



Council Study Session Meeting Agenda

ASHLAND CITY COUNCIL STUDY SESSION AGENDA

Monday, May 19, 2025

Council Chambers, 1175 E Main Street

Live stream via RVTV Prime at rvtv.sou.edu or broadcast on Spectrum 180 & 181.

Public testimony will be accepted for both general public forum items and agenda items.

If you would like to submit **written testimony** or if you wish to **speak electronically** during the meeting, please complete the online [Public Testimony Form](#) no later than **10 a.m. the day of the meeting**.

5:30 p.m. Study Session

I. PUBLIC FORUM

15 minutes – Public input or comment on City business not included on the agenda

II. Recology PI

a. Recology PI

III. Walkable Design Standards (CFEC) Code Amendments

a Walkable Design Standards (CFEC) Draft land Use Ordinance

IV. Third Quarter Financial Update 3QFY25

a. Third Quarter FY25 Financial Update

V. ADJOURNMENT

If you need special assistance to participate in this meeting, please contact Alissa Kolodzinski at recorder@ashlandoregon.gov or 541.488.5307 (TTY phone number 1.800.735.2900). Notification at least three business days before the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting in compliance with the Americans with Disabilities Act.

***Agendas and minutes for City of Ashland Council, Commission and Committee meetings may be found at the City website, ashlandoregon.gov,



Council Study Session

Date: May 19, 2025

Agenda Item	Recology PI
Department	City Manager's Office
From	Sabrina Cotta

TIME ESTIMATE

10 minutes

CATEGORY

Informational - this is to inform the body on a particular topic. No motion or direction needed.

SUMMARY

Recology is here to provide information about pending rate increases.

POLICIES, PLANS & GOALS SUPPORTED

BACKGROUND AND ADDITIONAL INFORMATION

Annually, Recology communicates to Council any need for rate increases and a general overview of services provided.

Per: AMC9.50 AMC

H. Establishment and Modification of Service Rates and Fees. Except as set forth herein, the City Council may review and set rates on an annual basis by Council resolution that considers the following goals: 1. Rates shall be established to the greatest extent practicable on a cost-of-service basis based on the ordinance-established cost allocation methodology. 2. Rates shall be adjusted annually by Council resolution equal to the percentage change in the January-to January Consumer Price Index for Pacific Division (CPI – Pacific) but not to exceed the twelve percent (12%) operating margin cap. The City Manager or the City Manager's designee shall certify the CPI – Pacific rate in writing to franchisee by March 1 of each year to initiate the rate resolution. 3. Rates shall be adequate to provide an operating margin equal to ten percent (10%) of franchise-wide gross revenues; however, the City shall not be required to change rates if the expected operating margin in the next future year falls between eight (8%) and twelve percent (12%) of gross revenues. The ten percent (10%) target return on gross revenues is considered sufficient to reflect the level of business risk assumed by the franchisee, to allow investment in equipment, and to ensure quality collection service.

FISCAL IMPACTS

\$1.43 per month increase for the average residential customer

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

No action need. Staff will return with a resolution at the June 3rd meeting.

REFERENCES & ATTACHMENTS

1. Rate Notification_Ashland_2025
2. CPI_Pacific_Dec24
3. Ashland Rates 7-1-2025 (1)
4. Chapter 9.50 AMC (1)
5. Recology Ashland Presentation_Ashland_May25 (3)



Sabrina Cotta, City Manager
City of Ashland
20 East Main Street
Ashland, OR 97520

March 19, 2025

Dear Sabrina,

We are formally submitting our request for a rate increase of 5.75%, to be applied equally across all rate structures. Our proposed rate sheet and accompanying financial statement and projections for 2025 are enclosed with this letter. Though we are not aligning with CPI for this increase, we have still included a copy of the CPI-U (Pacific Cities, all Urban Consumers, December 2024) for reference.

This adjustment is based principally in response to a 6% increase in disposal at Dry Creek Landfill in 2024 (with an anticipated 4% increase in July this year), as well as some anticipated investments and modernizations we have made – and are looking to make – across our own operations.

Please note the increase has an effective date of July 1, 2025. This differs from our usual April 1 effective date for CPI increases since we want to take the opportunity to host councilors at the Valley View Transfer Station later this month and present to Council on April 14.

This adjustment amounts to an increase of \$1.43 per month for the typical residential customer. The following haven't been adjusted and remain the same, consistent with prior years: Restart Fee, Cart re-delivery fee, Go Back fee and Recycle Center Surcharge

Please let me know if you have any questions, and we look forward to meeting with councilors.

Sincerely,

A handwritten signature in dark ink, appearing to be 'Robert Long', written in a cursive style.

Robert Long
Assistant General Manager

CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE

December 2024

(All items indexes. 1982-84=100 unless otherwise noted. Not seasonally adjusted.)

MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		1 Month ending				Year ending		1 Month ending
	Dec 2023	Nov 2024	Dec 2024	Nov 2024	Dec 2024	Dec 2024	Dec 2023	Nov 2024	Dec 2024	Nov 2024	Dec 2024	Dec 2024
U. S. City Average.....	306.746	315.493	315.605	2.7	2.9	0.0	300.728	308.998	309.067	2.6	2.8	0.0
West.....	325.932	334.218	334.084	2.4	2.5	0.0	317.689	325.671	325.543	2.3	2.5	0.0
West – Size Class A ¹	335.308	344.511	344.416	2.7	2.7	0.0	323.863	332.260	332.211	2.5	2.6	0.0
West – Size Class B/C ²	190.095	194.491	194.384	2.1	2.3	-0.1	191.462	196.122	195.998	2.1	2.4	-0.1
Mountain ³	129.156	131.445	131.379	1.7	1.7	-0.1	130.406	132.745	132.657	1.5	1.7	-0.1
Pacific ³	125.743	129.323	129.276	2.7	2.8	0.0	126.574	130.098	130.060	2.6	2.8	0.0
Los Angeles-Long Beach-Anaheim, CA.....	323.456	333.718	334.531	3.2	3.4	0.2	311.427	321.205	321.996	3.1	3.4	0.2
BI-MONTHLY DATA (Published for odd months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		2 Months ending				Year ending		2 Months ending
	Nov 2023	Sep 2024	Nov 2024	Sep 2024	Nov 2024	Nov 2024	Nov 2023	Sep 2024	Nov 2024	Sep 2024	Nov 2024	Nov 2024
Riverside-San Bernardino-Ontario, CA ³	131.372	133.179	132.853	1.4	1.1	-0.2	131.963	133.881	133.485	1.5	1.2	-0.3
San Diego-Carlsbad, CA.....	366.343	376.221	375.860	2.5	2.6	-0.1	347.878	357.105	356.379	2.2	2.4	-0.2
Urban Hawaii.....	331.428	342.676	343.189	4.2	3.5	0.1	330.577	342.294	342.551	4.4	3.6	0.1
BI-MONTHLY DATA (Published for even months)	Indexes			Percent Change			Indexes			Percent Change		
				Year ending		2 Months ending				Year ending		2 Months ending
	Dec 2023	Oct 2024	Dec 2024	Oct 2024	Dec 2024	Dec 2024	Dec 2023	Oct 2024	Dec 2024	Oct 2024	Dec 2024	Dec 2024
Phoenix-Mesa-Scottsdale, AZ ⁴	179.733	184.214	182.653	1.6	1.6	-0.8	179.593	183.158	181.865	0.9	1.3	-0.7
San Francisco-Oakland-Hayward, CA.....	339.915	349.370	348.001	2.4	2.4	-0.4	335.597	345.472	342.582	2.3	2.1	-0.8
Seattle-Tacoma-Bellevue, WA.....	344.982	356.212	354.348	3.0	2.7	-0.5	338.852	349.417	348.575	2.7	2.9	-0.2
Urban Alaska.....	261.178	269.404	267.312	2.1	2.3	-0.8	258.598	265.347	263.740	1.6	2.0	-0.6

1 Population over 2,500,000 2 Population 2,500,000 and under, Dec 1996 = 100 3 Dec 2017=100 4 Dec 2001=100

NOTE: In January 2018, BLS introduced a new geographic area sample for the Consumer Price Index (CPI): www.bls.gov/regions/west/factsheet/2018cpirevisionwest.pdf

1967=100 base year indexes and tables with semiannual and annual average data are available at: www.bls.gov/regions/west/factsheet/consumer-price-index-data-tables.h

Release date January 15, 2025. The next release date is scheduled for February 12, 2025. For questions, please contact us at BLSinfoSF@bls.gov or (415) 625-2270.

Recology Ashland
City of Ashland Rates
Proposed Increase July 1, 2025 [5.75%]

Residential Rates	July 1, 2025
32 Gallon Cart	\$ 26.33
32 Gallon Bear Cart	\$ 33.16
Add'l 32 Gallon Trash Cart	\$ 30.01
64 Gallon Cart	\$ 54.97
64 Gallon Bear Cart	\$ 61.80
96 Gallon Cart	\$ 83.60
32 Gallon Trash On-Call per Setout	\$ 11.97
96 Gallon Green Waste Cart	\$ 10.11
Additional Green Waste Cart	\$ 2.88
32 Gallon Recycle Only Cart	\$ 7.21
64 Gallon Recycle Only Cart	\$ 7.21
96 Gallon Recycle Only Cart	\$ 8.64
Recycling On-Call per Setout	\$ 5.72
Additional Recycling Cart	\$ 2.88
Not on Service 1st Can	\$ 19.53
Additional No-Service Can	\$ 8.68
Extra - 1 Can/Large Bag Each	\$ 8.68
Extra - 1 Small Bag Each	\$ 4.34
Extra Service - Green Waste Cart	\$ 6.35

Go-in Rates	July 1, 2025
Off curb up to 40 Yards	\$ 8.64
40 yards to 1/2 mile	\$ 23.23
1/2 Mile to 1 Mile	\$ 46.45
Beyond 1 Mile	\$ 77.32

NOTE: Lifeline customers qualify for a 30% discount from residential rates.

Recology Ashland
City of Ashland Rates
Proposed Increase July 1, 2025 [5.75%]

Commercial Cart Rates	July 1, 2025
32 Gallon 1 x Week	\$ 26.33
32 Gallon 2 x Week	\$ 54.97
32 Gallon 3 x Week	\$ 83.60
32 Gallon 4 x Week	\$ 112.26
32 Gallon 5 x Week	\$ 140.89
32 Gallon 6 x Week	\$ 169.52
64 Gallon 1 x Week	\$ 54.97
64 Gallon 2 x Week	\$ 112.26
64 Gallon 3 x Week	\$ 169.52
64 Gallon 4 x Week	\$ 226.78
64 Gallon 5 x Week	\$ 284.07
64 Gallon 6 x Week	\$ 341.33
96 Gallon 1 x Week	\$ 83.60
96 Gallon 2 x Week	\$ 169.52
96 Gallon 3 x Week	\$ 255.42
96 Gallon 4 x Week	\$ 341.33
96 Gallon 5 x Week	\$ 427.23
96 Gallon 6 x Week	\$ 513.13
32 Gallon Commerical Organics Cart	\$ 10.11
96 Gallon Green Waste Cart	\$ 10.11
32 Gallon Recycle Only Cart 1 x Week	\$ 7.21
32 Gallon Recycle Only Cart 2 x Week	\$ 14.42
32 Gallon Recycle Only Cart 3 x Week	\$ 21.64
64 Gallon Recycle Only Cart 1 x Week	\$ 7.21
64 Gallon Recycle Only Cart 2 x Week	\$ 14.42
64 Gallon Recycle Only Cart 3 x Week	\$ 21.64
96 Gallon Recycle Only Cart 1 x Week	\$ 8.64
96 Gallon Recycle Only Cart 2 x Week	\$ 17.31
96 Gallon Recycle Only Cart 3 x Week	\$ 25.96

Recology Ashland
City of Ashland Rates
Proposed Increase July 1, 2025 [5.75%]

Container Rates	July 1, 2025
1 Yard 1 x Week	\$ 144.07
1 Yard 2 x Week	\$ 252.53
1 Yard 3 x Week	\$ 361.88
1 Yard 4 x Week	\$ 469.90
1 Yard 5 x Week	\$ 577.69
1 Yard 6 x Week	\$ 684.63
1.5 Yard 1 x Week	\$ 188.02
1.5 Yard 2 x Week	\$ 326.94
1.5 Yard 3 x Week	\$ 466.94
1.5 Yard 4 x Week	\$ 609.23
1.5 Yard 5 x Week	\$ 743.40
1.5 Yard 6 x Week	\$ 880.40
2 Yard 1 x Week	\$ 234.82
2 Yard 2 x Week	\$ 410.23
2 Yard 3 x Week	\$ 607.99
2 Yard 4 x Week	\$ 749.97
2 Yard 5 x Week	\$ 920.40
2 Yard 6 x Week	\$ 1,089.36
3 Yard 1 x Week	\$ 320.76
3 Yard 2 x Week	\$ 597.56
3 Yard 3 x Week	\$ 784.56
3 Yard 4 x Week	\$ 1,014.68
3 Yard 5 x Week	\$ 1,244.36
3 Yard 6 x Week	\$ 1,472.25
4 Yard 1 x Week	\$ 408.89
4 Yard 2 x Week	\$ 701.07
4 Yard 3 x Week	\$ 995.48
4 Yard 4 x Week	\$ 1,286.57
4 Yard 5 x Week	\$ 1,577.08
4 Yard 6 x Week	\$ 1,865.38
5 Yard 1 x Week	\$ 499.77
5 Yard 2 x Week	\$ 855.20
5 Yard 3 x Week	\$ 1,213.40
5 Yard 4 x Week	\$ 1,567.43
5 Yard 5 x Week	\$ 1,920.75
5 Yard 6 x Week	\$ 2,271.30
6 Yard 1 x Week	\$ 594.10
6 Yard 2 x Week	\$ 1,015.33
6 Yard 3 x Week	\$ 1,440.01
6 Yard 4 x Week	\$ 1,859.49
6 Yard 5 x Week	\$ 2,278.11
6 Yard 6 x Week	\$ 2,693.27

Extra Service 1 Yard Container	\$ 48.11
Extra Service 1.5 Yard Container	\$ 52.76
Extra Service 2 Yard Container	\$ 66.57
Extra Service 3 Yard Container	\$ 126.17
Extra Service 4 Yard Container	\$ 168.23
Extra Service 5 Yard Container	\$ 210.28
Extra Service 6 Yard Container	\$ 252.04

2 - 96 Gallon Carts Equal to 1 Yard Container	\$ 144.07
3 - 96 Gallon Carts Equal to 1.5 Yard Container	\$ 188.02
4 - 96 Gallon Carts Equal to 2 Yard Container	\$ 234.82

Recology Ashland
City of Ashland Rates
Proposed Increase July 1, 2025 [5.75%]

Debris Box Rates	July 1, 2025
7 Yard per Load	\$ 237.01
10 Yard per Load	\$ 294.47
25 Yard per Load	\$ 493.56
40 Yard per Load	\$ 789.56
DB Haul Fee 10yd (non-trash)*	\$ 162.84
DB Haul Fee 25yd (non-trash)*	\$ 299.59
*fee may be reduced depending on value of commodity	
Daily Rent <1 Year	\$ 20.23
Monthly Rent 10yd box (> 1 year)	\$ 112.88
Monthly Rent 25yd box (> 1 year)	\$ 150.50
DB Direct Haul to landfill - haul fee only. Disposal extra	\$ 525.88

Compactor per Pickup Rates	July 1, 2025
1 Yard per Load	\$ 46.70
2 Yard per Load	\$ 93.37
3 Yard per Load	\$ 140.04
4 Yard per Load	\$ 186.72
8 Yard per Load	\$ 373.43
15 Yard per Load	\$ 559.55
20 Yard per Load	\$ 691.50
25 Yard per Load	\$ 823.48
30 Yard per Load	\$ 955.48

Medical Waste Rates	July 1, 2025
1 Gallon Medical Waste	\$ 33.17
2 Gallon Medical Waste	\$ 40.39
15 Gallon Medical Waste	\$ 43.27
34 Gallon Medical Waste	\$ 79.35

Fees & Other Charges	July 1, 2025
Restart Fee (after suspend)	\$ 15.00
Cart re-delivery fee	\$ 20.00
Go Back Fee	\$ 20.00
Standing Time Fee per minute	\$ 3.26
Recycle Center Surcharge	\$ 1.60

Chapter 9.50

SOLID WASTE MANAGEMENT FRANCHISE ORDINANCE

Sections:

9.50.010	Title
9.50.020	Purpose
9.50.030	Scope
9.50.040	Definitions
9.50.050	Franchise Agreement
9.50.060	Franchise Reporting Requirements
9.50.070	Franchise Responsibilities and Requirements
9.50.080	Enforcement, Suspension, or Termination of Franchise

9.50.010 Title

This chapter shall be titled and referred to as the “Solid Waste Management Franchise Ordinance.” (Ord. 3172 § 1, added, 02/05/2019)

9.50.020 Purpose

It is the policy and purpose of the City of Ashland to protect the health, safety and welfare of the citizens and physical environment of Ashland through the regulation of solid waste management. This regulation will:

- A. Ensure safe, economical, efficient and comprehensive solid waste management services (SWMS) as further defined in this chapter;
- B. Assist the community in reaching and surpassing recycling and waste diversion rates of the Jackson County watershed;
- C. Ensure fair and equitable service rates and charges across all customer classes to achieve safe and efficient collection, transportation and recovery of solid waste, recyclables and compostable materials;
- D. Meet or exceed all applicable ORS [459](#) regulations relating to solid waste management prescribed to local jurisdictions and their authorized franchisee; and
- E. Ensure consistent and responsive service and communication with citizens regarding solid waste management operations, education and requirements including waste prevention, product life cycle impacts, waste diversion opportunities, recycling best practices and standards and general watershed stewardship. (Ord. 3172 § 2, added, 02/05/2019)

9.50.030 Scope

Services defined, regulated and authorized in this chapter are applicable only within the City limits of the City of Ashland and all future urban growth boundary annexations occurring during the term of the ordinance codified in this chapter. (Ord. 3172 § 3, added, 02/05/2019)

9.50.040 Definitions

Except where the context clearly indicates a different meaning, or where a term is defined below, definitions contained within ORS [459.005](#) at the time of adoption or as further amended in the future, and regulations promulgated under state law, are applicable to this chapter.

Administrative Operations Standards and Rules mean all standards and rules approved by resolution of Council defining specific operating rules and procedures that support and ensure compliance with this chapter.

Affiliated Company means any company which shares expenses and/or revenues with the franchisee with respect to the services under the franchise and is: (1) the parent company (corporation, partnership or limited liability company) of franchisee; or (2) any subsidiary of such parent company; or (3) any company of which thirty percent (30%) or more of the common stock or control is owned or controlled by franchisee or franchisee's shareholders; examples of such shared costs include, but are not limited to: labor, equipment, vehicles, insurance, or administrative costs.

Allowable Expenses mean those expenses incurred by franchisee in the performance of this franchise that are allowed by the City as reimbursable by the ratepayer as enumerated below. Allowable expenses are allowable only to the extent that such expenses are known and measurable, calculated according to generally accepted accounting principles (GAAP) on an accrual basis, and comply with the cost allocation methodology contained within this chapter to the franchisee's operations within the City, do not exceed the fair market value of comparable goods or services, and are commercially reasonable and prudently incurred by the franchisee solely in the course of performing its obligations under the franchise. Allowable expenses shall include but not be limited to the following:

1. The costs of complying with all laws, regulations or orders applicable to the obligations of franchisees under federal, state or local law, including this chapter, as well as costs for financial reporting, accounting and regulatory processes associated with or required by this franchise or under law, as now or hereafter amended;
2. Disposal costs;
3. Labor costs, including operational and supervisory labor, payroll taxes, workers' compensation, and benefits, as well as third party transportation costs;
4. Vehicle and equipment expenses, including vehicle registration fees, motor fuel, oil, tires, rental charges and/or operating lease payments and repairs and maintenance;

5. Expenses of maintaining other capital assets, including rental charges and/or operating lease payments and repair and maintenance, to include container maintenance and repair costs;
6. Performance bonds and insurance in at least the amounts and coverages required by the City;
7. All administrative and management costs and expenses reasonably allocated for the services required under this franchise, including, but not limited to, compensation, management fees, and benefits for officers and employees, payroll taxes, data processing, billing, equipment or facility rental or lease costs, supplies, finance and accounting, administration, human resource and labor management, rate analysis, and regulatory compliance;
8. Utilities;
9. Training, worker safety and employee development expenses;
10. Promotion and public education costs;
11. Depreciation and amortization of capital assets, including any necessary standby or backup equipment used on a regular and ongoing basis in the provision of services under this franchise over the standardized economic useful lives of the various assets;
12. Outside professional fees and costs, limited to two (2) percentage points of revenue, unless an extraordinary circumstance exists;
13. Interest expense, other than interest paid with respect to route or franchise acquisition, that is not in excess of market rates ordinarily charged for the various types of financing required for purchases or leases;
14. All surcharges, taxes or fees, other than state or federal income taxes or franchise fees, which are imposed upon the franchisee or levied by federal, state or local government in connection with franchisee's provision of collection services under this franchise;
15. Direct write-off charges for bad debts; and
16. Franchise fees assessed by the City.

Allowable expenses as defined above shall be reasonable if they are comparable with the expenses incurred by similarly situated solid waste and recycling collection companies on the west coast of the United States.

Automated Collection System means a type of collection system that utilizes standardized roll carts and mechanically assisted collection equipment designed to minimize direct human handling of customer waste set out for collection.

Bulky Wastes mean large items of solid waste such as appliances, furniture, large auto parts, trees, branches greater than four (4) inches in diameter and thirty-six (36) inches in length, stumps and other oversized wastes whose large size precludes or complicates their handling by normal collection, processing or disposal methods.

City means the existing City limits and future annexations of the City of Ashland, Oregon.

City Council or Council means the City Council of the City of Ashland.

Commercial means stores; offices, including manufacturing and industrial offices; restaurants; warehouses; schools; colleges, universities; hospitals; and other nonmanufacturing entities; manufacturing entities, but not including multifamily or residential condominium complexes.

Container means a receptacle used to store solid waste or recyclable materials that is designed for on-site unloading into a closed-bodied collection vehicle in which the contents of the receptacle are mixed with the contents of other similar receptacles.

Construction and Demolition Debris means used or discarded construction materials removed from a premises during construction, demolition or renovation of a structure.

Cost Allocation. The following allocation methodology shall be used to determine expenses attributable to services rendered for City of Ashland solid waste management services franchise operations:

1. *Residential and Commercial Labor Hours.* The franchisee will perform two (2) annual surveys to estimate the time spent in each jurisdiction by residential and commercial route. Total annual hours will be estimated by jurisdiction for residential and commercial routes based on the two (2) annual surveys. The annual total hours will be used to allocate labor and benefits, fuel, oil, maintenance, vehicle and container leases, vehicle licenses, and route costs by jurisdiction for residential and commercial services.
2. *Debris Box Labor Hours.* The franchisee will estimate the average time spent per load by jurisdiction. This average will be applied to the actual annual load count by jurisdiction to calculate an annual total for each jurisdiction. The annual total hours will be used to allocate labor and benefits, fuel, oil, maintenance, vehicle and debris box leases, vehicle licenses, and route costs by jurisdiction for debris box.
3. *Yardage.* Yardage by jurisdiction will be estimated by subscribed volumes for residential and commercial services and by box size for debris box service. This yardage will be used to allocate disposal costs by jurisdiction.
4. *Residential and Commercial Weekly Lifts.* The franchisee will use two (2) surveys to estimate the number of weekly services by jurisdiction. This measure will be used to allocate all other costs by jurisdiction.
5. *Direct Cost.* Franchise fees and other costs directly related to a specific jurisdiction will be applied to the appropriate jurisdiction.

Curbside/Roadside means a location within three (3) feet of public right-of-way. This does not allow the garbage or recycling receptacle to be placed on the inside of a fence or enclosure even if the receptacle is within three (3) feet of said road or roads. For residences on flag lots, private roads or driveways, curbside/roadside shall be the point where the private road or driveway intersects a City road, public access road, state road or federal road.

Customer means individuals, groups, businesses, corporations or other recognized entity receiving solid waste management services from the franchisee within the City of Ashland.

Customer Classification means list and definition of the different groupings utilized for rate making; i.e., residential, commercial, municipal, etc.

Depot means a facility for transferring containerized solid waste, recyclable materials or yard debris from one (1) mode of transportation to another. The term also refers to a place for receiving source-separated recyclable materials.

Disabled Customer means a subscription customer in which all adult household members possess a DMV-issued handicapped parking sticker/placard.

Disposal Site means land and facilities used for the disposal, handling or transfer of, or resource recovery from solid wastes, including but not limited to dumps, landfills, sludge lagoons, sludge treatment facilities, disposal sites for septic tank pumping or cesspool cleaning service, transfer stations, resource recovery facilities, incinerators for solid waste delivered by the public or by a solid waste collection service, composting plants and land and facilities previously used for solid waste disposal at a land disposal site. Disposal site does not include the following: a facility authorized by a permit issued under ORS [466.005](#) to [466.385](#) to store, treat or dispose of both hazardous waste and solid waste; a facility subject to permit requirements of ORS [468B.050](#) or [468B.053](#); a landfill site which is used by the owner or person in control of the premises to dispose of soil, rock, concrete or other similar nondecomposable material, unless the site is used by the public either directly or through a solid waste collection service; or a site operated by a wrecker issued a certificate under ORS [822.110](#).

Drop Box means a single receptacle used to store solid waste or recyclable materials that is designed to be removed from the generator's site on the back of a roll-off truck for unloading at a disposal site, material recovery facility, or other storage or processing facility. The contents of the receptacle are not mixed with the contents of other similar receptacles until delivery to a disposal site.

Force Majeure means acts of God, fire, landslides, lightning, storms, floods, freezing, earthquakes, epidemics, volcanic eruptions, public riots, civil disturbances, acts of the public enemy, wars, blockades, embargoes, or acts of civil or military authority, breakage, explosions or accident to machines or other materials, pipelines or materials, governmental restraint, unavailability of a disposal site and any other event which could not with reasonable diligence be controlled or prevented by the party affected by the event.

Franchise means a contract with the City allowing the use of public right-of-way to collect and transport solid waste.

Franchisee means a person, persons, business or corporation who has been granted a franchise to operate within the City of Ashland pursuant to this chapter.

Generator means a person, who by virtue of ownership, management or control, is responsible for causing or allowing to be caused the creation of solid waste or recyclable materials.

Gross Revenue for any period shall mean:

1. Gross accrual-based billings by the franchisee to customers for services provided under the franchise;

2. The allocated gain on the sale of fixed assets, the depreciation or amortization from which was an allowable expense under the terms of this chapter, and refunds, sales proceeds or other reimbursements for any other expense that was an allowable expense under this chapter; and
3. The accrual-based proceeds from the sales of recycled material collected within the franchise.

Hazardous Waste means solid waste or waste that may, by itself or in combination with other waste, be explosive, poisonous, caustic or toxic, or otherwise dangerous or injurious to human, plant or animal life, as defined by ORS [466.005](#).

Household Hazardous Waste means any discarded, useless or unwanted chemical, material, substance, or product that is or may be hazardous or toxic to the public or the environment and is commonly used in or around households. Household hazardous waste includes, but is not limited to, some cleaners, solvents, pesticides, and automotive and paint products.

Infectious Waste means biological waste, cultures and stocks, pathological waste, and sharps, as defined in ORS [459.386](#).

Material Recovery means any process of obtaining from solid waste, by presegregation or otherwise, materials that still have useful physical or chemical properties and can be reused or recycled for some purpose.

Material Recovery Facility means a solid waste management facility that separates or stores materials for the purposes of recycling from incoming, nonputrescible solid waste by using manual and/or mechanical methods. It also means a facility that primarily accepts previously separated recyclables.

Multifamily means any multi-dwelling building or group of buildings that (1) contain(s) five (5) or more dwelling units on a single lot, such as apartments, condominiums, and mobile home parks, and (2) receives services on a per-lot or per-building basis, as opposed to a per-unit basis. Multifamily complex also includes certified or licensed residential care housing, such as adult foster care homes, and group homes. Multifamily accounts are determined to be a residential waste stream.

Operating Margin means gross revenues minus allowable expenses within a given period.

Organic Waste means materials that can be biologically synthesized by plants or animals from simpler substances, are no longer suited for their intended purpose, and are readily broken down by biological processes into soil constituents. Examples include, but are not limited to, food waste, yard debris, contaminated paper, and putrescible materials that are generally a source of food for bacteria.

Putrescible Waste means solid waste containing organic material that can be rapidly decomposed by microorganisms, and which may give rise to foul-smelling, offensive products during such decomposition or which is capable of attracting or providing food for birds and potential disease vectors such as rodents and flies.

Receptacle means a can, cart, container, drop box, compactor or recycling bin or any other means of containment of solid waste or waste or recyclable materials.

Recyclable Material, Recyclable, Recyclables mean material that has or retains useful physical, chemical, or biological properties after serving its original purpose(s) or function(s), and is separated from solid waste by the generator or at a material recovery facility.

Recycling means any process by which waste materials are transformed into new products in such a manner that the original products may lose their identity.

Residence, Residential means any dwelling unit where at least fifty percent (50%) of the use of the entire building is for home use.

Self-Haul means collection and transportation of solid waste from a commercial, multifamily, or residential entity by the generator, owner or occupant of the property, rather than by a third party hired to perform this function.

Senior Discount Rate means a discounted collection rate provided to customers that meet the discounted utility rate provision of Resolution No. 92-22 or future related amendments.

Solid Waste or Waste. The terms "solid waste" and "waste" are interchangeable. Solid waste shall include all putrescible and nonputrescible waste, including, but not limited to, garbage; compost; organic waste; yard debris; brush and branches; land-clearing debris; sewer sludge; residential, commercial and industrial building demolition or construction waste; discarded residential, commercial and industrial appliances, equipment and furniture; discarded, inoperable or abandoned vehicles or vehicle parts and vehicle tires; manure; feces; vegetable or animal solid and semi-solid waste and dead animals; and infectious waste. "Waste" shall mean useless, unwanted or discarded materials. The fact that materials, which would otherwise come within the definition of solid waste, may, from time to time, have value and thus be utilized shall not remove them from the definition. The terms "solid waste" or "waste" do not include:

1. Recyclable materials or yard debris separated from solid waste and properly prepared for collection;
2. Hazardous wastes as defined in ORS [466.005](#);
3. Materials used for fertilizer or for other productive purposes on land in agricultural operations in the growing and harvesting of crops or the raising of fowl or animals;
4. Septic tank and cesspool pumping or chemical toilet waste;
5. Source-separated, principal recyclable materials, as defined in ORS [459A](#) and the rules promulgated thereunder and under this chapter, which have been purchased or exchanged for fair market value, unless the City declares a site of uncollected principal recyclable materials to be a public nuisance;
6. Applications of industrial sludges or industrial waste byproducts authorized through a Land Use Compatibility Statement or Management Plan approval and that have been applied to agricultural lands according to accepted agronomic practices or accepted method approved by the Land Use Compatibility Statement or Management Plan, but not to exceed one hundred (100) dry tons per acre annually; and

7. Stabilized municipal sewage sludge applied for accepted beneficial uses on land in agricultural, nonagricultural, or silvicultural operations. Sludge-derived products applied for beneficial uses on land in landscaping projects.

Solid Waste Management and Collection Services mean prevention, reduction, management of the storage, collection, transportation, treatment, utilization, processing and final disposal of solid waste; or recycling, reuse and material recovery from solid waste; and facilities necessary or convenient to such activities.

Source-Separated Materials mean recyclable materials that have been separated by type of recyclable material and removed from the solid waste stream by the person who last used the recyclable materials.

Transfer Station means a fixed or mobile facility, other than a transportation vehicle, where solid waste is deposited temporarily after being removed from the site of generation but before being transported to a final disposal location.

Unallowable Expenses shall include the following:

1. All charitable and political contributions;
2. Fines and penalties, including without limitation judgments for violation of applicable laws, incurred by a licensee;
3. Payments for services provided by individuals related by blood or marriage or by affiliated companies to a licensee to the extent that such payments exceed the reasonable cost that would be charged by an independent third party to provide the substantially equivalent service;
4. Accruals for future unknown regulatory changes;
5. Costs associated with purchase of other companies including, but not limited to, employee stock ownership plan payments, goodwill, amortization of goodwill and premiums on key-person life insurance policies;
6. Principal or interest payments on the acquisition of solid waste, recyclable materials and yard debris collection routes; the purchase of equipment and/or facilities to the extent that the price includes goodwill or a premium in excess of fair market value at the time of acquisition; state and federal income taxes;
7. Fees paid to a franchisee's board of directors;
8. Attorney's fees and related expenses resulting from:
 - a. Any judicial proceeding in which the City and a franchisee are adverse parties, unless the franchisee is the prevailing party;
 - b. Any judicial proceeding in which a franchisee is ruled to be liable due to willful misconduct or gross negligence or in violation of law or regulation, excluding judicial proceedings involving traffic accidents;

9. Operation of a community access recycling depot not physically located or operated in conjunction with the franchisee's transfer station;
10. Recycling operations expenses already calculated and incorporated into franchisee's tipping fees;
11. Any other expenses defined as "unallowable" and approved by mutual consent of the franchisee and the Council.

Utilization. The terms "utilize," "utilization," or "utilization of solid waste or waste" shall mean productive use through recycling, reuse, salvage, resource recovery, energy recovery, or land filling for reclamation, habitation, or rehabilitation of land.

Waste Evaluation means an evaluation completed by the City or a franchisee of a commercial entity's waste management practices, for the purpose of providing guidance to a multifamily or commercial customer on effective means to reduce waste, increase recycling, and purchase recycled products.

Yard Debris means grass clippings, leaves, tree and shrub prunings of no greater than four (4) inches in diameter or similar yard and garden vegetation. Yard debris does not include such items as: dirt, sod, stumps, logs, tree and shrub prunings greater than four (4) inches in diameter, rocks, plastic, animal waste or manure, cat litter, potting soil, prepared food wastes or nonputrescible material. (Ord. 3172 § 4, added, 02/05/2019)

9.50.050 Franchise Agreement

A. *Franchise Award.* No person shall do business in the collection and transport of solid waste generated within the City without a current, valid City franchise. A franchise to provide solid waste management and collection services, including recyclable materials and yard debris in the service area of the City, shall be granted only after a determination of need for the service.

The determination of need is the responsibility of the City Council, which will seek the best balance of the following objectives:

1. To ensure safe, efficient, economical, equitable and comprehensive solid waste service;
2. To avoid duplication of service that will cause inefficiency, excessive use of fuel, increased traffic, and greater wear on streets;
3. To provide service in areas of marginal return;
4. To promote and encourage recycling and resource recovery;
5. To improve the likelihood of the franchise holder making a reasonable profit and thereby encourage investment in modern equipment;
6. To cooperate with other governmental bodies by recognizing their service arrangements; and

7. To otherwise provide for the service in a manner appropriate to the public interest.

B. *Renewal of Franchises.*

1. In granting a franchise renewal, the Council may, in addition to the above, consider the following:
 - a. Volumes of solid waste collection and disposal;
 - b. Volumes of recyclable materials and rate of participation in recycling;
 - c. Customer satisfaction, including but not limited to customer complaints;
 - d. Analysis of solid waste collection and recycling programs in other cities as compared to those of the City, including but not limited to program costs, funding mechanisms and overall rates of participation in recycling;
 - e. Franchisee performance of its obligations under the franchise, including a franchisee's technical and financial capabilities;
 - f. Franchisee ability to provide evidence of required insurance; and
 - g. Franchisee responsiveness to customer or City complaints.
2. Franchises granted by the City shall be nonexclusive; however, it is understood that during the term of franchises granted under this chapter, the City shall not grant any other person a franchise for solid waste management services unless there is a showing by the applicant of the need for such additional service in the proposed service area. As to such application(s) the existing franchisee shall have first right of refusal to provide such services.
3. In evaluating whether a need exists for additional service, the City Council may consider, among any other criteria deemed relevant by the City Council, the following items:
 - a. An increase in the population of the City;
 - b. An extension of the boundaries of the City;
 - c. Intensive residential, commercial or industrial development within the boundaries of the City;
 - d. Changes in solid waste technology and/or recycling collection technology that could substantially improve collection service or reduce collection costs to residents of the City;
 - e. The effect that an additional franchise would have on each existing franchisee's ability to meet the City's service standards and maintain a fair return on its investment;
 - f. Changes in federal or state laws, rules or regulations that substantially affect solid waste or recycling collection requirements;
 - g. The franchisee cannot or will not perform or subcontract the proposed service.

This chapter does not prohibit any person from self-hauling solid waste and/or recyclables. A generator may self-haul his or her own material, and a generator's contractor may haul materials that are generated as a direct result of the service provider's activity. For example, landscapers, roofers, and remodelers may self-haul materials, but may not contract with third parties other than franchisees for collection and transport.

C. *Franchise Terms.* A franchise to provide solid waste management and collection services shall be granted for a period of ten (10) years, beginning December 1, 2013, with subsequent seven (7) year terms renewing annually, unless prior notice of request to terminate is submitted by either the City or the franchisee a minimum of ninety (90) days prior to the renewal date.

D. *Franchise Fee.*

1. *Annual Fee.* In consideration of the rights and benefits of the terms of the franchise, franchisee shall pay to the City each year during the life of the franchise beginning November 1, 2013, an annual fee derived from revenue received by that franchisee from solid waste management and collection service boundaries of the City. The franchise fee shall be five percent (5%) of gross revenues.

2. *Quarterly Payments.* The franchise fee required in subsection [D.1](#) above shall be paid quarterly, and shall be due and payable within thirty (30) days of the end of the calendar quarter. Accompanying the payments described above, franchisee shall file with the City Manager or the City Manager's designee a statement showing the amount of the gross revenues received by that company within the City for the calendar quarter immediately preceding the calendar quarter in which such statement is filed. There will be a reconciliation of final gross revenues on the quarterly report ending September 30 of each year for the prior fiscal period, which is October 1 through September 30.

3. *Review of Records – Annual Audit.* Franchisee shall make available for inspection, copying and review by the City Manager or the City Manager's designee at any time during normal work hours all records in the franchisee's possession that the City Manager or the City Manager's designee deems relevant to verifying the accuracy of fees paid to the City, to regulating rates or to carrying out any responsibility that the franchisee or the City has under this chapter. No more often than once during any twelve (12) month period, City may request an audit of the books, records and accounts of franchisee by a certified public accountant or such other professional chosen by the City to verify accuracy of fees paid to the City, subject to the approval of the audited franchisee; provided, however, that such approval shall not be unreasonably withheld. Franchisee agrees to have their books, records and accounts audited and further agrees to pay for such auditing services. The report of the certified public accountant or other professional shall be conclusive and final. In the event such audit report discloses any difference of payment due either to the City or franchisee through error or otherwise, such payment shall be due and payable within thirty (30) days of discovery or determination of the error. If payment is owed by the City to franchisee, the City shall reimburse the franchisee for payment for the portion of the services attributable to the audit of the franchisee receiving such payment from the City. If payment is owed by franchisee to the City, and the difference of payment due is more than the greater of \$500.00 or two and one-half percent (2½%) of the franchisee franchise fee, or if the franchisee is found to have violated any other term or condition of the franchise, then, notwithstanding any other provision of this section or the franchise, the City may request an additional audit during the next twelve (12) month period with all expenses of such additional audit paid by such franchisee.

4. *Late Payments – Interest.* Should franchisee fail or neglect, for thirty (30) days after any quarterly payment shall become due and payable, to make the quarterly payment, the City shall provide written notice of failure of payment to franchisee. Upon notification of failure to pay, franchisee will have thirty (30) days to remit payment to the City. If franchisee fails to pay within said thirty (30) day period, the City may charge interest retroactive to the due date, at a rate of nine percent (9%) per annum, and may at its option either continue the franchise in force and proceed by suit or action to collect the payment, or declare a forfeiture of the franchise because of the failure to make payment, but without waiving its right to collect earned franchise payments and interest.

E. *Franchise Administrative Operations Standards and Rules.* The solid waste management and collections franchisee will operate within operations standards set by resolution of the City Council. Standards and rules will be developed across all customer classifications including, but not limited to, the following:

1. *Service Rates and Fees.* Rate and fee schedule for all collection services, programs by customer classification.
2. *Collections.*
 - a. Regular, holiday and hazardous weather schedules.
 - b. Procedures for missed, bulky waste, vacation hold, etc., collections.
 - c. Collection receptacle standards and requirements.
 - d. Receptacle location requirements for pick-up.
 - e. Private property access rights and limitations.
 - f. Responsibilities of the customer.
 - g. Vehicle minimum equipment, maintenance standards, identification/signage and standards.
3. *Customer Service and Communications.*
 - a. Billing standards and frequency.
 - b. Billing/collection procedures for past due/nonpay accounts.
 - c. Descriptions, objectives and targets for all services provided across all customer classifications.
 - d. Solid waste related programs, education and event promotion.
 - e. Complaint/dispute resolution procedures.
 - f. Community communications and outreach plan coordination with City outlining roles and responsibilities of City and franchisee.
4. *Reporting (in Addition to Chapter-Required Reporting).*

- a. Efficiency analysis reports for routes, billing/collections, etc.
- b. Revenue and subscription volume reports by solid waste category (trash, recycle, yard waste) for various customer classifications (residential and commercial). Debris box volumes will be measured by dump and return and/or pull activities.
- c. Customer counts and trends over time for residential and commercial customer classifications. Debris box load counts will be reported in lieu of debris box customer counts.

F. *Subcontracting Services.* A franchisee may contract with another person to provide specific components of solid waste management and collection services within the franchisee's service area with the written approval of the City Manager or the City Manager's designee; provided, that the subcontract does not amount to a transfer of the collection franchise and the subcontracting party agrees to:

1. Abide by the conditions of this chapter and associated resolutions; and
2. In written application to the City, show how they will meet the criteria applying to the current franchise.

G. *Transfer of Franchise.*

1. A proposed assignment or transfer of a franchise must be requested by the franchisee if the following occur, but shall not be limited to:
 - a. A sale, exchange or other transfer of fifty percent (50%) or more of franchisee's assets dedicated to service in the City;
 - b. A sale, exchange, or other transfer of fifty percent (50%) or more of the outstanding common stock of a franchisee;
 - c. Any reorganization, consolidation, merger, recapitalization, voting trust, pooling agreement, escrow arrangement, liquidation or other transaction to which franchisee or any of its shareholders is a party which results in a change of ownership or control of fifty percent (50%) or more of the value or voting rights in the stock of the franchisee; and
 - d. Any combination of the foregoing that has the effect of a transfer or change of ownership and control.
2. The franchisee shall provide no less than ninety (90) days' advance written notice to the City of any proposed transfer or assignment. Except as specifically authorized by the City, the franchisee shall not assign any of its rights or delegate or otherwise transfer any of its obligations to any other person without the prior consent of the City Council. Any such assignment without the consent of City Council shall be void and any such attempted assignment shall constitute default and grounds for termination of the franchise.
3. If a franchisee requests the City's consent to transfer the franchise, the City shall act on such request within sixty (60) days of the receipt of the franchisee's written request together with all information, as set forth below, required for the City's action on the request. The City and franchisee may consent in writing to

additional time for the City to review and approve the consent to transfer the franchise. The City shall not unreasonably refuse to consent to an assignment of the franchise to a proposed assignee that has sufficient knowledge, experience, and financial resources so as to be able to meet, to the satisfaction of the City Council, in its sole discretion, all obligations of the franchisee hereunder. An application to the City to consider a sale or other transfer of a franchise shall include the following:

- a. A nonrefundable application fee of \$2,000.00 payable at the time of application to the City in advance to defray the City's anticipated expenses and costs resulting from the franchisee's request;
- b. Financial statements audited or reviewed by a certified public accountant of the proposed assignee's operations for the three (3) immediately preceding operating years together with any additional evidence of financial ability to perform its franchise obligations; and
- c. A showing that the proposed assignee meets all City criteria for the grant of a franchise as enumerated in this chapter.

H. *Establishment and Modification of Service Rates and Fees.* Except as set forth herein, the City Council may review and set rates on an annual basis by Council resolution that considers the following goals:

1. Rates shall be established to the greatest extent practicable on a cost-of-service basis based on the ordinance-established cost allocation methodology.
2. Rates shall be adjusted annually by Council resolution equal to the percentage change in the January-to-January Consumer Price Index for Pacific Division (CPI – Pacific) but not to exceed the twelve percent (12%) operating margin cap. The City Manager or the City Manager's designee shall certify the CPI – Pacific rate in writing to franchisee by March 1 of each year to initiate the rate resolution.
3. Rates shall be adequate to provide an operating margin equal to ten percent (10%) of franchise-wide gross revenues; however, the City shall not be required to change rates if the expected operating margin in the next future year falls between eight (8%) and twelve percent (12%) of gross revenues. The ten percent (10%) target return on gross revenues is considered sufficient to reflect the level of business risk assumed by the franchisee, to allow investment in equipment, and to ensure quality collection service.

Accordingly, the City shall have the authority to commission audits, reviews, or analyses of franchisee annual reports to validate submissions. The expected operating margin in a future year would incorporate expected inflation factors, and the effect of known or expected increases or decreases in expenses or revenues. The rates charged by franchisees shall conform to the most current Council resolution. Prior to implementation, the Council must approve any interim rate for services not included in the current resolution. If the franchisee notifies the City in writing that they believe a material change outside the franchisee's control has occurred, and the change will have an adverse effect on operating margins, such that the next future year operating margins will be less than eight percent (8%), a material change will be deemed to have occurred. At that time, the City may undertake any type of review it finds necessary to validate the existence of the material change and estimate its effect on the operating margin. If the results of the review are such that no rate adjustment is warranted, persons requesting the review shall reimburse the City for reasonable costs incurred during the investigation at the time the next payment of franchise fees is due.

If the City believes that a material change has occurred that will result in next future year operating margins falling under eight percent (8%) or over twelve percent (12%), the City may undertake an abbreviated rate review at its own expense. (Ord. 3192 § 86, amended, 11/17/2020; Ord. 3172 § 5, added, 02/05/2019)

9.50.060 Franchise Reporting Requirements

A. *Informational Reports.* Each franchisee shall provide the City Manager or designee by the last day of each quarter for the previous quarter:

1. A quarterly report listing the quantities of solid waste, yard waste and recyclable materials by customer classification collected within the City during the previous calendar quarter, the locations to which these materials were delivered, the number of customer accounts, and other information requested by the City Manager or designee and mutually agreed upon with franchisee.
2. A quarterly report listing the names and addresses of multifamily and commercial customers that received waste evaluations during the reported quarter.
3. A summary of communication, marketing and educational outreach conducted by franchisee during the reported quarter.

B. *Quarterly Franchise Fee Reports.* Franchisee shall complete and remit to the City a quarterly franchise fee report not later than the last day of the month immediately following the end of the quarter. At the time of payment of the quarterly franchise fees, the franchisee shall file with the City Manager or the City Manager's designee a verified statement of quarterly gross revenues for the period covered by the tendered fee. Such statements shall be public records. Franchisee shall maintain books and records disclosing the gross receipts derived from business conducted within the City, which shall be open at reasonable times for audit by the City Manager or the City Manager's designee. Misrepresentation of gross revenue shall be deemed material and a breach of the franchise contract and shall be cause to initiate the process to terminate the franchise.

C. *Annual Franchise Reports.* Franchisees shall report revenues and expenses (allowable and unallowable), in an income statement format, and provide a variety of information about customer counts, service levels, disposal volumes, and recycling activities for all customer classifications and for all programs identified in the Administrative Operations Standards and Rules resolution adopted by Council. Franchisees shall report totals for all operations necessary to adequately verify compliance with the cost allocation methodology as defined in this chapter for expenses that share significant operational, management, and administrative expenses with the City of Ashland franchise. Resources allocated from regional or corporate offices or affiliates shall be distributed to appropriate expense line items, and shall also be disclosed in a schedule describing total allocations and their distribution to individual expense line items. All allocations from affiliated companies must be described and must be equal to or less than the fair market value of similar goods and services purchased from a nonaffiliated company. The report will also include a synopsis of the operating year, a description of the measures each franchisee has taken in the preceding year to make its operation more efficient, a listing of the efficiency measures which each franchisee proposes to take in the next year, a composite table showing the type and number of customer service complaints and a description of the measures that the franchisee has taken or is planning to

take to correct the cause of commonly reported complaints, and such other information as requested by the City Manager or the City Manager's designee. The report shall also describe and quantify communication, outreach and educational activities as described in the Administrative Operations Standards and Rules resolution. Franchisees may identify specific information submitted to the City in the annual report as confidential. The City shall treat any information marked "Confidential" as such, and shall not subject the confidential information to public disclosure except as required by law. If the City receives a request for disclosure of confidential information, the City Manager or the City Manager's designee shall notify the franchisee within a reasonable time after receiving the request so as to allow the franchisee a reasonable opportunity to defend against the requested disclosure through the appropriate legal process. (Ord. 3192 § 87, amended, 11/17/2020; Ord. 3172 § 6, added, 02/05/2019)

9.50.070 Franchise Responsibilities and Requirements

A. *Access for Inspections and Delivery of Notices.* Franchisees shall make all company premises, facilities and records related to their solid waste, recyclable materials and yard debris collection services (including, but not limited to: offices, storage areas, financial records, nonfinancial records, records pertaining to the origin of any solid waste collected by the franchisee, receipts for sale or delivery of collected recyclable materials, customer lists, and all records related to vehicle maintenance and safety which are required under ODOT motor carrier requirements and regulations and ORS Chapter [767](#)) available for inspection by the City Manager or the City Manager's designee within twenty-four (24) hours of notice by registered mail. Such inspections are only for purposes of enforcing this chapter and are restricted to normal business hours. During normal business hours, the franchisee shall make all company premises and facilities accessible to City employees for delivery of any written notices. Collection vehicles must be accessible for inspection during the normal operating hours for collection, in addition to normal business hours. Where receptacles are stored in the public right-of-way or when the City is inspecting a situation where the franchisee is allegedly commingling recyclable materials or yard debris with solid waste, the need for twenty-four (24) hour notice does not apply to inspection of receptacles or vehicles.

B. *Indemnification, Bond, and Insurance.*

1. A franchisee shall pay, save harmless and indemnify the City from any loss, damage, penalty or claim against the City on account of or in connection with any activity of the franchisee in the operation of the franchisee's solid waste collection business, including activity by any approved subcontractor providing solid waste management collections and services. If such suit shall be filed against the City either independently or jointly with the franchisee or its subcontractor to recover for any claim or damages, the franchisee upon notice to it by the City shall defend the City against the action, and in the event of a final judgment being obtained against the City, either independently or jointly with the franchisee or its subcontractor, the franchisee will pay said judgment and all costs and hold the City harmless therefrom.

2. A franchisee shall furnish a performance bond, in a form approved by the City Attorney, by an acceptable surety company in the amount of \$25,000.00, but may, in lieu of a bond, furnish an irrevocable letter of credit or assign a savings account or deposit in any federally insured financial institution in the amount of \$25,000.00 on a form approved by the City Attorney. The security shall guarantee faithful performance of all

the obligations contained herein with the premium for such bond or cost of such assignment to be paid by the franchisee furnishing the bond, letter of credit or making the assignment.

3. A franchisee shall maintain commercial general liability insurance on an occurrence basis in such forms and with such companies as shall be approved by the City Attorney, which will cover the franchisee's business operation, including each vehicle operated by it. The insurance coverage shall include not less than \$2,000,000.00 for one (1) person, nor less than \$5,000,000.00 for bodily injury due to each occurrence, and not less than \$2,000,000.00 for damage to property due to each occurrence and coverage of at least \$5,000,000.00 in the aggregate per occurrence. All such insurance coverage shall provide a thirty (30) day notice to the City Manager or the City Manager's designee in the event of material alteration or cancellation of any coverage afforded in the policies prior to the date the material alteration or cancellation shall become effective. Copies of all policies required hereunder shall be furnished to and filed with the City Manager or the City Manager's designee prior to the commencement of operations or the expiration of prior policies, as the case may be. The franchisee shall furnish proof annually to the City Manager or the City Manager's designee that the insurance remains in effect.

4. The provisions of this section, any bonds accepted by the City pursuant thereto, and any damage recovered by the City hereunder shall not be construed to excuse unfaithful performance by the franchisee or limit the liability of the franchisee under this chapter or the franchisee for damages, either to the full amount of the bond, or otherwise. (Ord. 3192 § 88, amended, 11/17/2020; Ord. 3172 § 7, added, 02/05/2019)

9.50.080 Enforcement, Suspension, or Termination of Franchise

A. *Responsibility of City.* Franchisees are subject to the exercise of the police power of the City and to such regulations as the City may provide by resolution, ordinance, rule or regulation.

B. *Enforcement of Standards.* The City Manager or the City Manager's designee shall administer and enforce this chapter and pursue remedies for noncompliance as laid out within this chapter. The City Manager or the City Manager's designee shall also administer and enforce any administrative operations standards and rules as adopted by the City Council. These standards and rules shall be enforceable with penalties allowed in AMC [1.08](#). Upon recommendation by the City Manager or the City Manager's designee, the City Council may declare a franchisee who fails to abide by the rules to be in default.

C. *Initiation of Enforcement Actions.* In addition to enforcement under state law, the City may prosecute any infraction as defined in this chapter or the rules issued hereunder, based on any information coming to the City, in Ashland Municipal Court. The burden of proof is on the City to prove an infraction by a preponderance of the evidence.

D. *Penalties for Infractions.* Each franchise provision, including rules adopted hereunder, is subject to penalties as described in AMC [1.08](#) for each day from the initial citation of the offense that the offense continues to violate the terms of this chapter or associated resolutions.

E. *Termination of Franchise for Default.* In addition to default for accrued penalties, upon recommendation by the City Manager or the City Manager's designee, the City Council may terminate a franchise for the franchise holder's default in performing any material term or condition of the franchise. An event of default also shall include, but not be limited to, entry of a judgment against the franchise holder for material misrepresentation or deceit committed against the City or a customer, or entry of a judgment of conviction (including conviction on a plea of no contest) against the franchise holder or any principal of same for a crime involving dishonesty. Notice to a franchisee of default shall be delivered to the franchisee by certified mail requiring the franchisee to show cause in a public hearing before the City Council at a place and time to be stated in the notice, but no earlier than fourteen (14) days from the date the notice is mailed, why the franchise should not be terminated. At the hearing the franchisee shall demonstrate the measures it has taken or commenced to cure the default.

F. *Service Interruption.*

1. Except for the right to refuse service for nonpayment or if customer has attempted to improperly dispose of hazardous waste in violation of the City's standards and rules as set forth in this chapter, franchisees shall not interrupt service unless:
 - a. Access, roads, streets and highways necessary for collection operations are unusable or unsafe and there are no alternative routes. Franchisees shall resume service within twenty-four (24) hours after access is restored.
 - b. A force majeure event occurs.
2. Upon the occurrence of a force majeure event that prevents or impairs a franchisee's ability to perform any of its franchise obligations, the franchisee shall:
 - a. Provide immediate notice, either verbal or written, to the City Manager or the City Manager's designee of the nature of the event and extent and anticipated duration of franchisee's inability to perform any obligation under this franchise. If verbal notice is given, then written notice must be delivered to the City within twenty-four (24) hours of such verbal notice;
 - b. Commence immediately to develop, in communication and cooperation with the City, an interim plan for the restoration of full performance; and
 - c. Take all such other reasonable actions requested by the City to assist the City in protecting the public health and safety and to restore service as soon as practicable.
3. Labor unrest, including, but not limited to, strike, work stoppage or slowdown, sick-out, picketing, or other concerted job action conducted by franchisee employees or directed at the franchisee, is not an event of force majeure, and the franchisee shall be obligated to continue to provide service notwithstanding the occurrence of any or all such events.

G. *City's Right to Perform Service.* Except as provided under subsection [F](#) of this section, in the event that a franchisee, for any reason whatsoever, fails, refuses or is unable to collect or transport any or all solid waste for a period of more than forty-eight (48) hours, and, if, as a result thereof, solid waste or recyclable materials should

accumulate in the City to such an extent that the City finds that such accumulation endangers the public health, safety, or welfare, then the City shall have the right, but not the obligation, upon twenty-four (24) hours' prior written notice to the franchisee, to perform or cause to be performed collection services with its own or other personnel at the franchisee's expense. This right shall be in addition to and not in lieu of any other remedy available to the City. If necessary, the City may take temporary possession of, and a franchisee shall peacefully surrender, any or all of the franchisee's land, equipment, and other property used or useful in the collection of solid waste or recyclable materials until such time as the emergency is resolved. If such possession occurs, the City assumes all responsibility and liability for the equipment and land used to perform such temporary collection services.

H. *Dispute Resolution with Customers.* Upon receipt of any notice of dispute from a customer about any bill, charge, or service, the franchisee shall thoroughly investigate the matter and promptly report the results of its investigation to the customer. Except in the event a customer has attempted to improperly dispose of hazardous waste in violation of the City's standards and rules, a franchisee shall not refuse service to any customer during a time of dispute. If the franchisee is not able to resolve a dispute with the customer, the customer may contact the City Manager or the City Manager's designee who will act as an informal arbitrator in an attempt to resolve the matter. Should the dispute remain unresolved, the franchisee or customer may then pursue the matter in any court with jurisdiction.

I. *Dispute Resolution with City.* During all disputes arising under the franchise, the City and franchisee shall continue performance of their respective obligations under the franchise unless and until the franchisee is terminated for default, in which case the franchisee's obligation to pay a franchise fee based on cash receipts generated from services provided under the franchise during said dispute shall survive such termination. In addition to and without waiving any rights and remedies under civil or common law, in the event of a dispute under the franchise, the parties shall mutually agree to arbitration. Within fifteen (15) days after agreement to arbitration has been reached, each party shall submit the name of its own arbitrator, selected from the American Arbitration Association, and the two (2) arbitrators shall select a third arbitrator selected from such panel within fifteen (15) days, or in case of a disagreement concerning the appointment of the third arbitrator, the third arbitrator shall be appointed from such panel by the presiding judge for the Circuit Court of the State of Oregon for Jackson County. During such time that the arbitrators are being selected or appointed, the parties shall continue to negotiate in good faith to resolve their dispute in a cooperative manner. The decision of the arbitrators in the matter shall be final and binding on the parties, and any judgment upon the award rendered pursuant to such arbitration may be entered in any court having jurisdiction thereof. (Ord. 3192 § 89, amended, 11/17/2020; Ord. 3172 § 8, added, 02/05/2019)

The Ashland Municipal Code is current through Ordinance 3259, passed April 15, 2025.

Disclaimer: The City Recorder's office has the official version of the Ashland Municipal Code. Users should contact the City Recorder's office for ordinances passed subsequent to the ordinance cited above.

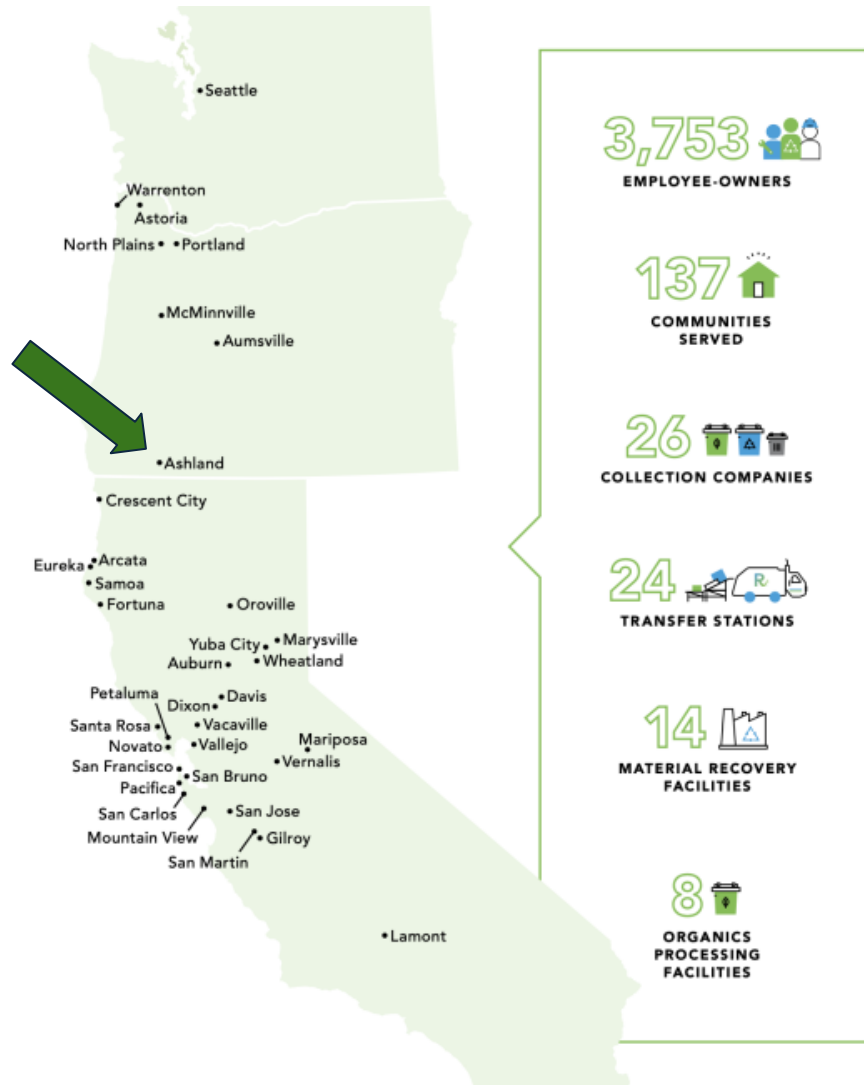
[City Website: www.ashlandoregon.gov](http://www.ashlandoregon.gov)

[City Telephone: 541.488.5307](tel:541.488.5307)

[Hosted by General Code.](#)

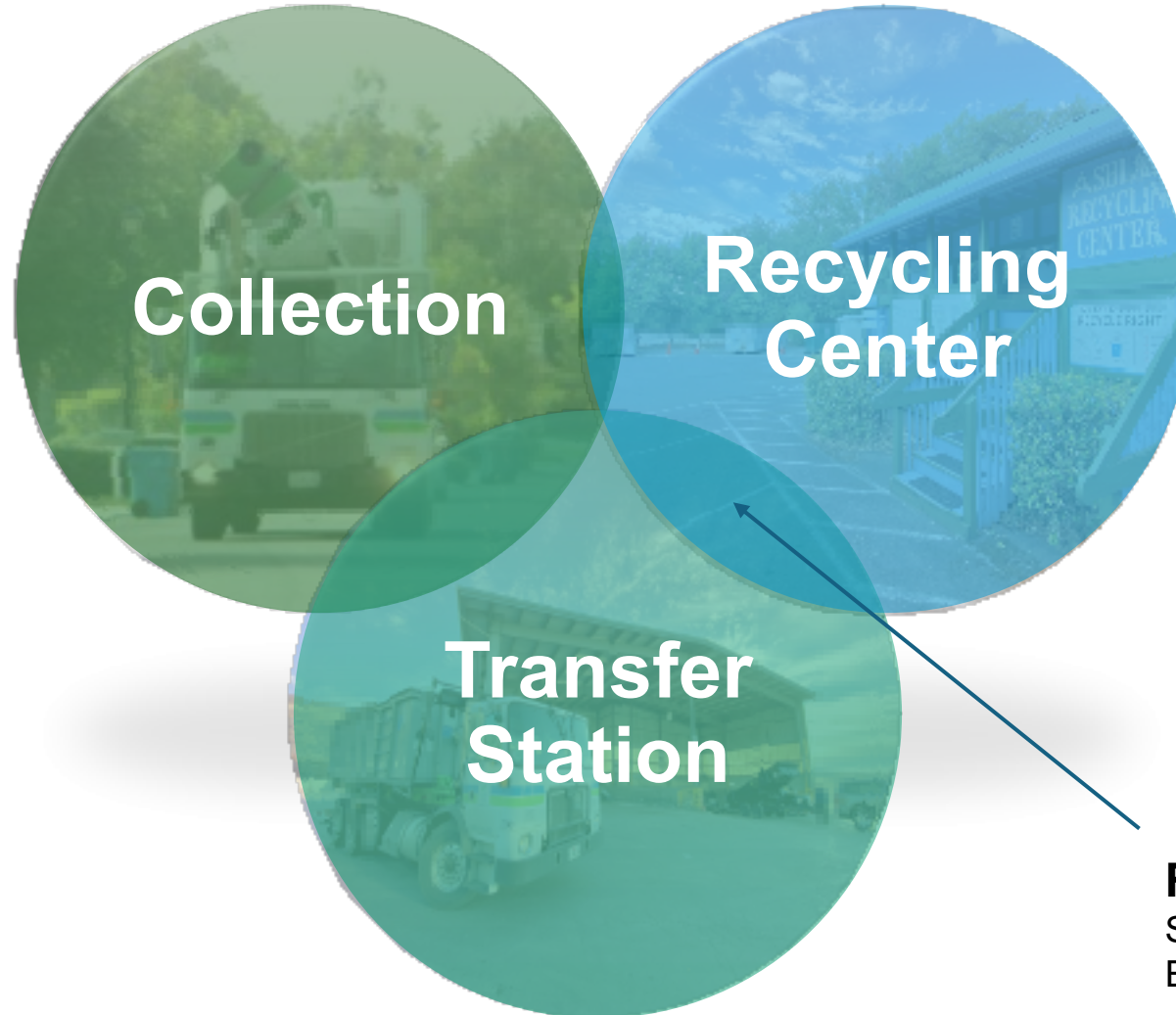


About Recology



- 100% employee-owned
- Operates in CA, OR, and WA
- Leader in Resource Recovery
- 39 local employee-owners in the Rogue Valley

Recology Ashland – Operations



Communities We Serve

- City of Ashland
- City of Talent
- So. Jackson County

Regional support

Safety, Human Resources, Finance, Legal,
Environmental

Recology – A Great Place to Work

- Company Culture
 - Employee Ownership
 - Living wages and great benefits
 - Low turnover
 - Leadership and development opportunities
- Our Ashland Services
 - 16 years as Recology Ashland (previously Ashland Sanitary Service)
 - Drivers, Mechanics, Operators, Customer Services, Community Affairs, and Management
 - Local call center
 - 39 employee-owners



National Spotlight



Michael Gunter

NWRA Honorable Mention – Regional Commercial Roll-off

- 35 years of service
- Zero accidents or infractions
- One of twelve (12) Recology employee-owners recognized from 140,000 applicants
- Ashland's first-ever recognition

THE RECOLOGY DIFFERENCE: Commitment to Recovery



- Expansive "RMA Ready" recycling list
- National Sword Response ('18)
- Curbside glass collection
- Mattress Recycling (7,000+ since '23); now an MRC depot
- Call2Recycle Battery Recycling ('25)
- Paper Shred Recycling (~315 tons in '24)
- RVTD Pedal Power (110 bikes since '23)
- Ink cartridges (2,927 in '24)
- Retired collection carts (14,250 lbs in '24)

Food Waste Composting Pilot

EcoRich

- ~\$60k
- 24-hr cycle
- Fully automated
- In-vessel "dehydrator"
- Output material - "pre-compost"
- Necessitates electrical upgrade



Dungster

- ~\$15k
- 30-day cycle
- Can be solar powered
- Manual loading/unloading
- In-vessel debris box
- Output material - finished compost



Phased Approach

Pilot

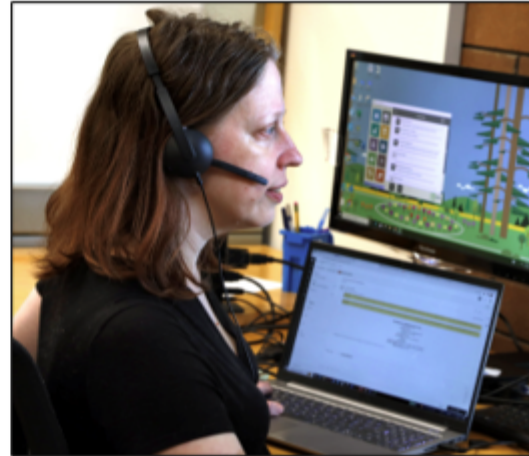
- Small batch
- In-vessel
- Low cost



Curbside

- Subscription v. Included service
- Higher cost
- Accessibility

THE RECOLOGY DIFFERENCE: Commitment to our Communities



- Education and outreach
- Local Customer Service Center
- Special material drop-off events
- In-kind and financial sponsorship
- Chamber and committee leadership
- R99 fuel in all diesel assets
- Staffed Recycling Center
- Adopt-A-Park volunteer event



2025 Rate Impacts

Proposed: 5.75%



Rate application for standard 32-gal residential customer (monthly)

**Current
7/1/25**

Proposed 5.75%

Effective

\$24.90 + \$1.43 =

~~\$26.33~~

Disposal

- 10.7% increase in disposal combined 2024-25 (Note: 8.8% in 2022)
 - Budgeted 3.1% in '24, actual was 6.7% (absorbing since July '24)
 - Disposal pass-through is 31% of rate

Modernization and Improvements

- Trucks and equipment
- Maintenance shop expansion
- Modular offices
- Business office relocation
- Paving
- Technology: RouteWare & AMCS Conversion

Labor

- Retention and recruitment
- Team growth

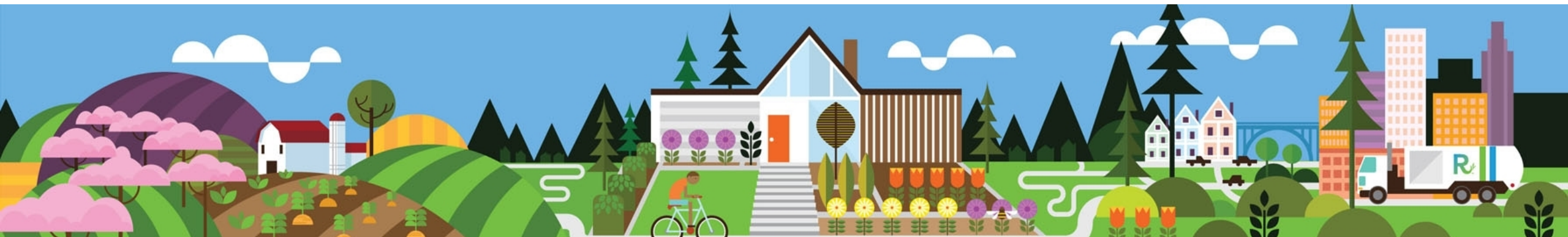
Comparative Analysis

Proposed: 5.75%



	Ashland / Talent	Medford / Phoenix
Residential 32-gal Cart (monthly)	\$26.33 (7/1/25)	\$26.23 (1/1/25)
Commitment to Recovery		
Curbside Glass Collection		
Renewable Diesel (R-99)		
Staffed Recycling Center		
Proximity to Landfill		

Questions





Council Study Session

Date: May 19, 2025

Agenda Item	Walkable Design Standards (CFEC) Draft land Use Ordinance
Department	Community Development
From	Brandon Goldman, Director of Community Development, Derek Severson, Planning Manager

TIME ESTIMATE

1 hour

CATEGORY

Staff Direction - provide direction to staff on the body's desired next steps.

SUMMARY

This study session provides an opportunity for the Council to review the draft walkability design standards, which are required under the Climate Friendly & Equitable Communities (CFEC) rules. In addition to identifying and re-zoning Climate Friendly Areas (CFAs), these rules mandate that cities adopt walkable design standards to be applied citywide. The standards must be adopted no later than the completion of the City's upcoming update to the Transportation System Plan (TSP).

POLICIES, PLANS & GOALS SUPPORTED

Ashland Comprehensive Plan

Policy 10.09.02.1: Provide zoning that allows for a mix of land uses and traditional neighborhood development, which promotes walking and bicycling.

Policy 10.09.02.4: Enhance the streetscape by code changes specifying placement of critical design elements such as, but not limited to, windows, doorways, signs and planting strips.

BACKGROUND AND ADDITIONAL INFORMATION

Cascadia Partners has worked with the Department of Land Conservation & Development (DLCD) to create a [Walkable Design Standards Guidebook](#) which includes a model code for cities to achieve compliance with the CFEC rules (OAR 660-012-0330 and OAR 660-012-0405). Cascadia Partners has also been enlisted by the City of Ashland, through a grant from DLCD, to complete a code audit of the Ashland Land Use Ordinance and recommend code changes necessary to comply with the walkable design standards requirement.

Walkable design helps connect people and places and prioritizes the experience and safety of people on foot, bicycle, or using a mobility device. Walkable design includes elements like how buildings are oriented; how easy it is for people to access and walk across a site; how streets are laid out to ensure direct and convenient routes; how pathways and trails complement the street system; and how facilities and amenities are provided to make it convenient to use transit.

Walkable Design Standards complement designated [Climate Friendly Areas](#) by ensuring all neighborhoods are safe and comfortable places to walk, bike, and use transit. By designating Climate-Friendly Areas and updating regulations on the type of development that can occur in those neighborhoods, the City is taking a key step to creating a more walkable community. However, all neighborhoods across the city should be walkable. The Climate Friendly and Equitable COmmunities rules direct communities to implement the [Walkable Design Standards](#) project to ensure new development across the city is more pedestrian-friendly. This project will build on Ashland's work to reduce pollution and promote equitable housing and transportation choices.

Ashland's current regulations promote walkable design, but improvements are needed. The zoning code sets the rules for how land can be used and developed in support of the long-term goals of the community, and Ashland already has many regulations in place that promote walkable, pedestrian-friendly development.





Council Study Session

- [Design guidelines for Downtown Ashland](#) preserve our historic Main Street.
- [Street design standards](#) promote a connected network of healthy, livable, safe streets for everyone.
- Land use regulations limit the total number of [drive-up](#) businesses permitted and prohibit them downtown.

As part of this project, the consultant team has audited Ashland's existing land use regulations and evaluated those changes needed to comply with the new statewide rules based on guidance from the State's new [Walkable Design Model Code](#). Here are some key things to know about the project:

- Ashland is required to make these changes to comply with state rules under the Climate-Friendly & Equitable Communities (CFEC) rules.
- The project looks at regulations in all zones citywide, except those areas with industrial or rural character.
- The code updates will address a range of issues, including building orientation, building design, drive-up uses, and the treatment of garages.

By adopting walkable design standards, Ashland will be healthier, safer, and better connected.

Cascadia's team presented their initial audit to the Planning Commission at a February study session and is here tonight to present draft code language for Council consideration. Cascadia has been conducting stakeholder outreach with the development community as well as with advocacy groups. There will be a study session before the Planning Commission on May 27th. Based on tonight's feedback, the Cascadia Partners team will craft a final package of adoption-ready code amendments that staff will bring back to the Planning Commission and City Council.

DISCUSSION QUESTIONS

Some key points to be aware of in the recommended code changes include:

- **Applying more design standards to single-family residences & duplexes**
- **Reducing the visual prominence of garages in the streetscape**
- **Limiting Driveway Widths**
- **Requiring more windows and weather protection for commercial uses**

Some areas where Council input would be particularly helpful in tonight's discussion include:

- **Residential Window Requirements** – To what degree should windows be required in the facades of residential buildings?
- **Garage Treatment** – Should garages be required to be setback from a building façade, even where a front porch is provided? Should third and fourth garage entries have additional setback requirements?
- **Treatment of Ground Floor Residential Entries** – With the adoption of Climate Friendly Areas, and changes in the commercial downtown regulations, single-use residential buildings in the form of apartment buildings with no ground floor commercial component or townhomes in CFAs only, are possible in these commercial and employment zones. CFA requirements include commercial-ready design standard in commercial zones, should these be expanded to address residential entrances, and should multi-family residential developments in residential zones be required to provide individual entries from the street to ground floor units?
- **Commercial Windows & Weather Protection** – What transparency (i.e. window) percentage does the Council believe to be most appropriate for commercial facades? How much weather protection (i.e. awnings, recessed covered entries, etc.) does the Council believe is appropriate for a commercial streetscape?





Council Study Session

FISCAL IMPACTS

The Department of Land Conservation and Development (DLCD) provided a technical assistance grant to fund the consultant work and DLCD is providing grant management for this project. Ashland's contribution is in the form of staff time to support the consultant work and subsequent code adoption efforts.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

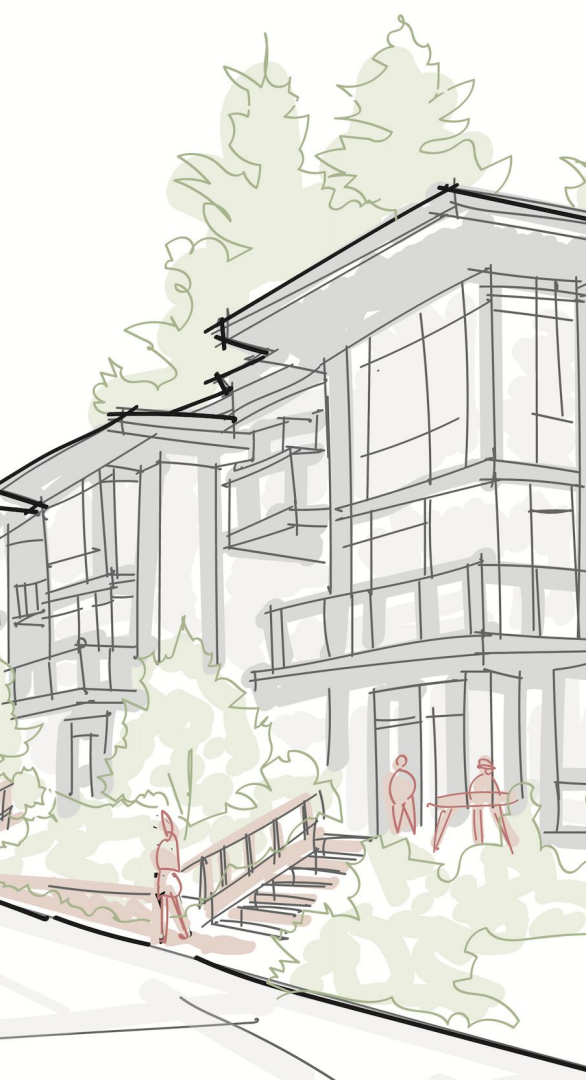
No action, beyond feedback on the proposed changes, is sought tonight.

The consultant team has conducted meetings with stakeholders in the development and advocacy communities and will meet with the Planning Commission on May 27th. The input from these meetings will be incorporated into final ordinance form and brought back to Council for adoption this summer.

REFERENCES & ATTACHMENTS

1. Atch1_Walkable Design Standards_Consultant PPT_05192025
2. Atch 2_Walkable Design Standards_Draft Code Amendments_05192025





Ashland Walkable Design Standards Code Amendments

May 19, 2025



OUR TEAM



JAMIN KIMMELL
Principal in Charge



PAULINE RUEGG
Project Manager

A team of seasoned land use and urban design professionals working on zoning code updates across the State.

Authors and primary staff of the recent DLCD Model Code project.

AGENDA

1	Project Overview and Objectives	5 min
2	What We Heard	5 min
3	Code Concepts	10 min
4	City Council Discussion	30 min

WHAT IS CFEC?

Land Conservation and Development

Department

Chapter 660

Division 12 TRANSPORTATION PLANNING

660-012-0330 Land Use Requirements

- (1) Cities and counties shall implement plans and land use regulations to support compact, pedestrian-friendly, mixed-use land use development patterns in urban areas. Land use development patterns must support access by people using pedestrian, bicycle, and public transportation networks.
- (2) Cities and counties may allow exemptions to provisions in this rule when conditions on a site or class of sites would make those provisions prohibitively costly or impossible to implement. Cities or counties may adopt land use regulations that provide for exemptions as provided in this section. Any allowed exemption shall advance the purposes of this rule to the extent practical. Conditions that may provide for an exemption include, but are not limited to:
- (a) Topography or natural features;
 - (b) Railroads, highways, or other permanent barriers;
 - (c) Lot or parcel size, orientation, or shape;
 - (d) Available access;
 - (e) Existing or nonconforming development;
 - (f) To provide for accessibility for people with disabilities; or
 - (g) Other site constraints.
- (d) Any pedestrian entrances facing an on-site parking lot must be secondary to primary pedestrian entrances as required in this section. Primary pedestrian entrances for uses open to the public must be open during business hours.
- (e) Large sites must be designed with a connected network of public pedestrian facilities to meet the requirements of this section.
- (f) Development on sites adjacent to a transit stop or station on a priority transit corridor must be oriented to the transit stop or station. The site design must provide a high level of pedestrian connectivity and amenities adjacent to the stop or station. If there is inadequate space in the existing right of way for transit infrastructure, then the infrastructure must be accommodated on site.

A set of state rules seeking to coordinate land use and transportation planning to create healthier and more equitable communities across Oregon.

There are many different aspects of CFEC including parking reform, Transportation System Plans, Climate Friendly Areas, and walkable design.

PROJECT GOALS

OREGON ADMINISTRATIVE RULES

Land Conservation and Development

Department

Chapter 660

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This project is focused on auditing Ashland's zoning regulations for consistency with CFEC rules.

These rules require jurisdictions to regulate land use to **“support compact, pedestrian friendly, mixed-use land use development patterns”**.

Ashland is required to comply on or before major updates to its TSP.



WHAT DOES WALKABLE DESIGN MEAN FOR THE CITY OF ASHLAND?



- Comfortable, direct, and convenient for people to walk, bike, or take a bus instead of a car.
 - Interesting and engaging built environment where people want to walk and stop to talk.
 - Neighborhoods that are comfortable for all types of people (young and old).
- **The City can encourage these outcomes by amending the zoning code sets the rules for how land can be used and developed**

HOW DO THESE RULES APPLY?



Private lot

The building and spaces surrounding it on the lot are regulated by the zoning code.

Public-Right-of-Way

(streets, sidewalks, etc)
regulated by TSP.

HOW

Walkable Design Standards **only apply to the land use regulations.**

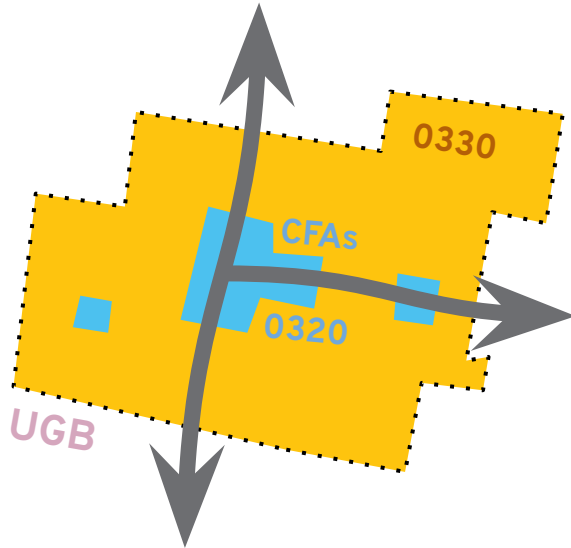
Although land use is highly interrelated with transportation, through this project the City is only addressing the private lot.

HOW DO THESE RULES APPLY?

WHERE

Applies to **entire urban growth boundary**

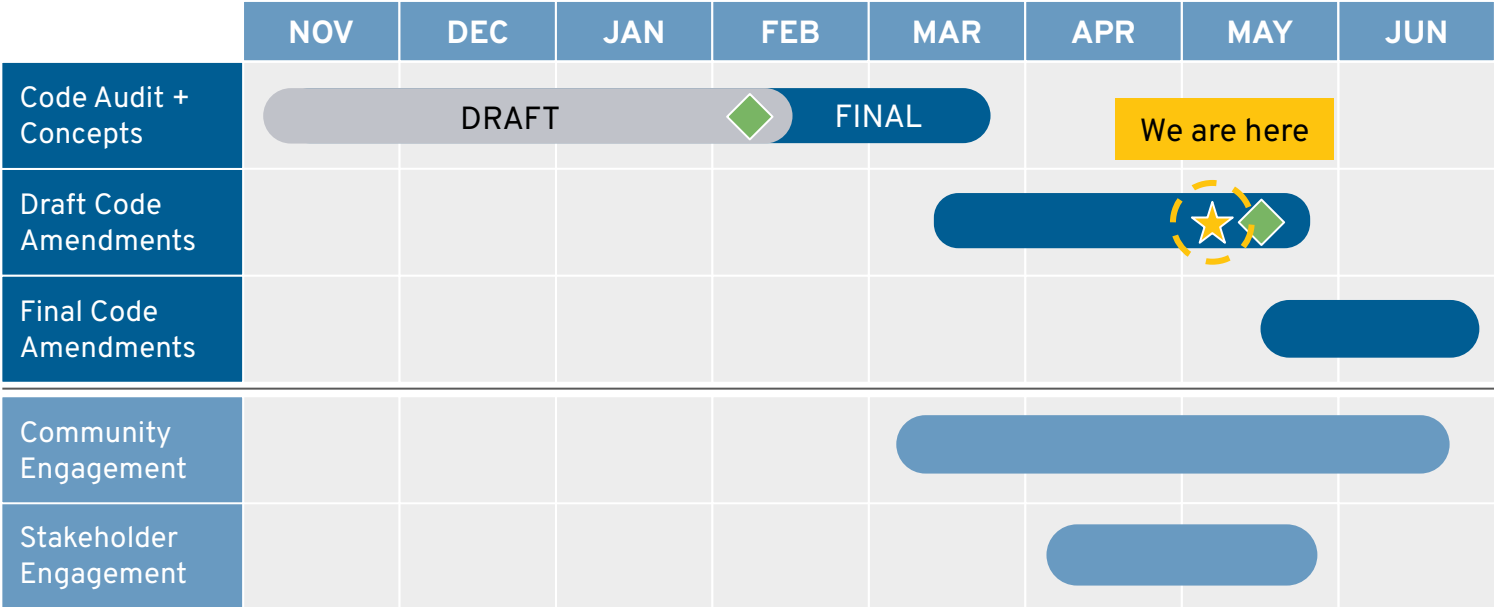
- all zones, including within CFAs, except areas of industrial and rural-character



Relevant zones include:

- **Commercial Zones** (C-1, C-1-D, E-1)
- **Residential Zones** (R-1, R-1-3.5, R-2, R-3)
- **Special Districts** (Croman Mill, Normal Neighborhood, North Mountain)
- **Overlay Zones** (Downtown, Historic District, Pedestrian Place, Transit Triangle, and Detailed Site Review)

PROJECT SCHEDULE



Staff will finalize amendments for adoption after project's end

◆ Planning Commission Work Session ★ City Council Work Session

WHAT WE HEARD | PLANNING COMMISSION



Strong support for identified areas of focus for walkable design.

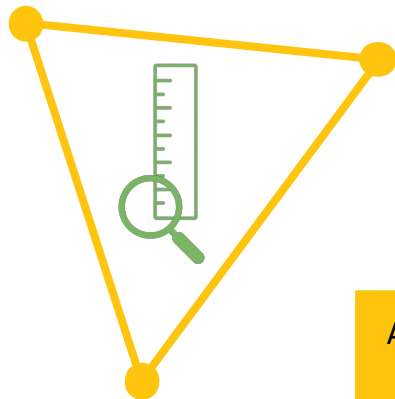
Keep in mind cost considerations of applying new design standards. Requiring more windows could be expensive.

Weather protection is a good idea but balance shade with sun that defines Ashland.

CODE AUDIT

RULE 0330

TITLE 18



MODEL CODE

A **benchmark** representing one way to be consistent with the OARs

Cascadia Partners reviewed all relevant land use regulations within Title 18 for consistency with the OARs and the Model Code.

If a standard in Title 18 is **not consistent with Rule 0330**, then the City **must update** the standard.

If a standard in Title 18 is **not consistent with the Model Code**, then the City **may choose to update** the standard.

For every section of the code deemed not consistent, we proposed concepts.

WALKABLE DESIGN CODE CONCEPTS

To become more walkable, and consistent with CFEC rules, the City of Ashland can consider several zoning code changes.

-  **Apply more design standards to single family/duplex uses**
-  **Reduce visual prominence of garages**
-  **Require ground-floor residential uses to be pedestrian-oriented and activate sidewalk**
-  **Require more windows/weather protection for commercial uses**



Concept 1: Apply more design standards to single family houses and duplexes



- In R-1, R-1-3.5, R-2, and R-3 zones, apply additional design standards focused on “sociable development patterns”
- Code audit found Title 18 is missing standards requiring entrances that face or are oriented to the street.
- Additional transparency standards promote “eyes on the street” and engaging design.

Must Have

Nice to Have



Concept 1: Policy Choices



A minimum of 15% of the ground-level wall area of any wall that is within 30 feet of a street lot line must be transparent.

- 15% transparency is on the low end of this type of standard. Should the code require more?
- Should the code require transparency standard on both sides of a corner lot?
- There may be cost impacts due to need for higher performance windows (due to more window area) or external shades for energy efficiency.



Concept 2: Reduce visual prominence of garages



- In R-1, R-1-3.5, R-2, and R-3 zones, apply design standards that emphasize living spaces over vehicle serving areas and improve pedestrian safety
- Code audit found Title 18 is missing standards a) limiting the width of garages as a proportion of the overall building façade and b) requiring garages to be setback from the front façade **Must Have**
- Additional standards require 3+ contiguous garage entrances to be setback. **Nice to Have**



Concept 2: Policy Choices



A garage entrance shall not be closer to the street lot line than the front façade. The maximum allowed width of a garage opening is 22 feet or 50% of the width of the street-facing façade, whichever is less.

- Should code go further to require the garage be recessed from the front façade, even when a porch is provided?
- Should code require an additional recess for the the 3rd or 4th garage stall?



Concept 3: Require ground-floor residential uses to be pedestrian-oriented and activate sidewalk



TODAY

- Residential units on the ground floor that are close to the street can result in blank and uninteresting streetscapes.
- Code audit found the city can enhance Basic and/or Detailed Site Overlay standards.
- Require frequent entries, transparency, and transition from public to private realm.

Nice to Have



Concept 3: Policy Choices



A minimum of 50% of dwelling units on the ground floor abutting a street lot line shall have a main entrance that is accessed from a public sidewalk, faces a courtyard, or opens onto a covered porch. Main entrances shall be set back a minimum of 5 feet and a maximum of 10 feet from the street lot line and provide at least two design treatments to provide a transition.

- Are the trade-offs involved in **requiring** individual entries too costly?
- What design treatments successfully mark the transition from public to private space?



Concept 4: Require more windows and weather protection for commercial uses



- Code audit found that while Title 18 has transparency and weather protection standards, they could be enhanced.
- Increase requirements for non-residential uses in the Basic and/or Detailed Site Overlay to improve pedestrian-orientation.
- Amendments would increase requirements for commercial uses citywide.

Nice to Have



Concept 4: Policy Choices



A minimum of 40 - 50% of the area of the ground-level, street-facing façade between 2 and 8 feet above sidewalk grade shall be transparent. Weather protection providing shelter from the rain or sun, shall be provided along 50% of the length of the ground level façade.

- How much transparency to require? The current proposal of 40-50% (depending on location) is typical for a smaller city.
- How much weather protection to require? The current standard includes exceptions for street tree spacing.

NEXT STEPS

- We are presenting discussion draft code amendments to Planning Commission on May 27th.
- Staff continuing to review and solicit feedback across different relevant departments.
- CP to finalize adoption-ready code amendments following feedback. Staff will present for future adoption at a later date.

City of Ashland

Climate Friendly and Equitable Communities

Walkable Design Standards

Draft Ordinance Amendments

May 1, 2025

Online Resources

- [Ashland Walkable Design Standards Project Page](https://www.ashlandoregon.gov/walkabledesign)

<https://www.ashlandoregon.gov/walkabledesign>

- [Oregon Walkable Design Standards Guidebook](https://www.oregon.gov/lcd/CL/Documents/CFECWalkableDesignStandards.pdf)

<https://www.oregon.gov/lcd/CL/Documents/CFECWalkableDesignStandards.pdf>

18.2.3.100 Drive-Up Use

Where drive-up uses are allowed, they are subject to all of the following criteria.

- A. Drive-up uses are allowed only in the C-1 zone, and they are limited to the area east of a line drawn perpendicular to Ashland Street at the intersection of Ashland Street and Siskiyou Boulevard. The number of drive-up uses shall not exceed the 12 in existence on July 1, 1984.
- B. Drive-up uses are subject to the following standards:
 - 1. The average waiting time in line for each vehicle shall not exceed five minutes. Failure to maintain this average waiting time may be grounds for revocation of the approval.
 - 2. All facilities providing drive-up service shall provide a waiting area to accommodate at least two customer vehicles outside of the queue immediately beyond the service window or provide other satisfactory methods to allow customers requiring excessive waiting time to receive service.
 - 3. A means of egress for vehicular customers who wish to leave the waiting line shall be provided.
 - 4. The grade of the stacking area to the drive-up shall either be flat or downhill to eliminate excessive fuel consumption and exhaust during the wait in line.
 - 5. The drive-up shall be designed to provide as much natural ventilation as possible to eliminate the buildup of exhaust gases.
 - 6. **Stacking area shall be provided to ensure that public rights-of-way are not obstructed. Stacking lanes shall be designed so that they do not prevent access to parking spaces or block the public right-of-way. The minimum length of stacking lanes shall be 160 feet for a single stacking lane and 80 feet per lane when there is more than one stacking lane. A stacking lane is measured between the lane entrance and the service area.**
 - 7. **All driveway entrances, including stacking lane entrances, shall be at least 50 feet from any street intersection. If a drive-through facility has frontage on two streets, the drive-through facilities shall receive access from the street with the lower classification.**
 - 8. **Service areas and stacking lanes shall not be located between the building and a street lot line.**
 - 9. **Drive-up uses shall provide at least one walk-up pedestrian service area. Examples of a walk-up service area include an indoor service area directly accessible from a public street or an outdoor walk-up service window. Walk-up service areas shall be accessible by customers arriving on foot, using a mobility device, or by bicycle. Customers using walk-up service area shall have the same or better access to goods and services as customers using the drive-up service. If the walk-up service area is limited to an outdoor service window, it shall meet the following standards:**
 - a. **The walk-up service area shall not also be used by vehicles. Walk-up service may be provided by facility staff or by automatic teller-style machines.**

b. Service access for pedestrians and bicycles shall be subject to Pedestrian and Access Circulation Standards in Chapter 18.4.3.090.

c. The walk-up service area shall be connected to the street by a walkway or a pedestrian plaza. Plazas and pedestrian areas may be counted as floor area for the purposes of meeting the minimum FAR as provided in AMC 18.4.2040.C.1.a.

710. The sound level of communications systems shall not exceed 55 decibels at the property line and shall otherwise comply with the Ashland Municipal Code regarding sound levels.

811. Drive-up uses may be transferred to another location in accord with all requirements of this section. The number of drive-up window stalls shall not exceed one per location, even if the transferred use had greater than one stall.

912. A ministerial Drive-Up Transfer permit shall be obtained for the transfer of any drive-up uses when such transfer is not associated with a Site Design Review or Conditional Use Permit application in order to document transfer of the use.

1013. Drive-up uses discontinued without a Drive-Up Transfer permit shall be deemed to have expired after being unused for six months. Discontinuation of a drive-up use is considered to have occurred when the Staff Advisor documents the drive-up use as having ceased on site through a planning application review, or upon on-site verification.

1114. All components of a drive-up use shall be removed within 60 days of discontinuation of the use through abandonment, transfer, relocation, or redevelopment.

C. Drive-up uses are prohibited in the Historic District Overlay except that the four existing nonconforming financial institution drive-up uses in operation in the Historic District Overlay as of August 7, 2012 may redevelop or relocate within the C-1 and C-1-D zones in the Historic District Overlay subject to the following additional requirements:

1. Relocation or redevelopment of a drive-up use within the C-1 or C-1-D zones in the Historic District Overlay shall be subject to Site Design Review in chapter 18.5.2 through a Type II procedure in section 18.5.1.060.
2. Relocated or redeveloped drive-up uses shall be placed on a secondary building elevation, and accessed for an alley or driveway.
3. Driveways serving relocated or redeveloped drive-up uses shall not enter from or exit to a higher order street frontage or through a primary building elevation. Driveways or queuing lanes shall not be placed between a building and the right-of-way other than an alley.
4. No demolition of or exterior change to a building considered to be a historic resource shall be permitted to accommodate the relocation or redevelopment of a drive-up use.
5. Regardless of the number of drive-up windows/lanes in use in the current location, with a relocation or remodel the number of windows/lanes shall be reduced to one. (Ord. 3229 § 3, amended, 12/19/2023)

18.2.5.090 Standards for Single-Family Dwellings and Duplexes

- A. The following standards apply to new single-family dwellings and duplexes constructed in the R-1, R-1-3.5, R-2, and R-3 zones; the standards do not apply to dwellings in the WR or RR zones.
- B. Single-family dwellings and duplexes subject to this section shall utilize at least two of the following design features to provide visual relief along the front of the residence:
1. Dormers;
 2. Gables;
 3. Recessed entries;
 4. Covered porch entries;
 5. Cupolas;
 6. Pillars or posts;
 7. Bay window (min. 12" projection);
 8. Eaves (min. 6" projection);
 9. Off-sets in building face or roof (min. 16"). (Ord. 3199 § 11, amended, 06/15/2021)
- C. **Entry Orientation.** Single-family dwellings and duplexes located within 40 feet of a street lot line constructed in the R-1, R1-3.5, R-2, and R-3 zones shall provide at least one main entrance that meets the following standards. Any detached structure for which more than 50 percent of its street-facing façade is separated from the street property line by a dwelling is exempt from meeting these standards.
1. The entrance shall be within 8 feet of the longest street-facing façade of the building; and
 2. The entrance shall either face the street; be at an angle of up to 45 degrees from the street; or open onto a covered porch that shall be no less than six feet in depth and eight feet in width - deep enough to allow a person to stand while the door is opening and large enough to allow at least one person to sit facing the street.
- D. **Transparency.** A minimum of 15% of the ground-level wall area of any wall that is within 30 feet of a street lot line between 2 and 8 feet above sidewalk grade must be transparent. For the purposes of this standard, "transparent" means meeting a visible transmittance index (VTI) of at least 0.60. This standard shall apply to both street frontages on corner lots. For an area to be considered transparent, the following standards must be met.
1. Windows and/or clear glass within doors may be used to meet this standard.
 2. Transparent areas shall be calculated based on transparent areas only, excluding any framing, interior grids, mullions, or sashes.
 3. Required windows must be clear glass and not mirrored, frosted, reflective, or treated in

such a way to block visibility into the building.

4. Windows into storage areas, mechanical and utility areas, and garbage and recycling areas do not qualify. Windows into garages do qualify.

E. Garages. The following standards apply to garages, carports, canopies, and other permanent and temporary structures used for parking or storing vehicles, including those parking and vehicle storage structures accessory to detached single-family dwellings. The standards are intended to balance residents' desire for a convenient, safe, and private vehicle access to their homes with the public interest in maintaining safe and aesthetically pleasing streetscapes. The standards therefore promote pedestrian safety and visibility of public ways, while addressing aesthetic concerns associated with street-facing garages. For the purpose of this subsection, a garage opening is considered to be facing a street where the opening is parallel to or within 45 degrees of the street right-of-way line.

1. Alleys and Shared Drives. Where a lot abuts a rear or side alley, or a shared driveway, including flag drives, the garage or carport opening(s) for that dwelling shall orient to the alley or shared drive, as applicable, and not a street. Garages fronting or accessed from the alley shall have a minimum rear yard setback of four feet
2. Garage Setback. Where no alleys are present, garages shall be located a minimum of 20 feet from the street lot line. A garage entrance shall not be closer to the street lot line than a façade that encloses living area along the same street frontage, except the garage entrance may extend up to 6 feet in front of a façade that encloses living area if there is a covered front porch having dimensions of not less than 6 feet in depth and 8 feet in width and the garage entrance does not extend beyond the roof of the porch.
3. Width of Garage Opening. The maximum allowed width of a garage opening is 22 feet or 50% of the width of the street-facing façade, whichever is less.
4. Setback for Multiple Garage Openings. Where three or more contiguous garage entrances face the same street, the garage opening closest to a side property line shall be recessed at least 2 feet behind the adjacent opening(s). Side-loaded garages are exempt from this standard.

18.4.2.030 Residential Development

A. Purpose and Intent. For new multifamily residential developments, careful design considerations must be made to assure that the development is compatible with the surrounding neighborhood. For example, the use of earth tone colors and wood siding will blend a development into an area rather than causing contrast through the use of overwhelming colors and concrete block walls.

1. Crime Prevention and Defensible Space.
 - a. Parking Layout. Parking for residents should be located so that distances to dwellings are minimized. However, avoid designs where parking areas are immediately abutting dwelling units because there is little or no transition from public to private areas. Parking areas should be easily visible from adjacent areas and windows.

- b. Orientation of Windows. Windows should be located so that vulnerable areas can be easily surveyed by residents.
 - c. Service and Laundry Areas. Service and laundry areas should be located so that they can be easily observed by others. Windows and lighting should be incorporated to assure surveillance opportunities. Mail boxes should not be located in dark alcoves out of sight. Barriers to police surveillance such as tall shrubs and fences should be avoided.
 - d. Hardware. Reliance solely upon security hardware in lieu of other alternatives is discouraged.
 - e. Lighting. Site development should utilize lighting prudently. More lighting does not necessarily mean better security. Lighting should be oriented so that areas vulnerable to crime are accented.
 - f. Landscaping. Plant materials such as high shrubs should be placed so that surveillance of semi- public and semi-private areas is not blocked. Thorny shrubs will discourage crime activity. Low shrubs and canopy trees will allow surveillance, hence, reduce the potential for crime.
- B. Applicability.** Except as otherwise required by an overlay zone or plan district, the following standards apply to residential development pursuant to section [18.5.2.020](#). See conceptual site plan of multifamily development in Figure [18.4.2.030](#).
- C. Building Orientation.** Residential buildings that are subject to the provisions of this chapter shall conform to all of the following standards. **Where the site is adjacent to two or more streets, these standards shall be met on the frontage of the higher order street. If both streets have the same classification, the applicant may choose on which street to meet the standard.** See also solar orientation standards in section [18.4.8.050](#).
- 1. **Building Orientation to Street.** Dwelling units shall have their primary orientation toward a street. Where residential buildings are located within 20 feet of a street, they **shall have a primary entrance opening toward the street and connected to the right of way via an approved walkway shall have at least one main entrance for each building that meets the following standards.**
 - a. The entrance shall be within 8 feet of the longest street-facing façade of the building.
 - b. **The entrance shall either face the street; be at an angle of up to 45 degrees from the street; face a courtyard that abuts the street that shall be at least 15 feet in width; or open onto a covered porch that shall be at least 25 square feet in area.**
 - c. **The entrance shall connect to the right of way via an approved walkway.**
 - 2. **Limitation on Parking Between Primary Entrance and Street.** Automobile circulation or off-street parking is not allowed between the building and the street. Parking areas shall be located behind buildings, or on one or both sides.
 - 3. **Build to Line.** ~~Where a new building is proposed in a zone that requires a build to line or maximum front setback yard, except as otherwise required for clear vision at~~

intersections, the building shall comply with the build-to-line standard.

3. Ground Floor Dwellings. The following standard applies to residential developments with ground floor dwelling units that are 10 feet or closer to a street lot line. The intent of the standard is to create inviting and interesting ground floors that activate the street while providing an adequate level of privacy to the unit. Residential buildings subject to this to the provisions of this chapter shall meet the following standards:

- a. A minimum of 50% of dwelling units on the ground floor abutting a street lot line shall have a main entrance that is either accessed from a public sidewalk that faces the street; faces a courtyard that abuts the street that shall be at least 15 feet in width; or opens onto a covered porch that shall be at least 25 square feet in area.**
- b. Where a building is located on a corner lot, the standard above shall be met on the frontage of the higher order street.**
- c. Main entrances providing direct access to dwelling units shall be set back a minimum of 5 feet and a maximum of 10 feet from the street lot line and provide at least two of the following within the setback to provide a transition from the public realm to the private realm:**
 - i. A wall or fence that is 18 to 36 inches high with a gate or other opening that connects the approved walkway to the right of way;**
 - ii. Landscaping that meets the Landscaping and Screen Standards in Chapter 18.4.4.030 not exceeding 36 inches in height at full growth;**
 - iii. One small canopy tree between 1.5 and less than 6 inches in diameter per entrance; or**
 - iv. Individual private open space of at least 48 square feet designed so that a 4-foot by 6-foot dimension will fit entirely within it.**

4. Transparency. The following standards apply to the wall area of the ground-level of any street-facing façades that are within 20 feet of a street lot line or a pedestrian amenity space. A minimum of 15% of the area of the ground-level, street-facing façade between 2 and 8 feet above sidewalk grade must be transparent. For the purposes of this standard, “transparent” means meeting a visible transmittance index (VTI) of a least 0.60. The following standards must be met for an area to be considered transparent:

- a. Windows and/or clear glass within doors may be used to meet this standard.**
- b. Transparent areas shall be calculated based on transparent areas only, excluding any framing, interior grids, mullions, or sashes.**
- c. Required windows must be clear glass and not mirrored, frosted, reflective, or treated in such a way to block visibility into the building.**
- d. Windows into storage areas, mechanical and utility areas, and garbage and recycling areas do not qualify. Windows into garages do qualify.**

- D. Garages.** The following standards apply to garages, carports, canopies, and other permanent and temporary structures used for parking or storing vehicles, including those parking and vehicle storage structures accessory to detached single-family dwellings. The standards are intended to balance residents' desire for a convenient, safe, and private vehicle access to their homes with the public interest in maintaining safe and aesthetically pleasing streetscapes. The standards therefore promote pedestrian safety and visibility of public ways, while addressing aesthetic concerns associated with street-facing garages. For the purpose of this subsection, a garage opening is considered to be facing a street where the opening is parallel to or within 45 degrees of the street right-of-way line.
1. Alleys and Shared Drives. Where a lot abuts a rear or side alley, or a shared driveway, including flag drives, the garage or carport opening(s) for that dwelling shall orient to the alley or shared drive, as applicable, and not a street. **Garages fronting and or accessed from the alley shall have a minimum rear yard setback of four feet**
 2. Setback for Garage Opening Facing Street. The following standards do not apply to garages oriented to an alley. **The minimum setback for a garage (or carport) opening facing a street is 20 feet. This provision does not apply to alleys.**
 - a. **The minimum setback for a garage (or carport) opening facing a street is 20 feet.**
 - b. **A garage entrance shall not be closer to the street lot line than a façade that encloses living area along the same street frontage, except the garage entrance may extend up to 6 feet in front of a façade that encloses living area if there is a covered front porch having dimensions of not less than six feet in depth and eight feet in width and the garage entrance does not extend beyond the roof of the porch**
 3. **Width of Garage Openings. The combined width of garage openings facing the street must be less than 50% of the width of the street-facing building façade. This standard applies only to the street-facing façade on which the main entrance is located.**
- E. Building Materials.** Building materials and paint colors should be compatible with the surrounding area. Very bright primary or neon-type paint colors, which attract attention to the building or use, are unacceptable.
- F. Streetscape.** One street tree chosen from the street tree list shall be placed for each 30 feet of frontage for that portion of the development fronting the street pursuant to subsection [18.4.4.030.E](#).
- G. Landscaping and Recycle/Refuse Disposal Areas.** Landscaping and recycle/refuse disposal areas shall be provided pursuant to chapter [18.4.4](#).
- H. Open Space.** Common and/or private open space is required to be provided pursuant to section [18.4.4.070](#).

18.4.2.40 Non-Residential Development

[...]

- B. Basic Site Review Standards.** Except as otherwise required by an overlay zone or plan district, the following requirements apply to commercial, industrial, non-residential and mixed-use development pursuant to section [18.5.2.020](#). See conceptual site plan of basic site review development in Figure [18.4.2.040.B.6](#).

1. Orientation and Scale.

- a. Buildings shall have their primary orientation toward the street and not a parking area. Automobile circulation or off-street parking is not allowed between the building and the street. Parking areas shall be located behind buildings, or to one side. See Figure [18.4.2.040.B.1](#).
- b. A building façade or multiple building facades shall occupy a large majority of a project's street frontage as illustrated in Figure [18.4.2.040.B.6](#), and avoid site design that incorporates extensive gaps between building frontages created through a combination of driveway aprons, parking areas, or vehicle aisles. This can be addressed by, but not limited to, positioning the wider side of the building rather than the narrow side of the building toward the street. In the case of a corner lot, this standard applies to both street frontages. Spaces between buildings shall consist of landscaping and hard durable surface materials to highlight pedestrian areas.
- c. Building entrances shall be oriented toward the street and shall be accessed from a public sidewalk. The entrance shall be designed to be clearly visible, functional, and shall be open to the public during all business hours. See Figure [18.4.2.040.B.1](#).
- d. Building entrances shall be located within 20 feet of the public right-of-way to which they are required to be oriented. Exceptions may be granted for topographic constraints, lot configuration, designs where a greater setback results in an improved access or for sites with multiple buildings, such as shopping centers, where other buildings meet this standard.
- e. Where a building is located on a corner lot, its entrance shall be oriented toward the higher order street or to the lot corner at the intersection of the streets. The building shall be located as close to the intersection corner as practicable.
- f. Public sidewalks shall be provided adjacent to a public street along the street frontage.
- g. The standards in subsections [18.4.2.040.B.1.a](#) through [18.4.2.040.B.1.f](#), above, may be waived if the building is not accessed by pedestrians, such as warehouses and industrial buildings without attached offices, and automotive service stations.

2. Transparency. A minimum of 40% of the area of the ground-level, street-facing façade between 2 and 8 feet above sidewalk grade shall be transparent. For the purposes of this section, "transparent" means a minimum visible transmittance of at least 0.60. The following standards must be met for an area to be considered transparent.

a. Windows and/or glass within doors may be used to meet this standard.

b. Transparent areas shall be calculated based on transparent areas only, excluding any framing, interior grids, mullions, or sashes.

c. Required windows shall not be mirrored, frosted, reflective, or treated in such a way to block visibility into the building.

d. Windows into storage areas, vehicle parking areas, mechanical and utility areas, and garbage and recycling areas do not qualify.

3. Weather Protection. Weather protection, such as permanent awnings, canopies, overhangs, or architectural features providing protection from the rain or shade during periods of hot weather, shall be provided along 50% of the length of the ground level façade that is within 5 feet of street, plaza, or other public or common open space.

a. The weather protection shall project out at least 5 feet from the adjoining wall.

b. Weather protection shall have a minimum clearance height above the sidewalk or ground surface of 8 feet, and may encroach into the street right-of-way.

c. Weather protection may be adjusted where necessary to accommodate street trees required in 18.4.4.030.E.

2-4. Streetscape. One street tree chosen from the street tree list shall be placed for each 30 feet of frontage for that portion of the development fronting the street pursuant to subsection [18.4.4.030.E](#).

3-5. Landscaping.

a. Landscape areas at least ten feet in width shall buffer buildings adjacent to streets, except the buffer is not required in the Detail Site Review, Historic District, and Pedestrian Place overlays.

b. Landscaping and recycle/refuse disposal areas shall be provided pursuant to chapter [18.4.4](#).

4-6. Designated Creek Protection. Where a project is proposed adjacent to a designated creek protection area, the project shall incorporate the creek into the design while maintaining required setbacks and buffering, and complying with water quality protection standards. The developer shall plant native riparian plants in and adjacent to the creek protection zone.

5-7. Noise and Glare. Artificial lighting shall meet the requirements of section [18.4.4.050](#). Compliance with AMC [9.08.170.C](#) related to noise is required.

6-8. Expansion of Existing Sites and Buildings. For sites that do not conform to the standards of section [18.4.2.040](#) (i.e., nonconforming developments), an equal percentage of the site must be made to comply with the standards of this section as the percentage of building expansion. For example, if a building area is expanded by 25 percent, then 25 percent of the site must be brought up to the standards required by this document.

C. Detailed Site Review Standards. Development that is within the Detail Site Review overlay shall, in

addition to complying with the standards for Basic Site Review in subsection [18.4.2.040.B](#), above, conform to the following standards. See conceptual site plan of detail site review development in Figure [18.4.2.040.C.1](#) and maps of the Detail Site Review overlay in Figures [18.4.2.040.C.2](#) through [5](#).

1. Orientation and Scale.

- a. Developments shall have a minimum Floor Area Ratio (FAR) of 0.50. Where a site is one-half an acre or greater in size, the FAR requirement may be met through a phased development plan or a shadow plan that demonstrates how development may be intensified over time to meet the minimum FAR. See shadow plan example in Figure [18.4.2.040.C.1.a](#). Plazas and pedestrian areas shall count as floor area for the purposes of meeting the minimum FAR.
- b. Building frontages greater than 100 feet in length shall have offsets, jogs, or have other distinctive changes in the building façade.

~~c. Any wall that is within 30 feet of the street, plaza, or other public or common open space shall contain at least 20 percent of the wall area facing the street in display areas, windows, or doorways. Windows must allow view into working areas, lobbies, pedestrian entrances, or display areas. Blank walls within 30 feet of the street are prohibited. Up to 40 percent of the length of the building perimeter can be exempted for this standard if oriented toward loading or service areas~~

~~d.~~ **c.** Buildings shall incorporate lighting and changes in mass, surface or finish to give emphasis to entrances.

~~e-d.~~ Infill or buildings, adjacent to public sidewalks, in existing parking lots is encouraged and desirable.

~~f. Buildings shall incorporate arcades, roofs, alcoves, porticoes, and awnings that protect pedestrians from the rain and sun~~

2. Transparency.

~~a. Any wall that is within 30 feet of the street, plaza, or other public or common open space shall contain transparency of at least 20-50% of the street-facing façade between 2 and 8 feet above sidewalk grade wall area facing the street in display areas, in the form of windows or doorways. Windows must allow view into working areas, lobbies, pedestrian entrances, or display areas. Up to 40 percent of the length of the building perimeter can be exempted for this standard if oriented toward loading or service areas. For the purposes of this section, "transparent" means a minimum visible transmittance of at least 0.60.~~

~~b. Windows and/or glass within doors may be used to meet this standard. Transparent areas shall be calculated based on transparent areas only, excluding any framing, interior grids, mullions, or sashes.~~

~~c. Required windows shall not be mirrored, frosted, reflective, or treated in such a way to block visibility into the building.~~

- d. **Windows into storage areas, vehicle parking areas, mechanical and utility areas, and garbage and recycling areas do not qualify.**

3. Weather Protection. Weather protection (e.g., permanent awnings, canopies, overhangs, or architectural features providing protection from the rain or shade during periods of hot weather) shall be provided along 50% of the length of the ground level façade that is within 5 feet of a street, plaza, or other public or common open space.

- a. **The weather protection shall project out at least 5 feet from the adjoining wall.**

- b. **Weather protection shall have a minimum clearance height above the sidewalk or ground surface of 8 feet, and may encroach into the street right-of-way.**

- c. **Weather protection may be adjusted where necessary to accommodate street trees required in 18.4.4.030.E.**

2. 4. Streetscape.

- a. Hardscape (paving material) shall be utilized to designate “people” areas. Sample materials could be unit masonry, scored and colored concrete, grasscrete, or combinations of the above.
- b. A building shall be set back not more than five feet from a public sidewalk unless the area is used for pedestrian activities such as plazas or outside eating areas, or for a required public utility easement. This standard shall apply to both street frontages on corner lots. If more than one structure is proposed for a site, at least 65 percent of the aggregate building frontage shall be within five feet of the sidewalk.

3. 5. Buffering and Screening.

- a. Landscape buffers and screening shall be located between incompatible uses on an adjacent lot. Those buffers can consist of either plant material or building materials and must be compatible with proposed buildings.
- b. Parking lots shall be buffered from the main street, cross streets, and screened from residentially zoned land.

4. 6. Building Materials.

- a. Buildings shall include changes in relief such as cornices, bases, fenestration, and fluted masonry, for at least 15 percent of the exterior wall area.
- b. Bright or neon paint colors used extensively to attract attention to the building or use are prohibited. Buildings may not incorporate glass as a majority of the building skin.

- D. Additional Standards for Large Scale Projects.** In the Detail Site Review overlay, developments that are greater than 10,000 square feet in gross floor area or contain more than 100 feet of building frontage shall, in addition to complying with the standards for Basic (subsection [18.4.2.040.B](#)) and Detail (subsection [18.4.2.040.C](#)) Site Review, above, conform to the following standards. See conceptual elevation of large scale development in Figure [18.4.2.040.D.1](#) and conceptual site plan of large scale development in Figure [18.4.2.040.D.2](#).

1. Orientation and Scale.

- a. Developments shall divide large building masses into heights and sizes that relate to human scale by incorporating changes in building masses or direction, sheltering roofs, a distinct pattern of divisions on surfaces, windows, trees, and small scale lighting.
- b. Outside of the Downtown Design Standards overlay, new buildings or expansions of existing buildings in the Detail Site Review overlay shall conform to the following standards:
 - i. Buildings sharing a common wall or having walls touching at or above grade shall be considered as one building.
 - ii. Buildings shall not exceed a building footprint area of 45,000 square feet as measured outside of the exterior walls and including all interior courtyards. For the purpose of this section an interior courtyard means a space bounded on three or more sides by walls but not a roof.
 - iii. Buildings shall not exceed a gross floor area of 45,000 square feet, including all interior floor space, roof top parking, and outdoor retail and storage areas, with the following exception:

Automobile parking areas located within the building footprint and in the basement shall not count toward the total gross floor area. For the purpose of this section, "basement" means any floor level below the first story in a building. "First story" shall have the same meaning as provided in the building code.

- iv. Buildings shall not exceed a combined contiguous building length of 300 feet.
- c. Inside the Downtown Design Standards overlay, new buildings or expansions of existing buildings shall not exceed a building footprint area of 45,000 square feet or a gross floor area of 45,000 square feet, including roof top parking, with the following exception:

Automobile parking areas located within the building footprint and in the basement shall not count toward the total gross floor area. For the purpose of this section, "basement" means any floor level below the first story in a building. "First story" shall have the same meaning as provided in the building code.

2. Detail Site Review Plaza Space Standards.

- a. One square foot of plaza space shall be required for every ten square feet of gross floor area, except for the fourth gross floor area.
- b. Within the C-1-D zone, or Downtown Design Standards overlay, no plaza space shall be required.
- c. A plaza space shall incorporate at least four of the following elements:
 - i. Sitting Space – at least one sitting space for each 500 square feet shall be included in the plaza. Seating shall be a minimum of 16 inches in height and 30 inches in

width. Ledge benches shall have a minimum depth of 30 inches.

- ii. A mixture of areas that provide both sunlight and shade.
- iii. Protection from wind by screens and buildings.
- iv. Trees – provided in proportion to the space at a minimum of one tree per 500 square feet, at least two inches in diameter at breast height.
- v. Water features or public art.
- vi. Outdoor eating areas or food vendors.

~~3. Transit Amenities. Transit amenities, bus shelters, pullouts, and designated bike lanes shall be required in accordance with the Ashland Transportation Plan and guidelines established by the Rogue Valley Transportation District.~~

18.4.3.80 Vehicle Area Design

[...]

A. Vehicular Access and Circulation. The intent of this subsection is to manage access to land uses and on-site circulation and maintain transportation system safety and operations. For transportation improvement requirements, refer to chapter [18.4.6](#), Public Facilities.

1. **Applicability.** This section applies to all public streets within the City and to all properties that abut these streets. The standards apply when developments are subject to a planning action (e.g., site design review, conditional use permit, land partition, performance standards subdivision).
2. **Site Circulation.** New development shall be required to provide a circulation system that accommodates expected traffic on the site. All on-site circulation systems shall incorporate street-like features as described in subsection [18.4.3.080.B.4](#). Pedestrian connections on the site, including connections through large sites, and connections between sites and adjacent sidewalks must conform to the provisions of section [18.4.3.090](#).
3. **Intersection and Driveway Separation.** The distance from a street intersection to a driveway, or from a driveway to another driveway, shall meet the minimum spacing requirements for the street's classification in the Ashland Transportation System Plan (TSP) as illustrated in Figures [18.4.3.080.C.3.a](#) and [18.4.3.080.C.3.b](#).

- a. In no case shall driveways be closer than 24 feet as measured from the bottom of the existing or proposed apron wings of the driveway approach.
- b. Partitions and subdivisions of property located in an R-2, R-3, C-1, E-1, CM, or M-1 zone shall meet the controlled access standards set forth below. If applicable, cross access easements shall be required so that access to all properties created by the land division can be made from one or more points.
- c. Street and driveway access points in an R-2, R-3, C-1, E-1, CM, or M-1 zone shall be limited to the following:

i. Distance between driveways

On boulevard streets:	100 feet
On collector streets:	75 feet
On neighborhood streets:	24 feet

ii. Distance from intersections.

On boulevard streets:	100 feet
On collector streets:	50 feet
On neighborhood streets:	35 feet

- d. **Access Requirements for Multifamily Developments.** All multifamily developments

which will have automobile trip generation in excess of 250 vehicle trips per day shall provide at least two driveway access points to the development. Trip generation shall be determined by the methods established by the Institute of Transportation Engineers.

4. Shared Use of Driveways and Curb Cuts.

- a. Plans submitted for developments subject to a planning action shall indicate how driveway intersections with streets have been minimized through the use of shared driveways and all necessary access easements. Where necessary from traffic safety and access management purposes, the City may require joint access and/or shared driveways in the following situations:
 - i. For shared parking areas.
 - ii. For adjacent developments, where access onto an arterial is limited.
 - iii. For multifamily developments, and developments on multiple lots.
- b. Developments subject to a planning action shall remove all curb cuts and driveway approaches not shown to be necessary for existing improvements or the proposed development. Curb cuts and approaches shall be replaced with standard curb, gutter, sidewalk, and planter/furnishings strip as appropriate.
- c. If the site is served by a shared access or alley, access for motor vehicles must be from the shared access or alley and not from the street frontage.

5. Alley Access. Where a property has alley access, vehicle access shall be taken from the alley and driveway approaches and curb cuts onto adjacent streets are not permitted.

D. Driveways and Turn-Around Design. Driveways and turn-arounds providing access to parking areas shall conform to the following provisions:

~~1. A driveway for a single-family dwelling or a duplex shall be a minimum of nine feet except that driveways over 50 feet in length or serving a flag lot shall meet the width and design requirements of section 18.5.3.060. Accessory residential units are exempt from the requirements of this subsection.~~

1. Driveway Width. The following standards apply to the width of driveways. Driveway width shall be measured lengthwise along the property line, and such measurement shall not include the width of wings connecting the top of the curb to the lowered curb or apron.

a. Driveways directly serving a single-width parking stall or garage shall be a minimum of 9 feet and a maximum of 12 feet in width.

c. For a double-width vehicle parking area that is shared by two detached units, the maximum driveway width shall be 12 feet. For a double-width vehicle parking area that is shared by two attached units, driveways shall be shared using a taper with a maximum driveway width of 14 feet. There must be a recorded easement guaranteeing reciprocal access and maintenance for all affected properties.

- c. All other driveways serving parking areas with seven or fewer parking spaces shall be a minimum of 12 feet and a maximum of 24 feet in width.**
- d. Parking areas of more than seven parking spaces shall be served by a driveway constructed to: facilitate the flow of traffic on or off the site, with due regard to pedestrian and vehicle safety; be clearly and permanently marked and defined; provide adequate aisles or turn-around areas so that all vehicles may enter the street in a forward manner; and a driveway width as follows:**

 - i. A driveway accommodating two-way vehicular circulation on site shall be 20 feet in width.**
 - ii. A driveway configured for one-way vehicular circulation on site, which provides separated ingress and egress access onto the public street, may be reduced to 15 feet in width upon demonstration that adequate fire apparatus access is provided.**
- e. Driveways over 50 feet in length or serving a flag lot shall meet the width and design requirements of section [18.5.3.060](#).**
- f. Accessory residential units are exempt from the requirements of this subsection.**
- ~~2. Parking areas of seven or fewer spaces shall be served by a driveway of 12 feet, except for those driveways subject to subsection [18.4.3.080.D.1](#). Accessory residential units are exempt from the requirements of this subsection.~~
- ~~3. Parking areas of more than seven parking spaces shall be served by a driveway constructed to: facilitate the flow of traffic on or off the site, with due regard to pedestrian and vehicle safety; be clearly and permanently marked and defined; provide adequate aisles or turn-around areas so that all vehicles may enter the street in a forward manner; and a driveway width as follows:~~

 - ~~b. A driveway accommodating two-way vehicular circulation on site shall be 20 feet in width.~~
 - ~~c. A driveway configured for one-way vehicular circulation on site, which provides separated ingress and egress access onto the public street, may be reduced to 15 feet in width upon demonstration that adequate fire apparatus access is provided.~~
- 4.2.** The width of driveways and curb cuts in the parkrow and sidewalk area shall be minimized.
- 5.3.** For single-family lots and multifamily developments, the number of driveway approaches and curb cuts shall not exceed one approach/curb cut per street frontage. For large multifamily developments and other uses, the number of approaches and curb cuts shall be minimized where feasible to address traffic safety or operations concerns.
- 6.4.** Vertical Clearances. Driveways, aisles, turn-around areas and ramps shall have a minimum vertical clearance of 13.5 feet for their entire length and width. Parking structures are exempt from this requirement.
- 7.5.** Vision Clearance. No obstructions may be placed in the vision clearance area except as set

forth in section 18.2.4.040.

8-6. Grades for new driveways in all zones shall not exceed 20 percent for any portion of the driveway. If required by the City, the developer or owner shall provide certification of driveway grade by a licensed land surveyor.

9-7. All driveways shall be installed pursuant to City standards prior to issuance of a certificate of occupancy for new construction.

10-8. Driveways for lots created or modified through a land division or property line adjustment, including those for flag lots, shall conform to the requirements of chapter 18.5.3, Land Divisions and Property Line Adjustments.

[...]

18.4.6.060 Transit Facilities

A. Dedication of Public Use Areas. Where a proposed park, playground, trail, or other public use shown in a plan adopted by the City is located in whole or in part in a subdivision, the City may require the dedication of this area to the City, or the designation of this area on the final plat for future dedication to the City, provided that the impact of the development on the City park system is roughly proportional to the dedication, conforms to the requirements of this ordinance, and is consistent with applicable parks and trails master plans.

B. Projects that meet the following thresholds will be reviewed to determine if transit facilities are required to be provided:

1. Projects on development sites within 100 feet of an existing or planned transit stop or located on an existing or planned transit route.

2. Residential developments with more than 25 dwelling units. This includes any development application for any residential building type, including but not limited to, residential or mixed-use subdivisions and multifamily development.

C. Applicable projects may be required to provide additional transit facilities where substantial evidence of projected transit ridership or other transit impacts is presented by Rogue Valley Transit to conclude both that a nexus exists between the proposed development and public transit and that the degree of impact provides reasonable justification. The City may require the developer to grant a public easement or dedicate a portion of the lot for transit facilities.

D. If, upon review of an application for development meeting or exceeding the thresholds in 18.4.6.060.A. above, Rogue Valley Transportation District (RVT) recommends, based on the Ashland Transportation Plan, that a bus stop be constructed or that an easement or dedication be provided for a bus stop consistent with the TSP or an RVTD-approved plan at the time of development, the City may require such improvement. Requirements may include existing facilities that are in disrepair or in need of replacement.

18.6.1 Definitions

Driveway. The area that provides vehicular access to a site from a street or the area that provides vehicular circulation on a site.

Drive-Up Uses. Drive-up uses are defined as any establishment which by design, physical facilities, service, or by packaging procedures encourages or permits customers to receive services, obtain goods other than automobile fuel, or be entertained while remaining in their motor vehicles. The components of a drive-up use are regulated as part of such facility and include kiosks, canopies, or other structures; windows; stalls; and queuing lanes and associated driveways.

Garage. A covered permanent structure designed to provide shelter for vehicles, and which is accessory to a dwelling. Carports are considered garages.

Ground-Floor Dwelling Unit. A residential unit with the entrance, front or rear, that is within five feet of the finished grade. The distance to finished grade is measured vertically at a right angle from the doorsill to the finished grade.

Main Entrance. A main entrance is the entrance to a building that is designed to facilitate ingress and egress for the highest volume of building users. Generally, each building has one main entrance, but if design features do not make it possible to determine which entrance is the main entrance, all entrances providing the same capacity of ingress and egress shall be treated as main entrances.

Walk-Up Service Area. An area, either internal or external to a building, that is directly accessible from a public street by customers arriving on foot, by bicycle, or using a mobility device. Walk-up service may be provided by facility staff or by automatic teller machines and must offer the same or better access to goods and services to users as customers using drive-up service.



Council Study Session

Date: May 19, 2025

Agenda Item	Third Quarter FY25 Financial Update
Department	Finance
From	Mariane Berry, Finance Director

TIME ESTIMATE

15 minutes

CATEGORY

Informational - this is to inform the body on a particular topic. No motion or direction needed.

SUMMARY

On a quarterly basis, the Finance Department presents the current quarter-end financial statements and provides a review of significant items. Finance will also provide departmental updates as well as an outlook for the remainder of the year.

POLICIES, PLANS & GOALS SUPPORTED

Administrative/Governance Goal

"To ensure ongoing fiscal ability to provide desired and required services at an acceptable level.

BACKGROUND AND ADDITIONAL INFORMATION

Staff will present the financial results for the nine-month period ending March 31, 2025, which is in the second year of the budget biennium.

The March Financial Statements are provided, which include the Summary of Fund Balances, the Statement of Revenue and Expenditure for each fund and city-wide, and the Summary of Cash & Investments.

As we near the end of the year and the biennium, we closely review budgetary compliance and may need to do budget supplementals or transfers to ensure the City is in conformity with budget law. We also provide any other updates within the Finance Department at this time.

FISCAL IMPACTS

N/A

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

N/A

REFERENCES & ATTACHMENTS

1. Mar25 FY25 Financial Report



City of Ashland
Summary of Fund Balances
Preliminary as of March 31, 2025

Fund	Balance March 31, 2025	Balance March 31, 2024	Change From FY 2024	2024-2025 Requirements	Over(Under) Requirements
General Fund	\$ 20,008,281	\$ 21,390,730	\$ (1,382,449)	5,879,923	182%
Parks General Fund	-	631,966	(631,966)	No Policy	N/A
Tourism Fund	917,872	847,816	70,056	No Policy	N/A
Housing Fund	183,691	249,824	(66,133)	No Policy	N/A
Community Block Grant Fund	25,095	(1,647)	26,742	No Policy	N/A
Reserve Fund	1,959,638	1,866,496	93,142	No Policy	N/A
Street Fund	3,905,680	3,283,711	621,969	615,929	321%
SDC Street Fund	2,418,034	366,615	2,051,418	No Policy	N/A
Airport Fund	423,653	20,266	403,387	9,278	2899%
Capital Improvements Fund	138,556	1,487,978	(1,349,422)	No Policy	N/A
Parks Capital Improvements Fund	3,311,958	3,361,448	(49,490)	No Policy	N/A
SDC Parks Fund	462,060	76,863	385,198	No Policy	N/A
Debt Service Fund	1,097,600	1,110,367	(12,767)	No Policy	N/A
Water Fund	19,283,169	17,766,640	1,516,529	2,232,241	460%
SDC Water Fund	1,013,276	126,553	886,723	No Policy	N/A
Wastewater Fund	7,204,735	8,167,323	(962,588)	2,146,112	207%
SDC Wastewater Fund	2,647,382	69,549	2,577,834	No Policy	N/A
Storm Drain Fund	2,135,821	2,062,596	73,226	205,707	1348%
SDC Storm Drain Fund	47,222	24,971	22,251	No Policy	N/A
Electric Fund	9,140,888	8,544,940	595,948	4,321,845	133%
Telecommunications Fund	2,978,180	3,103,819	(125,638)	576,064	487%
Insurance Services Fund	2,190,978	1,532,095	658,883	701,155	188%
Health Benefits Fund	0	2,225,545	(2,225,545)	No Policy	N/A
Equipment Fund	7,338,801	7,576,479	(237,678)	3,065,381	49%
Parks Equipment Fund	-	473,608	(473,608)	No Policy	N/A
Cemetery Trust Fund	989,551	962,659	26,892	No Policy	N/A
	<u>\$ 89,822,124</u>	<u>\$ 87,329,210</u>	<u>\$ 2,492,914</u>		
Total Fund Balances	<u>\$ 89,822,124</u>	<u>\$ 87,329,210</u>	<u>\$ 2,492,914</u>		
<u>Restricted and Committed Funds</u>					
Restricted	\$ 17,160,976	\$ 12,516,425	\$ 4,644,551		
Committed	24,949,972	20,516,967	4,433,005		
Unassigned	<u>47,711,175</u>	<u>54,295,818</u>	<u>(6,584,642)</u>		
Total Fund Balances	<u>\$ 89,822,124</u>	<u>\$ 87,329,210</u>	<u>\$ 2,492,914</u>		

City of Ashland
Summary of Cash and Investments
Preliminary as of March 31, 2025

Fund	Balance March 31, 2025	Balance March 31, 2024	Change From FY 2024
General Fund	\$ 19,530,570	20,689,676	\$ (1,159,106)
Parks General Fund	-	583,485	(583,485)
Tourism Fund	923,405	1,040,421	(117,016)
Housing Fund	203,328	249,824	(46,497)
Community Block Grant Fund	30,604	2,512	28,091
Reserve Fund	1,959,636	1,866,494	93,142
Street Fund	3,547,161	2,168	3,544,993
SDC Street Fund	2,418,033	3,335,403	(917,370)
Airport Fund	430,095	103,093	327,002
Capital Improvements Fund	270,955	1,145,137	(874,182)
Parks Capital Improvements Fund	3,381,147	3,438,120	(56,973)
SDC Parks Fund	462,060	397,431	64,630
Debt Service Fund	931,536	945,472	(13,936)
Water Fund	17,765,875	15,066,618	2,699,257
SDC Water Fund	1,013,276	987,678	25,598
Wastewater Fund	6,059,722	4,757,228	1,302,494
SDC Wastewater Fund	2,638,455	2,144,607	493,848
Stormwater Fund	1,994,690	1,938,987	55,704
SDC Stormwater Fund	47,222	24,814	22,408
Electric Fund	7,054,855	6,746,727	308,128
Telecommunications Fund	2,519,723	2,704,880	(185,157)
Insurance Services Fund	2,053,871	1,564,656	489,216
Health Benefits Fund	-	2,224,679	(2,224,679)
Equipment Fund	7,333,520	7,596,193	(262,673)
Parks Equipment Fund	-	-	-
Cemetery Trust Fund	987,822	956,532	31,290
	<u>\$ 83,557,563</u>	<u>\$ 80,512,835</u>	<u>\$ 3,044,728</u>
<u>Manner of Investment</u>	-		
General Banking Accounts	\$ 1,605,353	\$ 3,925,205	\$ (2,319,852)
Local Government Inv. Pool	52,725,740	54,778,864	(2,053,124)
City Investments	29,226,471	21,808,767	7,417,704
	<u>\$ 83,557,563</u>	<u>\$ 80,512,835</u>	<u>\$ 3,044,728</u>
Total Cash and Investments	<u><u>\$ 83,557,563</u></u>	<u><u>\$ 80,512,835</u></u>	<u><u>\$ 3,044,728</u></u>

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
Preliminary as of March 31, 2025
(75% of Fiscal Year)

	Current Fiscal Year				Prior Fiscal Year		
	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
110 General Fund Revenues							
Taxes	\$ 21,315,475	\$ 25,833,814	82.5%	103.2%	\$ 20,652,962	\$ 24,106,609	85.7%
Licenses and Permits	834,476	934,315	89.3%	69.6%	1,199,311	1,591,398	75.4%
Intergovernmental	662,394	3,294,890	20.1%	92.3%	717,776	1,744,883	41.1%
Charges for Services	7,846,148	15,685,828	50.0%	76.9%	10,208,634	10,586,886	96.4%
Fines	157,799	47,636	331.3%	66.9%	235,784	301,364	78.2%
Interest on Investments	669,783	(59,506)	-1125.6%	72.7%	921,511	1,159,506	79.5%
Miscellaneous	151,144	188,433	80.2%	52.7%	286,621	831,217	34.5%
Transfer In (Health Benefits Fund)	2,225,545	2,225,545	100.0%	N/A	-	-	N/A
Transfer In (Parks Equipment Fund)	473,608	473,608	100.0%	N/A	-	-	N/A
Transfer In (Parks General Fund)	631,966	631,966	100.0%	N/A	-	-	N/A
Transfer In (Parks CIP)	422,545	422,545	100.0%	N/A	422,545	422,545	100.0%
Transfer In (Water Fund)	50,000	50,000	100.0%	100.0%	50,000	50,000	100.0%
Transfer In (Cemetery)	36,587	249,543	14.7%	97.0%	37,734	48,551	77.7%
Total Revenues and Other Sources	35,477,470	49,978,616	71.0%	102.1%	34,732,879	40,842,959	85.0%
110 General Fund Expenditures							
Administration Department	2,468,504	4,757,242	51.9%	79.1%	3,120,883	3,724,108	83.8%
Administration - Municipal Court	391,997	597,816	65.6%	107.5%	364,657	492,122	74.1%
Administration - Health Benefits Fund	-	-	N/A	N/A	-	-	N/A
Information Technology Department	1,235,744	2,637,523	46.9%	94.2%	1,311,684	1,870,595	70.1%
Finance Department	2,507,701	3,622,517	69.2%	114.4%	2,191,287	2,947,691	74.3%
City Recorder	187,097	378,160	49.5%	142.4%	131,354	195,982	67.0%
Police Department	6,692,833	10,416,386	64.3%	109.7%	6,101,973	8,152,677	74.8%
Fire and Rescue Department	9,280,472	16,939,131	54.8%	87.2%	10,638,830	13,091,298	81.3%
Public Works Department	2,484,177	5,763,113	43.1%	121.8%	2,040,076	3,256,545	62.6%
Community Development	1,570,809	2,835,341	55.4%	109.8%	1,430,310	2,055,921	69.6%
Parks Department	5,497,080	8,443,046	65.1%	128.4%	4,279,634	6,066,835	70.5%
Transfer Out (Parks)	-	-	N/A	N/A	-	-	N/A
Transfer out (Tourism Fund)	-	-	N/A	N/A	-	-	N/A
Transfer Out (Housing Fund)	-	100,000	0.0%	N/A	-	100,000	0.0%
Transfer Out (Capital Improvements)	100,000	100,000	100.0%	N/A	-	100,000	0.0%
Transfer Out (Debt Service Fund)	110,000	110,000	100.0%	N/A	110,000	110,000	100.0%
Transfer Out (Cemetery Fund)	500	500	100.0%	100.0%	500	500	100.0%

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
Preliminary as of March 31, 2025
(75% of Fiscal Year)

	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
Contingency	-	2,057,998	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	32,526,914	58,758,773	55.4%	102.5%	31,721,188	42,164,274	75.2%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	2,950,556	(8,780,156)	133.6%	98.0%	3,011,691	(1,321,315)	-227.9%
Beginning Fund Balance	17,057,725	19,559,426	87.2%	92.8%	18,379,040	18,379,040	100.0%
Ending Fund Balance	\$ 20,008,281	\$ 10,779,270	185.6%	93.5%	\$ 21,390,730	\$ 17,057,725	125.4%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	1,886,433						
Unassigned Fund Balance	\$ 18,121,848						

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
Preliminary as of March 31, 2025
(75% of Fiscal Year)

	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
211 Parks General Fund							
Taxes	\$ -	\$ -	N/A	N/A	\$ -	\$ -	N/A
Interest	-	-	N/A	N/A	-	-	N/A
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Transfer In (General Fund)	-	-	N/A	N/A	-	-	N/A
Total Revenues and Other Sources	-	-	N/A	N/A	-	-	N/A
Personnel Services	-	-	N/A	N/A	-	-	N/A
Materials and Services	-	-	N/A	N/A	-	-	N/A
Capital Outlay	-	-	N/A	N/A	-	-	N/A
Transfer Out (General Fund)	631,966	631,966	100.0%	N/A	-	-	N/A
Contingency	-	-	N/A	N/A	-	-	N/A
Total Expenditures and Other Uses	631,966	631,966	N/A	N/A	-	-	N/A
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(631,966)	(631,966)	0.0%	N/A	-	-	N/A
Beginning Fund Balance	631,966	-	0.0%	N/A	631,966	631,966	N/A
Ending Fund Balance	\$ -	\$ (631,966)	0.0%	N/A	\$ 631,966	\$ 631,966	N/A
Reconciliation of Fund Balance:							
Restricted and Committed Funds	-						
Unassigned Fund Balance	\$ -						

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
Preliminary as of March 31, 2025
(75% of Fiscal Year)

	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
230 Tourism Fund							
Taxes	\$ 612,948	\$ 1,107,930	55.3%	N/A	\$ 570,659	\$ 853,267	66.9%
Interest	32,333	(24,827)	-130.2%	85.0%	38,047	48,827	77.9%
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Transfer In (General Fund)	-	-	N/A	N/A	-	-	N/A
Total Revenues and Other Sources	645,281	1,083,103	59.6%	106.0%	608,706	902,094	67.5%
Personnel Services	64,721	66,945	96.7%	109.0%	59,364	78,730	75.4%
Materials and Services	644,805	1,489,347	43.3%	93.0%	693,607	833,329	83.2%
Contingency		74,050	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	709,525	1,630,342	43.5%	94.2%	752,971	912,059	82.6%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(64,245)	(547,239)	88.3%	44.5%	(144,266)	(9,965)	1447.7%
Beginning Fund Balance	982,117	1,015,037	96.8%	N/A	992,082	992,082	100.0%
Ending Fund Balance	\$ 917,872	\$ 467,798	196.2%	108.3%	\$ 847,816	\$ 982,117	86.3%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	917,872						
Unassigned Fund Balance	\$ -						

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
Preliminary as of March 31, 2025
(75% of Fiscal Year)

	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
240 Housing Fund							
Taxes	\$ -	\$ -	N/A	N/A	\$ -	\$ -	N/A
Intergovernmental	-	-	N/A	N/A	-	-	N/A
Interest on Investments	10,141	(10,519)	-96.4%	104.5%	9,701	12,519	77.5%
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Transfer In (General Fund)	-	100,000	0.0%	N/A	-	100,000	0.0%
Total Revenues and Other Sources	10,141	89,481	11.3%	104.5%	9,701	112,519	8.6%
Personnel Services	-	-	N/A	N/A	-	-	0.0%
Materials and Services	79,092	323,798	24.4%	N/A	-	100,000	0.0%
Capital Outlay	-	-	N/A	N/A	-	-	N/A
Total Expenditures and Other Uses	79,092	323,798	24.4%	N/A	-	100,000	0.0%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(68,951)	(234,317)	70.6%	-710.8%	9,701	12,519	77.5%
Beginning Fund Balance	252,642	221,798	113.9%	105.2%	240,123	240,123	100.0%
Ending Fund Balance	\$ 183,691	\$ (12,519)	1567.3%	73.5%	\$ 249,824	\$ 252,642	98.9%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	183,691						
Unassigned Fund Balance	\$ -						

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
Preliminary as of March 31, 2025
(75% of Fiscal Year)

	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
250 Community Development Block Fund							
Intergovernmental	\$ 175,344	\$ 313,399	55.9%	791.8%	\$ 22,144	\$ 65,563	33.8%
Total Revenues and Other Sources	175,344	313,399	55.9%	791.8%	22,144	65,563	33.8%
Personnel Services	36,631	33,740	108.6%	95.7%	38,264	35,915	106.5%
Materials and Services	150,235	316,279	47.5%	678.5%	22,144	29,648	74.7%
Total Expenditures and Other Uses	186,866	350,019	53.4%	309.3%	60,408	65,563	92.1%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(11,522)	(36,620)	68.5%	30.1%	(38,264)	-	N/A
Beginning Fund Balance	36,617	36,619	100.0%	100.0%	36,617	36,617	100.0%
Ending Fund Balance	\$ 25,095	\$ (1)	2509587.0%	-1523.3%	\$ (1,647)	\$ 36,617	-4.5%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	25,095						
Unassigned Fund Balance	\$ -						

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
Preliminary as of March 31, 2025
(75% of Fiscal Year)

	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
255 Reserve Fund							
Interest on Investments	\$ 72,086	\$ (43,340)	-166.3%	99.7%	\$ 72,284	\$ 93,340	77.4%
Total Revenues and Other Sources	72,086	(43,340)	-166.3%	-166.3%	72,284	93,340	77.4%
Interfund Loan (Health Benefits Fund)	-	-	N/A	N/A	-	-	N/A
Operating Transfer out	-	-	N/A	N/A	-	-	N/A
Total Expenditures and Other Uses	-	-	N/A	N/A	-	-	N/A
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	72,086	(43,340)	266.3%	99.7%	72,284	93,340	77.4%
Beginning Fund Balance	1,887,552	1,784,761	105.8%	105.2%	1,794,212	1,794,212	100.0%
Ending Fund Balance	\$ 1,959,638	\$ 1,741,421	112.5%	105.0%	\$ 1,866,496	\$ 1,887,552	98.9%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	1,959,638						
Unassigned Fund Balance	<u>\$ (0)</u>						

City of Ashland
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Preliminary as of March 31, 2025
(75% of Fiscal Year)

		Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
260	Street Fund							
	Taxes	\$ 1,249,599	\$ 2,447,596	51.1%	95.0%	\$ 1,315,061	\$ 2,343,614	56.1%
	Intergovernmental	1,327,882	1,613,380	82.3%	103.7%	1,280,539	1,692,621	75.7%
	Charges for Services - Rates	1,272,978	1,678,169	75.9%	100.2%	1,270,782	1,694,331	75.0%
	Charges for Services - Misc. Service Fees	-	30,000	0.0%	N/A	-	-	N/A
	System Development Charges	-	-	N/A	N/A	-	-	N/A
	Assessments	4,915	5,057	97.2%	N/A	-	943	0.0%
	Interest on Investments	132,807	94,927	139.9%	333.6%	39,812	65,073	61.2%
	Miscellaneous	2,770	(187)	-1479.1%	432.0%	641	187	342.9%
	Other Financing Sources	-	10,513,896	0.0%	N/A	-	4,028,789	0.0%
	Total Revenues and Other Sources	3,990,952	16,382,837	24.4%	102.2%	3,906,835	9,825,557	39.8%
	Public Works - Ground Maintenance	203,314	303,970	66.9%	108.4%	187,605	245,030	76.6%
	Public Works - Street Operations	4,317,589	13,188,931	32.7%	83.7%	5,157,669	6,963,245	74.1%
	Public Works - Street Operations Debt	-	4,890,777	0.0%	N/A	74,231	-	N/A
	Public Works - Transportation SDC's	-	-	N/A	N/A	-	-	N/A
	Transfer Out (SDC Street Fund)	-	(2,978,031)	N/A	N/A	-	2,978,031	0.0%
	Contingency	-	276,982	0.0%	N/A	-	-	N/A
	Total Expenditures and Other Uses	4,520,903	15,682,629	28.8%	83.4%	5,419,505	10,186,306	53.2%
	Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(529,951)	700,209	-75.7%	35.0%	(1,512,670)	(360,749)	419.3%
	Beginning Fund Balance	4,435,632	1,701,979	260.6%	92.5%	4,796,381	4,796,381	100.0%
	Ending Fund Balance	\$ 3,905,680	\$ 2,402,188	162.6%	118.9%	\$ 3,283,711	\$ 4,435,632	74.0%
Reconciliation of Fund Balance:								
	Restricted and Committed Funds	3,905,680						
	Unassigned Fund Balance	\$ (0)						

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	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
263 SDC Street Fund							
System Development Charges	\$ 158,891	\$ (24,118)	-658.8%	61.6%	\$ 257,999	\$ 324,118	79.6%
Interest on Investments	88,946	(146,587)	-60.7%	81.9%	108,616	146,587	74.1%
Transfer In (Street Fund)	-	(2,978,031)	0.0%	N/A	-	2,978,031	0.0%
Other Financing Sources	-	3,104,875	0.0%	N/A	-	-	N/A
Total Revenues and Other Sources	247,838	(43,861)	-565.1%	67.6%	366,615	3,448,736	10.6%
Materials and Services	-	48,835	0.0%	N/A	-	1,165	0.0%
Capital Outlay	-	1,827,500	0.0%	N/A	-	1,277,375	0.0%
Contingency	-	94,647	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	-	1,970,982	0.0%	N/A	-	1,278,540	N/A
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	247,838	(2,014,842)	112.3%	67.6%	366,615	2,170,196	16.9%
Beginning Fund Balance	2,170,196	3,002,755	72.3%	N/A	-	-	N/A
Ending Fund Balance	\$ 2,418,034	\$ 987,913	244.8%	659.6%	\$ 366,615	\$ 2,170,196	16.9%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	2,418,034						
Unassigned Fund Balance	\$ -						

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		Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
280	Airport Fund							
	Intergovernmental	\$ (4,035)	\$ 2,069,549	-0.2%	-0.2%	\$ 2,343,952	\$ 2,627,951	89.2%
	Charges for Services - Rates	130,770	158,762	82.4%	105.0%	124,512	186,238	66.9%
	Interest on Investments	13,294	1,190	1116.6%	306.4%	4,338	4,810	90.2%
	Miscellaneous	-	(2,000)	0.0%	N/A	-	2,000	0.0%
	Total Revenues and Other Sources	140,029	2,227,501	6.3%	5.7%	2,472,803	2,820,999	87.7%
	Materials and Services	44,861	110,983	40.4%	88.8%	50,498	79,867	63.2%
	Capital Outlay	9,000	2,112,357	0.4%	0.3%	2,801,035	2,802,643	99.9%
	Contingency	-	5,726	0.0%	N/A	-	-	N/A
	Total Expenditures and Other Uses	53,861	2,229,066	2.4%	1.9%	2,851,534	2,882,510	98.9%
	Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	86,167	(1,565)	5606.1%	-22.8%	(378,731)	(61,511)	615.7%
	Beginning Fund Balance	337,485	86,831	388.7%	84.6%	398,996	398,996	100.0%
	Ending Fund Balance	\$ 423,653	\$ 85,266	496.9%	2090.5%	\$ 20,266	\$ 337,485	6.0%
Reconciliation of Fund Balance:								
	Restricted and Committed Funds	423,653						
	Unassigned Fund Balance	<u>\$ (0)</u>						

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Preliminary as of March 31, 2025
(75% of Fiscal Year)

	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
410 Capital Improvements Fund							
Intergovernmental	\$ -	\$ 899,900	N/A	0.0%	\$ 1,158,200	\$ 1,158,200	100.0%
Charges for Services - Misc. Service fees	(159,264)	(159,264)	N/A	-98.2%	162,186	159,264	101.8%
System Development Charges - Parks	-	-	N/A	N/A	-	-	N/A
Interest on Investments	30,739	(37,194)	-82.6%	70.2%	43,815	57,194	76.6%
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Other Financing Sources	-	(600,000)	0.0%	N/A	-	600,000	0.0%
Transfer In (General Fund)	100,000	100,000	100.0%	N/A	-	100,000	0.0%
Total Revenues and Other Sources	(28,525)	203,442	-14.0%	-2.1%	1,364,201	2,074,658	65.8%
Public Works - Capital Outlay	810,463	1,015,634	79.8%	67.8%	1,195,217	2,095,540	57.0%
Finance - Open Space (Parks)	-	-	N/A	N/A	-	-	N/A
Transfer Out (Debt Service Fund)	-	-	N/A	N/A	-	-	N/A
Transfer Out (SDC Parks Fund)	-	(320,568)	0.0%	N/A	-	320,568	0.0%
Contingency	-	-	N/A	N/A	-	-	N/A
Total Expenditures and Other Uses	810,463	695,066	N/A	67.8%	1,195,217	2,416,108	49.5%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(838,988)	(491,624)	-70.7%	-496.5%	168,984	(341,450)	-49.5%
Beginning Fund Balance	977,544	1,035,362	94.4%	74.1%	1,318,994	1,318,994	100.0%
Ending Fund Balance	\$ 138,556	\$ 543,738	25.5%	9.3%	\$ 1,487,978	\$ 977,544	152.2%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	138,557						
Unassigned Fund Balance	<u><u>\$ (0)</u></u>						

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	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
411 Parks Capital Improvement Fund							
Taxes	\$ 427,945	\$ 838,218	51.1%	93.7%	\$ 456,631	\$ 808,875	56.5%
Intergovernmental	-	7,430,000	0.0%	0.0%	101,000	101,000	100.0%
Interest on Investments	135,019	(116,970)	-115.4%	96.8%	139,455	176,970	78.8%
Miscellaneous	-	50,000	0.0%	N/A	-	-	N/A
Other Financing Sources	-	8,200,000	0.0%	N/A	-	-	N/A
Total Revenues and Other Sources	562,964	16,401,248	3.4%	80.8%	697,085	1,086,845	64.1%
Materials and Services	-	-	N/A	N/A	-	-	N/A
Capital Outlay	214,068	14,491,426	1.5%	30.5%	700,716	880,674	79.6%
Transfer Out (Debt Service Fund)	185,643	185,643	100.0%	99.6%	186,347	186,347	100.0%
Transfer Out (General Fund)	422,545	422,545	100.0%	N/A	422,545	422,545	100.0%
Total Expenditures and Other Uses	822,256	15,099,614	5.4%	62.8%	1,309,608	1,489,566	87.9%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(259,292)	1,301,634	-19.9%	42.3%	(612,523)	(402,721)	152.1%
Beginning Fund Balance	3,571,250	5,590,786	63.9%	89.9%	3,973,971	3,973,971	100.0%
Ending Fund Balance	\$ 3,311,958	\$ 6,892,420	48.1%	98.5%	\$ 3,361,448	\$ 3,571,250	94.1%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	3,311,958						
Unassigned Fund Balance	\$ -						

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	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
413 SDC Parks Fund							
System Development Charges - Parks	29,653	20,860	142.1%	46.5%	63,730	79,140	80.5%
Interest on Investments	15,005	(17,694)	-84.8%	114.3%	13,133	17,694	74.2%
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Transfer In (CIP Fund)	-	(320,568)	0.0%	N/A	-	320,568	0.0%
Total Revenues and Other Sources	44,658	(317,402)	-14.1%	58.1%	76,863	417,402	18.4%
Materials and Services	-	-	N/A	N/A	-	-	N/A
Capital Outlay	-	373,532	0.0%	N/A	-	-	N/A
Contingency	-	11,206	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	-	384,738	0.0%	N/A	-	-	N/A
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	44,658	(702,140)	106.4%	58.1%	76,863	417,402	18.4%
Beginning Fund Balance	417,402	284,878	146.5%	N/A	-	-	N/A
Ending Fund Balance	\$ 462,060	\$ (417,262)	210.7%	601.2%	\$ 76,863	\$ 417,402	18.4%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	462,060						
Unassigned Fund Balance	\$ -						

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	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
530 Debt Services							
Taxes	\$ 194,593	\$ 212,160	91.7%	99.1%	\$ 196,317	\$ 205,116	95.7%
Charges for Services - Internal	946,196	1,261,595	75.0%	100.0%	946,196	1,261,595	75.0%
Interest on Investments	14,394	(12,993)	-110.8%	76.6%	18,791	30,993	60.6%
Transfer In (General Fund)	110,000	110,000	100.0%	N/A	110,000	110,000	100.0%
Transfer In (Parks CIP)	185,643	185,643	100.0%	99.6%	186,347	186,347	100.0%
Total Revenues and Other Sources	1,450,827	1,756,405	82.6%	99.5%	1,457,651	1,794,051	81.2%
Debt Service	1,403,526	1,735,092	80.9%	101.0%	1,389,176	1,785,644	77.8%
Total Expenditures and Other Uses	1,403,526	1,735,092	80.9%	101.0%	1,389,176	1,785,644	77.8%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	47,301	21,313	221.9%	69.1%	68,475	8,407	814.5%
Beginning Fund Balance	1,050,299	815,165	128.8%	100.8%	1,041,892	1,041,892	100.0%
Ending Fund Balance	\$ 1,097,600	\$ 836,478	131.2%	98.9%	\$ 1,110,367	\$ 1,050,299	105.7%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	-						
Unassigned Fund Balance	\$ 1,097,600						

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	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
670 Water Fund							
Intergovernmental	\$ 98,229	\$ (253,350)	-38.8%	128.4%	\$ 76,510	\$ 253,350	30.2%
Charges for Services - Rates	7,041,376	8,935,764	78.8%	108.0%	6,518,535	8,489,236	76.8%
Charges for Services - Misc. Service Fees	62,983	87,728	71.8%	106.4%	59,197	91,272	64.9%
System Development Charges	-	-	N/A	N/A	-	-	N/A
Interest on Investments	644,570	(348,049)	-185.2%	111.9%	576,053	748,049	77.0%
Miscellaneous	2,893	40,074	7.2%	159.9%	1,810	10,926	16.6%
Other Financing Sources	-	46,570,810	0.0%	N/A	-	-	N/A
Total Revenues and Other Sources	7,850,052	55,032,976	14.3%	108.5%	7,232,104	9,592,833	75.4%
Public Works - Conservation	68,084	493,503	13.8%	110.0%	61,891	87,694	70.6%
Public Works - Water Supply	352,011	7,252,690	4.9%	41.4%	850,918	987,128	86.2%
Public Works - Water Supply Debt	118,500	118,503	100.0%	100.0%	118,500	118,500	100.0%
Public Works - Water Distribution	3,887,213	9,342,960	41.6%	120.4%	3,227,280	4,370,977	73.8%
Public Works - Water Distribution Debt	200,734	207,309	96.8%	101.6%	197,581	206,007	95.9%
Public Works - Water Treatment	1,146,499	48,103,791	2.4%	97.6%	1,174,297	1,510,343	77.8%
Public Works - Water Treatment Debt	359,687	816,371	44.1%	6465.6%	5,563	5,824	95.5%
Transfer Out (General Fund to AFR)	50,000	50,000	100.0%	100.0%	50,000	50,000	100.0%
Transfer Out (SDC Water Fund)	-	(861,082)	0.0%	N/A	-	861,082	0.0%
Contingency	-	436,793	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	6,182,728	65,960,838	9.4%	108.7%	5,686,031	8,197,555	69.4%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	1,667,324	(10,927,862)	115.3%	107.8%	1,546,074	1,395,278	110.8%
Beginning Fund Balance	17,615,845	12,341,551	142.7%	108.6%	16,220,567	16,220,567	100.0%
Ending Fund Balance	\$ 19,283,169	\$ 1,413,689	1364.0%	108.5%	\$ 17,766,640	\$ 17,615,845	100.9%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	6,000,000						
Unassigned Fund Balance	\$ 13,283,169						

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673 SDC Water Fund							
System Development Charges - Water	137,953	119,469	115.5%	77.0%	179,220	230,531	77.7%
Interest on Investments	34,275	(43,829)	N/A	103.9%	32,995	43,829	75.3%
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Other Financing Sources	-	15,139,204	0.0%	N/A	-	-	N/A
Transfer In (Water Fund)	-	(861,082)	N/A	N/A	-	861,082	0.0%
Total Revenues and Other Sources	172,228	14,353,762	1.2%	81.2%	212,215	1,135,442	18.7%
Materials and Services	-	150,000	N/A	N/A	-	-	N/A
Capital Outlay	4,093	8,654,512	0.0%	N/A	3,784	5,331	71.0%
Public Works - Debt SDC's	121,214	246,756	49.1%	148.0%	81,878	163,756	50.0%
Contingency	-	274,121	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	125,307	9,325,389	1.3%	N/A	85,662	169,087	50.7%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	46,921	5,028,372	0.9%	37.1%	126,553	966,355	13.1%
Beginning Fund Balance	966,355	1,183,793	81.6%	N/A	-	-	N/A
Ending Fund Balance	\$ 1,013,276	\$ 6,212,165	16.3%	800.7%	\$ 126,553	\$ 966,355	13.1%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	1,013,276						
Unassigned Fund Balance	\$ -						

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	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
675 Wastewater Fund							
Taxes	\$ -	\$ -	N/A	N/A	\$ -	\$ -	N/A
Intergovernmental	-	-	N/A	N/A	-	-	N/A
Charges for Services - Rates	4,828,013	6,341,967	76.1%	100.9%	4,785,584	6,368,033	75.2%
Charges for Services - Misc. Service Fees	-	-	N/A	N/A	-	-	N/A
System Development Charges	-	-	N/A	N/A	-	-	N/A
Interest on Investments	228,129	(90,103)	-253.2%	116.7%	195,508	250,103	78.2%
Miscellaneous	26	(3,939)	-0.7%	0.7%	3,939	3,939	100.0%
Other Financing Sources	82,592	7,404,951	1.1%	18.3%	450,807	1,242,621	36.3%
Total Revenues and Other Sources	5,138,761	13,652,876	37.6%	94.5%	5,435,838	7,864,696	69.1%
Public Works - Wastewater Collection	1,741,591	4,771,437	36.5%	97.1%	1,794,221	2,342,038	76.6%
Public Works - Wastewater Collection Debt	42,028	43,631	96.3%	99.1%	42,428	44,456	95.4%
Public Works - Wastewater Treatment	2,629,738	8,051,932	32.7%	65.6%	4,011,170	5,215,693	76.9%
Public Works - Wastewater Treatment Debt	127,142	127,142	100.0%	99.6%	127,699	127,699	100.0%
Transfer Out (SDC Wastewater Fund)	-	(2,235,338)	0.0%	N/A	-	2,235,338	0.0%
Contingency	-	356,466	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	4,540,500	11,115,270	40.8%	76.0%	5,975,518	9,965,224	60.0%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	598,261	2,537,607	23.6%	-110.9%	(539,681)	(2,100,529)	25.7%
Beginning Fund Balance	6,606,474	4,407,490	149.9%	75.9%	8,707,003	8,707,003	100.0%
Ending Fund Balance	\$ 7,204,735	\$ 6,945,097	103.7%	88.2%	\$ 8,167,323	\$ 6,606,474	123.6%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	-						
Unassigned Fund Balance	\$ 7,204,735						

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
Preliminary as of March 31, 2025
(75% of Fiscal Year)

	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
677 SDC Sewer Fund							
System Development Charges - Wastewater	197,945	13,793	1435.1%	85.7%	230,890	286,207	80.7%
Interest on Investments	83,719	(105,866)	-79.1%	103.0%	81,317	105,866	76.8%
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Other Financing Sources	-	1,381,369	0.0%	N/A	-	-	N/A
Transfer In (Wastewater Fund)	-	(2,235,338)	0.0%	N/A	-	2,235,338	0.0%
Total Revenues and Other Sources	281,663	(946,042)	-29.8%	90.2%	312,208	2,627,411	11.9%
Materials and Services	-	-	N/A	N/A	-	-	N/A
Capital Outlay	6,371	1,395,204	0.5%	2.6%	242,659	255,321	95.0%
Public Works - Debt SDC's	-	-	N/A	N/A	-	-	N/A
Contingency	-	49,516	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	6,371	1,444,720	0.4%	N/A	242,659	255,321	95.0%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	275,292	(2,390,762)	111.5%	395.8%	69,549	2,372,090	2.9%
Beginning Fund Balance	2,372,090	1,585,034	149.7%	N/A	-	-	N/A
Ending Fund Balance	\$ 2,647,382	\$ (805,728)	428.6%	3806.5%	\$ 69,549	\$ 2,372,090	2.9%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	2,647,382						
Unassigned Fund Balance	\$ -						

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
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(75% of Fiscal Year)

	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
680 Stormwater Fund							
Intergovernmental	\$ -	\$ -	N/A	N/A	\$ -	\$ -	N/A
Charges for Services - Rates	603,088	771,508	78.2%	100.2%	601,817	803,492	74.9%
Charges for Services - Misc. Service Fees	-	-	N/A	N/A	-	-	N/A
System Development Charges	-	-	N/A	N/A	-	-	N/A
Interest on Investments	74,274	(65,996)	-112.5%	97.8%	75,968	97,996	77.5%
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Other Financing Sources	-	390,220	0.0%	N/A	-	-	N/A
Total Revenues and Other Sources	<u>677,362</u>	<u>1,095,732</u>	61.8%	99.9%	<u>677,785</u>	<u>901,488</u>	75.2%
Public Works - Storm Water Operations	625,906	2,570,709	24.3%	96.8%	646,683	837,566	77.2%
Public Works - Storm Water Operations Debt	10,525	10,944	96.2%	99.1%	10,625	11,150	95.3%
Contingency	-	64,479	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	<u>636,431</u>	<u>2,646,132</u>	24.1%	96.8%	<u>657,308</u>	<u>848,716</u>	77.4%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	40,930	(1,550,400)	102.6%	199.9%	20,477	52,772	38.8%
Beginning Fund Balance	<u>2,094,891</u>	<u>2,036,637</u>	102.9%	102.6%	<u>2,042,119</u>	<u>2,042,119</u>	100.0%
Ending Fund Balance	<u>\$ 2,135,821</u>	<u>\$ 486,237</u>	439.3%	103.6%	<u>\$ 2,062,596</u>	<u>\$ 2,094,891</u>	98.5%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	-						
Unassigned Fund Balance	<u>\$ 2,135,821</u>						

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
Preliminary as of March 31, 2025
(75% of Fiscal Year)

	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
683 SDC Storm Fund							
System Development Charges - Wastewater	15,484	30,357	51.0%	62.9%	24,605	29,643	83.0%
Interest on Investments	1,417	(678)	N/A	387.0%	366	678	54.0%
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Other Financing Sources	-	-	N/A	N/A	-	-	N/A
Total Revenues and Other Sources	16,901	29,679	56.9%	67.7%	24,971	30,321	82.4%
Materials and Services	-	-	N/A	N/A	-	-	N/A
Capital Outlay	-	64,908	0.0%	N/A	-	-	N/A
Public Works - Debt SDC's	-	-	N/A	N/A	-	-	N/A
Public Works - Storm Water SDC's	-	-	N/A	N/A	-	-	N/A
Contingency	-	1,947	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	-	66,855	0.0%	N/A	-	-	N/A
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	16,901	(37,176)	145.5%	67.7%	24,971	30,321	82.4%
Beginning Fund Balance	30,321	14,954	202.8%	N/A	-	-	N/A
Ending Fund Balance	\$ 47,222	\$ (22,222)	312.5%	189.1%	\$ 24,971	\$ 30,321	82.4%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	47,222						
Unassigned Fund Balance	\$ -						

City of Ashland
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(75% of Fiscal Year)

	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
690 Electric Fund							
Intergovernmental	\$ -	\$ 366,229	0.0%	0.0%	\$ 317,887	\$ 983,771	32.3%
Charges for Services - Rates	13,500,711	19,400,302	69.6%	106.0%	12,732,161	16,617,902	76.6%
Charges for Services - Misc. Service Fees	301,334	247,355	121.8%	128.5%	234,489	288,645	81.2%
Interest on Investments	254,240	(203,559)	-124.9%	98.6%	257,959	333,559	77.3%
Miscellaneous	37,581	21,244	176.9%	11.1%	338,982	554,757	61.1%
Other Financing Sources	-	3,000,000	N/A	N/A	-	-	N/A
Total Revenues and Other Sources	14,093,865	22,831,572	61.7%	101.5%	13,881,477	18,778,634	73.9%
Administration - Conservation	681,050	2,359,004	28.9%	107.6%	632,811	827,317	76.5%
Electric - Supply	6,162,049	10,310,082	59.8%	163.2%	3,775,690	5,169,918	73.0%
Electric - Distribution	6,714,619	10,413,631	64.5%	88.6%	7,581,054	9,754,518	77.7%
Electric - Transmission	832,784	1,442,512	57.7%	161.7%	515,114	757,488	68.0%
Debt Service	-	487,326	0.0%	N/A	-	-	N/A
Transfer Out (Insurance Fund)	-	-	N/A	N/A	-	-	N/A
Contingency	-	1,136,604	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	14,390,502	26,149,159	55.0%	115.1%	12,504,669	16,509,241	75.7%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(296,637)	(3,317,587)	91.1%	-21.5%	1,376,808	2,269,393	60.7%
Beginning Fund Balance	9,437,525	6,080,192	155.2%	131.7%	7,168,132	7,168,132	100.0%
Ending Fund Balance	\$ 9,140,888	\$ 2,762,605	330.9%	107.0%	\$ 8,544,940	\$ 9,437,525	90.5%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	-						
Unassigned Fund Balance	\$ 9,140,888						

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	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
695 Telecommunications Fund							
Intergovernmental	\$ -	\$ -	N/A	N/A	\$ -	\$ -	N/A
Charges for Services - Rates	2,088,521	2,639,249	79.1%	99.6%	2,097,031	2,789,598	75.2%
Charges for Services - Misc. Service Fees	-	-	N/A	N/A	-	-	N/A
Interest on Investments	102,262	(52,511)	-194.7%	91.5%	111,822	142,511	78.5%
Miscellaneous	1,859	-	N/A	N/A	-	-	N/A
Total Revenues and Other Sources	2,192,641	2,586,738	84.8%	99.3%	2,208,853	2,932,109	75.3%
Personnel Services	725,158	1,286,713	56.4%	125.3%	578,634	847,016	68.3%
Materials & Services	1,063,551	1,425,868	74.6%	106.0%	1,003,003	1,252,332	80.1%
Capital Outlay	190,899	867,879	22.0%	61.4%	311,028	337,802	92.1%
Debt - Transfer to Debt Service Fund	388,084	517,445	75.0%	100.0%	388,084	517,445	75.0%
Transfer Out (Insurance Fund)	-	-	N/A	N/A	-	-	N/A
Contingency	-	175,405	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	2,367,691	4,273,310	55.4%	103.8%	2,280,749	2,954,595	77.2%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(175,050)	(1,686,572)	89.6%	243.5%	(71,896)	(22,486)	319.7%
Beginning Fund Balance	<u>3,153,230</u>	3,021,118	104.4%	99.3%	<u>3,175,716</u>	3,175,716	100.0%
Ending Fund Balance	<u>\$ 2,978,180</u>	<u>\$ 1,334,546</u>	223.2%	96.0%	<u>\$ 3,103,819</u>	<u>\$ 3,153,230</u>	98.4%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	646,805						
Unassigned Fund Balance	<u>\$ 2,331,375</u>						

City of Ashland
Statement of Resources, Requirements, and Changes in Fund Balance
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(75% of Fiscal Year)

	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
720 Insurance Service Fund							
Intergovernmental	\$ -	\$ -	N/A	N/A	\$ -	\$ -	N/A
Charges for Services - Internal	1,321,979	1,518,019	87.1%	104.9%	1,259,915	1,875,033	67.2%
Interest on Investments	58,036	(48,802)	-118.9%	130.1%	44,614	64,802	68.8%
Miscellaneous	6,902	(93,547)	-7.4%	5.9%	116,856	133,547	87.5%
Transfer In (All Funds)	-	-	N/A	N/A	-	-	N/A
Total Revenues and Other Sources	1,386,917	1,375,670	100.8%	97.6%	1,421,385	2,073,382	68.6%
Personnel Services	4,490	(132,908)	-3.4%	4.7%	95,788	132,908	72.1%
Materials and Services	1,294,507	1,847,058	70.1%	111.1%	1,165,446	1,209,360	96.4%
Contingency	-	97,632	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	1,298,997	1,811,783	71.7%	103.0%	1,261,234	1,342,267	94.0%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	87,920	(436,113)	120.2%	54.9%	160,151	731,115	21.9%
Beginning Fund Balance	2,103,059	1,167,481	180.1%	153.3%	1,371,944	1,371,944	100.0%
Ending Fund Balance	\$ 2,190,978	\$ 731,368	299.6%	143.0%	\$ 1,532,095	\$ 2,103,059	72.9%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	2,190,978						
Unassigned Fund Balance	\$ -						

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	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
725 Health Benefits Fund							
Taxes	\$ -	\$ -	N/A	N/A	\$ -	\$ -	N/A
Interest	-	-	N/A	N/A	-	-	N/A
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Transfer In (General Fund)	-	-	N/A	N/A	-	-	N/A
Total Revenues and Other Sources	-	-	N/A	N/A	-	-	N/A
Personnel Services	-	-	N/A	N/A	-	-	N/A
Materials and Services	-	-	N/A	N/A	-	-	N/A
Capital Outlay	-	-	N/A	N/A	-	-	N/A
Transfer Out (General Fund)	2,225,545	2,225,545	100.0%	N/A	-	-	N/A
Contingency	-	-	N/A	N/A	-	-	N/A
Total Expenditures and Other Uses	2,225,545	2,225,545	N/A	N/A	-	-	N/A
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(2,225,545)	(2,225,545)	0.0%	N/A	-	-	N/A
Beginning Fund Balance	2,225,545	-	0.0%	N/A	2,225,545	2,225,545	N/A
Ending Fund Balance	\$ 0	\$ (2,225,545)	100.0%	N/A	\$ 2,225,545	\$ 2,225,545	N/A
Reconciliation of Fund Balance:							
Restricted and Committed Funds	-						
Unassigned Fund Balance	\$ 0						

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	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
730 Equipment Fund							
Intergovernmental	\$ -	\$ -	N/A	N/A	\$ -	\$ -	N/A
Charges for Services - Internal	3,513,342	4,684,452	75.0%	103.4%	3,397,057	4,529,410	75.0%
Charges for Services - Misc. Service Fees	224,391	158,284	141.8%	100.3%	223,614	291,716	76.7%
Interest on Investments	277,573	(184,736)	-150.3%	93.8%	295,782	384,736	76.9%
Miscellaneous	130,809	87,800	149.0%	2607.9%	5,016	66,200	7.6%
Total Revenues and Other Sources	4,146,115	4,745,800	87.4%	105.7%	3,921,470	5,272,062	74.4%
Public Works - Maintenance	1,886,430	2,595,992	72.7%	112.6%	1,674,883	2,321,148	72.2%
Public Works - Purchasing and Acquisition	2,179,205	5,355,786	40.7%	137.5%	1,584,727	2,607,214	60.8%
Transfer Out (Insurance Fund)	-	-	N/A	N/A	-	-	N/A
Contingency	-	146,191	0.0%	N/A	-	-	N/A
Total Expenditures and Other Uses	4,065,635	8,097,970	50.2%	124.7%	3,259,610	4,928,362	66.1%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	80,480	(3,352,170)	102.4%	12.2%	661,859	343,700	192.6%
Beginning Fund Balance	7,258,321	7,197,226	100.8%	105.0%	6,914,621	6,914,621	100.0%
Ending Fund Balance	\$ 7,338,801	\$ 3,845,056	190.9%	96.9%	\$ 7,576,479	\$ 7,258,321	104.4%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	7,338,801						
Unassigned Fund Balance	\$ (0)						

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	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to- Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
731 Parks Equipment Fund							
Taxes	\$ -	\$ -	N/A	N/A	\$ -	\$ -	N/A
Interest	-	-	N/A	N/A	-	-	N/A
Miscellaneous	-	-	N/A	N/A	-	-	N/A
Transfer In (General Fund)	-	-	N/A	N/A	-	-	N/A
Total Revenues and Other Sources	-	-	N/A	N/A	-	-	N/A
Personnel Services	-	-	N/A	N/A	-	-	N/A
Materials and Services	-	-	N/A	N/A	-	-	N/A
Capital Outlay	-	-	N/A	N/A	-	-	N/A
Transfer Out (General Fund)	473,608	473,608	100.0%	N/A	-	-	N/A
Contingency	-	-	N/A	N/A	-	-	N/A
Total Expenditures and Other Uses	473,608	473,608	N/A	N/A	-	-	N/A
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	(473,608)	(473,608)	0.0%	N/A	-	-	N/A
Beginning Fund Balance	473,608	-	0.0%	N/A	473,608	473,608	N/A
Ending Fund Balance	\$ -	\$ (473,608)	0.0%	N/A	\$ 473,608	\$ 473,608	N/A
Reconciliation of Fund Balance:							
Restricted and Committed Funds	-						
Unassigned Fund Balance	\$ -						

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	Fiscal Year 2025 2nd Year Actuals	Fiscal Year 2025 2nd Year of Biennial Budget	Budget to Actual Percent Collected / Expended	Actual to Actual Year-over-Year Change	Fiscal Year 2024 Year-to-Date Actuals	Preliminary Fiscal Year 2024 End-of- Year Actuals	Actual Percent Collected / Expended
810 Cemetery Fund							
Charges for Services	\$ 18,278	\$ 2,488	734.6%	118.7%	\$ 15,398	\$ 23,512	65.5%
Interest on Investments	36,587	(24,551)	-149.0%	97.0%	37,734	48,551	77.7%
Transfer In (General Fund)	500	500	100.0%	100.0%	500	500	100.0%
Total Revenues and Other Sources	55,365	(21,563)	-256.8%	103.2%	53,632	72,563	73.9%
Transfer Out (General Fund)	36,587	249,543	14.7%	97.0%	37,734	48,551	77.7%
Total Expenditures and Other Uses	36,587	249,543	14.7%	97.0%	37,734	48,551	77.7%
Excess(Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	18,778	(271,106)	106.9%	118.1%	15,898	24,012	66.2%
Beginning Fund Balance	970,773	946,395	102.6%	102.5%	946,761	946,761	100.0%
Ending Fund Balance	\$ 989,551	\$ 675,289	146.5%	102.8%	\$ 962,659	\$ 970,773	99.2%
Reconciliation of Fund Balance:							
Restricted and Committed Funds	989,551						
Unassigned Fund Balance	\$ 0						