



STUDY SESSION AGENDA

January 7, 2026

Council Chamber, 1175 E Main Street – 6:00 PM

To attend the meeting or to provide public testimony, see participation instructions.

5:00 PM Executive Session: ORS 192.660(2)(b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing, and ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC FORUM
- IV. ASHLAND ROTARY CENTENNIAL ICE RINK UPDATE
- V. WINBURN WAY SAFETY UPDATE
- VI. LOOKAHEAD REVIEW
- VII. ADJOURNMENT

If you need special assistance to participate in this meeting, please contact Nancy Mero at Nancy.mero@ashlandoregon.gov or 541-552-2256 (TTY phone number 1-800-735-2900). Notification at least three business days before the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting in compliance with the Americans with Disabilities Act.

Participation Instructions

This meeting will be held in-person in Council Chamber 1175 E. Main Street. Those who wish to provide oral testimony must attend the meeting, fill out a speaker request card, and give it to a staff member before the meeting begins. If you would like to give testimony electronically, please contact Nancy Mero at nancy.mero@ashlandoregon.gov by 10:00 AM the morning of the meeting. Please type **"Virtual Public Testimony"** in the subject line.

Written testimony will be accepted via email sent to Nancy Mero at nancy.mero@ashlandoregon.gov. Please type **"Public Testimony"** in the subject line. Written testimony submitted by 11:00 AM the day before the meeting will be made available to the Park Commissioners before the meeting. All testimony will be included in the meeting minutes.

This meeting will be broadcast and recorded by RVTV. For ways to view this meeting and watch previously recorded Park Commission meetings, please visit this webpage. <https://ashlandoregon.gov/740/Watch-a-Meeting>



STUDY SESSION AGENDA REPORT

January 7, 2026

Agenda Item	IV. Ashland Rotary Centennial Ice Rink Update	
Presenter	Rachel Dials	Deputy Director
Item Type	Commission Requested <input type="checkbox"/> Request for Direction <input type="checkbox"/> Information <input checked="" type="checkbox"/>	

SITUATION & BACKGROUND

Staff will give an update on the status of the required building permit of occupancy for the Ice Rink structure. The permit is required due to changing the designation of the structure from temporary to permanent.

ATTACHMENTS NONE

PREPARED BY: Rachel Dials, Deputy Director



STUDY SESSION AGENDA REPORT

January 7, 2026

Agenda Item	V. Winburn Way Safety Update	
Presenter	Rachel Dials	Deputy Director
Item Type	Commission Requested <input type="checkbox"/> Request for Direction <input checked="" type="checkbox"/> Information <input type="checkbox"/>	

SITUATION & BACKGROUND

The Lithia Park Master Plan (LPMP) identified a recommendation to address safety on Winburn Way. As part of the FY26-27 Parks and Recreation Department (Department) Work Plan, the Park Commission (PC) identified that the Department would work on a proposed solution to improve safety on Winburn Way through Lithia Park. This is in addition to the previous PC direction to add ADA improvements on Winburn Way to the Japanese Garden.

In March 2025, the PC created a working group comprised of Commissioner Gardiner, Commissioner Weiner, and Director Houston. The working group spent seven months reviewing options, assessing safety needs, and reviewing feedback from the community, other departments, and committees, and reviewing plans associated with this project.

Based off public and PC feedback, the preferred direction is developing a project that will entail adding parallel ADA parking stalls, improving the ADA access to the Japanese garden, and installing an eight-foot designated pedestrian route inside the roadway.

At the December 3rd, PC meeting staff was asked to bring back a rendering of design options with and without the center line that also includes the ADA improvements near the Japanese Garden.

Staff will give a brief presentation of the options.

DISCUSSION QUESTIONS OR SUGGESTED NEXT STEPS

Would the Commissioners like to move a design option forward for action at the January 14, 2026 PC Regular Business meeting?

POLICIES, PLANS & GOALS SUPPORTED

This will address the Department Work Plan's item number six.

FINANCIAL CONSIDERATIONS

There is an approved capital budget line item for up to \$50,000 to complete this project and other LPMP tasks identified under item number six in the Department Work Plan.

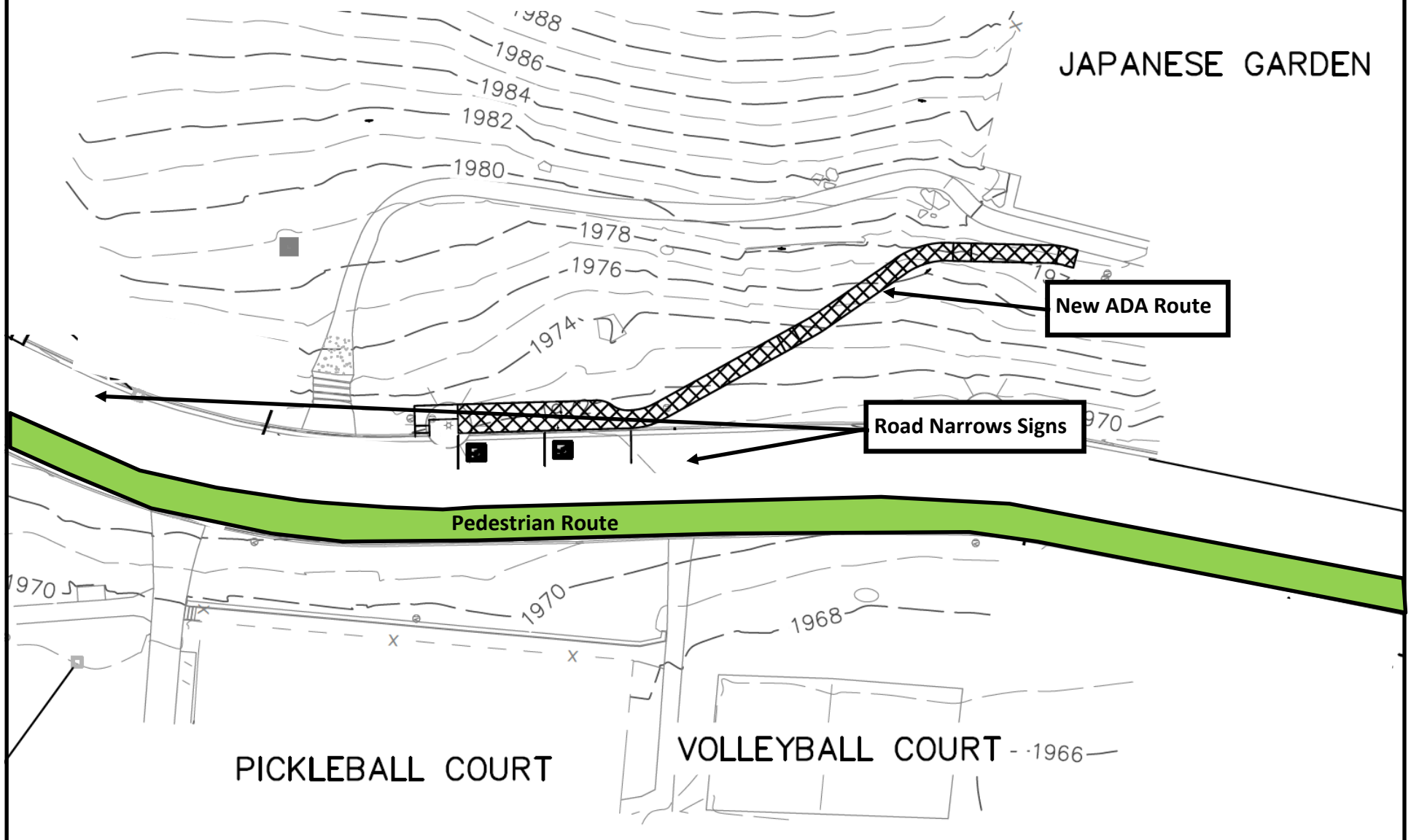
ATTACHMENTS

- Winburn Way design option without a center lane
- Winburn Way design option with a center lane

PREPARED BY: Rachel Dials, Deputy Director

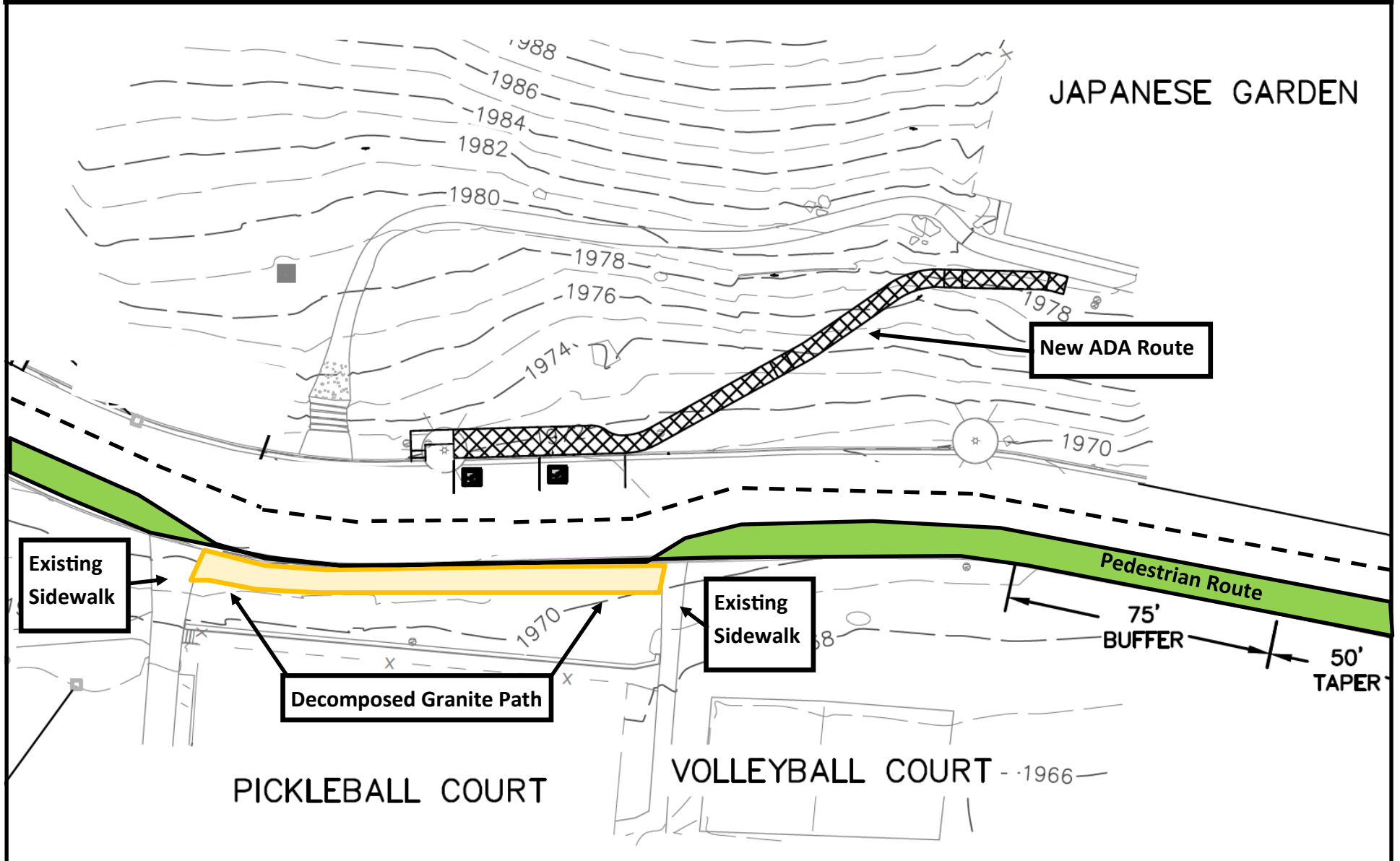
Lithia Park: Winburn Safety Project

No center traffic lines option



Lithia Park: Winburn Safety Project

Center traffic lines option



Date	Agenda Item	Presenter
1/14	Park Commission Regular Business Meeting Council Chamber 6 PM	
	Election of Chair/Vice Chair (Action)	Bachman
	Golf Course Annual Report (Information)	Weaver
	Winburn Way Safety (Action)	Caldwell
2/4	Park Commission Study Session Council Chamber 6:00 PM	
	VIP Annual Report (Information)	Shelton
2/11	Joint Meeting with City Council, Council Chamber 6:00 PM	APRD Hosts
	Calle Guanajuato Agreements (Action)	Dials
3/4	Park Commission Study Session Council Chamber 6:00 PM	
APRC Advisory and Management Advisory Committees		
1/15/2026	Recreation Division Advisory Committee, the Grove 3:30 PM	
1/12/2026	Ashland Senior Advisory Committee, Senior Center 3:30 PM	
1/28/2026	Trails Advisory Committee, the Grove 4:15 PM	
TBD	Ashland Japanese Garden MAC Lithia Cabin 2:00 PM	
TBD	Bee City USA MAC	
TBD	Current Parks, Conservation, and Maintenance MAC	
Council Business/Budget Meetings/Commissions		
1/20/2026	2 nd Reading of Amendment 3275 to AMC 10.68 Public Parks	
Public Meetings		



2026

JANUARY	FEBRUARY	MARCH
Budget Concepts (odd years) Adopt CIP (odd years) Golf Course Annual Report	VIP Annual Report Budget Direction (odd years) Calle Guanajuato Lease Agreement	Recommend Budget (odd years) Recreation Division Annual Report
APRIL	MAY	JUNE
Misc Fees and Charges	Environmental Education Annual Report	Senior Services Cookout with APD
JULY	AUGUST	SEPTEMBER
July 4th Parade	Senior Services Ice Cream Social	
OCTOBER	NOVEMBER	DECEMBER
Return of the Salmon Family Field Day	Senior Services Annual Report Ashland Rotary Centennial Ice Rink Opens Senior Services + Ashland Firefighters Union Thanksgiving Pie	Ashland Parks Foundation Annual Report First Frost Community Skate Event Senior Services Holiday Party