions regarding meter locations."</u> | The Electric Service Requirements Manual provides prescriptive details for meter location specific to property types (single family, multi-family, etc.). | 3.3.26 |

| ORD | AMC Section | AMC Title | Proposed Change | Reason for Change | 2nd Reading |
|------|--------------------------------|--|--|--|-------------|
| 3293 | 9.08.170(D)(2) | Unnecessary Noise | <p>D. <i>Noises Prohibited.</i> The following acts are declared to be per se violations of this chapter. This enumeration does not constitute an exclusive list:</p> <p>2. Animals and Birds. Unreasonably loud and raucous noise emitted by an animal or bird for which a person is responsible. A person is responsible for an animal if the person owns, controls or otherwise cares for the animal or bird. Public nuisance matters related to dogs and dog noise shall be first addressed under AMC Chapter 9.16.070.</p> | <p>Currently, regulation around dog noise occurs in two spots: (1) 9.08.170.D.2 in the regulation of “Unnecessary Noise” and (2) 9.16.070 in public nuisance regulation. For clarity of administration, it makes sense to keep the regulation of dog noise in one spot in the code. Since Chapter 9.16 already addresses dog nuisance with specificity, it made sense for dog noise to be addressed in that chapter. At the same time, since 9.08.170 addresses animals more generally, it made sense to keep the existing language in for other animals that may create unreasonable noise. Additionally, the code revision adds a distinction between daytime dog noise and nighttime dog noise. Daytime dog noise are still subject to the time restrictions outlined in Chapter 9.16.070(A)(8) (e.g. no barking for more than 10 minutes) and violations are still subject to a Class IV violation, which carries a maximum fine of \$138 and a presumptive fine of \$110. The added section provides that dogs shall not have excessive noise between the hours of 10p.m. and 7a.m. Violations of this section are subject to a Class IV violation, which carries a maximum penalty of \$500 and a presumptive fine of \$435. Noise restrictions that distinguish between nighttime and daytime hours are common in the “Unreasonable Noise” section of the AMC, likely for the practicable public policy consideration that people, in residential areas, commonly sleep during the nighttime hours and it is a reasonable health and wellness restriction to reduce noise during the night.</p> | 3.3.26 |
| 3294 | 9.16.070 | Public Nuisance (A) Relating to Dogs or Wolf-dog Hybrids | <p>8. As applied to the daytime hours of 7:00a.m. to 10:00p.m., a dog excessively makes disturbing noises, including, but not limited to continued and repeated howling, barking, whining for more than ten (10) minutes or intermittent barking for more than thirty (30) minutes in a sixty (60) minutes period, causing unreasonable annoyance, disturbance, or discomfort to neighbors or others in close proximity to the property of the keeper. If the barking is caused by the continued presence of a cat or the presence of predators such as coyotes, or deer, or other wildlife or by a person intentionally taunting the dog, then the dog is not a public nuisance; B. 10.</p> <p>It is unlawful for any keeper of a dog to permit such dog to be a public nuisance as described in 9.16.070A 1-9 and is a Class IV violation</p> <p><u>B. It is unlawful for a dog or wolf-dog hybrid to excessively whine, bark, howl, or emit any similar noise in a residential area between the hours of 10 p.m. and 7 a.m. in a manner that unreasonably disturbs the quiet, comfort, or repose of reasonable persons of ordinary sensitivities. Such behavior constitutes a public nuisance and shall be classified as a Class 1 violation under AMC 9.08.990.</u></p> | To distinguish between daytime vs. nighttime dog noise. | 3.3.26 |

ORDINANCE NO. 3288

AN ORDINANCE CREATING 15.04.270 TO PROHIBIT PERMITS WHEN CODE VIOLATIONS ARE OUTSTANDING

Annotated to show deletions and additions to the Ashland Municipal Code sections being modified. Deletions are ~~bold-lined through~~, and additions are **bold underlined**.

WHEREAS, Article 2. Section 1 of the Ashland City Charter provides:

Powers of the City. The City shall have all powers which the constitutions, statutes, and common law of the United States and of this State expressly or impliedly grant or allow municipalities, as fully as though this Charter specifically enumerated each of those powers, as well as all powers not inconsistent with the foregoing; and, in addition thereto, shall possess all powers hereinafter specifically granted. All the authority thereof shall have perpetual succession.

WHEREAS, in order to incentivize compliance for outstanding code violations when a project is ongoing and to reduce hazards associated with that project, the City wishes to provide a mechanism to delay permits until previous violations are resolved.

THE PEOPLE OF THE CITY OF ASHLAND DO ORDAIN AS FOLLOWS:

SECTION 1.

15.04.270 - Permit Issuance Prohibited When Violations Are Outstanding

A. No building permit shall be issued for any property with an active code compliance case or outstanding violation of the Ashland Municipal Code, except for permits that are solely and directly necessary to correct that violation.

B. For purposes of this section, an “active code compliance case” includes any notice of violation, citation, or enforcement action issued pursuant to Title 15 (Buildings and Construction) or Title 18 (Land Use).

C. The Building Official may authorize issuance of a permit when necessary to abate hazardous or unsafe conditions, or when the permit is required to achieve full compliance with applicable provisions of the Ashland Municipal Code.

D. No other construction, building, mechanical, electrical, or plumbing permits shall be issued until the violation has been corrected to the satisfaction of the City and the associated enforcement case has been closed.

SECTION 2. Severability. Each section of this ordinance, and any part thereof, is severable, and if any part of this ordinance is held invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

SECTION 3. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word “ordinance” may be changed to “code”, “article”, “section”, “chapter” or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions (i.e. Sections 3-5) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

The foregoing ordinance was first read by title only in accordance with Article X, Section 2(C) of the City Charter on the _____ day of _____, 2026, and duly PASSED and ADOPTED this _____ day of _____, 2026.

PASSED by the City Council this _____ day of _____, 2026.

ATTEST:

Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this _____ day of _____, 2026.

Tonya Graham, Mayor

Reviewed as to form:

Johan Pietila, City Attorney

ORDINANCE NO. 3289

AN ORDINANCE UPDATING 15.36.030 TO CORRECT FOR THE PROPER DEPARTMENT THAT ASSIGNS FRONTAGE

Annotated to show deletions and additions to the Ashland Municipal Code sections being modified. Deletions are ~~bold lined through~~, and additions are **bold underlined**.

WHEREAS, Article 2. Section 1 of the Ashland City Charter provides:

Powers of the City. The City shall have all powers which the constitutions, statutes, and common law of the United States and of this State expressly or impliedly grant or allow municipalities, as fully as though this Charter specifically enumerated each of those powers, as well as all powers not inconsistent with the foregoing; and, in addition thereto, shall possess all powers hereinafter specifically granted. All the authority thereof shall have perpetual succession.

WHEREAS, the City Recorder no longer assigns the numbers as is outlined in this section. The City wishes to change the dedication to be a task that can be more generally applied.

THE PEOPLE OF THE CITY OF ASHLAND DO ORDAIN AS FOLLOWS:

SECTION 1.

15.36.030 – Frontage Allowed

A. Twelve and one-half (12 1/2) feet frontage of all lots shall be allowed for each number only on such streets where so specified. The City ~~Recorder~~ shall assign the numbers on either side of the street as designated on the official map of the City, the consecutive even and uneven numbers being opposite each other as far as practicable, and shall furnish information on application of the number controlled by each lot.

B. Said numbers shall be at least four (4) inches high with a minimum stroke width of one-half (1/2) inch.

SECTION 2. Severability. Each section of this ordinance, and any part thereof, is severable, and if any part of this ordinance is held invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

SECTION 3. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word “ordinance” may be changed to “code”, “article”, “section”, “chapter” or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions (i.e. Sections 3-5) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

The foregoing ordinance was first read by title only in accordance with Article X, Section 2(C) of the City Charter on the _____ day of _____, 2026, and duly PASSED and ADOPTED this _____ day of _____, 2026.

PASSED by the City Council this _____ day of _____, 2026.

ATTEST:

Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this _____ day of _____, 2026.

Tonya Graham, Mayor

Reviewed as to form:

Johan Pietila, City Attorney

ORDINANCE NO. 3290

AN ORDINANCE AMENDING 9.08.170(3) –TO CREATE CERTAIN EXEMPTIONS FOR HEAT PUMPS OR MECHANICAL DEVICES FROM NOISE REGULATION

Annotated to show deletions and additions to the Ashland Municipal Code sections being modified. Deletions are ~~bold-lined through~~, and additions are **bold underlined**.

WHEREAS, Article 2. Section 1 of the Ashland City Charter provides:

Powers of the City. The City shall have all powers which the constitutions, statutes, and common law of the United States and of this State expressly or impliedly grant or allow municipalities, as fully as though this Charter specifically enumerated each of those powers, as well as all powers not inconsistent with the foregoing; and, in addition thereto, shall possess all powers hereinafter specifically granted. All the authority thereof shall have perpetual succession.

WHEREAS, the City recognizes that in urban neighborhoods with small lots, homes are often in very close proximity to one another. Residential heat pumps and air conditioning units are not generally manufactured to meet the decibel limits in the noise ordinance, and compliance is often impractical or impossible. Since residential climate control is essential during both summer heat and winter cold, this amendment is intended to exempt residential heat pumps and air conditioners from noise regulations for the duration of their typical 25-year operating life, provided they were installed under a building permit, inspected, and continue to operate as designed.

THE PEOPLE OF THE CITY OF ASHLAND DO ORDAIN AS FOLLOWS:

SECTION 1.

9.08.170 - Unnecessary Noise

3. Heat Pumps or Mechanical Devices.

a. No person shall operate a commercial or residential heat pump, air-conditioning unit, or similar mechanical device if noise levels from its operation exceed forty-five (45) dBA from the closest property line of a residential property on an adjacent parcel of land characterized as a noise sensitive area.

b. No person shall operate a commercial or residential heat pump, air-conditioning unit, or similar mechanical device that was installed prior to 1981 if noise levels from its operation exceed fifty (50) dBA from the closest property line of a residential property on an adjacent parcel of land characterized as a noise sensitive area.

c. Residential heat pumps or air conditioners that were installed under a building permit and within their 25-year operating life are exempt from this section.

e. d. Heat pumps or mechanical devices are a Class II violation.

SECTION 2. Severability. Each section of this ordinance, and any part thereof, is severable, and if any part of this ordinance is held invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

SECTION 3. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word “ordinance” may be changed to “code”, “article”, “section”, “chapter” or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions (i.e. Sections 3-5) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

The foregoing ordinance was first read by title only in accordance with Article X, Section 2(C) of the City Charter on the _____ day of _____, 2026, and duly PASSED and ADOPTED this _____ day of _____, 2026.

PASSED by the City Council this _____ day of _____, 2026.

ATTEST:

Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this _____ day of _____, 2026.

Tonya Graham, Mayor

Reviewed as to form:

Johan Pietila, City Attorney

ORDINANCE NO. 3291

AN ORDINANCE AMENDING 13.16.035 TO REQUIRE PROPERTY OWNERS TO REMOVE OR PRUNE DANGEROUS TREES WITHOUT A PERMIT

Annotated to show deletions and additions to the Ashland Municipal Code sections being modified. Deletions are ~~bold lined through~~, and additions are **bold underlined**.

WHEREAS, Article 2. Section 1 of the Ashland City Charter provides:

Powers of the City. The City shall have all powers which the constitutions, statutes, and common law of the United States and of this State expressly or impliedly grant or allow municipalities, as fully as though this Charter specifically enumerated each of those powers, as well as all powers not inconsistent with the foregoing; and, in addition thereto, shall possess all powers hereinafter specifically granted. All the authority thereof shall have perpetual succession.

WHEREAS, the City wishes to empower Code Compliance and the Streets Division to compel removal of dead trees where the trees pose a fire hazard and to clarify that maintaining required street, sidewalk, and utility clearances for branches is an exempt activity.

THE PEOPLE OF THE CITY OF ASHLAND DO ORDAIN AS FOLLOWS:

SECTION 1.

13.16.035 - ~~Permission~~ Property owners obligation to Prune

Property owners are obligated to proactively maintain any vegetation on their property to prevent it from extending into a right of way, causing obstructions. When the City identifies a dead or hazardous tree condition, it will notify the property owner of the necessary action. In these instances, the property owner shall promptly comply without the need for a permit.

~~Except for purposes of removal of dying branches or those which are a hazard to the public, pruning by City crews, or pruning for purposes of maintaining tree health, no tree shall be pruned within any public planting strip or public right-of-way until a permit has been issued by the City Manager or the City Manager's designee.~~

SECTION 2. Severability. Each section of this ordinance, and any part thereof, is severable, and if any part of this ordinance is held invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

SECTION 3. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word "ordinance" may be changed to "code", "article", "section", "chapter" or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however

that any Whereas clauses and boilerplate provisions (i.e. Sections 3-5) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

The foregoing ordinance was first read by title only in accordance with Article X, Section 2(C) of the City Charter on the _____ day of _____, 2026, and duly PASSED and ADOPTED this _____ day of _____, 2026.

PASSED by the City Council this _____ day of _____, 2026.

ATTEST:

Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this _____ day of _____, 2026.

Tonya Graham, Mayor

Reviewed as to form:

Johan Pietila, City Attorney

ORDINANCE NO. 3292

AN ORDINANCE AMENDING AMC CHAPTER 6.50 TO REFLECT MARIJUANA RETAIL REGULATIONS

Annotated to show deletions and additions to the Ashland Municipal Code sections being modified. Deletions are ~~bold-lined through~~, and additions are **bold underlined**.

WHEREAS, Article 2. Section 1 of the Ashland City Charter provides:

Powers of the City. The City shall have all powers which the constitutions, statutes, and common law of the United States and of this State expressly or impliedly grant or allow municipalities, as fully as though this Charter specifically enumerated each of those powers, as well as all powers not inconsistent with the foregoing; and, in addition thereto, shall possess all powers hereinafter specifically granted. All the authority thereof shall have perpetual succession.

THE PEOPLE OF THE CITY OF ASHLAND DO ORDAIN AS FOLLOWS:

SECTION 1. Chapter 6.50 ~~MEDICAL MARIJUANA DISPENSARIES~~ RETAILER

6.50.010 Purpose

The purpose of this chapter is to minimize any adverse public safety and public health impacts that may result from allowing ~~medical~~-marijuana dispensaries **and retailers** in the City by adopting particular time, place and manner requirements and a separate permitting process for such dispensaries. (Ord. 3099, amended, 2014)

6.50.020 Definitions

- A. "Administrator" means the City Manager of the City of Ashland or his/her designee.
- B. "CFR Schedule I or Schedule II" means the controlled substances designated in the Code of Federal Regulations Title 21, Chapter II, Part 1308.
- C. "Company Principal" means a person who is an officer or director of a legal entity or has a controlling interest in the entity, through ownership or control of 10% or more of the stock in the entity or 10% or more of the total membership interest in the entity or 10% or more of the total investment interest in the entity.
- D. "Convicted" means found guilty by verdict or finding entered in a criminal proceeding in a court of competent jurisdiction.
- E. "Dispensary" means a ~~medical~~ marijuana dispensary, **and or marijuana retailer, licensed by the Oregon Liquor and Cannabis Commission to sell marijuana items to consumers.**
- F. "Financial Interest" exists when a person, the person's immediate family, or a legal entity of which the person is a company principal (1) receives or is entitled to receive directly or indirectly any of the benefits of the dispensary; (2) rents or leases real property to the operator for use by the business; (3) rents or leases personal property to the operator for a commercially unreasonable rate; (4) lends or gives money, real property or personal property to the operator for use in the business. For purposes of this section, monies owed to suppliers and contractors for the

reasonable cost of goods and services received do not constitute a financial interest in a dispensary.

G. “Marijuana” means all parts of the plant of the Cannabis Moraceae, whether growing or not, the resin extracted from any part of the plant, and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its resin, as may be defined by Oregon Revised Statutes as they currently exist or may from time to time be amended. It does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or predation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination.

~~H. “Medical Marijuana” means all parts of marijuana plants that may be used to treat or alleviate a qualifying patient’s debilitating medical condition or symptoms associated with the patient’s debilitating medical condition.~~

~~I. H. “Medical Marijuana Dispensary” means a medical marijuana facility that is registered by the Oregon Health Authority under ORS 475.300 through 475.346 Chapter 475C and that sells, distributes, transmits, gives, dispenses or otherwise provides medical-marijuana, recreationally or otherwise, to medical-marijuana-qualifying patients consumers.~~

~~J. I. “Medical Marijuana Qualifying Patient” means a registry identification cardholder (person who has been diagnosed by a physician as having a debilitating medical condition) as further defined by ORS 475.302(3) or the designated primary caregiver of the cardholder as defined by ORS 475.302(5).~~

~~K. J. “Minor” means any person under 18 years of age.~~

~~L. K. “Operator” means the person who is the proprietor of a dispensary, whether in the capacity of owner, lessee, sub-lessee, mortgagee in possession, licensee or any other capacity. If the operator is a corporation, the term “operator” also includes each and every member of the corporation’s Board of Directors whose directorship occurs in a period during which the dispensary is in operation. If the operator is a partnership or limited liability company, the term “operator” also includes each and every member thereof whose membership occurs in a period during which the dispensary is in operation.~~

~~M. L. “Person” means natural person, joint venture, joint stock company, partnership, association, club, company, corporation, business, trust, organization, or any group or combination acting as a unit, including the United States of America, the State of Oregon and any political subdivision thereof, or the manager, lessee, agent, servant, officer or employee of any of them.~~

~~N. M. “Premises” means a location registered by the State of Oregon as a Marijuana Dispensary ~~marijuana dispensary~~ and includes all areas at the location that are used in the business operated at the location, including offices, kitchens, restrooms, storerooms, and including all public and private areas where individuals are permitted to be present. (Ord. 3192 § 81, amended, 11/17/2020; Ord. 3099, amended, 2014)~~

6.50.030 Annual Permit Required

The operator of any Marijuana Dispensary ~~medical-marijuana dispensary~~ in the City must possess a valid annual Marijuana Dispensary ~~medical-marijuana dispensary~~ permit issued under this chapter and must comply with the requirements of any other state or local law or regulation. The permit terms shall be for a fiscal year, beginning July 1 and ending June 30 of the next year. (Ord. 3099, amended, 2014)

6.50.040 Initial Permit Application and Fee

A. Application forms for Marijuana Dispensary ~~medical marijuana dispensary~~ permits will be available at City offices. Applications for initial and Marijuana Dispensary ~~medical marijuana dispensary~~ permits must be submitted to the City and must be signed under penalty of perjury. The application documents must include at least the following:

1. The location of the proposed facility.
2. The true names and addresses and any aliases of the persons that have, or have had within the preceding year, a financial interest in the dispensary.
3. A detailed description of the type, nature and extent of the enterprise to be conducted at the proposed facility.
4. A detailed description of the proposed accounting and inventory systems for the dispensary.
5. Certification that the proposed dispensary is registered as an Oregon ~~medical~~ marijuana facility pursuant to ORS ~~475.300 to 475.346~~ 475C and is licensed to conduct business in compliance with Chapter 6.04 of the Ashland Municipal Code.
6. Certification that the proposed dispensary has met all applicable requirements in Title 18 Land Use of the Ashland Municipal Code.
7. Certification that all current fees and taxes owed have been paid.

B. At the time of submission of an initial dispensary permit application, the applicant must pay a dispensary permit application and investigation fee. The fee amount shall be set by Council resolution. No portion of the dispensary permit fee is refundable in the event operation of the dispensary is discontinued for any reason.

C. A separate permit application must be submitted for each proposed dispensary location. (Ord. 3099, amended, 2014)

6.50.050 Permit Termination – Renewal – Fee

A. A dispensary permit terminates automatically on June 30 of each year, unless a permit renewal application is approved.

B. A dispensary permit terminates automatically if federal or state statutes, regulations or guidelines are modified, changed, or interpreted in such a way by state or federal law enforcement officials as to prohibit operation of the dispensary under this ordinance.

C. A permit renewal application shall include information similar in nature to that provided on the permittee's initial permit application and must be submitted to the City prior to expiration of the permit.

D. At the time of submission of a dispensary permit renewal application, the permittee must pay a dispensary permit renewal application and investigation fee. The fee amount shall be set by Council resolution. (Ord. 3099, amended, 2014)

6.50.060 Permit Conditions

Any Marijuana Dispensary ~~medical marijuana dispensary~~ must comply with the following requirements, in addition to any other state or local requirements:

A. The dispensary must have a current City business license.

B. The dispensary must meet applicable land-use, building and fire codes.

C. The dispensary must not manufacture or produce any extracts, oils, resins or similar derivatives of marijuana on-site and must not use open flames in the preparation of any products.

- D. Marijuana and tobacco products must not be smoked, ingested or otherwise consumed on the premises of the dispensary.
- E. Operating hours for retail sales ~~to Medical Marijuana Qualifying Patients~~ must be no earlier than ~~9:00 a.m.~~ 8:00 a.m. or later than ~~7:00 p.m.~~ 10:00 p.m. on the same day.
- F. The dispensary must utilize an air filtration and ventilation system which, to the greatest extent feasible, confines all objectionable odors associated with the dispensary to the premises. For the purposes of this provision, the standard for judging “objectionable odors” shall be that of an average, reasonable person with ordinary sensibilities after taking into consideration the character of the neighborhood in which the odor is made and the odor is detected.
- G. The dispensary must not be co-located on the same property or within the same building with any marijuana social club or smoking club.
- H. No minor is allowed on the premises unless the minor is a ~~medical-marijuana~~ Medical Marijuana Qualifying Patient cardholder ~~authorized by the State of Oregon~~ and is accompanied by a parent or guardian ~~whose for the purpose is to procure of obtaining~~ the minor’s medicine. ~~No minor is allowed to enter the~~ Minors are prohibited from entering any area of the facility where ~~medical-marijuana~~ products are ~~is~~ present.
- I. A person who has been convicted in any state for the manufacture or delivery of a controlled substance listed in CFR Schedule I or Schedule II once or more in the previous five years or twice or more in the person’s lifetime may not be an operator or employee of a dispensary proposed or operating in the City or have a financial interest in a dispensary in the City.
- J. The ~~D~~dispensary must have an accounting system specifically designed for enterprises reliant on transactions conducted primarily in cash and sufficient to maintain detailed, auditable financial records. If the Administrator finds the books and records of the operator are deficient in any way or if the operator’s accounting system is not auditable, the operator must modify the dispensary’s accounting system to meet the requirements of the Administrator.
- K. Every dispensary must keep and preserve, in an accounting format established by the Administrator, records of all sales made by the dispensary and such other books or accounts as may be required by the Administrator. Each dispensary operator must keep and preserve for a period of at least three (3) years records containing at least the following information:
1. True names and any aliases of any operator of the dispensary, as that term is defined in Section 6.50.020.N of this chapter;
 2. True names and addresses and any aliases of persons that have, or have had within the preceding year, a financial interest in the dispensary; and
 3. The Administrator may require additional information as he or she deems necessary.
- L. Each dispensary must display its current permit inside the dispensary in a prominent place easily visible to persons conducting business in the dispensary.
- M. Sales or any other transfers of marijuana products on the dispensary premises must occur inside the dispensary building and must be conducted only between the dispensary ~~and Medical Marijuana Qualifying Patients.~~ and individuals authorized to purchase marijuana products under state law. (Ord. 3099, amended, 2014)

6.50.070 Examination of Books, Records and Premises

- A. To determine compliance with the requirements of this chapter; Title 18 Land Use of the Ashland Municipal Code; and any local tax measures, the Administrator may examine or cause to be examined by an agent or representative designated by the Administrator, at any reasonable time, the premises of the dispensary, including wastewater from the dispensary, and any and all

dispensary financial, operational and facility information, including books, papers, payroll reports and state and federal income tax returns. Every permittee is directed and required to furnish to the Administrator the means, facilities and opportunity for making such examinations and investigations.

B. As part of investigation of a crime which law enforcement officials reasonably suspect has taken place on the premises, Ashland Police shall be allowed to view surveillance videotapes at any reasonable time. (Ord. 3099, amended, 2014)

6.50.080 Administrative and Other Remedies for Noncompliance, Administrative Appeals, and Penalties

A. The Administrator may deny, suspend, or revoke a dispensary permit for failure to comply with this chapter or rules adopted under this chapter, for submitting falsified information to the City for the Oregon Health Authority, or for noncompliance with any other City ordinances.

1. Any suspension or revocation pursuant to this section shall be in writing, setting forth the reasons therefore, and giving the permittee written notice by first-class United States Mail at least five days prior to effective date of the revocation or suspension.

2. A decision to deny, suspend, or revoke a dispensary permit may be appealed as provided in AMC 2.30. The findings of the hearings officer shall be final and conclusive, and shall be served upon the appellant in the manner prescribed for service of notice of hearing.

B. In addition to the remedies of suspension and revocation, failure to comply with the requirements of this chapter may be prosecuted as a Class I violation, punishable as provided in AMC 1.08.020 through 1.08.030.

C. In addition to the remedies of suspension and revocation, submitting false or fraudulent information to the City may be prosecuted as a Class C misdemeanor, subject to AMC 1.08.

D. The remedies provided in this section are not exclusive and shall not prevent the City from exercising any other remedy available under the law, nor shall the provisions of this chapter prohibit or restrict the City or other appropriate prosecutor from pursuing criminal charges under state law or City ordinance. (Ord. 3099, amended, 2014)

6.50.090 Confidentiality

Except as otherwise required by law, it shall be unlawful for the City, any officer, employee or agent to divulge, release or make known in any manner any financial or employee information submitted or disclosed to the City under the terms of this chapter. Nothing in this section shall prohibit:

A. The disclosure of the names and addresses of any operator or provider of equity or debt financing for a dispensary; or

B. The disclosure of general statistics in a form which would prevent identification of financial information regarding a dispensary operator; or

C. The presentation of evidence to a court, or other tribunal having jurisdiction in the prosecution of any criminal or civil claim by the City under this chapter; or

D. The disclosure of information when such disclosure of conditionally exempt information is ordered under public records law procedures. (Ord. 3099, amended, 2014)

SECTION 5. Severability. Each section of this ordinance, and any part thereof, is severable, and if any part of this ordinance is held invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

SECTION 6. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word “ordinance” may be changed to “code”, “article”, “section”, “chapter” or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions (i.e. Sections 3-5) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

The foregoing ordinance was first read by title only in accordance with Article X, Section 2(C) of the City Charter on the _____ day of _____, 2025, and duly PASSED and ADOPTED this _____ day of _____, 2025.

PASSED by the City Council this _____ day of _____, 2025.

ATTEST:

Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this _____ day of _____, 2025.

Tonya Graham, Mayor

Reviewed as to form:

Johan Pietila, City Attorney



Council Business Meeting

Date: March 17, 2026

| | |
|--------------------|---|
| Agenda Item | Second Reading of Ordinance 3295 Amending AMC 14.02 Utility Systems – Customer Accounting Policies |
| Department | Legal |
| From | Bryn Morrison, Deputy Finance Director , Carmel Zahran, Assistant City Attorney |

TIME ESTIMATE

5 minutes

CATEGORY

Action Needed - Motion to approve an action

SUMMARY

This is the second reading of this ordinance. Across all departments, the city is evaluating practices and procedures that may ensure the long-term fiscal viability of the city. The Utility Billing (“UB”) department is the office that processes all the billing for electric, water, sewer, and telecommunication services.

POLICIES, PLANS & GOALS SUPPORTED

Administrative/Governance Goal:

“To ensure ongoing fiscal ability to provide desired and required services at an acceptable level.”

BACKGROUND AND ADDITIONAL INFORMATION

The biggest challenge facing this department is delinquent accounts. Several factors have contributed to this, chief among them being Covid, staffing, and a personnel-intensive process regarding notifications. For this last part, the City will soon implement a program that will streamline the process. In evaluating hurdles, the other area for improvement is the City’s own ordinance.

The City updated its ordinance in 2024 where it created a unique Ashland, Utility Appeal Committee. Currently, a customer has the right to appeal a decision to terminate services to the Appeal Committee and have *another* appeal to the Hearings Office. Since that 2024 version, the City updated the Administrative Appeals ordinance so that the Municipal Judge now hears administrative disputes. What staff has found, is that the Utility Appeal Committee acted as a delay for something that would ultimately be heard by the judge anyway.

Meanwhile, the judge has acted as a strong assurance for customers that the City is following its own policies. Another issue is that the ordinance and internal cross-references were outdated compared with current practices.

A main goal in this ordinance was to maintain a clearer structure to Chapter 14.02 – Customer Accounting Policies (as outlined below). Another goal in the proposed ordinance is to keep the rules in the ordinance and keep the procedure in with the UB department. The purpose is so that, if needed, UB has some flexibility in changing the procedures. Those procedures will act like the ordinance in that the City will publish UB procedures, neutrally apply them, and post notifications if the procedure were to ever change. Accompanying your materials is UB’s updated procedure. There have been several situations where customers have used unprecedented amounts of services, delayed payment, and staff has been hamstrung by our existing process. The ordinance has the following structure:

1. Establishment of services; Customer agreement to City policy.
2. Assistance Program Reference
3. Delinquency Processing
4. Restrictions on Terminations for Serious Health Conditions
5. How to Appeal

For statutory background, as a consumer-owned utility, ORS 225 is the guiding authority. As compared with statutes that regulate investor-owned utilities, the statutes provide wide latitude for cities to deploy their own





Council Business Meeting

practices. The reason for the significant difference in regulation is that investor-owned utilities act more like monopolies and have a greater risk for predatory practices. The reverse is true for consumer-owned utilities, and is perhaps self-evident for Ashland, which has struggled to raise rates, just sent to collection \$2.7million in delinquent utilities, and has a policy goal to be on top of growing delinquent accounts. This ordinance is in line with other efforts to have a functioning UB department so that the City can continue to provide vital services.

For this ordinance, regarding delinquencies, an account is delinquent if no payment is made after the “Due Date”, which is 3 weeks after the bill is created, however bills are due and payable upon receipt. At least 10 days before any shut off, the City shall notify the customer of an intended shut off. Meaning, the City must give notice of an intended shut off, and, wait a minimum of 10 days before any shut-off is to occur from the date of the notification. These timelines represent the minimum requirements. It also prevents users from accumulating unprecedented utility bills. In working through delinquent accounts, the policy has been developed to have a clear and simple timeline for appeals.

Regarding the section pertaining to health certification, it is an industry standard to have health exceptions for shut offs, even though it is not technically a requirement for municipal utilities. While this section could be written as a policy, given the importance of this exception, it seemed appropriate to put it into ordinance. Additionally, the framework of this section is based off OAR 860-021-0410. This OAR is a regulation for investor-operated utilities and does not have authority over consumer-owned utilities. Regardless, the direct applicability and wide acceptance of this OAR in municipal circles is an appropriate way for the City to balance situations regarding shut off and serious health conditions.

FISCAL IMPACTS

| Fund: | Utility Billing Receivable | |
|-------------------------|----------------------------|---------------------|
| | As of Dec 31, 2025 | Total Delinquent |
| General | \$ 693,688 | \$ 405,838 |
| Street | 235,878 | 130,141 |
| Wildfire Risk Reduction | 66,753 | 17,339 |
| Water | 733,464 | 379,967 |
| Wastewater | 669,273 | 297,592 |
| Stormwater | 84,027 | 33,932 |
| Electric | 2,114,470 | 1,157,518 |
| Telecommunications | 393,958 | 186,797 |
| | <u>\$ 4,991,511</u> | <u>\$ 2,609,123</u> |

Amount on payment plans: \$ 1,416,953

Amount without payment plans: \$ 1,192,170

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

I move to approve Ordinance 3295 Amending AMC 14.02 Utility Systems – Customer Accounting Policies.

REFERENCES & ATTACHMENTS

1. 3295 Amending AMC Chapter 14.02 Utility Systems - Customer Accounting Policies
2. Utility Billing procedures for Delinquent Processing, Payment Plans, and Establishment of Credit 031226



ORDINANCE NO. 3295

AN ORDINANCE AMENDING AMC CHAPTER 14.02 UTILITY SYSTEMS – CUSTOMER ACCOUNTING POLICIES

Annotated to show deletions and additions to the Ashland Municipal Code sections being modified. Deletions are ~~bold lined through~~, and additions are **bold underlined**.

WHEREAS, Article 2. Section 1 of the Ashland City Charter provides:

Powers of the City. The City shall have all powers which the constitutions, statutes, and common law of the United States and of this State expressly or impliedly grant or allow municipalities, as fully as though this Charter specifically enumerated each of those powers, as well as all powers not inconsistent with the foregoing; and, in addition thereto, shall possess all powers hereinafter specifically granted. All the authority thereof shall have perpetual succession.

WHEREAS,

THE PEOPLE OF THE CITY OF ASHLAND DO ORDAIN AS FOLLOWS:

SECTION 1.

14.02.010 Service connection and Customer Obligations

- A. Any person or legal entity seeking electric, water, or sewer service from the City must submit a completed application on the City's form and provide any additional information the City requires. By applying, the applicant agrees to comply with the City's rates, rules, and regulations for utility services.**
- B. The City will process and accept applications according to its policies, which may require security deposits, letters of credit, or other assurances. Utility charges are payable in accordance with the City's policies and billing notices.**
- C. Notices under this chapter shall be given in the manner the customer consented to on the application; for example, an applicant who elects electronic notification consents to receive notices electronically, and an applicant who elects U.S. first-class mail consents to receive notices sent by U.S. first-class mail to the address on file.**

14.02.020 Assistance Programs

As provided by resolution, and as approved through the City's budget process, the City may offer assistance plans to customers who meet the eligibility requirements adopted by the City. Customers must apply with the Utility Billing office online or in person as outlined on the City's website.

14.02.030 **Delinquencies**

- A. **All charges for utility services shall be due and payable by the date specified on the billing statement, including any amounts due under any repayment agreement entered into between the customer and the City (the “Due Date”).**
- B. **At least 10 days prior to shutting off utility services, the City shall notify the customer in the manner set forth in Section 14.02.010(C) (the “Shutoff Notice”), that the account is delinquent and utility services will be disconnected after the date set forth in the Shutoff Notice.**
- C. **If the amount due is not paid before the date set forth in the Shutoff Notice, the City shall not be obligated to provide any further notice prior to disconnecting the utility service and shall not be liable to the customer for claims arising out of the shutoff of utility services.**
- D. **Any customer whose utility service has been disconnected shall not have their utility service reinstated until the full amount of the delinquent utilities has been paid or a repayment contract entered into between the customer and the City. In addition, the customer shall pay a service fee as determined by Council resolution for failure to pay, reinstatement, and/or service connection.**
- E. **The City will not terminate utility services of a customer for failure to pay for a utility services at another address that has a separate utility account.**
- F. **A monthly penalty as determined by Council resolution will be charged on all utility accounts that are unpaid past the Due Date with a balance owed in excess of \$500.00.**

14.02.040 **Restrictions on Residential Terminations.**

- A. **Notwithstanding Section 14.02.030, the City shall not disconnect a residential utility service if the customer submits certification from a qualified medical professional that disconnection would significantly endanger the physical health of the customer or a member of the customer’s household. For the purposes of this rule, “Qualified medical professional” means a licensed physician, nurse-practitioner, or physician’s assistant authorized to diagnose and treat the medical condition described without direct supervision by a physician. Written certification must include:**
 - a. **The name of the person to whom the certificate applies and relationship to the customer;**
 - b. **A complete description of the health conditions;**
 - c. **An explanation of how the person’s health will be significantly endangered by terminating the service;**
 - d. **A statement indicating how long the health condition is expected to last;**

- e. A statement specifying the particular type of utility service required (for example, electricity for respirator); and
 - f. The signature of the qualified medical professional prescribing medical care.
- B. If a medical certificate is not submitted in compliance with City policy, the City may disconnect service after providing a 10-day notice to the customer.
- C. An emergency medical certificate shall be valid only for the length of time the health endangerment is certified to exist, but no longer than six months without renewal for certificates specifying illnesses identified as chronic by a “Qualified Medical Professional” as defined in this rule.
- D. A customer submitting a medical certificate is not excused from paying for their utility services:
- a. Customers are required to enter into a written time-payment agreement with the City when an overdue balance exists;
 - b. When financial hardship can be shown, a customer with a medical certificate may renegotiate the terms of a time-payment agreement with the City; and
 - c. Time-payment arrangements in effect when a medical certificate terminates remain in effect for the balance then owing. If a customer fails to pay charges incurred after the certificate terminates, standard City payment plan provisions shall apply to payment of the arrearage incurred after the medical certificate expires. The terms of the medical certificate time-payment plan continue to apply to the arrearage accrued during the disability.
- E. If a medical certificate customer fails to enter into a written time-payment agreement within 20 days of filing the certificate, or to abide by its terms, the City shall notify the customer of its intent to disconnect service and the reason for the disconnection. The City may disconnect service after providing a notice 20 days in advance of disconnection for nonpayment, or 10 days before disconnection for failure to enter into a written time-payment agreement. In accordance with AMC 2.30, a customer may request a hearing thereafter be held to determine whether the City should be permitted to disconnect service to the customer.
- F. The City may verify the accuracy of a medical certificate. If the City believes a customer does not qualify, or no longer qualifies for a medical certificate, the City may disconnect service of the customer after providing a notice 10 days in advance of disconnection. In accordance with AMC 2.30, a customer may request a hearing thereafter be held to determine whether the City should be permitted to disconnect service to the customer.

14.02.050 Appeal of Adverse Utility Service Decision.

- A. A customer who disputes a utility bill or its disconnection must first exhaust all remedies available under the utility and billing office’s policies (e.g. payment plan

options) before filing an appeal. If those remedies fail and the City seeks to disconnect the utility services or the customer and City have not otherwise resolved the dispute related to the utility bill, the customer may thereafter submit an administrative appeal to the Hearings Officer as provided in AMC 2.30. In the event of a Shutoff Notice, the appeal must be submitted within 10 days after the issuance of the Shutoff Notice.

- B. After the administrative appeal process, the Hearings Officer shall make written findings, including any findings regarding the amount(s) owed for unpaid utility services, fines, fees, and the applicable disconnection timeline.
- C. If an appeal has been properly and timely submitted, disconnection of utility services will be stayed pending the Hearings Officer's final determination.

14.02.010 — Service — Application

~~A. Initial Application.~~

~~1. Any person, firm or corporation desiring electric, water and/or sewer service from the City must submit an application through an online form provided by the City whereby the applicant agrees to abide by the rates, rules and regulations of the City.~~

~~2. The applicant must complete and submit the service application in full and provide any additional information as needed for the application to be validly considered.~~

~~B. Subsequent Applications. A current customer of the City of Ashland may connect utility service at a new location by telephone, in person, or at the discretion of the Utility Billing office, by email or written notice, if their account is current and their credit history shows no more than one (1) delinquency.~~

~~C. The application is merely a request for service and does not in itself bind the City to serve except under reasonable conditions, nor does it bind the customer to take service; but if the service is connected, the customer will be required to pay monthly minimum charges according to the applicable rate.~~

~~D. No application for electric, water and/or sewer service shall be accepted, or no new service shall be furnished to any person, firm or corporation who has any bill, fee or charge which has been due to the City for a period of thirty (30) days or more, until such bill, fee or charge has been paid in full.~~

14.02.015 — Assistance Programs

~~A. The City offers assistance plans to customers who may have difficulty paying their utility bill. Eligibility requirements exist and customers must apply with the Utility Billing office online or in person as outlined on the City's website.~~

~~B. Funding for assistance programs is reviewed and approved through the budget process. Eligibility requirements are determined by funding levels and current utility rate studies. The Utility Billing office, with guidance from City Council, shall implement and manage assistance programs accordingly and in conformity with other City procedures.~~

~~C. Priority of the City's assistance programs shall be given to senior citizens and low-income households, and the process of qualification shall be equitable.~~

14.02.020 — Establishment of Credit

~~A. A customer shall establish credit with the City by depositing an amount equal to one and one-half (1 1/2) times the average monthly bill for the service address, rounded to the nearest \$5.00. A customer is required to pay the deposit within ten (10) days of service starting. If the customer does not tender the deposit, the account will be billed accordingly, and the service will be subject to disconnect if the deposit is not paid. For new services, the Utility Services Division shall estimate the average monthly bill. A third party, other than the customer, may be permitted to post the required deposit, in which case the customer shall be deemed to have established credit as hereinafter provided. After a satisfactory payment record of ten (10) consecutive months with no more than one (1) delinquency, the deposit shall be refunded to the account holder.~~

~~B. In lieu of a deposit described in subsection [A](#) of this section, a customer may establish credit by providing a letter of credit from another utility, which provided service for a minimum of ten (10) consecutive months within the last year. The letter of credit from the utility company must furnish the following information:~~

- ~~1. Address (or addresses) served by the utility for this customer.~~
- ~~2. Length, type (residential/commercial), and time period at above location(s).~~
- ~~3. Number of past due mailer notices in the last year.~~

~~C. A customer to whom a deposit has been refunded, or to whom a letter of credit was accepted in lieu of a deposit, and who becomes delinquent may be required to reestablish credit by making a new deposit as specified in subsection [A](#) of this section. Residential and commercial credit shall be established separately and credit for one type of service will not be used as credit reference for the other type of service. Once a customer has established credit, a deposit will not be required for additional locations as long as good credit is maintained. The City shall not terminate residential accounts solely for failure to reestablish credit under subsection [C](#) of this section.~~

14.02.030 — Bills — Due Date

~~All bills are due and payable upon receipt. If bills are not paid by the next billing date, a notice complying with section [14.02.040](#) shall be given that service will be disconnected if the bills are not paid by the date specified.~~

14.02.040 — Notice of Delinquency

~~The City will give written notice to the customer before termination of service. The notice will contain:~~

- ~~A. A clear explanation of the reasons of termination.~~
- ~~B. The date of the proposed termination which shall be not less than seven (7) or more than ten (10) days from the date of mailing the notice as outlined in AMC [14.02.050](#).~~
- ~~C. A statement advising the customer of the appeal process, as outlined in AMC [14.02.090](#).~~
- ~~D. A statement that no termination will take place if the customer has obtained, prior to the proposed date of termination, a written statement from a licensed physician or a public or private agency providing physical or mental health care, that the termination would significantly endanger the physical health of a residential customer or any members of the customer's household. The customer shall also be advised that such certification must be renewed in writing every thirty (30) days thereafter, unless the certification states that the condition is chronic, in which case the certification must be renewed annually. Any~~

~~customer filing such a certification shall also be advised that they must enter into an arrangement with the City to pay any past due bills that accrue while the certificate is in effect.~~

~~Failure to adhere to the payment arrangement may result in disconnection of service regardless of whether or not a valid physician certificate is in place.~~

~~E. A statement that the City will not be liable for any loss incurred because of a disconnect for nonpayment of a utility bill.~~

~~14.02.050 — Notice of Delinquency — Service of Notice~~

~~The notice of proposed termination shall be mailed by first class mail to the last known address of the customer and to any third party designated by the customer pursuant to Section [14.02.070](#) to receive notices. Service shall be deemed complete as of the date of the mailing.~~

~~14.02.060 — Notice of Delinquency — Personal Contact~~

~~A. At least seventy-two (72) hours prior to the proposed termination of residential service, the City shall attempt in good faith to contact the person in possession of the residence and their designated representative in person, inform them that termination is imminent, explain the alternatives and assistance available, and determine the reason or reasons the customer has not responded to the notice of proposed termination.~~

~~B. Immediately prior to termination of residential service, the City shall attempt in good faith to make a personal contact with the above persons and advise them of the proposed action.~~

~~C. If the customer appears unable to comprehend the consequences of the notices or service termination, for any reason, the City shall delay the termination of service until it has appropriately notified the Department of Human Services. In such case the customer shall have an additional five (5) business days beyond the termination date stated in the notice to reach agreement with the City, or to appeal the matter according to AMC [14.02.090](#), before he or she may be terminated.~~

~~D. Procedures used and efforts made by a utility to make the personal contacts under this section shall be documented. If personal contacts cannot be made, notices shall be left in a conspicuous place at the residence, stating that service will be terminated in the case of the second personal contact.~~

~~14.02.070 — Designation of Third Party to Receive Notice~~

~~The City will offer its customers the option to designate a third party to receive the notice of termination set forth in Section [14.02.040](#). Notification of this option shall be made upon initiation of service.~~

~~14.02.080 — Information on Financial Assistance~~

~~Prior to terminating service, the City will inform residential customers who cannot pay their bills of the names and telephone numbers of appropriate units within the State Department of Human Services or other social service agencies which may help the customer determine what federal, state or private aid may be available to that customer.~~

~~14.02.090 — Appeal of Termination Action~~

~~A customer may appeal a proposed termination to the Utility Appeals Committee. An appeal shall entail the following steps:~~

~~A. *Appeal Form.* The customer must submit a “Request to Appeal Termination” form to the City Recorder. The “Request to Appeal Termination” form shall be located either online on the City’s website or by request to the City Recorder.~~

~~B. *Review.* Upon receipt of the “Request to Appeal Termination” form, the Utility Appeals Committee will review the “Request to Appeal Termination” form and provide a recommendation to the Finance Director, who shall make the final decision regarding termination. The Finance Director shall notify the customer of the decision per the notice standards outlined AMC [14.02.050](#).~~

~~1. The Utility Appeals Committee shall be appointed by the Finance Director and shall include one (1) staff person from the Utility Billing Division, one (1) staff person from the Water or Electric Division, and one (1) Division Manager or Department Head. One (1) nonvoting Council Liaison may also sit on the committee.~~

~~C. *Appeal of Finance Director Decision.* Under the administrative appeals process outlined in AMC [2.30.020](#), a customer has ten (10) days to file a written notice of appeal of the Finance Director’s decision with the City Recorder. After the administrative appeal process, the Hearings Officer shall make written findings on termination, to include any findings regarding fines, fees, and any possible termination timeline.~~

~~D. *No Appeal.* If the customer does not file an administrative appeal, the customer has fourteen (14) days, from the date of the Finance Director’s notice, to comply with the Finance Director’s decision or be subject to termination at the conclusion of the fourteen (14) days.~~

~~E. *Utility Stay Pending Appeal.*~~

~~1. If a “Request to Appeal Termination” form is received before service has been terminated, termination will be stayed pending either a final determination by the Finance Director or the Hearings Officer.~~

~~2. Any customer whose service has been disconnected shall not have their service reinstated until the full amount of the delinquent utilities has been paid or an online “Request to Appeal Termination” form has been submitted and processed in accordance with AMC [14.02.040](#) if such appeal request had not already been submitted and processed for the said service account. The customer shall pay a service fee to be fixed by Council resolution for reconnection.~~

14.02.100 — Restrictions on Residential Terminations

~~A. *Physical Disabilities.* The City will not terminate service of a residential customer or refuse to restore service on request, if the City has been advised in writing by a licensed physician, or public or private agency providing physical or mental health care, that termination of service would significantly endanger the physical health of the customer or any member of the customer’s household and a certification under Section [14.02.040.D](#) is in effect. However, the City reserves the right to install a service limiter type meter while such certification is in effect.~~

~~B. *Weekends and Holidays.* Residential service shall not be terminated on, or the day prior to, a weekend or holiday.~~

~~C. *Accounts Not Related to Residential Service.* The City will not terminate residential service of a customer for failure to pay for a nonresidential service at another address, nor~~

~~shall service be terminated for a nonresidential service for failure to pay for a residential service at another address.~~

14.02.110 — Requirements for Restoration of Service

~~Except as provided in Section [14.02.090](#) during the pendency of an appeal, if a residential customer’s service has been properly terminated under the above policies, the City shall not be required to restore or provide service at the same or any other location at which the customer resides without payment in full of any overdue amounts, together with any deposits and reconnection charges authorized in this section. If service has been disconnected for nonpayment, a reconnection charge as specified by resolution will be paid with the delinquent account if the reconnection is requested to be made during regular working hours of the Electric Department; or an afterhours charge as specified by resolution during other hours or on weekends or holidays, before service is restored. Any customer not having a current deposit whose service has been disconnected for nonpayment will be regarded as a new customer, and a new deposit shall be required before service is restored.~~

14.02.120 — Penalty on Delinquent Accounts

~~A penalty of one and one-half percent (1 1/2%) per month may be charged on the delinquent portion of all utility accounts in excess of \$500.00 or more, beginning on the thirtieth day following the original due date established in Section [14.02.030](#).~~

SECTION 2. Severability. Each section of this ordinance, and any part thereof, is severable, and if any part of this ordinance is held invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

SECTION 3. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word “ordinance” may be changed to “code”, “article”, “section”, “chapter” or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions (i.e. Sections 3-5) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

The foregoing ordinance was first read by title only in accordance with Article X, Section 2(C) of the City Charter on the _____ day of _____, 2026, and duly PASSED and ADOPTED this _____ day of _____, 2026.

PASSED by the City Council this _____ day of _____, 2026.

ATTEST:

Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this _____ day of _____, 2026.

Tonya Graham, Mayor

Reviewed as to form:

Johan Pietila, City Attorney

MARCH 11, 2026

UTILITY BILLING PROCEDURE

SUBJECT: Payment Plans, Delinquent Processing, Establishment of Credit, and Disconnection of Water Service to Tenants.

PAYMENT PLANS- CONTENT / GUIDELINES:

Eligible utility account holders may request a **Payment Plan** that is based on the past-due balance. Requests must be submitted through the [online City of Ashland Payment Plan form](#), in writing (via email or letter) or made in person.

If the Past Due amount is below \$500, the customer may instead submit a **Promise to Pay** request to the Utility Billing Department. The customer will need to submit how much they are able to pay, along with their Current Monthly Charges. The **Promise to Pay** amount is based on the customer's past due balance.

PAYMENT PLAN ELIGIBILITY

- Available for past-due balances of **\$500 or more**
- Payment Plans are based on the total past-due amount

PAYMENT PLAN TERMS

- \$500-\$1000: 6 months
- \$1000-\$2000: 12 months
- \$2000-\$4000: 18 months
- \$4000 and above: 24 months

PROMISE TO PAY ELIGIBILITY

- Available for past-due balances **under \$500**
- Customers must submit the amount they are able to pay **in addition to current monthly charges**

PROMISE TO PAY TERMS

- \$50 - \$250: 2 months
- \$250 - \$500: 3 months

UTILITY DIVISION

Finance Department
2245 Ashland Street
Ashland, Oregon 97520
ashlandoregon.gov

Tel: 541.488.6004
Fax: 541.552.2059
TTY: 800.735.2900

utilitybilling@ashlandoregon.gov



Limitations

- An account is eligible for **only two (2) payment plans within a twelve (12) month period**. The twelve-month period begins when the first payment plan starts.

Payment Requirements

- Payment Plan amounts are due **in addition to current monthly charges** and must be paid by the regular bill due date.
- Customers are responsible for tracking the Payment Plan amount and adding it to their current charges each month.
- Payments are considered late if they are not received before or on the bill due date.

Missed Payments

- If a payment is missed, the account will be subject to **Delinquency Processing**.

Recalculation Requests

- If a customer receives financial assistance or makes a large payment, they may request a **one-time recalculation** to adjust the monthly payment amount.

Delinquency and Financial Assistance

- If a customer is in the Delinquency Process and is actively seeking assistance from outside organizations, they may receive a **two (2) week grace period**.
- During this period, the outside organization must contact the Utility Billing Department with pledge information.
- Delinquency Processing will be paused during the two-week grace period.
- If no pledge information is received after two weeks, the account will be returned to the Delinquency Process.

Notification of Past Due Balance

- The current month's bill would be generated. The due date is approximately 3 weeks from the bill generation date. The next bill is generated, showing the delinquent balance. The customer would then receive an automated phone call (IVR) informing them of the past due balance. The customer then would be sent a 10-day shut-off notice based on their preferred contact for receiving bills.

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utilitybilling@ashlandoregon.gov



MARCH 11, 2026

DISCONNECTION OF WATER SERVICE TO TENANTS

If a utility account shows that the service location is a master-metered, multi-dwelling service address, the **Utility Billing Department** must provide a duplicate of the **Proposed Utility Termination Letter** to each unit at the service address. The **Proposed Utility Termination Letter** must be addressed to the Tenant. Tenant notices may not include the dollar amount owing.

ESTABLISHMENT OF CREDIT-

A customer shall establish credit with the City by depositing an amount equal to **one and one-half (1 1/2) times** the average monthly bill for the service address, rounded to the nearest \$5.00. The Deposit for a **current customer** will be **equal to all outstanding balances** on closed accounts. The account will be billed accordingly, and the service will be subject to disconnection if the deposit is **not paid**. For new services, the Utility Billing Department shall estimate the average monthly bill. A third party, other than the customer, may be permitted to post the required deposit, in which case the customer shall be deemed to have established credit as hereinafter provided. After a satisfactory payment record of **ten (10) consecutive** months with no more than **one (1) delinquency**, the deposit shall be refunded to the account.

In place of a deposit, a customer may establish credit by providing a **letter of credit** from another **utility company** that provided service for a **minimum of ten (10)** consecutive months within the last year. The letter of credit from the **utility company** must furnish the following information:

1. Address (or addresses) served by the utility company for this customer.
2. Length, type (residential/commercial), and time period at the above location(s).
3. Number of past due mailer notices in the last year.

A customer to whom a deposit has been refunded, or to whom a letter of credit was accepted in place of a deposit, and who becomes delinquent, may be required to **reestablish credit** by paying a new deposit. Residential and commercial credit shall be established separately, and credit for one type of service will not be used as a credit reference for the other type of service. Once a customer has established credit, a deposit will not be required for additional locations as long as good credit history is maintained.

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Council Business Meeting

Date: March 17, 2026

| | |
|--------------------|--|
| Agenda Item | Endorsement of 15-240 Rogue Valley Transportation District |
| Department | City Manager's Office |
| From | Sabrina Cotta |

TIME ESTIMATE

10 minutes

CATEGORY

Action Needed - Motion to approve an action

SUMMARY

The Rogue Valley Transit Now Political Action Committee is requesting City Council to endorse the ballot measure by placing a statement of endorsement in the May 2026 voter pamphlet. They are pursuing this endorsement from all local jurisdictions.

POLICIES, PLANS & GOALS SUPPORTED

BACKGROUND AND ADDITIONAL INFORMATION

The Rogue Valley Transit Now Political Action Committee is requesting the City of Ashland to endorse the proposed levy. If Council motions and confirms to support, the attached SEL400 form will be signed in support and submitted by the PAC to the County for inclusion in the voter pamphlet.

Rogue Valley cities encourage you to Vote YES on Measure 15-240 to renew the levy for RVTD.

The Rogue Valley Transportation District provides critical transportation services that make our region healthier and more resilient. Workers, veterans, students, older adults, people who cannot or choose not to drive are all able to access jobs, classes, shopping, medical care, community and social events.

Last year, RVTD provided over 1 million bus rides and over 83,000 rides for seniors and people who are unable to use the bus through Valley Lift and other ADA services.

Many local veterans depend on RVTD to access employment, health care, training, housing, or other essential services. This includes veterans at the VA facility in White City.

RVTD provides nearly 40,000 trips per year for RCC and SOU students who depend on RVTD to get to school and to jobs that allow them to pay for college and support their families.

Small businesses benefit from RVTD as many customers use the bus in order to shop at local businesses that provide jobs in our communities.

Measure 15-240 does not increase the current tax rate. It simply renews the existing levy for five years, continuing the same level of local support voters approved in 2016 and 2021.

Renewing the levy will help maintain current routes and may also bring back Saturday service, evening service, or other routes based on passenger and community input for five more years.

When everyone can get where they need to go, it makes our whole community stronger.

We urge a yes vote to renew the levy.

Seeking sign on from:

City of Central Point

City of Medford

City of Ashland

City of Talent

City of Jacksonville

City of Phoenix

Jackson County





Council Business Meeting

FISCAL IMPACTS

The RVTN PAC is paying for the submission. There is no cost to the cities.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

I move to endorse the levy and authorize the City Manager to sign and submit the SEL400 form on behalf of the City.

REFERENCES & ATTACHMENTS

1. 15-240 Rogue Valley Transportation District (Levy)
2. Statement of Endorsement - Ashland



Notice of Measure Election

SEL 803

rev 08/25 ORS 250.035,
250.041, 255.145, 255.345

1

District

| Notice | | | |
|----------------|--------------------------------------|----------------------------|------------------|
| Date of Notice | Name of District | Name of County or Counties | Date of Election |
| 03/10/2026 | Rogue Valley Transportation District | Jackson County | 05/19/2026 |

Final Ballot Title The following is the final ballot title of the measure to be submitted to district voters. The ballot title notice was published and the ballot title challenge process is complete.

Caption 10 words which reasonably identifies the subject of the measure.

Renewal of Five-Year Local Option Tax for General Operations.

Question 20 words which plainly phrases the chief purpose of the measure.

Shall District continue imposing \$0.13 per \$1,000 assessed value for five years beginning July 1, 2026 to fund general operations? This measure renews current local option taxes.

Summary 175 words which concisely and impartially summarizes the measure and its major effect.

This is not the State transportation bill, this is a local tax renewal. The Rogue Valley Transportation District (RVTD) currently operates six routes serving Medford, Ashland, Phoenix, Talent, Central Point, and White City. RVTD provides public transportation services, including ADA paratransit, within the territory of the District, Monday through Friday between 6:00AM and 6:30PM. If adopted, this measure would continue a 5-year local option levy at the same rate of \$0.13 per \$1,000 assessed value that was approved in 2016 and 2021. Without renewal, the current tax levy will expire June 30, 2026.

Renewing the local tax levy allows RVTD to maintain bus service District-wide providing access to education, healthcare, jobs, affordable housing and goods and services that meet basic needs. Without the levy funding renewal, RVTD cannot maintain current bus service to our community. RVTD provided over 1 Million rides in the previous year, primarily serving older adults, low-income individuals, families and persons with disabilities. Levy funds will be used to maintain and enhance bus service based on community feedback and available funding.

The proposed tax rate will raise approximately \$2,846,254 in 2026-2027, \$2,960,204 in 2027-2028, \$3,078,508 in 2028-2029, \$3,201,649 in 2029-2030 and \$3,329,715 in 2030 -2031. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of the estimate and may reflect the impact of early payment discounts, compression and the collection rate.

Explanatory Statement 500 words that impartially explains the measure and its effect.

If the county is producing a voters' pamphlet an explanatory statement must be written and attached to this form for:

- any measure referred by the district elections authority; or
- any initiative or referendum, if required by local ordinance.

Explanatory Statement Attached? Yes No

Authorized District Official Not required to be notarized.

| | |
|---|--|
| Name Julie A. Brown | Title General Manager |
| Mailing Address 101 S. Front St., Medford, OR 97501 | Contact Phone (541) 608-2413 |

By signing this document:

- I hereby state that I am authorized by the district elections authority to submit this Notice of Measure Election; and
- I certify that notice of receipt of ballot title has been published and the ballot title challenge process for this measure completed.

Julie A. Brown
Signature

3/10/2026

Date Signed

15-240

2

EXPLANATORY STATEMENT FOR COUNTY VOTERS' PAMPHLET

NAME OF PERSON RESPONSIBLE FOR CONTENT: Julie A. Brown

NAME OF ORGANIZATION PERSON REPRESENTS, IF ANY: Rogue Valley Transportation District

BALLOT TITLE CAPTION: Renewal of Five-Year Local Option Tax for General Operations

MEASURE NUMBER: 15-240

(Explanatory Statement Shall Be Typed)

The Rogue Valley Transportation District (RVTD) provides public transit and paratransit services to Medford, Central Point, Ashland, Phoenix, Talent, and White City. RVTD is more than just a bus service. RVTD provides Valley Lift ADA service to older adults and disabled individuals who are unable to use the bus. RVTD also provides programs to improve bicycle and pedestrian safety, to enhance employee commute options and to offer an affordable transportation option for youth, seniors, low-income, veterans and workers who cannot drive.

RVTD is currently operating at a minimal, core service level. Due to continued federal, state and local funding uncertainty, combined with escalating costs, RVTD recently suspended 9 bus routes, service after 6:30pm, and all Saturday service including Valley Lift. Costs of providing public transportation have risen dramatically due to inflation on goods and services, labor and benefits, maintenance of buses and fuel prices. However, passage of this levy provides five additional years of funding certainty that will allow RVTD to sustain current core service and seek community and rider feedback to identify and prioritize services to restore.

A 'Yes' vote maintains the current levy amount approved by voters in 2016 and again in 2021. Funds will be used to sustain current core services and to expand bus service. This measure does not raise the current tax rate, it continues funding transit at the current 13 cents per \$1,000 of assessed value for five additional years.

A 'No' vote will end critical funding that RVTD relies on for service operations, resulting in additional service cuts to what was already eliminated in 2025.

Public transit is a critical service for your community. RVTD conducted a passenger survey in 2025 to find:

- 65% of riders rely on and use transit every day
- 70% of passengers do not have a car to use
- 54% of passengers are employed yet 68% of riders make less than \$25,000 per year
- 25% of riders are disabled or retired and 10% are students
- 7% of passengers are going to medical appointments, 8% to commerce/shopping and 6% to essential services
- 24% of riders would not have made their trip if bus service were not available

The funds from this tax are critical, RVTD cannot rely on federal and state funds to provide all of our community's transit needs. Funding from this levy provides a reliable source of revenue to fund public transportation in the Rogue Valley. Passenger fares, bus advertising, and clean fuel tax credits make up 16% of RVTD's total revenues demonstrating RVTD's commitment to balancing revenues from all sources. Funds from this levy are used for ongoing operations of RVTD's bus routes and Valley Lift service ensuring access to education, healthcare, employment, housing and other everyday needs.

This tax measure will continue the current tax rate of 13 cents so that property owners with a taxable value of \$300,000 would pay \$39.00 per year.

WORD COUNT TOTAL: 478

THE TOTAL WORD COUNT CANNOT EXCEED 500 WORDS.

Julie A. Brown
SIGNATURE OF PERSON RESPONSIBLE FOR THE CONTENT OF THE EXPLANATORY STATEMENT

3/10/24
DATE

NOTICE OF RECEIPT OF BALLOT TITLE

NOTICE IS HEREBY GIVEN that the Jackson County Clerk has received a ballot title for a District measure filed February 19, 2026 for inclusion in the **May 19, 2026 Primary Election**. The following ballot title has been provided by **Rogue Valley Transportation District**.

Caption: Renewal of Five-Year Local Option Tax for General Operations.

Question: Shall District continue imposing \$0.13 per \$1,000 assessed value for five years beginning July 1, 2026 to fund general operations? This measure renews current local option taxes.

Summary: This is not the State transportation bill, this is a local tax renewal. The Rogue Valley Transportation District (RVTD) currently operates six routes serving Medford, Ashland, Phoenix, Talent, Central Point, and White City. RVTD provides public transportation services, including ADA paratransit, within the territory of the District, Monday through Friday between 6:00AM and 6:30PM. If adopted, this measure would continue a 5-year local option levy at the same rate of \$0.13 per \$1,000 assessed value that was approved in 2016 and 2021. Without renewal, the current tax levy will expire June 30, 2026.

Renewing the local tax levy allows RVTD to maintain bus service District-wide providing access to education, healthcare, jobs, affordable housing and goods and services that meet basic needs. Without the levy funding renewal, RVTD cannot maintain current bus service to our community. RVTD provided over 1 Million rides in the previous year, primarily serving older adults, low-income individuals, families and persons with disabilities. Levy funds will be used to maintain and enhance bus service based on community feedback and available funding.

The proposed tax rate will raise approximately \$2,846,254 in 2026-2027, \$2,960,204 in 2027-2028, \$3,078,508 in 2028-2029, \$3,201,649 in 2029-2030 and \$3,329,715 in 2030-2031. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of the estimate and may reflect the impact of early payment discounts, compression and the collection rate.

ANY VOTER dissatisfied with this ballot title may petition the Jackson County Circuit Court pursuant to ORS 255.155, no later than 5:00 p.m., Monday, March 2, 2026 (7 business days after filing of the ballot title with the County Clerk).

Christine D. Walker
Jackson County Clerk & Recorder

Request for Ballot Title

SEL 805

Preparation or Publication of Notice

rev 08/25
OAR 165-014-0005

No later than the **81st day before an election**, a governing body that has referred a measure must prepare and file with the local elections official the text of the referral for ballot title preparation or the ballot title for publication of notice of receipt of ballot title. This form may be used to file the text of the referral and request the elections official begin the ballot title drafting process or file a ballot title and request the elections official publish notice of receipt of ballot title.

| | |
|---|---|
| Filing Information | |
| Election Date May 19, 2026 | Governing Body Referring Measure Rogue Valley Transportation District |
| Referral Information | |
| Title, Number, or other Identifier Resolution No. 25-04 | |
| This Filing is For | |
| <input type="checkbox"/> Drafting of Ballot Title (Attach referral text.) | <input checked="" type="checkbox"/> Publication of Notice (Ballot title below.) |
| Ballot Title (Additional requirements may apply) | |
| Caption 10 words which reasonably identifies the subject of the measure. Renewal of Five-Year Local Option Tax for General Operations. | |
| Question 20 words which plainly phrases the chief purpose of the measure. Shall District continue imposing \$0.13 per \$1,000 assessed value for five years beginning July 1, 2026 to fund general operations? This measure renews current local option taxes. | |
| Summary 175 words which concisely and impartially summarizes the measure and its major effect. This is not the State transportation bill, this is a local tax renewal. The Rogue Valley Transportation District (RVTD) currently operates six routes serving Medford, Ashland, Phoenix, Talent, Central Point, and White City. RVTD provides public transportation services, including ADA paratransit, within the territory of the District, Monday through Friday between 6:00AM and 6:30PM. If adopted, this measure would continue a 5-year local option levy at the same rate of \$0.13 per \$1,000 assessed value that was approved in 2016 and 2021. Without renewal, the current tax levy will expire June 30, 2026. Renewing the local tax levy allows RVTD to maintain bus service District-wide providing access to education, healthcare, jobs, affordable housing and goods and services that meet basic needs. Without the levy funding renewal, RVTD cannot maintain current bus service to our community. RVTD provided over 1 Million rides in the previous year, primarily serving older adults, low-income individuals, families and persons with disabilities. Levy funds will be used to maintain and enhance bus service based on community feedback and available funding. The proposed tax rate will raise approximately \$2,846,254 in 2026-2027, \$2,960,204 in 2027-2028, \$3,078,508 in 2028-2029, \$3,201,649 in 2029-2030 and \$3,329,715 in 2030 -2031. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of the estimate and may reflect the impact of early payment discounts, compression and the collection rate. | |
| Authorized Official Not required to be notarized. | |
| Name Julie A. Brown | Title General Manager |
| Email Address jbrown@rvtd.org | Contact Phone (541) 608-2413 |
| <i>By signing this document:</i> → I hereby state that I am authorized by the county, city, or district governing body to submit this Request for Ballot Title – Preparation or Publication of Notice. | |


Signature

2/19/2026
Date Signed

ROGUE VALLEY TRANSPORTATION DISTRICT

JACKSON COUNTY

OREGON

RESOLUTION NO. 25-04

A RESOLUTION OF THE ROGUE VALLEY TRANSPORTATION DISTRICT TO SEEK VOTER APPROVAL FOR RENEWAL OF A FIVE-YEAR LOCAL OPTION TAX.

WHEREAS, Rogue Valley Transportation District (the "District") desires to maintain current levels of service which includes six routes traveling within Medford, Phoenix, Talent, Ashland, Central Point, and White City; and

WHEREAS, the District is authorized by ORS 280.050 to levy taxes on assessed value of all taxable property within the District; and

WHEREAS, section 11(4), Article XI of the Oregon Constitution permits a local taxing district to impose a local option tax, with voter approval;

NOW THEREFORE, BE IT RESOLVED:

1. That the Board of Directors of the District hereby calls for an election on the question of whether the District shall continue imposing \$0.13 per \$1,000 of assessed value for five years beginning July 1, 2026 to fund general operations for the purpose of maintaining and enhancing public transportation service based on community feedback and available funding.
2. That such election be held on the 19th day of May 2026 within the boundaries of the Rogue Valley Transportation District in Jackson County.
3. That the Request for Ballot Title, which is attached hereto as Exhibit "1" and includes the Caption, Question and Summary, shall be the Ballot Title submitted to the Jackson County Elections Office for placement on the ballot and publication in the Voter's Pamphlet.
4. That Notice of receipt of Ballot Title will be published by Jackson County in the Rogue Valley Times, a newspaper published in and of general circulation within the District.
5. That a copy of this Board Resolution be sent to the Jackson County Elections Office; and

RESOLUTION NO. 25-04

Page - 2

6. That the District Board of Directors authorizes its General Manager (the "authorized representative") or a designee of the authorized representative to act on behalf of the District and to take such further action as is necessary to carry out the intent and purposes herein in compliance with the applicable provisions of law.

This Resolution adopted at a regular meeting of the Board of Directors of the Rogue Valley Transportation District this 28th day of January 2026.



Chair of the Board

ATTEST:



Secretary to the Board

4

**Rogue Valley Transportation District
2026-2031 Special Levy
Language for SEL 803**

CAPTION (10 words):

Renewal of Five-Year Local Option Tax for General Operations. (9 words)

QUESTION (20 words):

Shall District continue imposing \$0.13 per \$1,000 assessed value for five years beginning July 1, 2026 to fund general operations? (20 words) This measure renews current local option taxes.

SUMMARY (175 words) (168 total):

The Rogue Valley Transportation District (RVTD) currently operates six routes serving Medford, Ashland, Phoenix, Talent, Central Point, and White City. RVTD provides public transportation services, including ADA paratransit, within the territory of the District, Monday through Friday between 6:00AM and 6:30PM. If adopted, this measure would continue a 5-year local option levy at the same rate of \$0.13 per \$1,000 assessed value that was approved in 2016 and 2021. Without renewal, the current tax levy will expire June 30, 2026. (80 words)

This proposed tax levy renewal will allow RVTD to maintain current service levels District-wide that provide access to the region's educational opportunities, healthcare, jobs, affordable housing and goods and services that sustain basic needs. RVTD provided over 1 Million rides in 2024-2025 period, primarily serving older adults, low-income individuals, families and persons with disabilities. Without the levy funding, RVTD will not be able to maintain current bus service to our community. With this funding RVTD will maintain and enhance bus service based on community feedback and available funding. (88 words)

(Not included in word count) The proposed tax rate will raise approximately \$2,846,254 in 2026-2027, \$2,960,204 in 2027-2028, \$3,078,508 in 2028-2029, \$3,201,649 in 2029-2030 and \$3,329,715 in 2030 - 2031. The estimated tax cost for this measure is an ESTIMATE ONLY based on the best information available from the county assessor at the time of the estimate and may reflect the impact of early payment discounts, compression and the collection rate.

ARGUMENT STATEMENT FOR COUNTY VOTERS' PAMPHLET

Ballot Title Caption: _____

Measure Number: _____

Word Total (325 Maximum): _____

Argument in Favor

Argument in Opposition

(Argument Statement Shall Be Typed)

Rogue Valley cities encourage you to Vote YES on Measure 15-240 to renew the levy for RVTD.

The Rogue Valley Transportation District provides critical transportation services that make our region healthier and more resilient. Workers, veterans, students, older adults, people who cannot or choose not to drive are all able to access jobs, classes, shopping, medical care, and community and social events.

Last year, RVTD provided over 1 million bus rides and over 83,000 rides for seniors and people who are unable to use the bus through Valley Lift and other ADA services.

Many local veterans depend on RVTD to access employment, health care, training, housing, or other essential services. This includes veterans at the VA facility in White City.

RVTD provides nearly 40,000 trips per year for RCC and SOU students who depend on RVTD to get to school and to jobs that allow them to pay for college and support their families.

Small businesses benefit from RVTD as many customers use the bus in order to shop at local businesses that provide jobs in our communities.

Measure 15-240 does not increase the current tax rate. It simply renews the existing levy for five years, continuing the same level of local support voters approved in 2016 and 2021.

Renewing the levy will help maintain current routes and may also bring back Saturday service, evening service, or other routes based on passenger and community input for five more years.

When everyone can get where they need to go, it makes our whole community stronger.

We urge a yes vote to renew the levy.

Signed,

City of Ashland
City of Central Point
City of Jacksonville
City of Medford
City of Phoenix
City of Talent

Note: The listed cities have not officially signed off on to the argument in support yet.

Person responsible for the content of the Argument Statement:

(Typed) _____

(Signed) **X** _____

Name and **phone number** of the Organization the person represents, if any.

Instructions

1. The Argument Statement **shall be typed. The text of the Argument will be printed as submitted.**
2. The word total shall be limited to 325 words and shall fit within 30 square inches of space.
3. The Argument Statement shall be signed by the person responsible for the content of the argument and shall include the name of the organization the person represents, if any.
4. All information cited or quoted from previously published material must include the source and date of publication. (Example: *The Oregonian*, January 2, 2006.)
5. Any endorsement by an individual or an organization, which was not previously made public, must be accompanied by a Statement of Endorsement.
6. The Election Official shall reject any Argument Statement (ORS 251.415) which:
 - a. Contains any obscene, profane or defamatory language;
 - b. Incites or advocates hatred, abuse or violence toward any person or group; or
 - c. Contains any language which may not legally be circulated through the mails.

7. The Argument Statement and filing fee or petition **shall be filed no later than 5:00 p.m. as shown in the table below.**

| | | | | |
|------------------|--|---------------------|--|-------------------------|
| ELECTION: | | May 19, 2026 | | November 3, 2026 |
| Deadline: | | March 23, 2026 | | September 8, 2026 |

8. **Filing Fee:**

| Electoral District's Active Voter Registration | Argument Statement Filing Fee |
|--|-------------------------------|
| Less than 1,000 within the county / district | \$100 |
| 1,000 to 4,999 within the county / district | \$200 |
| 5,000 to 9,999 within the county / district | \$250 |
| 10,000 to 24,999 within the county / district | \$350 |
| 25,000 and over within the county / district | \$400 |

9. Voters' pamphlets are prepared county by county. If the measure will be on the ballot in more than one county and you would like to have your Argument Statement in the voters' pamphlet in those counties, you must submit an Argument Statement and filing fee or petition with each county's election office. Check with each county for appropriate forms.
*
10. The text of the argument may be submitted on a separate piece of paper with the Argument Statement form completed, **and both** signed and dated. Indicate on the form in the area designated for the text "SEE ATTACHED". **The Attachment must be signed and dated.**
11. Argument Statements shall become public record on the 4th business day after the filing deadline.
12. Filing by Petition: *
A petition shall contain the signatures of at least four percent of the electors in the County eligible to vote on the measure or the signatures of 1,000 electors in the County eligible to vote on the measure, whichever is less. A petition shall be verified before filing the Argument Statement.
***Because of infrequent use, these forms are not included in this packet.**

State Voters' Pamphlet

Statement of Endorsement

SEL 400

rev 03/25
ORS 251.049

Warning Submitting a false signature on this statement is a violation of ORS 251.049, subject to a civil penalty of up to \$1,000.

Filing Information This Statement of Endorsement is only valid for the election you choose below.

Election Date Primary 2026 General 2026 Special Election supply date

Filing Type

Filer Name Provide the name of the person or organization who is filing the statement or argument.

Candidate Statement

Political Party Statement

Assembly of Electors Statement

Measure Argument Provide number

Endorsement Information Select a method of endorsement. Only choose Option 1 or Option 2, not both.

→ **Option 1** allows the filer to decide how your name, the name of the organization you are speaking for, if any, and other information about you will appear in the statement or argument.

→ **Option 2** requires the filer to reproduce your name, the name of the organization you are speaking for, if any, and other information about you exactly as you specify in the space provided.

Option 1 If the endorsement is from your organization and you do not want your name included select the checkbox below.

Endorser Name Organizational endorsement

Organization Name if any

Consent

I consent to the use of my name, applicable title, the name of the organization I am authorized to represent, if any, and other biographical information about me in a statement or argument submitted by the filer listed above.

Signature

Date Signed

Option 2 If the endorsement is from your organization and you do not want your name included select the checkbox below.

Endorser Name Organizational endorsement

Organization Name if any

Required Reproduction Only include a quote in the required reproduction box if it must be used word for word.

→ In the white space below, type the endorser information exactly as it should appear in the statement or argument. See examples. Only use your organization's name, if the organization is endorsing the candidate or measure. Include your title if you want it to appear with your name.

Examples of Endorsement Combinations

| | | |
|---------------------|---|--|
| → Individual Name | → Individual Name and Organization | → Individual Title and Organization |
| → Organization Name | → Individual Name and Title | → Individual Name and Biographical Information |
| | → Individual Name, Title and Organization | |

Consent

I consent to the use of my name, applicable title, the name of the organization I am authorized to represent, if any, and other biographical information about me, **exactly as it appears in the Required Reproduction box**, in a statement or argument submitted by the filer listed above.

Signature

Date Signed



Council Business Meeting

Date: March 17, 2026

| | |
|--------------------|--|
| Agenda Item | Approval of Pedestrian/Bicyclist Wayfinding Signage Design |
| Department | City Manager's Office |
| From | Jordan Rooklyn |

TIME ESTIMATE

15 mins

CATEGORY

Action Needed - Motion to approve an action

SUMMARY

Selection and approval of Pedestrian and Bicyclist Wayfinding Signage design.

POLICIES, PLANS & GOALS SUPPORTED

Use of Transient Lodging Tax funds to promote and support tourism to Ashland

BACKGROUND AND ADDITIONAL INFORMATION

As one of our initiatives to support tourism in Ashland, the City of Ashland is designing and implementing Pedestrian and Bicyclist Wayfinding Signage to help move visitors from our downtown core to the Railroad District, the University District, and the Watershed Trails and back.

The City has contracted with Terrain Landscape Architecture and Pam Kuhn Creative to design that signage. Over the past two months, Terrain and Pam Kuhn have worked with key stakeholders to develop directional wayfinding for pedestrians, directional wayfinding for bicyclists, and two design options for kiosks within each destination area. City Council is now asked to select and approve a design option. Once approved, Terrain will create construction drawings that the City will use to manufacture the signs.

The attached Wayfinding Signage Design Project Report provides the full background, design process, and proposed designs.

The City would like to give thanks to the following stakeholders that provided input throughout the design process:

- Noble Coffee as a representative of the Railroad District
- Gypsy Road Studio as a representative of the Downtown District and Public Arts Advisory Committee
- Travel Ashland as a representative of the Tourism Industry
- Parks Coordinator as a representative of our Parks & Rec Trail System
- Committee Member as a representative of our Transportation Advisory Committee
- Historic Preservation Advisory Committee
- Oregon Shakespeare Festival

FISCAL IMPACTS

This project is budgeted for within the Tourism Fund.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

I move to approve [Option 1 / Option 2] of the Wayfinding Signage Design.

REFERENCES & ATTACHMENTS





Council Business Meeting

1. Wayfinding Signage Design Project Report





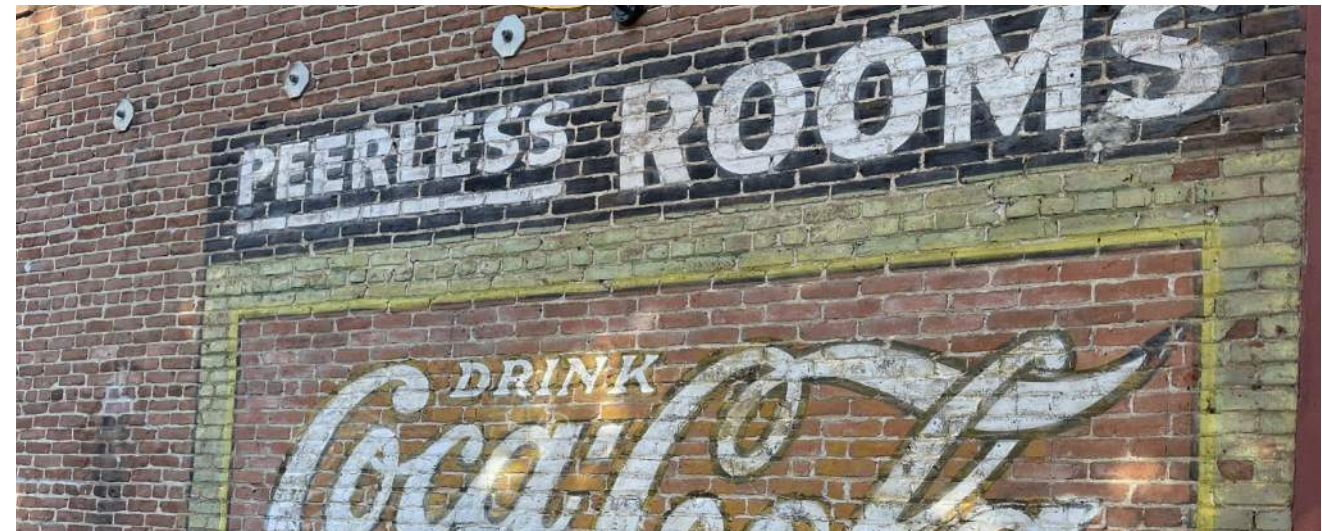
City of Ashland

Wayfinding Signage Design Project

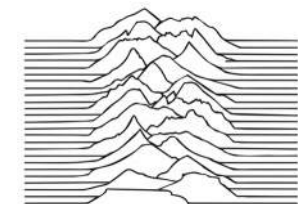
Presentation to the Ashland City Council

March 17, 2026

Better Together



PAM KUHN CREATIVE &



TERRAIN
LANDSCAPE ARCHITECTURE

Contents



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City of Ashland
**Wayfinding Signage
Design Project**

Project Background

Project Goals

The City of Ashland is working with the Wayfinding Advisory Committee to develop a pedestrian and cyclist wayfinding plan.

The plan focuses on **directing pedestrians** and **cyclists** to and from our downtown core to other commercial attractions in our community, including our Railroad District, our University District, and Ashland watershed hiking trails.



Downtown District Marker in Worcester, Massachusetts



Map Kiosk in Marin County Open Space District Preserves



Pedestrian Wayfinding in Asheville, North Carolina

Welcome to Ashland

- Incorporate Ashland’s branding
- Unique look that represents Ashland
- Classic aesthetic that will work for many years
- Create sense of identity and arrival

Clear, Legible and User-Friendly

- Optimize visitor enjoyment
- Visually cohesive
- Avoid sign clutter where possible
- Embrace Universal Design principles
- Consider accessibility needs

Define Behavior Norms

- Professional: set tone of respect
- Direct path of travel
- Optimize safety
- Compliance with relevant plans, policies, regs (i.e. accessibility, Manual on Uniform Traffic Control Devices)

Materials

- Readily available
- Durable: can be maintained over time through normal weathering, vandalism, and age
- Worried about wood re: wildfire
- Comply with relevant regulations (i.e. retroreflective for MUTCD-compliant sign types)

Sign Types

Type 1. Kiosk with Map

Type 2. Pedestrian Wayfinding

Type 3. Bike Wayfinding

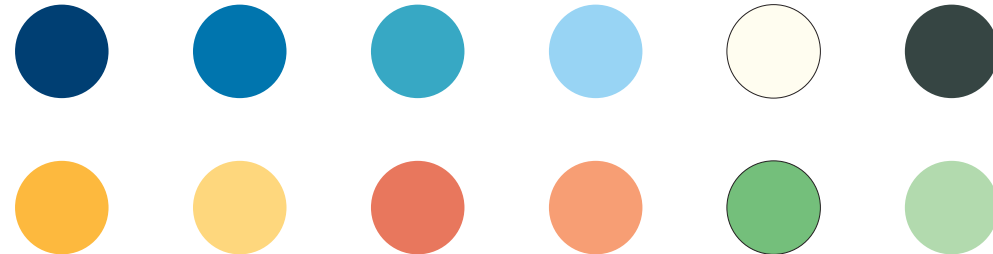


Deliverables

- Exploration of Sign Designs (3 sign types, 2 sets of revisions)
- Full-size sign templates
- Cost estimates for the various types of signs from a sign fabricator
- Two sets of architectural drawings of each sign types (color hard copy and digital)

Project does not include selecting the sign locations or developing the sign content

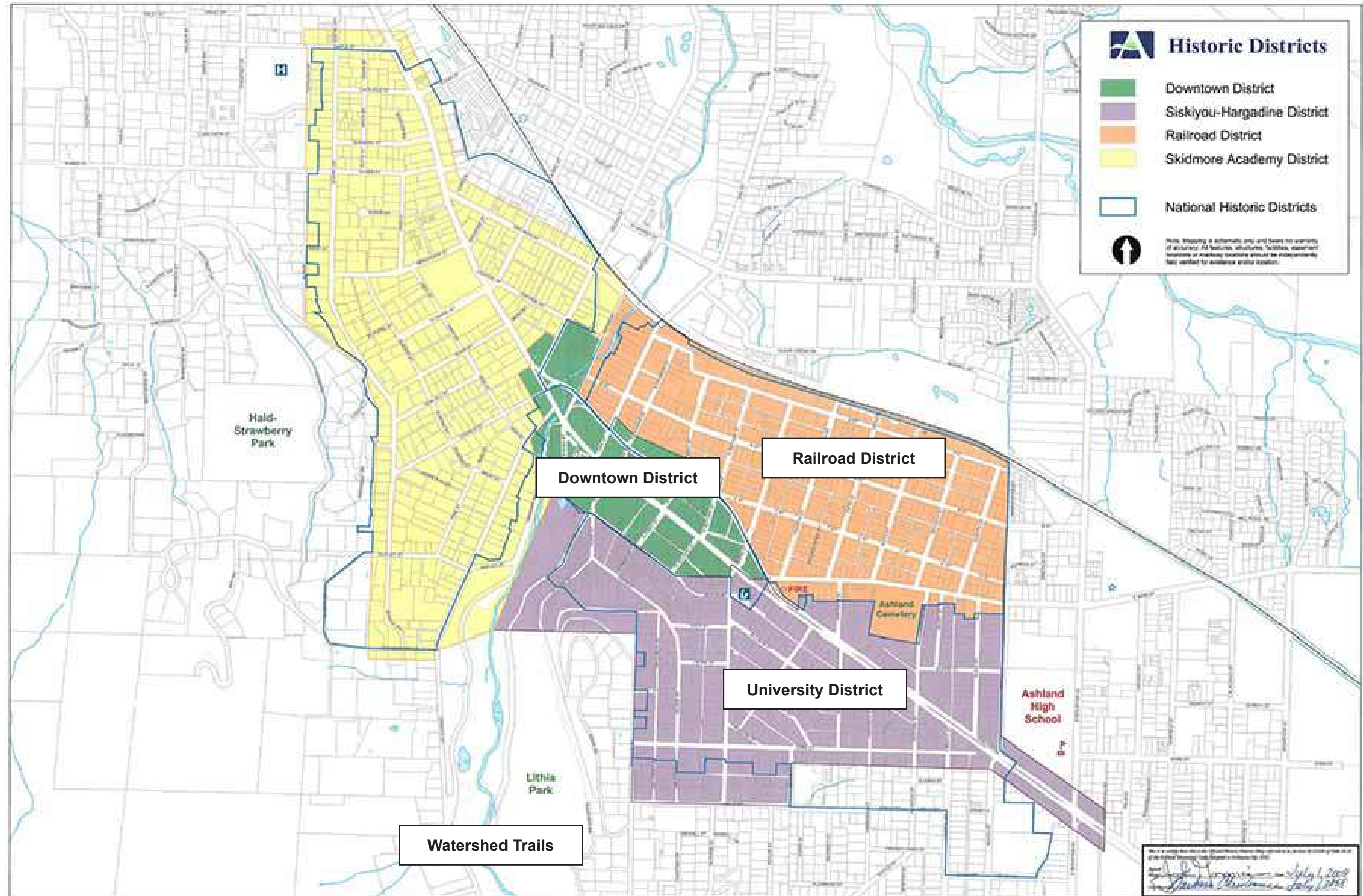
Ashland Branding



Poppins *Heritage*

Context: Wayfinding Signs Link Historic Districts & Watershed Trails

Final District Name TBD. Routes Provided by City - Decisions regarding Historic Districts are not considered within Wayfinding Sign Project scope



Steps and Timeline



Future Phases

The City will be implementing the wayfinding program over many years.

Wayfinding Committee meets every 2 weeks to complete project.

Anticipated Schedule:

- Jan 22: Listening session with committee
- Feb 5: Present Concept Design Drafts
- Feb 19: Present Design Refinements
- March 5: Present Final Design Options
- March 17: Present to City Council

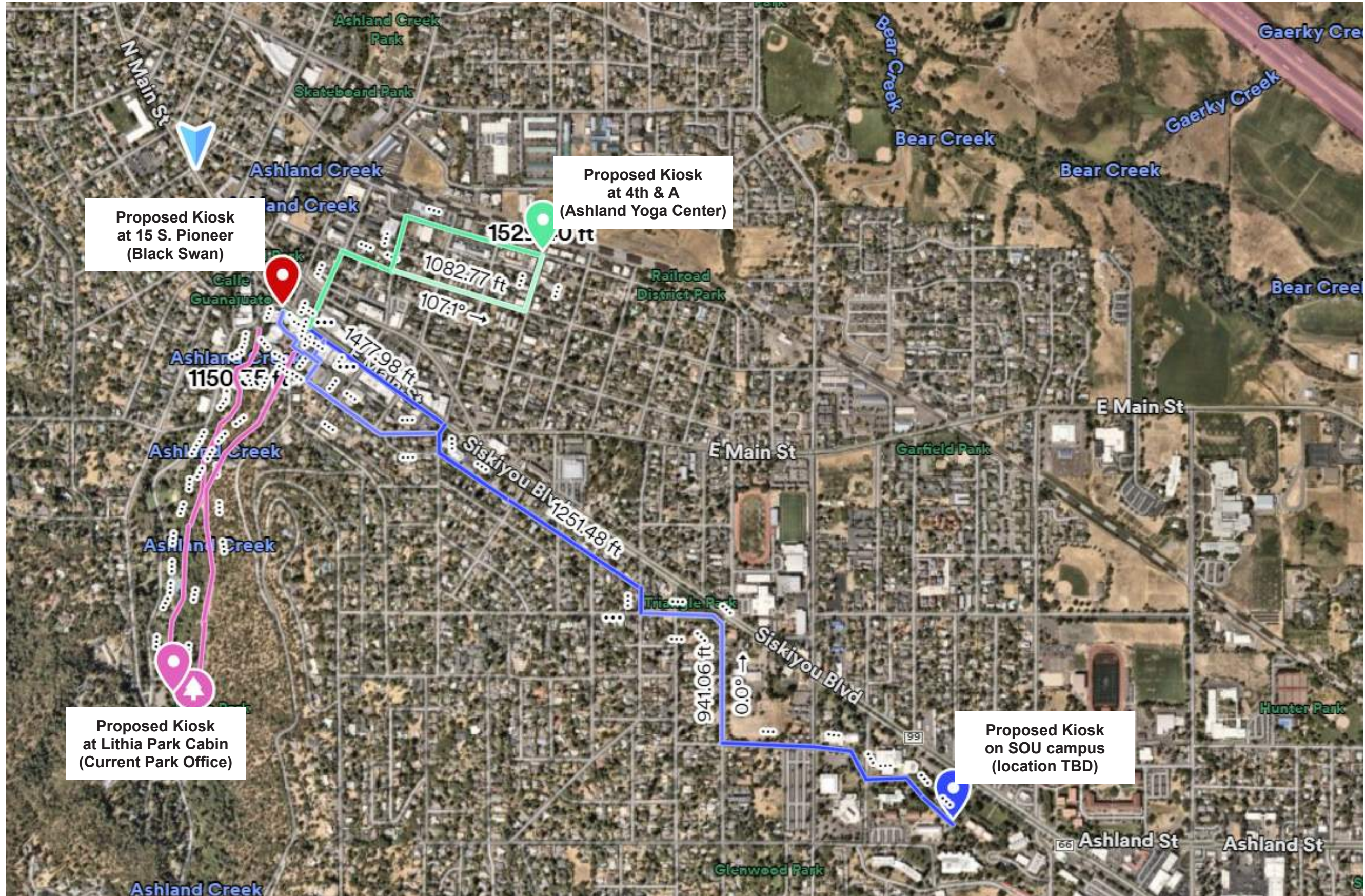


City of Ashland
**Wayfinding Signage
Design Project**

Wayfinding Background

DRAFT Pedestrian Wayfinding Routes Proposed by City

TBD with Transportation Plan - Decisions regarding pedestrian routes are not considered within Wayfinding Sign Project scope



Pedestrian Wayfinding Sign Styles

One color



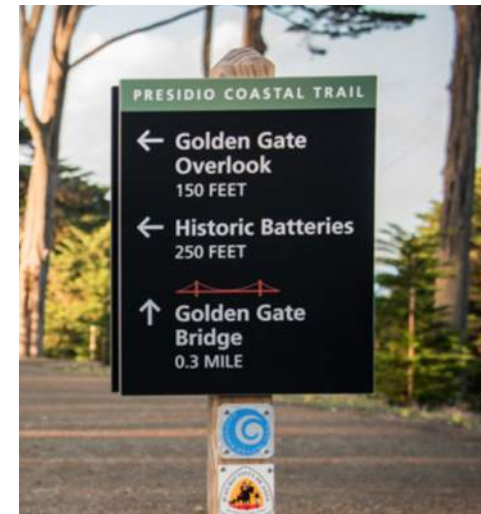
Color-coded Districts



Shape (adds expense)



Includes mileage



Bicycle Wayfinding Sign Design



Retroreflective

MUTCD specifies retroreflectivity for all traffic control devices installed on any street, highway, bikeway, or private road open to public travel. Retroreflection occurs when the sign surface returns a large portion of directed light beam back to its source, and from a much wider angle than reflective material. Retroreflectivity is very important for visibility and safety at night and in lowlight conditions.

Core Guiding Principles

- **Connect places:** easily and successfully find way to destination
- **Promote active travel:** validate cycling as transportation option; expand use and awareness of bicycle facilities
- **Maintain motion:** quick comprehension, navigate without frequent stopping
- **Be predictable:** quickly understood and recognized
- **Keep information simple:** clear and logical, universal and usable for widest possible demographic
- **Optimize safety**

Materials

- Readily available
- Retroreflective

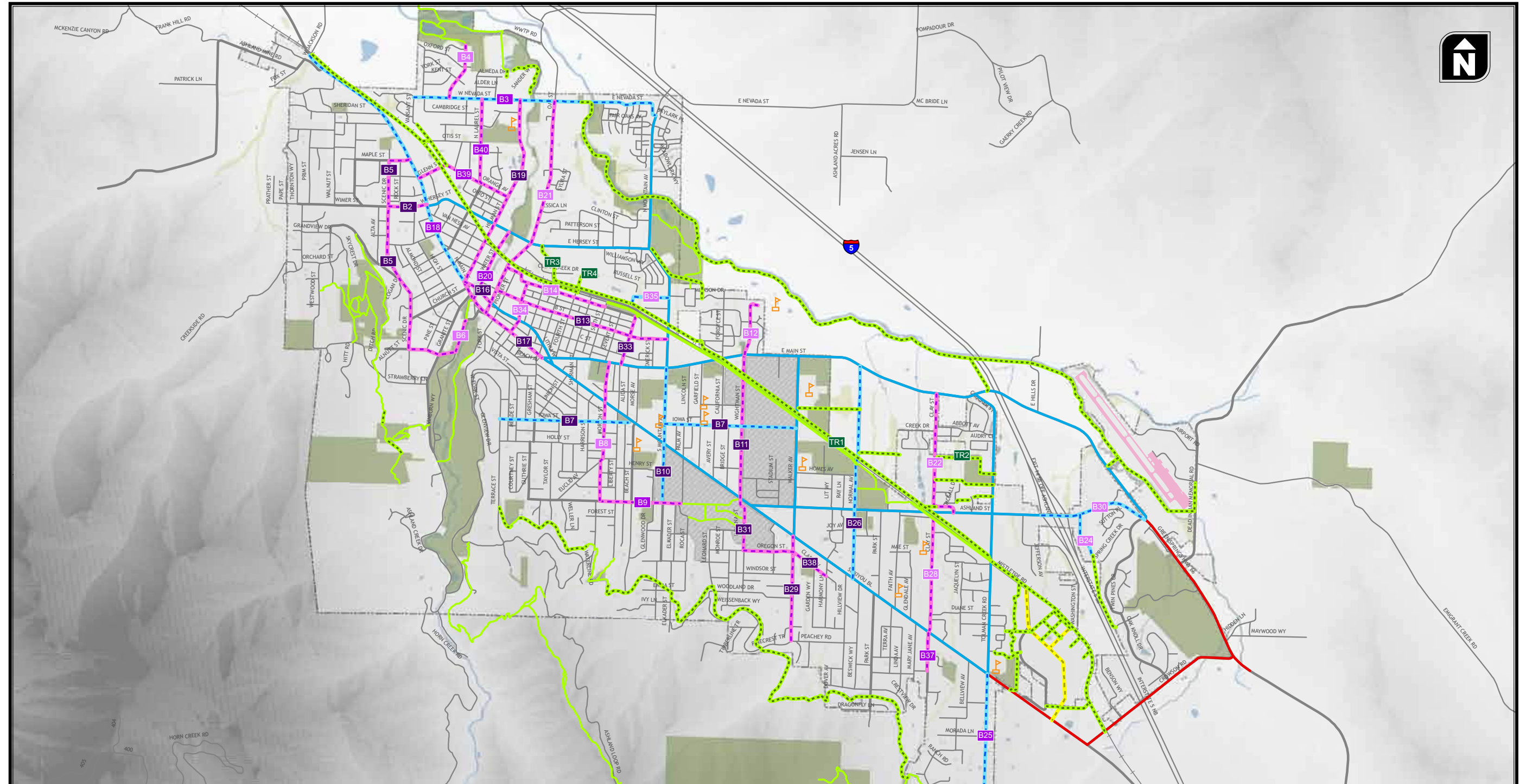
Compliance with Manual on Uniform Traffic Control Devices (MUTCD)

- Legibility and size combine with placement to permit adequate response time
- Size, shape, color, composition, contrast, and retroreflectivity defined by MUTCD
- No more than 3 destinations; straight ahead in top slot
- Lots more...over 1,000 pages...
- Bicycle guide signs are green. If using color-coded system as described per Community Wayfinding signs, red, orange, yellow, purple, fluorescent yellow-green, and fluorescent pink are prohibited colors to minimize possible confusion with critical, higher-priority regulatory and warning signs.



Context: 2012 Transportation Plan Bicycle Routes

TBD with Transportation Plan – Decisions regarding bicycle routes are not considered within Wayfinding Sign Project scope



| | | |
|---|--|---|
| <p>Planned On-Street Bikeways</p> <ul style="list-style-type: none"> Planned Bike Lane Planned Buffered Bike Lane Planned Bicycle Boulevard <p>Off-Street Trails</p> <ul style="list-style-type: none"> Existing Bike Path/Greenway Planned Bike Path/Greenway | <p>Existing On-Street Bikeways</p> <ul style="list-style-type: none"> Existing Bike Lane Existing Shoulder Lane <p>Bikeway Priority Projects</p> <ul style="list-style-type: none"> High Priority Med Priority Low Priority | <ul style="list-style-type: none"> School SOU Campus Rivers Parks Wetlands City Limits Airport |
|---|--|---|

Existing and Planned Bikeway Network

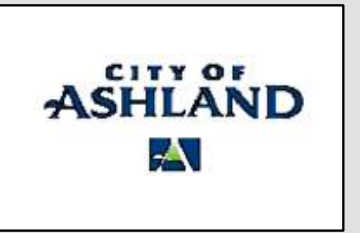


Figure 8-1

G:110-056 Ashland TSP.MXD

Ashland Wayfinding Sign Project

Bike Wayfinding Approach 1: MUTCD (like Portland)

02/19/26

Questions:

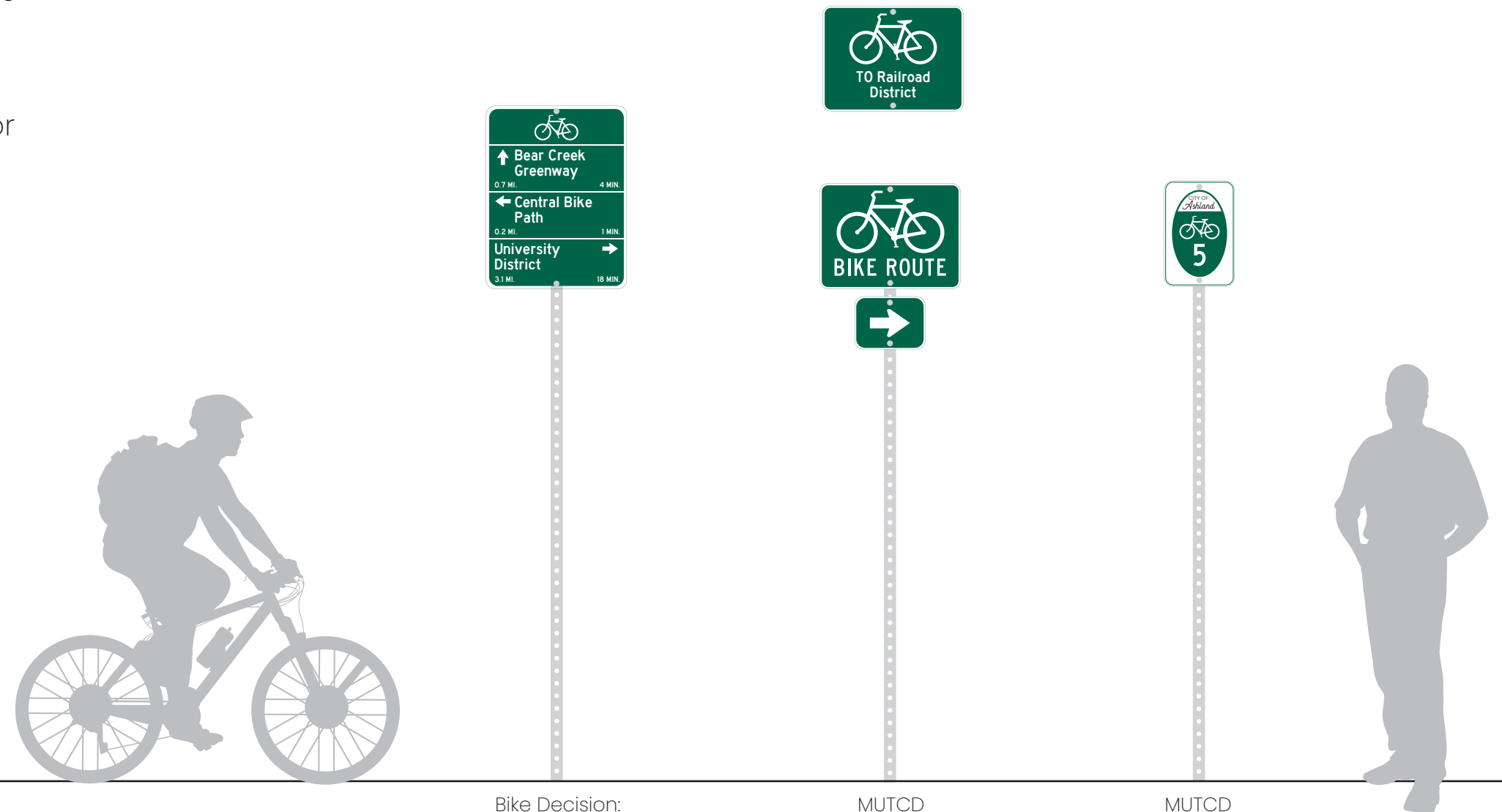
Should bike routes be confined to just the historic districts that are part of this project or should they encompass all potential routes (i.e. to Bear Creek Greenway, wineries, etc)?

Does Ashland use bike route names or numbers?

MUTCD templates are to be used unless engineering judgement determines that other signs are appropriate. All bike wayfinding signs should be reviewed by the City of Ashland for compliance with applicable regulations, guidelines, and policies. Consult the 2023 Manual on Uniform Traffic Control Devices, 11th Edition adopted by Oregon effective January 1, 2026. Applicable sections include:

- Section 2D.55 Community Wayfinding Signs
- Part 9: Traffic Control for Bicycle Facilities

Note that MUTCD Figure 9D-1 Guidance states:
 19 Travel times should not be used on Bicycle Destination signs.
 Support:
 20 Travel times can vary greatly for bicyclists based on a variety of factors including individual speed, bicycle type, and type of facility.



Bike Decision: Wayfinding Guide Sign

Federal MUTCD templates: D2-1a, 2a, 3a

MUTCD Bike Route Confirmation and Turn

Federal MUTCD templates: D-11-1 (bike route) MI-8b / 8c (trail name) M6 (arrows)

MUTCD Bike Route Confirmation

Federal MUTCD templates: MI-8 / 8a (numbered bike route)

Scale: 1/2" = 1'



City of Ashland
**Wayfinding Signage
Design Project**

Design Direction and Process

Sign Theme Selected: Mt A + Metal

Coordinates with Town Entries which went through collaborative arts committee process in 2016



Every District and Both Town Entries Have Steel Metal Work
Ties existing signs into the system

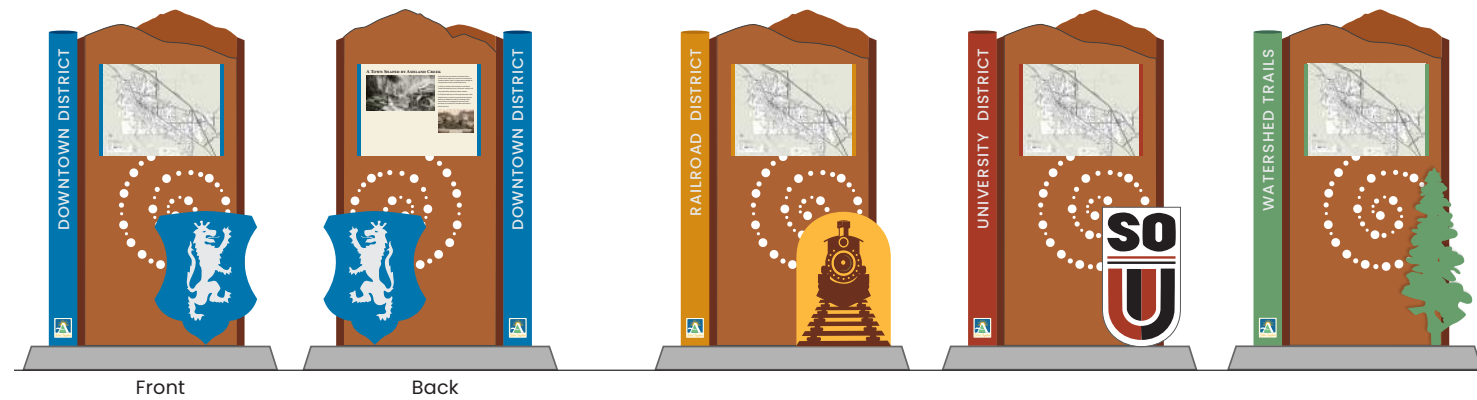
Examples Using Selected Materials

- 2 layered Corten weathering steel sign with cutouts
- Raised Aluminum letters
- Powdercoated colored post
- Concrete base

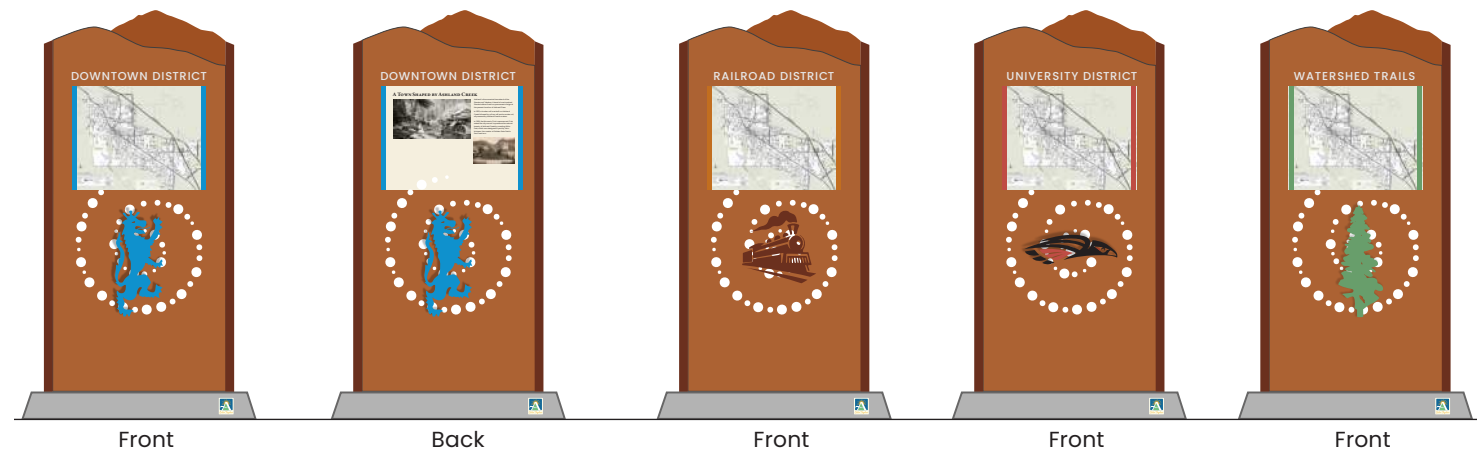


February 19 Committee Feedback: Kiosk

Selected Draft to Refine 02/19/26 meeting



Option 1



Option 2

Two options were shown with varying levels of simplicity:

- There was discussion about the elements to be included; Different people had different thoughts about which elements were most important to include, but there was a general movement towards more simplicity.
- The committee agreed to try 2 additional versions using the mountain top, which ties to the existing City entry signs:

Option 1: Colored post but no symbol/icon and just a metal cutout

Option 2: With the symbol/icon but no post on the side

February 19 Committee Feedback: Wayfinding

Selected Draft to Refine 02/19/26 meeting



Pedestrian Wayfinding

Bike Decision:
Wayfinding
Guide Sign

Federal MUTCD
templates:
D2-1a, 2a, 3a

MUTCD
Bike Route
Confirmation
and Turn Signs

Federal MUTCD templates:
D-11-1 (bike route)
M-8b / 8c (trail name)
M6 (arrows)

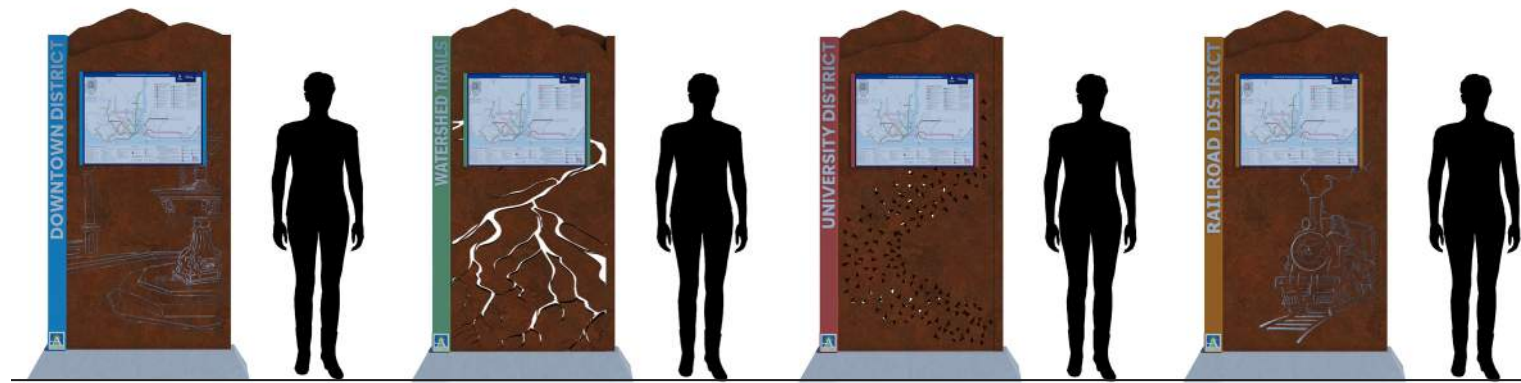
Bike Wayfinding:

- MUTCD-compliant with mountain topper artwork
- Needs ODOT approval
- City doesn't use bike route numbers, just names

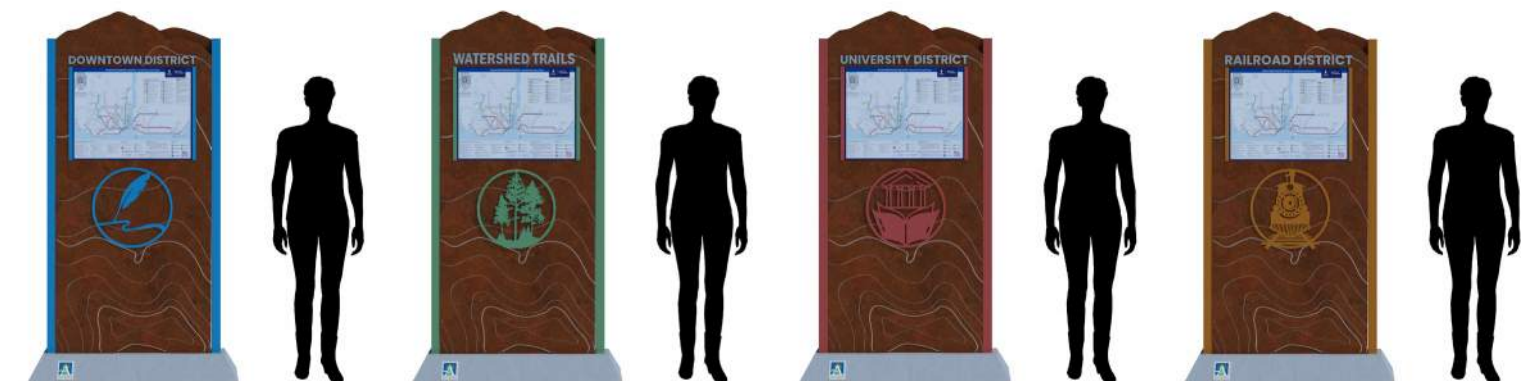
Pedestrian Wayfinding:

- Regular sign (versus fingerpost or wayfinding post)
- Color-coded
- Can we add a metal or artistic mountain element?
- City will use miles OR minutes, probably not both
- Likely will mount signs to existing posts where possible
- Lower/smaller pedestrian signs may get used more to avoid visual clutter and confusion with existing vehicle signs

March 5 Committee Feedback: Kiosk



Option 1



Option 2

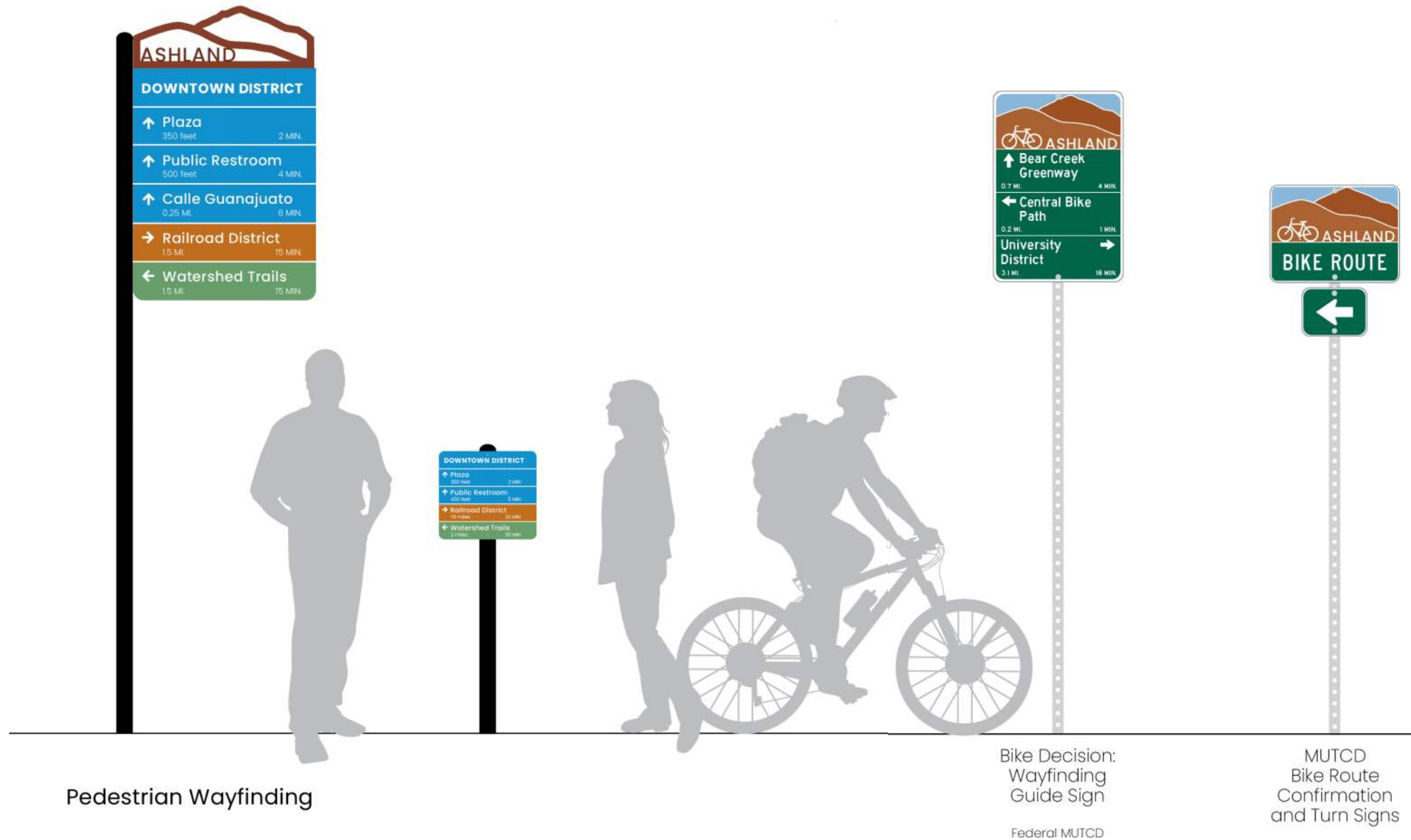
Two options were shown based on the February 19 feedback:

Option 1: Colored post but no symbol/icon and just a metal cutout

Option 2: With the symbol/icon but no post on the side

- The committee agreed to move forward with Option 1, with options for the side posts and text placement
- Make the city logo one color so it doesn't distract
- Committee liked the concepts shown for the Watershed Trails, Railroad District, and University District.
- A range of ideas were discussed for the subject of the Downtown cut out, including Shakespearean themes, built environment / downtown skyline, and a scene with mountains

March 5 Committee Feedback: Wayfinding



Bike Wayfinding:

- No changes needed

Pedestrian Wayfinding:

- Like the look
- Discussed interchangeability and adding / deleting destinations over time
- Discussed handling of double sided / back-to-back signs with varying numbers of destinations
- Discussed leaving open space at the bottom of signs



City of Ashland
**Wayfinding Signage
Design Project**

Final Design Options

Wayfinding Signs

Pedestrian Wayfinding:

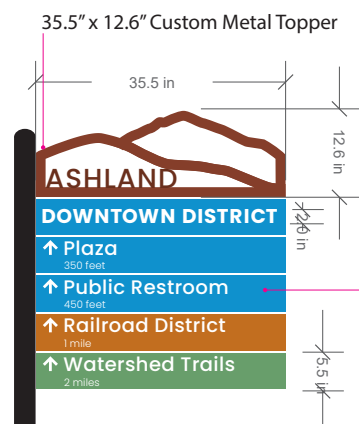
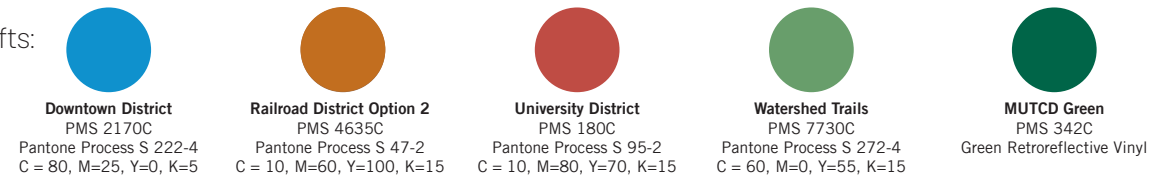
- Color coded system using a uniform grid system so that all destinations are the same size
- Mileage and miles can be included or deleted
- Metal artwork on higher pedestrian signs; too likely to be vandalized on shorter signs
- Uses City of Ashland fonts and a darker variation of brand colors

Bike Wayfinding:

- Mostly MUTCD-compliant with mountain topper artwork
- Follows Portland's system
- Uses MUTCD-compliant Highway Gothic font and MUTCD Green

Interchangeable 35.5" x 5.5" destination panels
 Size driven by 2" tall font destination height per ADA standards
 A) Digitally printed vinyl applied to .080 aluminum
 Alternate) High pressure laminate (HPL) sign panels
 Rounded corners
 Drill holes to be established based on City of Ashland traffic sign standards and mounting hardware

Color Variations Used in Sign Drafts:



Retroreflective vinyl applied to .080 aluminum
 1.5"-radius rounded corners
 Drill holes to be established based on drive rivet placement into pre-drilled holes or other City of Ashland traffic sign standards and mounting hardware



Pedestrian Wayfinding Font: Poppins (per Ashland branding)
 Bike Wayfinding Destination Font: Highway Gothic (per MUTCD)

Interchangeable 16" x 3.5" destination panels or single 16" wide sign panel with multiple destinations
 A) Digitally printed vinyl applied to .080 aluminum
 Alternate) High pressure laminate (HPL) sign panels
 Rounded corners
 Drill holes to be established based on City of Ashland traffic sign standards and mounting hardware

The minimum mounting height is 7' for signs installed on sidewalks and at the side of the road where parking or pedestrian movements are likely to occur. The height to the bottom of a secondary sign mounted below another sign may be 1 foot less (6') and cannot project more than 4 inches into the pedestrian facility. (2023 MUTCD 11th Edition 2A.15)

Overhead signs on shared use path cannot be less than 8 feet vertically over the entire width of the shared-use path. (2023 MUTCD 11th Edition 9A.02, Figure 9A-1)

Lateral offsets: See 2023 MUTCD 11th Edition Section 2A.16

Sign Orientation: See 2023 MUTCD 11th Edition Section 2A.17

Posts & Mounting: See 2023 MUTCD 11th Edition Section 2A.18

Shared Use Path Lateral Offsets: See 2023 MUTCD 11th Edition Section 9A.02; Figure 9A-1

Additional MUTCD sections also apply

Pedestrian Wayfinding

Large Pedestrian
35.5" width

Small Pedestrian
16" width

Bike Wayfinding

Bike Decision:
Wayfinding Guide Sign

MUTCD
Bike Route Confirmation and Turn Signs

Federal MUTCD templates:
D2-1a, 2a, 3a

Federal MUTCD templates:
D-11-1 (bike route) / M-8b / 8c (trail name) / M6 (arrows)

Wayfinding Sign Mockups



Wayfinding Sign with Metal Topper



Smaller Pedestrian Wayfinding Sign

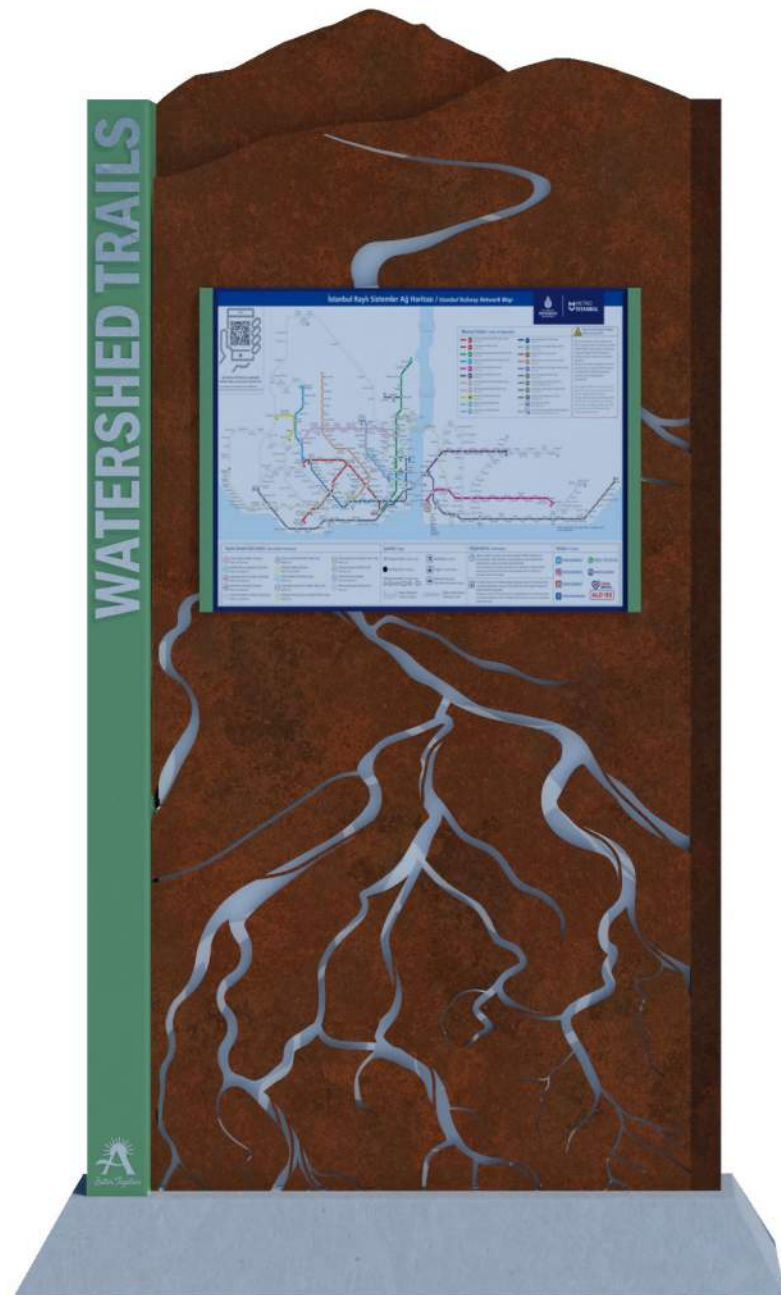


Pedestrian Wayfinding Sign with Metal Topper, Downtown

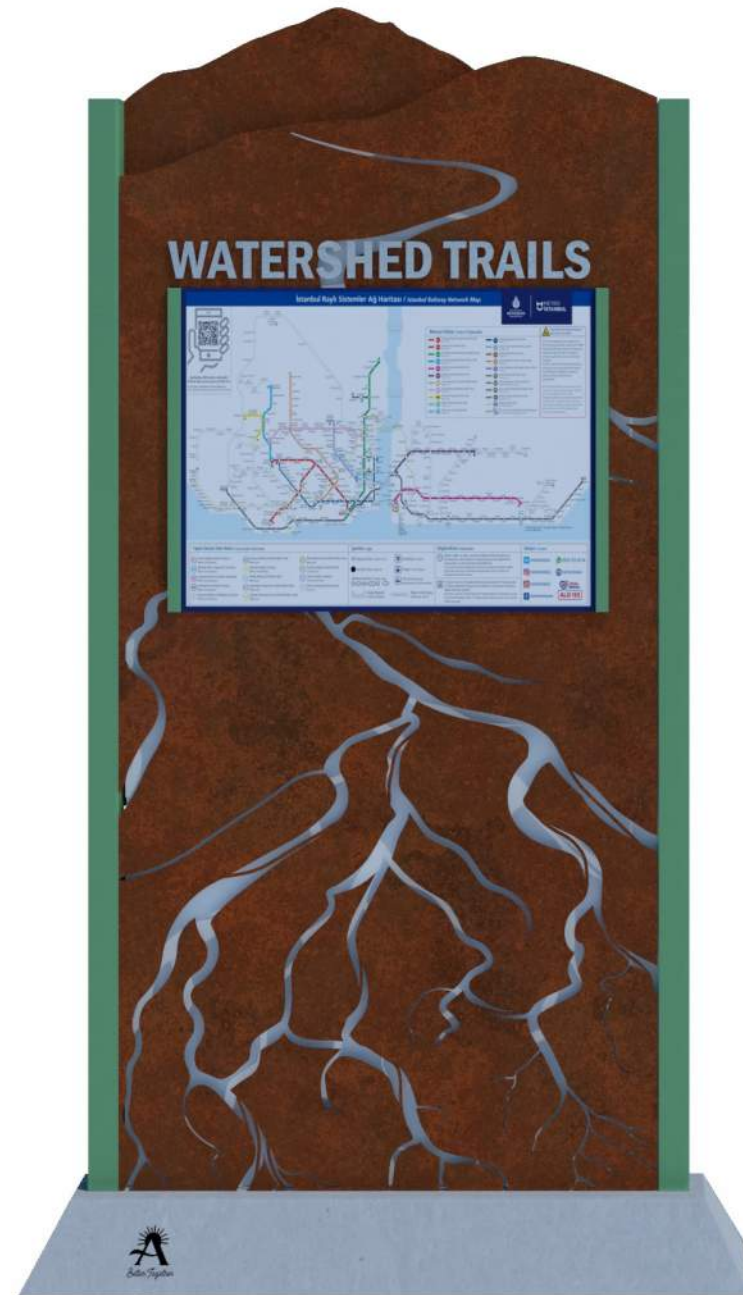
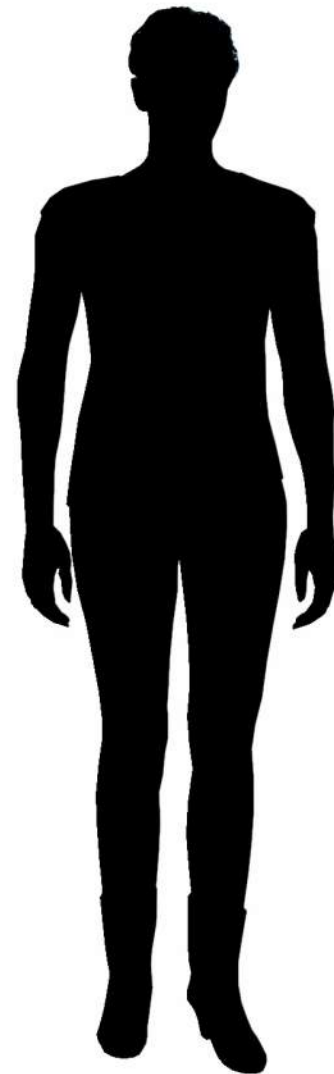


Bike Wayfinding Sign

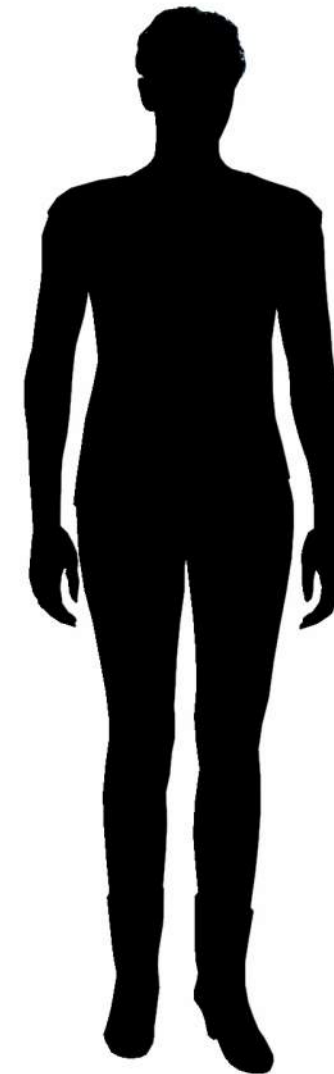
Watershed District: Kiosk Options



Option 1: Single colored post with vertical text



Option 2: Double colored posts with horizontal text



Watershed District: Kiosk Mockups

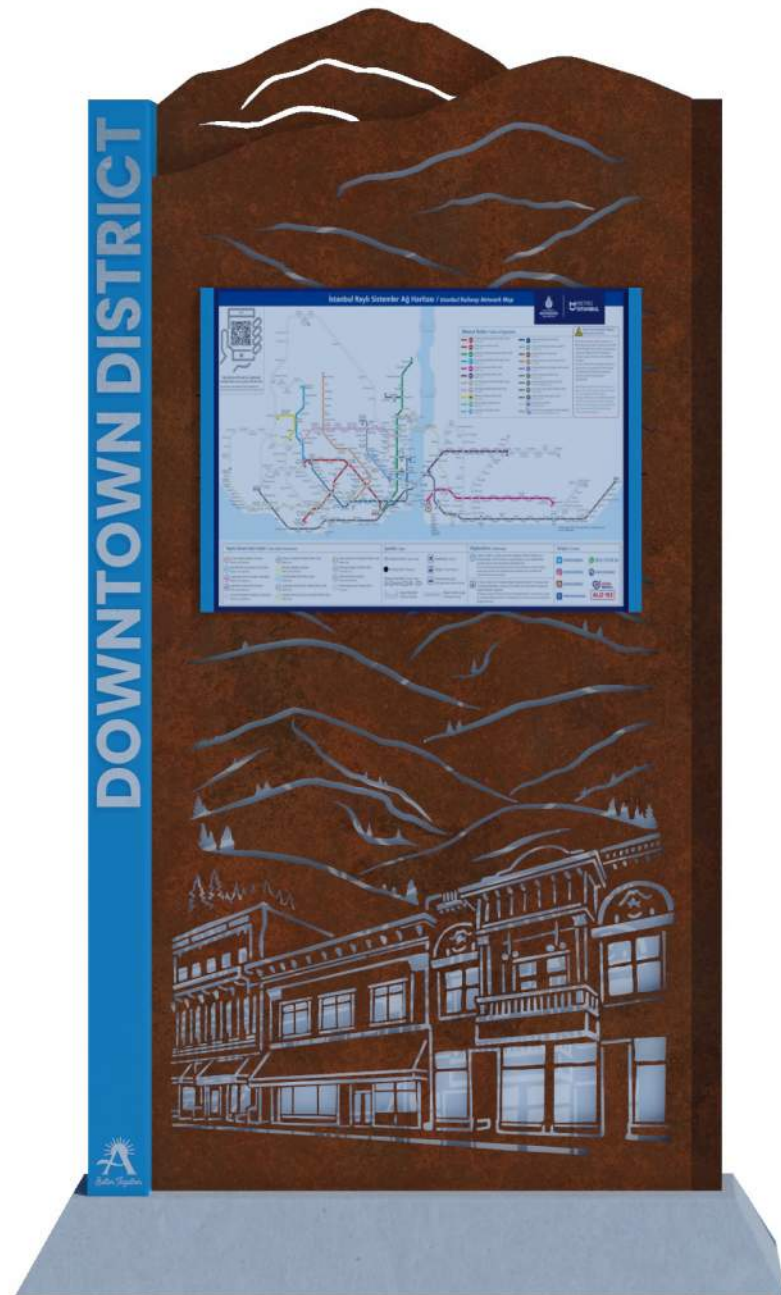


Kiosk Day Mock Up: Watershed District

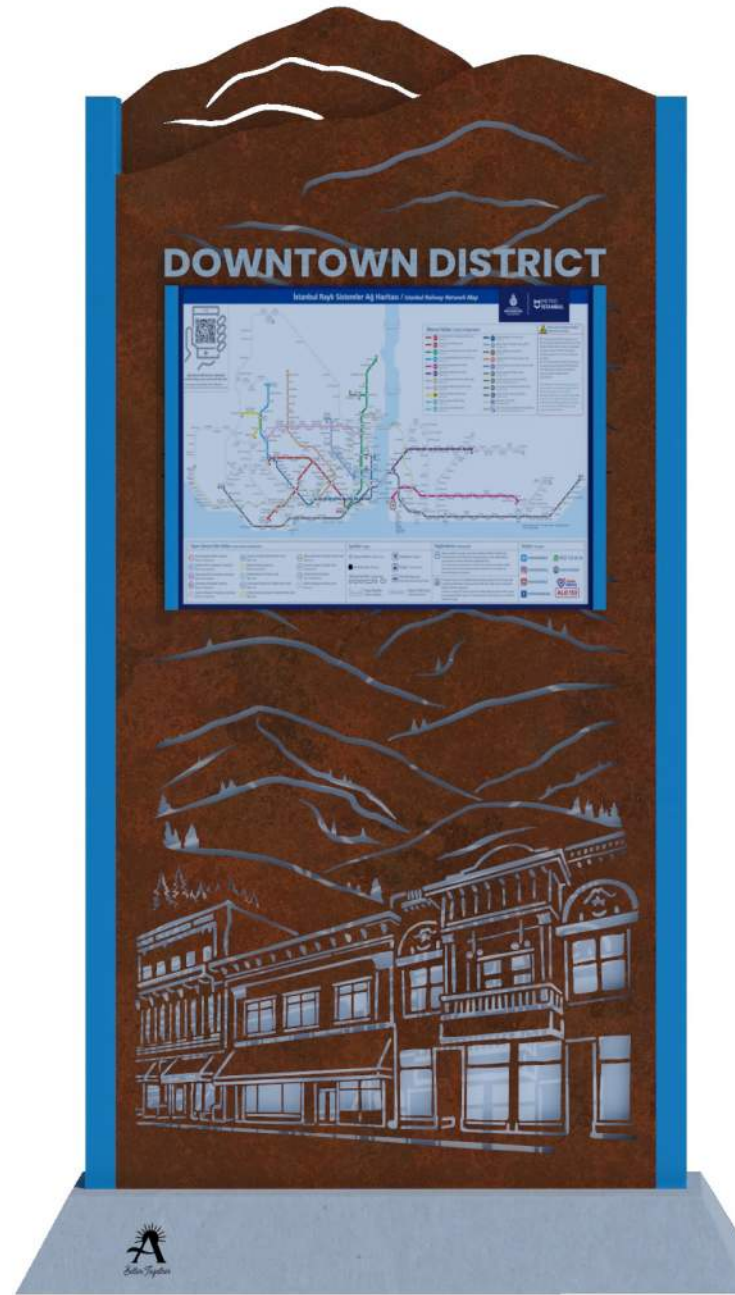
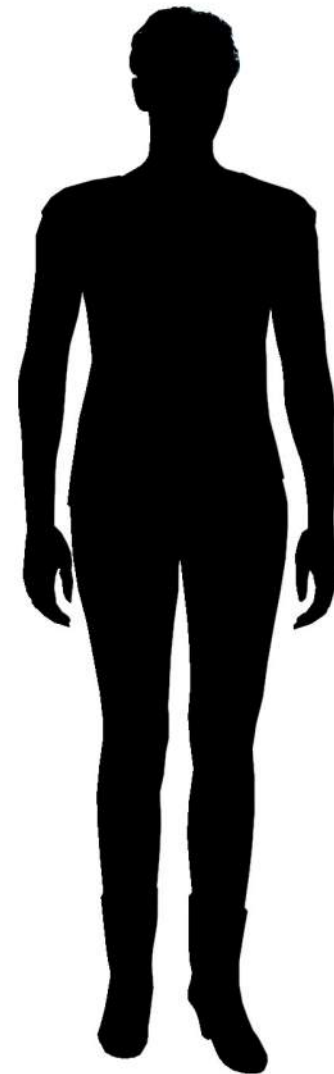


Kiosk Night Mock Up: Watershed District

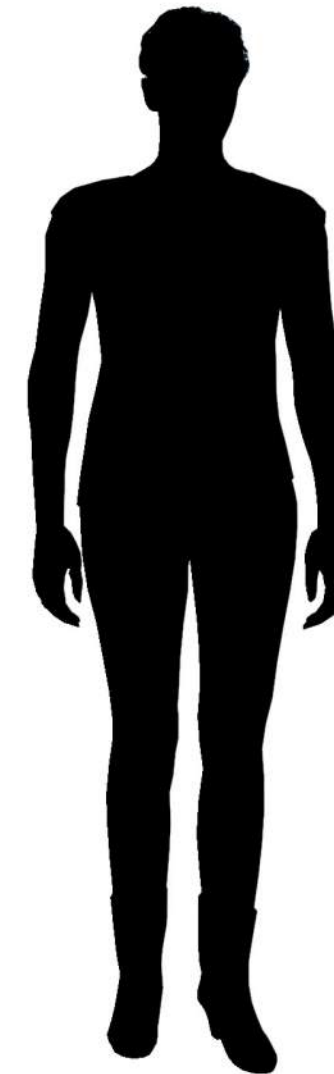
Downtown District: Kiosk Options



Option 1: Single colored post with vertical text



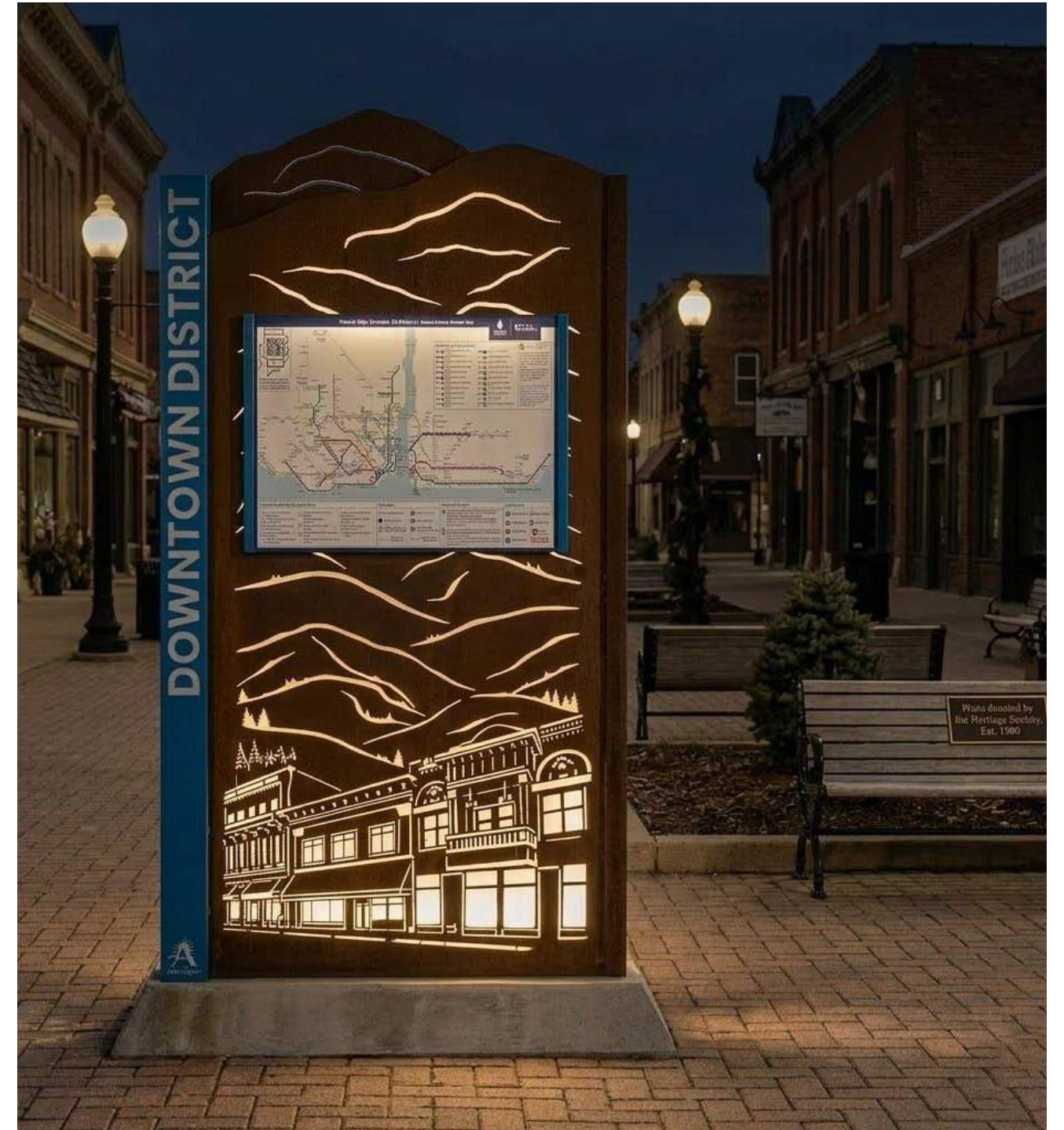
Option 2: Double colored posts with horizontal text



Downtown District: Kiosk Mockups

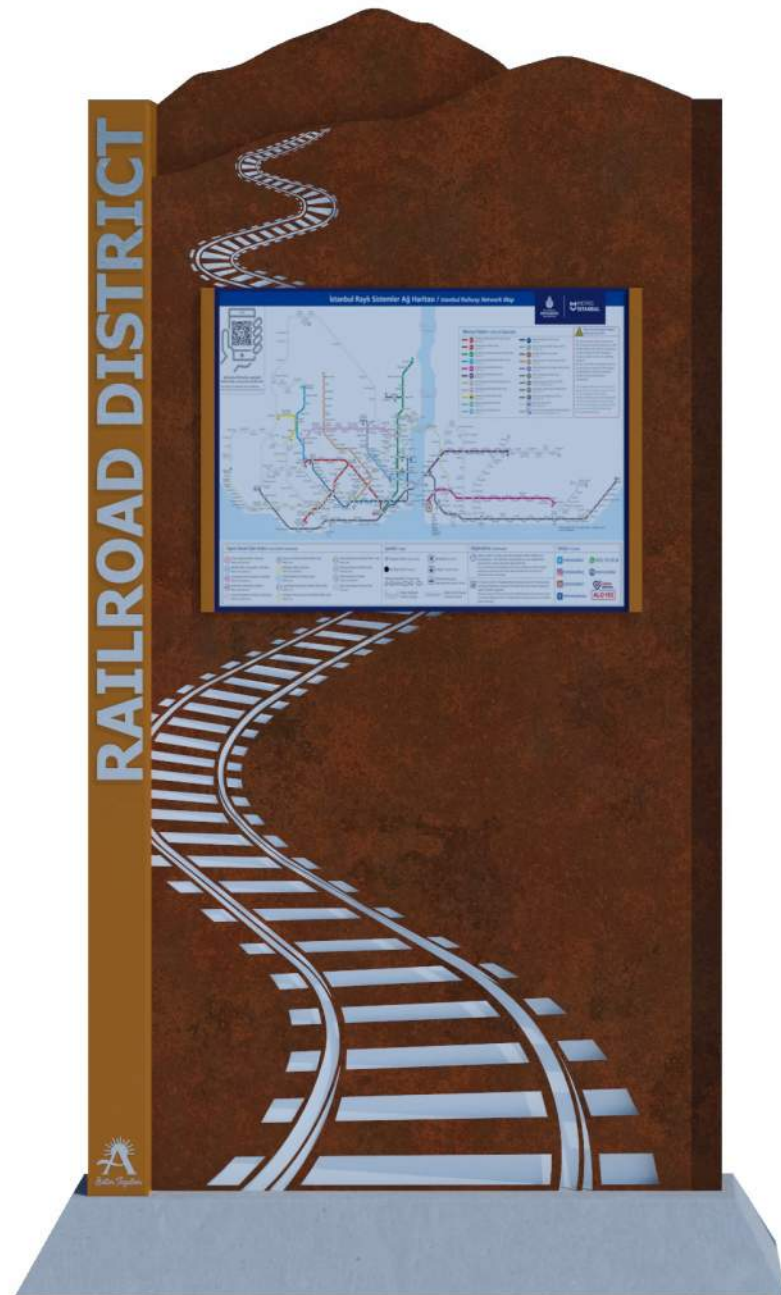


Kiosk Day Mock Up: Downtown District

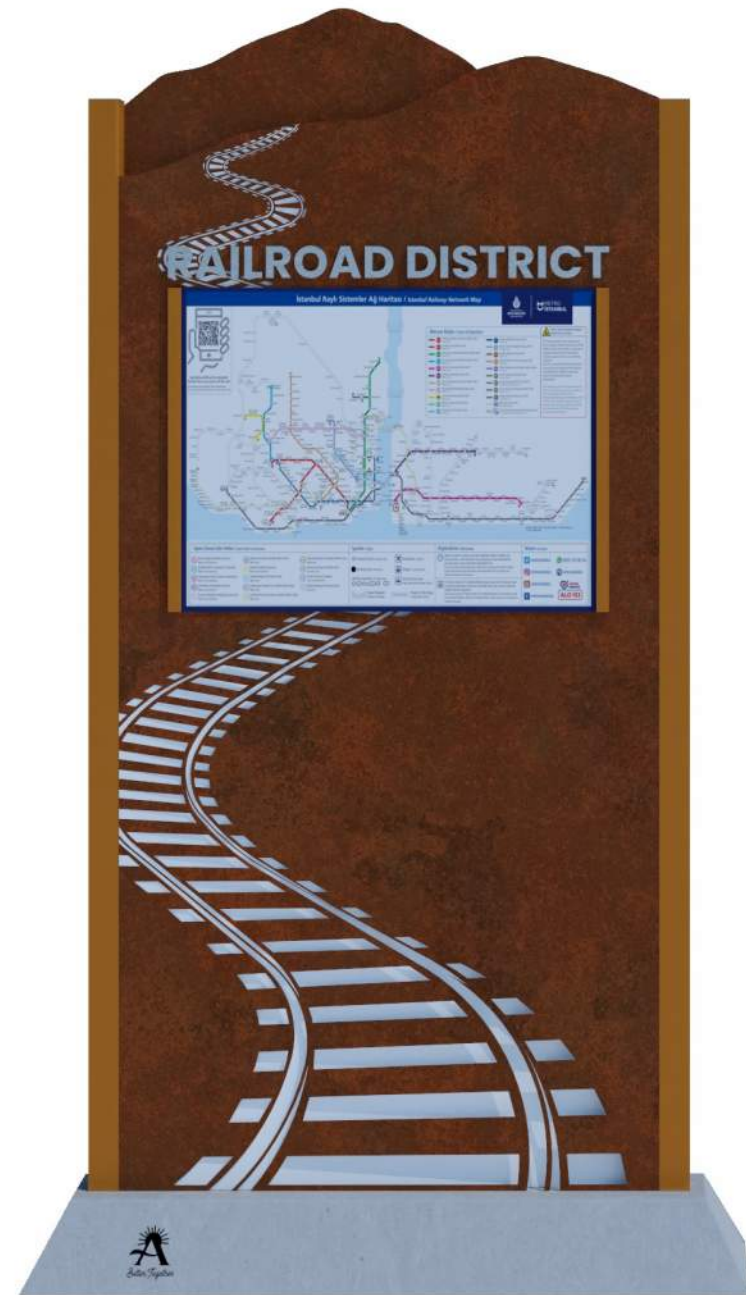


Kiosk Night Mock Up: Downtown District

Railroad District: Kiosk Options



Option 1: Single colored post with vertical text

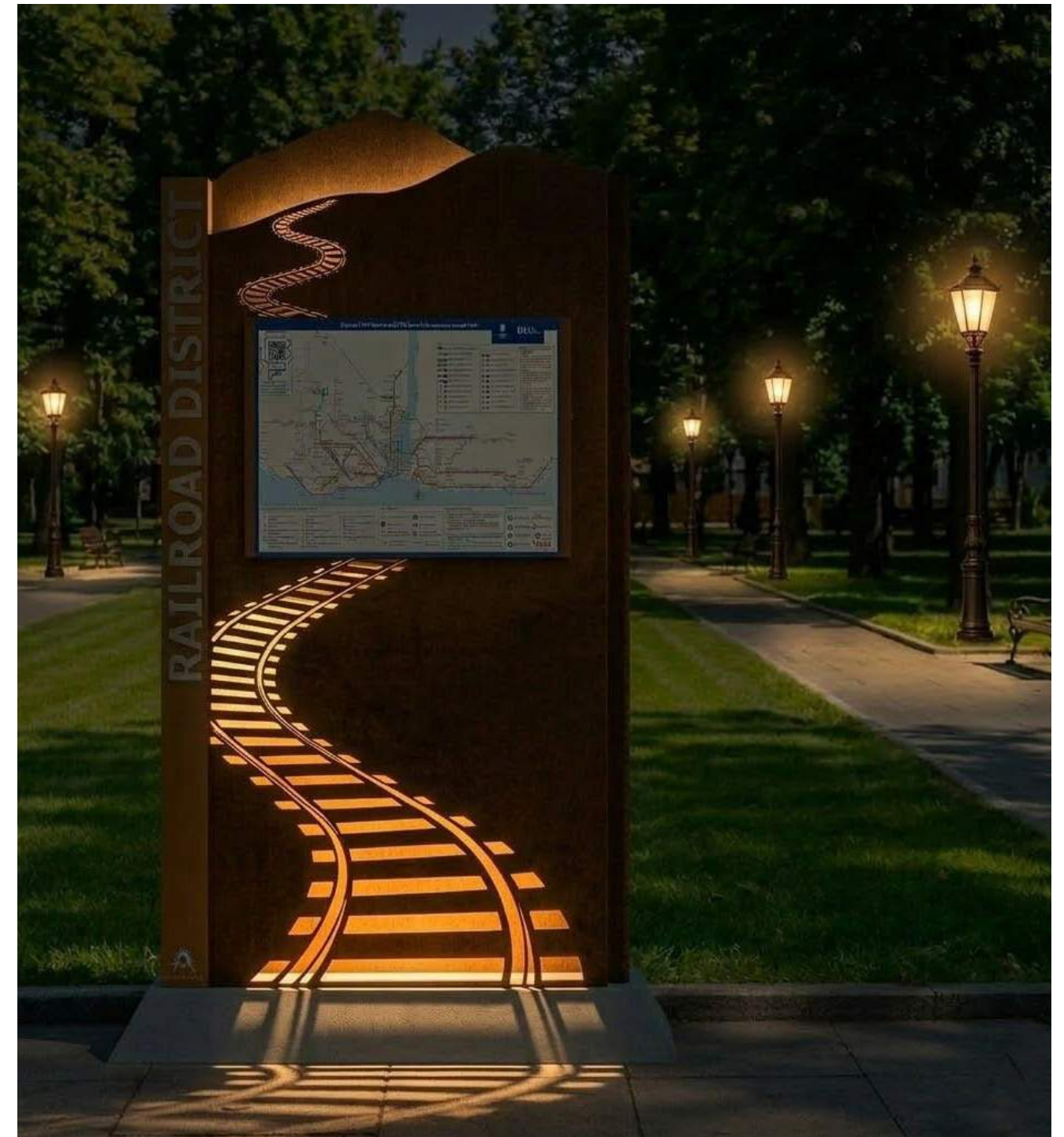


Option 2: Double colored posts with horizontal text

Railroad District: Kiosk Mockups

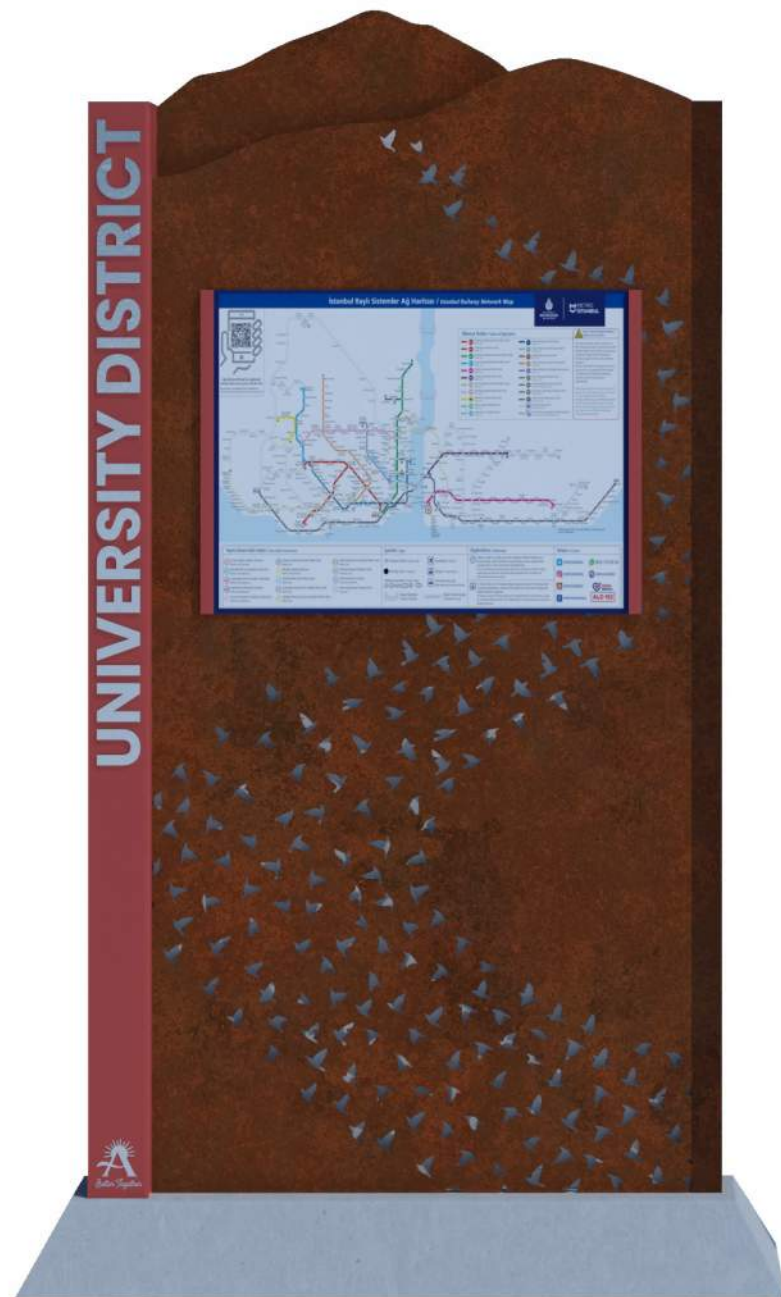


Kiosk Day Mock Up: Railroad District

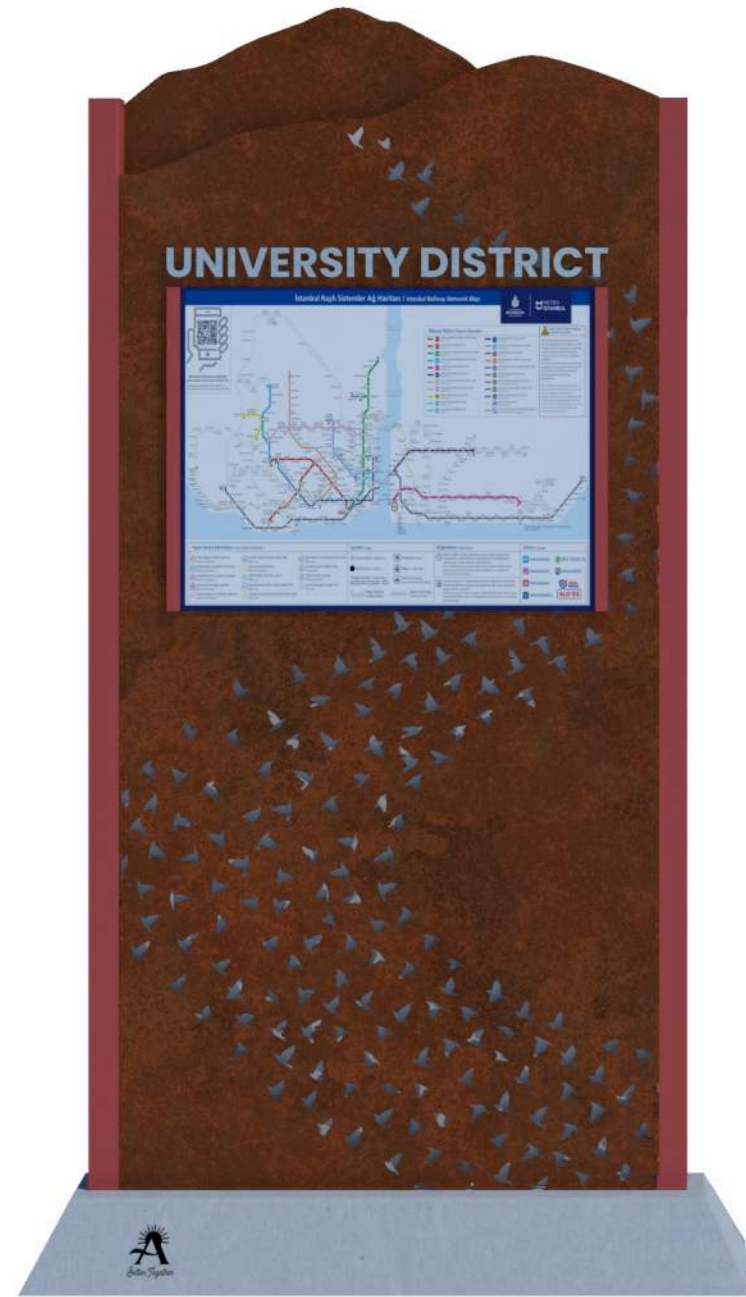


Kiosk Night Mock Up: Railroad District

University District: Kiosk Options



Option 1: Single colored post with vertical text

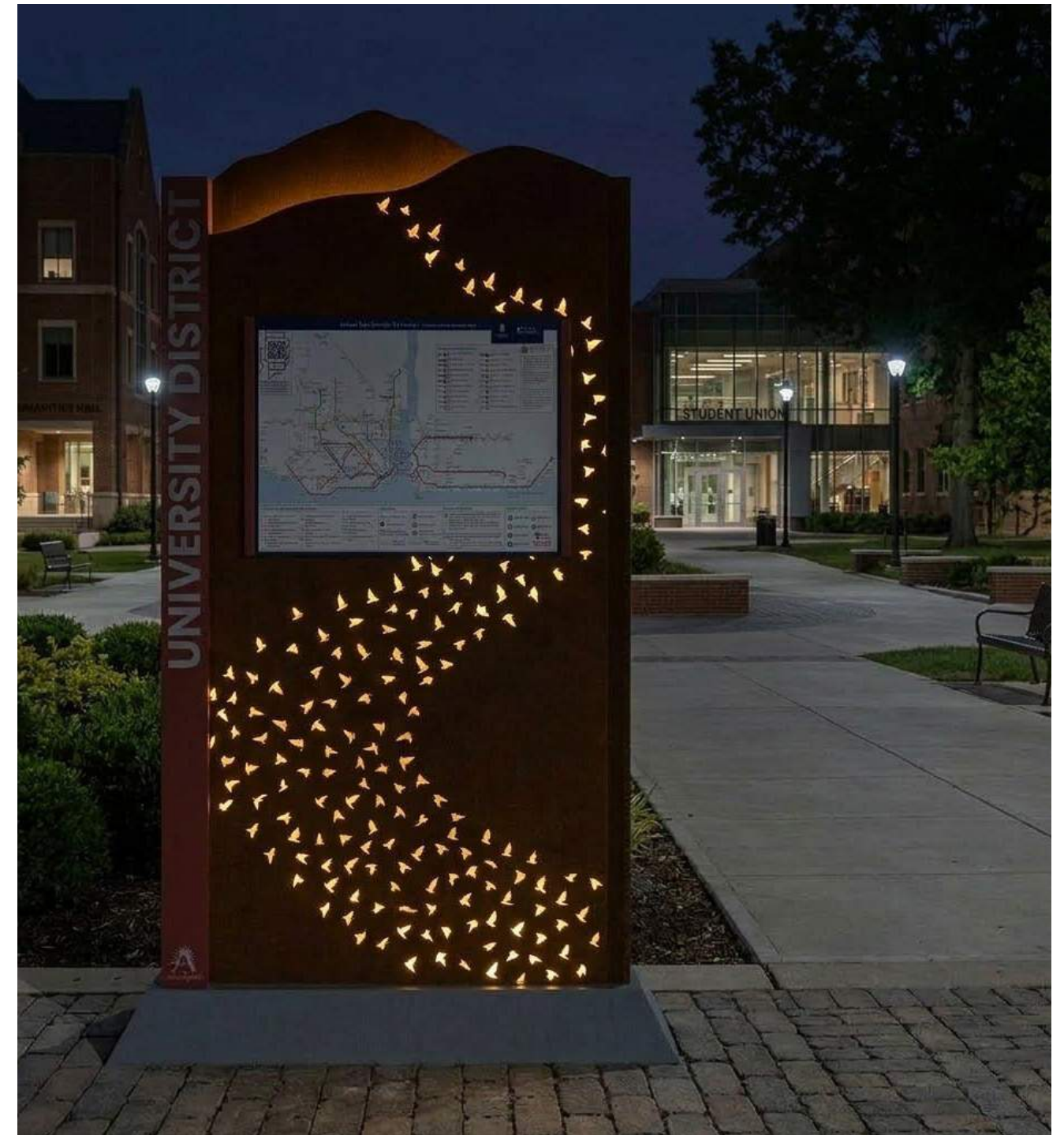


Option 2: Double colored posts with horizontal text

University District: Kiosk Mockups



Kiosk Day Mock Up: University District



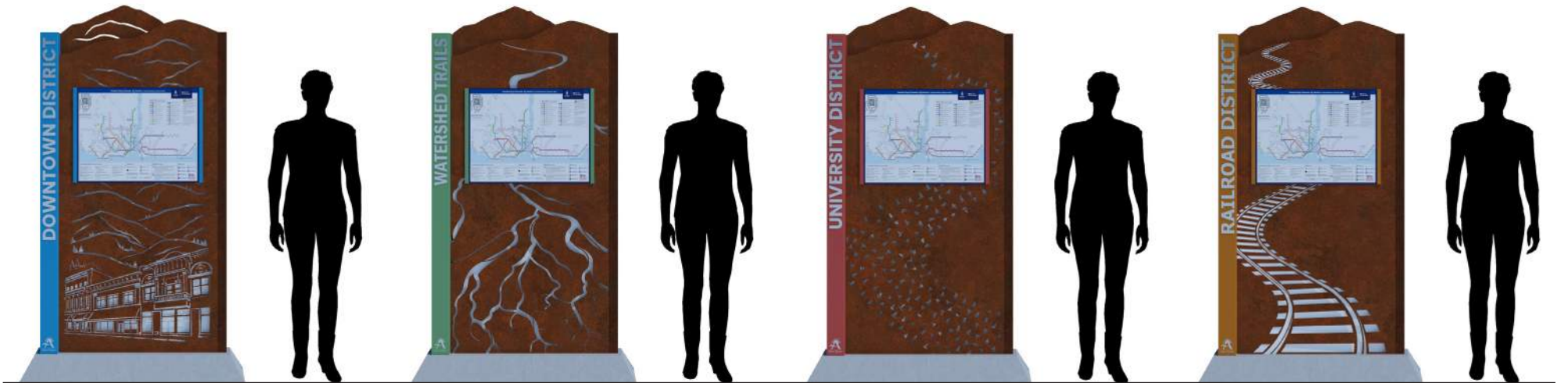
Kiosk Night Mock Up: University District

Mt Ashland + Metal Wayfinding Sign Package

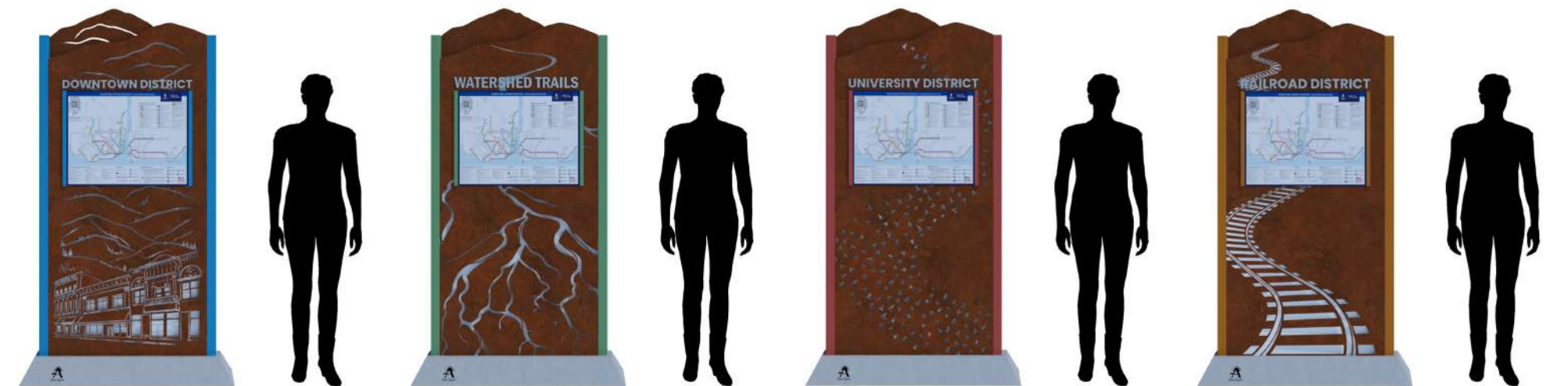
Wayfinding Family



Kiosk Option 1:



Kiosk Option 2:



Ashland City Council Look Ahead 2026

*All items are placeholders subject to Council action and organizational needs. Not all items will appear on the Look Ahead due to timing or scheduling considerations.

| DATE | STUDY SESSION - TOPIC/AGENDA ITEMS | BACKGROUND | Requested Council action | DEPARTMENT |
|-----------|---|---|--|------------------------|
| April 6 | Madrone Ridge Update | Share financing update & due diligence on potential use of property | listening session, informational only | CMO |
| | Food and Beverage Tax | Requested by CM Duquette and Bloom | Unknown- Councilors to prepare information | City Council |
| April 20 | Strat plan update | Council request for Strategic plan check in's | listening session, informational only | CMP |
| | Reserve Fund Discussion | Discuss options for building up the reserve fund and at what amount (direction given at retreat). | | Finance/CMO |
| | Building Fund update | Update on city steps to establish a building fund per state requirement; Discussion on building permit fees | Direction on Building Permit Fee approach | Com Dev/Finance |
| | Update on water status | | | Public Works |
| May 4 | Discussion on the Council Budget | Per retreat, discussion of items in the council budget to potentially discontinue | | |
| | Budget Committee/Council reconvening | Council request for budget check-in | listening session, informational only | Finance/CMO |
| | Facilities Masterplan Next Steps | Council provide staff with direction on how to deal with derelict facilities / operational needs | Staff Direction | PW/CMO |
| May 18 | Strat plan update | Council request for Strat plan check in's | listening session, informational only | CMP |
| | Gas Powered Lawn and Garden Equipment | CEPAC recommendation to Council regarding gas powered lawn and garden equipment | Staff Direction | Conservation |
| | Strat Plan update | Per Council request | | |
| June 1 | Southside Development | DM DuQuenne request for discussion- topic pending | informational | CMO |
| | Chapter 18 Code Updates (tentative) | | | Com Dev |
| June 15 | Annual APD Report | Per Council request (formerly Use of force report) | Informational | Police |
| July 6 | No Meeting - Summer Break | Per AMC 2.04.020 | | |
| July 20 | Review of Strategic Plan Draft (tentative) | | | |
| August 3 | | | | |
| August 17 | | | | |

| | | |
|---------------------|--|-----------------------------------|
| August 31 | No Meeting - Summer Break | Per AMC 2.04.020 |
| September 14 | | |
| October 5 | CBC/Council meeting mid BN Budget review/ forecasting | Council requested in July of 2025 |
| October 19 | | |
| November 2 | | |
| November 16 | | |
| November 30 | | |
| December 14 | Standing Advisory Committee Annual Updates | |

| | | | |
|-------------------------------|--|--|--|
| TOPICS TO BE SCHEDULED | | | |
|-------------------------------|--|--|--|

| DATE | BUSINESS MEETING - TOPIC/AGENDA ITEMS | BACKGROUND | Requested Council Action | DEPARTMENT |
|-------------|--|-------------------|---------------------------------|-------------------|
|-------------|--|-------------------|---------------------------------|-------------------|

| | | | | |
|----------------|--|---|---|---------------------|
| April 7 | Executive Session Litigation Update | | | Legal |
| | Arbor Day/Week Proclamation | | | Mayor |
| | OHRA update | Contract was issued to OHRA for a winter shelter and a follow up was request by Council on 11.18.25 | | |
| | Public Hearing Imperatrice Property (tentative) | | | Public Works |
| | Budget Transfer from General Fund Contingency for cost overruns | Community Center and Pioneer Hall (Council directive to improve buildings) and Transfer from the Street Fund to SDC Street Fund to recognize revenue for Ashland Street Project | | |
| | Natural Gas Objectives and Mechanism to achieve policy objectives | on given at 11.18.25 meeting to prepare an ORD/ ROW agreement for Coun | information presented with possible staff direction | Legal/Admin |

| | | | | |
|-----------------|---|--|--|-----------|
| April 21 | Public Hearing Community Development Block Grant (CDBG) Award(s) | 2026 Annual CDBG award hearing - https://or-ashland.civicplus.com/DocumentCenter/View/4280/CDBG_2026_RFP | Make final award selections for 2026 CDBG funds | CD |
| | Affordable Housing Trust Fund grant awards | Biennium budget allocates up to \$200,000 in AHTF grants to eligible projects | Make final award selection(s) for Affordable Housing Trust Funds | CD |
| | Appoint budget committee members (tentative) | | | |
| | Social Service Grant awards | Biennium budget allocates up to \$134,000 in Social Service grants to eligible non-profit organizations | Make final award selection(s) for up to Biennium Social Service Grants | CD |

| | | | | |
|--------------|--|--|--|------------------|
| May 5 | Joint APRC/Council Meeting (Council host) | Council requested joint financial reporting meetings | | |
| | Quarterly Financial Report (Jan - Mar 2026) | | | |
| | Medium Maintenance | | | CMO/Parks |

Parks Fee Discussion

CMO

May 5 Asian American and Pacific Islander Heritage Month Proclamation
National Historic Preservation Month Proclamation

May 19 Building Safety Month Proclamation
Miscellaneous Fees

Finance

June 2 Flag Week Proclamation
Public Hearing-Levy Property Taxes for FY 27, State Subventions

Finance

June 16 Bee City USA Pollinator Week Proclamation

July 7 No Meeting - Summer Break Per AMC 2.04.020

July 21

August 4 Hiroshima and Nagasaki Day Proclamation
Adoption of Strategic Plan (tentative)

CMO

August 12 Joint APRC/Council Meeting (APRC host) Council requested joint financial reporting meetings
Quarterly Financial Report (April - June 2026)

August 18

September 1 No Meeting - Summer Break Per AMC 2.04.020

September 15

October 6 Indigenous Peoples' Day Proclamation

October 20

November 3 Joint APRC/Council Meeting (Council host) Council requested joint financial reporting meetings
Quarterly Financial Report (July - Sept 2026)

November 17

December 1

December 15 Advisory Committee Reappointments

TOPICS TO BE SCHEDULED