



Housing And Human Services Committee Agenda

Siskiyou Room of the Community Development and Engineering Building

Note: Anyone wishing to speak at any Housing and Human Services Advisory Committee meeting is encouraged to do so. If you wish to speak, please rise and, after you have been recognized by the Chair, give your name and complete address for the record. You will then be allowed to speak. Please note the public testimony may be limited by the Chair.

Zoom Link: <https://zoom.us/j/94186744244?pwd=4GwcYJPDsFEfjFxFmalMFgr5TuqVVLj>

October 23, 2025

REGULAR MEETING

AGENDA

- I. **CALL TO ORDER**: 4:00 p.m.
- II. **APPROVAL OF THE AGENDA**
- III. **CONSENT AGENDA**
 - A. Approval of September 25, 2025, Minutes
- IV. **PUBLIC FORUM** (4:05–4:15 p.m.)
 - A. Public Forum.
- V. **NEW BUSINESS**
 - A. Delayed Introduction (4:15–4:25 p.m.)
 - B. Community Event Debrief (4:25–4:45 p.m.)
 - C. Workplan draft review and discussion (4:45–5:15 p.m.)
- VI. **UNFINISHED BUSINESS**
 - A. Holiday Meeting Schedule Discussion (5:15–5:30 p.m.)
 - B. Equitable Housing Plan Next Steps (5:30–5:45 p.m.)
- VII. **INFORMATIONAL ITEMS**
 - A. Liaison Reports
 - B. General Announcements
- VIII. **AGENDA BUILDING – Future Meetings**
- IX. **ADJOURNMENT: 6:00 p.m.**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please email linda.reid@ashland.or.us. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102–35.104 ADA Title 1).





Housing And Human Services Committee Minutes

September 25, 2025
REGULAR MEETING
Minutes

Commissioner's Present:	Council Liaison:
Echo Fields	Bob Kaplan
Montana Hauser	
Jim Dykstra	
Noah Werthaiser	Staff Present:
Montana Hauser	Linda Reid; Housing Program Specialist
Julie Gillis	SOU Liaison:
John Maher	
Commissioner's Absent	Vacant
Vincent Tufts	
Ashley Laube	

I. CALL TO ORDER: 4:03 p.m.

II. CONSENT AGENDA

A. Approval of August 28, 2025, Minutes

Werthaiser/Hauser M/S. Voice Vote: ALL AYES. The minutes from August 28, 2025, meeting have been approved as presented.

III. PUBLIC FORUM (4:05-4:15 p.m.)

A. Public Forum.

OSF Workers addressed the committee about the lack of affordable workforce housing in Ashland and the impact it is having on the seasonal workforce.

IV. NEW BUSINESS

A. Consolidated Annual Performance Evaluation Report Review and Approval

The Committee Reviewed the 2024 CAPER and Dykstra/Werthaiser motion approval of the CAPER.

B. Addition to the HHSC Workplan-Added to the agenda

Chair Fields requested that the Committee undertake an update of the HSMP Action steps, focusing on regional rather than local actions. Fields/Werthaiser M/S putting a status update of the items listed on the Action summary of the HSMP on the HHSAC workplan.





Housing And Human Services Committee Minutes

Chair Fields volunteered to spearhead this effort, with Noah, Bob and Linda serving on a workgroup. The update should focus on what has been done and what work is underway.

C. Equitable Housing Plan Tool Overview

Reid provided a brief overview of the EHP process. It was agreed that the

V. UNFINISHED BUSINESS

A. Outreach Event Discussion

The Committee finalized plans for the Community Outreach Event.

VI. INFORMATIONAL ITEMS

A. Liaison Reports-No Reports

B. General Announcements

VII. AGENDA BUILDING – Future Meetings

- Workplan Review
- Meeting Scheduling
- Retreat Planning
- Community Event Debrief

VIII. ADJOURNMENT: 6:00 p.m.

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Memo

DATE: October 23, 2025

TO: Housing and Human Services Advisory Committee

FROM: Linda Reid, Housing Program Manager

DEPT: Planning

RE: Community Resource Event Debrief

HHSAC members requested time on the agenda to discuss the Community Resource Event; what went well, what should be done differently for the next event, and any feedback gathered from participants.

Planning Department

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Memo

DATE: October 23, 2025

TO: Housing and Human Services Advisory Committee

FROM: Linda Reid, Housing Program Manager

DEPT: Planning

RE: Workplan Draft Review and Discussion

The Housing and Human Services Advisory Committee will be providing a workplan update to the Council at a Study Session on December 16th. In preparation for the committee's discussion on the development of the 2025 workplan staff is providing the prior year's workplan update to inform this process.

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Housing and Human Services Advisory Committee

2024 Achievements

In 2024 the Housing and Human Services Advisory Committee completed or addressed the following items in pursuit of the current workplan:

- *Reviewed and recommended appointment of members to the council requested ad-hoc Subcommittee to address the development of the Homeless Services Masterplan Report.*
- *Reviewed applications and made recommendations regarding the allocation of \$134,000 in Social Service Grant funding to twelve non-profit organizations.*
- *Reviewed applications and made recommendations regarding the allocation of \$350,000 in Affordable Housing Trust Fund Grant funding to three affordable housing organizations and one homeless services provider.*
- *Reviewed applications and made recommendations regarding the allocation of \$179,575 in Community Development Block Grant funding to two non-profit organizations.*
- *Worked with Homeless Services Masterplan Subcommittee on community engagement and data collection to help inform the development of the masterplan.*
- *Provided a mid-cycle update as requested by Council at a Study Session on the development of the masterplan.*
- *Engaged in planning for the Housing Resource Fair to take place in February 2025*
- *Held the Annual Rent Burden Meeting in November.*
- *Review and recommendation of the Homeless Services Masterplan Report – The Advisory Committee will review and make a recommendation to the Council at their regular meeting on July 18th.*

Key Long Range Projects

- **Develop an Equitable Housing Plan-Initial Stages**
 - *The Equitable Housing Plan must be adopted concurrent with the 2025-2029 CDBG Consolidated.*
 - *Development of the Plan was pre-empted by the request to develop a Homeless masterplan report and the purchase and development of 2200 Ashland street as every night low barrier emergency shelter. Staff is working on a scope of work for a consultant and the Committee is communicating with SERJAC about community engagement.*
- **Rent Burden-Education and Outreach Event** – underway.
 - *The HHSAC has heard from a variety of community members regarding potential topics and formats for the annual educational event, topics range*



from information about ADU development, community education on the Community Land Trust Model, and workforce and middle housing.

- The HHSAC began developing a plan for this year's event at their regular meeting in June.
- **Manufactured Home Park Zoning Ordinance** – underway.
 - This project will be undertaken by the Planning Commission and planning staff and will go before the HHSAC for review and recommendation.
- **Consolidated Plan for the Use of Community Development Block Grant Funding**
 - City Staff is in the initial stages of developing a five-year plan for the use of CDBG funding. The HHSAC will primarily be engaging in Community input for development of goals and priorities for the use of funding and for reviewing and making a recommendation for the draft plan.
- **Development of a Request for Proposals for the Beach Creek Property.**
 - The HHSAC will work with staff to draft an RFP for development of the Beach Creek property by an eligible affordable housing developer.
- **Update of the Fair Housing Analysis of Impediments to fair housing choice**
 - The Analysis of Impediments to Fair Housing Choice must be adopted concurrent with the 2025-2029 CDBG Consolidated.
 - The Equitable Housing Plan, the Consolidated Plan and the Analysis of Impediments have similar data and narrative sections and have several areas of overlap. All three documents require some community input, the HHSAC will work with SERJAC to complete community engagement activities with will be used to inform all three documents.

Memo

DATE: October 23, 2025

TO: Housing and Human Services Advisory Committee

FROM: Linda Reid, Housing Program Manager

DEPT: Planning

RE: Community Resource Event Debrief

Every year the Housing and Human Services Commission members decide upon an alternate meeting schedule for the months of November and December as the Commission's regular meeting schedule conflicts with major holidays. The commission has several options:

- Schedule alternate meeting dates for both month's meetings
- Schedule an alternate meeting date for one month and skip meeting the other month (commissions are allowed to skip one meeting a year)
- Skip one meeting and schedule a longer meeting for the other month (possibly a retreat)

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Memo

DATE: October 23, 2025

TO: Housing and Human Services Advisory Committee

FROM: Linda Reid, Housing Program Manager

DEPT: Planning

RE: Equitable Housing Plan-Next Steps

City Staff will be presenting to SERJAC at their next regular meeting on November 6th.

SERJAC launched their [Community Belonging and Welcoming Survey](#) last week. We will wait to see the results of the SERJAC Survey, then decide how to move forward from there with a public engagement process.

The Fair Housing Council of Oregon held multiple listening sessions virtually and in person throughout the state with people with IDD, their families and support people, and IDD service providers.

These are the findings of those Listen Sessions.

<https://fhco.org/the-fairview-listening-sessions/>

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