



Council Business Meeting Agenda

ASHLAND CITY COUNCIL BUSINESS MEETING AGENDA

Tuesday, May 20, 2025

Council Chambers, 1175 E Main Street

Live stream via RVTV Prime at rvtv.sou.edu or broadcast on Spectrum 180 & 181.

Public testimony will be accepted for both general public forum items and agenda items.

If you would like to submit **written testimony** or if you wish to **speak electronically** during the meeting, complete the online [Public Testimony Form](#) no later than 10 a.m. the day of the meeting.

I. EXECUTIVE SESSION 5:30 PM

- a. To conduct deliberations with persons designated by the governing body to carry on labor negotiations pursuant to ORS 192.660 (2)(d).

II. CALL TO ORDER 6:00 PM

- a. Land Acknowledgement**

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. MAYOR'S / CHAIR OF THE COUNCIL ANNOUNCEMENT

- a. Bike Safety Month Proclamation
- b. Building Safety Month Proclamation

VI. APPROVAL OF MINUTES

- a. Minutes of the May 5, 2025 – Study Session Meeting
- b. Minutes of the May 6, 2025 - Business Meeting

VII. CONSENT AGENDA

- a. Contract for East and West Forks Project – Bridge Replacement
- b. Resolution Adopting Corrections to the 2023-2025 Biennial Budget
- c. Resolution Adopting a Supplemental Budget and Budget Adjustments for BN 2023-25
- d. Historic Preservation Advisory Committee Appointment
- e. Resolution Adopting Miscellaneous Fees for Fiscal Year 2026

VIII. SPECIAL PRESENTATIONS

- a. Proposed Changes to Enhanced Law Enforcement Area Process
- b. Comp and Class Study Results

IX. PUBLIC FORUM

15 minutes – Public input or comment on City business not included on the agenda

X. PUBLIC HEARING

- a. Public Hearing and First Reading of ORD 3261; An Ordinance Amending the Officially Adopted Physical and Environmental Constraints Map Removing the Locally Adopted Ashland Modified Floodplain from Hamilton Creek (Planning Action #PA-T3-2025-000012)

XI. ORDINANCES, RESOLUTIONS AND CONTRACTS

XII. UNFINISHED BUSINESS



Council Business Meeting Agenda

- a. Water Cost of Service and Rate Study Final Draft Update
- b. Resolution Adopting a Parks Fee for BN 25-27

XIII. NEW BUSINESS

XIV. CITY MANAGER REPORT

XV. OTHER BUSINESS FROM COUNCIL MEMBERS/REPORTS FROM COUNCIL LIAISONS

XVI. ADJOURNMENT

If you need special assistance to participate in this meeting, please contact Alissa Kolodzinski at recorder@ashlandoregon.gov or 541.488.5307 (TTY phone number 1.800.735.2900). Notification at least three business days before the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting in compliance with the Americans with Disabilities Act.

* Items on the Agenda not considered due to time constraints are automatically continued to the next regularly scheduled Council meeting [AMC 2.04.030.(D)(3)]

**** LAND ACKNOWLEDGEMENT**

We acknowledge and honor the aboriginal people on whose ancestral homelands we work—the Ikirakutsum Band of the Shasta Nation, as well as the diverse and vibrant Native communities who make their home here today. We honor the first stewards in the Rogue Valley and the lands we love and depend on: Tribes with ancestral lands in and surrounding the geography of the Ashland Watershed include the original past, present and future indigenous inhabitants of the Shasta, Takelma, and Athabaskan people. We also recognize and acknowledge the Shasta village of K'wakhakha - "Where the Crow Lights" - that is now the Ashland City Plaza.

***Agendas and minutes for City of Ashland Council, Commission and Committee meetings may be found at the City website, ashlandoregon.gov.



A Proclamation in Honor of Bike Month 2025

WHEREAS, National Bike Month was established in May 1956 and is sponsored by the League of American Bicyclists. Today, millions of Americans engage in bicycling as affordable, environmentally-sound transportation, physical exercise, and wholesome family recreation; and

WHEREAS, the bicycle is an excellent way for people of all ages and abilities to make short in-town trips while enjoying our community's scenic beauty; and

WHEREAS, creating a community where bicycling is a practical, safe, and efficient way to make short in-town trips from anywhere to everywhere will improve citizens' health, well-being, and quality of life; improve traffic safety; reduce congestion; diminish the city's contribution to climate change; free up parking; and reduce wear and tear on our streets; and

WHEREAS, throughout the month of May, the residents of Ashland and our visitors will experience the joys of bicycling through educational programs, a multi-day film festival, commuting events, mountain bike races, free music events, jump clinics, repair and bicycle maintenance training, in-town bike riding events, or by simply getting out and going for a ride; and

WHEREAS, the City of Ashland remains committed to ensuring that bicycling is safe for people of all ages and abilities; and

NOW, THEREFORE, I, Tonya Graham, Mayor of the City of Ashland, Oregon, on behalf of the City Council, do hereby proclaim the month of May 2025 as Bike month and ask our residents to support bicycling, participate in the planned events, and share the road safely with all bicyclists.

Dated this 20th day of May 2025.

Tonya Graham, Mayor

Alissa Kolodzinski, City Recorder





A Proclamation in Honor of Building Safety Month 2025

WHEREAS, the City of Ashland recognizes that our health, strength, and resilience depend on the safety and essential role our homes, buildings, and infrastructure play in everyday life and when disasters strike, and;

WHEREAS, the resilience of our built environment is achieved through the devotion of vigilant guardians – building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers, plumbers, and others in the construction industry – who work year-round to ensure the safe construction of buildings, and;

WHEREAS, modern building codes include safeguards to protect the public from hazards such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes, and;

WHEREAS, Building Safety Month is sponsored by the International Code Council to remind the public about the critical role of our communities' largely unknown protectors of public safety – our local code officials – who assure us of safe, sustainable, and affordable buildings that are essential to our prosperity, and;

WHEREAS, each year, in observance of Building Safety Month, people all over the world are asked to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus, and federal agencies as they work to protect lives and property.

NOW, THEREFORE, I, Tonya Graham, Mayor of the City of Ashland, Oregon, on behalf of the City Council, do hereby proclaim the month of May 2025 as Building Safety Month. Accordingly, I encourage our citizens to consider what each of us can do to improve building safety in our homes and businesses.

Dated this 20th day of May 2025.

Tonya Graham, Mayor

Alissa Kolodzinski, City Recorder



**ASHLAND CITY COUNCIL
STUDY SESSION MINUTES
Monday, May 5, 2025**

Mayor Graham called the meeting to order at 5:30 p.m.

Council Present: Mayor Graham, Councilors Dahle, Bloom, Kaplan, DuQuenne, Hansen and Kaplan.

Council Absent: none

Staff Present:

Jordan Rooklyn	Deputy City Manager
Marianne Berry	Finance Director
Bryn Morrison	Deputy Finance Director
Brandon Goldman	Community Development Director
Linda Reid	Housing Program Manager
Johan Pietila	City Attorney
Alissa Kolodzinski	City Recorder

I. Public Input

Citizens spoke on concerns about the proposed Parks fees and budget, livability in Ashland, the proposed cost increase for sporting teams to utilize fields, concerns about night lawn rules and enforcement, and suggested alternatives to budget cuts through cost savings.

II. Budget Background #3

Berry and Morrison provided a presentation (see attached).

- Review of budget background, process, and timeline for the 2025-27 Budget. The Citizen Budget Committee (CBC) began its deliberations on April 30 to develop a balanced budget to send to council for adoption in June.
- Clarification that no City department has overspent on the current budget and that there is not a deficit. Reductions in departmental budgets for the next biennium are because projected revenue has not kept pace with increasing projected costs.
- Review of how to view revenues and expenses in the [online proposed budget](#).
- Discussion on long-term financial forecasting and how to gather projections earlier in the budget season to best prepare citizens for future budgets.

Rooklyn provided a presentation related to property taxes in Oregon (see attached).

- Measure 5 capped the amount of tax levied through property taxes in 1990 at \$5 per \$1,000 for education districts and \$10 per \$1,000 for general government.
- IN 1997, Measure 50 permanently set the tax rate and no longer taxed on actual market value but on a newly created 'assessed value' that can only grow at 3% per

year. Ashland's tax rate is held at \$4.2865 per \$1,000. Measure 50 allows for a temporary 'local option levy' for 5 years but is subject to Measure 5 limits.

- The growing gap between assessed and real market property values has kept property taxes low and predictable for property owners but limited cost recovery for local government. Property taxes paid for most government services prior to 1990.
- New or greatly improved properties are assessed using a county-wide Changed Property Ratio. Various inequity scenarios were presented to show how similar circumstances for neighboring homes are impacted differently by these laws.
- Discussion of future cost recovery included how to increase development and considerations to broaden the tax base such as annexation and/or change in the urban grown boundary.

III. Non-Profit Affordable Housing Tax Exemption

Goldman and Reid introduced the topic and provided background. The City was approached to see if there was interest in providing property tax exemption for affordable housing operated by a non-profit organization. This exemption would help keep rent low and help meet the City's Housing Production Strategy goals of incentivizing affordable housing in Ashland. Neighboring municipalities have passed and/or are considering similar exemptions to encourage affordable housing.

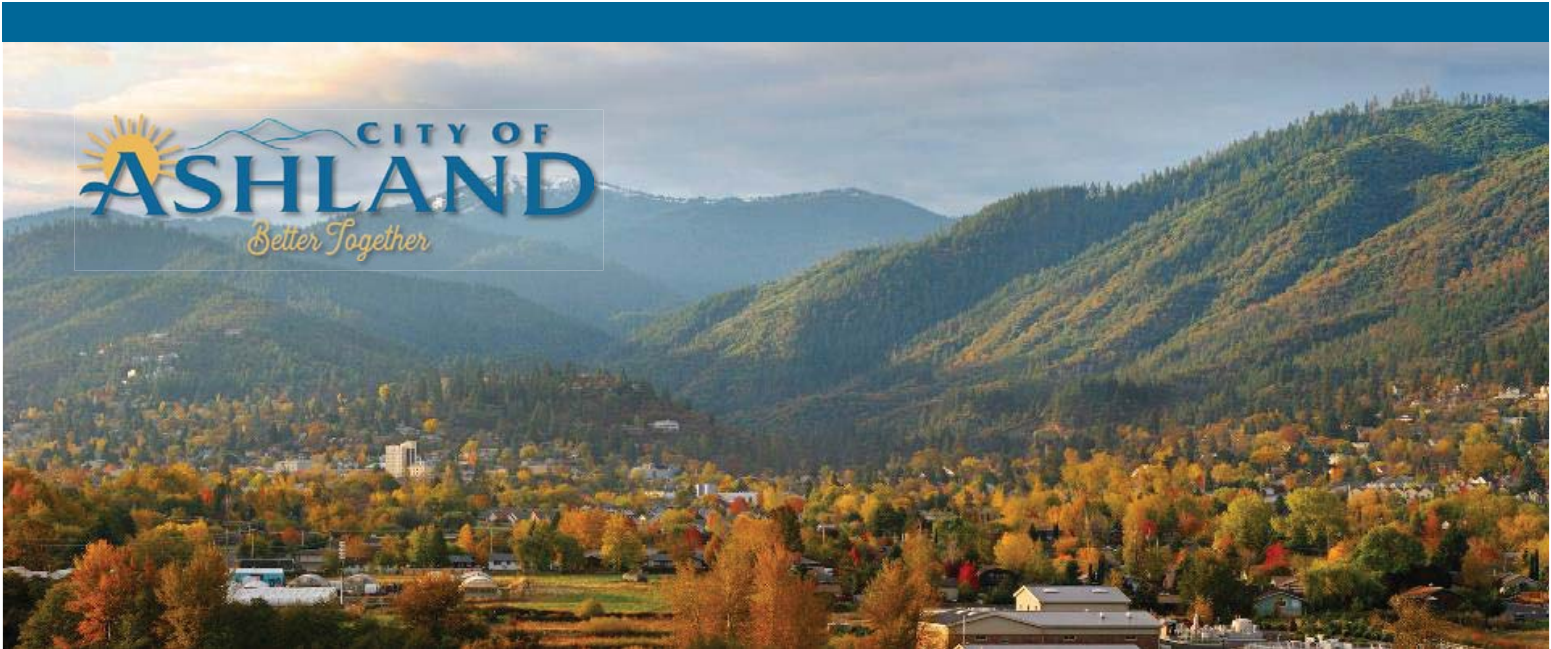
- Request for more information about the potential financial impact to the City.
- Council has a general interest in moving forward with an ordinance of this type.
- Direction for staff to contact the Ashland School District to gauge the level of interest.
- Direction for staff to estimate the projected increase of the affordable housing market in the next three to five years. Staff offered to return with a comparison between non-profit and private development within the affordable housing market.
- Direction for staff to bring back specific criteria in which a development would qualify.

IV. Adjournment of Study Session

The meeting was adjourned at 7:26 p.m.

City Recorder Alissa Kolodzinski

Mayor Tonya Graham



Budget Background #3

May 5, 2025

Budget Background

Summary

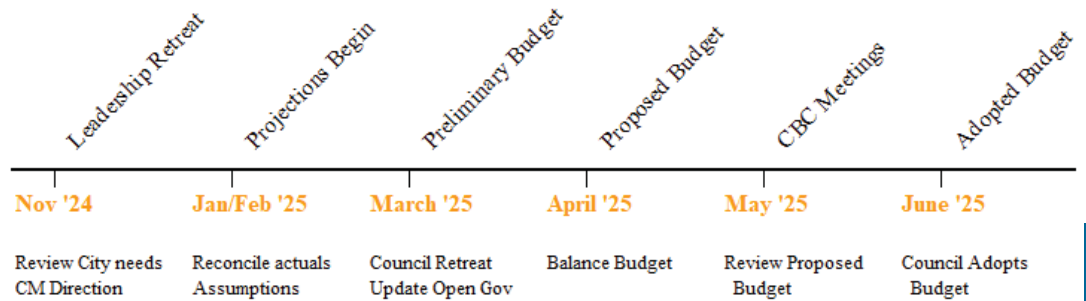
- ❖ Frequently Asked Questions
 - Budget Process Timeline
 - Budgeting General Fund Revenues
 - Open Gov Portal
- ❖ Overview and History of Property Tax





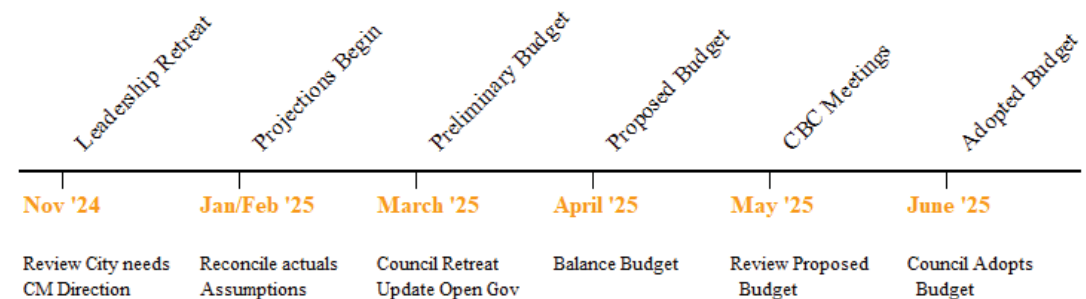
Budget Process & Timeline

- **November: Leadership Retreat**
City Manager Direction; Review Departmental Needs
- **January–February: Projections Begin**
Determine Carryforwards and Buildout Projections
- **March: Preliminary Budget**
Council Retreat March 1st
Upload Departments' budgets into Open Gov
Review Preliminary Budget



Budget Process & Timeline

- **April–May: Budget Committee Meetings**
Review, deliberate and potentially make any changes to Proposed Budget
- **May: Budget Committee Approves Budget**
Sends Approved Budget to City Council
- **June: Council Adopts Budget**
May make changes to Approved Budget
If less than 10%, public hearing not needed
Sets tax levy & passes other budget-related resolutions





Budgeting General Fund Revenues

- Largest revenues in BN 23-25

Property Taxes	Transient Lodging Tax	Interest Income
Franchise Fees	Ambulance Revenue	Grants
Electric User Tax	Central Service Fee	

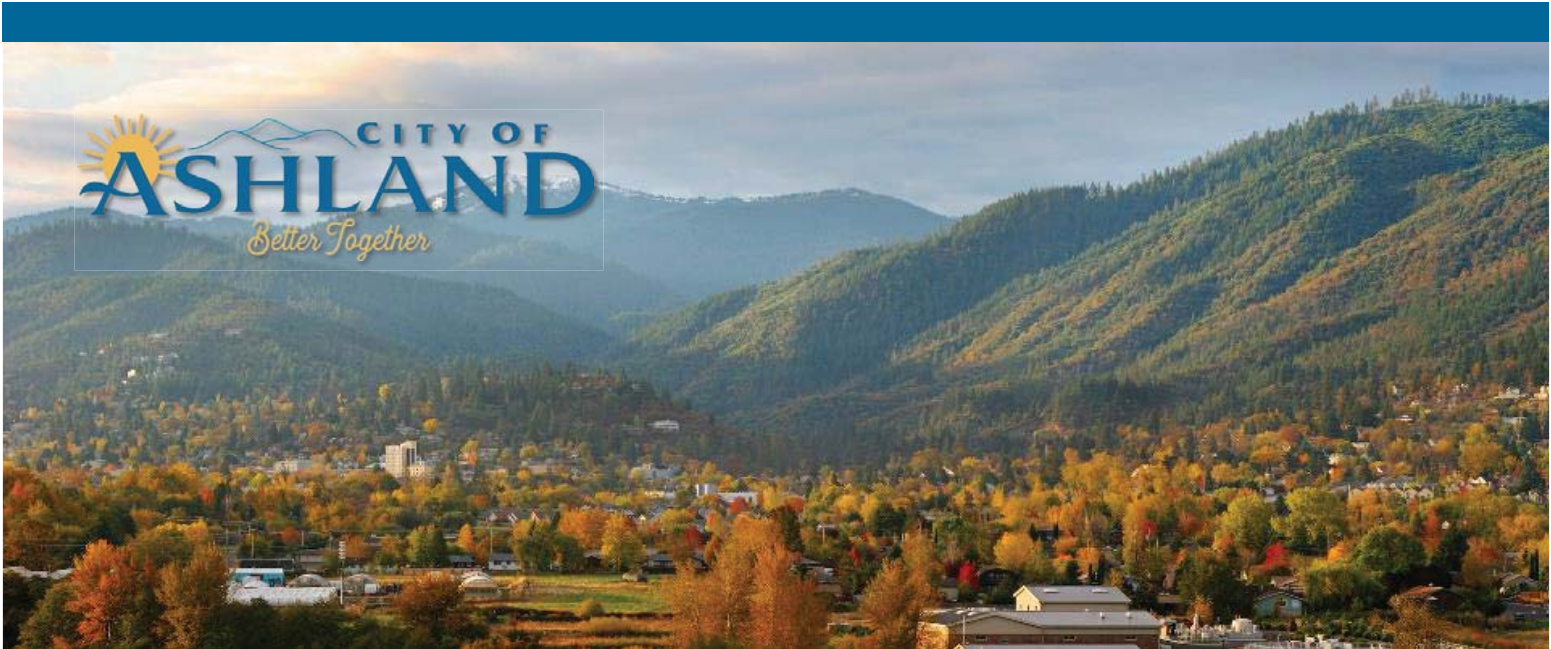
- Other revenues

Building & Planning Fees	Park Fees (facilities, recreation, etc)
Licenses (Business, Liquor, Tobacco)	Fines & Other Fees
Other Taxes (Cigarette, Marijuana, Liquor)	Fees for Services (PD, Court, Cemetery,



Budgeting General Fund Revenues

- Over 110 lines of revenues to forecast
- Departments project revenues
 - Enterprises
 - Fire
 - Police
 - Parks & Recreation
 - Public Works
 - Community Development
 - Finance & Administration
- Aggregating the data
- Where/how to review in Open Gov



Property Tax in Oregon

Council Study Session, May 5, 2025

Pre-1990's

Property Taxes Based on Market Values

Every six years, the County Assessor would assess Real Market Value countywide, and property owners would be charged property taxes on the assigned Real Market Value. During this period, property taxes paid for the majority of city services.

1990 – Measure 5

Total Property Taxes are capped.

1997 – Measure 50

Property Taxes no longer taxed on actual value, growth is limited, and tax rate is permanently set.



1990 – Measure 5

1. Set limits on the amount of tax levied per \$1,000 of a property's real market value

- \$5 per \$1,000 for education districts
- \$10 per \$1,000 for general government



2. If taxes exceed the limits, taxes are reduced under "compression."

- 65% of Oregon cities lost revenue in FY17.

Year Built	1989
Real Market Value	\$200,000
Measure 5 Limits	\$1,000 ed / \$2,000 gov't
Tax Rate	\$1,035 ed / \$2,052 gov't
Taxes Paid	\$1,000 ed / \$2,000 gov't
Compression	\$35 ed / \$52 gov't



9

1997 – Measure 50

1. Set a permanent rate limit for each taxing district.

- Based on tax levies that existed in 1997.
- Forever set at the 1997 limit.
- Allows a temporary "local option levy."

Ashland's is
\$4.2865 per \$1,000

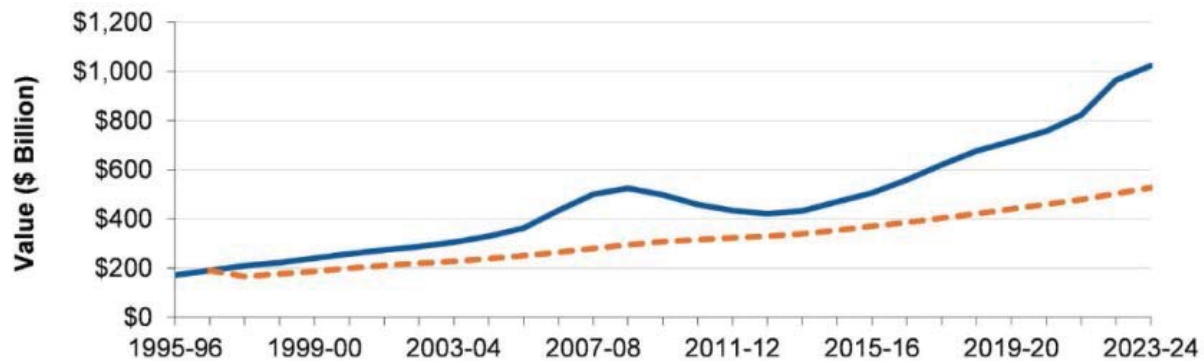
2. Separated property tax from real market value.

- Newly created "assessed value"
- The "assessed value" can only grow 3% per year.
- Exception: new properties or major improvements
 - Changed Property Ratio



10

Exhibit 7—Assessed and Real Market Value of Taxable Property in Oregon, FY 1995-96 to FY 2023-24



11

How has that impacted me & my neighbors?

Base Year Inequity

Homes that have the exact same market value may have very different property taxes depending on when they were last assessed when Measure 50 went into effect.

Exhibit A: Base year inequity

	Home A	Home B
Real Market Value in 1990:	\$150,000	\$150,000
Annual rate of growth	8%	8%
Assessment year:	1990	1996
Market value according to assessors in 1996:	\$150,000	\$220,000
1996 Assessed Value Limits according to Measure 50 formula:	\$135,000	\$200,000
Property taxes owed in 1996:	\$1,350	\$2,000
Assessed Value Limit in 2010:	\$200,000	\$300,000
Property taxes owed in 2010:	\$2,000	\$3,000



*Table source: [League of Oregon Cities, Measure 5 & 50: A Primer](#)

12

How has that impacted me & my neighbors?

Neighborhood-to- Neighborhood Inequity

Since assessed values were locked in 1995-6, slower growing neighborhoods have a relatively higher tax burden than faster growing neighborhoods.

Exhibit B: Neighborhood to neighborhood inequity

	Faster growing	Slower growing
Market value in 1996	\$150,000	\$150,000
Market value in 2010	\$400,000	\$300,000
Property taxes owed in 2010	\$4,000	\$4,000
Property taxes as percentage of RMV	1%	1.33%



*Table source: [League of Oregon Cities, Measure 5 & 50: A Primer](#)

13

How has that impacted me & my neighbors?

New Property Inequity

Since the change property ratio is county wide, slower growing neighborhoods are more likely to see new houses coming on at lower tax levels than older homes with the same market value.

Exhibit C: New Property Inequity

	Neighborhood with 10% annual growth		Neighborhood with 5% annual growth	
	Home A	New Home	Home B	New Home
1996-97				
• RMV	\$150,000		\$150,000	
• AV	\$150,000		\$150,000	
2010				
• RMV	\$570,000		\$297,000	
• AV	\$227,000		\$227,000	
Ratio	0.398		0.764	
CPR for new property		0.46		0.46
2011				
• RMV	\$627,000	\$627,000	\$312,000	\$312,000
• AV	\$234,000	\$288,000	\$234,000	\$143,000



*Table source: [League of Oregon Cities, Measure 5 & 50: A Primer](#)

14

Changed Property Ratio

Used to calculate the assessed value of new or greatly improved properties

Changed Property Ratio = $\frac{\text{Total Assessed Value}}{\text{Total Real Market Value}} \times 100$

Property Type	County CPR	Local CPR
Residential	57.3	63.0
Commercial/Industrial	69.6	



Code Area		
DOR Code	County Code	Tentative Consolidated Tax Rate
150170	0501	0.0159690

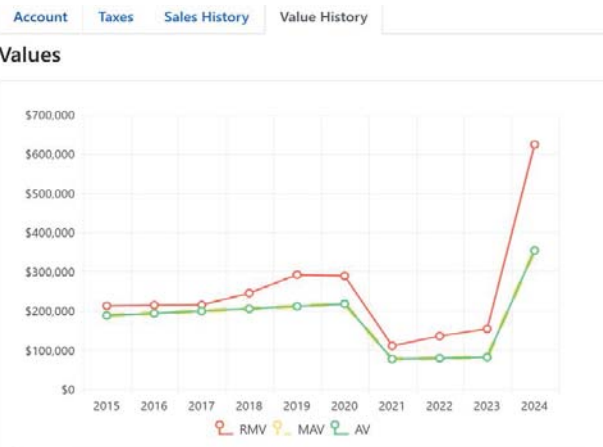
Changed Property Ratio

Used to calculate the assessed value of new or greatly improved properties

Manufactured Home Park Rebuild



Residential Rebuild



How has that impacted me & my neighbors?

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*Table source: [League of Oregon Cities, Measure 5 & 50: A Primer](#)

17

How has that impacted me & my neighbors?

Commercial vs State Industrial*

Since the change property ratio is calculated on property type, large industrial property has significantly higher property taxes than commercial property.

Exhibit D: Commercial vs. Industrial

	Commercial	Industrial
Market Value	\$1,000,000	\$1,000,000
Changed Property Ratio	.50	1
Assessable Value	\$500,000	\$1,000,000
Property taxes owed at \$10 per \$1,000 of AV	\$5,000	\$10,000

*This only impacts "state industrial" designated land – there are none in Ashland.

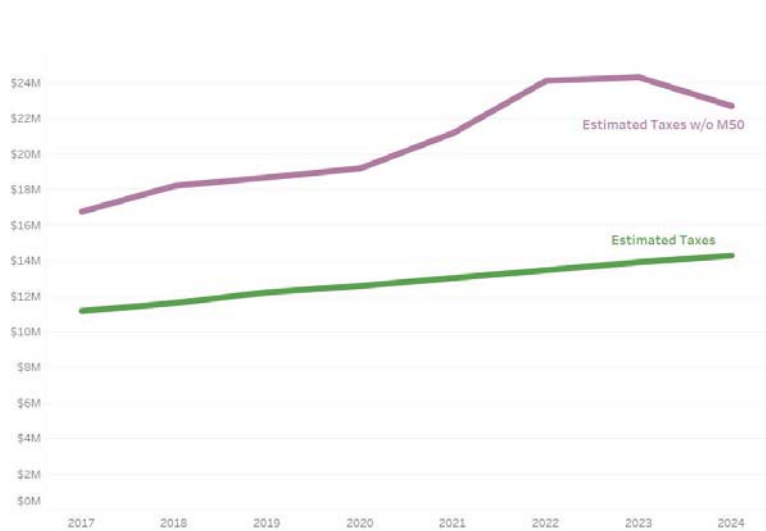


*Table source: [League of Oregon Cities, Measure 5 & 50: A Primer](#)

18

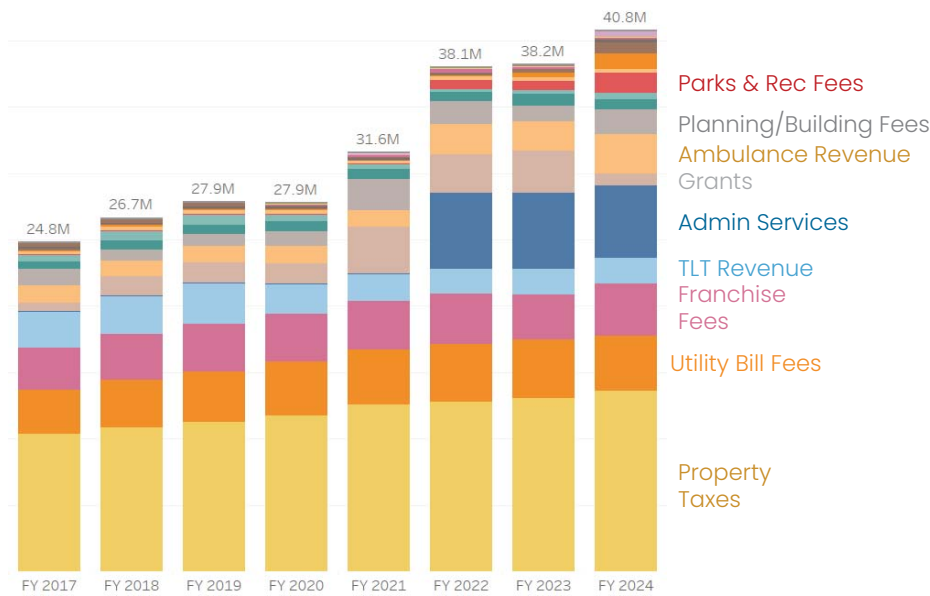
How has Measure 5 & 50 impacted City of Ashland?

Significant reductions in city tax revenues over time.

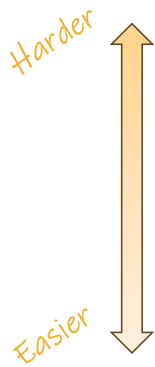


How has Measure 5 & 50 impacted City of Ashland?

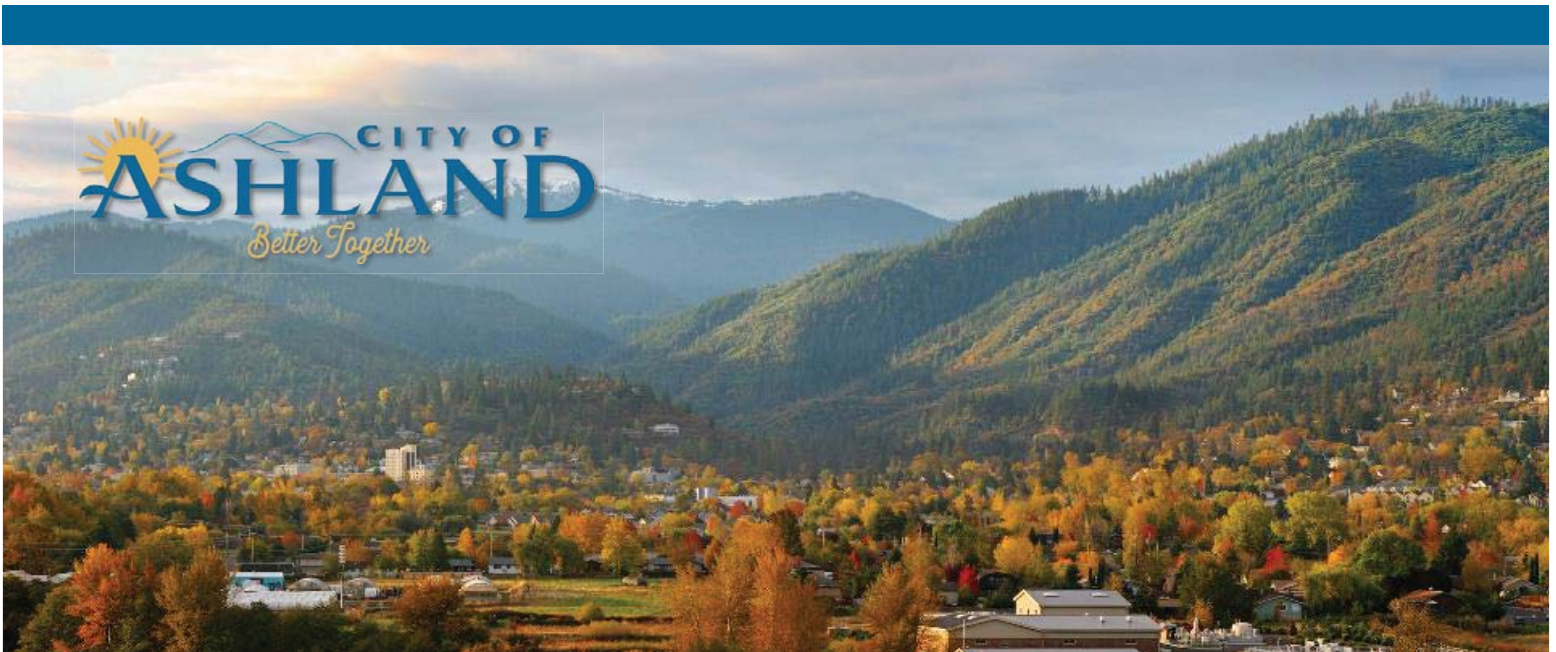
Which has led us to change how we fund city services.



Given all this, what are the pathways for increasing revenue?



- Change the statewide property tax system
- Create a new taxing district
- Increase development
- Create a local option levy
- Create a fee



Property Tax in Oregon

Council Study Session, May 5, 2025

QUESTIONS?



**ASHLAND CITY COUNCIL
BUSINESS MEETING MINUTES
Tuesday, May 6, 2025**

I. 4:30 P.M. Executive Session

Mayor Graham and Councilors DuQuenne, Bloom (arrived 5:10), Dahle, Kaplan, and Hansen were present. Jon Rue from CDR Labor Law, City Manager Sabrina Cotta, City Attorney Johan Pietila, and City Recorder Alissa Kolodzinski, were present.

- a. To conduct deliberations with persons designated by the governing body to carry on labor negotiations pursuant to ORS 192.660 (2)(d).

6:00 PM Business Meeting

Council Present: Mayor Graham, Councilors Dahle, DuQuenne, Bloom, Kaplan, and Hansen.

Council Absent: None

Staff Present:

Sabrina Cotta	City Manager
Johan Pietila	City Attorney
Alissa Kolodzinski	City Recorder
Brandon Goldman	Community Development Director
Derek Severson	Planning Manager
Tighe O'Meara	Chief of Police
Jordan Rooklyn	Deputy City Manager

II. CALL TO ORDER

Mayor Graham called the meeting to order at 6:10 p.m.

- a. Land Acknowledgement**

Councilor Kaplan read the land acknowledgement.

III. PLEDGE OF ALLEGIANCE

Councilor Hansen led the pledge of allegiance.

IV. ROLL CALL

V. MAYOR'S/ CHAIR OF THE COUNCIL ANNOUNCEMENT

- a. Asian American and Pacific Islander Heritage Month Proclamation
- b. National Historic Preservation Month Proclamation

Both Proclamations were read into the record. Graham spoke about [the wildfire preparedness educational series](#) and [the Helen and Alann Berg Good Governance Award](#) that Ashland received from the League of Oregon Cities in recognition of its learning courses held in partnership with Southern Oregon University's Osher Lifelong Learning Institute [available on the City's website](#).

VI. APPROVAL OF MINUTES

- a. Minutes of April 14, 2025 – Study Session Meeting
- b. Minutes of April 15, 2025 – Business Meeting

Hansen requested an addition to the 4.15.2025 Business Meeting Minutes in the section beginning at the bottom of page four and the top of page five regarding the parks fee: 'The budget gap is not due to Park's mismanagement, but due to overall expenses outpacing revenue in the general fund.'

Motion made to approve the minutes of the study session and business meeting as amended

Motion: Hansen Second: Bloom

Roll Call Vote: Councilor Dahle, Bloom, DuQuenne, Kaplan, and Hansen. YES. Motion passed.

VII. CONSENT AGENDA –

- a. Approval of Liquor License for Tlalli
- b. Approval of Liquor License for Cooks Speakeasy
- c. Resolution 2025-08 Setting the Wildfire Risk Reduction Fee (previously AFR) and Repealing Resolution 2019-20
- d. Resolution 2025-04 Setting the Public Safety Support Fee Repealing Resolution 2018-09
- e. Request from Ad-Hoc Committee on Early Learning and Affordable Childcare to publish an article
- f. Affordable Childcare Ad Hoc Committee Appointment

Request to remove items c, d & e

Motion made to approve the consent agenda items a, b and f.

Motion: Dahle Second: Kaplan

Roll Call Vote: Councilor Bloom, Dahle, DuQuenne, Kaplan, and Hansen. YES. Motion passed.

Discussion on Item c:

Bloom requested to include language regarding the CPI (Consumer Price Index) in the resolution.

After discussion and amendment, the following motion was adopted:

Motion made to approve the increase of the Wildfire Risk Fee, previously known as the AFR Fee from \$3.00 to \$7.00 and as stated in section two of the resolution and repeal Resolution 2019-20, and to substitute paragraph in section three to read: "to account for inflation, an annual adjustment will be applied on July 1st of each fiscal year. The adjustment shall be based on the percentage change in the Consumer Price Index for all urban consumers CPIU West region for the most recent 12-month period available, not to exceed 5% annually. The finance department shall provide public notice of the proposed adjustment, at least 30 days before it takes effect July 1, 2025 along with a brief explanation of the CPI calculation. An annual increase above 5% requires separate approval by the City Council via duly noticed public meeting. "

Motion: Bloom Second: DuQuenne

Roll Call Vote: Councilor Bloom, Dahle, DuQuenne, Kaplan, and Hansen. YES. Motion passed.

Discussion on item d:

Citizen spoke of their concern regarding the financial reasons presented for the proposed increase in the public safety fee and suggested that ambulance transports be reserved for emergencies rather than for transporting from one hospital to another.

Motion made to approve Resolution 2025-04 to increase the public safety fee of \$5.00, and repeal Resolution 2018-09 and substitute a paragraph for section three to read: " To account for inflation, an annual adjustment will be applied on July 1st of each fiscal year. The adjustment shall be based on the percentage change in the consumer price index for all urban consumers CPIU West region for the most recent 12-month period available not to exceed 5% annually. The finance department shall provide public notice of the proposed adjustment at least 30 days before it takes effect July 1, 2025 along with a brief explanation of the CPI calculation. An annual increase above 5% requires separate approval by the City Council via duly noticed public meeting."

Motion: Bloom Second: Dahle

Roll Call Vote: Councilor Bloom, Dahle, DuQuenne, Kaplan, and Hansen. YES. Motion passed.

Discussion on item e:

Bloom spoke that publishing this article may increase regional collaboration on this issue.

Motion made to approve the Ad Hoc Committee on Early Learning and Affordable Childcare to publish the article: 'Business and Childcare: A Crucial Symbiosis'

Motion: Bloom Second: Hansen

Roll Call Vote: Councilor Bloom, Dahle, DuQuenne, Kaplan, and Hansen. YES. Motion passed.

VIII. SPECIAL PRESENTATIONS

a. If I Were Mayor Contest Winners

Graham spoke about this Statewide contest by the Oregon Mayors Association where students were challenged to answer the question, "What Would I do as Mayor?". Graham received many submissions and gave special thanks to the teachers, parents, and schools that encouraged their students to participate. The winners were announced from each grade, with an overall winner selected. Graham invited winners to sit in the Mayor's chair, say a few words, rack the gavel, and have their picture taken.

Five minute recess taken.

b. RVTD Presentation

Kelly Madding, Operations Manager, and Paige West, Planning and Strategic Programs Manager, from RVTD (Rogue Valley Transportation District) along with Denise Krause RVTD Board Member provided a presentation (see attached.)

- Established in 1975, RVTD is celebrating its 50th Anniversary this year
- Currently operates 15 routes in 8 communities with over 950K trips provided in FY 2023-24
- Route 10: Medford, Phoenix, Talent and Ashland M-F 5:00am to 8:30PM every 20 minutes and Saturdays 1am to 6pm every 30 minutes.
- Route 1X: Seasonal express route between Medford and Ashland M-F 6:00am to 8:00pm hourly.
- Route 17: Ashland Crosstown M-F 7:30am to 7:30pm every 30 min. (beginning June 23)
- West reviewed Ashland bus stops by popularity and explained bus pass programs.
- RVTD's Bicycle Program staffs its all-volunteer community bike shop in the Ashland Grove in partnership with Ashland Parks and Recreation, Ashland Parks Foundation, and the Ashland Climate Collaborative which collects bike donations, fixes them up, and gives most away through several non-profits throughout service district area.

- Bike to Work Day – [Ashland Bike Breakfast is Friday May 16 7:30-9:30am at Railroad Park.](#)
- Transportation Options is a cooperative program with Southern Oregon University that utilizes an SOU intern to promote and educate people regarding transportation options.
- Extended hours to 10:00pm are on RVTV's short range projects to accomplish by 2030. Sunday service is also on the long-term planning list but is less of a priority due to cost.
- Historic, current, and projected costs of service were reviewed: costs are outpacing revenues. RVTV will ask voters to approve a previously funded special levy that sunsets in 2026.
- RVTD's hybrid diesel buses use 100% renewable diesel fuel and plans include an all-electric fleet of paratransit vehicles in late 2026 through Carbon Reduction Program funds.

IX. PUBLIC FORUM – Citizens asked how decisions are made and implemented when changing Night Lawn rules and spoke about the related storage area, plans for 2200 Ashland St., status on finding non-profit partners to serve Ashland's unhoused, and about low-income housing.

X. PUBLIC HEARING

- a. First Reading of Ordinances 3249, 3250, 3251, and 3263 to implement the Climate Friendly Area Overlay

Goldman and Severson were joined by Elizabeth Decker from Jet Planning to review and discuss the history and steps taken to develop Climate Friendly Area's (CFA's) in compliance with State Statute.

Proposed code changes include:

- Formal CFA overlay designation
- Removal of maximum densities in C-1, C-1-D and E-1 zones
- Revisions to height and residential use standards in Downtown C-1-D zone
- Expanded design standards for pedestrian oriented development.
- Solar access management provisions to support compact urban form.
- Four separate ordinances are proposed to implement the zoning changes and complete the CFA adoption process to be completed by the end of this fiscal year.
- Some key CFA overlay permitted uses include allowing attached single-family dwellings; allowing multifamily dwellings as mixed-use; allowing for retail, restaurants, offices, schools, parks, childcare, and government offices; and limiting use for storage.
- New minimum densities are: 15 du/ac (dwelling units per acre) in R-2, 20du/ac in E-1, and 25 du/ac in C-1 with an exception for larger mixed-use buildings over 2.0 FAR (Floor Area Ratio).
- No maximum density and the existing minimum of 0.5 FAR applies

Discussion:

- FAR restrictions are intended to address non-resident development.
- Increase of max height to 50ft with 60 ft. allowed for affordable housing developments.
- Discussion on solar setbacks in the CFA's. The priority of CFA's are to achieve the additional densities – the criterion for solar setbacks aims to preserve solar access for neighbors around the perimeter of the district.
- Recommended companion code updates, not required for CFA's, but in response to public engagement, include removing maximum densities in C-1 and E-1 zones citywide and expanding downtown C-1-D development standards to promote similar development.

- Discussion on conditional use related to Downtown C-1-D zone. Affordable housing is permitted outright and historical preservation criteria can be maintained by not designating as a CFA.
- Clarification that parking does not qualify as Plaza Use per current or proposed City Code.

Hearing opened, no speakers, Hearing closed

- Discussion on incorporating a requirement for 25% of dwelling units to be affordable to meet the threshold for the additional height bonus from 50 to 60 feet.

After discussion and amendment, the following motion was adopted:

Decision:

Motion made move approve first reading of the following ordinances, Ordinance #3249, an ordinance amending the Ashland Land Use Ordinance to repeal Chapter 18.3.14 Transit Triangle Overlay and replacing it with a new Chapter 18.3.14 Climate Friendly Overlay; with Exhibit A footnote six on page nine to read: 'multifamily and mixed-use dwellings meeting the standards for 25% affordable housing in section 18.2.5.050 are eligible for bonus height. Applicants may alternatively pursue height bonuses per ORS 197a.445';

- **Ordinance #3250, an ordinance amending the adopted Zoning Map to add the Climate Friendly (CF) Overlay.**
- **Ordinance #3251, an ordinance amending the adopted Site Design Zones Map to align the extent of the Detailed Site Design Review Overlay Zone to include the full extent of the Climate Friendly Area Overlay Zones.**
- **Ordinance #3263 an ordinance amending chapters 18.2.1, 18.2.2, 18.2.3.130, 18.2.6, 18.3.12, 18.3.13 & 18.4.2.040.c of the Ashland Land Use Ordinance to align with the new Climate Friendly Area regulations and ensure implementation of applicable development standards each and to move each ordinance to Second Reading on June 3, 2025, and to direct staff to prepare written findings for adoption in conjunction with the second reading.**

Motion: Bloom **Second:** Kaplan

Roll Call Vote: Councilor Dahle, Bloom, DuQuenne, Kaplan, and Hansen. YES. Motion passed.

XI. ORDINANCES, RESOLUTIONS AND CONTRACTS

- Second Reading ORD 3258 An Ordinance Amending AMC Chapter 10.30 to Prohibit Hazardous Fire Use

O'Meara brought forward this item for second reading.

No discussion.

Motion made to approve the second reading of adoption of Ordinance No. 3258 as amended.

Motion: Hansen **Second:** DuQuenne

Roll Call Vote: Councilor Dahle, Bloom, DuQuenne, Kaplan, and Hansen. YES. Motion passed.

XII. UNFINISHED BUSINESS

Graham made a change in order of business due to lack of time and priority.

- 2025-2027 Transient Lodging Tax (TLT) Revenue Use for Tourism Promotion

Rooklyn spoke briefly about this item and provided a presentation (see attached).

- Small event grant program and beautification efforts for South Ashland will be included.

- Parking infrastructure dollars for 2027 were earmarked for discussion to consider alternative parking models as infrastructure projects for 2027.
- The 0.25 FTE outlined is for City staff – cost recovery associated with program administration.
- Destination Marketing is a line item that could be used to allocate support for local venues.

XIII. NEW BUSINESS

a. Travel Ashland Proposal for Destination Marketing Activities

Katherine Cato, Travel Ashland Director, presented this topic and proposed budget (see attached).

- Mission of Travel Ashland is to grow and diversify Ashland's visitation year-round.
- Strategic activities include destination marketing, research and data analytics to measure impacts, and procuring groups, tours, and conferences.
- A new Travel Ashland 101 is a new business marketing program.
- Investment is necessary in tourism as a key mechanism to support year-round employment.

Clarified was stated on how the line items could change based on Council recommendation. Council discussed the dollar amounts for various line items and the new business marketing program. Cato clarified how data such as visitor spending is used to measure economic impact. Council discussed adopting an alternative \$450K budget that would include \$350K for destination marketing, \$50K for business marketing program, \$15K for Chamber programs, and \$35K for data analytics. Staff recommended a one-year contract with an option to renew it to allow for more conversation on programming for the second half of the biennium.

After discussion and amendment, the following motion was adopted:

Motion made to direct staff to contract with Travel Ashland with a one-year contract of \$450,000 for the provision of destination marketing services as proposed by Travel Ashland.

Motion: Bloom

Second: Kaplan

Roll Call Vote: Councilor Dahle, Bloom, DuQuenne, Kaplan, and Hansen. YES. Motion passed.

Items on the Agenda not considered due to time constraints are automatically continued to the next regularly scheduled Council meeting [AMC 2.04.030.(D)(3)].

Unfinished Business

a. Proposed Changes to Enhanced Law Enforcement Area Process

XIV. CITY MANAGER REPORT

XV. OTHER BUSINESS FROM COUNCIL MEMBERS/REPORTS FROM COUNCIL LIAISONS

XVI. ADJOURNMENT

The meeting was adjourned at 9:40 p.m.

City Recorder Alissa Kolodzinski

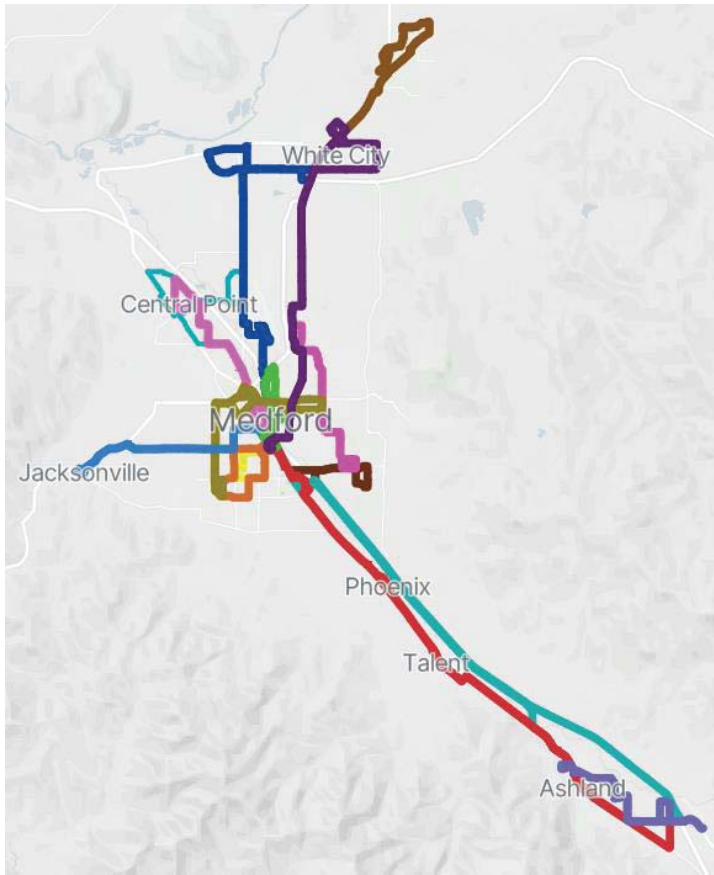
Mayor Tonya Graham



RVTD Services, Programs and Budget Outlook

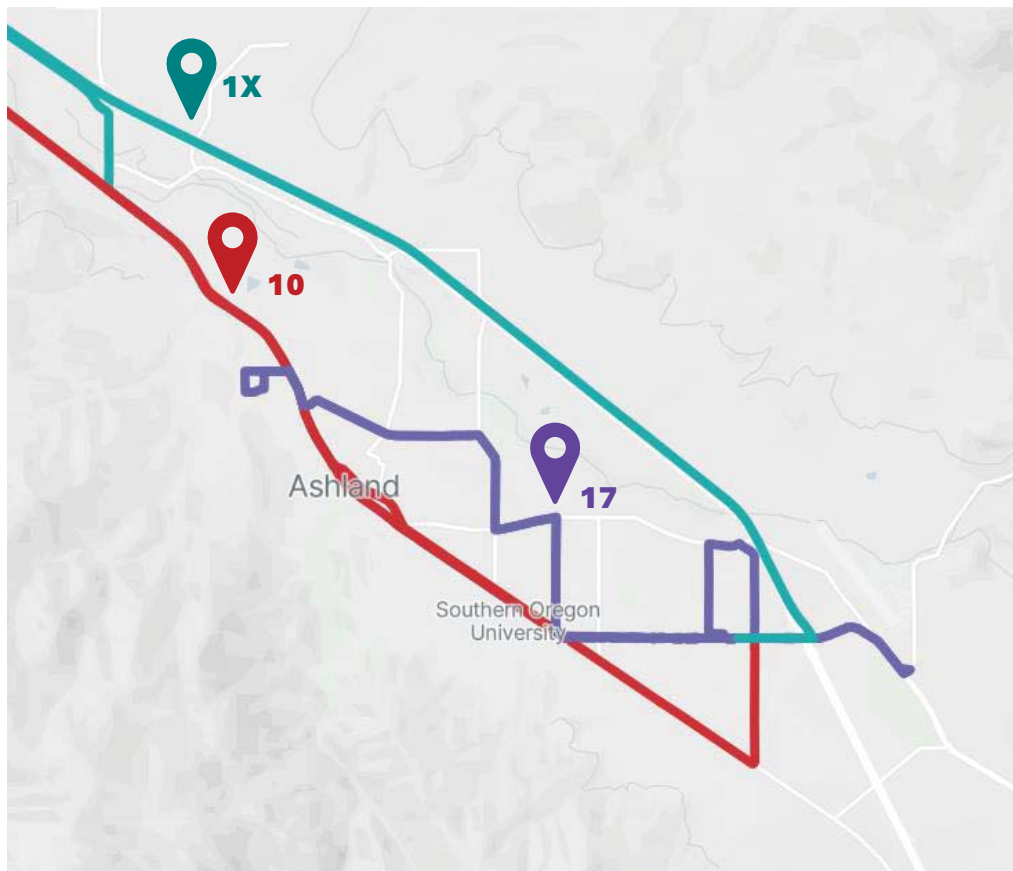
Prepared for Ashland City Council | May 6, 2025
 Kelly Madding, RVTD Operations Manager
 Paige West, Planning and Strategic Programs Manager





Established in 1975, Rogue Valley Transportation District will be celebrating its 50th Anniversary this year. RVTD currently operates 15 routes in 8 communities within the fourth largest urbanized area in the state of Oregon.

Over 950,000 trips were provided in FY 2023-2024 on RVTD's fixed route and paratransit service and is expected to provide 1.2M this year.

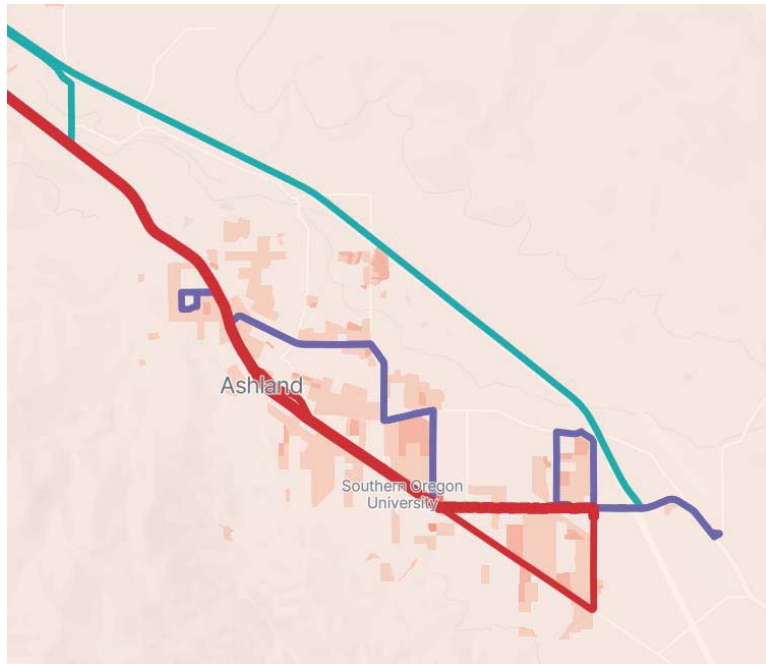


Ashland Service:

Route 10- Serves Medford, Phoenix, Talent and Ashland M-F 5:00AM to 8:30PM every 20-minutes and Saturdays 7:00AM to 6:00PM every 30-minutes

Route 1X- Express Route between Medford and Ashland M-F 6:00AM-8:00PM hourly (seasonal)

Route 17- Ashland Crosstown M-F 7:30AM to 7:30PM every 30-minutes (beginning June 23rd)

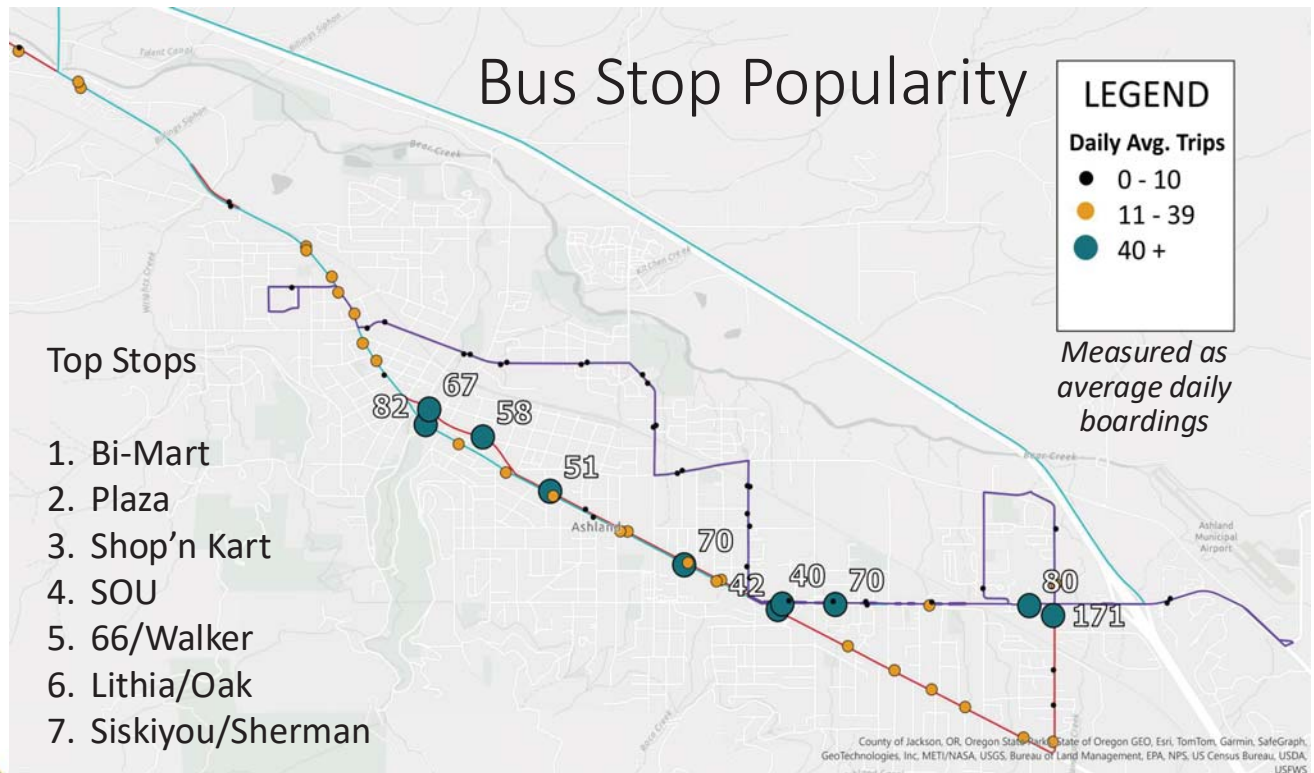


PEOPLE / MI²



JOBS / MI²

Rescale



Group Bus Pass Programs

Bus Pass Programs:

- Southern Oregon University (Students and Employees)
- Columbia Care Rogue Ridge Apartments
- Neuman Hotel Group
- Ashland Food Co-op
- Yerba Prima



NEUMAN
HOTEL GROUP



ColumbiaCare



SOCIETY OF
ST. VINCENT
de PAUL

Low Income Bus Pass Programs:

- OHRA
- St Vincent De Paul Ashland



Fare Distributor and Reseller :

- Ashland Senior Center

Yerba Prima®



Bicycle Programs

Pedal Power community bike shop at the Grove

Pedal Power Youth Bike Program

Bike Swap

Bike safety lessons in each Ashland elementary schools

Pop-up "bike socials"

Ashland's first bike bus to get kids safely to school

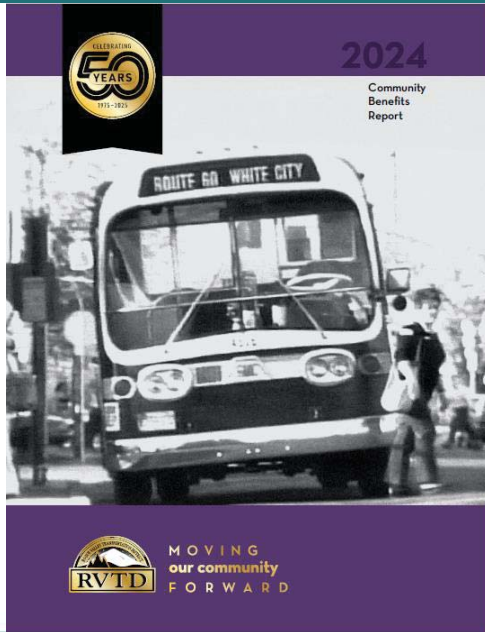
Bike safety education to adults through OLLI

Bike to Work Day–Ashland Bike Breakfast

Friday, May 16 · 7:30-9:30am
Railroad Park



Publications: Community Benefits Report, E-newsletters and 2 mailed Newsletters



CELEBRATING 50 YEARS OF SERVICE

RVTD Marks Half a Century of Connecting the Rogue Valley

This year, Rogue Valley Transportation District (RVTD) celebrates 50 years of dedicated service to the residents of the Rogue Valley. Since its beginning in 1975, RVTD has grown from a small organization with just five vans into a respected state leader, and nationally recognized, public transit service, even adding to our accolades the award of the 2017 National Small Urban Transit System of the Year. RVTD now boasts a fleet of 47 buses and 23 paratransit vans covering nearly 80 square miles of territory that serves eight cities.

The journey began on May 6, 1975, after voters in Jackson County approved the formation of a public transportation district by a 5-2 margin. Under the leadership of the newly elected Board Chair, Henry Pughman, RVTD's founding members quickly got to work. Their first task was to secure funding for the district, with Medford State Representative Al Deenhouse playing a key role in securing state support. On July 18, 1977, RVTD launched its first vehicles into service—introducing five new routes that would serve the greater Medford area. In the first three days of service more than 300 community members rode the buses, marking the beginning of RVTD's longstanding commitment to connecting the valley's residents.

Today, RVTD serves nearly 200,000 people across the communities of Medford, Central Point, Jacksonville, Phoenix, Talent, Ashland, White City, and Eagle Point with nearly 4,000 daily boardings. The district operates a 24-mile fixed-route system and offers 400 paratransit services for older adults and people with disabilities. A strong advocate for sustainability, RVTD was a national leader as one of the first to use clean burning compressed natural gas in its transit fleet. RVTD's fleet now includes 23 buses powered by compressed natural gas, with a significant portion of that energy coming from renewable natural gas (RNG) sourced through a partnership with US Gas, a leader in alternative fuel development and distribution. Additionally, 100% of RVTD's hybrid-electric fleet is now powered by renewable diesel.

RVTD's headquarters, centrally located in Medford, began along with the District. Originally purchased in 1977, RVTD's main facility on Crater Lake Avenue in north Medford was expanded in 1985 with the addition of an Administration Building. In 1996, RVTD's main transfer point moved from the corner of 5th and Barlett to downtown Medford to a newly developed site on First Street between 8th and 10th streets. This long and narrow property was one of RVTD's first investments and continues to serve approximately one-third of RVTD's passengers seeking to make connections to other communities. The site offers a full-sized bus bay, safe and comfortable passenger waiting areas and has continued to grow with the expansion of the Driver Dispatch and Customer Service building.

The growth and expansion of RVTD has always been fueled by local and state funding initiatives. Voters in Jackson County overwhelmingly approved a 2018 special levy to support RVTD which was

reapproved by voters again in 2021, while the passage of Oregon's MB 2037 established the Statewide Transportation Improvement Fund (STIF). This influx of funding has allowed RVTD to add to its fixed bus routes, growing from 9 to 14 routes in just seven years, significantly improving connectivity throughout the Rogue Valley. Today, passengers can more easily access RVTD stops with reduced travel time and greater convenience.

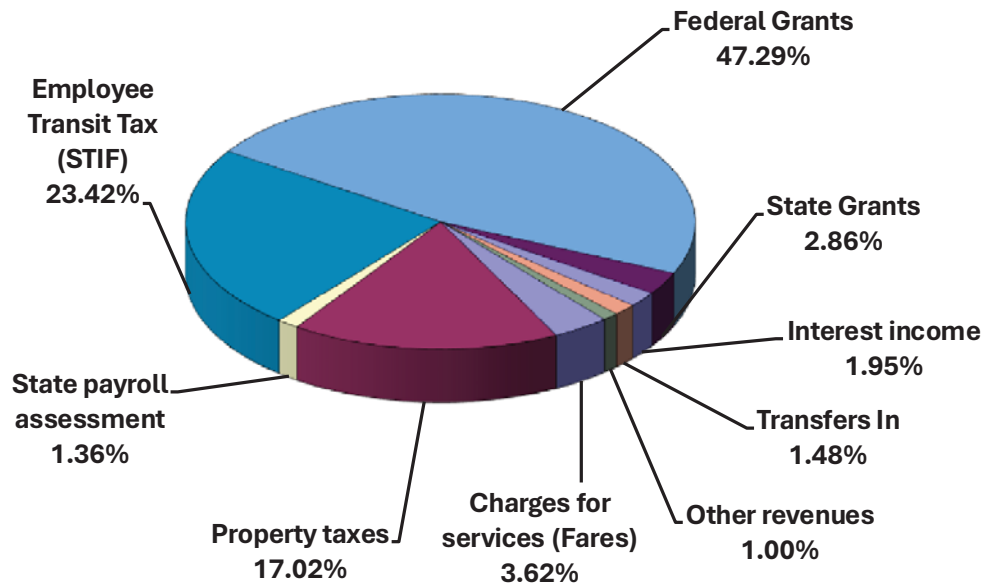
As RVTD celebrates its 50th year, the district reflects on its growth from humble beginnings to becoming a nationally recognized transit system. Over the past five decades, RVTD has expanded to meet the evolving needs of the Rogue Valley which itself has nearly doubled in population. Looking ahead, RVTD is planning for the future with its 2040 Transit Master Plan, outlining the need for additional routes to accommodate continued growth, including more express routes and adding frequency to existing routes. This forward-thinking plan stays true to the district's original vision:

"Providing quality, efficient public transportation that improves the quality of life and the environment in the Rogue Valley, connecting diverse communities to jobs, opportunities, and daily needs."

As RVTD moves into its next 50 years, it remains excited about growing alongside the community, continuing to enhance mobility and strengthening its role as a vital part of life in the Rogue Valley.

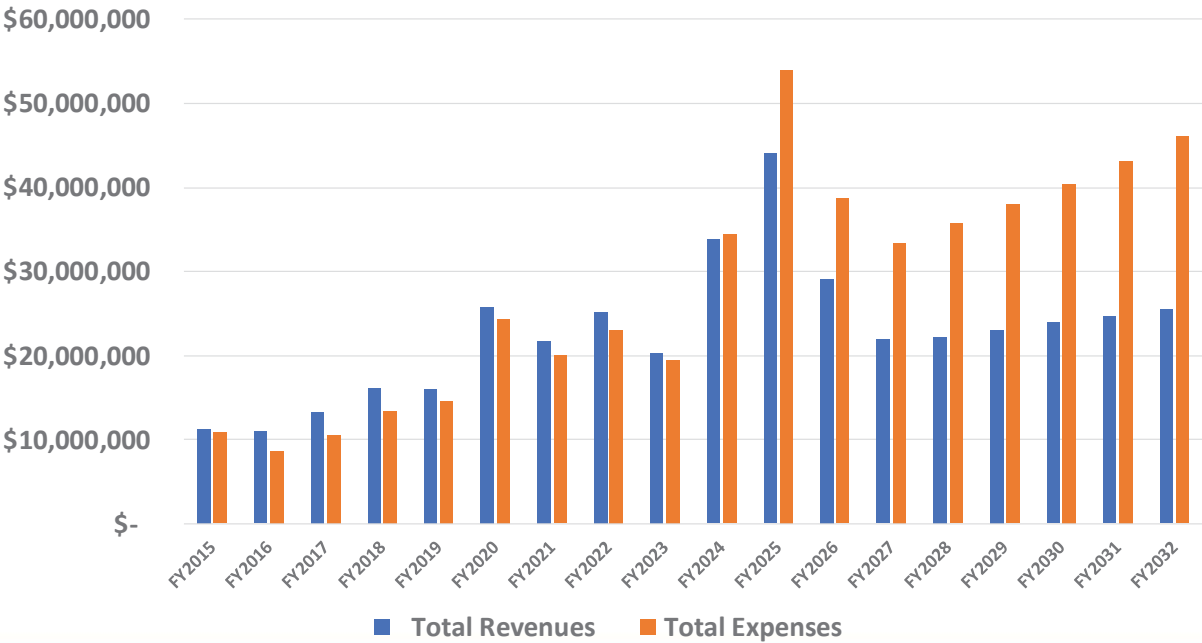
1975 1985 1995 2005 2015 2025

2023-2024 General Fund Revenues



RVTD Budget and Forecast through 2032

Fixed Route & ADA Services
2015-2032 Revenue and Expenses



Cost of a bus per mile
(Fuel, Labor, and Maintenance)
CNG Bus: \$0.77 per mile
Diesel Hybrid: \$1.23 per mile

59% cost increase



Cost of a bus engine rebuild
2019: \$28,500
2025: \$46,027

61% cost increase



Cost to service a fixed route bus
2019: \$689.19
2025: \$1,347.87

95% cost increase



Healthcare and other Benefits
2017: \$2,336,452
2024: \$5,116,604

119% cost increase



Cost of a new CNG 35 ft bus
2015: \$451,292
2024: \$738,443

64% cost increase



Cost Per Service Hour
2017: \$70 Per Service Hour
2025: \$125 Per Service Hour

78% Cost Increase



State and Local Funding Sources

State Transportation
Improvement Funds (STIF):
.1% of payroll



For Every



Permanent Rate:
\$0.17/\$1,000

Special Levy:
\$0.13/\$1,000
Expires 2026



\$400,000

Permanent Rate	\$68
Special Levy	\$52
Total	\$120





CLIMATE FRIENDLY AREA PROPOSED MAP & CODE UPDATES



CITY OF ASHLAND CITY COUNCIL
MAY 6, 2025

3J CONSULTING
CIVIL ENGINEERING | WATER RESOURCES | COMMUNITY PLANNING



PROJECT INTRO

- **Purpose:** Designate Climate Friendly Areas (CFAs) that support vibrant, walkable mixed-use neighborhoods
- Update zoning maps and code to implement
- Part of broader Climate Friendly & Equitable Communities (CFEC) program

Project development & public engagement:

- March 2024 to March 2025

Work sessions:

- Planning Commission 2/25/25
- City Council 3/17/25

Adoption hearings:

- Planning Commission 4/29/25
- City Council: first reading 5/6/25
second reading 6/3/25

IMPLEMENTATION COMPONENTS

MAP UPDATES

- Amend Zoning Map:
 - Maintain existing base zones
 - Add new Climate Friendly (CF) Overlay for both CFAs
 - Remove Residential (R) Overlay in Railroad Property
 - Limit extent of Pedestrian Place overlay
 - Remove existing Transit Triangle (TT) Overlay
- Amend Site Design Zones Map:
 - Expand Detail Site Review Overlay to full extent of both CFAs

CODE UPDATES

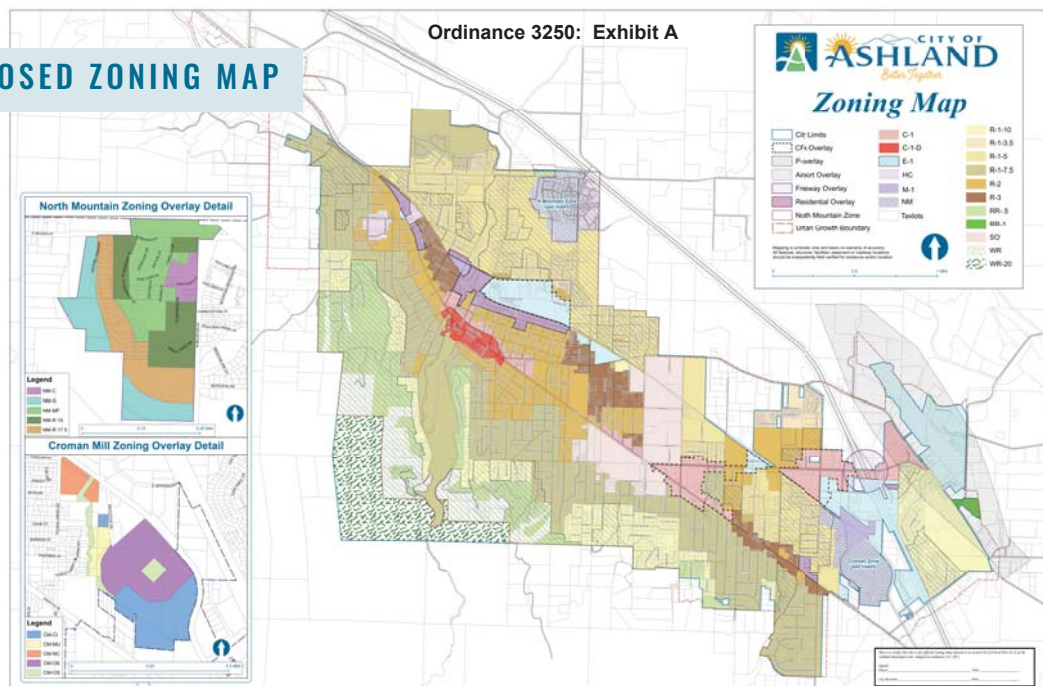
- Add new Climate Friendly (CF) Overlay chapter
- Remove Transit Triangle (TT) chapter
- Related updates throughout

ADDITIONAL CODE UPDATES

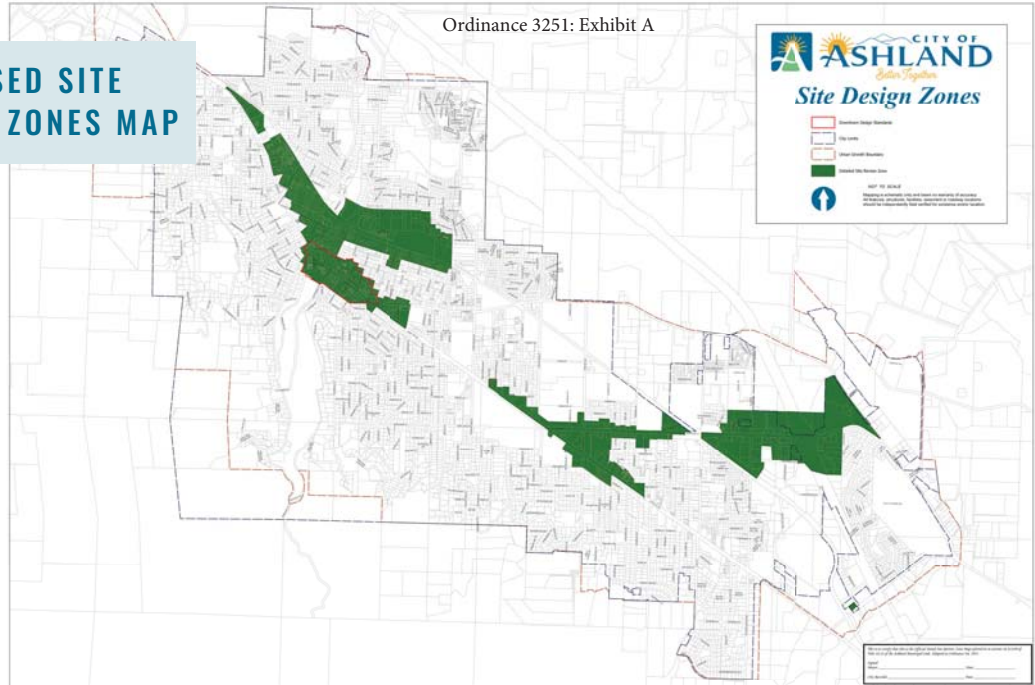
- Lift maximum density in E-1, C-1, C-1-D
- Increase allowed heights and allow multifamily residential downtown

PROPOSED ZONING MAP

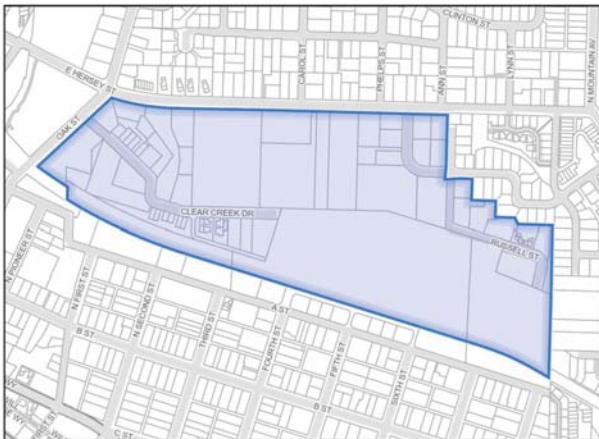
Ordinance 3250: Exhibit A



PROPOSED SITE DESIGN ZONES MAP



RAILROAD PROPERTY CFA



Maintain Employment (E-1)
Remove Residential (R) Overlay
Add Climate Friendly (CF) Overlay
Expand Detail Site Review Overlay

TRANSIT TRIANGLE CFA

Maintain Commercial (C-1), Employment (E-1), Residential (R-2)

Remove Pedestrian Place Overlay at two nodes

Remove Transit Triangle (TT) Overlay*

Add Climate Friendly (CF) Overlay

Expand Detail Site Review Overlay



*Also remove TT Overlay from surrounding R-2, R-3 areas; revert to base zoning

CF OVERLAY KEY FEATURES

USES

- Allow attached single-family dwellings, maintain access standards
- Allow multifamily dwellings as mixed-use (except affordable housing, commercial-ready)
- Allow retail, restaurants, office
- Maintain drive-ups, auto-oriented uses w/existing limitations
- Maintain employment uses, address off-site impacts as needed
- Allow schools, parks, child care, government offices
- Limit storage uses

CF OVERLAY KEY FEATURES

DENSITY & DIMENSIONS

- New minimum density:
 - 15 du/ac in R-2
 - 20 du/ac in E-1
 - 25 du/ac in C-1
 - Exception for larger mixed-use buildings over 2.0 FAR
- No maximum density
- Minimum 0.5 FAR
- No setbacks, apply solar setbacks to buildings within 100 ft of residential zone
- 10-ft step-backs for upper stories abutting residential
- Increase max height to 50 ft, 60 ft for affordable housing
- Max block length of 350 ft

Apply Detail
Site Design
Review
standards
Additional
CFEC walkable
design
standards to
enhance and
clarify, in
development

CODE UPDATES BEYOND THE CFAs

- **Remove maximum density in C-1 and E-1 zones citywide**
 - Will apply to mixed-use development permitted in C-1, portions of E-1 with Residential Overlay (eliminate 30 du/ac, 15 du/ac current maximums)
- **Expand downtown (C-1-D) development standards for similar CFA-scale development**
 - Permit multifamily dwellings outright without mixed use requirement, at 30 du/ac minimum density, commercial-ready ground-floor construction
 - Increase max height from 40 ft to 50 ft outright, with option to increase to 60 ft (currently 55 ft) as conditional use
 - Remove maximum density (eliminate 60 du/ac current maximum)

PLANNING COMMISSION RECOMMENDATION

The Planning Commission recommended that the City Council adopt the ordinance amendments as proposed, including the following actions to implement Climate Friendly Areas within the City of Ashland:

- Amend the Land Use Ordinance to establish a new Climate Friendly (CF) Overlay chapter and repeal the existing Transit Triangle Overlay (AMC 18.3.14, new and repealed)
- Adopt additional code amendments for consistency and clarity within AMC Title 18, including updates to chapters 18.2.1, 18.2.2, 18.2.3 and 18.2.6, to align with CFA regulations, ensure implementation of applicable development standards and expand development standards in the C-1, E-1 and C-1-D areas including downtown
- Amend the Site Design Zones Map to align the Detailed Site Design Review boundary with the Climate Friendly Area boundaries (AMC 18.4.2)
- Amend the Zoning Map to apply the Climate Friendly Overlay and amend the Residential Overlay

PUBLIC HEARING & DELIBERATIONS

II. TLT Funds & Grants Update/Recommendation

Summary

The City imposes a 10% Transient Lodging Tax (TLT) on temporary or short-term lodging within Ashland city limits. Roughly 70% of that tax revenue goes into the City's General Fund to support services, and roughly 30% is reinvested into supporting and growing tourism.

This agenda item is an overview on:

- a) how TLT funds were used to support tourism in BN25-27, and
- b) how staff propose using TLT funds to support tourism in the future.



1

II. How TLT Funds were Used (BN23-25)

Beautification Grant Program

\$335,548 distributed across 48 unique businesses.



Fresh coat of paint, signage and lighting at the Brickroom.



Repaired sidewalks at 450 Siskiyou.



A new awning at Websters.



Bike infrastructure, fencing, and landscaping.



2

II. How TLT Funds were Used (BN23-25)

Event Partnership Grant Program

\$99,050 distributed across 22 events.

Of the **6 events hosted** so far:

- approx. **4,500 locals served**
- approx. **1,950 visitors served**
- approx. **241 room nights booked**



3

II. How TLT Funds were Used (BN23-25)

Downtown Beautification

\$125,868 spent



Example of historic medallion project.



Walking upstream crosswalk.



Solar-powered trashcans.

New awnings!
Planter bed improvements!



4

II. Proposal for using TLT Funds in the future (BN25-27)

Budgeting & Distribution by Major Activity

Data & Research

Visitor data
Economic Impact Analyses

Destination Marketing

Paid marketing
Earned marketing
Travel website
Visitor's Guide
Social media
Coordination

Events/Attractions

Beautification programs
Event sponsorship
Event prospecting
Accessibility programs

Infrastructure

Wayfinding signage
Connectivity
Parking infrastructure
Bandshell Improvements



II. Proposal for using TLT Funds in the future (BN25-27)

Budgeting & Distribution by Major Activity

Activity	Recommended % Distribution	Est. Dollar Amount (~\$1M in revenue)
Data & Research	5%	\$50,000
Destination Marketing	45%	\$450,000
Events/Attractions	35%	\$350,000
Infrastructure	15%	\$150,000



Strategy & Budget

FY 25-26/26-27
Ashland City Council May 6th



Travel Ashland's Mission and Role

Mission: To grow and diversify Ashland's visitation year-round by delivering an unmatched travel experience that inspires and engages the visitor, encourages repeat visitation, converts visitors into potential residents and services groups, tours and conferences.

Strategy and Activity

- **Research, data and analytics**
- **Paid Media** – display, search, YouTube, media
- **Earned Media** – 3rd party perspective [Play Reel](#)
- **Asset Development and management** [Play Video](#)
- **Utilizing Effective Tools** – optimized website and social channels
- **Ashland Visitor Guide and Map Guide** – trusted visitor resource
- Procuring **groups, tours and conferences**
- **Visitor Information Services** and **accessibility**
- **Travel Ashland 101** – (new) Business Marketing Program

Ashland's **amenities and quality of life** are driven by visitors. Our amenities and businesses aren't sustained by residents alone. Visitation drives year-round employment.

Investment in tourism is keeping your investment in city resources. If we want a healthy general fund, **investment is necessary in tourism** as a key mechanism that supports city services, year-round employment, businesses, property taxes and food & beverage tax.

Photo by Judiaann Woo



Proposed Activities 2025–2027

Activity	Why it matters	Goal/Outcome
Research, data and analytics	To ensure we have a comprehensive analysis we use the latest data and statistics to define our strategy, KPI targets and validate we are having an impact on tourism, supporting partners and our economy	Sustain, grow and diversify visitation by informed work and analysis from our data of visitor trends and behavior; To provide partners and businesses with relevant data to enable informed decisions.
Destination Marketing – paid media (display, search, YouTube, traditional), earned media (travel writers) guided by research, advisory committee and brand platform	In alignment with partners such as OSF, Neuman Hotel Group and all stakeholders, this work drives visitation, keeps Ashland positioned as a key destination while we measure engagement through our output and statistics	Retain our share of the marketplace and remain a competitive destination for drive and fly markets while growing Ashland's visitation and strengthening employment, quality of life and Ashland's economy.
Assets and tools – utilize and develop – Annual Visitor Guide, www.travelashland.com , social channels, creation of image, video and editing	By inspiring and engaging the visitor , we encourage repeat visitation and convert visitors to potential residents and business owners, so they will spend their dollars here (2024: \$70.2M in visitor spending)	Visitors are informed by optimized tools that effectively reach them and trusted resources so they plan and choose to visit Ashland. Key personas (families, outdoor, culinary, wine and wellness travelers) are invited and welcomed.
Hospitality, groups, tours and conferences	Group and industry business brings dollars to Ashland in times of lower occupancy and supports partners and collaboration	Procure and promote group business with partners to foster a steady visitor volume year-round while actively hosting and servicing industry and groups
Visitor Information Services and Accessibility	To be welcoming to all , we provide needed information, communication, wayfinding and resources to visitors	Deliver an unmatched visitor experience through front line volunteers and welcome more accessible travelers
Travel Ashland 101 expansion – Business Marketing Program (new) – pilot program to support businesses with visitor marketing plan and tools, data and consumer facing assets	Our work supports the industry and we will continue to grow Ashland's economy and foster healthy visitor related businesses and their effectiveness	4 businesses will benefit from this program to further expand their visitor reach within each fiscal year.

Travel Ashland Budget

Program	2025–2026	2026–2027
Data, Analytics and Research	\$45,000	\$45,000
Marketing	\$211,600	\$211,600
Payroll (1.75 FTE = 40% of budget) Katharine 1 FTE; Bonnie .5 FTE for Visitor Information Services; .25 FTE event and program support	\$196,000	\$196,000
Overhead dues, insurance, office expenses, accounting (shared 30% of total with Chamber)	\$37,400	\$37,400
Grand Total	\$490,000	\$490,000

Travel Ashland Advisory Committee



- Pete Wallstrom – Momentum River Expeditions (Past Chair)
- Graham Sheldon – Ashland Creek Inn
- Anne Robison – The Crown Jewel
- Charlsie Lane – Neuman Hotel Group
- Julie Gurwell – Hearsay Restaurant, Lounge and Garden
- Scott Malbourn – Schneider Museum of Art (Current Chair)
- Marti Huff – Lithia Springs Resort
- Jordan Rooklyn – City of Ashland Staff
- Javier Dubon – Oregon Shakespeare Festival
- Andrew Gast – Mt. Ashland Ski Area
- Eric Weisinger and Ali Rouiller – Weisinger Family Winery
- Jay Bowen – Columbia Hotel
- Ryan Hawk – Rogue Valley Mountain Bike Association

Photo by Steve Heinrichs

Thank you!

Questions?

Katharine Cato, Director, Travel Ashland

katharine@ashlandchamber.com





Council Business Meeting

Date: May 20, 2025

Agenda Item	Contract for East and West Forks Project – Bridge Replacement
Department	Public Works
From	Scott Fleury, Director, Jason Strait, Senior Engineering Project Manager

TIME ESTIMATE

Five (5) Minutes

CATEGORY

Contract Approval - as the contract board, confirm proper procedure with a motion to approve.

SUMMARY

As established in Ashland Municipal Code (AMC) (2.50), the City Council acts as the local contract review board ensuring proper procurement procedures are utilized by staff in procuring services for the City of Ashland.

Before the Council is a request to approve a public improvement contract with Dietrich Construction LLC to install two bridges, one across the East Fork of Ashland Creek and one across the West Fork above Reeder Reservoir

Bids were received on April 24th from three contractors of which two were deemed responsive. Dietrich Construction LLC provided the lowest responsive bid of \$356,780.

If the contract is approved staff will work with the contractor to immediately order the pre-fabricated bridge sections in order to install the bridges during low water flow and after fire season (September-October 2025)

POLICIES, PLANS & GOALS SUPPORTED

City Council Priorities, Visions and Values:

- Public Safety, including emergency preparedness for climate change risk
- Quality infrastructure and facilities through timely maintenance and community investment
- Wildfire risk reduction and CEAP

Department Goals:

- Maintain existing infrastructure to meet regulatory requirements and minimize life cycle costs.
- Deliver timely life cycle capital improvement projects.
- Maintain and improve infrastructure that enhances the economic vitality of the community.

BACKGROUND AND ADDITIONAL INFORMATION

PREVIOUS COUNCIL ACTION

The Council approved the preliminary engineering contract with RH2 for this work in their September 18, 2018 meeting and the final engineering PO with RH2 at their December 3, 2019 meeting. The engineering work performed by RH2 formed the basis for the Invitation to Bid resulting in the proposed contract before the Council now.

BACKGROUND AND ADDITIONAL INFORMATION

The contract before the Council now is the first phase of the larger East and West Forks Transmission Line project. The larger project is intended to restore the East and West Forks impoundments to a fully functioning





Council Business Meeting

condition by dredging the reservoirs and replacing the impoundment dam penetrations and overflow gates. The project also includes replacing large portions of the transmission line around Reeder reservoir which have reached the end of their useful life. The transmission line which bypasses Reeder reservoir provides key flexibility to the City, allowing Reeder reservoir to be drained for maintenance dredging or a return to normal stream flow during high flow periods. It also allows the City to use the smaller impoundment reservoirs as a City water source should Reeder Reservoir experience algae blooms.

Currently, access to the East Fork impoundment is hampered as there is no bridge crossing over the West Fork and access is gained by driving through Ashland Creek. The East Fork bridge was damaged by heavy equipment during a previous dredging project and is now unsafe for vehicular traffic. This first portion of the larger East and West Forks Transmission Line project will restore access to a large portion of the project work area enabling the transmission main replacement portion of the project to proceed.

Invitation to Bid and Bid Process

As required by AMC and State Codes based on the estimated construction cost for the project a formal competitive solicitation was required for the bidding process.

The invitation to bid for the East and West Forks Project – Bridge Replacement was posted on OregonBuys, Oregon's procurement network on February 27th, 2025. Notice was given in the Daily Journal of Commerce on February 28, 2025 and placed on the City's website. Bids were received on April 24th, 2025, with three contractors submitting bids. Two of the three bids were deemed responsive and contained the required bonds, documentation and acknowledgments. Bidding information is shown on the attached bid summary form (Attachment #1).

PROJECT DESCRIPTION:

The East and West Forks Project – Bridge Replacement installs two bridges, one over the West Fork (new) and one over the East Fork of Ashland Creek replacing an unusable bridge thereby restoring vehicular access to the East Fork Impoundment and the Reeder Reservoir bypass water transmission pipeline.

The East and West Forks Project – Bridge Replacement is the required first phase in the larger East and West Forks Transmission line project which repairs and dredges the East and West Forks impoundments, replaces a 2000-foot portion of the existing steel transmission pipeline bypassing Reeder Reservoir and installs a new energy dissipation chamber downstream of Hosler Dam.

FISCAL IMPACTS

The project has been identified in the approved Capital Improvement Plan and will be paid for through water system revenues and system development charges, reference attached Capital Improvement Plan narrative sheet. The current proposed budget allocates \$2.46 millions towards the total construction project, which also includes the replacement of approximately 2000' of existing waterline that has reached the end of its useful life.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

ALTERNATIVE OPTIONS

Alternative options are limited as there is no other means of vehicular access to the East Fork Impoundment and the transmission line other than the road on which the proposed bridges are located.

Not proceeding with the project will lead to continued degradation and eventual lack of availability of the impoundments and Reeder Reservoir bypass capability.

SUGGESTED NEXT STEPS

Next steps include issuing a notice to proceed after awarding the contract and coordinating the schedule of work activities with Dietrich Construction LLC.

ACTIONS, OPTIONS & POTENTIAL MOTIONS



Council Business Meeting

I move to award a public improvement contract to Dietrich Construction LLC, in the amount of \$356,780 for the East and West Forks Project – Bridge Replacement

REFERENCES & ATTACHMENTS

1. Attachment 1 - Bid Summary Form Project 2018-10a
2. Attachment 2 - East and West Forks Project - Bridge Replacement drawings
3. Attachment 3 - Dietrich Construction LLC Bid
4. Attachment 4 - E_W Forks Rehabilitation CIP Narrative Sheet



CITY OF ASHLAND - ENGINEERING DIVISION
SUMMARY OF PROPOSALS

Project: East and West Forks Project – Bridge Replacement
Project No.: 2018-10a
Date of Bid Opening: April 24, 2025 at 2:00 pm

Corrected Engineer’s Estimate: NA
No of Addenda: 2

	1	2	3	4	5
Name of Bidder & Address	Suulutaaq Inc 5250 High Banks Rd Suite 650 Springfield OR 97478	Dietrich Const. LLC PO Box 1959 Grants Pass OR 97528	Knife River Materials PO Box 1145 Medford OR 97501		
All Alternates Bid Yes/No	NA	NA	NA		
Base Bid	\$320,999	\$356,780	\$442,000		
Total Bid	\$320,999	\$356,780	\$442,000		
Name of Bonding Co.	MarshMcLennan	Lexon	Liberty Mutual		
Amount of Bid Bond.	10%	10%	10%		
Nos. of Addenda Acknowledged (should be 2)	2	2	2		
Pre-Qualification Three Examples of Previous Work	Yes	Yes	Yes		
Qualification of Bridge Manufacturer	No	Yes	Yes		
Completed & Signed Bid Form (including subcontract disclosure)	Yes	Yes	Yes		
Responsive Bid?	No	Yes	Yes		

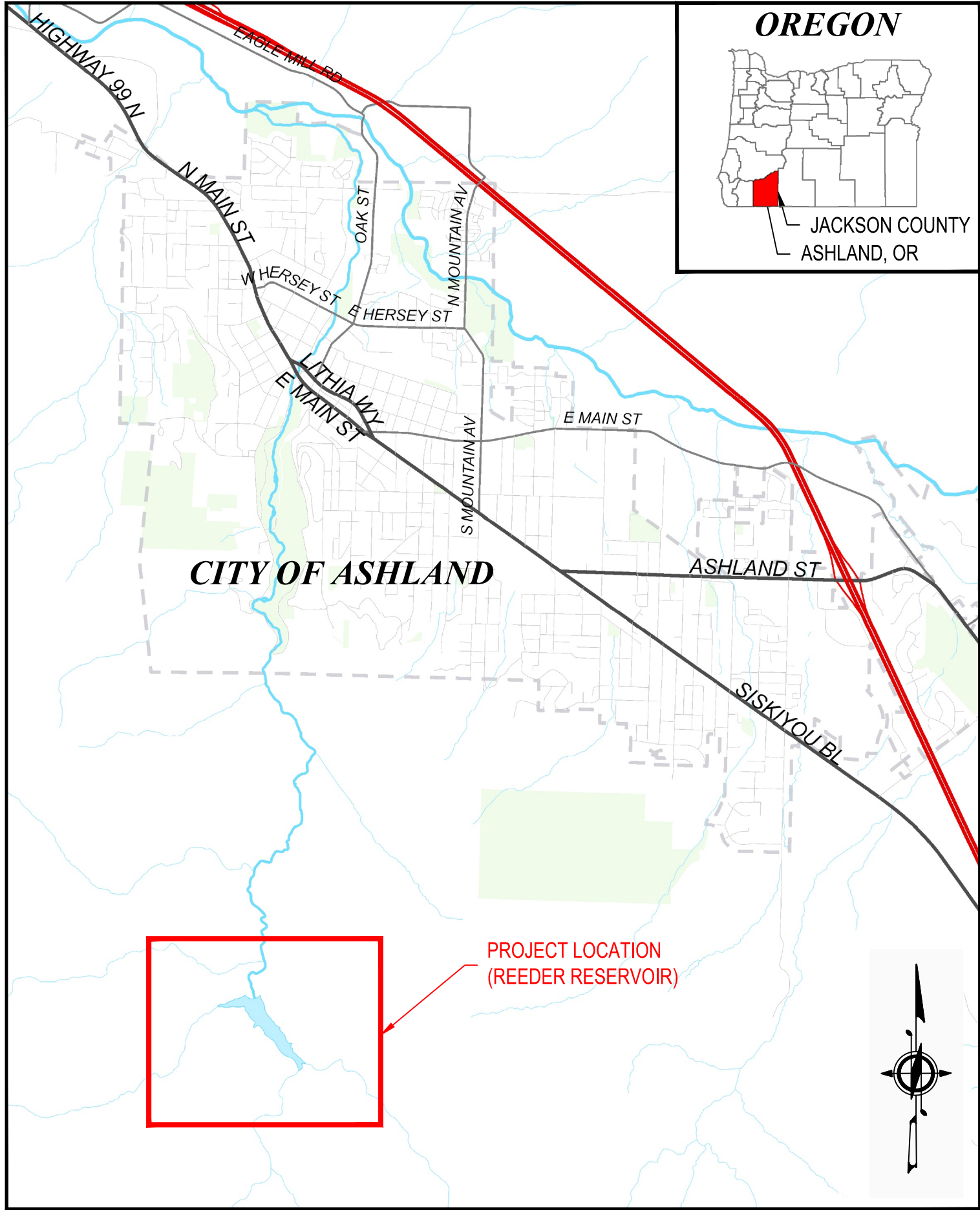


CITY OF ASHLAND

EAST AND WEST FORKS BRIDGE REPLACEMENTS

SPRING 2025

PROJECT VICINITY MAP



LEGENDS

EXISTING LEGEND

- Ⓟ WATER GUARD POST
- ⋈ WATER GATE VALVE
- W — WATER LINE
- > CULVERT DAYLIGHT
- ◯ ROCK/BOULDER
- ★ TREE (CONIFER)
- ◯ TREE (DECIDUOUS)
- ⊠ POWER JUNCTION BOX
- — — PROPERTY SECTION BOUNDARY
- — — MAJOR CONTOUR
- — — MINOR CONTOUR
- — — TOPO BREAKLINE
- — — TOPO DITCH
- TOE — TOPO TOE OF SLOPE
- TOP — TOPO TOP OF SLOPE
- — — EDGE OF STREAM
- ▨ DIRT ROADWAY

DRAWING INDEX

SHEET NO	SHEET TITLE	DWG NO
01	COVER	COV
02	GENERAL NOTES	G01
03	KEY PLAN AND SURVEY CONTROL	G02
04	DEMOLITION	D01
05	BRIDGES – STRUCTURAL NOTES	S01
06	BRIDGES – WEST FORK CROSSING EXISTING PLAN AND PROFILE	S02
07	BRIDGES – WEST FORK CROSSING PROPOSED PLAN AND PROFILE	S03
08	BRIDGES – EAST FORK CROSSING EXISTING PLAN AND PROFILE	S04
09	BRIDGES – EAST FORK CROSSING PROPOSED PLAN AND PROFILE	S05
10	BRIDGES – STRUCTURAL DETAILS	S06

CALL 48 HOURS BEFORE YOU DIG
ONE CALL 1-800-332-2344

ATTENTION: OREGON LAW REQUIRES YOU TO FOLLOW RULES ADOPTED BY THE OREGON UTILITY NOTIFICATION CENTER. THOSE RULES ARE SET FORTH IN OAR 952-001-0010 THROUGH OAR 952-001-0090. YOU MAY OBTAIN COPIES OF THE RULES BY CALLING THE CENTER AT 503-232-1978.

REPORT SPILLS

ATTENTION: OREGON LAW REQUIRES THAT SPILLS BE REPORTED TO THE FOLLOWING ENTITIES:

OREGON EMERGENCY RESPONSE SYSTEM: 1-800-452-0311
THE NATIONAL RESPONSE CENTER: 1-800-424-8802

SECTION AND DETAIL REFERENCES

THE FOLLOWING CONVENTIONS HAVE BEEN USED WITHIN THESE DRAWINGS TO REFER THE READER BETWEEN THE SECTION/DETAIL AND THE PLAN FROM WHICH IT IS REFERENCED.

- REFERENCE BUBBLES**
- PLAN REFERENCE BUBBLE - REFERS READER BACK TO THE PLAN FROM WHICH THE DETAIL OR SECTION ORIGINATED.
 - DETAIL/SECTION REFERENCE BUBBLE - REFERS READER TO THE DRAWING ON WHICH THE DETAIL OR SECTION IS LOCATED.

WHERE, ID = SECTION/DETAIL REFERENCE NUMBER
= DRAWING NUMBER ON WHICH DETAIL ORIGINATED OR RESIDES.

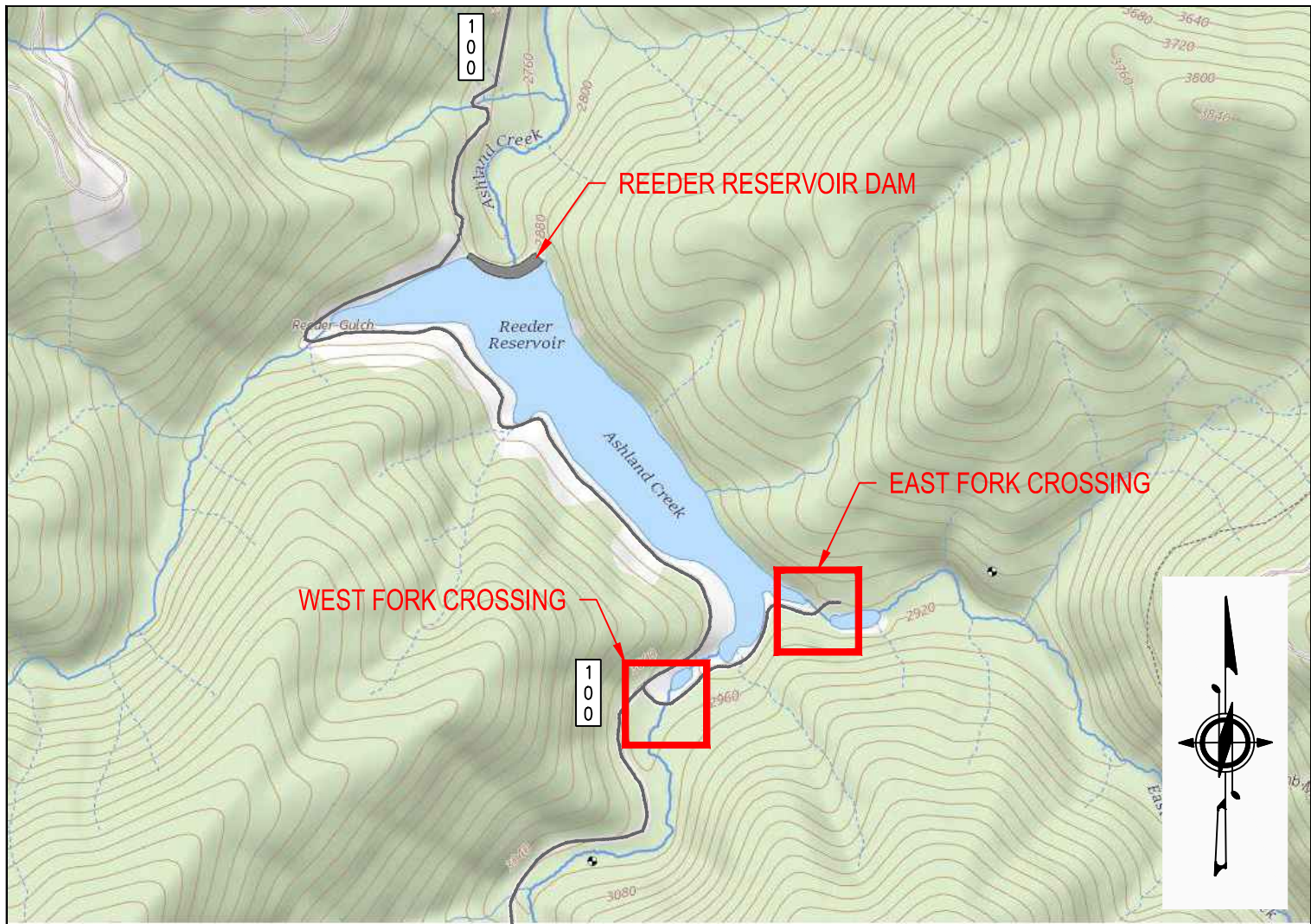
SECTION/DETAIL REFERENCE NUMBER CONVENTIONS:
SECTIONS OR ELEVATIONS SHOULD HAVE A LETTER REFERENCE NUMBER (A THROUGH ZZ).

ABBREVIATIONS

ARV	AIR RELEASE VALVE	N	NORTHING
CB	CATCH BASIN	OC	ON CENTER
CONC	CONCRETE	OD	OUTER DIAMETER
CL	CENTERLINE	PE	POLYETHYLENE/PLAIN END
CLSM	CONTROLLED LOW STRENGTH MATERIAL	PROP	PROPOSED
CPEP	CORRUGATED POLYETHYLENE	PVC	POLYVINYL CHLORIDE
CSBC	CRUSHED SURFACING BASE COURSE	R	RIGHT
CSTC	CRUSHED SURFACING TOP COURSE	RJ	RESTRAINED JOINT
DIAM	DIAMETER	RT	RIGHT
DI	DUCTILE IRON	ROW	RIGHT-OF-WAY
DWG	DRAWING	SF	SQUARE FOOT
E	EASTING	SPEC	SPECIFICATIONS
EA	EACH	SS	SANITARY SEWER
EL	ELEVATION	SSMH	SANITARY SEWER MANHOLE
ELEV	ELEVATION	SSTL	STAINLESS STEEL
EOP	EDGE OF PAVEMENT	ST	STORM
EX	EXISTING	STA	STATION
FL	FLANGED	STD	STANDARD
L	LEFT	STL	STEEL
LT	LEFT	SY	SQUARE YARDS
LTF	LENGTH TO FIT	TBR	TO BE REMOVED
LF	LINEAR FEET	TYP	TYPICAL
MIN	MINIMUM	W	WATER
MAX	MAXIMUM	W/	WITH

CONTACT PERSONNEL

CONTACT	AGENCY	PHONE
JEFF BALLARD, P.E. (CONSTRUCTION MANAGER)	RH2 ENGINEERING	(541) 210-8151
TYLER DUNCAN, P.E. (PROJECT ENGINEER)	RH2 ENGINEERING	(425) 471-8625
JASON STRAIT (PROJECT MANAGER)	CITY OF ASHLAND	(541) 552-2419



GENERAL NOTES

PROJECT INFORMATION

PROJECT SITE:
JACKSON COUNTY
OWNER:
CITY OF ASHLAND
CITY OF ASHLAND PUBLIC WORKS DEPARTMENT
51 WINBURN WAY, ASHLAND, OR 97520
ENGINEER:
RH2 ENGINEERING, INC.
3553 ARROWHEAD DR. STE. 200, MEDFORD OR 97504

CRITERIA

- CONSTRUCTION OF ALL IMPROVEMENTS SHALL BE IN ACCORDANCE WITH CITY OF ASHLAND STANDARD DRAWINGS, AND THE OREGON STANDARD SPECIFICATIONS FOR CONSTRUCTION, 2021 EDITION, AS ISSUED BY THE OREGON STATE DEPARTMENT OF TRANSPORTATION AND THE AMERICAN PUBLIC WORKS ASSOCIATION.
- ALL BUILDING MATERIALS, WORKMANSHIP, DESIGN AND CONSTRUCTION SHALL CONFORM TO THESE DRAWINGS, SPECIFICATIONS, AND OREGON SPECIALTY CODES, LATEST EDITION.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLYING WITH THE PROVISIONS OF ALL APPLICABLE PERMITS AND APPROVALS ISSUED BY THE CITY OF ASHLAND AND OTHER REGULATORY AUTHORITIES FOR THIS PROJECT.

REFERENCES

- SURVEY: A TOPOGRAPHICAL SURVEY WAS PREPARED FOR THIS PROJECT BY TERRASURVEY, INC. FOR MORE INFORMATION REFER TO DRAWING G02.

GENERAL CONSTRUCTION

- A COPY OF THE APPROVED PLANS AND SPECIFICATIONS MUST BE ON-SITE WHENEVER CONSTRUCTION IS IN PROGRESS. CONTRACTOR IS RESPONSIBLE FOR OBTAINING ANY OTHER REQUIRED OR RELATED PERMITS PRIOR TO BEGINNING CONSTRUCTION.
- IN THE EVENT THAT STANDARD CONSTRUCTION NOTES ARE FOUND TO BE IN CONFLICT WITH PROJECT SPECIFIC NOTES, THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY. WHERE CONFLICTS ARISE, THE CONTRACTOR SHALL ASSUME THAT THE MORE RESTRICTIVE CONDITION SHALL APPLY.
- THE CITY PUBLIC WORKS DEPARTMENT SHALL BE NOTIFIED AT LEAST 2 WORKING DAYS PRIOR TO COMMENCING ANY PROJECT CONSTRUCTION.
- ALL CONTRACTORS AND SUBCONTRACTORS PERFORMING WORK ON THIS PROJECT MUST HAVE A VALID CITY OF ASHLAND BUSINESS LICENSE AND AN APPROVED AND CURRENT CONTRACTOR'S PREQUALIFICATION FORM ON FILE WITH THE PUBLIC WORKS DEPARTMENT OF THE CITY OF ASHLAND.
- THE CONTRACTOR SHALL NOT PERFORM WORK WITHOUT AGENCY INSPECTIONS WHERE INSPECTIONS ARE REQUIRED.
- REQUESTS BY THE CONTRACTOR FOR CHANGES TO THE PLANS MUST BE APPROVED BY RH2 ENGINEERING, INC. BEFORE CHANGES ARE IMPLEMENTED.
- GRANULAR MATERIALS SHALL BE OBTAINED FROM A SOURCE APPROVED BY THE CITY OF ASHLAND. THE CONTRACTOR SHALL NOTIFY THE CITY OF THE MATERIAL SOURCE PRIOR TO ANY GRANULAR MATERIAL PLACEMENT AND SHALL NOT CHANGE MATERIAL SOURCE WITHOUT APPROVAL.
- ALL CONCRETE SHALL BE 3300 PSI AT 28 DAYS UNLESS OTHERWISE SPECIFIED.

GENERAL NOTES

- THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR PROVIDING ADEQUATE SAFEGUARDS, SAFETY DEVICES, PROTECTIVE EQUIPMENT, FLAGGERS, AND ANY OTHER NEEDED ACTIONS TO PROTECT THE LIFE, HEALTH, AND SAFETY OF THE PUBLIC, AND TO PROTECT PROPERTY IN CONNECTION WITH THE PERFORMANCE OF WORK COVERED BY THE CONTRACTOR.
- A PRE-CONSTRUCTION CONFERENCE SHALL BE HELD PRIOR TO THE START OF CONSTRUCTION. THE CONTRACTOR SHALL PROVIDE 48 HOURS MINIMUM ADVANCE NOTIFICATION TO THE OWNER, ENGINEER, AND ALL AFFECTED UTILITY COMPANIES PRIOR TO ACTUAL START OF WORK.
- CONSTRUCTION STAKING SHALL BE PERFORMED A MINIMUM OF 72 HOURS PRIOR TO CONSTRUCTION BY A SURVEYOR HOLDING A VALID PROFESSIONAL LAND SURVEYING LICENSE ISSUED BY THE STATE OF OREGON.
- PROTECTION OF THE ENVIRONMENT: NO CONSTRUCTION RELATED ACTIVITY SHALL CONTRIBUTE TO THE DEGRADATION OF THE ENVIRONMENT, ALLOW MATERIAL TO ENTER SURFACE OR GROUND WATERS, OR ALLOW PARTICULATE EMISSIONS TO THE ATMOSPHERE, WHICH EXCEED LOCAL, STATE, OR FEDERAL STANDARDS. ANY ACTIONS THAT POTENTIALLY ALLOW DISCHARGE TO STATE WATERS MUST HAVE PRIOR APPROVAL.
- UNLESS OTHERWISE NOTED, ALL TREES, STRUCTURES, UTILITIES, EQUIPMENT, AND ALL OTHER ITEMS NOT INDICATED TO BE DISCONNECTED AND/OR REMOVED SHALL REMAIN AND BE PROTECTED.
- AN AS-BUILT SURVEY OF THE PROJECT SHALL BE SUBMITTED PRIOR TO FINAL INSPECTION.
- ALL SURVEY MONUMENTS SHALL REMAIN AND BE PROTECTED THROUGHOUT THE PROJECT DURATION. ANY SURVEY MONUMENT THAT MUST BE REMOVED OR THAT IS DESTROYED SHALL BE REPLACED IN ACCORDANCE WITH ORS 209.150.

SITE

- EXISTING DIRT/GRAVEL ACCESS ROADS MAY BE UTILIZED BY CONTRACTOR TO GAIN ACCESS TO THE PROJECT SITES. EXISTING BRIDGES ALONG ROUTES ARE KNOWN TO BE IN POOR CONDITION. CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR DETERMINING AND IMPLEMENTING MEANS TO PROTECT EXISTING BRIDGES, AND ENSURE SAFE PASSAGE OF CONSTRUCTION AND OTHER TRAFFIC ALONG ACCESS ROADS THROUGHOUT THE PROJECT DURATION.
- CONTRACTOR SHALL OBTAIN WRITTEN PERMISSION FROM THE OWNER AND ADJACENT PROPERTY OWNERS FOR STORAGE OF MATERIALS AND EQUIPMENT.
- DO NOT DISTURB ANY AREAS OUTSIDE OF CONSTRUCTION LIMITS.
- CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR MAINTAINING INTEGRITY AND SECURITY OF SITE TO DISCOURAGE ACCESS BY UNAUTHORIZED PERSONNEL.
- CONTRACTOR SHALL RESTORE ALL DISTURBED AREAS TO EXISTING OR BETTER CONDITION UNLESS OTHERWISE STATED ON THE PLANS.
- ALL VEHICLES ARE TO BE CLEANED OF ALL EXCESS CONCRETE AND DIRT PRIOR TO LEAVING THE SITE. PROTECT ALL ROADS FROM DAMAGE OR SEDIMENT TRANSPORT DURING CONSTRUCTION. ANY DAMAGE OR CLEANUP SHALL BE SOLELY AT THE CONTRACTOR'S EXPENSE AND BE COMPLETED TO THE SATISFACTION OF THE OWNER.

SITE (CONTINUED)

- THE CONTRACTOR SHALL CLEANUP ALL AREAS AFFECTED BY HIS ACTIVITIES TO THE SATISFACTION OF THE OWNER BY THE END OF EACH WORKING DAY OR MORE FREQUENTLY IF REQUIRED BY THE OWNER. THIS INCLUDES REMOVAL OF ALL DUST, MUD, ROCKS, ASPHALT DEBRIS, AND REFUSE FROM STREETS, SIDEWALKS, DRIVEWAYS, AND ANY OTHER AREAS AFFECTED BY CONSTRUCTION ACTIVITIES. FAILURE TO CLEANUP TO THE SATISFACTION OF THE OWNER WILL NECESSITATE A SHUTDOWN OF THE PROJECT UNTIL CLEANUP IS PROPERLY PERFORMED. DAILY CLEANUP IS AN INTEGRAL PART OF EROSION AND POLLUTION CONTROL.
- CONTRACTOR IS SOLELY RESPONSIBLE FOR MEETING ALL DISPOSAL REQUIREMENTS INCLUDING OFF SITE DISPOSAL OF WASTE MATERIAL AT APPROVED SITES.
- PLACEMENT OR STORAGE OF SPOILS IS NOT PERMITTED ON HARD SURFACE STREETS WITHIN PUBLIC RIGHT-OF-WAY. SPOILS STORED IN OTHER RIGHT-OF-WAY AREAS SHALL BE COVERED TO PREVENT EROSION.
- CONTRACTOR SHALL SEED ALL DISTURBED EARTH SURFACES WITH NATIVE SEED MIX. REFER TO SPECIFICATIONS FOR SEEDING REQUIREMENTS.

UTILITIES

- UTILITY LOCATIONS SHOWN HEREON ARE BASED UPON AS-BUILT FIELD LOCATION OF EXISTING STRUCTURES. OTHER UTILITIES OR DEVIATIONS FROM THESE PLANS MAY EXIST. WHERE POSSIBLE, SOME SUB-SURFACE EXPLORATION WAS MADE TO VERIFY UTILITY ROUTINGS, AND THIS INFORMATION IS INCLUDED ON THE PLANS HOWEVER, THE ROUTING OF ALL BURIED UTILITIES SHOULD BE CONFIRMED WITH THE UTILITY PURVEYOR AND EXPOSED IN AREAS CRITICAL TO CONSTRUCTION FOR VERIFICATION. THE CONTRACTOR SHALL VERIFY THE EXACT LOCATION, ELEVATION AND SIZE OF EXISTING UTILITIES PRIOR TO CONSTRUCTION OF ANY EARTHWORK OR OTHER ACTIVITIES WHICH COULD POTENTIALLY DAMAGE EXISTING UTILITIES. CONTRACTOR SHALL NOTIFY OREGON UTILITY NOTIFICATION CENTER AND THE CITY OF ASHLAND PUBLIC WORKS DEPARTMENT AT LEAST 48 HOURS PRIOR TO BEGINNING WORK. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE CITY AND THE UTILITY COMPANY WHEN A CONFLICT OCCURS OR WHEN A CONFLICT IS ANTICIPATED.
- EXISTING AND DEMOLITION PLANS SHOW UTILITY LOCATIONS AS THEY WERE MARKED OR OBSERVED AT THE TIME OF SURVEY. SOME UTILITIES ARE TO BE RELOCATED BY THE ASSOCIATED UTILITY, AND OTHERS ARE TO BE RELOCATED BY THE CONTRACTOR. LOCATIONS WHERE UTILITIES ARE TO BE RELOCATED BY THE ASSOCIATED UTILITY ARE SPECIFICALLY NOTED ON THE PLANS.
- CONTRACTOR SHALL COORDINATE WITH APPLICABLE UTILITY COMPANIES TO PROTECT AND ADJUST EXISTING VALVES, BOXES, AND OTHER SURFACE FEATURES WHICH MAY BECOME DAMAGED DURING CONSTRUCTION, AND/OR WHICH NEED TO BE RAISED, LOWERED, OR OTHERWISE RELOCATED AND/OR ADJUSTED.
- OVERHEAD UTILITIES: NOT ALL OVERHEAD UTILITIES MAY BE SHOWN ON THE PLANS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO VISIT THE SITE TO INDEPENDENTLY VERIFY ALL OVERHEAD UTILITIES. THE CONTRACTOR SHALL ACCOUNT FOR ACCOMMODATING ALL OVERHEAD UTILITIES IN THEIR BID AND NO ADDITIONAL COMPENSATION WILL BE PROVIDED FOR FACILITATING OVERHEAD UTILITIES.
- EXISTING WATER AND POWER FACILITIES MAY NOT BE SHUT DOWN FOR ANY PERIOD WITHOUT PRIOR APPROVAL FROM OWNER. A MINIMUM OF ONE WEEK NOTICE TO THE OWNER IS REQUIRED FOR ANY SHUT DOWN. THE CONTRACTOR SHALL NOT OPERATE EXISTING WATER, SEWER, OR POWER SYSTEM EQUIPMENT (VALVES, SWITCHES, ETC.).
- THE CONTRACTOR SHALL NOTIFY CITY, A MINIMUM OF 48 HOURS IN ADVANCE OF ANY PLANNED DISRUPTION TO UTILITIES INCLUDING, BUT NOT LIMITED TO WATER AND POWER.
- CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING EXISTING UTILITIES AND STRUCTURES AND SHALL PROVIDE SHORING AND SUPPORT AS NECESSARY.
- AT POINTS WHERE EXISTING THRUST BLOCKING IS FOUND, MINIMUM HORIZONTAL CLEARANCE BETWEEN THE CONCRETE BLOCKING AND OTHER BURIED UTILITIES OR STRUCTURES SHALL BE 5 FEET.

TRAFFIC CONTROL

- THE CONTRACTOR SHALL PREPARE A WRITTEN AND DRAWN TCP WHICH SHALL BE SUBMITTED TO THE OWNER FOR APPROVAL A MINIMUM OF FIVE (5) WORKING DAYS PRIOR TO THE PRE-CONSTRUCTION CONFERENCE IN ACCORDANCE WITH SECTION 00225 OF THE STANDARD SPECIFICATIONS.
- CONTRACTOR SHALL SAFEGUARD THE PERSONS AND PROPERTY OF THE TRAVELING PUBLIC. CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ERECTING AND MAINTAINING TRAFFIC CONTROL THROUGHOUT THE PROJECT DURATION IN ACCORDANCE WITH THE APPROVED TCP. ALL TRAFFIC CONTROL DEVICES SHALL MEET MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES STANDARDS.
- CONTRACTOR SHALL PROVIDE FOR EMERGENCY VEHICLE ACCESS TO ALL PROPERTIES ADJACENT TO THE PROJECT SITE AT ALL TIMES.
- WHEN CONSTRUCTION ACTIVITIES BLOCK OR INTERFERE WITH NORMAL PEDESTRIAN ROUTING, PROVIDE SAFE PASSAGE FOR PEDESTRIANS EITHER THROUGH THE CONSTRUCTION, OR REROUTED AROUND THE CONSTRUCTION, UTILIZING ODOT STANDARD DRAWING TM844 AND THE REQUIREMENTS OF SUBSECTION 00220.02(B) OF THE STANDARD SPECIFICATIONS.
- CONTRACTOR IS SOLELY RESPONSIBLE FOR ENSURING SMOOTH TRANSITIONS IN TRAVELED SURFACES, ADEQUATE SHORING, ADEQUATE PLATING, AND OTHER WORK TO ENSURE THAT DAMAGE TO VEHICLES AND PROPERTY DOES NOT OCCUR THROUGHOUT THE PROJECT DURATION.

GENERAL TESC

- THE CONTRACTOR SHALL ADHERE TO ALL APPLICABLE EROSION CONTROL STANDARDS AND IS SOLELY RESPONSIBLE FOR IMPLEMENTATION, MAINTENANCE, REPLACEMENT, AND UPGRADING OF TESC FACILITIES AS REQUIRED TO PREVENT EROSION UNTIL ALL CONSTRUCTION IS APPROVED.
- IN THE EVENT OF ANY EROSION CONTROL MEASURE FAILURE, IMMEDIATE ACTION SHALL BE TAKEN TO REPAIR, REPLACE, OR IMPLEMENT ADDITIONAL MEASURES AS REQUIRED TO ENSURE ADEQUATE EROSION CONTROL PROTECTION.
- ANY DISCHARGE OF SEDIMENT-LADEN RUN-OFF OR OTHER POLLUTANTS TO WATERS OF THE STATE IS SUBJECT TO ENFORCEMENT ACTION, THE COST FOR WHICH SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
- DURING CONSTRUCTION, ALL RELEASES OF OILS, HYDRAULIC FLUIDS, FUELS, OTHER PETROLEUM PRODUCTS, PAINTS, SOLVENTS, AND OTHER DELETERIOUS MATERIALS MUST BE CONTAINED AND REMOVED IN A MANNER THAT WILL PREVENT THEIR DISCHARGE TO WATERS AND SOILS. THE CLEANUP OF SPILLS SHALL TAKE PRECEDENCE OVER OTHER WORK ON THE PROJECT. BARRELS, PETROPHILIC PADS, TARPS, AND OTHER EQUIPMENT NECESSARY FOR CAPTURING, CONTROLLING, AND DISPOSING OF HAZARDOUS FLUIDS SHALL BE AVAILABLE ON-SITE AT ALL TIMES.
- PROPER EROSION AND SEDIMENT CONTROL PRACTICES MUST BE USED ON THE CONSTRUCTION SITE AND ADJACENT AREAS TO PREVENT SEDIMENTS FROM ENTERING THE NATURAL DRAINAGE SYSTEM. ALL SURFACE AREAS DISTURBED AND ANY EMBANKMENTS OR EXCAVATIONS CREATED BY CONSTRUCTION ACTIVITIES MUST BE REVEGETATED OR PROVIDED AN EQUIVALENT TYPE OF PROTECTION AGAINST EROSION.
- OWNER REPRESENTATIVES MAY DIRECT MAINTENANCE AND REPAIR OF TESC MEASURES AND/OR FACILITIES AS THE HIGHEST PRIORITY WORK AT ANY TIME THE TESC MEASURES AND/OR FACILITIES DO NOT MEET THE PERMIT, CITY, OR PLAN REQUIREMENTS.
- DUST CONTROL MUST BE PROVIDED BY THE CONTRACTOR.
- DURING THE CONSTRUCTION PERIOD, THE TESC FACILITIES SHALL BE UPGRADED AS NEEDED FOR UNEXPECTED STORM EVENTS AND MODIFIED TO ACCOUNT FOR CHANGING SITE CONDITIONS (E.G. ADDITIONAL COVER MEASURES, RELOCATION OF DITCHES AND SILT FENCES, PERIMETER PROTECTION ETC.) AS DIRECTED BY THE ENGINEER, OWNER, OR REGULATORY AGENCY. THE CONTRACTOR SHALL BE COGNIZANT OF FUTURE WEATHER PATTERNS AND PLAN ACCORDINGLY.
- THE CONTRACTOR SHALL FENCE ALL VEGETATION TO BE RETAINED ON SITE TO THE DRIPLINE FOR TREES OR OUTER VEGETATION EDGE FOR SHRUBS. FENCING SHALL BE HIGH-VISIBILITY CONSTRUCTION FENCE TO BE RETAINED FOR THE DURATION OF THE CONSTRUCTION.
- TESC MATERIALS ON HAND – THE CONTRACTOR SHALL KEEP A SUFFICIENT SUPPLY OF TESC MATERIALS ON HAND TO REMEDY ANY FAILURE OF TESC BMPS THAT IS DETRIMENTAL TO DOWNSTREAM OR ADJACENT DRAINAGE DITCHES, CONVEYANCE SYSTEMS, OR OTHER PROPERTIES. THESE MATERIALS INCLUDE, BUT ARE NOT LIMITED TO: SANDBAGS, SILT FENCE, EROSION CONTROL BLANKET, ROCK, STRAW OR MULCH.
- THE TESC FACILITIES SHALL BE INSPECTED AT LEAST WEEKLY BY THE CONTRACTOR'S TESC SUPERVISOR AND MAINTAINED TO ENSURE CONTINUED PROPER FUNCTIONING.
- ANY AREAS OF EXPOSED SOILS, INCLUDING ROADWAY EMBANKMENTS, THAT WILL NOT BE DISTURBED FOR FOURTEEN CONSECUTIVE DAYS DURING THE WET SEASON OR THIRTY DAYS DURING THE DRY SEASON SHALL BE STABILIZED WITH THE APPROVED TESC METHODS (E.G., SEEDING, MULCHING, PLASTIC COVERING, ETC.).



EXPIRES: 12/31/2025

CITY OF ASHLAND
EAST AND WEST FORKS
BRIDGE REPLACEMENTS



GENERAL NOTES

ENGINEER: JRB REVIEWED: JAB	SAFE DATE: Jan 14, 2025 PLOT DATE: Jan 14, 2025	CLIENT: COA FILENAME: EWFEB-P-COV.DWG	LOG NO.: 1018-202	REVISIONS				NO.	DATE	DESCRIPTION	BY	REVIEW

SCALE: SHOWN

0"

1"

2"

DRAWING IS FULL SCALE WHEN BAR MEASURES 2"

DWG NO.: G01

SHEET NO.: 02

10

SURVEY NOTES

1. FIELD WORK WAS CONDUCTED BY TERRASURVEY INC. IN NOVEMBER AND DECEMBER, 2018.
2. LOCATES ARE PER CITY OF ASHLAND LOCATORS. UNDERGROUND WATER PIPES WERE FIELD SURVEYED FROM BLUE "LOCATE" PAINT. THE AREAS SHOWN ON THIS TOPOGRAPHIC MAP THAT DO NOT SHOW THE UNDERGROUND WATER PIPES HAD NO LOCATE PAINT IN THOSE AREAS.
3. PROPERTY LINES SHOWN ARE A COMBINATION OF FIELD TIES OF EXISTING MONUMENTS AND RECORD DATA PER SURVEY NUMBER 9735, ON FILE AT OFFICE OF THE JACKSON COUNTY SURVEYOR.
4. BASIS OF VERTICAL: BASIS OF VERTICAL IS POINT "305", A 3-1/2" BRASS CAP SET NEAR THE TOP BANK AT THE HEAD OF REEDER RESERVOIR AND STAMPED "NO. 7". POINT "305" IS BASED ON THE CITY OF ASHLAND NGVD29(56) VERTICAL DATUM. THE ELEVATION FOR POINT "305" WAS ESTABLISHED BY A DIFFERENTIAL LEVEL LOOP BETWEEN "305" AND A 3-1/2" BRASS CAP STAMPED "8-A" WITH A PUBLISHED ELEVATION OF 2875.825'. SAID VERTICAL BENCHMARK IS LOCATED ON THE SOUTH SIDE OF THE ACCESS ROAD AND NEAR THE SOUTHWESTERLY SIDE OF HOSLER DAM.
5. BASIS OF BEARING: WAS DETERMINED BY GPS OBSERVATIONS ORIENTATED TO TRUE GEODETIC NORTH AT POINT #300, A SET 6" SPIKE LOCATED IN THE SOUTHEAST CORNER OF THE PROJECT AREA.

SURVEY LEGEND	
	FOUND 3-1/2" BRASS CAP MONUMENT STAMPED "CITY OF ASHLAND NO. 7"
	FOUND 2-1/2" BRASS CAP OR 3-1/2" ALUMINUM BLM WITNESS (MEANDER) CORNER MONUMENT
	FOUND 2-1/2" BRASS CAP 1/4 CORNER MONUMENT
	FOUND 2-1/2" BRASS CAP 1/16 CORNER MONUMENT
	FOUND 5/8" REBAR WITH ALUMINUM CAP
	SET 5/8" REBAR

CONTROL POINT TABLE				
Point #	Northing	Easting	Elevation	Description
300	10000.00	10000.00	2941.28	SPK
301	9841.51	9791.94	2880.83	RB-FND
303	9595.36	9688.93	2872.22	RB
304	10436.04	8984.49	2861.67	RB
305	11488.39	8284.61	2880.33	BM
306	11383.42	8755.52	2876.68	RB
321	9786.33	10209.17	2897.61	RB

SPK = SET 6" SPIKE

RB-FND = FOUND 5/8" REBAR

RB = SET 5/8" REBAR

BC = FOUND 3-1/2" BRASS CAP

NOTE: POINT #

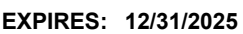
305 LOCATED

WEST OF HOSLER

DAM JUST OFF

THE PAGE



 $1'' = 100'$ 

CITY OF ASHLAND
EAST AND WEST FORKS
BRIDGE REPLACEMENTS



KEY PLAN AND SURVEY CONTROL

		SCALE: SHOWN DRAWING IS FULL SCALE WHEN BAR MEASURES 2'	
DWG NO.: G02		SHEET NO.: 03	
DWG NO.: 489 NO. 1019-202	CLIENT: COA	SHEET DATE: Jan 14, 2025	SHEET NO.: 03
PROJECT: JRB	REVIEWED: JAB	DATE:	BY:
PLOT DATE: Jan 14, 2025	FILENAME: EWFB-P-COV.DWG	DESCRIPTION:	REVIEW:
REVISIONS			



EX CONC ABUTMENTS TO REMAIN AND BE PROTECTED. REMOVE BRIDGE DECKING, WOODEN SUPPORTS, AND ALL OTHER COMPONENTS ASSOCIATED WITH BRIDGE. REFER TO STRUCTURAL DRAWINGS FOR BRIDGE REPLACEMENT.



EXPIRES: 12/31/2025

CITY OF ASHLAND
EAST AND WEST FORKS
BRIDGE REPLACEMENTS



DEMOLITION

[illegible]

GENERAL

THE PLAN AND PROFILE DRAWINGS OF THE BRIDGES HAVE BEEN ESTABLISHED USING STANDARD PRECAST ELEMENTS PRODUCED BY AN OREGON ENGINEERING, FABRICATION, AND CONSTRUCTION FIRM. IT IS THE INTENT OF THESE CONSTRUCTION DOCUMENTS TO COMMUNICATE THE MINIMUM REQUIRED BRIDGE GEOMETRY AND THE MINIMUM REQUIRED DESIGN LOADS TO A SPECIALTY ENGINEERING, FABRICATION, AND CONSTRUCTION FIRM SO THEY CAN DESIGN, FABRICATE, AND INSTALL THE STRUCTURES. ALTERNATIVE BRIDGE GEOMETRIES, DESIGN LOADS AND ELEMENT CONFIGURATIONS MAY BE PROPOSED BY THE BRIDGE FIRM. ALTERNATIVES SHALL BE ACCOMPANIED BY DOCUMENTATION THAT THE ALTERNATIVE MEETS OR EXCEEDS THE PERFORMANCE OF THE BASE CONDITION.

WEST FORK BRIDGE CROSSING

IN LIEU OF A MAINTENANCE REPLACEMENT OF THE FAILED CULVERT, THE CONCEPT COMMUNICATED IN THESE DOCUMENTS IS TO INSTALL A BRIDGE CROSSING. THE CONCEPT IS TO CONSTRUCT THE PRECAST CONCRETE BRIDGE ABUTMENTS AND WING WALLS ABOVE AND BEYOND THE OHW MARK SUCH THAT NO IN WATER WORK IS REQUIRED. THE BRIDGE CONSTRUCTION WILL BE COMPLETED BY INSTALLING A PRE-STRESSED, PRECAST CONCRETE SUPERSTRUCTURE WITH THE TOP OF THE DECK AT THE ELEVATIONS SHOWN ON DRAWING 503, AND THE LOWEST POINT UNDER THE BRIDGE MEETING THE CLEARANCE SHOWN ON THAT DRAWING. THE ABUTMENTS AND WING WALLS WILL BE BACKFILLED AND GRADED TO MATCH THE APPROACHES. THE CONCRETE SUPERSTRUCTURE IS ANTICIPATED TO HAVE A CLEAR SPAN OF 40 FEET, A SINGLE 12-FOOT WIDE LANE, AND 6-INCH HIGH BY 12-INCH WIDE INTEGRAL CURBS. THE DECK IS ANTICIPATED TO BE 18-INCHES THICK.

THE BRIDGE REPLACEMENT CONCEPT COMMUNICATED IN THESE DOCUMENTS IS TO REMOVE THE DAMAGED BRIDGE SUPERSTRUCTURE, EXCAVATE BEHIND THE EXISTING BRIDGE ABUTMENTS, AND INSTALL PRECAST CONCRETE ABUTMENTS USING THE EXISTING ABUTMENTS TO RETAIN THE CREEKSIDE MATERIAL. THIS IS TO ELIMINATE THE NEED FOR IN-WATER WORK. A PRE-STRESSED, PRECAST CONCRETE SUPERSTRUCTURE WILL BE INSTALLED, WITH THE TOP OF THE DECK AT THE ELEVATIONS SHOWN ON DRAWING 505, AND THE LOWEST POINT UNDER THE BRIDGE MEETING THE CLEARANCE SHOWN ON THAT DRAWING. THE ABUTMENTS WILL BE BACKFILLED AND GRADED TO MATCH THE APPROACHES. THE CONCRETE SUPERSTRUCTURE IS ANTICIPATED TO HAVE A CLEAR SPAN OF 22 FEET, A SINGLE 12-FOOT WIDE LANE, AND 6-INCH HIGH BY 12-INCH WIDE INTEGRAL CURBS. THE DECK IS ANTICIPATED TO BE 12-INCHES THICK.

ROCK ALLOWABLE BEARING CAPACITY	12,000 PSF
SOIL ALLOWABLE BEARING CAPACITY	2,500 PSF
SOIL FRICTION ANGLE	32 DEGREES
SOIL COHESION	0 PSF
GROUNDWATER ELEVATION	RESERVOIR WSEL 2873

DEAD:	
REINFORCED CONCRETE	150 PCF
STEEL	490 PCF

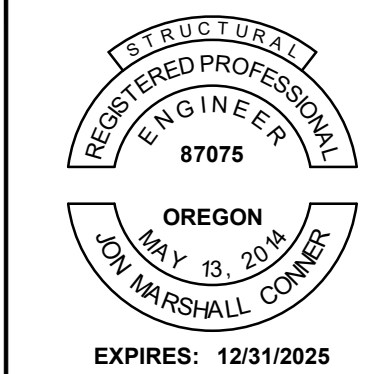
ICE:	
IMPORTANCE FACTOR	1.15
ICE THICKNESS	0.25 INCH

SEISMIC:	
RISK CATEGORY	III
IMPORTANCE FACTOR	1.25
MCER GROUND MOTION (0.2 SEC)	0.598
MCER GROUND MOTION (1 SEC)	0.34
SITE CLASS	A
SITE-MODIFIED SPECTRAL ACCEL. (0.2 SEC)	0.479
SITE-MODIFIED SPECTRAL ACCEL. (1 SEC)	0.272
SEISMIC DESIGN VALUE (0.2 SEC)	0.319
SEISMIC DESIGN VALUE (1 SEC)	0.181
SEISMIC DESIGN CATEGORY	C
BASIC SEISMIC FORCE-RESISTING SYSTEM	BY BRIDGE DESIGNER
DESIGN BASE SHEAR	BY BRIDGE DESIGNER
SEISMIC RESPONSE COEFFICIENT	BY BRIDGE DESIGNER
RESPONSE MODIFICATION COEFFICIENT	BY BRIDGE DESIGNER
ANALYSIS PROCEDURE USED	BY BRIDGE DESIGNER

LIVE LOAD :	
TRAFFIC	ASHTO LRFD HL93
IMPACT	10%

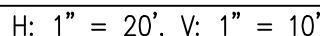
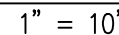
SNOW:	
IMPORTANCE FACTOR	1.10
GROUND SNOW LOAD	73.0 PSF (MODELED ELEVATION 2979 FT)

WIND:	
BASIC WIND SPEED	103 MPH
ALLOWABLE STRESS DESIGN WIND SPEED	80 MPH



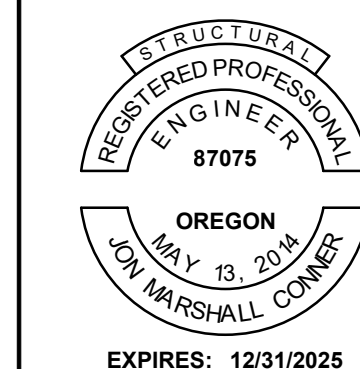
BRIDGES - STRUCTURAL NOTES

[illegible]



1. THE 100 YEAR FLOOD ELEVATION WAS DETERMINED BASED ON SURVEYED TOPOGRAPHY AT THE BRIDGE SITE AND A REPORTED FLOW RATE OF 1,060 CFS BASED ON DATA FROM THE OREGON WATER RESOURCES DEPARTMENT PEAK DISCHARGE MAPPING TOOL.
2. EXCAVATE SLOPES ACCORDING TO THE FOLLOWING:
SOILS - EXCAVATE AT 1H:1V MAX SLOPE BEDROCK - EXCAVATE AT 1H:1V MAX SLOPE ON THE STREAMSIDE OF ABUTMENTS AND 1H:4V ON THE BANK SIDE OF ABUTMENTS
3. SOILS CONSIST OF COLLUVIAL SOILS AND WEATHERED BEDROCK, WHICH IS ANTICIPATED TO BE 2 FEET THICK OR LESS OVER CHRYSTALLINE BEDROCK.

SCALE: SHOWN	
	
DRAWING IS FULL SCALE WHEN BAR MEASURES 2"	
DWG NO.:	SHEET NO.:
S03	07
	10



**BRIDGES - EAST FORK CROSSING
EXISTING PLAN AND PROFILE**

ENGINEER: TMD	SAVE DATE: Jan 14, 2025	CLIENT: COA	JOB NO.: 1019-202
REVISOR: JAB	PLT DATE: Jan 14, 2025	FILENAME: EWFB-P-XING.DWG	
REVISIONS			

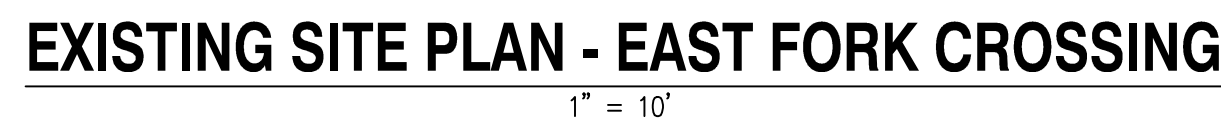
SCALE: SHOWN

1"

DRAWING IS FULL SCALE WHEN
BAR MEASURES 2"

DWG NO.: **S04**

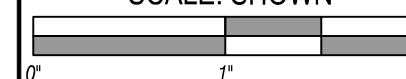
SHEET NO.: **08**



SHEET GENERAL NOTES:

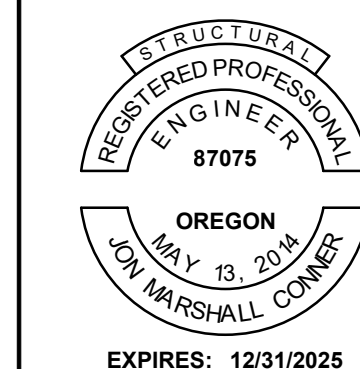
1. THE 100 YEAR FLOOD FLOW RATE IS REPORTED AT 547 CFS BASED ON DATA FROM THE OREGON WATER RESOURCES DEPARTMENT PEAK DISCHARGE MAPPING TOOL. THE 100 YEAR FLOOD ELEVATION WAS NOT MODELED SINCE NO CONTOURS WERE ASCERTAINED AT THE BRIDGE LOCATION.
2. NEW BRIDGE BOTTOM CHORD IS HIGHER THAN BOTTOM CHORD OF EX. BRIDGE.
3. OHW EL = 2873, THE MAX WATER SURFACE ELEVATION OF REEDER RESERVOIR.

SCAFFOLD SHOWN



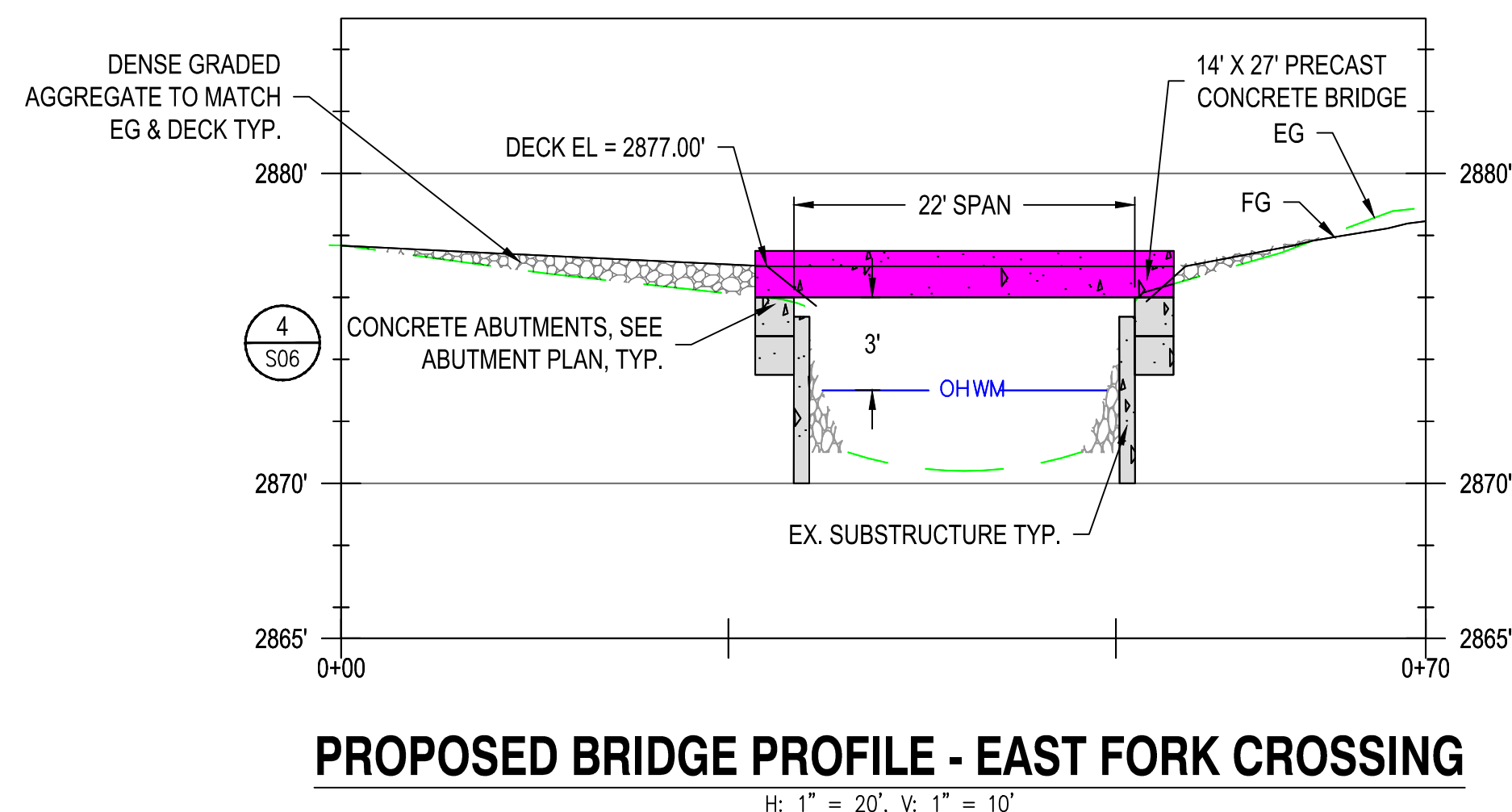
DRAWING IS FULL SCALE WHEN
BAR MEASURES 2"

DWG NO.:	S04	SHEET NO.:	08	
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CITY OF
ASHLAND

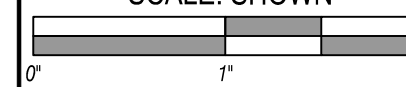
BRIDGES - EAST FORK CROSSING PROPOSED PLAN AND PROFILE

[illegible]

SHEET GENERAL NOTES:

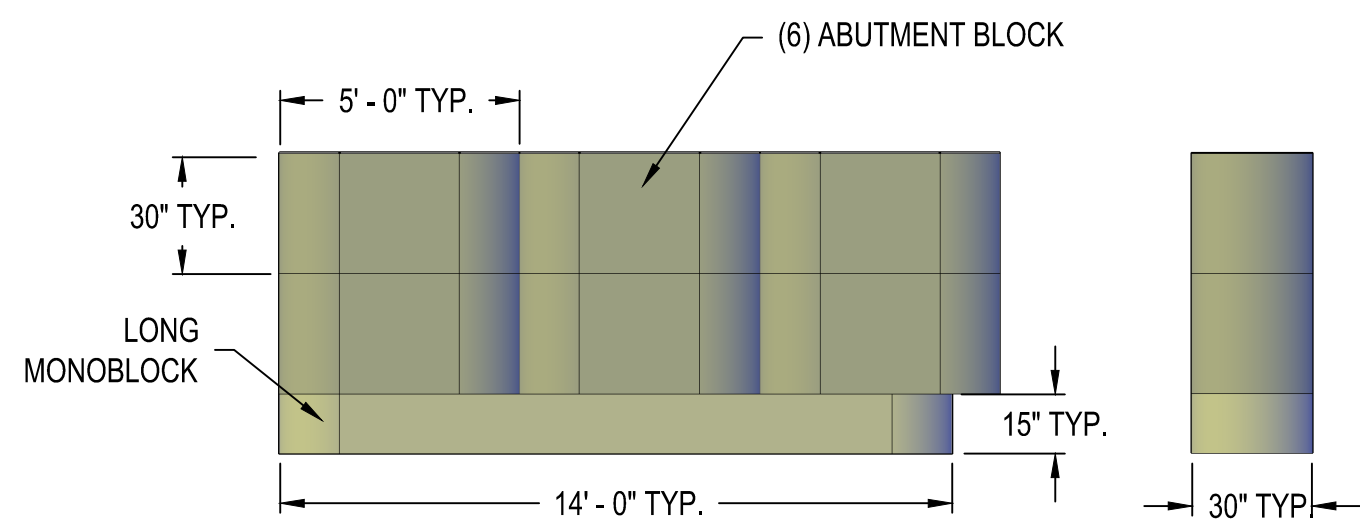
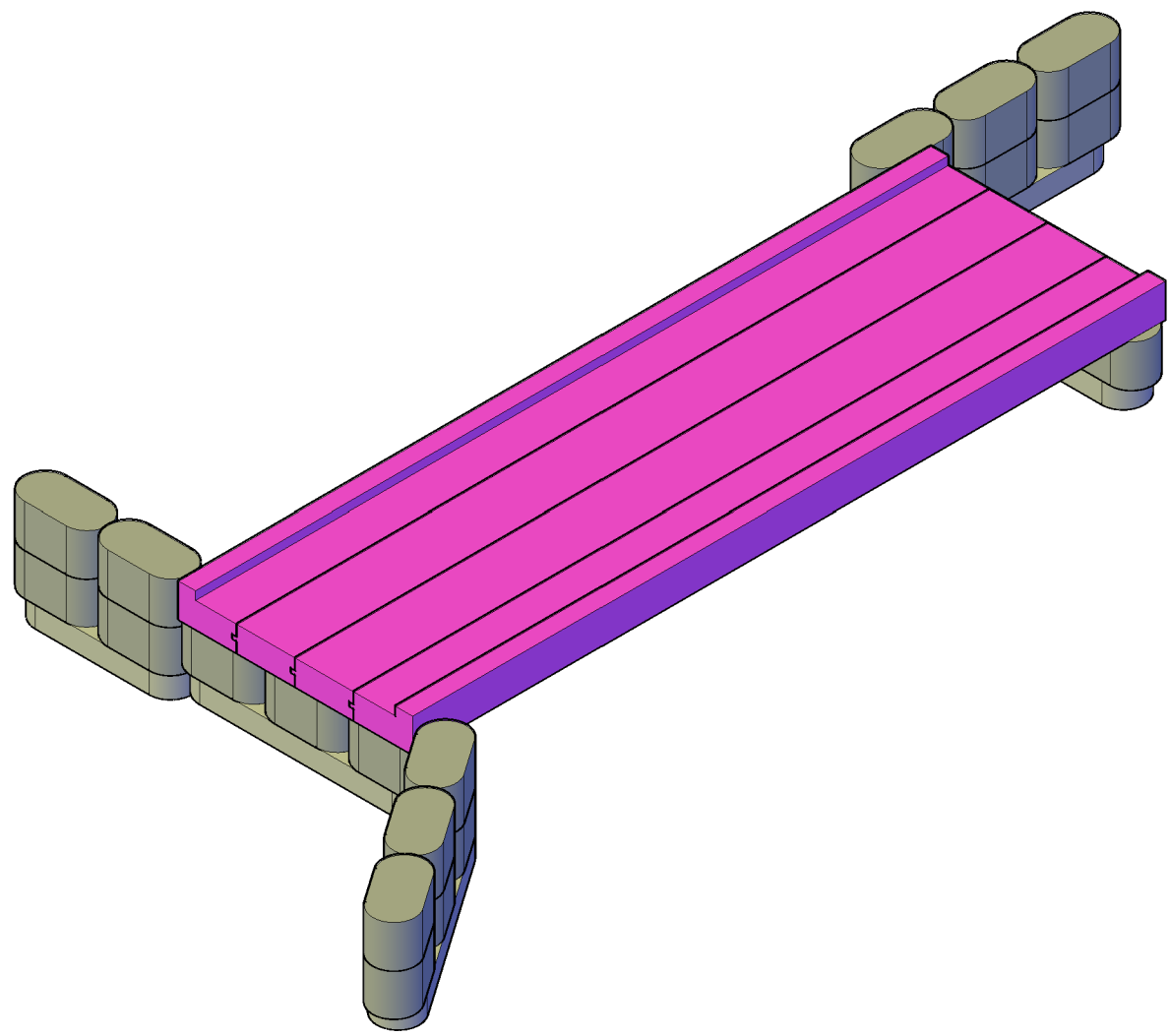
1. THE 100 YEAR FLOOD FLOW RATE IS REPORTED AT 547 CFS BASED ON DATA FROM THE OREGON WATER RESOURCES DEPARTMENT PEAK DISCHARGE MAPPING TOOL. THE 100 YEAR FLOOD ELEVATION WAS NOT MODELED SINCE NO CONTOURS WERE ASCERTAINED AT THE BRIDGE LOCATION.
2. NEW BRIDGE BOTTOM CHORD IS HIGHER THAN BOTTOM CHORD OF EX. BRIDGE.
3. EXCAVATE SLOPES ACCORDING TO THE FOLLOWING:
SOILS - EXCAVATE AT 1H:1V MAX SLOPE BEDROCK - EXCAVATE AT 1H:1V MAX SLOPE ON THE STREAMSIDE OF ABUTMENTS AND 1H:4V ON THE BANK SIDE OF ABUTMENTS
4. SOILS CONSIST OF COLLUVIAL SOILS AND WEATHERED BEDROCK, WHICH IS ANTICIPATED TO BE 2 FEET THICK OR LESS OVER CRSTALLINE BEDROCK.

SCAFFOLD SHOWN



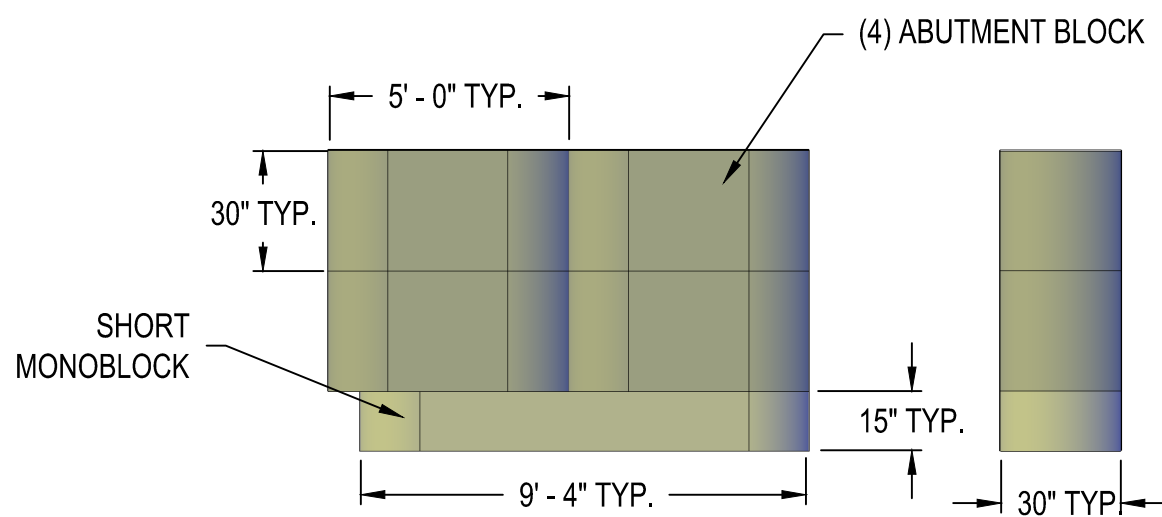
DRAWING IS FULL SCALE WHEN
BAR MEASURES 2"

DWG NO.:	S05	SHEET NO.:	09	
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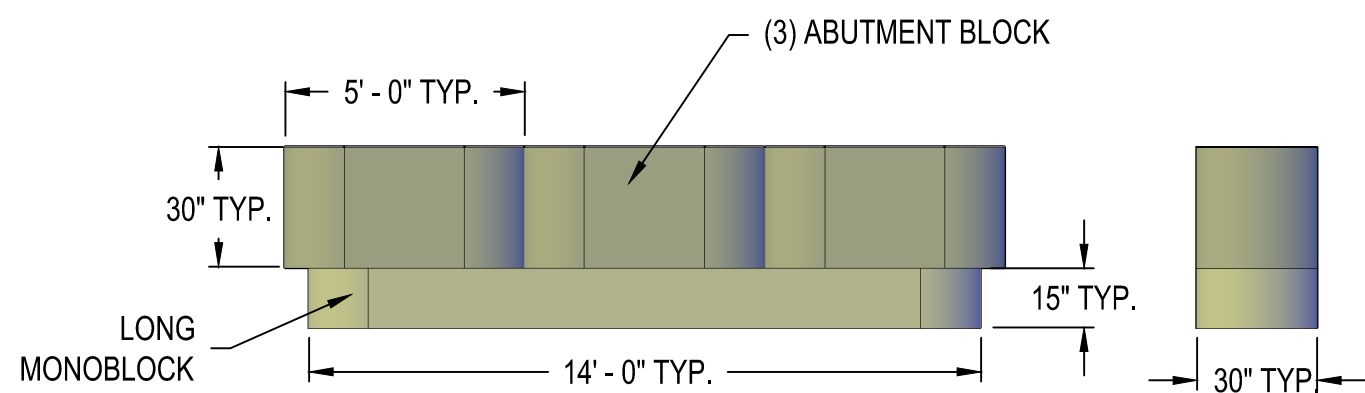
WING WALL A
1/4" = 1'-0"

1
S06



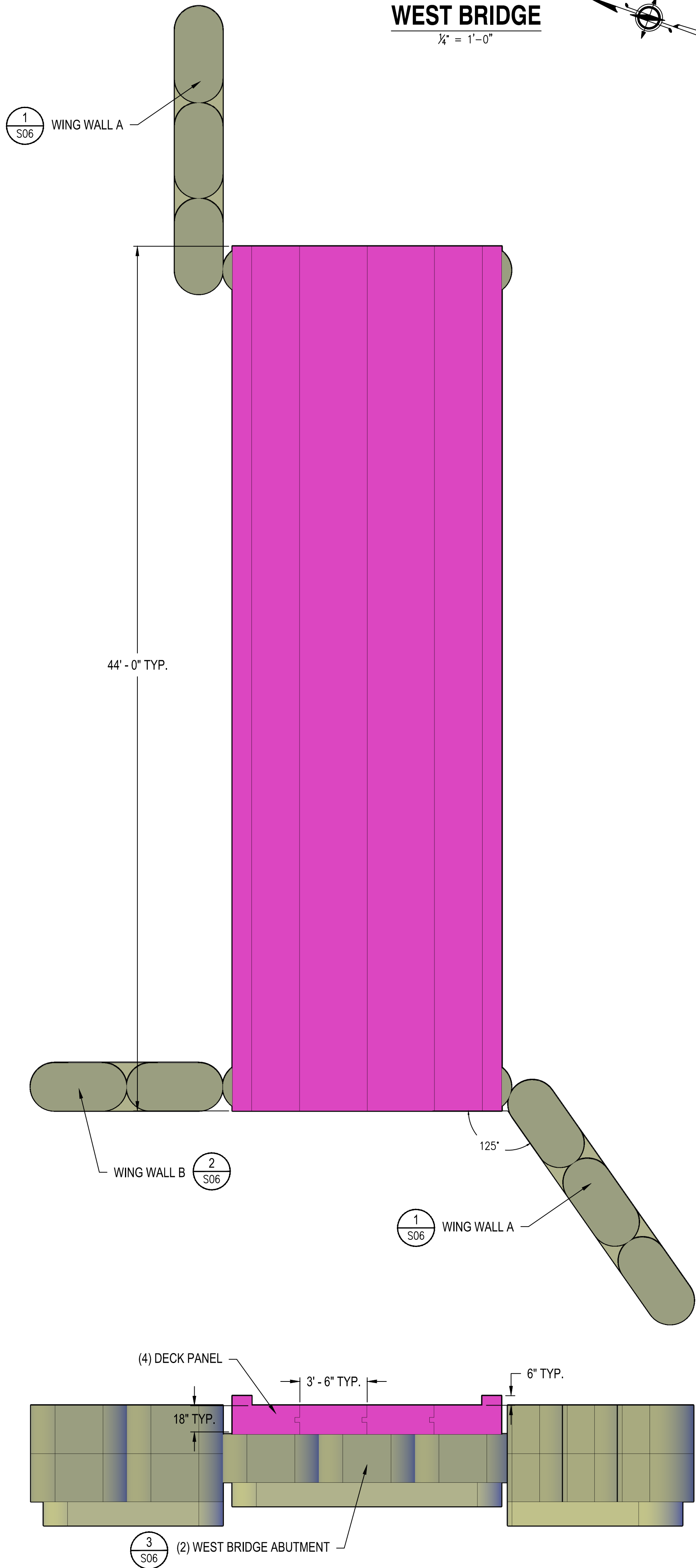
WING WALL B
1/4" = 1'-0"

2
S06

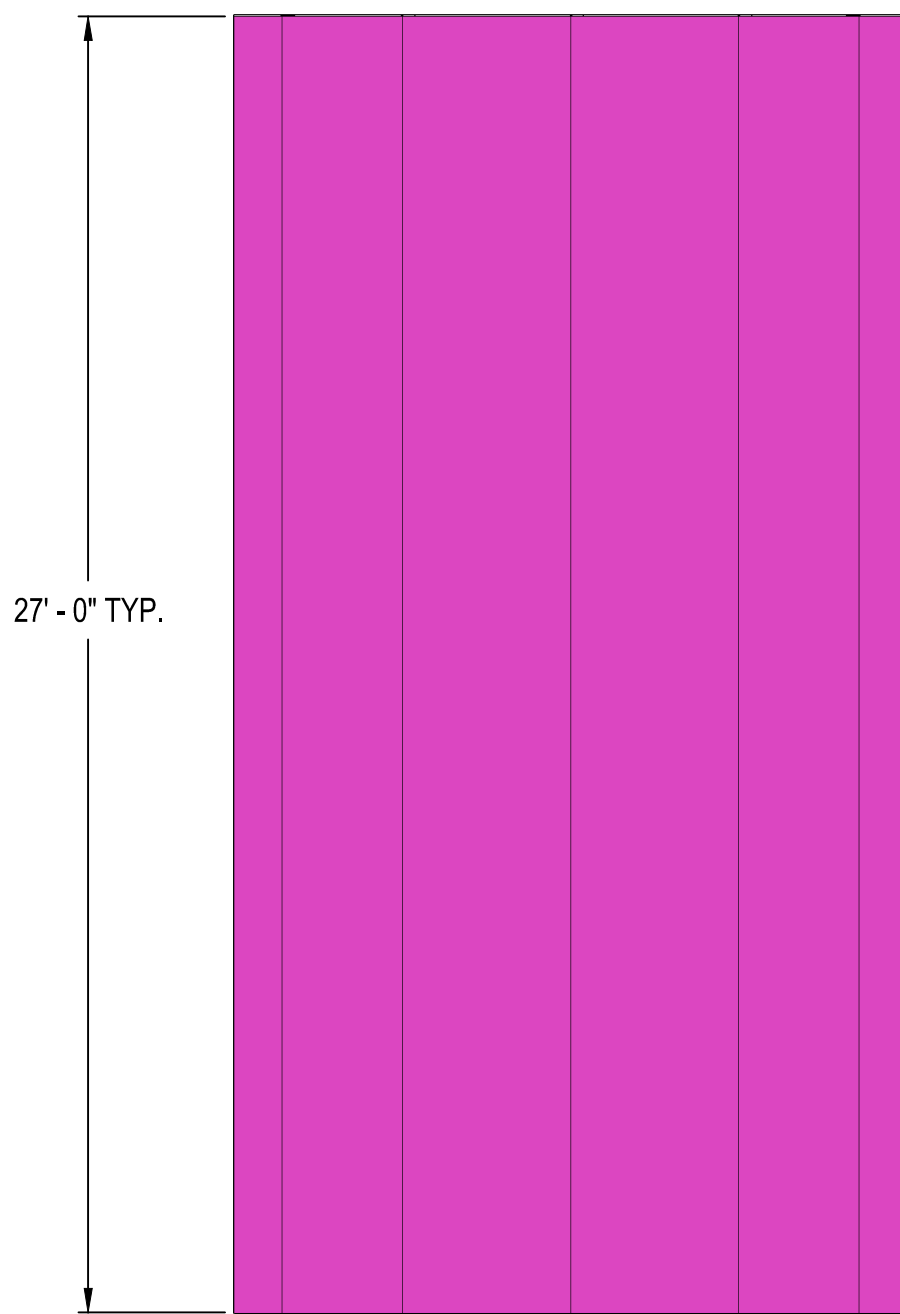
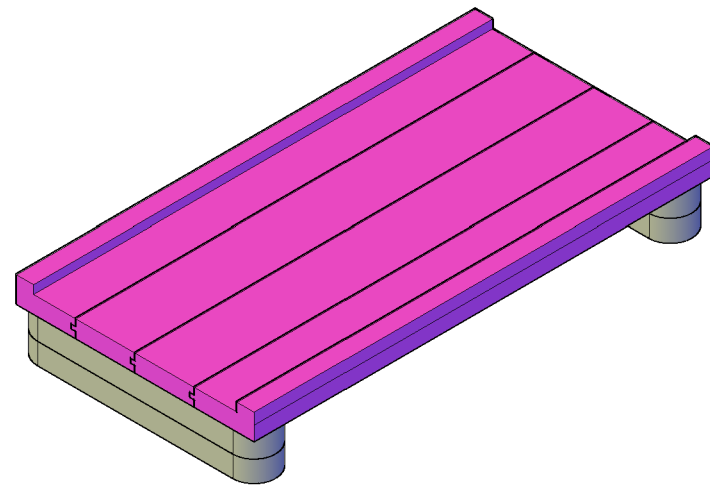


WEST BRIDGE ABUTMENT
1/4" = 1'-0"

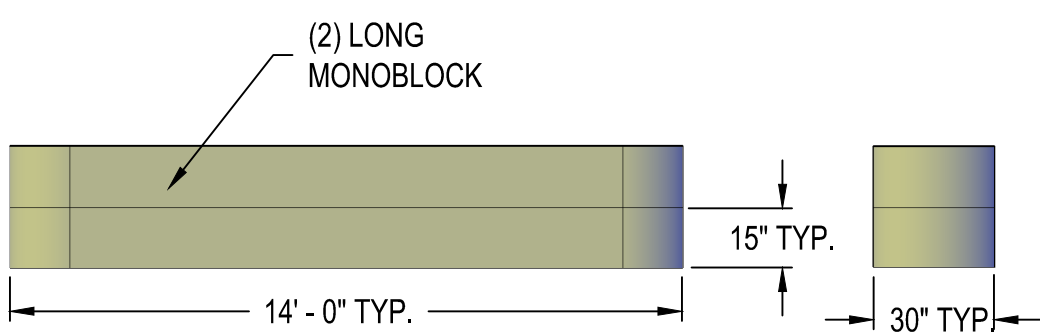
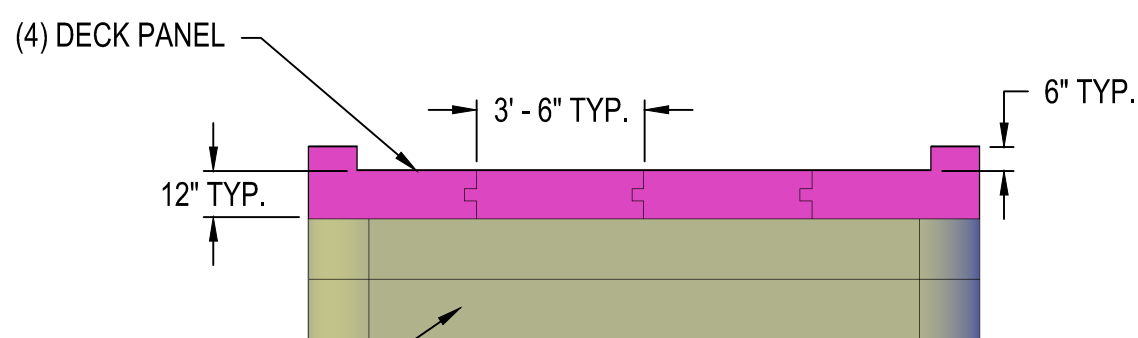
3
S06



WEST BRIDGE
1/4" = 1'-0"

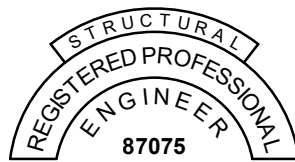


WEST BRIDGE
1/4" = 1'-0"



EAST BRIDGE ABUTMENT
1/4" = 1'-0"

4
S06



EXPIRES: 12/31/2025

CITY OF ASHLAND
EAST AND WEST FORKS
BRIDGE REPLACEMENTS



BRIDGES - STRUCTURAL DETAILS

NO.	DATE	DESCRIPTION	BY	REVIEW
1				
2				
3				
4				

ENGINEER: TMD	SAFE DATE: Jan 14, 2025	CLIENT: COA	LOG NO.: 1018-202
REVIEWED: JAB	PLOT DATE: Jan 14, 2025	FILE NAME: EWFB-D-STR.DWG	

REVISIONS	

SCALE: SHOWN	
0"	1"
DRAWING IS FULL SCALE WHEN BAR MEASURES 2"	
DWG NO.: S06	SHEET NO.: 10

PART 1 - BID AND BID SCHEDULE

NAME OF BIDDER DIETRICH CONST. LLC

CONTACT MITCHELL DIETRICH

ADDRESS PO Box 1955

CITY GRANTS PASS STATE OR ZIP 97528

TELEPHONE NO. (541) 974-3251

FAX NO. N/A

EMAIL ADDRESS mitchell.dietrich@dietrichconst.com

To the Honorable Mayor and City Council
City Hall
City of Ashland
20 East Main Street
Ashland, Oregon 97520

In response to the City of Ashland's Invitation to Bid, this Bid is submitted as an offer by the undersigned to enter into a contract with the City of Ashland for furnishing all permits, labor, tools, machinery, materials, transportation, equipment and services of all kinds required for, necessary for, or reasonably incidental to, the completion of all the work in connection with the East and West Forks Project – Bridge Replacement, Project 2018-10a (hereinafter "Project") for the City of Ashland, Oregon, as described in the contract documents, including the general conditions, all applicable special provisions, plans, specifications or any supplemental documents. This offer is subject to the following declarations as to the acts, intentions and understandings of the undersigned and the agreement of the City of Ashland to the terms and prices herein submitted.

1. The undersigned has familiarized itself with the nature and extent of the Contract Documents, the project work, the site, the locality, the general nature of work to be performed by the City or others at the site that relates to the project work required by the Contract Documents, local conditions, and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, performance, or furnishing of the project work.
2. The undersigned has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) examinations, investigation, exploration, tests, and studies which pertain to the conditions (subsurface or physical) at or contiguous to the site (including without limitation utility interference) or otherwise and which may affect the cost, progress, performance, or furnishing of the project work as Contractor deems necessary for the performance and furnishing of the project work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents; and no additional or supplementary examinations, investigations, explorations, tests, reports, or similar information or data are or will be required by Contractor for such purposes.
3. The undersigned has notified the City of any conflicts, errors, ambiguities or discrepancies discovered in the Contract Documents.
4. A mandatory pre-bid meeting will be held. The meeting will start at the Community Development Building in Ashland (51 Winburn Way) at 9:00 AM on March 18th, 2025. The pre-bid meeting will travel

to both bridge locations. Please note that due to the bridges being out of service the pre-bid meeting will involve extensive walking.

5. It is understood that the City shall investigate and determine the qualifications of the apparent low responsive bidder prior to awarding the contract. The City shall reject any bid by a nonqualified or disqualified bidder. The City of Ashland reserves the right to reject for any good cause any or all bids, waive formalities, or to accept any bid which appears to serve the best interests of the City. The City reserves the right to reject any bid not in compliance with all prescribed public bidding procedures and requirements and may reject all bids for good cause upon a finding that it is in the public interest to do so. Evaluation of bids will be based on minimum requirements established by the specifications and compliance with conditions of the Notice to Contractors and Invitation to Bid, and compliance with City public contracting rules. Additional evaluation criteria are as follows: Demonstrated previous experience with a similar scope of work. Please see paragraph 6 below.
6. As Pre-qualification the bidder shall submit a list of at least three (3) previous projects of a similar scope to that described in this Invitation to Bid as part of their bid package. Determination of qualification based on the submitted information on previous projects is solely at the discretion of the City.
7. The deadline to file a written protest or request, pursuant to the Instructions to Bidders to change contract terms, conditions or specifications is not less than ten (10) calendar days prior to bid opening. Bid closing may be extended by the City to consider a protest or request.
8. All of the contract documents, including all plans, specifications, and drawings have been examined and an examination of the site of the proposed work, together with such investigations as are necessary to determine the conditions to be encountered have been made by the undersigned and the terms and conditions of the contract and solicitation documents are hereby accepted, and that if this Offer is accepted, the undersigned will contract with the City of Ashland, Oregon, in a form substantially similar to that attached Agreement and agree to be bound to the terms and conditions of said contract and solicitation documents.
9. It is understood that the contract drawings may be supplemented by additional drawings and specifications in explanation and elaboration thereof and, if they are not in conflict with those referred to in paragraph 1 above, they shall have the same force and effect as though they were attached, and they shall be accepted as part of the contract when issued.
10. The undersigned agrees that upon written acceptance of this bid s/he will, within ten working days of receipt of such notice, execute a formal contract agreement with the City. The undersigned further agrees that s/he will provide the following in order to execute the contract:
 - Bonds as described in Exhibit E
 - Insurance as described in Exhibit C
 - Certificates of Coverage for Workman Compensation and unemployment insurance.
 - All other bonds, permits, licenses, information, etc. as required in the contract documents.

A checklist of submittals needed prior to contract signing is provided for guidance within this ITB.

11. It is understood that all the work will be performed under a lump sum or unit price basis and that for the lump sum or unit price all services, materials, labor, equipment, and all work necessary to complete the project in accordance with the plans and specifications shall be furnished for the said lump sum or unit price named. It is understood that the quantities stated in connection with the price schedule for the contract are approximate only and payment shall be made at the unit prices named for the actual quantities incorporated in the completed work. If there shall be an increase in the amount of work covered by the

lump sum price, it shall be computed on a basis of "extra work" for which an increase in payment will have been earned and if there is a decrease in the lump sum payment, it shall be made only as a result of negotiation between the undersigned and the Owner. Furthermore, it is understood that any estimate with respect to time, materials, equipment, or service which may appear on the plans or in the specifications is for the sole purpose of assisting the undersigned in checking the undersigned's own independent calculations and that at no time shall the undersigned attempt to hold the Owner, the Engineer, or any other person, firm or corporation responsible for any errors or omissions that may appear in any estimate.

12. The undersigned submits the unit prices as those at which he will perform the work involved. The extensions of the column headed "Line Total \$" are made for the sole purpose of facilitating bid comparisons and if there are any discrepancies between the unit prices and the total amount shown, the unit prices shall govern.
13. The undersigned agrees to furnish labor, tools, machinery, materials, transportations, equipment and services of all kinds required for, necessary for, or reasonably incidental to, construction of this Project with all appurtenant work as required by the plans and specifications of this Offer for the unit or lump sum prices in the "BID SCHEDULE".
14. In stating prices, it is understood that the prices include all materials and work required to complete the Project in accordance with the Contract Documents, the plans and the specifications. If any material, item, or service required by the plans and specifications has not been mentioned specifically in the "BID SCHEDULE," the same shall be furnished and placed with the understanding that the full cost to the City has been merged with the several prices stated in the "BID SCHEDULE."
15. The City reserves the right to cancel this solicitation or to reject any and all bids in whole or in part when the cancellation or rejection is in the best interests of the City as determined by the City in accordance with ORS 279B.100
16. The foregoing prices shall include all labor, materials, equipment, overhead, profit, insurance, and all other incidental expenses to cover the finished work of the several kinds called for.
17. The undersigned shall furnish bonds required by the specifications and comply with the laws of the Federal Government, State of Oregon and the Cities of Ashland and Phoenix which are pertinent to construction contracts of this nature even though such laws may not have been quoted or referred to in the specifications.
18. Accompanying this Offer is a certified check, cashier's check or a bid bond, for the sum of 10% OF BID, payable to the City of Ashland, Oregon, this being an amount for ten percent (10%) of the total bid based upon the estimate of quantities at the above price according to the conditions of the advertisement. If this Offer is accepted by the City and the undersigned fails to execute a satisfactory contract and bonds as stated in the Advertisement within ten (10) working days from the date of notification, then the City may, at its option, determine that the undersigned has abandoned the contract and there upon this Offer shall be considered null and void, and the bid security accompanying this Offer shall be forfeited to and become the property of the City of Ashland. If the bid is not accepted, the bid security accompanying this Offer shall be returned to the undersigned.
19. The undersigned agrees to comply with the provisions of ORS 279C.800 to 279C.870, the Oregon Prevailing Wage law. The undersigned, as bidder, acknowledges that provisions of ORS 279C.800 to 279C.870 relating to workers on public works to be paid not less than prevailing rate of wage shall be included in the contract, or in the alternative, if the project is to be funded with federal funds and is subject to the Davis-Bacon Act (40 U.S.C. §276a), bidder agrees to comply with the Davis-Bacon Act

requirements. The undersigned Contractor agrees to be bound by and will comply with the provisions of ORS 279C.838, 279C.840 or 40 U.S.C. 3141 to 3148. [OAR 137-049-0200(1)(a)(J)].

20. The undersigned certifies that the undersigned Contractor is not ineligible to receive a contract for a public work pursuant to ORS 279C.860 as well as the disqualification provisions of ORS 279C.440 and OAR 137-049-0370. Bidder further agrees, if awarded a contract, that every subcontractor will be eligible to receive a contract for a public work pursuant to ORS 279C.860.
21. The undersigned certifies that the undersigned Contractor has not discriminated against minority, women or emerging small businesses enterprises in obtaining any required subcontracts. The bidder understands and acknowledges that it may be disqualified from bidding on this public improvement project as set forth in OAR 137-049-0370, including but not limited to City discovery a misrepresentation or sham regarding a subcontract or that the Bidder has violated any requirement of ORS 279A.110 or the administrative rules implementing the Statute.
22. The undersigned agrees to initiate and complete this Project under the following conditions, as stated below:
 - The work shall commence within 30 days after the City issues a written Notice to Proceed (NTP) physically or electronically.
 - Physical site work shall not begin until the end of the 2025 fire season
 - The work shall be completed in all respects no later than December 31st, 2025, according to the "final completion" terms as outlined in Exhibit A, Section 22(b).
 - Liquidated damages shall be \$500 per day for each and every day that exceeds December 31st, 2025 or the final adjusted contract time. This amount is a genuine pre-estimation of the damages expected because of delay in the completion of this Project.
23. The undersigned bidder is registered with the Oregon Construction Contractors Board (CCB), the registration is current and valid, and the bidder's registration number is stated below. [OAR 137-049-0230(1)] Bidder understands that failure to have a current CCB license shall result in rejection of this bid.
24. The undersigned bidder is licensed by the State Landscape Contractors Board, *if applicable*, the license is current and valid, and the bidder's registration number is stated below. [OAR 137-049-0200(1)(a)(K)] Bidder understands that failure to have a current LCB license shall result in rejection of this bid.
25. The undersigned is aware that no person may engage in any business within Ashland without first obtaining a City Business License and paying the fee prescribed pursuant to City of Ashland ordinance. The Contractor and their subcontractors shall obtain a City of Ashland Business License prior to beginning any work within respective city limits.
26. In determining the lowest responsible bidder, City shall, for the purpose of awarding the contract, add a percent increase on the bid of a non-resident bidder equal to the percent, if any, of the preference given to that bidder in the state in which the bidder resides. "Resident bidder" of Oregon means a bidder that has paid unemployment taxes or income taxes in this state during the 12 calendar months immediately preceding submission of the bid, has a business address in this state and has stated in the bid that the bidder is a "resident bidder" of the State of Oregon. The undersigned represents him/her self in this bid to be either a Resident or a Nonresident bidder by completing the appropriate blank below.
 - The Bidder is X or is not _____ a Resident Bidder as defined in ORS 279A.120.
27. The undersigned hereby represents that no Councilor, Commissioner, officer, agency or employee of the City of Ashland is personally interested directly or indirectly in this Contract or the compensation to be

paid hereunder and that no representation, statement or statements, oral or in writing, of the City, its Councilors, Commissioners, officers, agents or employees had induced him/her to enter into this Contract, and the papers made a part of its terms;

28. The undersigned has not directly or indirectly induced or solicited any person to submit a false or sham bid or refrain from bidding. The undersigned certifies that this bid has been arrived at independently and submitted without connection with any person, firm or corporation making a bid for the same material and is, in all respects, fair and without collusion or fraud.
29. The undersigned confirms that this firm has a Qualified Drug Testing Program for employees in place and will demonstrate this prior to award of contract. [OAR 137-049-0200(1)(c)(B)]
30. The undersigned confirms that if this contract involves asbestos abatement or removal, the bidder or their subcontractor is licensed under ORS 468A.710 for asbestos removal.
31. The City of Ashland may waive minor informalities, reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all bids upon a finding that it is in the public interest to do so.
32. The undersigned confirms that this offer is not contingent upon City's acceptance of any terms and conditions other than those contained in this Solicitation and the Contract Documents.
33. The undersigned, by the act of submitting a bid, affirms that the undersigned has investigated and is satisfied as to the site subsurface condition to be encountered, as to the character, quality and quantities of work to be performed and materials to be furnished, and as to the requirements of the Contract.
34. The bidder understands that the City reserves the right to make changes to the Notice to Contractors / Invitation to Bid and the resulting contract by written addenda no later than 3 business days prior to the closing time and date. Addenda will be posted to the OregonBuys website for download. The bidder must check the OregonBuys website frequently until closing.

The bidder acknowledges that the Addendum(s) listed below have been reviewed online or a copy obtained and considered as part of the submittal of this Offer and Bid Schedule.

ADDENDUM NUMBER 1 THROUGH 2 HAVE BEEN REVIEWED

35. The bidder understands that the City will be awarding the contract to the Responsible Bidder with the lowest Responsive Bid per OAR 137-049-0200(1)(b)(C). Whether a bidder is responsible will be determined by ORS 279C.375 and the City's completion of the attached Bidder Responsibility Determination Form (Exhibit L).
36. Instructions for First-Tier Subcontractors Disclosure.
Bidders are required to disclose information about certain first-tier subcontractors (those subcontractors contracting directly with the bidder) when the contract price exceeds \$100,000 (see ORS 279C.370). Specifically, when the contract amount of a first-tier subcontractor is greater than or equal to: (i) 5% of the project bid, but at least \$15,000, or (ii) \$350,000 regardless of the percentage. Please see instructions found on the First Tier Subcontractor Disclosure Form.

THE CITY WILL REJECT A BID IF THE BIDDER FAILS TO SUBMIT A PROPERLY COMPLETED DISCLOSURE FORM WITHIN TWO HOURS OF BID CLOSING.

THIS DOCUMENT SHALL NOT BE FAXED. IT IS THE RESPONSIBILITY OF BIDDERS TO
SUBMIT THIS DISCLOSURE FORM AND ANY ADDITIONAL SHEETS BY THE DEADLINE.

The disclosure should be submitted on the First-Tier Subcontractor Disclosure Form attached to
this Invitation to Bid.

37. Bidder Information and Signature

DIETRICH CONSTRUCTION LLC [Signature]
Firm Name of Bidder Signature of Bidder

MITCHELL DIETRICH
Printed Name of Bidder

MEMBER
Official Title

OREGON
State of Incorporation

ORCCB 183395
CCB Number

Dated this 24 day of APRIL 2025

Name of Bidder DIETRICH CONSTRUCTION LLC

Address PO BOX 1959 GRANTS PASS, OR 97528

Telephone No. 541 974 - 3251

BID SCHEDULE

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>QTY.</u>	<u>UNIT</u>	<u>UNIT PRICE (FIGURES)</u>	<u>AMOUNT</u>
<u>TEMPORARY FEATURES AND APPURTENANCES (Part 00200)</u>					
<u>10</u>	<u>Mobilization</u>	<u>1</u>	<u>LS</u>	<u>36320⁰⁰</u>	<u>36320⁰⁰</u>
<u>20</u>	<u>Temporary Work Zone Traffic Control, Complete</u>	<u>1</u>	<u>LS</u>	<u>5000⁰⁰</u>	<u>5000⁰⁰</u>
<u>30</u>	<u>Erosion and Sediment Control</u>	<u>1</u>	<u>LS</u>	<u>5000⁰⁰</u>	<u>5000⁰⁰</u>
<u>SITEWORK (Part 00300)</u>					
<u>40</u>	<u>Construction Survey Work</u>	<u>1</u>	<u>LS</u>	<u>5000⁰⁰</u>	<u>5000⁰⁰</u>
<u>50</u>	<u>Removal of Structures and Obstructions</u>	<u>1</u>	<u>LS</u>	<u>9500⁰⁰</u>	<u>9500⁰⁰</u>
<u>BRIDGES (Part 00500)</u>					
<u>60</u>	<u>East Fork Vehicular Bridge</u>	<u>1</u>	<u>LS</u>	<u>197850⁰⁰</u>	<u>197850⁰⁰</u>
<u>70</u>	<u>West Fork Vehicular Bridge</u>	<u>1</u>	<u>LS</u>	<u>98110⁰⁰</u>	<u>98110⁰⁰</u>

BID TOTAL

356,780⁰⁰

Mitchael Dietrich
Name of Authorized Representative

THREE HUNDRED FIFTY-SIX THOUSAND SEVEN HUNDRED EIGHTY AND 10/100
Total Written in Dollars

[Signature]
Authorized Representative Signature

4/24/25
Date

FIRST-TIER SUBCONTRACTOR DISCLOSURE FORM

Project Name EAST AND WEST FORKS PROJECT - BRIDGE REPLACEMENT
 Project Number 2018-10a
 Bid Opening Date 4/24/25
 Name of Bidding Contractor DIETRICH CONSTRUCTION LLC

☒ CHECK THIS BOX IF YOU WILL NOT BE USING ANY FIRST-TIER SUBCONTRACTORS OR IF YOU ARE NOT SUBJECT TO THE DISCLOSURE REQUIREMENTS (SEE INSTRUCTIONS)

Firm Name	Dollar Amount
Category of Work	
Firm Name	Dollar Amount
Category of Work	
Firm Name	Dollar Amount
Category of Work	
Firm Name	Dollar Amount
Category of Work	
Firm Name	Dollar Amount
Category of Work	
Firm Name	Dollar Amount
Category of Work	
Firm Name	Dollar Amount
Category of Work	

(Attach additional sheets as necessary)

EXHIBIT E: BONDS (BID, PERFORMANCE, PAYMENT)

Bid Bond

We, Dietrich Construction, LLC., a corporation or partnership duly organized under the laws of the State of Oregon, and authorized to transact business in the State of Oregon, as "PRINCIPAL," and,

We, Lexon Insurance Company, a corporation or partnership duly organized under the laws of the State of Texas, and authorized to transact business in the State of Oregon, as "SURETY,"

hereby jointly and severally bind ourselves, our respective heirs, executors, administrators, successors and assigns firmly by these presents to pay unto the City of Ashland, Oregon, (OBLIGEE) the sum of (\$ 10% of Total Amount Bid)
Ten Percent of Total Bid Dollars.

The condition of the obligation of this bond, is that the PRINCIPAL herein has in response to City's *Notice to Contractors and Invitation to Bid*, submitted its Offer for the **East and West Forks Project – Bridge Replacement, Project 2018-10a** which Offer is incorporated herein and made a part hereof by this reference, and Principal is required to furnish bid security in an amount equal to ten (10%) percent of the total amount of the bid pursuant to ORS 279C.365 and the City's public contracting rules and contract documents.

NOW THEREFORE, if the Offer, submitted by PRINCIPAL, is accepted, and if the Contract pursuant to the Offer is awarded to the PRINCIPAL, and if the PRINCIPAL executes such contract and furnishes such good and sufficient Performance and Payment Bonds as required by the Bidding and Contract documents within the time specified and fixed by the Documents, then this obligation shall be void; otherwise it shall remain in full force and effect. If the PRINCIPAL shall fail to execute the proposed Contract and to furnish the Performance and Payment Bonds, the SURETY hereby agrees to pay the OBLIGEE the surety bond sum as liquidated damages within ten (10) days of such failure.

IN WITNESS WHEREOF, we have caused this instrument to be executed and sealed by our duly authorized legal representatives this 22nd day of April, 2025.

Lexon Insurance Company Dietrich Construction, LLC.

Surety
155 NE 100th Street, Ste 201
Seattle, WA 98125

Principal
PO Box 1959 Grants Pass, OR 97528

Address

Address

By: Lyndsay C. Murff
Lyndsay C. Murff

By: [Signature]



Attorney -in-Fact

[A certified copy of the Agent's Power of Attorney must be attached hereto.]

IMPORTANT – Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Oregon.



KNOW ALL BY THESE PRESENTS, that **Endurance Assurance Corporation**, a Delaware corporation, **Endurance American Insurance Company**, a Delaware corporation, **Lexon Insurance Company**, a Texas corporation, and/or **Bond Safeguard Insurance Company**, a South Dakota corporation, each, a "Company" and collectively, "**Sompo International**," do hereby constitute and appoint: **Jenifer M. McCormick, Jeanette Simmons, Lyndsay C. Murff, Molly Martin** as true and lawful Attorney(s)-In-Fact to make, execute, seal, and deliver for, and on its behalf as surety or co-surety; bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking so made, executed and delivered shall obligate the Company for any portion of the penal sum thereof in excess of the sum of **ONE HUNDRED MILLION Dollars (\$100,000,000.00)**.

Such bonds and undertakings for said purposes, when duly executed by said attorney(s)-in-fact, shall be binding upon the Company as fully and to the same extent as if signed by the President of the Company under its corporate seal attested by its Corporate Secretary.

This appointment is made under and by authority of certain resolutions adopted by the sole shareholder of each Company by unanimous written consent effective the 15th day of June, 2019, a copy of which appears below under the heading entitled "Certificate".

This Power of Attorney is signed and sealed by facsimile under and by authority of the following resolution adopted by the sole shareholder of each Company by unanimous written consent effective the 15th day of June, 2019 and said resolution has not since been revoked, amended or repealed:

RESOLVED, that the signature of an individual named above and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signature or seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, each Company has caused this instrument to be signed by the following officers, and its corporate seal to be affixed this 15th day of June, 2019.

Endurance Assurance Corporation
By: *Richard M Appel*
Richard Appel; SVP & Senior Counsel



Endurance American Insurance Company
By: *Richard M Appel*
Richard Appel; SVP & Senior Counsel



Lexon Insurance Company
By: *Richard M Appel*
Richard Appel; SVP & Senior Counsel



Bond Safeguard Insurance Company
By: *Richard M Appel*
Richard Appel; SVP & Senior Counsel



ACKNOWLEDGEMENT

On this 15th day of June, 2019, before me, personally came the above signatories known to me, who being duly sworn, did depose and say that he/she is an officer of each of the Companies; and that he executed said instrument on behalf of each Company by authority of his office under the by-laws of each Company.

By: *Amy Taylor*
Amy Taylor, Notary Public - My Commission Expires 5/9/23



CERTIFICATE

I, the undersigned Officer of each Company, DO HEREBY CERTIFY that:

1. That the original power of attorney of which the foregoing is a copy was duly executed on behalf of each Company and has not since been revoked, amended or modified; that the undersigned has compared the foregoing copy thereof with the original power of attorney, and that the same is a true and correct copy of the original power of attorney and of the whole thereof;

2. The following are resolutions which were adopted by the sole shareholder of each Company by unanimous written consent effective June 15, 2019 and said resolutions have not since been revoked, amended or modified:

"RESOLVED, that each of the individuals named below is authorized to make, execute, seal and deliver for and on behalf of the Company any and all bonds, undertakings or obligations in surety or co-surety with others: **RICHARD M. APPEL, BRIAN J. BEGGS, CHRISTOPHER DONELAN, SHARON L. SIMS, CHRISTOPHER L. SPARRO, MARIANNE L. WILBERT**

; and be it further

RESOLVED, that each of the individuals named above is authorized to appoint attorneys-in-fact for the purpose of making, executing, sealing and delivering bonds, undertakings or obligations in surety or co-surety for and on behalf of the Company."

3. The undersigned further certifies that the above resolutions are true and correct copies of the resolutions as so recorded and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal this 22nd day of April, 2025.

By: *Daniel S. Lurie*
Daniel S. Lurie, Secretary

NOTICE: U. S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL (OFAC)

No coverage is provided by this Notice nor can it be construed to replace any provisions of any surety bond or other surety coverage provided. This Notice provides information concerning possible impact on your surety coverage due to directives issued by OFAC. Please read this Notice carefully.

The Office of Foreign Assets Control (OFAC) administers and enforces sanctions policy, based on Presidential declarations of "national emergency". OFAC has identified and listed numerous foreign agents, front organizations, terrorists, terrorist organizations, and narcotics traffickers as "Specially Designated Nationals and Blocked Persons". This list can be located on the United States Treasury's website - <https://www.treasury.gov/resource-center/sanctions/SDN-List>.

In accordance with OFAC regulations, if it is determined that you or any other person or entity claiming the benefits of any coverage has violated U.S. sanctions law or is a Specially Designated National and Blocked Person, as identified by OFAC, any coverage will be considered a blocked or frozen contract and all provisions of any coverage provided are immediately subject to OFAC. When a surety bond or other form of surety coverage is considered to be such a blocked or frozen contract, no payments nor premium refunds may be made without authorization from OFAC. Other limitations on the premiums and payments may also apply.

Any reproductions are void.

Surety Claims Submission: LexonClaimAdministration@sompo-intl.com

Telephone: 615-553-9500 Mailing Address: Sompo International; 12890 Lebanon Road; Mount Juliet, TN 37122-2870

**STATEMENT OF QUALIFICATIONS FOR THE DESIGN,
FABRICATION, AND DELIVERY OF THE BRIDGE FOR THE CITY OF
ASHLAND EAST AND WEST FORK BRIDGES.**

City of Ashland

**STATEMENT OF QUALIFICATIONS (SOQ) SUBMITTED BY
PACIFIC BRIDGE & CONSTRUCTION, INC. FOR USE ON THE CITY
OF ASHLAND EAST AND WEST FORKS BRIDGE PROJECT.**

Introduction

a) Pacific Bridge & Construction, Inc.

42705 SE Oral Hull Rd. (Physical)

P.O. Box 1711 (Mailing)

Sandy, OR. 97055

971-563-9401 Steve Copher Direct

www.pacbridgeinc.com Website

b) Contact Person for SOQ:

Steve Copher—Vice President

971-563-9401 Direct

steven@pacbridgeinc.com E-mail

c) Service options to be provided in this SOQ will be to design, fabricate, and deliver the complete bridge system package as designated in the City of Ashland East and West Forks Bridge Project Bridge Requirements.

Firm Resources

Pacific Bridge & Construction, Inc. (PBC) has the resources available to perform the work of Furnishing the complete bridge system indicated in the City of Ashland East and West Forks Bridge Project Bridge Requirements.

Our resources are as follows:

- Precast concrete yard complete with custom steel forms adjustable to variety of lengths and widths from the bridge decks to the abutment systems, pre-stressing capabilities, concrete testing equipment, lifting equipment, storage space, and all necessary hand tools.
- Consulting Engineering firm (that specialize in bridge design) on board to provide Structure design calculations and drawings.
- Trucking broker we work close with to provide delivery.
- Staff member that is American Concrete Institute (ACI) certified to do fresh concrete testing and concrete strength testing.
- Staff member that holds Precast/Prestressed Concrete Institute (PCI) Quality Control Personnel Certifications Level 1 and Level 2.
- Employee's that specialize in bridge manufacturing with over 200 bridges of experience in OR., WA., ID., and CA.

Local Capability and Experience

PBC is proposing to provide services for the Supply of the complete bridge system using our modular precast concrete bridge system.

a) Company's Experience: PBC has been in business for 23 years. In the 23 years of business experience, we have manufactured and installed over 200 bridges in the Pacific NW. We have performed on both Design, Bid, Build projects and Design-Build projects. These projects have ranged from pedestrian bridge to County DOT two lane bridges.

b) PBC's capability to perform the services stated are as follows:

- Six full time employee's (including owners) that are specialized in bridge construction from manufacturing to installation. Employee's are skilled with the experience of 23 years and over 200 bridges.
- Specialized equipment include:
 - Custom adjustable steel forms used to produce our modular precast concrete bridge systems. These forms are adjustable and have internal vibration systems to produce a consistent high quality product.
 - All necessary hand operated power equipment used in the manufacturing of bridges.
 - Specific Skill of key staff are: Quality control—PCI Quality Control Personnel Certification Level 1 and Level 2, ACI certified in fresh concrete testing and concrete strength testing, Class "A" Commercial Driver's License, Concrete finishing, Plan reading, and the ability to coordinate and manage the project from start to finish with the experience of a combined 23 years in the bridge construction field and an additional combined over 23 years experience in the construction field.
- Licenses/Certifications our company and staff hold:
 - CCB license #152814
 - WA. license #PACIFBC923NH
 - (2) Staff with Class "A" Commercial Drivers Licenses.

--Precast/Prestressed Concrete Institute Quality Control Personnel
Certification Level 1 and Level 2
Steve Copher PCI Level 1 No. 49461-2632-702687
Steve Copher PCI Level 2 No. 49461-2634-702746
--American Concrete Institute Fresh concrete testing technician Grade 1
and Concrete Strength Testing Technician.
Steve Copher ACI ID #01099055
--United States Patent in Bridge Construction.
Patent #6,742,211
--A+ rating with the Better Business Bureau.

Client References

- Ayres & Associates, PLLC
Jim Ayres, P.E.
jima@ayres-associates.com
360-943-5499
- Chehalis Basin Fisheries Task Force
Maria Cerdena
admin@cbftf.com
360-482-2347
- Waterways Consulting Engineers
Jake Hofeld
jakeh@waterways.com
503-528-4816

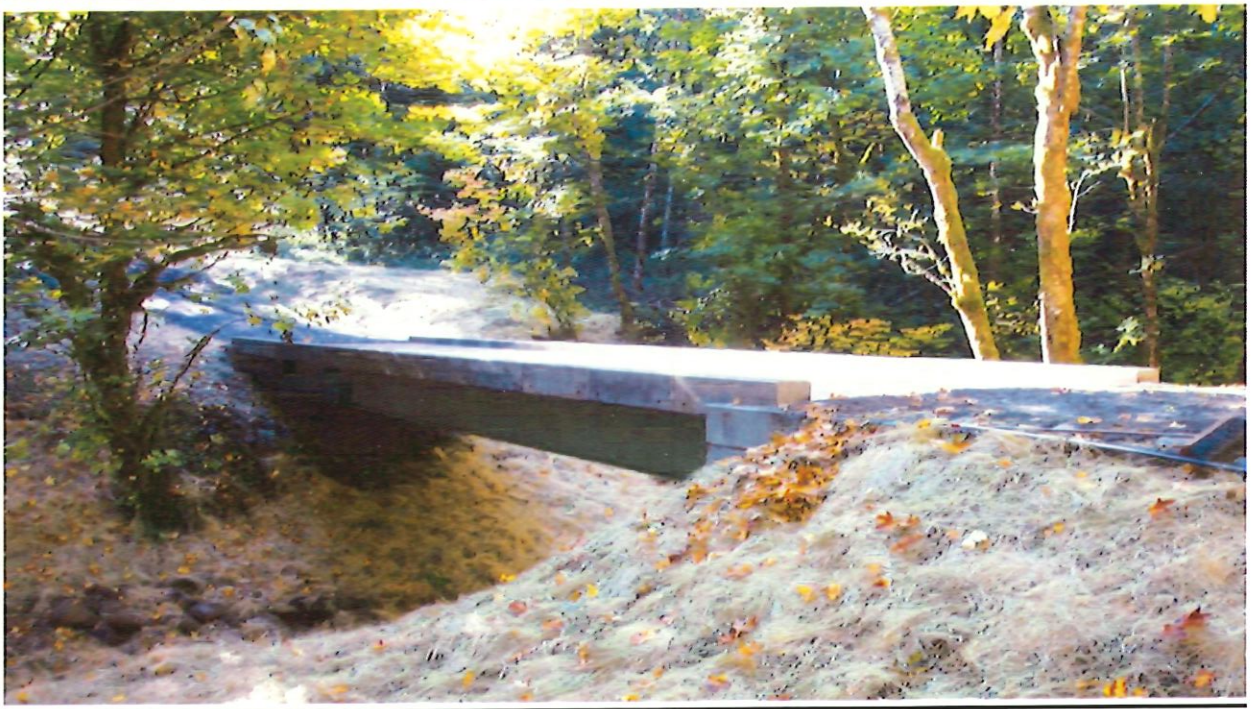
Past Projects

- Coal Creek Bridge: Chehalis, WA. Provide Bridge Product
- Tulalip Lower Board Bridge: Snohomish, WA. Provide Bridge Product
- Tulalip Upper Board Bridge: Snohomish, WA. Provide Bridge Product
- Tulalip Watt Bridge: Snohomish, WA. Provide Bridge Product
- Adams Site Bridge: Cottage Grove, OR. Provide and Install Bridge Product
- Big Dog Site Bridge: Cottage Grove, OR. Provide and Install Bridge Product
- Kelly Barlow Site Bridge: Cottage Grove, OR. Provide and Install Bridge
- Woodcock/Grimm Rd. Bridge: Mololla, OR. Provide Bridge Product
- David Trammell Bridge: Damascas, OR. Provide Bridge Product
- Summit Creek Bridge: John Day, OR. Provide Bridge Product

Attached photo's











**East and West Fork Bridges
2018-10a
for**

City of Ashland

4/24/2025

**Statement of Qualifications
Dietrich Construction LLC
PO Box 1959
Grants Pass, OR 97528**

Pomeroy Dam Removal and Improvements 2024 – WaterWatch and SWCA/River Design Group. Kerby, Oregon. Complete removal of the 275' foot wide Pomeroy Dam from the Illinois River, near Kerby, Oregon. The Dam served as an irrigation diversion for the Q-X Ranch. The Project included two pump stations and 2800 ft of pipeline work to replace the diversion dam and provide the irrigation water to Q-X Ranch. Also included were two road crossing box culverts with reconstructed stream bed to enhance fish passage two tributary streams below the dam site. The two road crossings were completed under limited road closure of seven days per crossing. This project was similar in scope as it had two precast box culvert structures at different stream crossing locations.

Jim McCarthy -Waterwatch.org 541-708-0048 jim@waterwatch.org
Scott Wright –SWCA/River Design Group 541-602-2343 swright@swca.com

Takelma Crossing and Takelma Dam Removal – WaterWatch, Siskiyou Field Institute and River Design Group. Selma, Oregon. The project Comprised of two main areas of work. First, removal of an existing Concrete Box Culvert with an open bottom multiplate culvert which included a temporary bypass bridge installation on the Illinois River Road. The temp bridge was built on Hilfiker Retaining wall abutments and a steel span bridge deck. Second, was the removal of a concrete diversion dam. The purpose of the project was to provide fish passage into the upper reaches of Takelma creek which was blocked by the existing structures. This project relates with the install of temporary bridge structure with similar components and installation as a pacific bridge, as well as work in a stream environment.

Jim McCarthy -Waterwatch.org 541-708-0048 jim@waterwatch.org
Scott Wright –River Design Group 541-602-2343 swright@riverdesigngroup.net

Completion 2/2024

Private Bridge – Sunny Valley Sand And Gravel, Wolf Creek, Oregon. The Project was a private land owners access bridge. The abutments were Pacific Bridge and Construction, Inc. abutments with a 90' bridge span over Grave Creek. This bridge was identical in design other than abutments were approximately 15' tall and a longer span.

Andreas Blech – Sunny Valley Sand and Gravel 541-226-8784 andreas@blech.us

Completion 4/22

Coquille Valley Wildlife Area –Public Access Improvements – The project was creation and enhancement of existing tidally influenced channels and access improvement in the Coquille Wildlife Management Area. An access road was reconstructed and two 31' Pacific bridges were installed for access over the channels, including foundation stabilization in a wetland area with tidal influence.

Ray Murphy 541-347-2455	Oregon Dept. of Fish and Wildlife
Melody Waight (503) 947-6132	Prime Contract ODFW 835-017-17
Contract Amount \$280,000.00	Completion 10/17

Oregon Hatchery Research Center (OHRC) Sluice Gate Installation –Oregon Dept. of Fish and Wildlife. The project work was partial demolition of a diversion structure and the installation of an automated slide gate. It involved stream diversion, concrete demolition, structural concrete and installation of metalwork and equipment.

Ryan McCormack 541-947-6216	Oregon Dept. of Fish and Wildlife
	Prime Contract ODFW 835
Contract Amount \$147,000	Completion 10/20

Water Supply Fund - Supply

Project Name: **East and West Forks Transmission Line Rehabilitation**

Proj #: 2018-10

Total Project Cost: **\$2,460,000**

Duration: 2 years

	FY26	FY27
Expenses:		
Design		
Construction	\$1,300,000	\$1,160,000
Revenues:		
Fees	\$307,500	\$307,500
SDCs	\$975,000	\$870,000
Grant		
Other		

Anticipated Long Term Expenses: Long term expenses for the East and West Forks Transmission Line Rehabilitation project include life cycle replacement costs and staff required to manage system when needed for raw water transmission to the treatment plant.

Description: The connection to the East and West Fork diversions on Ashland Creek currently exit as 24-inch ductile iron pipes with sections of 24-inch steel pipe. These transmission lines are important infrastructure components related to the City's water supply and the project will replace approximately 1800 feet of steel pipe with ductile iron. This includes two crossings of Reeder Reservoir. They enable water to be diverted above Reeder Reservoir to the water treatment plant, allowing the City to dewater the main reservoir for sediment removal, dam repairs, intake structure repairs and potentially manage an algal bloom. Public Works is forecasting significant maintenance related repairs and improvements to Hosler Dam over the next two budget cycles, thus requiring the transmission lines provide a reliable bypass option for raw water moving forward. This project includes evaluation of the steel pipeline condition with recommendations to replace or slip-line the transmission lines. The project also includes engineering and construction of a bridge crossing over the East & West Forks which is 75%* SDC eligible.





Council Business Meeting

Date: May 20, 2025

Agenda Item	Resolution Adopting Corrections to the 2023-2025 Biennial Budget
Department	Finance
From	Finance

TIME ESTIMATE

N/A (on consent)

CATEGORY

Resolution - a motion is needed to adopt the resolution.

SUMMARY

During the Biennium there are times that budget adjustments are necessary. The proposed budget amendment does not increase appropriations.

Per the Department of Revenue, additional guidance was provided to reflect the "transfer of funds" within BN 23-25 to account for the newly created SDC funds that occurred earlier in the biennium.

POLICIES, PLANS & GOALS SUPPORTED

Administrative/Governance Goal

"To ensure ongoing fiscal ability to provide desired and required services at an acceptable level."

BACKGROUND AND ADDITIONAL INFORMATION

Oregon budget law (ORS 294.471) provides for a mid-cycle amendment to the budget through the supplemental budget process and allows adoption by Council Resolution with no public hearing required if changes to appropriations are less than ten percent of the budgeted fund.

Initially, the guidance from the Dept of Revenue (DOR) suggested we did not need a budget transfer resolution. However, in a subsequent meeting with staff, their guidance was to execute a resolution to show the transfers for transparency and to ensure proper accounting of funds. Please see attached email support from the DOR.

This closes the loop on the transfers from the Enterprise Funds to the SDC Funds made during BN 23-25.

FISCAL IMPACTS

No additional fiscal impact to the BN 23-25 budget other than what has already occurred. Newly created SDC Funds occurred in fiscal year 2024.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

On Consent.

Should a motion be needed:

"I move approval of Resolution #2025-11 adopting corrections to the 2023-2025 Biennial Budget."

REFERENCES & ATTACHMENTS

1. RESO 2025-11 Adopting Corrections to 2023-25 BN Budget
2. DOR Email backup



Council Business Meeting



RESOLUTION NO. 2025-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ASHLAND, OREGON ADOPTING CORRECTIONS TO THE 2023-25 BIENNIAL BUDGET

RECITALS:

- A. The City of Ashland (City) 2023-25 Biennium Budget was adopted on June 6, 2023, for the period of July 1, 2023, through June 30, 2025.
- B. The City is authorized by ORS 294.463 to transfer appropriations from one fund to another.
- C. Corrections are necessary to align the budget to accounting standards.

THE CITY OF ASHLAND HEREBY RESOLVES AS FOLLOWS:

SECTION 1.

1. The following corrections shall be made to align the budget to accounting standards:

	<u>Increase Appropriation</u>	<u>Increase Resource</u>
<u>Street Fund</u>		
Transfer Out	\$2,978,031	
Carry Forward Fund Balance		\$2,978,031
	<u>\$2,978,031</u>	<u>\$2,978,031</u>
<u>Capital Improvements Fund</u>		
Transfer Out	\$320,568	
Carry Forward Fund Balance		\$320,568
	<u>\$320,568</u>	<u>\$320,568</u>
<u>Water Fund</u>		
Transfer Out	\$861,082	
Carry Forward Fund Balance		\$861,082
	<u>\$861,082</u>	<u>\$861,082</u>
<u>Wastewater Fund</u>		
Transfer Out	\$2,235,338	
Carry Forward Fund Balance		\$2,235,338
	<u>\$2,235,338</u>	<u>\$2,235,338</u>

	<u>Increase Resource</u>	<u>Decrease Resource</u>
<u>SDC Street Fund</u>		
Operating Transfers In	\$2,978,031	
Carry Forward Fund Balance		\$2,978,031
	<u>\$2,978,031</u>	<u>\$2,978,031</u>
<u>SDC Parks Fund</u>		
Operating Transfers In	\$320,568	
Carry Forward Fund Balance		\$320,568
	<u>\$320,568</u>	<u>\$320,568</u>
<u>SDC Water Fund</u>		
Operating Transfers In	\$861,082	
Carry Forward Fund Balance		\$861,082
	<u>\$861,082</u>	<u>\$861,082</u>
<u>SDC Wastewater Fund</u>		
Operating Transfers In	\$2,235,338	
Carry Forward Fund Balance		\$2,235,338
	<u>\$2,235,338</u>	<u>\$2,235,338</u>

Four System Development Charge (SDC) funds were created for the biennium starting July 1, 2023. The carry forward amounts of the new funds (SDC funds) were budgeted by subtracting from the carry forward amount of the funds where the SDC revenue was originally collected (originating fund). To correctly account for the transfer of the carry forward amounts, the amount of the carry forward must be added back to the originating fund and a transfer out must be appropriated. The carry forward amount of the SDC funds must be reduced by the same amount and a transfer in must be budgeted. This is an accounting correction and will not have a net effect on the fund balance of all funds involved.

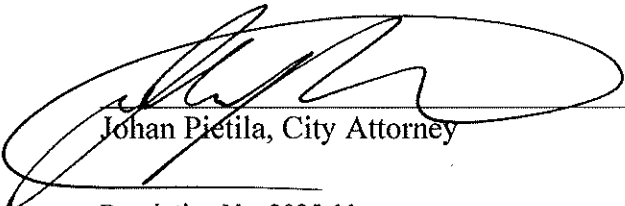
SECTION 2. This resolution is effective upon adoption.

Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this 20th day of May 2025.

Tonya Graham, Mayor

Reviewed as to form:



Johan Pietila, City Attorney

From: [JITAN Jean * DOR](#)
To: [Dana Mason](#)
Cc: [Miranda Iwamoto](#)
Subject: RE: Closing Funds - City of Ashland
Date: Thursday, April 10, 2025 8:21:15 AM
Attachments: [image009.png](#)
[image010.png](#)
[image012.png](#)
[image013.png](#)
[image014.png](#)
[image015.png](#)
[image016.png](#)
[image017.png](#)
[image018.png](#)
[image019.png](#)
[image002.png](#)
[image004.png](#)

[EXTERNAL SENDER]

Good morning Dana and Miranda,

It was a pleasure meeting with you. In general, interfund transfers appropriations can be transferred during the fiscal year from one fund to another fund by a resolution or ordinance. If the fund does not have an appropriation category for “transfer to other funds,” one may be created as part of the resolution or ordinance [OAR 150-294.450(3)(4)]. This is the only circumstance in which a budget appropriation category may be created by resolution or ordinance during the fiscal year.

Therefore, for your current budget, your resolution should reflect the “transfer to other funds”, indicating that monies were moved from Street Fund to SDC Fund. While this resolution will not alter the appropriation within the Street Fund and SDC Fund, approving the resolution that documents the transfer enhances transparency and ensures proper accounting for the funds.

In our meeting, I mentioned the possibility of an in-person Local Budget Law training in Douglas County, but I misspoke. There is currently no in-person training scheduled in that area. I recommend that you sign up with our [listserv](#) for announcements on any upcoming Oregon Local Budget Law training sessions or to any other Oregon Local Budget Law.

Let me know if you have any questions.



Jean Jitan MS, OPMA
(she/her/hers)
Finance, Taxation & Exemption Analyst
971-600-4097
[Oregon Department of Revenue](#)
[f](#) [in](#) [v](#) [X](#)

- Please take this brief [survey](#) to tell us how we’re doing. Thank you!

CONFIDENTIALITY NOTICE: This email may contain information that is privileged, confidential or

otherwise exempt from disclosure under applicable law. If you are not the addressee or it appears from the context or otherwise that you have received this email in error, please advise me immediately by reply email, keep the contents confidential, and immediately delete the message and any attachments from your system. Data Classification: Level CL2 – Limited.

From: JITAN Jean * DOR <jean.jitan@dor.oregon.gov>
Sent: Friday, April 4, 2025 11:11 AM
To: Dana Mason <dana.mason@ashland.or.us>
Cc: Miranda Iwamoto <miranda.iwamoto@ashland.or.us>
Subject: RE: Closing Funds - City of Ashland

Hi Dana,

If I understand from the email thread, for the budget preparation for 2024-25, you created the new funds and adjusted the beginning fund balance for each new fund. In your budget message for the 2024-25 budget process, you should have mentioned the major changes to the budget. That is the reason a resolution was not needed as it was part of your budget process. As your district uses a biennium budget, you can include in your budget message the reason of the changes to the funds over the past years. Also, you can indicate in each fund as a notation that these were new fund created for 2024-25 budget.

I hope that makes sense. If you would like to discuss over the phone, I am available on Monday from 10 to 12.



Jean Jitan MS, OPMA
(she/her/hers)
Finance, Taxation & Exemption Analyst
971-600-4097
[Oregon Department of Revenue](#)
   

- Please take this brief [survey](#) to tell us how we're doing. Thank you!

CONFIDENTIALITY NOTICE: This email may contain information that is privileged, confidential or otherwise exempt from disclosure under applicable law. If you are not the addressee or it appears from the context or otherwise that you have received this email in error, please advise me immediately by reply email, keep the contents confidential, and immediately delete the message and any attachments from your system. Data Classification: Level CL2 – Limited.

From: Dana Mason <dana.mason@ashland.or.us>

Sent: Thursday, April 3, 2025 1:11 PM
To: JITAN Jean * DOR <jean.jitan@dor.oregon.gov>
Cc: Miranda Iwamoto <miranda.iwamoto@ashland.or.us>
Subject: RE: Closing Funds - City of Ashland

Hi Jean,

I hope this finds you doing well. We have some questions about how to properly document transfers out for the opening of funds (see email string below). As a recap, the City originally opened four new system development charges (SDC) funds by budgeting the beginning balances of those funds and reducing the beginning balance of the originating funds. For example, the Water Fund beginning balance was reduced by the amount of the new SDC Water Fund beginning balance. In this example, the City should have budgeted a transfer out of the Water Fund and a transfer into the new SDC Water Fund. After discussing with you, I created a resolution to create the new funds and the transfers, but after reviewing the resolution, you said it was not necessary, that the money had been appropriated during the budget process and the City needed to be more transparent in the future with its budget details.

We're coming to the end of the biennium and are unsure of how to show the transfers out of the original budgets, since the transfers out were never truly budgeted. Can we simply make the corrections, or do we need a budget supplemental to add the amount of the transfer out back to the beginning balance and then appropriate the transfer out?

I hope this all makes sense. If you'd prefer a quick talk on Teams or over the phone, just let me know what time works best for you.

Thank you!

Dana Mason, Finance Manager

She/her/hers



City of Ashland

Finance Department

2245 Ashland St., Ashland, OR 97520

541.552.2017 | TTY 800.735.2900 | 541.488.5311 fax

This email transmission is official business of the City of Ashland, and it is subject to Oregon Public Records Law for disclosure and retention. If you have received this message in error, please contact me at (541) 552-2017. Thank you.



Council Business Meeting

Date: May 20, 2025

Agenda Item	Resolution Adopting a Supplemental Budget and Budget Adjustments for BN 2023-25
Department	Finance
From	Mariane Berry, Finance Director

TIME ESTIMATE

5 minutes

CATEGORY

Resolution - a motion is needed to adopt the resolution.

SUMMARY

During the Biennium there are times that budget adjustments are necessary. The proposed budget amendments do not increase appropriations by 10% thereby not requiring a public hearing.

The adjustments recognize revenue and appropriate the funds, and they transfer budget to the correct line items.

POLICIES, PLANS & GOALS SUPPORTED

Administrative/Governance Goal

"To ensure ongoing fiscal ability to provide desired and required services at an acceptable level."

BACKGROUND AND ADDITIONAL INFORMATION

Oregon budget law (ORS 294.471) provides for a mid-cycle amendment to the budget through the supplemental budget process and allows adoption by Council Resolution with no public hearing required if changes to appropriations are less than ten percent of the budgeted fund. No public hearing is required for this supplemental budget.

Resolution 2025-10 covers the following budget adjustments:

1. General Fund: Recognize \$76,485 in expenditures related to Fire and Rescue Department conflagration assistance and the related reimbursement revenue. Recognize \$38,085 in Parks Department expenditures and the related grant revenue.
2. Tourism Fund: Move \$25,000 from Materials and Service expenditures to Personnel Services. This was initially introduced in Resolution 2025-06 but was missing information to complete the accounting entry.
3. General Fund: a) Move \$71,297 from Administrative Department expenditures to Transfers Out for debt service requirements for the building at 2200 Ashland Street; b) move \$244,446 from Administrative Department expenditures to Transfers Out for purchase of the building at 2200 Ashland Street; c) move \$720,000 from Public Works Department expenditures to Transfers Out for construction of Pioneer Hall and Community Center (this was also in Resolution 2025-06 but needed additional information to complete the accounting entry).

FISCAL IMPACTS

These are budget adjustments for BN 23-25.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS



Council Business Meeting

I move to adopt Resolution 2025-10 authorizing a 2023-2025 Biennial Supplemental Budget and Appropriation Adjustments and repealing 2025-06.

REFERENCES & ATTACHMENTS

1. RESO 2025-10 Supplemental Budget Adjustments 2023-25, Repealing 2025-06
2. 25.02.27 Budget Supplemental Request - APRC
3. City Billing Request-osfm grant \$2,781.11 (F)000857.300
4. City Budget Supplemental Request for all conflags-IR 2024 (revised 4.29.25)
5. Fire Supplemental Backup 042925
6. Dixon Fire Conflag (revised)
7. Fire Conflag
8. Battle Mountain conflag
9. Fire Adjustment 021825
10. Budget Transfer Request Homeless Shelter - NEW
11. Homeless Shelter Amortization
12. FY24 Debt Proceeds for 410
13. Budget Supplemental Request Shore up CIP - NEW
14. Budget Transfer Request Shore up CIP - NEW
15. FY24 Budget Report for CIP Buildings



RESOLUTION NO. 2025-10

A RESOLUTION APPROVING A SUPPLEMENTAL BUDGET AND BUDGET APPROPRIATION ADJUSTMENTS FOR THE 2023-2025 BIENNIAL BUDGET PERIOD BEGINNING JULY 1, 2023, AND REPEALING RESOLUTION 2025-06.

RECITALS:

- A. The City of Ashland 2023-25 Biennium Budget was adopted on June 6, 2023, for the period of July 1, 2023, through June 30, 2025.
- B. The City of Ashland (City) is authorized by ORS 294.471 to approve a supplemental budget for one or more of the following reasons:
1. An occurrence or condition which had not been ascertained at the time of the preparation of a budget for the current year which requires a change in financial planning.
 2. A pressing necessity which was not foreseen at the time of the preparation of the budget for the current year which requires prompt action.
 3. Funds were made available by another unit of federal, state or local government and the availability of such funds could not have been ascertained at the time of the preparation of the budget for the current year.
- C. Resolution 2025-06 was missing information and must be repealed.

THE CITY OF ASHLAND HEREBY RESOLVES AS FOLLOWS:

SECTION 1.

1. In accordance with ORS 294.741, the following supplemental budget will provide for appropriations that were not anticipated when the 2023-2025 Biennial Budget was adopted:

	<u>Increase Appropriations</u>	<u>Increase Resource</u>
<u>General Fund</u>		
Fire and Rescue Department	\$76,485	
Parks Department	38,085	
Intergovernmental		\$114,570
	<u>\$114,570</u>	<u>\$114,570</u>

General Fund: Recognize \$76,485 in expenditures related to Fire and Rescue Department conflagration assistance and the related reimbursement revenue. Recognize \$38,085 in Parks Department expenditures and the related grant revenue.

2. The following proposed budget adjustments are authorized by ORS 294.463(1) to transfer budget within the same fund:

	<u>Increase Appropriations</u>	<u>Decrease Appropriations</u>
<u>Tourism Fund</u>		
Personnel Services	\$25,000	
Materials and Services		\$25,000
	<u>\$25,000</u>	<u>\$25,000</u>

Tourism Fund: Move \$25,000 from Materials and Service expenditures to Personnel Services.

3. The following proposed budget adjustments are authorized by ORS 294.463(3) to transfer appropriations from one fund to another:

	<u>Increase Appropriations</u>	<u>Decrease Appropriations</u>
<u>General Fund</u>		
Transfers	\$71,297	
Administration Department		\$71,297
Transfers	244,446	
Administration Department		244,446
Transfers	720,000	
Public Works Department		720,000
	<u>\$1,035,743</u>	<u>\$1,035,743</u>

General Fund: Move \$71,297 from Administrative Department expenditures to Transfers Out for debt service requirements for the building at 2200 Ashland Street; move \$244,446 from Administrative Department expenditures to Transfers Out for purchase of the building at 2200 Ashland Street; move \$720,000 from Public Works Department expenditures to Transfers Out for construction of Pioneer Hall and Community Center.

	<u>Increase Appropriations</u>	<u>Increase Resource</u>
<u>Debt Service Fund</u>		
Debt Services	\$71,297	
Transfer In		71,297
	<u>\$71,297</u>	<u>\$71,297</u>

Debt Service Fund: Recognize the Transfer In from the General Fund and appropriate the debt service requirements for the building at 2200 Ashland Street.

	<u>Increase Appropriations</u>	<u>Increase Resource</u>
<u>Capital Improvements Fund</u>		
Public Works - Construction Capital Outlay	\$244,446	
Transfer In		\$244,446
Public Works - Construction Capital Outlay	720,000	
Transfer In		720,000
	<u>\$964,446</u>	<u>\$964,446</u>

Capital Improvement Fund: Recognize the Transfer In from the General Fund and appropriate \$244,446 for the purchase of the building at 2200 Ashland Street and \$720,000 for construction on Pioneer Hall and Community Center.

SECTION 2. This resolution repeals Resolution No 2025-06.

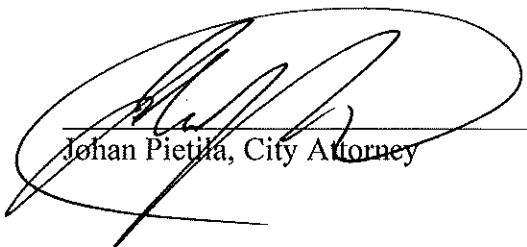
SECTION 3. This resolution is effective upon adoption.

Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this 20th day of May 2025.

Tonya Graham, Mayor

Reviewed as to form:



Johan Pietila, City Attorney

Budget Supplemental Request

Date: 02/27/2025

Department: Parks

Explanation of Request

Ashland Parks Foundation Grants:
 \$26,004.00 - Lithia Park Lower Duck Pond Improvements
 \$2,000.00 - 2024 Volunteer Appreciation Dinner
 \$2,100.00 - Bike Swap, Bicycle Safety Education Instruction
 \$7,981.00 - Lithia Park Pickleball Fencing

New Revenue

Account Number	Line-Item Name	Amount
0110.00.00.00.00.430120	Parks Grants	\$ 26,004.00
0110.00.00.00.00.430120	Parks Grants	\$ 2,000.00
0110.00.00.00.00.430120	Parks Grants	\$ 2,100.00
0110.00.00.00.00.430120	Parks Grants	\$ 7,981.00
	Total Revenue	\$ 38,085.00

Additional Appropriations (Expense)

Account Number	Line-Item Name	Amount
0110.05.12.86.25.704001	Parks Improvements	\$ 26,004.00
0110.05.12.86.26.601200	Small Tools & Ops Supplies	\$ 2,000.00
0110.05.12.53.28.604100	Professional Services	\$ 2,100.00
0110.05.12.86.25.604100	Professional Services	\$ 7,981.00
	Total Expense	\$ 38,085.00

Requested By: Brandon F. Terry

Approved By: Rocky Houston
Rocky Houston (Feb 27, 2025 16:56 PST)

Department Head

RECEIPTS

Year/Bill	2024 6330	Payment	Effective Date	02/15/2024
Category	01 General Billing & Misc Cash		Entry Date/Time	02/15/2024 09:06
Receipt	1620389		Clerk	angelica.real
Amount	26,004.00		Department	03 Finance
Batch	37535		Source	Web Service
Transaction	2143627		GL Eff. Date	02/15/2024
Customer	1793	ASHLAND PARKS FOUNDATION		Posted Date02/16/2024
Property Code			Yr/Per/Jn1	2024 08 271
Web Transaction?	N		Batch Status:	Completed
External Batch	22741		Reversal Status:	Not Reversed
Ext. Reference	9765	/504705	Reason	Voided? N
Comment			Paid By Ref	ASHLAND PARKS FOUNDATION

Seq.	Pmt. Method	Check/Card	Paid By	Pay Date
Total Amount	Applied Amount	Deposit	Clear Date	
1	CHECK	1039	1793	02/15/2024
26,004.00	26,004.00	MLAR021524		

Line	Charge	Description	Principal Paid	Interest Paid
1	12-06P	PARKS OPS GRANTS (00	26,004.00	0.00

Inst.	Principal Paid	Interest Paid
1	26,004.00	0.00



BILLING REQUEST

Complete and send form to A/R
accts-receivable@ashland.or.us

Person or Firm to be Billed:

Today's Date 1/2/2024

Name Ashland Parks Foundation

c/o

Address PO Box 247

Phone: ()

City Ashland

State OR

Zip 97520

Detailed Description of Materials, Supplies, or Services Rendered:

Activity Date	Description	Project & Revenue Account Number	Amount
	Grant for lower duck pond renovation	0110.430120	26,004.00
		(F) 000734.100 Grants for Parks OPs	
		Total	\$26,004.00

Authorizing employee signature:

Luis M. Eldridge

Department: Parks

Please complete submit form with all pertinent data attached for account billing.

Special Instruction - Please check one that applies to this billing

Check all that apply

☐	Add disclaimer -
☐	DO NOT MAIL Return Invoice to:
☐	DO NOT MAIL - TRACKING PURPOSES ONLY
☐	Other:



Ashland

PARKS FOUNDATION

Board Members

*Mike Gardiner, President * Donna Rhee, Vice President * Michael Murray, Treasurer
Jeff Mangin, Secretary * Mark Knox * Jim Lewis * Nan Kane * Sean Sullivan*

January 4, 2024

Ashland Parks & Recreation Commission
340 S. Pioneer St.
Ashland, OR 97520

It is a pleasure to present a grant in the amount of \$26,004 to APCR - Ashland Parks & Recreation Commission to be used to support the following program activity: Lower Duck Pond Dedication. This grant was made to further the mission of the Ashland Parks Foundation (APF), to enhance Ashland's quality of life by financially supporting its parks recreational programs.

By accepting this grant your organization certifies that the grantee will furnish to APF any information concerning a change in the proposal. When making any public announcement about this grant, we would appreciate it if you would recognize the support from the Ashland Parks Foundation.

Sincerely,

Mike Gardner, President
Ashland Parks Foundation



Ashland

PARKS FOUNDATION

APF GRANT FORM

This form should be used by APRC to request Grants for APRC Activities & Projects

Date Submitted: 1/2/2024

Requested by: Tara Kiewel

Amount Requested: \$ 26,004

Identify Fund:

Current Balance of Selected Fund*: \$

Project Description:

Grant for lower duck pond dedication

☒ Payable to to APRC

APRC Expense Code & Name

APRC Revenue Code & Name

Requester Signature: Tara Kiewel

Admin Only below this line:

APRC Director Signature:

Lishi M. Eldsidge

Additional Accounting Note (to be filled in by
APRC Admin Only):

Note: Fields in red are for the use by the

ASHLAND PARKS FOUNDATION
340 S PIONEER ST
ASHLAND, OR 97520-2729

1039
96-505/1232
50019

DATE 1/4/24

PAY TO THE
ORDER OF

APRC

\$ 26,004.⁰⁰

Twenty six thousand and four and ⁰⁰/₁₀₀ DOLLARS

Photo
Safe
Deposit
Box on back

 UMPQUA BANK (866) 486-7782

FOR Lower Duck Pond Dedication Grant



⑆ 123205054⑆ 8072035429⑆ 1039

Hartland Clarke



City of Ashland

Accounts Receivable
20 E. Main St.
Ashland, OR 97520
(541) 488-6004 Fax (541) 552-2089

INVOICE

Invoice Date	Invoice No.
01/12/2024	6330
Customer Number	
1793	
Invoice Total Due	
\$26,004.00	
Amount Paid	
\$0.00	

1793
ASHLAND PARKS FOUNDATION
340 S PIONEER ST
ASHLAND, OR 97520

Due Upon Receipt

Invoice Date: 01/12/2024

Customer Number: 1793

Description	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
GRANT FOR LOWER DUCK POND RENOVATION	1	\$26,004.00	EACH	\$26,004.00	\$0.00	\$0.00	\$26,004.00

Please put the Invoice Number on your check
Make Checks Payable to: City of Ashland

Invoice Total:

\$26,004.00

ORIGINAL
COPY



Purchase Order

Fiscal Year 2025

Page: 1 of: 1

B
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City of Ashland
ATTN: Accounts Payable
20 E. Main
Ashland, OR 97520
Phone: 541/552-2010
Email: payable@ashland.or.us

THIS PO NUMBER MUST APPEAR ON ALL
INVOICES, AND SHIPPING DOCUMENTS.

Purchase
Order #

20250275

V
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R

SISKIYOU PUMP SERVICE INC
545 N FIR ST
MEDFORD, OR 97501

S
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T
O

C/O Lithia Park Shop
310 Granite Street
Ashland, OR 97520
Email: wes.casale@ashland.or.us
Phone: 541/488-5340
Fax: 541/488-5314

Vendor Phone Number		Vendor Fax Number		Requisition Number	Delivery Reference		
				20250394			
Date Ordered	Vendor Number	Date Required	Freight Method/Terms		Department/Location		
01/27/2025	8285	06/30/2025	FOB ASHLAND OR/NET30		Parks Department		
Item#	Description/PartNo			QTY	UOM	Unit Price	Extended Price
1	Lower Duck Pond Pump Replacement Labor/Material Project Account: E-000563-999			1.0	EACH	\$29,273.54	\$29,273.54
	***** GL SUMMARY *****						
	128625 - 704001			\$29,273.54			

By: _____ Date: _____
Authorized Signature

PO Total	\$29,273.54

RECEIPTS

Year/Bill	2025 7150	Payment	Effective Date	01/23/2025
Category	01 General Billing & Misc Cash		Entry Date/Time	01/23/2025 14:03
Receipt	1824372		Clerk	karymar.perez
Amount	2,000.00		Department	03 Finance
Batch	40616		Source	Web Service
Transaction	2591628		GL Eff. Date	01/23/2025
Customer	1793	ASHLAND PARKS FOUNDATION		Posted Date01/24/2025
Property Code			Yr/Per/Jn1	2025 07 550
Web Transaction?	N		Batch Status:	Completed
External Batch	24059		Reversal Status:	Not Reversed
Ext. Reference	11083	/536182	Reason	Voided? N
Comment			Paid By Ref	ASHLAND PARKS FOUNDATION

Seq.	Pmt. Method	Check/Card	Paid By	Pay Date
Total Amount	Applied Amount	Deposit	Clear Date	
1	CHECK	1074	1793	01/23/2025
2,000.00	2,000.00	MLKP012325		

Line	Charge	Description	Principal Paid	Interest Paid
1	12-07P	PARKS ADMIN GRANTS (	2,000.00	0.00

Inst.	Principal Paid	Interest Paid
1	2,000.00	0.00

**BILLING REQUEST**

Complete and send form to A/R
accts-receivable@ashland.or.us

Person or Firm to be Billed:

Today's Date 12/26/2024

Name ASHLAND PARKS FOUNDATION

c/o

Address 340 S. PIONEER ST.

Phone: ()

City ASHLAND

State OREGON

Zip 97520

Detailed Description of Materials, Supplies, or Services Rendered:

Activity Date	Description	Project & Revenue Account Number	Amount
11/26/24	ANNUAL APCR VOLUNTEER APPRECIATION DINNER	000837.999 0110.430120	2,000.00
		Total	\$2,000.00

Authorizing employee signature:

BRANDON TERRY Department: APCR

Please complete submit form with all pertinent data attached for account billing.**Special Instruction - Please check one that applies to this billing**

Check all that apply

☐	Add disclaimer -
☐	DO NOT MAIL Return Invoice to:
☒	DO NOT MAIL - TRACKING PURPOSES ONLY
☐	Other:



Ashland

PARKS FOUNDATION

Board Members

*Mike Gardiner, President; Mark Knox, Vice President; Jeff Mangin, Treasurer;
Stephen Jensen, Secretary; Jim Lewis; Nan Kane*

Nov. 26, 2024

Ashland Parks & Recreation Commission
340 S. Pioneer St.
Ashland, OR 97520

It is a pleasure to present a grant in the amount of \$2,000 to APCR - Ashland Parks & Recreation Commission to be used to support the following program activity: The Annual APCR Volunteer Appreciation Dinner. This grant was made to further the mission of the Ashland Parks Foundation (APF), to enhance Ashland's quality of life by financially supporting its parks recreational programs.

By accepting this grant your organization certifies that the grantee will furnish to APF any information concerning a change in the proposal. When making any public announcement about this grant, we would appreciate it if you would recognize the support from the Ashland Parks Foundation.

Sincerely,

Mike Gardiner

Mike Gardiner, President
Ashland Parks Foundation

ASHLAND PARKS FOUNDATION
340 S PIONEER ST
ASHLAND, OR 97520-2729

1074

96-595/1232
50019

DATE 11/26/24

PAY TO THE
ORDER OF

APRC

\$ 2000.00

Two thousand and 00/100

DOLLARS



Photo
Safe
Deposit®
Details on back



UMPQUA BANK (866) 486-7782

2024 Request
FOR Volunteer Appreciation Dinner

[Signature]

⑆ 123205054⑆ 8072035429⑆ 1074

Harland Clarke



2525 Ashland Street, Ashland, OR 97520 US
541.482.8310 |

Consolidated Invoice

Printed on: January 17, 2025 Due By: January 24, 2025

Name

Ashland Parks & Recreation
1195 E Main St
Ashland, OR 97520

Arrival Date

January 16, 2025

Departure Date

January 17, 2025

Reservation Number

712880

Booking Number

8664

Front Desk Charges

Total for: 01/16/2025 0.00

Total for: 08/20/2024 -400.00

Total for: Ashland Parks & Recreation

For Dates from 8/20/24 to 8/20/24

-400.00

Total Front Desk Charges

-400.00

Sales and Catering Charges

5:00 PM	7:30 PM	Hilltop Regular Coffee	stardust	1.00	33.00	33.00
5:00 PM	7:30 PM	Hilltop Decaf Coffee	stardust	1.00	33.00	33.00
5:00 PM	7:30 PM	Cheese Platter (M)	stardust	1.00	200.00	200.00
5:00 PM	7:30 PM	Pasta Buffet	stardust	73.00	32.00	2,336.00
5:00 PM	7:30 PM	Seasonal Cheesecake Tartlet	stardust	3.00	28.00	84.00
5:00 PM	7:30 PM	Cookies	stardust	3.00	25.00	75.00

Total for: 1/16/25 #####

Total for: Food & Beverage Charges

For Dates from 1/16/25 to 1/16/25

2,761.00

5:00 PM	7:30 PM	Wireless Hand Held Mic	stardust	1.00	55.00	55.00
---------	---------	------------------------	----------	------	-------	-------

Total for: 1/16/25 55.00

Total for: Inventory Charges

For Dates from 1/16/25 to 1/16/25

55.00

5:00 PM	7:30 PM	Stardust	stardust	3.00	0.00	400.00
---------	---------	----------	----------	------	------	--------

Total for: 1/16/25 400.00

Total for: Function Room Charges

For Dates from 1/16/25 to 1/16/25

400.00

5:00 PM	7:30 PM	Soft Bar Set Up	stardust	1.00	100.00	100.00
---------	---------	-----------------	----------	------	--------	--------

Total for: 1/16/25 100.00

Total for: Special Charges

For Dates from 1/16/25 to 1/16/25

100.00

11:59 PM	12:00 AM	Catering - Service Charge		1.00	0.00	552.20
----------	----------	---------------------------	--	------	------	--------

11:59 PM	12:00 AM	Catering Ashland Food Tax		1.00	0.00	138.05
----------	----------	---------------------------	--	------	------	--------

Total for: 1/16/25 690.25

Total for: General Charges

For Dates from 1/16/25 to 1/16/25

690.25

Total Sales and Catering Charges

4,006.25

Grand Total:

3,606.25

128626.601200

City of Ashland		PAGE: 1 OF 1		CHECK NUMBER: 00063414	
INVOICE DATE	INVOICE NUMBER	DESCRIPTION			INVOICE AMOUNT
01/17/2025	712880	RES# 712880, BOOKING# 8664, PARK & REC CATERING			\$3,606.25
Vendor No.	Vendor Name		Check No.	Check Date	Check Amount
8926	BHGAH AHH, LLC		63414	01/31/2025	\$3,606.25



City of Ashland
 ACCOUNTS PAYABLE
 20 E. Main
 Ashland, OR 97520
 (541) 552-2010

Vendor Number	Check Date	Check Number
8926	01/31/2025	63414

\$3,606.25

Three Thousand Six Hundred Six Dollars and 25 Cents

**FILE COPY
 NON-NEGOTIABLE**

Pay BHGAH AHH, LLC
 To the DBA ASHLAND HILLS HOTEL
 Order Of 2525 ASHLAND STREET
 ASHLAND, OR 97520-0000

RECEIPTS

Year/Bill	2025 7254	Payment	Effective Date	02/21/2025
Category	01 General Billing & Misc Cash		Entry Date/Time	02/21/2025 10:45
Receipt	1841359		Clerk	karymar.perez
Amount	2,100.00		Department	03 Finance
Batch	40886		Source	Web Service
Transaction	2619630		GL Eff. Date	02/21/2025
Customer	1793	ASHLAND PARKS FOUNDATION		Posted Date
Property Code			Yr/Per/Jn1	2025 08
Web Transaction?	N		Batch Status:	Approved
External Batch	24155		Reversal Status:	Not Reversed
Ext. Reference	11179	/537692	Reason	Voided? N
Comment			Paid By Ref	ASHLAND PARKS FOUNDATION

Seq.	Pmt. Method	Check/Card	Deposit	Paid By	Pay Date
Total Amount	Applied Amount				Clear Date
1	CHECK	1075		1793	02/21/2025
	2,100.00	2,100.00	MLKP022125		

Line	Charge	Description	Principal Paid	Interest Paid
1	12-03P	REC PROGRAM GRANTS (	2,100.00	0.00

Inst.	Principal Paid	Interest Paid
1	2,100.00	0.00

BILLING REQUEST

Complete and send form to A/R
accts-receivable@ashland.or.us

Person or Firm to be Billed:

Today's Date 02/11/2025

Name ASHLAND PARKS FOUNDATION

c/o

Address 340 S. PIONEER ST.

Phone: ()

City ASHLAND

State OREGON

Zip 97520

Detailed Description of Materials, Supplies, or Services Rendered:

Activity Date	Description	Project & Revenue Account Number	Amount
2/11/25	GRANT - BIKE SWAP, BICYCLE SAFETY EDUCATION INSTRUCTION	000018.999 0110.430120	2,100.00
		Total	\$2,100.00

Authorizing employee signature:



BRANDON TERRY Department: APMC

Please complete submit form with all pertinent data attached for account billing.

Special Instruction - Please check one that applies to this billing

Check all that apply

☐	Add disclaimer -
☐	DO NOT MAIL Return Invoice to:
☒	DO NOT MAIL - TRACKING PURPOSES ONLY
☐	Other:



Ashland

PARKS FOUNDATION

Board Members

*Mike Gardiner, President * Mark Knox, Vice President * Jeff Mangin, Treasurer *
Stephen Jensen, Secretary * Jim Lewis * Nan Kane * Pat Acklin*

February 3, 2025

Ashland Parks & Recreation Department
340 S. Pioneer St.
Ashland, OR 97520

It is a pleasure to present a grant in the amount of \$2,100 to APRC - Ashland Parks & Recreation Department to be used to support the following program activity: Bicycle Safety Education Instruction. This grant was made to further the mission of the Ashland Parks Foundation (APF), to enhance Ashland's quality of life by financially supporting its parks recreational programs.

By accepting this grant your organization certifies that the grantee will furnish to APF any information concerning a change in the proposal. When making any public announcement about this grant, we would appreciate it if you would recognize the support from the Ashland Parks Foundation.

Sincerely,

Mike Gardiner

Mike Gardiner, President
Ashland Parks Foundation

A 501(c)3 Non-Profit Organization * IRS # 93-1158929
PO Box 247, Ashland, OR 97520 * ashlandparksfoundation.org



Ashland

PARKS FOUNDATION

APF GRANT FORM

This form should be used by APRC to request Grants for APRC Activities & Projects

Date Submitted: (Enter Date (12/5/2024))

Requested by: (Enter Your Name (Rachel Dials))

Amount Requested: \$ (Dollar Amount (\$2100))

Identify Fund: (Fund (General Rec Division))

Current Balance of Selected Fund*: \$ (Fund Balance (\$35,000))

Project Description:

APR does not budget for the Ashland Community Bike Swap anymore due to budget constraints. This is a reimbursement for Bicycle Safety Education instructor teaching 4th/5th graders and Helman and Bellvue Elementary Schools. This was paid for out of the Rec Division budget and the funds should be taken out of the Recreation Fund in the APF

☒ Payable to to APRC

(APRC Expense Code & Name (125328,604100))

(APRC Revenue Code & Name (0110.440335))

Requester Signature: Rachel Dials

Admin Only below this line:

APRC Director Signature: [Signature]

Accounting Note: Fields in red are to be filled in by APRC Administrative staff

ASHLAND PARKS FOUNDATION
340 S PIONEER ST
ASHLAND, OR 97520-2729

1075
96-505/1232
50019

DATE 2/3/25

PAY TO THE
ORDER OF

APRD

\$ 2,100.00

Two thousand one hundred and 00/100

DOLLARS



UMPQUA BANK (866) 486-7782

FOR Bicycle Safety Education

[Signature]

⑆ 123205054⑆ 8072035429⑆ 1075

Harland Clarke

Invoice for Bike Safety Classes 2024

Camille Siders

5297 Hwy 66

Ashland, OR 97520

Sept. 18 to Oct. 4	Helman 5 th Grade (2 classes)	\$700
Oct. 3 to oct. 22	Helman 4 th Grade (2 classes)	\$700
Nov. 4 to Nov. 19	Bellview 5 th Grade (2 classes)	\$700
Total		\$2100

City of Ashland		PAGE: 1 OF 1		CHECK NUMBER:	00062668
INVOICE DATE	INVOICE NUMBER	DESCRIPTION			INVOICE AMOUNT
12/05/2024	PMT DEC 5 24	Instructor for Bicycle Safety Ed, 6 CLASS, FALL 24			\$2,100.00
Vendor No.	Vendor Name		Check No.	Check Date	Check Amount
7330	SIDERS, LESLIE CAMILLE		62668	12/13/2024	\$2,100.00



City of Ashland
 ACCOUNTS PAYABLE
 20 E. Main
 Ashland, OR 97520
 (541) 552-2010

Vendor Number	Check Date	Check Number
7330	12/13/2024	62668

\$2,100.00

Two Thousand One Hundred Dollars and 00 Cents

**FILE COPY
 NON-NEGOTIABLE**

Pay SIDERS, LESLIE CAMILLE
 To the 5297 HWY 66
 Order Of ASHLAND, OR 97520-0000

RECEIPTS

Year/Bill	2025 7255	Payment	Effective Date	02/21/2025
Category	01 General Billing & Misc Cash		Entry Date/Time	02/21/2025 10:37
Receipt	1841358		Clerk	karymar.perez
Amount	7,981.00		Department	03 Finance
Batch	40886		Source	Web Service
Transaction	2619629		GL Eff. Date	02/21/2025
Customer	1793	ASHLAND PARKS FOUNDATION		Posted Date
Property Code			Yr/Per/Jn1	2025 08
Web Transaction?	N		Batch Status:	Approved
External Batch	24155		Reversal Status:	Not Reversed
Ext. Reference	11179	/537691	Reason	Voided? N
Comment			Paid By Ref	ASHLAND PARKS FOUNDATION

Seq.	Pmt. Method	Check/Card	Deposit	Paid By	Pay Date
Total Amount	Applied Amount				Clear Date
1	CHECK	1076		1793	02/21/2025
	7,981.00	7,981.00	MLKP022125		

Line	Charge	Description	Principal Paid	Interest Paid
1	12-03P	REC PROGRAM GRANTS (	7,981.00	0.00

Inst.	Principal Paid	Interest Paid
1	7,981.00	0.00



BILLING REQUEST

Complete and send form to A/R
accts-receivable@ashland.or.us

Person or Firm to be Billed:

Today's Date 02/11/2025

Name ASHLAND PARKS FOUNDATION

c/o

Address 340 S. PIONEER ST.

Phone: ()

City ASHLAND

State OREGON

Zip 97520

Detailed Description of Materials, Supplies, or Services Rendered:

Activity Date	Description	Project & Revenue Account Number	Amount
2/11/25	GRANT - LITHIA PARK PICKLEBALL FENCING	000563.999 0110.430120	7,981.00
		Total	\$7,981.00

Authorizing employee signature:

BRANDON TERRY Department: APRC

Please complete submit form with all pertinent data attached for account billing.

Special Instruction - Please check one that applies to this billing

Check all that apply

☐	Add disclaimer -
☐	DO NOT MAIL Return Invoice to:
☒	DO NOT MAIL - TRACKING PURPOSES ONLY
☐	Other:



Ashland

PARKS FOUNDATION

Board Members

*Mike Gardiner, President * Mark Knox, Vice President * Jeff Mangin, Treasurer *
Stephen Jensen, Secretary * Jim Lewis * Nan Kane * Pat Acklin*

February 3, 2025

Ashland Parks & Recreation Department
340 S. Pioneer St.
Ashland, OR 97520

It is a pleasure to present a grant in the amount of \$7,981 to APRC - Ashland Parks & Recreation Department to be used to support the following program activity: Pickleball Fence Repair. This grant was made to further the mission of the Ashland Parks Foundation (APF), to enhance Ashland's quality of life by financially supporting its parks recreational programs.

By accepting this grant your organization certifies that the grantee will furnish to APF any information concerning a change in the proposal. When making any public announcement about this grant, we would appreciate it if you would recognize the support from the Ashland Parks Foundation.

Sincerely,

Mike Gardiner

Mike Gardiner, President
Ashland Parks Foundation

A 501(c)3 Non-Profit Organization * IRS # 93-1158929
PO Box 247, Ashland, OR 97520 * ashlandparksfoundation.org



Ashland

PARKS FOUNDATION

APF GRANT FORM

This form should be used by APRC to request Grants for APRC Activities & Projects

Date Submitted: Enter Date 1/15/2025

Requested by: Enter Your Name Brandon F. Terry

Amount Requested: \$ Dollar Amount \$7,981.00

Identify Fund: Fund Pickleball

Current Balance of Selected Fund*: \$ Fund Balance Click or tap here to enter text.

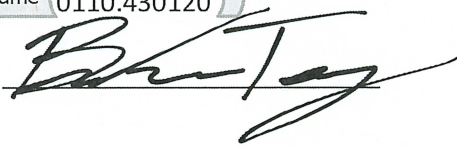
Project Description:

Installation of bottom rail on perimeter and interior fencing at Lithia Park Pickleball Courts

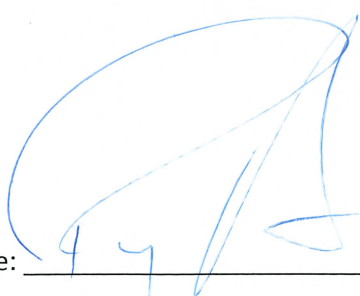
☒ Payable to to APRC

APRC Expense Code & Name 128625.704001

APRC Revenue Code & Name 0110.430120

Requester Signature: 

Admin Only below this line:

APRC Director Signature: 

Additional Accounting Note (to be filled in by
APRC Admin Only):
Note: Fields in red are for the use by the

ASHLAND PARKS FOUNDATION

340 S PIONEER ST
ASHLAND, OR 97520-2729

1076

96-505/1232
50019

DATE 2/3/25

PAY TO THE
ORDER OF

APRD

\$ 7,981.00

Seven thousand nine hundred eighty one and 00/100 DOLLARS



UMPQUA BANK (866) 486-7782

FOR

Pickleball Fence Repairs

M. Gardner

MP

⑆ 123205054⑆ 8072035429⑈ 1076

Harland Clarke



...NO JOB TOO LARGE
...NO JOB TOO SMALL

PROPOSAL QUALITY FENCE COMPANY

CCB # 8936

114 W. Pine Street
PO Box 3985
Central Point, OR 97502

(541) 664-2281
1-800-451-8883
Fax: (541) 664-2949

Find us also at:
180 McDonald Lane
Grants Pass, OR 97527
2077 NE Diamond Lake Blvd.
Roseburg, OR 97470

PROPOSAL SUBMITTED TO Ashland Parks Commission	PHONE 541-591-6364	DATE January 8, 2025
BILLING ADDRESS 340 S. Pioneer St	JOB NAME Lithia Park - Pickleball Court	
CITY, STATE AND ZIP CODE Ashland, OR 97520	JOB LOCATION	
ATTENTION Bill Miller	EMAIL bill.miller@ashland.or.us	CELL

We hereby submit specifications and estimate for:

Installation of bottom rail on perimeter and interior of existing
pickleball court.

Total: \$7,981.00

***** DUE TO CURRENT MARKET INFLATION PROPOSAL IS SUBJECT TO REVIEW AFTER 14 DAYS FROM PROPOSAL DATE. *****

We Propose hereby to furnish materials and labor--complete in accordance with above specifications, for the sum of:

SEVEN THOUSAND NINE HUNDRED EIGHTY ONE AND 00/100 ----- \$7,981.00

Payment to be made as follows:

Balance due upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal is also subject to all terms and conditions contained on the reverse side hereof.

Authorized
Signature

Brad Rietmann

tk

Note: This proposal may be withdrawn by us if not accepted within 14 days

Acceptance of Proposal--All prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I have read the entire contract and agree to its content.

Signature

Signature

Date of acceptance:

Note: Quality Fence Co. not responsible for any damage to anything in or below the ground or concrete. This includes private water line, electrical line, sprinkler systems, etc. Your signature indicates that you fully understand the limits of Quality Fence Co. responsibility.

Budget Supplemental Request - APRC

Final Audit Report

2025-02-28

Created:	2025-02-28
By:	Brandon Terry (brandon.terry@ashland.or.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAAUs9_jkg_39Js2r2J1B8LBN2rUAP4ZJEE

"Budget Supplemental Request - APRC" History

-  Document created by Brandon Terry (brandon.terry@ashland.or.us)
2025-02-28 - 0:49:50 AM GMT
-  Document emailed to Rocky Houston (rocky.houston@ashland.or.us) for signature
2025-02-28 - 0:50:03 AM GMT
-  Email viewed by Rocky Houston (rocky.houston@ashland.or.us)
2025-02-28 - 0:56:17 AM GMT
-  Document e-signed by Rocky Houston (rocky.houston@ashland.or.us)
Signature Date: 2025-02-28 - 0:56:46 AM GMT - Time Source: server
-  Agreement completed.
2025-02-28 - 0:56:46 AM GMT

BILLING REQUEST
Complete and send form to A/R
accts-receivable@ashland.or.us

Person or Firm to be Billed:

Today's Date 12/5/2024

Name OSFM

c/o

Address

Phone: ()

City

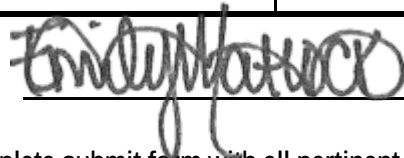
State

Zip

Detailed Description of Materials, Supplies, or Services Rendered:

Activity Date	Description	Project & Revenue Account Number 	Amount
12/2/24	OSFM-GRANT	110.430273	2,781.11
		Total	\$2,781.11

Authorizing employee signature:



Department: Fire & Rescue

Please complete submit form with all pertinent data attached for account billing.

Special Instruction - Please check one that applies to this billing

Check all that apply

☐	Add disclaimer -
☐	DO NOT MAIL Return Invoice to:
☐	DO NOT MAIL - TRACKING PURPOSES ONLY
☐	Other:

Budget Supplemental Request

Date: 4/29/2025

Department: Fire

Explanation of request:

Unbudgeted conflagration reimbursement funds

Battle Mountain Complex conflag

Dixon Conflagration

Dixon IR

Microwave Conflag

New Revenue

Account Number	Line Item Name	Amount
0110.430123	Fire Grants	
	Battle Mountain	\$ 40,049
	Dixon Conflag	\$ 10,876.23
	Dixon IR	\$ 2,781.11
	Microwave	\$ 22,779.13
Total Amount of Transfer		<u>\$ 76,485.47</u>

Additional Appropriations (Expense)

Account Number	Line Item Name	Amount
071200.510310	Overtime	\$ 54,147.68
071200.602140	Equipment	\$ 16,000.00
071200.602140	Equipment	\$ 6,337.50
Total Amount of Transfer		<u>\$ 76,485.18</u>

Requested By: MATLOCK.EMILY.IRENE.1379171148
Digitally signed by MATLOCK.EMILY.IRENE.1379171148
 DN: cn=MATLOCK.EMILY.IRENE.1379171148, o, ou,
 email=emily.i.matlock.mil@mail.mil, c=US
 Date: 2020.12.17 11:58:58 -08'00'

Approved By: Marshall Rasor
Digitally signed by Marshall Rasor
 Date: 2025.04.08 07:37:14 -07'00'
 Department Head

Fire Conflagrations

	<u>Battle Mountain</u>		<u>Dixon</u>		<u>Dixon IR</u>		<u>Microwave</u>		TOTAL
Revenue	\$	40,049.00	\$	10,876.23	\$	2,781.11	\$	22,779.13	\$ 76,485.47
Expenditures									
Personnel Cost	\$	21,519.64	\$	5,055.92	\$	1,202.52	\$	10,847.38	\$ 38,625.46
Call Back Personnel	\$	6,767.57	\$	2,185.31	\$	750.09	\$	5,819.25	\$ 15,522.22
Equipment HB1	\$	11,761.50	\$	-	\$	-	\$	6,112.50	\$ 17,874.00
Equipment B1	\$	-	\$	3,635.00	\$	828.50	\$	-	\$ 4,463.50
TOTAL	\$	40,048.71	\$	10,876.23	\$	2,781.11	\$	22,779.13	\$ 76,485.18

TOTAL Personnel	\$	54,147.68	
TOTAL Equipment	\$	22,337.50	
	\$	76,485.18	Crosscheck

1. Ashland Fire & Rescue

NOTICE OF CLAIM WORKSHEET

Microwave Tower Fire 20200-IRMCWV-24

Personnel		Total Chargeable Hours		Personnel Cost						Call Back Personnel Cost					Equipment Cost					Miscellaneous Costs									
2. First and Last Name	Enter "Y" if volunteer	3. Departure day/time 00/00/00 00:00	4. BACK AT HOMEBASE 00/00/00 00:00	Total Hours	Proof Total Hrs	5. Hourly Rate - Straight Time	6. Hourly Rate - Over Time	7. Straight Time Hours	8. Overtime Hours	9. Apparatus & Equip. Restoration - Regular Hours	10. Apparatus & Equip. Restoration - Overtime Hours	Total	11. Hourly Rate - Straight Time	12. Hourly Rate - Over Time	13. Straight Time Hours	14. Overtime Hours	Total	15. Apparatus	16. Apparatus Type	17. Hourly or Mileage Rate	18. Hours or Miles	19. Apparatus and Equipment Restoration Hours	Total	20. Repair	21. Fuel	22. Per Diem	Totals	Proof	
Task Force/Strike Team Crew Members																													
BURNS, ANDREW		7/26/24 7:08	8/1/24 17:57	154.82	-	\$ 37.7857	\$56.6786	48.00	106.82			\$ 7,868.12					\$ -						\$ -					\$ 7,868.12	
TRASK, ROBERT		7/30/24 8:00	8/1/24 8:00	48.00	-							\$ -	\$ 38.0910	\$ 57.1365		48.00	\$ 2,742.55						\$ -					\$ 2,742.55	
				-	-							\$ -					\$ -						\$ -					\$ -	
HAGGARD, TY		7/26/24 7:08	8/1/24 17:57	154.82	-	\$ 35.0376	\$52.5564	48.00	106.82			\$ 7,295.88					\$ -						\$ -					\$ 7,295.88	
FOSS, JUSTIN		7/28/24 8:00	7/29/24 8:00	24.00	-							\$ -	\$ 40.8390	\$ 61.2585		24.00	\$ 1,470.20						\$ -					\$ 1,470.20	
ROSELIP, DAVID		7/29/24 8:00	7/30/24 8:00	24.00	-							\$ -	\$ 39.9229	\$ 59.8844		24.00	\$ 1,437.23						\$ -					\$ 1,437.23	
				-	-							\$ -					\$ -						\$ -					\$ -	
MARTIN, WESTIN		7/26/24 7:08	8/1/24 17:57	154.82	-	\$ 30.5222	\$45.7833	48.00	106.82			\$ 6,355.64					\$ -						\$ -					\$ 6,355.64	
GRAUDO, CHRISTOPHER		7/30/24 8:00	7/30/24 20:00	12.00	-							\$ -	\$ 27.0506	\$ 40.5758		12.00	\$ 486.91						\$ -					\$ 486.91	
WINWOOD, BRANDON		7/30/24 20:00	7/31/24 8:00	12.00	-							\$ -	\$ 35.0376	\$ 52.5564		12.00	\$ 630.68						\$ -					\$ 630.68	
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Ashland Fire & Rescue

NOTICE OF CLAIM WORKSHEET

Dixon Fire Immediate Response 20200-IRDIXN-24

Personnel		Total Chargeable Hours		Personnel Cost							Call Back Personnel Cost					Equipment Cost					Miscellaneous Costs								
2. First and Last Name	Enter "Y" if volunteer	3. Departure day/time 00:00/00:00	4. MOVE TO CONFLAG 8/11 1030	Total Hours	Proof Total Hrs	5. Hourly Rate -- Straight Time	6. Hourly Rate - Over Time	7. Straight Time Hours	8. Overtime Hours	9. Apparatus & Equip. Restoration - Regular Hours	10. Apparatus & Equip. Restoration - Overtime Hours	Total	11. Hourly Rate -- Straight Time	12. Hourly Rate - Over Time	13. Straight Time Hours	14. Overtime Hours	Total	15. Apparatus	16. Apparatus Type	17. Hourly or Mileage Rate	18. Hours or Miles	19. Apparatus and Equipment Restoration Hours	Total	20. Repair	21. Fuel	22. Per Diem	Totals	Proof	
Task Force/Strike Team Crew Members																													
Graudo, Christopher		8/10/24 17:56	8/11/24 10:30	16.57	-	\$ 27.0505	\$40.5758	14.07	2.50			\$ 482.04					\$ -						\$ -					\$ 482.04	
Foltz, Gabriel		8/10/24 17:56	8/11/24 8:00	14.07	-							\$ -	\$ 29.3154	\$ 43.9731			14.07	\$ 618.70						\$ -				\$ 618.70	
Martin, Westin		8/10/24 17:56	8/11/24 10:30	16.57	-	\$ 30.5222	\$45.7833	2.50	14.07			\$ 720.48						\$ -						\$ -				\$ 720.48	
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Winwood, Brandon		8/11/24 8:00	8/11/24 10:30	2.50	-							\$ -	\$ 35.0376	\$ 52.5564			2.50	\$ 131.39						\$ -				\$ 131.39	
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Ashland Fire & Rescue

NOTICE OF CLAIM WORKSHEET

Dixon 20200-DIXON0-24

Personnel		Total Chargeable Hours				Personnel Cost							Call Back Personnel Cost					Equipment Cost					Miscellaneous Costs				Proof	
2. First and Last Name	Enter "Y" if volunteer	3. Departure day/time 00/00/00 00:00	4. BACK AT HOMEBASE day/time 00/00/00 00:00	Total Hours	Proof Total Hrs	5. Hourly Rate - Straight Time	6. Hourly Rate - Over Time	7. Straight Time Hours	8. Overtime Hours	9. Apparatus & Equip. Restoration - Regular Hours	10. Apparatus & Equip. Restoration - Overtime Hours	Total	11. Hourly Rate - Straight Time	12. Hourly Rate - Over Time	13. Straight Time Hours	14. Overtime Hours	Total	15. Apparatus	16. Apparatus Type	17. Hourly or Mileage Rate	18. Hours or Miles	19. Apparatus and Equipment Restoration Hours	Total	20. Repair	21. Fuel	22. Per Diem		Totals
Task Force/Strike Team Crew Members																												
Christopher Giraudo		8/11/24 10:30	8/14/24 9:12	70.70	-	\$ 24.0505	\$ 40.5758	21.50	49.20			\$ 2,513.42					\$ -						\$ -				\$ 2,513.42	
Brandon Winwood		8/11/24 10:30	8/12/24 8:00	21.50	-							\$ -	\$ 35.0376	\$ 52.5564		21.50	\$ 1,129.96						\$ -				\$ 1,129.96	
Westin Martin		8/11/24 10:30	8/14/24 9:12	70.70	-	\$ 30.5222	\$ 45.7833	45.50	25.20			2,542.50					\$ -						\$ -				2,542.50	
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Gabriel Foltz		8/12/24 8:00	8/13/24 8:00	24.00	-							\$ -	\$ 29.3154	\$ 43.9731		24.00	1,055.35						\$ -				1,055.35	
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1. Ashland Fire & Rescue

NOTICE OF CLAIM WORKSHEET

Microwave Tower Fire 20200-IRMCWV-24

Personnel		Total Chargeable Hours		Personnel Cost						Call Back Personnel Cost					Equipment Cost					Miscellaneous Costs											
2. First and Last Name	Enter "Y" if volunteer	3. Departure day/time 00/00/00 00:00	4. BACK AT HOMEBASE day/time 00/00/00 00:00	Total Hours	Proof Total Hrs	5. Hourly Rate - Straight Time	6. Hourly Rate - Over Time	7. Straight Time Hours	8. Overtime Hours	9. Apparatus & Equip. Restoration - Regular Hours	10. Apparatus & Equip. Restoration - Overtime Hours	Total	11. Hourly Rate - Straight Time	12. Hourly Rate - Over Time	13. Straight Time Hours	14. Overtime Hours	Total	15. Apparatus	16. Apparatus Type	17. Hourly or Mileage Rate	18. Hours or Miles	19. Apparatus and Equipment Restoration Hours	Total	20. Repair	21. Fuel	22. Per Diem	Totals	Proof			
Task Force/Strike Team Crew Members																															
BURNS, ANDREW		7/22/24 21:30	7/26/24 7:00	81.50	-	\$ 37.7857	\$56.6786	40.00	41.50			\$ 3,863.59					\$ -						\$ -					\$ 3,863.59			
TRASK, ROBERT		7/24/24 8:00	7/24/24 10:00	2.00	-							\$ -	\$ 38.0910	\$ 57.1365		2.00	\$ 114.27						\$ -					\$ 114.27			
MANNING, ASHLEY		7/24/24 10:00	7/25/24 8:00	22.00	-							\$ -	\$ 40.8390	\$ 61.2585		22.00	\$ 1,347.69						\$ -					\$ 1,347.69			
ROSELIP, DAVID		7/25/24 8:00	7/26/24 0:00	16.00	-							\$ -	\$ 39.9229	\$ 59.8844		16.00	\$ 958.15						\$ -					\$ 958.15			
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HAGGARD, TY		7/22/24 21:30	7/26/24 7:00	81.50	-	\$ 35.0376	\$52.5564	24.00	57.50			\$ 3,862.90					\$ -						\$ -					\$ 3,862.90			
MEKKERS, MICHAEL		7/23/24 8:00	7/24/24 8:00	24.00	-							\$ -	\$ 37.7857	\$ 56.6786		24.00	\$ 1,360.29						\$ -					\$ 1,360.29			
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MARTIN, WESTIN		7/22/24 21:30	7/26/24 7:00	81.50	-	\$ 30.5222	\$45.7833	40.00	41.50			\$ 3,120.89					\$ -						\$ -					\$ 3,120.89			
GIRAUDO, CHRISTOPHER		7/24/24 8:00	7/25/24 20:00	36.00	-							\$ -	\$ 27.0505	\$ 40.5758		36.00	\$ 1,460.73						\$ -					\$ 1,460.73			
WINWOOD, BRANDON		7/25/24 20:00	7/26/24 7:00	11.00	-							\$ -	\$ 35.0376	\$ 52.5564		11.00	\$ 578.12						\$ -					\$ 578.12			
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BILLING REQUEST

Complete and send form to A/R
accts-receivable@ashland.or.us

Person or Firm to be Billed:

Today's Date 12/31/2024

Name Oregon State Fire Marshalls

c/o

Address

Phone: ()

City Salem

State OR

Zip 97317

Detailed Description of Materials, Supplies, or Services Rendered:

Activity Date	Description	Project & Revenue Account Number 	Amount
12/31/24	State Conflagration Reimbursement for the Dixon Fire (8.11.24-8.14.24)	0110.430273	10,876.23
		Total	\$10,876.23

Authorizing employee signature: 

Department: Fire & Rescue

Please complete submit form with all pertinent data attached for account billing.

Special Instruction - Please check one that applies to this billing

Check all that apply

☐	Add disclaimer -
☐	DO NOT MAIL Return Invoice to:
☐	EFT Do Not Mail Invoice - Email Barbara the expected date of transfer and amount
☐	Other:



City of Ashland

Accounts Receivable
20 E. Main St.
Ashland, OR 97520
(541) 488-6004 Fax (541) 552-2089

INVOICE

Invoice Date	Invoice No.
11/18/2024	7068
Customer Number	
71	
Invoice Total Due	
\$2,781.11	
Amount Paid	
\$0.00	

71
OREGON STATE FIRE MARSHAL
3991 FAIRVIEW INDUSTRIAL DRIVE
SE
SALEM, OR 97302

Due Upon Receipt

Invoice Date: 11/18/2024

Customer Number: 71

Description	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
FIRE CONFLAGRATION REIMBURSEMENT OSFM-GRANT	1	\$2,781.11	EACH	\$2,781.11	\$0.00	\$0.00	\$2,781.11

Please put the Invoice Number on your check
Make Checks Payable to: City of Ashland

Invoice Total:

\$2,781.11

ORIGINAL
COPY



BILLING REQUEST

Complete and send form to A/R
accts-receivable@ashland.or.us

Person or Firm to be Billed:

Today's Date 12/31/2024

Name Oregon State Fire Marshalls

c/o

Address

Phone: ()

City Salem

State OR

Zip 97317

Detailed Description of Materials, Supplies, or Services Rendered:

Activity Date	Description	Project & Revenue Account Number	Amount
12/31/24	State Conflagration Reimbursement for the Battle Mountain Complex Fire (7.6.24-8.1.24)	0110.430273	47,889.71
		Total	\$47,889.71

Authorizing employee signature:

Department: Fire & Rescue

Please complete submit form with all pertinent data attached for account billing.

Special Instruction - Please check one that applies to this billing

Check all that apply

☐	Add disclaimer -
☐	DO NOT MAIL Return Invoice to:
☐	EFT Do Not Mail Invoice - Email Barbara the expected date of transfer and amount
☐	Other:

Natalie Thomason

From: Emily Matlock
Sent: Wednesday, February 12, 2025 7:26 AM
To: Natalie Thomason; Jesse Smith
Subject: RE: Few things

Good morning Natalie,

Mariah at OSFM confirmed:

- 1) \$40,048.71 deposited 01/02/25 (this said Courtrock, is this for Battle Mountain?)
 - a. Yes
- 2) \$22,779.13 deposited 01/22/25. (this said Microwave, but my spreadsheet was a lot less, is this in fact microwave?)
 - a. Yes

Do you need updated sheets or anything? Or did I even provide them LOL

Thank you,
Emily Matlock
Senior Fire Department Analyst
Ashland Fire & Rescue
455 Siskiyou Boulevard
Ashland, OR 97520



emily.matlock@ashland.or.us

Office: 541-482-2770

Direct: 541-552-2216

TTY: 1-800-735-2900

Fax: 541-488-5318

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From: Natalie Thomason <natalie.thomason@ashland.or.us>
Sent: Wednesday, February 5, 2025 2:24 PM
To: Jesse Smith <jesse.smith@ashland.or.us>; Emily Matlock <emily.matlock@ashland.or.us>
Subject: RE: Few things

Perfect! Thanks Jesse!

From: Jesse Smith <jesse.smith@ashland.or.us>
Sent: Wednesday, February 5, 2025 2:14 PM

To: Emily Matlock <emily.matlock@ashland.or.us>; Natalie Thomason <natalie.thomason@ashland.or.us>

Subject: RE: Few things

Just an FYI Natalie all the payments received are in your spreadsheet. So there aren't any other ones you aren't aware of at this time.

Thanks to you both!

From: Emily Matlock <emily.matlock@ashland.or.us>

Sent: Wednesday, February 5, 2025 2:12 PM

To: Natalie Thomason <natalie.thomason@ashland.or.us>; Jesse Smith <jesse.smith@ashland.or.us>

Subject: RE: Few things

Thank you.

Can you confirm if we received any of the below? I want to send the amounts to Mariah. I ran the report but it says an amount for 75k then doesn't break it down (or maybe I am doing it wrong)

Battle Mountain:\$ 47,889.71

Dixon Fire conflag: \$10,876.23

Dixon Fire IR: \$2,781.11 (we did get this one I remember)

Microwave: \$17,104.13

Thank you,

Emily Matlock

Senior Fire Department Analyst

Ashland Fire & Rescue

455 Siskiyou Boulevard

Ashland, OR 97520



emily.matlock@ashland.or.us

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From: Natalie Thomason <natalie.thomason@ashland.or.us>

Sent: Wednesday, February 5, 2025 2:06 PM

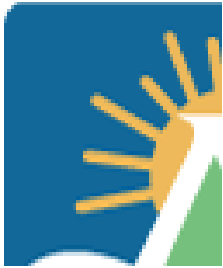
To: Emily Matlock <emily.matlock@ashland.or.us>; Jesse Smith <jesse.smith@ashland.or.us>

Subject: RE: Few things

No worries and no rush! We still have time before closing!

Thanks for your help on this!

Natalie Thomason
General Billing | Receivables



City of Ashland
Finance Department

20 East Main Street, Ashland, Oregon 97520
541-552-2121 | TTY 800.735.2900
natalie.thomason@ashland.or.us

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From: Emily Matlock <emily.matlock@ashland.or.us>
Sent: Wednesday, February 5, 2025 2:04 PM
To: Natalie Thomason <natalie.thomason@ashland.or.us>; Jesse Smith <jesse.smith@ashland.or.us>
Subject: RE: Few things

Sounds like the courtrock was part of the battle mountain but I don't have matching amounts. Let me reach out to Mariah at OSFM first if you don't mind?

Thank you,
Emily Matlock
Senior Fire Department Analyst
Ashland Fire & Rescue
455 Siskiyou Boulevard
Ashland, OR 97520





emily.matlock@ashland.or.us

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Direct: 541-552-2216

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Fax: 541-488-5318

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From: Natalie Thomason <natalie.thomason@ashland.or.us>

Sent: Wednesday, February 5, 2025 2:01 PM

To: Emily Matlock <emily.matlock@ashland.or.us>; Jesse Smith <jesse.smith@ashland.or.us>

Subject: RE: Few things

Hi again Emily,

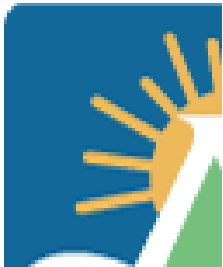
I just talked to Miranda and she suggested waiting till I hear back from you about any adjustments to these. I'll go ahead and wait until I hear back from you before making any changes.

Again please let me know if you need any other information or if I can help in anyway!

Thanks,

Natalie Thomason

General Billing | Receivables



City of Ashland

Finance Department

20 East Main Street, Ashland, Oregon 97520

541-552-2121 | TTY 800.735.2900

natalie.thomason@ashland.or.us

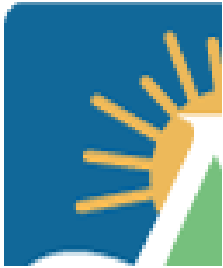
Online ashland.or.us; social media (Facebook @CityOfAshlandOregon | Twitter @CityofAshland)

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From: Natalie Thomason
Sent: Wednesday, February 5, 2025 8:42 AM
To: Emily Matlock <emily.matlock@ashland.or.us>; Jesse Smith <jesse.smith@ashland.or.us>
Subject: RE: Few things

Sounds good! Let me know if I can help!

Natalie Thomason
General Billing | Receivables



City of Ashland
Finance Department

20 East Main Street, Ashland, Oregon 97520
541-552-2121 | TTY 800.735.2900
natalie.thomason@ashland.or.us

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From: Emily Matlock <emily.matlock@ashland.or.us>
Sent: Wednesday, February 5, 2025 8:41 AM
To: Natalie Thomason <natalie.thomason@ashland.or.us>; Jesse Smith <jesse.smith@ashland.or.us>
Subject: RE: Few things

Interesting, we didn't go on a courtrock fire.. but if it's related to the battle mountain complex that would make sense. I will also do some digging

Thank you,
Emily Matlock
Senior Fire Department Analyst
Ashland Fire & Rescue
455 Siskiyou Boulevard
Ashland, OR 97520





emily.matlock@ashland.or.us

Office: 541-482-2770

Direct: 541-552-2216

TTY: 1-800-735-2900

Fax: 541-488-5318

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From: Natalie Thomason <natalie.thomason@ashland.or.us>

Sent: Wednesday, February 5, 2025 8:27 AM

To: Emily Matlock <emily.matlock@ashland.or.us>; Jesse Smith <jesse.smith@ashland.or.us>

Subject: RE: Few things

Hi again,

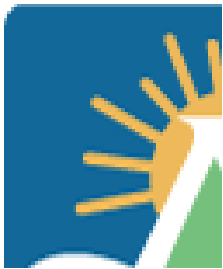
Sorry, that's totally my fault! I should have added in what fires they were for.

- The first was for \$40,048.71 and when I looked it up it stated it was for the Courtrock Fire. I am thinking that this one maybe related to invoice #7182 for the Battle Mountain Complex Fire.
- The other states it is for the Microwave fire and the amount is \$22,779.13. The invoice number for this is #7218.

Let me know what adjustments you think need to be made, I am happy to help as well!

Natalie Thomason

General Billing | Receivables



City of Ashland

Finance Department

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natalie.thomason@ashland.or.us

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From: Emily Matlock <emily.matlock@ashland.or.us>
Sent: Tuesday, February 4, 2025 7:06 PM
To: Jesse Smith <jesse.smith@ashland.or.us>; Natalie Thomason <natalie.thomason@ashland.or.us>
Subject: RE: Few things

I can edit the billing requests I just need to figure out which fires they're for.

Thank you for your help

Thank you,
Emily Matlock
Senior Fire Department Analyst
Ashland Fire & Rescue
455 Siskiyou Boulevard
Ashland, OR 97520



emily.matlock@ashland.or.us
Office: 541-482-2770
Direct: 541-552-2216
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Fax: 541-488-5318

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From: Jesse Smith <jesse.smith@ashland.or.us>
Sent: Tuesday, February 4, 2025 4:49 PM
To: Natalie Thomason <natalie.thomason@ashland.or.us>
Cc: Emily Matlock <emily.matlock@ashland.or.us>
Subject: RE: Few things

Ok great! Ccing Emily just so she doesn't worry about these ones.

Thank you!

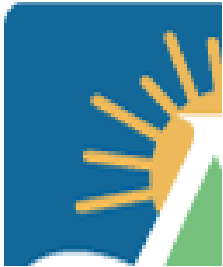
From: Natalie Thomason <natalie.thomason@ashland.or.us>
Sent: Tuesday, February 4, 2025 4:48 PM
To: Jesse Smith <jesse.smith@ashland.or.us>
Subject: RE: Few things

Hi again Jesse,

I was able to find what they were for configuration reimbursements, but the amounts don't match what we entered so I am going to follow up with Miranda to see what adjustments we need to make!

Thanks,

Natalie Thomason
General Billing | Receivables



City of Ashland
Finance Department

20 East Main Street, Ashland, Oregon 97520

541-552-2121 | TTY 800.735.2900

natalie.thomason@ashland.or.us

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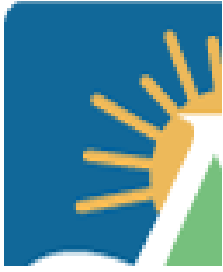
From: Natalie Thomason
Sent: Tuesday, February 4, 2025 3:35 PM
To: Jesse Smith <jesse.smith@ashland.or.us>
Subject: RE: Few things

Hi,

Let me see what I can find!

Thanks,

Natalie Thomason
General Billing | Receivables



City of Ashland
Finance Department

20 East Main Street, Ashland, Oregon 97520

541-552-2121 | TTY 800.735.2900

natalie.thomason@ashland.or.us

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From: Jesse Smith <jesse.smith@ashland.or.us>
Sent: Tuesday, February 4, 2025 11:38 AM
To: Natalie Thomason <natalie.thomason@ashland.or.us>
Subject: FW: Few things

Can you let me know if you have info on these? Emily doesn't seem to have any. They are in the receivable sheet.

Thank you,

Jesse

From: Emily Matlock <emily.matlock@ashland.or.us>
Sent: Tuesday, February 4, 2025 11:35 AM
To: Jesse Smith <jesse.smith@ashland.or.us>
Subject: RE: Few things

I am trying to figure out what #2 and #3 are for.... I don't have any fires that match those amounts.. did they come with any paperwork?

Thank you,
Emily Matlock
Senior Fire Department Analyst
Ashland Fire & Rescue
455 Siskiyou Boulevard



emily.matlock@ashland.or.us

Office: 541-482-2770

Direct: 541-552-2216

TTY: 1-800-735-2900

Fax: 541-488-5318

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From: Jesse Smith <jesse.smith@ashland.or.us>
Sent: Monday, February 3, 2025 10:54 AM
To: Emily Matlock <emily.matlock@ashland.or.us>
Subject: Few things

Good morning Emily,

Have a few things to address. I'll just list them below –

- 1) You have a batch out there that still needs posted as soon as possible please. Batch 40554 for \$3,322.01
- 2) A grant came in and Natalie will need a billing request at your earliest convenience. It's from OSFM for \$40,048.71 deposited 01/02/25
- 3) Same as #2 but another one from OSFM for \$22,779.13 deposited 01/22/25.

Please let me know if you have any questions.

Thank you!

Jesse Smith, Accountant



City of Ashland
Finance Department

20 East Main St, Ashland, Oregon 97520

541.552.2005 | TTY 800.735.2900

jesse.smith@ashland.or.us

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Budget Transfer Request

Date: 03/07/2025

Department: Finance

Explanation of Request

Dusk till Dawn Money taken from City Manager's budget to transfer to debt service fund.

Transfer From

Account Number	Line-Item Name	Amount
017200.604100	City Mgr - Professional Services	\$ 71,297.00
Total Transfer Out		\$ 71,297.00

Transfer To

Account Number	Line-Item Name	Amount
990110.902530	GF to Debt Service Fund Transfer	\$ 71,297.00
Total Transfer In		\$ 71,297.00

Requested By: Miranda Iwamoto

Approved By: 
Department Head

Reset Form

**Real Estate Purchase of Homeless Shelter
Note Payable
Paid from City Capital Improvements Fund**

Recap: Tax Lot 391E14BB/300 - 2200 Ashland St, Ashland OR 97520

PRINCIPAL	600,000
INTEREST	3.75%
TERM	20
PAYMENT	3,564.83

990530.801301	Principal		
990530.802301	Interest		

Due Date	Payment	PRINCIPAL	INTEREST	FEE	PAYMENT	BALANCE
						600,000.00
11/01/23	1	1,682.33	1,875.00	7.50	3,564.83	598,317.67
12/01/23	2	1,687.59	1,869.74	7.50	3,564.83	596,630.08
01/01/24	3	1,692.86	1,864.47	7.50	3,564.83	594,937.22
02/01/24	4	1,698.15	1,859.18	7.50	3,564.83	593,239.07
03/01/24	5	1,703.46	1,853.87	7.50	3,564.83	591,535.61
04/01/24	6	1,708.78	1,848.55	7.50	3,564.83	589,826.83
05/01/24	7	1,714.12	1,843.21	7.50	3,564.83	588,112.71
06/01/24	8	1,719.48	1,837.85	7.50	3,564.83	586,393.23
FY24		13,606.77	14,851.87	60.00	28,518.64	
07/01/24	9	1,724.85	1,832.48	7.50	3,564.83	584,668.38
08/01/24	10	1,730.24	1,827.09	7.50	3,564.83	582,938.14
09/01/24	11	1,735.65	1,821.68	7.50	3,564.83	581,202.49
10/01/24	12	1,741.07	1,816.26	7.50	3,564.83	579,461.42
11/01/24	13	1,746.51	1,810.82	7.50	3,564.83	577,714.91
12/01/24	14	1,751.97	1,805.36	7.50	3,564.83	575,962.94
01/01/25	15	1,757.45	1,799.88	7.50	3,564.83	574,205.49
02/01/25	16	1,762.94	1,794.39	7.50	3,564.83	572,442.55
03/01/25	17	1,768.45	1,788.88	7.50	3,564.83	570,674.10
04/01/25	18	1,773.97	1,783.36	7.50	3,564.83	568,900.13
05/01/25	19	1,779.52	1,777.81	7.50	3,564.83	567,120.61
06/01/25	20	1,785.08	1,772.25	7.50	3,564.83	565,335.53
FY25		21,057.70	21,630.26	90.00	42,777.96	
07/01/25	21	1,790.66	1,766.67	7.50	3,564.83	563,544.87
08/01/25	22	1,796.25	1,761.08	7.50	3,564.83	561,748.62
09/01/25	23	1,801.87	1,755.46	7.50	3,564.83	559,946.75
10/01/25	24	1,807.50	1,749.83	7.50	3,564.83	558,139.25
11/01/25	25	1,813.14	1,744.19	7.50	3,564.83	556,326.11
12/01/25	26	1,818.81	1,738.52	7.50	3,564.83	554,507.30
01/01/26	27	1,824.49	1,732.84	7.50	3,564.83	552,682.81
02/01/26	28	1,830.20	1,727.13	7.50	3,564.83	550,852.61

03/01/26	29	1,835.92	1,721.41	7.50	3,564.83	549,016.69
04/01/26	30	1,841.65	1,715.68	7.50	3,564.83	547,175.04
05/01/26	31	1,847.41	1,709.92	7.50	3,564.83	545,327.63
06/01/26	32	1,853.18	1,704.15	7.50	3,564.83	543,474.45
FY26		21,861.08	20,826.89	90.00	42,777.97	
07/01/26	33	1,858.97	1,698.36	7.50	3,564.83	541,615.48
08/01/26	34	1,864.78	1,692.55	7.50	3,564.83	539,750.70
09/01/26	35	1,870.61	1,686.72	7.50	3,564.83	537,880.09
10/01/26	36	1,876.45	1,680.88	7.50	3,564.83	536,003.64
11/01/26	37	1,882.32	1,675.01	7.50	3,564.83	534,121.32
12/01/26	38	1,888.20	1,669.13	7.50	3,564.83	532,233.12
01/01/27	39	1,894.10	1,663.23	7.50	3,564.83	530,339.02
02/01/27	40	1,900.02	1,657.31	7.50	3,564.83	528,439.00
03/01/27	41	1,905.96	1,651.37	7.50	3,564.83	526,533.04
04/01/27	42	1,911.91	1,645.42	7.50	3,564.83	524,621.13
05/01/27	43	1,917.89	1,639.44	7.50	3,564.83	522,703.24
06/01/27	44	1,923.88	1,633.45	7.50	3,564.83	520,779.36
FY27		22,695.09	19,992.86	90.00	42,777.95	
07/01/27	45	1,929.89	1,627.44	7.50	3,564.83	518,849.47
08/01/27	46	1,935.93	1,621.40	7.50	3,564.83	516,913.54
09/01/27	47	1,941.98	1,615.35	7.50	3,564.83	514,971.56
10/01/27	48	1,948.04	1,609.29	7.50	3,564.83	513,023.52
11/01/27	49	1,954.13	1,603.20	7.50	3,564.83	511,069.39
12/01/27	50	1,960.24	1,597.09	7.50	3,564.83	509,109.15
01/01/28	51	1,966.36	1,590.97	7.50	3,564.83	507,142.79
02/01/28	52	1,972.51	1,584.82	7.50	3,564.83	505,170.28
03/01/28	53	1,978.67	1,578.66	7.50	3,564.83	503,191.61
04/01/28	54	1,984.86	1,572.47	7.50	3,564.83	501,206.75
05/01/28	55	1,991.06	1,566.27	7.50	3,564.83	499,215.69
06/01/28	56	1,997.28	1,560.05	7.50	3,564.83	497,218.41
FY28		23,560.95	19,127.01	90.00	42,777.96	
07/01/28	57	2,003.52	1,553.81	7.50	3,564.83	495,214.89
08/01/28	58	2,009.78	1,547.55	7.50	3,564.83	493,205.11
09/01/28	59	2,016.06	1,541.27	7.50	3,564.83	491,189.05
10/01/28	60	2,022.36	1,534.97	7.50	3,564.83	489,166.69
11/01/28	61	2,028.68	1,528.65	7.50	3,564.83	487,138.01
12/01/28	62	2,035.02	1,522.31	7.50	3,564.83	485,102.99
01/01/29	63	2,041.38	1,515.95	7.50	3,564.83	483,061.61
02/01/29	64	2,047.76	1,509.57	7.50	3,564.83	481,013.85
03/01/29	65	2,054.16	1,503.17	7.50	3,564.83	478,959.69
04/01/29	66	2,060.58	1,496.75	7.50	3,564.83	476,899.11
05/01/29	67	2,067.02	1,490.31	7.50	3,564.83	474,832.09
06/01/29	68	2,073.48	1,483.85	7.50	3,564.83	472,758.61
FY29		24,459.80	18,228.13	90.00	42,777.93	
07/01/29	69	2,079.96	1,477.37	7.50	3,564.83	470,678.65
08/01/29	70	2,086.46	1,470.87	7.50	3,564.83	468,592.19
09/01/29	71	2,092.98	1,464.35	7.50	3,564.83	466,499.21
10/01/29	72	2,099.52	1,457.81	7.50	3,564.83	464,399.69
11/01/29	73	2,106.08	1,451.25	7.50	3,564.83	462,293.61

12/01/29	74	2,112.66	1,444.67	7.50	3,564.83	460,180.95
01/01/30	75	2,119.26	1,438.07	7.50	3,564.83	458,061.69
02/01/30	76	2,125.89	1,431.44	7.50	3,564.83	455,935.80
03/01/30	77	2,132.53	1,424.80	7.50	3,564.83	453,803.27
04/01/30	78	2,139.19	1,418.14	7.50	3,564.83	451,664.08
05/01/30	79	2,145.88	1,411.45	7.50	3,564.83	449,518.20
06/01/30	80	2,152.59	1,404.74	7.50	3,564.83	447,365.61
FY30		25,393.00	17,294.96	90.00	42,777.96	
07/01/30	81	2,159.31	1,398.02	7.50	3,564.83	445,206.30
08/01/30	82	2,166.06	1,391.27	7.50	3,564.83	443,040.24
09/01/30	83	2,172.83	1,384.50	7.50	3,564.83	440,867.41
10/01/30	84	2,179.62	1,377.71	7.50	3,564.83	438,687.79
11/01/30	85	2,186.43	1,370.90	7.50	3,564.83	436,501.36
12/01/30	86	2,193.26	1,364.07	7.50	3,564.83	434,308.10
01/01/31	87	2,200.12	1,357.21	7.50	3,564.83	432,107.98
02/01/31	88	2,206.99	1,350.34	7.50	3,564.83	429,900.99
03/01/31	89	2,213.89	1,343.44	7.50	3,564.83	427,687.10
04/01/31	90	2,220.81	1,336.52	7.50	3,564.83	425,466.29
05/01/31	91	2,227.75	1,329.58	7.50	3,564.83	423,238.54
06/01/31	92	2,234.71	1,322.62	7.50	3,564.83	421,003.83
FY31		26,361.78	16,326.18	90.00	42,777.96	
07/01/31	93	2,241.69	1,315.64	7.50	3,564.83	418,762.14
08/01/31	94	2,248.70	1,308.63	7.50	3,564.83	416,513.44
09/01/31	95	2,255.73	1,301.60	7.50	3,564.83	414,257.71
10/01/31	96	2,262.77	1,294.56	7.50	3,564.83	411,994.94
11/01/31	97	2,269.85	1,287.48	7.50	3,564.83	409,725.09
12/01/31	98	2,276.94	1,280.39	7.50	3,564.83	407,448.15
01/01/32	99	2,284.05	1,273.28	7.50	3,564.83	405,164.10
02/01/32	100	2,291.19	1,266.14	7.50	3,564.83	402,872.91
03/01/32	101	2,298.35	1,258.98	7.50	3,564.83	400,574.56
04/01/32	102	2,305.53	1,251.80	7.50	3,564.83	398,269.03
05/01/32	103	2,312.74	1,244.59	7.50	3,564.83	395,956.29
06/01/32	104	2,319.97	1,237.36	7.50	3,564.83	393,636.32
FY32		27,367.51	15,320.44	90.00	42,777.95	
07/01/32	105	2,327.22	1,230.11	7.50	3,564.83	391,309.10
08/01/32	106	2,334.49	1,222.84	7.50	3,564.83	388,974.61
09/01/32	107	2,341.78	1,215.55	7.50	3,564.83	386,632.83
10/01/32	108	2,349.10	1,208.23	7.50	3,564.83	384,283.73
11/01/32	109	2,356.44	1,200.89	7.50	3,564.83	381,927.29
12/01/32	110	2,363.81	1,193.52	7.50	3,564.83	379,563.48
01/01/33	111	2,371.19	1,186.14	7.50	3,564.83	377,192.29
02/01/33	112	2,378.60	1,178.73	7.50	3,564.83	374,813.69
03/01/33	113	2,386.04	1,171.29	7.50	3,564.83	372,427.65
04/01/33	114	2,393.49	1,163.84	7.50	3,564.83	370,034.16
05/01/33	115	2,400.97	1,156.36	7.50	3,564.83	367,633.19
06/01/33	116	2,408.48	1,148.85	7.50	3,564.83	365,224.71
FY33		28,411.61	14,276.34	90.00	42,777.95	
07/01/33	117	2,416.00	1,141.33	7.50	3,564.83	362,808.71
08/01/33	118	2,423.55	1,133.78	7.50	3,564.83	360,385.16

09/01/33	119	2,431.13	1,126.20	7.50	3,564.83	357,954.03
10/01/33	120	2,438.72	1,118.61	7.50	3,564.83	355,515.31
11/01/33	121	2,446.34	1,110.99	7.50	3,564.83	353,068.97
12/01/33	122	2,453.99	1,103.34	7.50	3,564.83	350,614.98
01/01/34	123	2,461.66	1,095.67	7.50	3,564.83	348,153.32
02/01/34	124	2,469.35	1,087.98	7.50	3,564.83	345,683.97
03/01/34	125	2,477.07	1,080.26	7.50	3,564.83	343,206.90
04/01/34	126	2,484.81	1,072.52	7.50	3,564.83	340,722.09
05/01/34	127	2,492.57	1,064.76	7.50	3,564.83	338,229.52
06/01/34	128	2,500.36	1,056.97	7.50	3,564.83	335,729.16
FY34		29,495.55	13,192.40	90.00	42,777.95	
07/01/34	129	2,508.18	1,049.15	7.50	3,564.83	333,220.98
08/01/34	130	2,516.01	1,041.32	7.50	3,564.83	330,704.97
09/01/34	131	2,523.88	1,033.45	7.50	3,564.83	328,181.09
10/01/34	132	2,531.76	1,025.57	7.50	3,564.83	325,649.33
11/01/34	133	2,539.68	1,017.65	7.50	3,564.83	323,109.65
12/01/34	134	2,547.61	1,009.72	7.50	3,564.83	320,562.04
01/01/35	135	2,555.57	1,001.76	7.50	3,564.83	318,006.47
02/01/35	136	2,563.56	993.77	7.50	3,564.83	315,442.91
03/01/35	137	2,571.57	985.76	7.50	3,564.83	312,871.34
04/01/35	138	2,579.61	977.72	7.50	3,564.83	310,291.73
05/01/35	139	2,587.67	969.66	7.50	3,564.83	307,704.06
06/01/35	140	2,595.75	961.58	7.50	3,564.83	305,108.31
FY35		30,620.85	12,067.11	90.00	42,777.96	
07/01/35	141	2,603.87	953.46	7.50	3,564.83	302,504.44
08/01/35	142	2,612.00	945.33	7.50	3,564.83	299,892.44
09/01/35	143	2,620.17	937.16	7.50	3,564.83	297,272.27
10/01/35	144	2,628.35	928.98	7.50	3,564.83	294,643.92
11/01/35	145	2,636.57	920.76	7.50	3,564.83	292,007.35
12/01/35	146	2,644.81	912.52	7.50	3,564.83	289,362.54
01/01/36	147	2,653.07	904.26	7.50	3,564.83	286,709.47
02/01/36	148	2,661.36	895.97	7.50	3,564.83	284,048.11
03/01/36	149	2,669.68	887.65	7.50	3,564.83	281,378.43
04/01/36	150	2,678.02	879.31	7.50	3,564.83	278,700.41
05/01/36	151	2,686.39	870.94	7.50	3,564.83	276,014.02
06/01/36	152	2,694.79	862.54	7.50	3,564.83	273,319.23
FY36		31,789.08	10,898.88	90.00	42,777.96	
07/01/36	153	2,703.21	854.12	7.50	3,564.83	270,616.02
08/01/36	154	2,711.65	845.68	7.50	3,564.83	267,904.37
09/01/36	155	2,720.13	837.20	7.50	3,564.83	265,184.24
10/01/36	156	2,728.63	828.70	7.50	3,564.83	262,455.61
11/01/36	157	2,737.16	820.17	7.50	3,564.83	259,718.45
12/01/36	158	2,745.71	811.62	7.50	3,564.83	256,972.74
01/01/37	159	2,754.29	803.04	7.50	3,564.83	254,218.45
02/01/37	160	2,762.90	794.43	7.50	3,564.83	251,455.55
03/01/37	161	2,771.53	785.80	7.50	3,564.83	248,684.02
04/01/37	162	2,780.19	777.14	7.50	3,564.83	245,903.83
05/01/37	163	2,788.88	768.45	7.50	3,564.83	243,114.95
06/01/37	164	2,797.60	759.73	7.50	3,564.83	240,317.35
FY37		33,001.88	9,686.09	90.00	42,777.97	

07/01/37	165	2,806.34	750.99	7.50	3,564.83	237,511.01
08/01/37	166	2,815.11	742.22	7.50	3,564.83	234,695.90
09/01/37	167	2,823.91	733.42	7.50	3,564.83	231,871.99
10/01/37	168	2,832.73	724.60	7.50	3,564.83	229,039.26
11/01/37	169	2,841.58	715.75	7.50	3,564.83	226,197.68
12/01/37	170	2,850.46	706.87	7.50	3,564.83	223,347.22
01/01/38	171	2,859.37	697.96	7.50	3,564.83	220,487.85
02/01/38	172	2,868.31	689.02	7.50	3,564.83	217,619.54
03/01/38	173	2,877.27	680.06	7.50	3,564.83	214,742.27
04/01/38	174	2,886.26	671.07	7.50	3,564.83	211,856.01
05/01/38	175	2,895.28	662.05	7.50	3,564.83	208,960.73
06/01/38	176	2,904.33	653.00	7.50	3,564.83	206,056.40
FY38		34,260.95	8,427.02	90.00	42,777.97	
07/01/38	177	2,913.40	643.93	7.50	3,564.83	203,143.00
08/01/38	178	2,922.51	634.82	7.50	3,564.83	200,220.49
09/01/38	179	2,931.64	625.69	7.50	3,564.83	197,288.85
10/01/38	180	2,940.80	616.53	7.50	3,564.83	194,348.05
11/01/38	181	2,949.99	607.34	7.50	3,564.83	191,398.06
12/01/38	182	2,959.21	598.12	7.50	3,564.83	188,438.85
01/01/39	183	2,968.46	588.87	7.50	3,564.83	185,470.39
02/01/39	184	2,977.74	579.59	7.50	3,564.83	182,492.65
03/01/39	185	2,987.04	570.29	7.50	3,564.83	179,505.61
04/01/39	186	2,996.37	560.96	7.50	3,564.83	176,509.24
05/01/39	187	3,005.74	551.59	7.50	3,564.83	173,503.50
06/01/39	188	3,015.13	542.20	7.50	3,564.83	170,488.37
FY39		35,568.03	7,119.92	90.00	42,777.95	
07/01/39	189	3,024.55	532.78	7.50	3,564.83	167,463.82
08/01/39	190	3,034.01	523.32	7.50	3,564.83	164,429.81
09/01/39	191	3,043.49	513.84	7.50	3,564.83	161,386.32
10/01/39	192	3,053.00	504.33	7.50	3,564.83	158,333.32
11/01/39	193	3,062.54	494.79	7.50	3,564.83	155,270.78
12/01/39	194	3,072.11	485.22	7.50	3,564.83	152,198.67
01/01/40	195	3,081.71	475.62	7.50	3,564.83	149,116.96
02/01/40	196	3,091.34	465.99	7.50	3,564.83	146,025.62
03/01/40	197	3,101.00	456.33	7.50	3,564.83	142,924.62
04/01/40	198	3,110.69	446.64	7.50	3,564.83	139,813.93
05/01/40	199	3,120.41	436.92	7.50	3,564.83	136,693.52
06/01/40	200	3,130.16	427.17	7.50	3,564.83	133,563.36
FY40		36,925.01	5,762.96	90.00	42,777.97	
07/01/40	201	3,139.94	417.39	7.50	3,564.83	130,423.42
08/01/40	202	3,149.76	407.57	7.50	3,564.83	127,273.66
09/01/40	203	3,159.60	397.73	7.50	3,564.83	124,114.06
10/01/40	204	3,169.47	387.86	7.50	3,564.83	120,944.59
11/01/40	205	3,179.38	377.95	7.50	3,564.83	117,765.21
12/01/40	206	3,189.31	368.02	7.50	3,564.83	114,575.90
01/01/41	207	3,199.28	358.05	7.50	3,564.83	111,376.62
02/01/41	208	3,209.28	348.05	7.50	3,564.83	108,167.34
03/01/41	209	3,219.31	338.02	7.50	3,564.83	104,948.03
04/01/41	210	3,229.37	327.96	7.50	3,564.83	101,718.66

05/01/41	211	3,239.46	317.87	7.50	3,564.83	98,479.20
06/01/41	212	3,249.58	307.75	7.50	3,564.83	95,229.62
FY41		38,333.74	4,354.22	90.00	42,777.96	
07/01/41	213	3,259.74	297.59	7.50	3,564.83	91,969.88
08/01/41	214	3,269.92	287.41	7.50	3,564.83	88,699.96
09/01/41	215	3,280.14	277.19	7.50	3,564.83	85,419.82
10/01/41	216	3,290.39	266.94	7.50	3,564.83	82,129.43
11/01/41	217	3,300.68	256.65	7.50	3,564.83	78,828.75
12/01/41	218	3,310.99	246.34	7.50	3,564.83	75,517.76
01/01/42	219	3,321.34	235.99	7.50	3,564.83	72,196.42
02/01/42	220	3,331.72	225.61	7.50	3,564.83	68,864.70
03/01/42	221	3,342.13	215.20	7.50	3,564.83	65,522.57
04/01/42	222	3,352.57	204.76	7.50	3,564.83	62,170.00
05/01/42	223	3,363.05	194.28	7.50	3,564.83	58,806.95
06/01/42	224	3,373.56	183.77	7.50	3,564.83	55,433.39
FY42		39,796.23	2,891.74	90.00	42,777.97	
07/01/42	225	3,384.10	173.23	7.50	3,564.83	52,049.29
08/01/42	226	3,394.68	162.65	7.50	3,564.83	48,654.61
09/01/42	227	3,405.28	152.05	7.50	3,564.83	45,249.33
10/01/42	228	3,415.93	141.40	7.50	3,564.83	41,833.40
11/01/42	229	3,426.60	130.73	7.50	3,564.83	38,406.80
12/01/42	230	3,437.31	120.02	7.50	3,564.83	34,969.49
01/01/43	231	3,448.05	109.28	7.50	3,564.83	31,521.44
02/01/43	232	3,458.83	98.50	7.50	3,564.83	28,062.61
03/01/43	233	3,469.63	87.70	7.50	3,564.83	24,592.98
04/01/43	234	3,480.48	76.85	7.50	3,564.83	21,112.50
05/01/43	235	3,491.35	65.98	7.50	3,564.83	17,621.15
06/01/43	236	3,502.26	55.07	7.50	3,564.83	14,118.89
FY43		41,314.50	1,373.46	90.00	42,777.96	
07/01/43	237	3,513.21	44.12	7.50	3,564.83	10,605.68
08/01/43	238	3,524.19	33.14	7.50	3,564.83	7,081.49
09/01/43	239	3,535.20	22.13	7.50	3,564.83	3,546.29
10/01/43	240	3,546.29	11.04	7.50	3,564.83	0.00
FY44		14,118.89	110.44	30.00	14,259.33	
2024		13,606.77	14,851.87	60.00	28,518.64	
2025		21,057.70	21,630.26	90.00	42,777.96	
2026		21,861.08	20,826.89	90.00	42,777.97	
2027		22,695.09	19,992.86	90.00	42,777.95	
2028		23,560.95	19,127.01	90.00	42,777.96	
2029		24,459.80	18,228.13	90.00	42,777.93	
2030		25,393.00	17,294.96	90.00	42,777.96	
2031		26,361.78	16,326.18	90.00	42,777.96	
2032		27,367.51	15,320.44	90.00	42,777.95	
2033		28,411.61	14,276.34	90.00	42,777.95	
2034		29,495.55	13,192.40	90.00	42,777.95	
2035		30,620.85	12,067.11	90.00	42,777.96	
2036		31,789.08	10,898.88	90.00	42,777.96	
2037		33,001.88	9,686.09	90.00	42,777.97	
2038		34,260.95	8,427.02	90.00	42,777.97	

2039	35,568.03	7,119.92	90.00	42,777.95	
2040	36,925.01	5,762.96	90.00	42,777.97	
2041	38,333.74	4,354.22	90.00	42,777.96	
2042	39,796.23	2,891.74	90.00	42,777.97	
2043	41,314.50	1,373.46	90.00	42,777.96	
2044	14,118.89	110.44	30.00	14,259.33	
	600,000.00	253,759.16	1,800.00	855,559.16	Crosscheck
				855,559.16	

YEAR-TO-DATE BUDGET HTTPS://MUNISA REPORT

FOR 2024 13

ACCOUNTS FOR:	ORIGINAL	REVISED	ACTUAL YTD	ACTUAL MTD	REMAINING	PCT
0410 Capital Improvement Fund	ESTIM REV	EST REV	REVENUE	REVENUE	REVENUE	USE/COL
0410 Capital Imprv Fund Balance						
04 Fwd Fund Balance						
0410 400000 Carry Forward Fund Bal	1,035,362	1,035,362	.00	.00	1,035,362.00	.0%*
TOTAL Fwd Fund Balance	1,035,362	1,035,362	.00	.00	1,035,362.00	.0%
07 Intergovernmental						
0410 430111 Administration Grants	900,000	2,058,100	1,158,200.00	.00	899,900.00	56.3%*
TOTAL Intergovernmental	900,000	2,058,100	1,158,200.00	.00	899,900.00	56.3%
08 Chgs for Services						
0410 440075 Property	0	0	159,264.00	.00	-159,264.00	100.0%*
TOTAL Chgs for Services	0	0	159,264.00	.00	-159,264.00	100.0%
11 Interest on Invsts						
0410 470010 Int on Pooled Investme	10,000	10,000	57,193.92	.00	-47,193.92	571.9%*
TOTAL Interest on Invsts	10,000	10,000	57,193.92	.00	-47,193.92	571.9%
13 Other Financng Srces						
0410 490200 Proceeds from Debt Iss	0	0	600,000.00	.00	-600,000.00	100.0%*
0410 490411 From General Fund	100,000	100,000	100,000.00	.00	.00	100.0%*
TOTAL Other Financng Srces	100,000	100,000	700,000.00	.00	-600,000.00	700.0%
TOTAL Capital Imprv Fund Balance	2,045,362	3,203,462	2,074,657.92	.00	1,128,804.08	64.8%

YEAR-TO-DATE BUDGET[HTTPS://MUNISA](https://munisa) REPORT

FOR 2024 13

ACCOUNTS FOR:	ORIGINAL	REVISED	ACTUAL YTD	ACTUAL MTD	REMAINING	PCT
0410 Capital Improvement Fund	ESTIM REV	EST REV	REVENUE	REVENUE	REVENUE	USE/COL
TOTAL Capital Improvement Fund	2,045,362	3,203,462	2,074,657.92	.00	1,128,804.08	64.8%
TOTAL REVENUES	2,045,362	3,203,462	2,074,657.92	.00	1,128,804.08	

YEAR-TO-DATE BUDGETHTTPS://MUNISA REPORT

FOR 2024 13

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
GRAND TOTAL	2,045,362	3,203,462	2,074,657.92	.00	1,128,804.08	64.8%
** END OF REPORT - Generated by Miranda Iwamoto **						

Budget Supplemental Request

Date: 03/07/2025

Department: Finance

Explanation of Request

We need to shore up the Capital Improvements fund for the purchase of 2200 Ashland St.

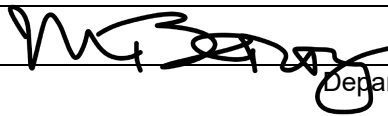
New Revenue

Account Number	Line-Item Name	Amount
0410.490411	Transfer from General Fund	\$ 244,446.00
	Total Revenue	\$ 244,446.00

Additional Appropriations (Expense)

Account Number	Line-Item Name	Amount
083000.702000	PW Construction - Buildings	\$ 244,446.00
	Total Expense	\$ 244,446.00

Requested By: Miranda Iwamoto

Approved By: 
Department Head

[Reset Form](#)

Budget Transfer Request

Date: 03/07/2025

Department: Finance

Explanation of Request

We need to shore up the CIP Fund for the purchase of 2200 Ashland St. We need to take the remaining money from the DAS Grant and transfer it to Fund 410.

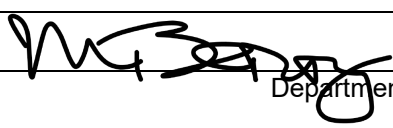
Transfer From

Account Number	Line-Item Name	Amount
017200.604100	City Mgr - Professional Services	\$ 244,446.00
	Total Transfer Out	\$ 244,446.00

Transfer To

Account Number	Line-Item Name	Amount
990110.902410	GF to Capital Improvements Transfer	\$ 244,446.00
	Total Transfer In	\$ 244,446.00

Requested By: Miranda Iwamoto

Approved By: 
Department Head

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YEAR-TO-DATE BUDGET HTTPS://MUNISA REPORT

FOR 2024 13

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
0410 Capital Improvement Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES		BUDGET	USED
083000 Public Works - Construction								
700 Capital								
083000 702000 Buildings	0	1,158,100	2,002,646.00	.00	.00		-844,546.00	172.9%
TOTAL Public Works - Construction	0	1,158,100	2,002,646.00	.00	.00		-844,546.00	172.9%
TOTAL Capital Improvement Fund	0	1,158,100	2,002,646.00	.00	.00		-844,546.00	172.9%
TOTAL EXPENSES	0	1,158,100	2,002,646.00	.00	.00		-844,546.00	

YEAR-TO-DATE BUDGET HTTPS://MUNISA REPORT

FOR 2024 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	1,158,100	2,002,646.00	.00	.00	-844,546.00	172.9%

** END OF REPORT - Generated by Miranda Iwamoto **



Council Business Meeting

Date: May 20, 2025

Agenda Item	Historic Preservation Advisory Committee Appointment
Department	City Manager's Office
From	Alissa Kolodzinski, City Recorder

TIME ESTIMATE

CATEGORY

Contract Approval - as the contract board, confirm proper procedure with a motion to approve.

SUMMARY

Approval of Mayor Graham's recommendation for the appointment of Doborah DeLaunay to Position #3 with a term ending December 31 2027, to the Historic Preservation Advisory Committee Appointment.

POLICIES, PLANS & GOALS SUPPORTED

Per the Ashland Municipal Code 2.04.090, all regular advisory committees and boards shall be appointed by the Mayor with the consent of the Council.

BACKGROUND AND ADDITIONAL INFORMATION

FISCAL IMPACTS

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

I move to approve the appointment Doborah DeLaunay to Position #3 with a term ending December 31 2027, to the Historic Preservation Advisory Committee Appointment

REFERENCES & ATTACHMENTS

1. Historic Preservation App - DeLaunay_Redacted



From: noreply@civicplus.com
To: [Ashland City Recorder](#); [Ashland City Recorder](#); [Dorinda Cottle](#); [Dorinda Cottle](#)
Subject: Online Form Submittal: Appointment Application for City Committee or Commission
Date: Sunday, December 15, 2024 9:30:14 AM

[EXTERNAL SENDER]

Appointment Application for City Committee or Commission

Name	deborah DeLaunay
Committee or Commission You Wish to Serve On	Historic preservation
Address	[REDACTED]
Phone	[REDACTED]
Email	[REDACTED]
Occupation	Retired interior design / architecture
Educational Background	BA Michigan State University honors European Interior design and Architecture summer program studied every aspect of art design and architecture and the exterior grounds English gardens etc.
Related Experience	Commercial interior designer for award winning architectural firm and top developers in the Detroit area. Renovated a 1909 Craftsman and a historic church as adaptive reuse to retail in Rochester Michigan.
Interests	Retired and would like to share knowledge and aesthetically help the community.
Availability	Yes , prefer meetings during the day.
Additional Information	22 years
Upload Your File	<i>Field not completed.</i>
Signature	Deborah DeLaunay

Email not displaying correctly? [View it in your browser.](#)



Council Business Meeting

Date: May 20, 2025

Agenda Item	Resolution Adopting Miscellaneous Fees for Fiscal Year 2026
Department	Finance
From	Mariane Berry, Finance Director

TIME ESTIMATE

10 minutes

CATEGORY

Resolution - a motion is needed to adopt the resolution.

SUMMARY

This resolution is to consider scheduled updates as well as new fees contained in the City's Miscellaneous Fees and Charges document. The majority of the Fees remain unchanged, with some new fees and all others increasing by an inflationary adjustment. A motion is needed.

POLICIES, PLANS & GOALS SUPPORTED

Administrative/Governance Goal

"To ensure ongoing fiscal ability to provide desired and required services at an acceptable level."

BACKGROUND AND ADDITIONAL INFORMATION

The City charges for a variety of services provided to the public. The Miscellaneous Fees and Charges are updated and reviewed on an annual basis with the intent of providing an efficient way for Council to review and approve fees and charges as a whole. More complicated and specific rates, fees and charges such as Utility rates and Systems Development Charges are not included in the Miscellaneous Fees and Charges and are handled in separate Council actions. The adoption of the current fees and charges does not limit the Council's ability to create or adjust fees during the next year.

In addition to providing Council the efficiency in the review and approval of fees and charges, the proposed attached fee booklet provides the public with one document that includes all miscellaneous fees and charges of the different Departments of the City. These fees would be effective July 1, 2025.

The inflationary adjustment for the bulk of the fees is based on the Consumer Price Index All Urban Consumers (CPI-U), West Region, with the exception of Public Works who uses ENR (Engineering News-Record Construction Industry Index) and CPI-U All for the Airport, as general industry practice.

The following are attached:

1. Resolution 2025-09
2. Draft Miscellaneous Fee Booklet with Prior Year Comparisons
3. Miscellaneous Fee Booklet (clean version)
4. Memos from Departments whose fees changed beyond inflationary increases

FISCAL IMPACTS

Regular review and updating of fees and charges provides Departments with the ability to maintain the intended ratio of cost recovery for the services each Department provides to their customers and the public. This also ensures that the revenues projected in the biennial budget are achieved to appropriately offset the approved and appropriated expenditures of each Department.





Council Business Meeting

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

I move approval of the Resolution No. 2025-09 titled, "A Resolution Adopting Miscellaneous Fees & Charges Schedule and Repealing Prior Fee Resolution 2024-14."

REFERENCES & ATTACHMENTS

1. 2025-09 Misc Fees Repealing 2024-14
2. FY26 Misc Fees & Changes Workbook with Prior Year
3. FY26 Misc Fees & Changes Workbook
4. CommDev_MiscFees_Memo_05122025
5. Finance_MiscFees_Memo
6. Parks_FeesMemo5.14.25forCouncil

RESOLUTION NO. 2025-09

A RESOLUTION ADOPTING A MISCELLANEOUS FEES AND CHARGES SCHEDULE AND REPEALING RESOLUTIONS 2024-14 AND 1994-24.

RECITALS:

- A. The City of Ashland sets its fees and charges by resolution; and
- B. Parking fees and charges were set forth in Resolution No. 2016-14; and
- C. Deposits required on any initiative or referendum petition for final filing were set forth in Resolution No. 2009-05; and
- D. Miscellaneous fees and charges for the City are set forth in Resolution No. 2024-14; and
- E. It is necessary to adjust the City's fees and charges annually to cover the full costs of providing the services involved.

THE CITY OF ASHLAND HEREBY RESOLVES AS FOLLOWS:

SECTION 1. There are hereby established, and there shall be collected, fees and charges as set forth in "Exhibit A," which is attached hereto and incorporated herein by this reference.

SECTION 2. This resolution repeals Resolution Nos. 2024-14 and 1994-05 and supersedes any other resolution to the extent such resolution enacts fees and charges of the type set forth herein.

SECTION 3. This resolution supersedes Resolution No. 2009-05 and incorporates the previously resolved language of SECTION 3, that "[d]eposit will be held by the City of Ashland until after the election and, in the case the referred or proposed measure is defeated at such election, the entire cost of holding the election on such measure shall be paid from such deposit, and if any balance remains after payment of such election expense, such balance shall be returned to the proposer of any such measure. In the event any such initiative or referendum is enacted at the election held thereon, the entire amount of such deposit shall be returned to the proposer of such measure, and the expenses of the election shall be paid by the City of Ashland."

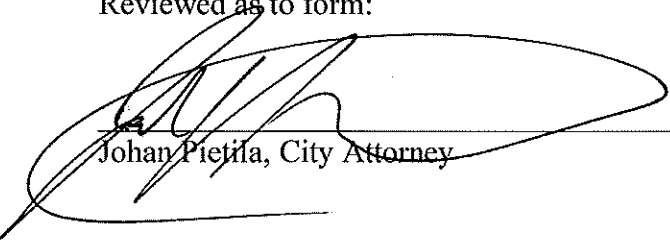
SECTION 4. This resolution is effective July 1, 2025

Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this 20th day of May 2025.

Tonya Graham, Mayor

Reviewed as to form:



Johan Pietila, City Attorney



DRAFT MISCELLANEOUS FEES AND CHARGES

WITH CHANGES OVER FISCAL YEAR 2024

Effective July 1, 2025

Table of Contents

Citywide Miscellaneous Fees and Charges	1
Copy Fees	1
Credit Card Processing Fee	1
Rates and Charges Set by Separate Resolutions	1
Research Fee	2
Finance Miscellaneous Fees and Charges	3
Business License Fee	3
Marijuana Dispensary Permit Fees	3
Utility Billing Miscellaneous Fees and Charges	4
Parking Fees (Resolution 2016-14)	4
Parking Fines and Fees (City-wide)	5
City Recorder Miscellaneous Fees and Charges	6
Planning & Community Development Misc. Fees & Charges.....	7
Administrative Action Fees.....	7
Type I Reviews	8
Middle Housing Reviews	8
Type II Reviews	9
Type III Reviews	9
Legislative Amendments.....	10
Other Planning/Community Development Fees	10
Building Miscellaneous Fees and Charges	11
Permit Fees for Commercial and Residential	11
Building Permit Fees	11
Plan Review Fee for Commercial and Residential.....	12
Miscellaneous Fees for Commercial	13
Inspection Fees for Commercial and Residential	13
Demolition Fees	13
Residential Plumbing Permit Fees	14
Commercial Plumbing Permit Fees.....	15
Commercial Mechanical Permit Fees	17
Residential Mechanical Permit Fees.....	17
Electrical Permit Fees	18
Residential Restricted Energy Electrical Permit Fees	19
Building Permit Reinstatement Fee.....	20
Grading/Excavation Fees	20
Other Building Fees	21

Fire Miscellaneous Fees and Charges	22
Fire Marshal Review Fees	23
Electric Miscellaneous Fees and Charges.....	26
Electric Meter Charges	26
Electric Line Extension Charges	27
IT Miscellaneous Fees and Charges.....	28
Police Miscellaneous Fees and Charges	30
Public Works Miscellaneous Fees and Charges.....	31
Public Works - Fee Inflators.....	31
Public Works / Engineering Inspections & Permits	32
Sanitary Sewer Connection Fees	33
Water Connection Fees	33
Sexton Fees.....	34
Ashland Airport Fees	35
Parks and Recreation Miscellaneous Fees and Charges.....	37
Picnic and Facility Rentals and Special Events.....	37
Field Usage and Calle Seating	39
Daniel Meyer Pool Fees.....	40
Ashland Rotary Centennial Ice Rink.....	42
Oak Knoll Golf Course	43

Citywide Miscellaneous Fees and Charges

Copy Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Black and White Copies				
Letter/Legal - Single Sided	\$0.20	\$0.25	\$0.05	25.0%
Letter/Legal - Double Sided	\$0.40	\$0.45	\$0.05	12.5%
Tabloid - Single Sided	\$0.40	\$0.45	\$0.05	12.5%
Tabloid - Double Sided	\$0.80	\$0.85	\$0.05	6.3%
Color Copies				
Letter/Legal	\$1.50	\$1.55	\$0.05	3.3%
Tabloid	\$3.00	\$3.10	\$0.10	3.3%

Credit Card Processing Fee

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Credit Card Processing Fee (excluding utility billing)	None	3.0%	N/A	NEW

Rates and Charges Set by Separate Resolutions

System Development Charges (SDCs)

Parks and Recreation SDCs Resolution
 Transportation SDCs Resolution
 Sewer SDCs Resolution
 Storm SDCs Resolution
 Water SDCs Resolution

Utility Rates and Fees

Ashland Forest Resiliency Surcharge Resolution
 Public Safety Support Fee Resolution
 AFN Utility Fees Resolution
 Electric Rates Resolution
 Wastewater (Sewer) Rates Resolution
 Storm Drain Fees Resolution
 Transportation Fees Resolution
 Water Rates Resolution

Research Fee

A. The City will ~~shall~~ charge a research fee based on ~~the hourly wage of the staff person doing the research,~~ the average of hourly wages from the various salary schedules. For the fiscal year 2025, the hourly research fee will be **\$58.00**, billed in 15-minutes increments. ~~and the fee shall be billed in fifteen minute increments. The hourly wage used to fee is calculated using the hourly wage the research fee shall not include , excluding the cost of benefits.~~

The City will establish a fee in its annual fee resolution that is reasonably calculated to reimburse the City for the ~~actual~~ cost of making public records available, including locating the requested records, reviewing the records to delete exempt material, redacting protected information, supervising a person's inspection of original documents to protect the integrity of the records, summarizing, compiling, or tailoring a record, ~~either in organization of media~~ to meet the person's request.

The City may charge for search time even if it fails to locate any records responsive to the requestor ~~even~~ or if the records located are subsequently determined to be exempt from disclosure. Copies of documents provided by a routine file search of 15-~~30~~ minutes or less will be charged at a copy rate established in the annual fee resolution.

B. The City may charge a fee to reimburse the costs associated with the time spent by the City Attorney in reviewing public records, redacting exempt and non-exempt materials, and determining the application of ORS 192.505. ~~include a fee established to reimburse for the costs of time spent by the City Attorney in reviewing the public records, redacting materials from the public records into exempt and nonexempt records. The City fee may also include the cost of time spent by an attorney for the City in determining the application of the provisions of ORS 192.505.~~

C. The minimum fee is \$25. Any research estimate above \$25 will be provided in writing to the requester in advance. The requester must confirm in writing that ~~he/she~~ they want the City to proceed with making records available before the work is done.

D. Prepayment ~~shall be~~ is required if the amount of the request is greater than \$25. If the actual charges are less than the prepayment, an overpayment shall be refunded.

Finance Miscellaneous Fees and Charges

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Non-Sufficient Funds Check Fee	\$35.00	\$35.95	\$0.95	2.7%
Administrative Billing Charge	Up to 10% per billing	Up to 10% per billing	\$0.00	0.0%

Business License Fee

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Initial Business License Application Fee				
First two employees ¹	\$120.00	\$123.15	\$3.15	2.6%
Each additional employee	\$5.00	\$5.15	\$0.15	3.0%
A prorated fee of \$10 per month, or portion of month, remaining in the fiscal year from the date of the application with a minimum fee of \$25 is applicable to all business except for rental properties with fewer than two dwellings, pursuant to AMC 6.04.020 A.				
Temporary Business License Application Fee	\$25.00	\$25.65	\$0.65	2.6%
Renewal Application Fee				
First two employees ¹	\$75.00	\$76.95	\$1.95	2.6%
Each additional employee	\$10.00	\$10.30	\$0.30	3.0%
Late Application Fee	\$25.00	\$25.65	\$0.65	2.6%
Late Renewal Fee (30 days past due)	10% (\$25 minimum)	10% (\$25 minimum)	\$0.00	0.0%
Reprint Business License	\$10.00	\$10.30	\$0.30	3.0%

¹**Definition of Employee** (Pursuant to AMC 6.04.020.F): Any individual who performs service for another individual or organization having the right to control the employee as to the services to be performed and as to the manner of performance. Employee also means a licensed real estate salesperson or associate real estate broker who engages in professional real estate activities only as an agent of a real estate broker or organization.

Marijuana Dispensary Permit Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Initial Application - July 1 through June 30	\$80.00	\$82.10	\$2.10	2.6%
Applicant shall pay a prorated fee of \$10 for each month, or portion of a month, remaining in the fiscal year, from the date of the application with a minimum fee of \$40.00 and an \$80.00 maximum.				
Permit Renewal Fee - Due July 1	\$60.00	\$61.60	\$1.60	2.7%
Late Application Fee (after start of business)	\$25.00	\$25.65	\$0.65	2.6%
Late Renewal Fee (30 days past due)	10% (\$25 minimum)	10% (\$25 minimum)	\$0.00	0.0%

Utility Billing Miscellaneous Fees and Charges

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Administrative Fees				
Notification of pending termination	\$10.00	\$10.30	\$0.30	3.0%
Returned check charge	\$35.00	\$35.95	\$0.95	2.7%
Reconnection Charge				
During business hours	\$30.00	\$30.80	\$0.80	2.7%
After hours or on holidays	\$125.00	\$128.25	\$3.25	2.6%
Service Connection				
During business hours	\$10.00	\$10.30	\$0.30	3.0%
After hours or on holidays	\$125.00	\$128.25	\$3.25	2.6%

Parking Fees (Resolution 2016-14)

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Charging Fees for Electric Vehicles - Per kWh	\$0.20	\$0.25	\$0.05	25%
Paid Parking Fees (where applicable)				
City structure or lot:				
6:00 am - 6:00 pm (or segment)	\$2.00	\$2.75	\$0.75	38%
6:00 pm - 2:00 am (per hour)	\$2.00	\$2.75	\$0.75	38%
6:00 am - 2:00 am (maximum)	\$10.00	\$14.00	\$4.00	40%
Parking Permit (where applicable)				
6:00 am - 6:00 pm Monday - Saturday (unless otherwise posted)	\$30.00	\$40.00	\$10.00	33%
Other Downtown Parking Area Fees				
Short-term (<30 minutes) from a marked business vehicle with flashers	No charge	No charge	\$0.00	0.0%
Daily parking permit (orange)				
First day or fraction of day	\$10.00	\$14.00	\$4.00	40%
Additional days (limited to five) - per day	\$2.00	\$2.75	\$0.75	38%

No charge on Sunday or federal holidays.

- Applicable permits/licenses must be current
- Limit of two permits per business address at a time
- Each permit is good for one parking space
- Not applicable to handicapped or short-term spaces equal to or less than 15 minutes, green loading zones, fire or other restricted areas.

Parking Fines and Fees (City-wide)

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Basic Fine				
Overtime, improper parking, non-payment	\$22.00	\$30.00	\$8.00	36.4%
Additional Fines				
More than three or four parking tickets in a year	\$25.00	\$35.00	\$10.00	40.0%
More than five parking tickets in a year	\$50.00	\$70.00	\$20.00	40.0%
Handicap space violation	\$190.00 or state law	\$190.00 or state law	\$0.00	0.0%
Disabling boot, boot removal (available as negotiated by the City with tow company for 24-hour availability)	\$85.00	\$117.00	\$32.00	37.6%

City Recorder Miscellaneous Fees and Charges

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Audio/Video & Large Formatted Documents				
USB Flash Drive (Each department will determine cost basis of document)	\$10.00	\$10.30	\$0.30	3.0%
Liquor Licenses				
Temporary liquor license (In addition to fire fee listed on page 24)	\$20.00	\$0.00	-\$20.00	DELETE
Temporary/Special Event Liquor License (In addition to Fire license fee (\$15.00))	\$20.00	\$20.00	\$0.00	0.0%
New liquor license	\$100.00	\$0.00	-\$100.00	DELETE
New Outlet/New Liquor License	\$100.00	\$100.00	\$0.00	0.0%
Change of ownership license	\$75.00	\$75.00	\$0.00	0.0%
Annual renewal	\$35.00	\$35.00	\$0.00	0.0%
Lien Searches - Routine	\$35.00	\$35.00	\$0.00	0.0%
Elections (Resolution 2009-05)				
Required deposit for Citizen Initiative	\$500.00	\$800.00	\$300.00	60.0%
Street/Alley Vacations (Resolution 1994-24)				
Deposit of filing fee	\$500.00	\$0.00	-\$500.00	DELETE
Annexation				
Processing fee for County	\$300.00	\$300.00	\$0.00	0.0%
Research Fee				
See page 2	Varies	\$58.00	\$0.00	0.0%

Planning & Community Development Misc. Fees & Charges

Administrative Action Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Pre-Application Conference	\$200.00	\$205.20	\$5.20	2.6%
Final Plat Review				
Partitions	\$171.25 + \$13.25/lot	\$175.70+\$13.60/lot	\$4.45/\$0.35	2.6%
Subdivisions	\$435.00 + \$36.25/lot	\$446.30+\$37.20/lot	\$11.30/\$0.95	2.6%
Sign Permits				
New Sign	\$171.50 + \$3.00/sq ft	\$175.95+\$3.10/lot	\$4.45/\$0.10	2.6%
Portable Sign	\$36.25	\$37.20	\$0.95	2.6%
Replacement Sign	\$36.25 + \$3.00/sq ft	\$37.20+\$3.10/lot	\$0.95/\$0.10	
Temporary Event Food Truck/Cart Permit - Per Event	\$33.25	\$34.15	\$0.90	2.7%
Food Truck/Cart Permit	\$435.00	\$446.30	\$11.30	2.6%
Address Request Fee - Per Address #	\$49.00	\$50.30	\$1.30	2.7%
Street Name Approval Fee - Per Street	\$125.00	\$128.25	\$3.25	2.6%
Street Tree Removal Permit	\$100.00	\$102.60	\$2.60	2.6%
Home Occupation Permits	\$36.25	\$37.20	\$0.95	2.6%
Zoning Permit (fence, accessory structure, etc.)	\$36.25	\$37.20	\$0.95	2.6%
Land Use Approval Extension Request	\$435.00	\$446.30	\$11.30	2.6%
Lot Line Adjustments	\$435.00	\$446.30	\$11.30	2.6%
Any Other Administrative Action	\$435.00	\$446.30	\$11.30	2.6%

Type I Reviews

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Tree Removal Permit (no other actions)	\$100.00	\$102.60	\$2.60	2.6%
Solar Setback Variance	\$1,315.50	\$1,349.60	\$34.10	2.6%
Amendments to Conditions	\$1,315.50	\$1,349.60	\$34.10	2.6%
Physical & Environmental Constraints Permit	\$1,315.50	\$1,349.60	\$34.10	2.6%
Conditional Use Permit (Type I only)	\$1,315.50	\$1,349.60	\$34.10	2.6%
Variance (Type I only)	\$1,315.50	\$1,349.60	\$34.10	2.6%
Residential Site Review	\$1,315.50 + \$87.25	\$1,349.60+\$89.55	\$34.10/\$2.30	2.6%
Final Plan Performance Standards	\$1,315.50 + \$87.25	\$1,349.60+\$89.55	\$34.10/\$2.30	2.6%
Land Partitions	\$1,315.50 + \$87.25	\$1,349.60+\$89.55	\$34.10/\$2.30	2.6%
Commercial Site Review ¹ (see next page)	\$1,315.50 + 0.5% (.005) of project value	\$1,349.60+0.5% (.005) of project value	\$34.10	2.6%
Any Other Type I Review	\$1,315.50	\$1,349.60	\$34.10	2.6%
Independent Review of Wireless Communication Facilities ² (see next page)	\$5,000.00	\$5,000.00	\$0.00	0.0%
Administrative Senate Bill 1537 Adjustment	\$0.00	\$1,349.60	\$1,349.60	NEW

Middle Housing Reviews

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Middle Housing Land Divisions	\$1,315.50	\$1,349.60	\$34.10	2.6%
Middle Housing Land Division Appeal ¹	\$300.00	\$307.80	\$7.80	2.6%

¹A middle housing land division appeal must be filed within 14 days of mailing of the notice of the decision and be accompanied by a \$300.00 deposit toward the cost of an appeal hearing before a referee. This deposit shall be refunded if the appellant materially improves their position from the Staff Advisor's decision. The appeal referee shall assess the cost of the appeal in excess of the initial deposit for costs, up to a maximum of \$500.00, against an appellant who does not materially improve their position from the decision of the Staff Advisor.

Type II Reviews

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Conditional Use Permit (Type II only)	\$2,756.25	\$2,827.65	\$71.40	2.6%
Variance (Type II only)	\$2,756.25	\$2,827.65	\$71.40	2.6%
Outline Plan/Preliminary Plat for Subdivisions	\$2,756.25 + \$176.00/lot	\$2,827.25+ \$180.60/lot	\$71.40+\$4.60	2.6%
Final Plan with Outline/Performance Standards Subdivision	\$3,516.00 + \$176.00/lot	\$3,607.10+1 80.60/lot	\$91.10+\$4.60	2.6%
Commercial Site Review¹	\$2,756.25 + .5% (.005) of project value	\$2,827.65+.5% (.005) of project value	\$71.40	2.6%
Any Other Type II Review	\$2,756.25	\$2,827.65	\$71.40	2.6%
Independent Review of Wireless Communication Facilities²	\$5,000.00	\$5,000.00	\$0.00	0.0%

¹Project value includes the estimated valuation of all structures (per State of Oregon Building Code), as well as all related project site improvements, such as grading, paving, landscaping, bioswales, etc.

²The initial deposit required with an application for a new wireless communication facility that is not collocated is \$5,000 and shall be used by the City for the costs of expert review of the application. If at any time during the planning application process the account balance is less than \$1,000, the Applicant shall upon notification by the City replenish the account, so the balance is at least \$5,000. The maximum total consultant fees to be charged to the Applicant shall be \$15,000, and any unused portion of fee will be refunded.

Type III Reviews

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Zone/Comprehensive Plan Map Change	\$3,515.75	\$3,606.80	\$91.05	2.6%
Comprehensive Plan Change	\$3,515.75	\$3,606.80	\$91.05	2.6%
Annexation	\$5,288.75	\$5,425.75	\$137.00	2.6%
Urban Growth Boundary Amendment	\$5,288.75	\$5,425.75	\$137.00	2.6%
Any other Type III Review	\$1,932.25	\$3,606.80	\$1,674.55	86.7%

Legislative Amendments

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Comprehensive Plan Map/Large Zoning Map Amendment	\$6,172.00	\$6,331.85	\$159.85	2.6%
Land Use Ordinance Amendment	\$6,172.00	\$6,331.85	\$159.85	2.6%
Comprehensive Plan Amendment	\$6,172.00	\$6,331.85	\$159.85	2.6%
City Sponsored Legislation (Council Directive)	\$0.00	\$0.00	\$0.00	0.0%

Other Planning/Community Development Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Appeals				
Appeal for initial public hearing (Building Appeals Board/Demolition Review Board/Planning Commission)	\$150.00	\$153.90	\$3.90	2.6%
Appeal for final decision of City	\$325.00	\$333.45	\$8.45	2.6%
Solar Access Permits	\$62.50 + \$14.25/lot	\$64.15+14.65/lot	\$1.65+\$0.40	2.6%
Community Development Fee				
This fee is charged concurrently with Building Permit Fees at the time of building permit application for all building permits requiring a plan review. Fee shall not exceed \$30,000 per building permit for the Ashland School District.	1.2% of new construction per building code definition of valuation	1.2% of new construction per building code definition of valuation		
Copy Fees/Prepared Documents				
Site Design & Use Standards	\$5.00	\$5.00	\$0.00	0.0%
Street Tree Guide	\$5.00	\$5.00	\$0.00	0.0%
Transportation Element	\$5.00	\$5.00	\$0.00	0.0%
Downtown Plans (2001, 1998)	\$5.00	\$5.00	\$0.00	0.0%
Street Standards Guide	\$5.00	\$5.00	\$0.00	0.0%
Comprehensive Plan/Land Use Code	\$40.00	\$40.00	\$0.00	0.0%
Marijuana/Hemp/Psilocybin Land Use Compatibility Statement (LUCS)	\$234.75	\$240.85	\$6.10	2.6%
Zoning Verification Letter (ZVL)	\$51.75	\$53.10	\$1.35	2.6%
1200-C Permit Verification	\$0.00	\$53.10	\$53.09	NEW

Research Fee

Electronic documents that can be located by a routine file search of 15 minutes or less will be provided at no charge. Record requests that exceed 15 minutes of staff time to complete will be charged a minimum \$25 research fee (see section 1, page7). Prepayment and written approval to proceed is required before any research work is done by staff.

Building Miscellaneous Fees and Charges

Permit Fees for Commercial and Residential

In accordance with OAR 918-050-0100: "Residential construction permit fees shall be calculated using the following methodologies. (c) Effective January 1, 2009, a structural permit fee for new construction and additions shall be calculated using the ICC Building Valuation Data Table current April 1 of each year, multiplied by the square footage of the dwelling unit to determine the valuation. The valuation shall then be applied to the municipality's fee schedule to determine the permit fee. The plan review fee shall be based on a pre-determined percentage of the permit fee set by the municipality. (A) The square footage of a dwelling, addition, or garage shall be determined from outside exterior wall to outside exterior wall for each level. (B) The square footage of a carport, covered porch, or deck shall be calculated separately at fifty percent of the value of a private garage from the ICC Building Valuation Data Table current as of April 1. (C) Permit fees for an alteration or repair shall be calculated based on the fair market value as determined by the Building Official, and then applying the valuation to the municipality's fee schedule

Commercial construction permit fees shall be calculated using the following methodologies. (c) A structural permit fee shall be calculated by applying the valuation to the municipality's fee schedule with a set minimum fee. Valuation shall be the greater of either. (A) The valuation based on the ICC Building Valuation Table current as of April 1 of each year, using the occupancy and construction type as determined by the Building Official, multiplied by the square footage of the structure; or (B) The value as stated by the applicant and approved by the building official. (C) When the construction or occupancy does not fit the ICC Building Valuation Data Table, the valuation shall be determined by the Building Official with input from the applicant."

Building Permit Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Total Value of Work Performed				
\$1.00 to \$500.00	\$90.00 per hour	\$92.35 per hour	\$2.35	2.6%
\$501.00 to \$2,000.00	\$90.00 for the first \$500.00 plus \$10.00 for each additional \$1000.00 or fraction thereof, to and including \$2,000.00	\$92.35 for the first \$500.00 plus \$10.30 for each additional \$1,000.00 or fraction thereof, to and including \$2,000.00	\$2.35/ \$0.30	2.6%
\$2,001.00 to \$25,000.00	\$110.00 for the first \$2,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	\$112.85 for the first \$2,000.00 plus \$8.25 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	\$2.85 /\$0.25	2.6%
\$25,001.00 to \$50,000.00	\$294.00 for the first \$25,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	\$301.65 for the first \$25,000.00 plus \$8.25 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	\$7.65/ \$0.25	2.6%
\$50,001.00 to \$100,000.00	\$494.00 for the first \$50,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	\$506.80 for the first \$50,000.00 plus \$5.15 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	\$12.80/ \$0.15	2.6%
\$100,001.00 and up	\$744.00 for the first \$100,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof	\$763.30 for the first \$100,000.00 plus \$4.15 for each additional \$1,000.00 or fraction thereof	\$19.30/ \$0.15	2.6%

Plan Review Fee for Commercial and Residential

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Plan Review Fee	A plan review fee equal to 65% of the structural permit fee shall be due at application	A plan review fee equal to 65% of the structural permit fee shall be due at application	\$0.00	0.0%
Fire and Life Safety Plan Review <i>(When applicable)</i>	40% of permit fee	40% of permit fee	\$0.00	0.0%
Additional Plan Review required by changes, additions, or revisions	\$90.00 per hour (1/2-hour minimum) Plus valuation increase based on tables	\$92.35 per hour (1/2-hour minimum) Plus valuation increase based on tables	\$2.35	2.6%
Special Inspection Agreement (QAA) Review Fee	\$90.00 per hour	\$92.35 per hour	\$2.35	2.6%
Foundation Only	\$275.00 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,500.00 for each phase.	\$282.15 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,538.85 for each phase.	\$7.15	2.6%
Residential Deferred Submittal Fee	65% of the structural permit fee calculated using the total valuation of the deferred portion + \$100.00 per deferred item	65% of the structural permit fee calculated using the total valuation of the deferred portion + \$100.00 per deferred item	\$0.00	0.0%
Commercial Deferred Submittal <i>(Payable at building plan review and is addition to plan review of deferred work)</i>	65% of the structural permit fee calculated using the total valuation of the deferred portion + \$100.00 per deferred item	65% of the structural permit fee calculated using the total valuation of the deferred portion + \$100.00 per deferred item	\$0.00	0.0%
Phased Permit Fee	\$275.00 per phase + 10% of the total building permit fee for each phase of work. Not to exceed \$1,500.00 for each phase.	\$282.15 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,538.85 for each phase.	\$7.15	2.6%
Shell Building and Tenant Improvement Spaces	Permit fee for the construction of the shell building is based on 80% the valuation determined by building valuation data. The tenant improvement permit fee is based on 20% of the valuation.	Permit fee for the construction of the shell building is based on 80% the valuation determined by building valuation data. The tenant improvement permit fee is based on 20% of the valuation.	\$0.00	0.0%
Foundation Only	\$275.00 +10% of the total building permit fee for each phase of work. Not to exceed \$1,500.00 for each phase.	\$282.15 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,538.85 for each phase.	\$7.15	2.6%

Miscellaneous Fees for Commercial

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Commercial Fire Sprinkler/ Fire Suppression/Fire Alarm	Total value of work performed (structural permit fee)	Total value of work performed (structural permit fee)	\$0.00	0.0%
Commercial Fire Sprinkler/ Fire Suppression/Fire Alarm Review	65% of structural permit fee	65% of structural permit fee	\$0.00	0.0%
Note: See appendix for methodology for calculation of valuation for all permit fees utilizing valuation/value of work				

Inspection Fees for Commercial and Residential

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Re-inspection Fee - Per Hour, 1/2 Hour Min.	\$90.00	\$92.35	\$2.35	2.6%
Inspections Outside Normal Business Hours - Per Hour, Per Inspector, 1 Hour Min.	\$130.00	\$133.40	\$3.40	2.6%
Temporary Certificate of Occupancy and Reapplication Fee(s)	\$50.00 per discipline/permit. Renewal required every 30 days	\$51.30 per discipline/permit. Renewal required every 30 days	\$1.30	2.6%
Site Observation-Inspection - Per Hour, 1 Hour Min. (e.g. pre permit consultation)	\$90.00	\$92.35	\$2.35	2.6%
Without additional work done - per hour, \$150 min	\$90.00	\$92.35	\$2.35	2.6%
Special inspection report - per hour	\$65.00	\$66.70	\$1.70	2.6%
Re-issued Certificate of Occupancy	No Charge	No Charge	\$0.00	0.0%

Demolition Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Demolition Review Fee (non-exempt structures)	\$360.00	\$369.35	\$9.35	2.6%
Demolition Permit Fee - Per Building, 1 Hour Min. (Permit fee for verifying utilities have been safely removed and capped off)	\$90.00	\$92.35	\$2.35	2.6%
Demolition Capping off Sewer, Water, Rain Drain - Per Hour, 1 Hour Min.	\$90.00	\$92.35	\$2.35	2.6%

Residential Plumbing Permit Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
New Residential				
1 bathroom/kitchen (includes: first 100 feet of water/sewer lines; hose-bibs ice maker; under floor low-point drains; and rain-drain packages)	\$400.00	\$410.40	\$10.40	2.6%
2 bathrooms/1 kitchen	\$500.00	\$512.95	\$12.95	2.6%
3 bathrooms/1 kitchen	\$575.00	\$589.90	\$14.90	2.6%
Each additional bathroom (over 3)	\$50.00	\$51.30	\$1.30	2.6%
Each additional kitchen (over 1)	\$50.00	\$51.30	\$1.30	2.6%
Remodel / Alterations				
Remodel / Alterations (minimum fee)	\$75.00	\$76.95	\$1.95	2.6%
Each fixture, appurtenance, and first 100 ft. of piping	\$20.00	\$20.55	\$0.55	2.8%
Minimum fee (when purchased as a bathroom unit(s) - includes the first 100 ft. of water service, sanitary & storm)	\$75.00	\$76.95	\$1.95	2.6%
Piping or private storm drainage systems exceeding the first 100 ft.	\$22.00	\$22.60	\$0.60	2.7%
Backflow assembly	\$25.00	\$25.65	\$0.65	2.6%
Re-pipe water supply	\$90.00	\$92.35	\$2.35	2.6%
Alternate water heating systems (coils, heat pumps, etc)	\$60.00	\$61.60	\$1.60	2.7%
Solar	\$60.00	\$61.60	\$1.60	2.7%
Swimming pool piping	\$50.00	\$51.30	\$1.30	2.6%
Residential Fire Sprinkler (includes plan review)				
0-2,000 square feet	\$200.00	\$205.20	\$5.20	2.6%
2,001-3,600 square feet	\$250.00	\$256.50	\$6.50	2.6%
3,601-7,200 square feet	\$350.00	\$359.10	\$9.10	2.6%
7,201+ square feet	\$450.00	\$461.70	\$11.70	2.6%
Manufactured Dwelling or Pre-Fab				
Connections to building sewer and water supply - per space	\$50.00	\$51.30	\$1.30	2.6%
RV and Manufactured Dwelling Parks				
Installation fee	\$150.00	\$153.90	\$3.90	2.6%
State fee	\$30.00	\$30.80	\$0.80	2.7%
	Fee based on valuation of installation cost and system equipment. Refer to structural permit fees.	Fee based on valuation of installation cost and system equipment. Refer to structural permit fees.		
Factory manufactured awning/carport				
Each additional 10 spaces	\$100.00	\$102.60	\$2.60	2.6%

Commercial Plumbing Permit Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Commercial, Industrial, and Dwellings Other than One- or Two-family				
Minimum fee	\$75.00	\$76.95	\$1.95	2.6%
Each fixture	\$40.00	\$41.05	\$1.05	2.6%
Swimming pool piping	\$60.00	\$61.60	\$1.60	2.7%
Piping - per foot	\$0.75	\$0.80	\$0.05	6.7%
Plumbing plan review	30%	30%	\$0.00	0.0%
Sanitary Services				
First 100 feet	\$0.75	\$0.80	\$0.05	6.7%
Each additional 100 Feet or fraction thereof	\$0.75	\$0.80	\$0.05	6.7%
Storm Services				
First 100 feet	\$0.75	\$0.80	\$0.05	6.7%
Each additional 100 Feet or fraction thereof	\$0.75	\$0.80	\$0.05	6.7%
Water Services				
First 100 feet	\$0.75	\$0.80	\$0.05	6.7%
Each additional 100 Feet or fraction thereof	\$0.75	\$0.80	\$0.05	6.7%
Commercial Fire Sprinkler (including plan review)				
<i>Fee based on valuation of installation cost and system equipment</i>				
\$1.00 to \$500.00	\$90.00 per hour	\$92.35 per hour	\$2.35	2.6%
\$501.00 to \$2,000.00	\$90.00 for the first \$500.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof, to and including \$2,000.00	\$92.35 for the first \$500.00 plus \$10.30 for each additional \$1,000.00 or fraction thereof, to and including \$2,000.00	\$2.35/ \$0.30	2.6%
\$2,001.00 to \$25,000.00	\$110.00 for the first \$2,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	\$112.85 for the first \$2,000.00 plus \$8.25 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	\$2.85/ \$0.25	2.6%
\$25,001.00 to \$50,000.00	\$294.00 for the first \$25,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	\$301.65 for the first \$25,000.00 plus \$8.25 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	\$7.65/ \$0.25	2.6%
\$50,001.00 to \$100,000.00	\$494.00 for the first \$50,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	\$506.80 for the first \$50,000.00 plus \$5.15 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	\$12.80/ \$0.15	2.6%
\$100,001.00 and up	\$744.00 for the first \$100,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof	\$763.30 for the first \$100,000.00 plus \$4.15 for each additional \$1,000.00 or fraction thereof	\$19.30/ \$0.15	2.6%
Fire sprinkler/fire suppression/fire alarm plan review	65% of structural permit fee	65% of structural permit fee	\$0.00	0.0%
Minimum permit fee	\$90.00	\$92.35	\$2.35	2.6%

Miscellaneous

Minimum fee	\$90.00	\$92.35	\$2.35	2.6%
Specialty fixtures	\$40.00	\$41.05	\$1.05	2.6%
Re-inspection (no. of hrs. x fee per hour)	\$90/hr. (1/2 hr. minimum)	\$92.35/hr. (1/2 hr. minimum)	\$2.36	2.6%
Special requested inspections (no. of hrs. x fee per hour)	\$90.00	\$92.35	\$2.35	2.6%

Medical Gas Piping

Minimum fee	\$50.00	\$51.30	\$1.30	2.6%
Valuation \$500 to \$2,000	\$50.00 + \$5 per \$1000 of valuation	\$51.30 + \$5.15 per \$1000 of valuation	\$1.30/ \$0.15	2.6%
Valuation \$2,001 to \$25,000	\$125.00 + \$18 per \$1000 of valuation	\$128.25 + \$18.50 per \$1000 of valuation	\$3.25/ \$0.50	2.6%
Valuation \$25,001 to \$50,000	\$540.00 + \$14 per \$1000 of valuation	\$554.00 + \$14.40 per \$1000 of valuation	\$14.00/ \$0.40	2.6%
Valuation \$50,001 to \$100,000	\$890.00 + \$9 per \$1000 of valuation	\$913.05 + \$9.25 per \$1000 of valuation	\$23.05/ \$0.25	2.6%
Valuation greater than \$100,000	\$1,340.00 + \$8 per \$1000 of valuation	\$1,374.75 + \$8.25 per \$1000 of valuation	\$34.75/ \$0.25	2.6%

Rainwater Harvesting System

Fee based on valuation of work to be performed.

Minimum fee	\$75.00	\$76.95	\$1.95	2.6%
Valuation \$1 to \$500	\$75 for the first \$500 plus \$9 for each additional \$100 or fraction thereof, to and including \$2,000	\$76.95 for the first \$500 plus \$9.25 for each additional \$100 or fraction thereof, to and including \$2,000	\$1.95/ \$0.25	2.6%
Valuation \$2,001 to \$25,000	\$210 for the first \$2,000 plus \$10 per \$1,000, or fraction thereof, to and including \$25,000	\$215.45 for the first \$2,000 plus \$10.30 per \$1,000, or fraction thereof, to and including \$25,000	\$5.45/ \$0.30	2.6%
Valuation \$25,001 to \$50,000	\$440 for the first \$25,000 plus \$10 per \$1,000, or fraction thereof, to and including \$50,000	\$451.40 for the first \$25,000 plus \$10.30 per \$1,000, or fraction thereof, to and including \$50,000	\$11.40/ \$0.30	2.6%
Valuation \$50,001 to \$100,000	\$690 for the first \$50,000 plus \$9 per \$1,000, or fraction thereof, to and including \$100,000	\$707.90 for the first \$50,000 plus \$9.25 per \$1,000, or fraction thereof, to and including \$100,000	\$17.90/ \$0.25	2.6%
Valuation greater than \$100,001 and up	\$1,140 for the first \$100,000 plus \$9 per \$1,000 or fraction thereof	\$1,169 for the first \$100,000 plus \$9.25 per \$1,000 or fraction thereof	\$29.55/ \$0.25	2.6%

Commercial Mechanical Permit Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Commercial Mechanical Permit Fees				
Valuation \$1 to \$500	\$90.00/minimum	\$92.35/minimum	\$2.35	2.6%
Valuation \$501 to \$100,000	\$90.00 for the first \$2,000.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof.	\$92.35 for the first \$2,000.00 plus \$10.30 for each additional \$1,000.00 or fraction thereof.	\$2.35/ \$0.30	2.6%
Valuation \$100,000+	\$1,070.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof.	\$1,070.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof.	\$27.75/ \$0.30	2.6%
Deferred submittals + fees	\$100.00 each item plus 65% of mechanical permit fee of deferred submittal valuation.	\$100.00 each item plus 65% of mechanical permit fee of deferred submittal valuation.	\$2.60	2.6%
Plan review fee	25% of permit fee	25% of permit fee	\$0.00	0.0%
Miscellaneous Fees				
Re-inspection	\$90.00	\$92.35	\$2.35	2.6%
Specially requested inspection (per hour)	\$65.00	\$66.70	\$1.70	2.6%
Regulated equipment (un-classed)	\$50.00	\$51.30	\$1.30	2.6%

Residential Mechanical Permit Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Mechanical Permit Minimum Fee	\$75.00	\$76.95	\$1.95	2.6%
Furnace/Burner including ducts & vents				
Up to 100k BTU/hr.	\$20.00	\$20.55	\$0.55	2.8%
Over 100k BTU/hr.	\$20.00	\$20.55	\$0.55	2.8%
Heaters/Stoves/Vents				
Unit heater	\$20.00	\$20.55	\$0.55	2.8%
Wood/pellet/gas stove/flue	\$20.00	\$20.55	\$0.55	2.8%
Repair/alter/add to heating appliance or refrigeration unit or cooling system/absorption system	\$20.00	\$20.55	\$0.55	2.8%
Evaporated cooler	\$20.00	\$20.55	\$0.55	2.8%
Vent fan with one duct/appliance vent	\$20.00	\$20.55	\$0.55	2.8%
Hood with exhaust and duct	\$20.00	\$20.55	\$0.55	2.8%
Floor furnace including vent	\$20.00	\$20.55	\$0.55	2.8%
Gas Piping				
One to four outlets (any number of outlets)	\$20.00	\$20.55	\$0.55	2.8%
Air-handling Units, including Ducts				
Up to 10,000 CFM	\$20.00	\$20.55	\$0.55	2.8%
Over 10,000 CFM	\$20.00	\$20.55	\$0.55	2.8%

Compressor/Absorption System/Heat Pump

Up to 3 hp/100K BTU	\$20.00	\$20.55	\$0.55	2.8%
Up to 15 hp/500K BTU	\$20.00	\$20.55	\$0.55	2.8%
Up to 30 hp/1,000 BTU	\$20.00	\$20.55	\$0.55	2.8%
Up to 50 hp/1,750 BTU	\$35.00	\$35.95	\$0.95	2.7%
Over 50 hp/1,750 BTU	\$45.00	\$46.20	\$1.20	2.7%

Incinerator

Domestic incinerator	\$20.00	\$20.55	\$0.55	2.8%
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Electrical Permit Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Residential per unit, service included				
1,000 sq. ft. or less	\$135.00	\$138.50	\$3.50	2.6%
Each additional 500 sq. ft. or portion thereof	\$25.00	\$25.65	\$0.65	2.6%
Limited energy	\$32.00	\$32.85	\$0.85	2.7%
Each manufactured home or modular dwelling service or feeder	\$50.00	\$51.30	\$1.30	2.6%
Multi-family residential	\$35.00	\$35.95	\$0.95	2.7%
Residential and Commercial—Services or Feeders/Installation, Alteration, Relocation				
200 amps or less	\$95.00	\$97.50	\$2.50	2.6%
201 to 400 amps	\$115.00	\$118.00	\$3.00	2.6%
401 to 600 amps	\$190.00	\$194.95	\$4.95	2.6%
601 to 1,000 amps	\$250.00	\$256.50	\$6.50	2.6%
Over 1,000 amps or volts	\$550.00	\$564.25	\$14.25	2.6%
Reconnect only	\$75.00	\$76.95	\$1.95	2.6%
Temporary Services or Feeders				
200 amps or less	\$75.00	\$76.95	\$1.95	2.6%
201 to 400 amps	\$100.00	\$102.60	\$2.60	2.6%
401 to 600 amps	\$150.00	\$153.90	\$3.90	2.6%
601-1000 amps	\$250.00	\$256.50	\$6.50	2.6%
Over 1,000 amps or volts	\$450.00	\$461.70	\$11.70	2.6%
Branch Circuits: New, Alteration, Extension Per Panel				
Branch circuits with purchase of a service or feeder	\$6.00	\$6.20	\$0.20	3.3%
Branch circuits without purchase of a service or feeder:				
First branch circuit	\$65.00	\$66.70	\$1.70	2.6%
Each additional branch circuit	\$7.50	\$7.70	\$0.20	2.7%

Miscellaneous Fees: service or feeder not included

Each pump or irrigation circuit	\$65.00	\$66.70	\$1.70	2.6%
Each sign or outline lighting	\$65.00	\$66.70	\$1.70	2.6%
Signal circuit(s) or low voltage system, alteration or extension (each system)	\$65.00	\$66.70	\$1.70	2.6%
Subdivision lighting per pole in addition to service	\$40.00	\$41.05	\$1.05	2.6%
Swimming pool (panel, 3 circuits and bonding)	\$90.00	\$92.35	\$2.35	2.6%
Specially requested inspection (per hour)	\$90.00	\$92.35	\$2.35	2.6%
Each additional inspection over the allowable in any of the above, for those not covered under residential inspection caps (per inspection) - per hour, 1/2 hour min.	\$90.00	\$92.35	\$2.35	2.6%
Special inspection - per hour, 1/2 hour min.	\$90.00	\$92.35	\$2.35	2.6%
Reinspection - per hour, 1/2 hour min.	\$90.00	\$92.35	\$2.35	2.6%
Field review-change of use - per hour, 1/2 hour min.	\$90.00	\$92.35	\$2.35	2.6%

Residential Restricted Energy Electrical Permit Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Fee for All Systems¹, Including:	\$25.00	\$25.65	\$0.65	2.6%
Audio and stereo systems				
Burglar alarm system				
Doorbell				
Garage-door opener				
Heating, ventilation, & air-conditioning systems				
Landscape lighting & sprinkler controls				
Landscape irrigation controls				
Outdoor landscape lighting				
Vacuum Systems				
Each Additional Inspection	\$25.00	\$25.65	\$0.65	2.6%

¹For new construction, this permit fee covers all systems listed or can be sold separately.

Renewable Energy Systems

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Renewable Energy Systems				
5 KVA or less	\$100.00	\$102.60	\$2.60	2.6%
5.01 KVA to 15 KVA	\$100.00	\$102.60	\$2.60	2.6%
15.01 KVA to 25 KVA	\$156.00	\$160.05	\$4.05	2.6%
25.01 KVA and above	\$156.00 plus \$6.25/KVA for each additional	\$160.05 plus \$6.45/KVA for each additional	\$4.05/ \$0.20	2.6%

Engineered Systems (Separate Electrical application required)

Plan Review	65% of Building Permit	65% of Building Permit		
Re-Inspection Fee - per hour, 1/2 hour minimum	\$90.00	\$92.35	\$2.35	2.6%
Wind generation systems in excess of 25 KVA:				
25.01 KVA to 50 KVA	\$204.00	\$209.30	\$5.30	2.6%
50.10 KVA to 100 KVA	\$469.00	\$481.15	\$12.15	2.6%
<i>For wind generations systems that exceed 100 KVA the permit fee shall be calculated in accordance with OAR 918-309-0040</i>				
Solar generation systems in excess of 25 KVA, per KVA	\$6.25	\$6.45	\$0.20	3.2%

The permit charge will not increase beyond the calculation for 100 KVA. Permits issued under this sub-section include three inspections. Additional inspections will be billed at an hourly rate.

Building Permit Reinstatement Fee

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
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A building permit expires after a period of 180 days from the date of issue with no inspection activity.

To reactivate an expired permit, a fee of \$50.00 per construction discipline is required (Building, Plumbing, Mechanical, Electrical).

If the sum of the original permit fee subject to reinstatement is less than \$50.00, a reinstatement fee equal to half of the value of the original permit fee shall be accessed for permit reinstatement.

Grading/Excavation Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
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Grading Fees

Plan Review Fee - per hour	\$90.00	\$92.35	\$2.35	2.6%
50 cubic yards or less	No Fee	No Fee	\$0.00	0.0%
51-100 cubic yards	\$125.00	\$128.25	\$3.25	2.6%
101-1,000 cubic yards	\$200.00	\$205.20	\$5.20	2.6%
1,001-10,000 cubic yards	\$400.00	\$410.40	\$10.40	2.6%
10,001-100,000 cubic yards	\$500.00 for the first 10,001 cubic yards plus \$50.00 for each additional 10,000 cubic yards or fraction thereof	\$512.95 for the first 10,001 cubic yards plus \$51.30 for each additional 10,000 cubic yards or fraction thereof	\$12.95/ \$1.30	2.6%
Additional plan review required for changes, additions, or revisions to approved plans - per hour, 1/2 hour minimum	\$90.00	\$92.35	\$2.35	2.6%

Permit Fees

50 cubic yards or less	No fee	No fee		
51-100 cubic yards	\$100.00	\$102.60	\$2.60	2.6%
101-1,000 cubic yards	\$100 for first 101 yards plus \$35 for each additional 100 cubic yards or fraction thereof	\$102.60 for first 101 yards plus \$35.95 for each additional 100 cubic yards or fraction thereof	\$2.60/ \$0.95	2.6%

Other Building Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Investigation Fees				
Investigation Fee A - Low effort to determine compliance. Per hour.	\$90.00	\$92.35	\$2.35	2.6%
Investigation Fee B - Medium effort to gain compliance. Stop work order posted. Applicant obtains required permits within 10 business days. Per hour, \$150 minimum.	\$90.00	\$92.35	\$2.35	2.6%
Investigation Fee C - High effort to gain compliance. Applicant failed to meet deadline or has had more than one documented violation in 12 months for starting work without permits. Per hour, \$250 minimum.	\$90.00	\$92.35	\$2.35	2.6%

State of Oregon Surcharge - ORS 455.210(4)

State of Oregon permit surcharge is 12% of structural, plumbing, mechanical and electrical components of the overall building permit.

Building Permit Refund Policy

The City of Ashland Community Development Department offers partial refunds for building permits that have been issued, have had no inspections performed and have not yet expired (six months from issue date). Refunds for permits that have expired are limited to any Systems Development Charges (SDC's) that were part of the permit fees.

How to Request a Refund

Submit the following documents to the Community Development Department at 51 Winburn Way:

✓ ~~Approved set of plans (stamped)~~

✓ ~~Job inspection card~~

- Letter of refund request signed by applicant/owner with mailing address for refund check

The refund will be processed within 30 days of the date of the request letter.

The following fees are not refundable

- Building Plan Check Fee
- Fire Protection Review Fee
- 50% of Community Development Fee (maximum equal to Building Plan Check Fee)
- 50% of Engineering Development Fee (maximum equal to Building Plan Check Fee)

The remainder of the permit fees are refundable. A \$50.00 administrative fee will be subtracted from the eligible refund amount for costs associated with the refund process.

Fire Miscellaneous Fees and Charges

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Report Fees				
Non-patient pre-hospital care reports				
10 pages or less	\$20.00	\$20.55	\$0.55	2.8%
Each additional page	\$0.25	\$0.30	\$0.05	20.0%
Fire incident reports				
10 pages or less	\$12.00	\$12.35	\$0.35	2.9%
Over 10 pages	\$15.00	\$15.40	\$0.40	2.7%
Patient report				
10 pages or less	\$40.00	\$41.05	\$1.05	2.6%
Each additional page	\$0.25	\$0.30	\$0.05	20.0%
Mailing cost	Actual Cost	Actual Cost	\$0.00	0.0%
Fire Investigation and Fire Marshal Reports				
Narrative report				
10 pages or less	\$20.00	\$20.55	\$0.55	2.8%
Each additional page	\$0.25	\$0.30	\$0.05	20.0%
Photos - each	\$1.00	\$1.05	\$0.05	5.0%
Photo log	\$20.00	\$20.55	\$0.55	2.8%
Investigation drawings/chart - each	\$20.00	\$20.55	\$0.55	2.8%
Research Fee	See page 2			
Cost Recovery Fees (MVC, Haz-Mat, Rescue)				
Level 1 MVC - Assessment and stabilization				
First hour	\$525.00	\$538.60	\$13.60	2.6%
Each additional hour	\$260.00	\$266.75	\$6.75	2.6%
Level 2 MVC – Level 1 plus fluid clean-up				
First hour	\$550.00	\$564.25	\$14.25	2.6%
Each additional hour	\$305.00	\$312.90	\$7.90	2.6%
MVC with Extrication (requires use of extrication equipment)				
First hour	\$1,600.00	\$1,641.45	\$41.45	2.6%
Each additional hour	\$800.00	\$820.75	\$20.75	2.6%
Hazardous Material Incidents				
Level 1 – Incident command, isolate and deny entry, evacuations if needed	\$850.00	\$872.05	\$22.05	2.6%
Haz-Mat 8 activation with AF&R engine standby - per hour	\$485.00	\$497.60	\$12.60	2.6%
Haz-Mat 8 activation with AF&R ambulance standby - per hour	\$360.00	\$369.35	\$9.35	2.6%
Victim Rescues				
Engine response - per engine, per hour	\$500.00	\$512.95	\$12.95	2.6%
Technical rescue team - per person, per hour	\$165.00	\$169.30	\$4.30	2.6%

Emergency Medical Services

AF&R ambulance membership- basic annual	\$66.00	\$67.75	\$1.75	2.7%
AF&R ambulance membership-plus annual	\$122.00	\$125.20	\$3.20	2.6%
Emergency medical service fee – aid call per patient (Added back to book)	\$1,551.00	\$1,551.00	\$0.00	0.0%
Advanced life support transport – per patient (per current rate schedule) (Added back to book)	\$1,351.00	\$1,351.00	\$0.00	0.0%
Basic life support transport – per patient (per current rate schedule) (Added back to book)	\$23.30	\$23.30	\$0.00	0.0%
Ambulance mileage rate – per mile (per current rate schedule) (Added back to book)	\$448.00	\$448.00	\$0.00	0.0%
Ambulance waiting time, per 1/2 hour	\$55.00	\$56.45	\$1.45	2.6%
Ambulance stand by - per hour, 2 hour minimum	\$120.00	\$123.15	\$3.15	2.6%
On scene coordinator - per hour	\$60.00	\$61.60	\$1.60	2.7%
Extra attendant - each	\$55.00	\$56.45	\$1.45	2.6%

Emergency Medical Services/Standby Fees

Structure engine standby for events - per hour	\$485.00	\$497.60	\$12.60	2.6%
Brush engine standby for events - per hour	\$305.00	\$312.90	\$7.90	2.6%
Fire and Life Safety Division standby - per hour	\$110.00	\$112.85	\$2.85	2.6%

Fire Marshal Review Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Plan Checks				
Any building permit	24% of the Building Division Structural Permit Fee and Plan Check Fee	24% of the Building Division Structural Permit Fee and Plan Check Fee	\$0.00	0.0%
Condominium	24% of the Building Division Structural Permit Fee and Plan Check Fee	24% of the Building Division Structural Permit Fee and Plan Check Fee	\$0.00	0.0%
Survey Plat Review Fees				
Partition plats	\$107.00	\$109.80	\$2.80	2.6%
Condominium plats	\$230.00	\$236.00	\$6.00	2.6%
Subdivision plats	\$230.00	\$236.00	\$6.00	2.6%
Other				
All hydrant flow requests. To be charged to the developer or installer	\$150.00	\$153.90	\$3.90	2.6%
False alarm charge	\$250.00	\$256.50	\$6.50	2.6%
First Aid/CPR Classes - Per Person Cost				
Basic Life Support (BLS) for Healthcare Providers CPR Class	\$70.00	\$71.85	\$1.85	2.6%
Heart Saver CPR & First Aid Class	\$70.00	\$71.85	\$1.85	2.6%
Heart Saver CPR Class	\$45.00	\$46.20	\$1.20	2.7%

Family and Friends CPR Class	\$7.00	\$7.20	\$0.20	2.9%
Inspection Fees				
<i>Initial Inspection (Re-inspection Included)</i>				
Travelers Accommodation	\$40.00	\$41.05	\$1.05	2.6%
Occupancy Type "B"				
0-1,000 sf.	\$40.00	\$41.05	\$1.05	2.6%
1,001-3000 sf.	\$75.00	\$76.95	\$1.95	2.6%
Occupancy Type "A, E, M, S"				
0-3,000 sq ft	\$75.00	\$76.95	\$1.95	2.6%
Occupancy Type "F, H, I"				
0-3,000 sq ft	\$125.00	\$128.25	\$3.25	2.6%
3,001-10,000 sq ft	\$200.00	\$205.20	\$5.20	2.6%
10,001-20,000 sq ft	\$250.00	\$256.50	\$6.50	2.6%
Over 20,000 sq ft	\$300.00	\$307.80	\$7.80	2.6%
Occupancy Type "A, B, E, M, S"				
3,001-10,000 sq ft	\$125.00	\$128.25	\$3.25	2.6%
10,001-20,000 sq ft	\$175.00	\$179.55	\$4.55	2.6%
Over 20,000 sq ft	\$225.00	\$230.85	\$5.85	2.6%
Occupancy Type "R, SR"				
3 to 10 Units	\$75.00	\$76.95	\$1.95	2.6%
11 to 40 Units	\$125.00	\$128.25	\$3.25	2.6%
41 to 70 Units	\$175.00	\$179.55	\$4.55	2.6%
Over 70 Units	\$250.00	\$256.50	\$6.50	2.6%
Non-compliance after 2nd inspection: inspection fee +	Base Fee +\$100.00	Base Fee +\$102.60	\$2.60	2.6%
Non-compliance after 3rd inspection: inspection fee +	Base Fee +\$200.00	Base Fee +\$205.20	\$5.20	2.6%
Non-compliance after 4th inspection / subsequent inspections: inspection fee +	Base Fee +\$400.00	Base Fee +\$410.40	\$10.40	2.6%
Operational Permits				
Fireworks public display	\$150.00	\$153.90	\$3.90	2.6%
Exhibits and trade shows	\$150.00	\$153.90	\$3.90	2.6%
Fumigation and thermal insecticide fogging	\$300.00	\$307.80	\$7.80	2.6%
Vehicles or equipment in assembly buildings	\$50.00	\$51.30	\$1.30	2.6%
Pyrotechnic and special effects	\$75.00	\$76.95	\$1.95	2.6%
Open flame	\$75.00	\$76.95	\$1.95	2.6%
Haunted houses	\$50.00	\$51.30	\$1.30	2.6%
Marijuana processing	\$500.00	\$512.95	\$12.95	2.6%
Fire performances (per event)	\$75.00	\$76.95	\$1.95	2.6%
Temporary membrane structures, tents and canopies				
200-400 sq ft	\$50.00	\$51.30	\$1.30	2.6%
Above 400 sq ft	\$125.00	\$128.25	\$3.25	2.6%
Hydrostatic test	\$75.00	\$76.95	\$1.95	2.6%
Underground flush test	\$75.00	\$76.95	\$1.95	2.6%
Hood system trip test	\$75.00	\$76.95	\$1.95	2.6%
Fire acceptance test	\$150.00	\$153.90	\$3.90	2.6%
Egress light test	\$150.00	\$153.90	\$3.90	2.6%
Above ground lp tank install	\$75.00	\$76.95	\$1.95	2.6%
Above ground lp tank removal	\$150.00	\$153.90	\$3.90	2.6%
Commercial lp usage less than 500 gallons	\$75.00	\$76.95	\$1.95	2.6%
Underground fuel tank install	\$300.00	\$307.80	\$7.80	2.6%

Underground fuel tank removal	\$500.00	\$512.95	\$12.95	2.6%
Construction and Use Permits				
Compressed gas	\$150.00	\$153.90	\$3.90	2.6%
Flammable and combustible liquid storage	\$150.00	\$153.90	\$3.90	2.6%
Hazardous materials storage	\$300.00	\$307.80	\$7.80	2.6%
Hazardous materials production	\$300.00	\$307.80	\$7.80	2.6%
Industrial ovens	\$150.00	\$153.90	\$3.90	2.6%
High piled combustible storage	\$150.00	\$153.90	\$3.90	2.6%
	\$50.00 - \$500.00	\$51.30 - \$512.95		
Permits not specifically mentioned but required by fire code	depending on staff hours and complexity	depending on staff hours and complexity	\$1.30 - \$12.95	2.6%
Temporary liquor license (in addition to City Recorder fee listed on page 10)	\$15.00	\$15.40	\$0.40	2.7%
Pre application comments	\$25.00	\$25.65	\$0.65	2.6%
After hours and weekend inspections	\$150.00	\$153.90	\$3.90	2.6%
Fire Systems Cover Up/ Acceptance Test Inspections				
0-3,000 sq ft	\$75.00	\$76.95	\$1.95	2.6%
3,001 to 10,000 sq ft	\$125.00	\$128.25	\$3.25	2.6%
10,001 to 20,000 sq ft	\$175.00	\$179.55	\$4.55	2.6%
20,000 to 40,000 sq ft	\$350.00	\$359.10	\$9.10	2.6%
40,000 to 80,000 sq ft	\$700.00	\$718.15	\$18.15	2.6%
Above 80,000 sq ft	\$1,000.00	\$1,025.90	\$25.90	2.6%
Weed Abatement				
Staff time	See page 2	See page 2	\$0.00	0.0%
Mailing cost	Actual Cost	Actual Cost	\$0.00	0.0%
Weed abatement by contractor	Actual Cost	Actual Cost	\$0.00	0.0%
Other				
T-shirt	\$25.00	\$25.65	\$0.65	2.6%
Sweatshirts	\$35.00	\$35.95	\$0.95	2.7%
Misc. apparel items	Prices vary	Prices vary	\$0.00	0.0%

Electric Miscellaneous Fees and Charges

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Banners - Each	\$125.00	\$128.25	\$3.25	2.6%
Temporary Service Drop				
Single phase underground temp 300 amps or less	\$247.00	\$253.40	\$6.40	2.6%
Single phase overhead temp 300 amps or less	\$295.00	\$302.65	\$7.65	2.6%
Three phase	Actual Cost	Actual Cost	\$0.00	0.0%
Street Light				
Install of light shroud	\$80.00	\$82.10	\$2.10	2.6%

Electric Meter Charges

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Meter Tests for Accuracy				
Once in twelve months	No Charge	No Charge	\$0.00	0.0%
Two or more times in twelve months	\$176.00	\$180.60	\$4.60	2.6%
Meter repairs/replacement (damaged by customer)	Actual Cost	Actual Cost	\$0.00	0.0%
Non-Radio Frequency Meter Charges				
Conversion from radio frequency (RF) to non-RF meter	No Charge	No Charge	\$0.00	0.0%
Monthly Fee to manually read Non RF meter	No Charge	No Charge	\$0.00	0.0%
Service Calls				
Once in twelve months	No Charge	No Charge	\$0.00	0.0%
Two or more times in twelve months	\$203.00	\$208.30	\$5.30	2.6%
Other hours or holidays	\$303.00	\$310.85	\$7.85	2.6%
Service Connection for Applicant				
De-energize service	\$254.00	\$260.60	\$6.60	2.6%
Scheduled Work After Hours	Actual Cost	Actual Cost	\$0.00	0.0%
Unauthorized Connection	\$215.00	\$220.60	\$5.60	2.6%

Electric Line Extension Charges

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
New Single-Family Residential Service				
Overhead service in existing developed areas from distribution line to and including meter.	\$580.00	\$595.05	\$15.05	2.6%
Overhead service upgrade or increased service for 300 amps or less	\$580.00	\$595.05	\$15.05	2.6%
Replacement of service from overhead to underground, 300 amps or less. Customer provides all trenching, conduit, backfilling and compaction as directed by the City.	\$1,217.00	\$1,248.55	\$31.55	2.6%
Underground residential service of 300 amps or less. Customer provides conduit, trenching, back fill, compaction as directed by the City.	\$697.00	\$715.05	\$18.05	2.6%
Underground Distribution Installation Charges				
Per lot less house service and engineering fees.	\$1,186.00	\$1,216.75	\$30.75	2.6%
Subdivisions of 0 to 20 engineering fee per lot	\$171.00	\$175.45	\$4.45	2.6%
Subdivisions of 21+ engineering fee per lot	\$259.00	\$265.75	\$6.75	2.6%
Three phase subdivision as required by City per lot	\$259.00	\$265.75	\$6.75	2.6%
Any Overhead/Underground Service Over 300 Amps	Actual Cost	Actual Cost	\$0.00	0.0%
Commercial, Institutional and Industrial Service	Actual Cost	Actual Cost	\$0.00	0.0%
Blower Door Leak Test (<i>Gas heat customers only</i>)*	\$75.00	\$76.95	\$1.95	2.6%
Duct Leak Test (<i>Gas heat customers only</i>)*	\$125.00	\$128.25	\$3.25	2.6%
**Electric heat customers = no fee				

IT Miscellaneous Fees and Charges

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Installation Fees				
Basic installation - Pre-wired CATV outlets only. (Additional charges for parts and supplies apply)	\$20.00	\$20.00	\$0.00	0.0%
Add Trap ("filter")	\$10.00	\$10.00	\$0.00	0.0%
New customer cable modem activation	\$10.00	\$10.00	\$0.00	0.0%
Cable modem (refurbished 90 -day replacement warranty)	\$50.00	\$50.00	\$0.00	0.0%
Additional materials	\$10.00	\$10.00	\$0.00	0.0%
Over-and-beyond regular installation including multi outlets, outlet plates, additional wiring, replacement of customer damaged outlets.				
Wi max standard installation	\$200.00	\$200.00	\$0.00	0.0%
Disconnect Fees				
Disconnect	\$50.00	\$50.00	\$0.00	0.0%
Remove trap ("filter")	\$10.00	\$10.00	\$0.00	0.0%
Truck Roll	\$35.00	\$35.00	\$0.00	0.0%
Field Technician Hourly Rate				
Non-standard work such as advancing troubleshooting, non- standard outlets, fishing wire inside walls, etc.	\$55.00	\$55.00	\$0.00	0.0%
Consulting and Technical Support Hourly Rate				
For support issues not related to AFN infrastructure, performance, and reliability. Minimum charge one hour.	\$85.00	\$85.00	\$0.00	0.0%
Non-City Employee Staff Screening				
Charge for each vendor employee submitted for authorization to access AFN and City Service Center facilities.	\$150.00	\$150.00	\$0.00	0.0%
Fiber Service Installation				
	Individual Business	Individual Business		
Overhead served connections	Case (IBC) & quote	Case (IBC) & quote	\$0.00	0.0%
Underground served connections	IBC & quote	IBC & quote	\$0.00	0.0%
Ethernet				
Transit @ 100 Mbps	IBC & quote	IBC & quote	\$0.00	0.0%
Transit @ 1000 Mbps	IBC & quote	IBC & quote	\$0.00	0.0%
Static IP Address - Per Month, Each	\$5.00	\$5.00	\$0.00	0.0%
Maximum of 5 Static Internet Protocol (IP) addresses*				
Minimum level of service for static IP and Quality of Service (QoS) is "CHOICE" or higher service tier.				
QoS Fee - Per Month	\$3.50	\$3.50	\$0.00	0.0%
VOIP (phone) enhancement available with AFN Choice or higher service level through AFN certified modems.				

Business Augmented Upload Package (additional 5 Mbps) - Per Month	\$15.00	\$15.00	\$0.00	0.0%
Available exclusively for AFN Direct Small Office/Home Office (SOHO) or Small Business. Must have current City of Ashland business license.				
<i>*Additional fee added to base AFN Direct retail rates on specific packages.</i>				
SOHO business augmented upload package - per month. Maximum SOHO upload speed with augmented upload service at up to 9 Mbps.	\$80.00	\$80.00	\$0.00	0.0%
Small Business augmented upload package - per month. Maximum Small Business upload speed with augmented upload service at up to 10 Mbps.	\$100.00	\$100.00	\$0.00	0.0%
Non-return of Customer Premise Equipment (CPE) Devices	\$300.00	\$300.00	\$0.00	0.0%
CPE's must be returned on disconnect date of AFN services.				
Cable TV (CATV) Seasonal Reconnects & Disconnects				
Disconnects & reconnects - per visit	\$10.00	\$10.00	\$0.00	0.0%
Service change - per visit	\$10.00	\$10.00	\$0.00	0.0%
Install HBO filter - per visit	\$10.00	\$10.00	\$0.00	0.0%
CATV House Amp Fee - Each	\$35.00	\$35.00	\$0.00	0.0%
Utility Billing Lobby Signage Fee - Per Month	\$100.00	\$100.00	\$0.00	0.0%
Cable Modem Rental - Per Month	\$5.00	\$5.00	\$0.00	0.0%
Non-Return of Rented Modem at Closing of Account - Each	\$50.00	\$50.00	\$0.00	0.0%
Cable Modem Purchase - Each	\$50.00	\$50.00	\$0.00	0.0%
<i>* Resolution 2010-28 (Section 2, page 38) grants Information Technology management ability to set promotional rates.</i>				
Fiber services				
Fiber Essentials - Wholesale	\$40.00	\$40.00	\$0.00	0.0%
Fiber Essentials - Retail	\$50.00	\$50.00	\$0.00	0.0%
Fiber Advanced - Wholesale	\$48.00	\$48.00	\$0.00	0.0%
Fiber Advanced Retail	\$60.00	\$60.00	\$0.00	0.0%
Fiber Ultimate - Wholesale	\$75.00	\$75.00	\$0.00	0.0%
Fiber Ultimate - Retail	\$90.00	\$90.00	\$0.00	0.0%
Fiber Multi-gig - Wholesale	\$90.00	\$90.00	\$0.00	0.0%
Fiber Multi-gig - Retail	\$120.00	\$120.00	\$0.00	0.0%
Fiber Ultimate Promotional - Wholesale	\$0.00	\$60.00	\$60.00	NEW
Fiber Ultimate Promotional - Retail	\$0.00	\$70.00	\$70.00	NEW
Router setup - Wholesale	\$25.00	\$25.00	\$0.00	0.0%
Router setup - Retail	\$50.00	\$50.00	\$0.00	0.0%
Router monthly fee - Wholesale	\$4.75	\$4.75	\$0.00	0.0%
Router monthly fee -Retail	\$6.49	\$6.49	\$0.00	0.0%
Mesh unit monthly fee - Wholesale	\$1.49	\$1.49	\$0.00	0.0%
Mesh unit monthly fee - Retail	\$3.49	\$3.49	\$0.00	0.0%

Police Miscellaneous Fees and Charges

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Police Reports				
10 pages or less	\$12.00	\$12.35	\$0.35	2.92%
Over 10 pages	\$15.00	\$15.40	\$0.40	2.67%
Research Fee	See page 2			
Visa Letters	\$19.00	\$19.50	\$0.50	2.63%
Fingerprint Cards				
First card	\$35.00	\$35.95	\$0.95	2.71%
Each additional card	\$10.00	\$10.30	\$0.30	3.00%
Photographs (CD)	\$19.00	\$19.50	\$0.50	2.63%
Audio Recordings¹	\$19.00	\$19.50	\$0.50	2.63%
Mobil Audio Video Recordings (MAV)¹	\$19.00	\$19.50	\$0.50	2.63%
Body Camera Video¹	\$19.00	\$19.50	\$0.50	2.63%
Impound/Tow Fee - Cash Only	\$105.00	\$107.75	\$2.75	2.62%
Vehicles for Hire - Per Ordinance 3160				
Permit fee for transportation network company	\$5,000.00	\$5,129.50	\$129.50	2.59%
Permit fee for taxi or limousine company	\$500.00	\$512.95	\$12.95	2.59%
Permit for vehicle for hire drivers				
New	\$60.00	\$61.60	\$1.60	2.67%
Renewal	\$60.00	\$61.60	\$1.60	2.67%

¹Any audio or video recording requiring extensive redaction, more than 30 minutes, shall be charged at a rate outlined under Research Fee. Refer to section 1, pg. 7.

Public Works Miscellaneous Fees and Charges

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Existing Maps Printed in Color				
Arch C: 18 x 24, 3.00 sq. ft.	\$18.00	\$0.00	-\$18.00	DELETE
Arch D: 24 x 36, 6.00 sq. ft.	\$36.00	\$0.00	-\$36.00	DELETE
Arch E: 36 x 48, 12.00 sq. ft.	\$72.00	\$0.00	-\$72.00	DELETE
Existing Maps or Copies of Existing Maps Copied in B&W				
Arch C: 18 x 24, 3.00 sq. ft.	\$2.00	\$0.00	-\$2.00	DELETE
Arch D: 24 x 36, 6.00 sq. ft.	\$3.00	\$0.00	-\$3.00	DELETE
Arch E: 36 x 48, 12.00 sq. ft.	\$4.00	\$0.00	-\$4.00	DELETE

Note: Maps printed on materials other than the specified bond are double the standard print fee

Engineering Development Fee

0.75% of Valuation

This fee is charged concurrently with Building Permit Fees at the time of building permit applications. The fee applies to all new residential dwelling units and commercial developments. Remodels, additions and accessory buildings are not assessed this fee.

Public Works - Fee Inflatots

Fee Description

March CPI - Used for Plat & Plan Checks, PW & Engineering Inspections, Permits and Cemetery Fees

March 2025 CPI value = 313.250 (New)
 March 2024 CPI value = 312.332 (Old)
 $(319.615-312.332)/312.332 = 2.4\%$

March ENR - Used for Sewer and Water Connection Fees

March 2025 ENR value = 13782.50 (New)
 March 2024 ENR value = 13532.01 (Old)
 $(13782.50-13532.01)/13532.01=1.9\%$

January CPI - Used for Airport Fees

January 2025 CPI value = 317.671 (New)
 January 2024 CPI value = 308.417 (Old)
 $(317.671-308.417)/308.417 = 3.0\%$

Public Works / Engineering Inspections & Permits

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Subdivision Construction Inspection/Public Works Improvement Inspection	5% Engineer Fee (5% of the public improvement cost) \$244.00 plus per foot cost based on age of pavement	5% Engineer Fee (5% of the public improvement cost)	\$0.00	0.0%
Street or Alley Excavation Permit		\$250.00	\$8.00	3.4%
Encroachment Permit	\$244.00	\$250.00	\$6.00	2.5%
Miscellaneous Construction Permit (Construction of curb, sidewalk, driveway apron, etc.)	\$81.00	\$83.00	\$2.00	2.5%
Dust Suppression Permit	\$81.00	\$83.00	\$2.00	2.5%
Driveway Painting Permit (Includes a can of paint)	\$18.00	\$19.00	\$1.00	5.6%
Right-of Way Closure				
Street	\$244.00	\$250.00	\$6.00	2.5%
Sidewalk: >72 hours	\$81.00	\$83.00	\$2.00	2.5%
Sidewalk: <72 hours	\$18.00	\$19.00	\$1.00	5.6%
Parking Space: >72 hours	\$81.00	\$83.00	\$2.00	2.5%
Parking Space: <72 hours	\$18.00	\$19.00	\$1.00	5.6%
Block Party	\$18.00	\$19.00	\$1.00	5.6%
Sidewalk Dining – Annual Renewal Per Sq. Ft, Min 50 Sq. Ft.	\$5.00	\$6.00	\$1.00	20.0%
Functional Item – Annual Renewal	\$81.00	\$83.00	\$2.00	2.5%
Special Event Permit				
Base fee	\$130.00	\$130.00	\$0.00	3.1%
Events that require City staff overtime	60% of City staff overtime	Actual cost	Varies	
Rush fee (less than 90 days' advance notice)	\$259.00	\$0.00	\$0.00	DELETE
Street Painting Permit	\$18.00	\$19.00	\$1.00	5.6%
Loaned Functional Item, Pennant Application Fee	\$165.00	\$169.00	\$4.00	2.4%
Publication Box per Publication - Annual Renewal	\$34.00	\$35.00	\$1.00	2.9%
Bike Rack Purchase	\$161.00	\$165.00	\$4.00	2.5%
Special Vehicle Permit-Initial Fee				
Initial Fee	\$337.00	\$346.00	\$9.00	2.7%
Annual Renewal	\$130.00	\$134.00	\$4.00	3.1%

Penalty for No Permit	150% of permit cost	150% of permit cost	\$0.00	0.0%
Street or Alley Vacation	\$817.00	\$837.00	\$20.00	2.4%

An administrative fee of 25% will be assessed on all permit refunds. Refunds will not be issued if requested later than one year following the application date.

Sanitary Sewer Connection Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Sanitary Sewer Mainline Video Inspection - Min Charge (Cost based on time and materials)	\$398.00	\$406.00	\$8.00	2.0%

Water Connection Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Installation of Water Services The installation of all new water services and taps regardless of size will be charged on a time and materials basis.	Actual Cost	Actual Cost	\$0.00	0.0%
Utility Locates First utility locate at an address	No Charge	No Charge	\$0.00	0.0%
Additional locates at same address	\$86.00	\$88.00	\$2.00	2.3%
Water Meter Re-Read Once in 12 months	No Charge	No Charge	\$0.00	0.0%
Each additional re-read in 12 months	\$40.00	\$41.00	\$1.00	2.5%
Water Meter Field Test	\$61.00	\$63.00	\$2.00	3.3%
Water Meter Bench Test 3/4" or 1" Water Meter	\$136.00	\$139.00	\$3.00	2.2%
1 1/2" or 2" Water Meter	\$255.00	\$260.00	\$5.00	2.0%
Larger Meters	Actual Cost	Actual Cost	\$0.00	0.0%
Water Pressure Check Water pressure check once in 12 months	No Charge	No Charge	\$0.00	0.0%
Each additional pressure check in 12 months	\$48.00	\$49.00	\$1.00	2.1%
Water Chlorination Test - Subdivision Retest Upon Failure (Cost based on time and materials)	\$806.00	\$822.00	\$16.00	2.0%
Water Pressure Test - Subdivision Retest Upon Failure (Cost based on time and materials)	\$487.00	\$497.00	\$10.00	2.1%

Cemetery Fees, Sales of Liners, Markers

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Sales of grave spaces or burial plots, liners and markers: fees split, 40% to the cemetery fund and 60% to the cemetery trust fund.				
Grave Space				
Lawn and monument sections	\$631.00	\$647.00	\$16.00	2.5%
Baby Land	\$199.00	\$204.00	\$5.00	2.5%
Niches (bronze)	\$534.00	\$547.00	\$13.00	2.4%
Urn garden	\$199.00	\$204.00	\$5.00	2.5%
Crypt	\$1,334.00	\$1,367.00	\$33.00	2.5%
Concrete Cemetery Box, Including Setting	\$534.00	\$547.00	\$13.00	2.4%
Concrete Liners	Cost plus 10%	Cost plus 10%	\$0.00	0.0%
Final Inscriptions - Minimum Charge	\$186.00	\$191.00	\$5.00	2.7%
Niche Vases	\$179.00	\$184.00	\$5.00	2.8%
	Wholesale cost X 2.5 not to exceed	Wholesale cost X 2.5 not to exceed		
Grave Markers	\$735.00	\$753.00	\$18.00	2.4%
Grave Marker Setting, Concrete Base	\$199.00	\$204.00	\$5.00	2.5%
Monticello Burial Vault (Sealed Concrete)	\$1,469.00	\$1,505.00	\$36.00	2.5%

Sexton Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Opening and Closing Graves				
Ground	\$534.00	\$547.00	\$13.00	2.4%
Double-deep	\$599.00	\$614.00	\$15.00	2.5%
Infant	\$199.00	\$204.00	\$5.00	2.5%
Opening and Closing Crypts	\$534.00	\$547.00	\$13.00	2.4%
Opening Closed Crypts	\$534.00	\$547.00	\$13.00	2.4%
Opening and Closing Niches	\$136.00	\$140.00	\$4.00	2.9%
Opening Closed Niche	\$136.00	\$140.00	\$4.00	2.9%
Inter Cremains in Grave Spaces	\$199.00	\$204.00	\$5.00	2.5%
Scattering of Cremains	\$136.00	\$140.00	\$4.00	2.9%
Disinterment (Paid in advance)	\$1,334.00	\$1,367.00	\$33.00	2.5%

Saturday, Sunday or Holiday Burial	\$533.00	\$546.00	\$13.00	2.4%
Grave Setup Rental - Per Occurrence	\$135.00	\$139.00	\$4.00	3.0%
Tent Rental - Per Day	\$65.00	\$67.00	\$2.00	3.1%
Perpetual Care Lots, Sold Before 1927	\$136.00	\$140.00	\$4.00	2.9%
Vases				
Galvanized	\$53.00	\$55.00	\$2.00	3.8%

Cemetery fees will be subject to a 1.5% finance charge per month if not paid within 60 days of use. All above services will be sold pre-need in installments, interest free, with a minimum payment of one-twelfth of the total sale.

Ashland Airport Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Lease Type A - City Owned - Rentals				
T-hangars				
Without doors	\$240.00	\$248.00	\$8.00	3.3%
¹ With vintage doors	\$301.00	\$311.00	\$10.00	3.3%
¹ With contemporary doors	\$379.00	\$391.00	\$12.00	3.2%
Helicopter hangar	\$301.00	\$311.00	\$10.00	3.3%
Box hangars				
With reversionary stack door -per sq. ft./month	\$0.307	\$0.32	\$0.009	3.0%
“Shell rental” (privately built, City owned) -per sq. ft./month	\$0.364	\$0.37	\$0.011	3.0%
“Amenities” for any City Owned Hangar				
Office space (inside dimension) -per sq. ft./month	\$0.303	\$0.31	\$0.009	3.0%
Bathroom (building footprint - outside wall dimension) -per sq. ft./month	\$0.032	\$0.03	\$0.001	3.0%
Heat (any upgraded head source including gas and electric - per sq. ft./month	\$0.011	\$0.01	\$0.000	3.0%
Monthly tie-downs				
Small	\$52.00	\$54.00	\$2.00	3.8%
Large ²	\$64.00	\$66.00	\$2.00	3.1%
Overnight tie-downs				
Small	\$7.00	\$7.50	\$0.50	7.1%
Large ²	\$11.00	\$11.50	\$0.50	4.5%

Tie Down Rental Policy

All parties utilizing tied down parking are required to provide written consent to the Airport deeming the owner of any stored or parked aircraft as the last FAA registered owner of that aircraft. After an unpermitted failure to pay required rent or the aircraft becomes inoperable either mechanically or by regulation, and any such condition exceeds a ninety (90) day period for storage or parking, the Ashland Airport has the authority to treat the aircraft as a nuisance under AMC Chapter 2.31 Uniform Violation Abatement Process. Any appeal to the Ashland Airport taking such action is subject to AMC 2.30 Uniform Administrative Appeals Process.

Lease Type B - Ground Lease - City Owned Hangars

Ground lease - no minimum footage - per sq. ft., per year	\$0.247	\$0.254	\$0.007	3.0%
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Lease Type C - Ground Lease - Privately Owned Hangars

Privately owned ground lease minimum footage 60'x40' - per sq. ft., per year

\$0.580	\$0.597	\$0.017	3.0%
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Hangar Reservation Fees

	\$100.00; and 75.00 is applied to first months' rent	\$103.00; and 75.00 is applied to first months' rent		
T-hangar - basic fee			\$3.00	3.0%
	\$2,000.00 - Non-refundable space reservation fee*	\$2,060.00 - Non-refundable space reservation fee*		
Ground lease space			\$60.00	3.0%

Reservation fees are valid for a period of 1 year at which time can be renewed for an additional 12 months if progress is shown towards development of a hangar onsite.

Specialized Aviation Service Operations (SASO) Fee (Annual)

The square footage of the hangar multiplied by 1.6, multiplied by the current B Ground Lease fee rate. A Hanger keeper will have the square footage of the hangar multiplied by 1.0, multiplied by the current B Ground Lease fee rate.

Mobile Service Providers (MSP) Airport User Fee (Annual)**Basic Fee**

First two employees	\$350.00	\$361.00	\$11.00	3.1%
Each additional employee	\$25.00	\$26.00	\$1.00	4.0%
Temporary MSP (90 days max, non-renewable)	\$100.00	\$103.00	\$3.00	3.0%

Freight Operation

(Follows Medford International Airport adjustments annually)

			\$0.73/1,000 lbs	15.5%
Tariff Rate	\$4.72/1,000 lbs.	\$5.45/1,000 lbs.		

¹An additional electrical surcharge of \$5.00 per month will be added to this amount.

²Large aircraft defined as a single engine turbo-prop or multi-engine aircraft with a gross certified aircraft weight of 6000 lbs. or greater

Parks and Recreation Miscellaneous Fees and Charges

Picnic and Facility Rentals and Special Events

Fee Description	2025/2026			
	2024/2025 Fee	Fee	\$ Δ	% Δ
Group Picnic Rentals				
Cotton Memorial Area - 4 hour rental	\$125.00	\$125.00	\$0.00	0.0%
Madrone Area - 4 hour rental	\$75.00	\$75.00	\$0.00	0.0%
Root Memorial - 4 hour rental	\$75.00	\$75.00	\$0.00	0.0%
Hillside Picnic Area - 4 hour rental	\$75.00	\$75.00	\$0.00	0.0%
Sycamore Grove - 4 hour rental	\$75.00	\$75.00	\$0.00	0.0%
North Mountain Park Pavilion - 4 hour rental	\$75.00	\$75.00	\$0.00	0.0%
Lawn below Upper Duck Pond	\$75.00	\$75.00	\$0.00	0.0%
Butler Band Shell - 8 hour rental				
Under 200 people	\$250.00	\$250.00	\$0.00	0.0%
Over 200 people	\$500.00	\$500.00	\$0.00	0.0%
Garden Way Pavilion - 4 hour rental	\$75.00	\$75.00	\$0.00	0.0%
Private Use/Rental Tennis/Pickleball Courts - 1 hour rental	\$20.00	\$20.00	\$0.00	0.0%
Ashland Japanese Garden				
Private Event Rental - 3 hours rental				
Off season, Monday-Thursday	\$750.00	\$750.00	\$0.00	0.0%
Off season, Friday-Sunday	\$1,000.00	\$1,000.00	\$0.00	0.0%
Busy season, Monday-Thursday	\$1,250.00	\$1,250.00	\$0.00	0.0%
Busy season, Friday-Sunday	\$1,500.00	\$1,500.00	\$0.00	0.0%
<i>Busy season = April - July and October</i>				
<i>Off season = November - March, August and September</i>				
Deposits-Refundable Credit Card Only				
Picnic areas	\$75.00	\$75.00	\$0.00	0.0%
Butler Band Shell	\$150.00	\$150.00	\$0.00	0.0%
Buildings security	\$150.00	\$150.00	\$0.00	0.0%
Japanese Garden	\$150.00	\$150.00	\$0.00	0.0%
Special Event Fees				
Special event application fee	\$100.00	\$130.00	\$30.00	30.0%
Street closure fee	\$150.00	\$150.00	\$0.00	0.0%
Park booth fee (per booth)	\$30.00	\$30.00	\$0.00	0.0%
Exclusive Use Fee-Impact Fee/Per site location /per 8 hours	\$0.00	\$150.00	\$150.00	NEW
Alcohol Fee (non-refundable)				
Not for profit	\$500.00	\$500.00	\$0.00	0.0%
All other	\$1,000.00	\$1,000.00	\$0.00	0.0%
General Building Reservations				
The Grove - full facility				
Weekdays - per hour	\$41.50	\$100.00	\$58.50	141.0%

Weekends - per hour	\$50.00	\$175.00	\$125.00	250.0%
The Grove Otte/Petterson OR Gym				
Weekdays - per hour	\$23.00	\$40.00	\$17.00	73.9%
Weekends - per hour	\$35.00	\$60.00	\$25.00	71.4%
Hunter Park Senior Center - Single Room				
Weekdays - per hour	\$23.00	\$40.00	\$17.00	73.9%
Weekends - per hour	\$35.00	\$60.00	\$25.00	71.4%
Hourly rate if reserved at least 6 days per year	\$20.00	\$0.00	-\$20.00	DELETE
Ashland Senior Center - full facility (excluding kitchen & office)				
Weekends only - per hour	\$50.00	\$120.00	\$70.00	140.0%
Long-term renters & non-profits				
Hourly rate if reserved at least 6 days per year				
NEW Name: Community Programming Partner Fee	\$20.00	\$20.00	\$0.00	0.0%
Pioneer Hall				
Weekdays - per hour	\$23.00	\$60.00	\$37.00	160.9%
Weekends - per hour	\$35.00	\$120.00	\$85.00	242.9%
Pioneer Hall Cleaning Fee (non-refundable)	\$0.00	\$75.00	\$75.00	NEW
Community Center (added back)				
Weekdays-per hour	\$23.00	\$80.00	\$57.00	247.8%
Weekends-per hour	\$35.00	\$160.00	\$125.00	357.1%
Community Center Cleaning Fee (non-refundable)	\$0.00	\$100.00	\$100.00	NEW
Miscellaneous equipment fee	\$100.00	\$100.00	\$0.00	0.0%
Electricity use fee - per 4 hours	\$25.00	\$25.00	\$0.00	0.0%

Field Usage and Calle Seating

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Field Usage				
Tournaments - per day per team	\$36.50	\$50.00	\$13.50	37.0%
Ball field lights - per hour	\$34.00	\$34.00	\$0.00	0.0%
Per hour/per field charge	\$0.00	\$2.50	\$2.50	NEW
1 day per week/season	\$100.00	\$0.00	-\$100.00	DELETE
2 days per week/season	\$150.00	\$0.00	-\$150.00	DELETE
3-4 days per week/season	\$200.00	\$0.00	-\$200.00	DELETE
5-7 days per week/season	\$250.00	\$0.00	-\$250.00	DELETE
Calle Seating				
8-month Season				
Artisans				
2 weekend days per week - per sq. ft.	\$6.99	\$6.99	\$0.00	0.0%
Restaurant Seating				
7 days per week - per sq. ft.	\$9.50	\$10.36	\$0.86	9.1%
5 days per week - per sq. ft.	\$5.94	\$6.48	\$0.54	9.1%
9.5-month Season				
Artisans				
2 weekend days per week - per sq. ft.	\$6.99	\$6.99	\$0.00	0.0%
Restaurant Seating				
7 days per week - per sq. ft.	\$11.29	\$12.30	\$1.01	8.9%
5 days per week - per sq. ft.	\$7.05	\$7.69	\$0.64	9.1%

Daniel Meyer Pool Fees

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Daniel Meyer Pool				
Admission				
Youth	\$3.00	\$3.00	\$0.00	0.0%
Adult	\$4.00	\$4.50	\$0.50	12.5%
Lap swim				
Youth	\$3.00	\$3.00	\$0.00	0.0%
Adult	\$4.00	\$4.50	\$0.50	12.5%
Water Aerobics/Water Polo				
Youth	\$4.00	\$5.00	\$1.00	25.0%
Adult	\$4.00	\$5.00	\$1.00	25.0%
Swim lessons (8 class session)				
Per 8 class lesson 1 to 4 ratio	\$48.00	\$48.00	\$0.00	0.0%
Per 8 class lesson 1 to 6 ratio	\$55.00	\$55.00	\$0.00	0.0%
Cost is dependent on the age of the child and the length of the lesson.				
Senior only sessions	\$3.00	\$3.00	\$0.00	0.0%
Private lessons	\$28.00	\$30.00	\$2.00	7.1%
Open swim/lap swim punch card				
Youth/Senior 10 punch	\$25.00	\$27.00	\$2.00	8.0%
Youth/Senior 20 punch	\$50.00	\$54.00	\$4.00	8.0%
Adult 10 punch	\$35.00	\$40.50	\$5.50	15.7%
Adult 20 punch	\$70.00	\$81.00	\$11.00	15.7%
Water aerobics punch card (20 punch only)	\$70.00	\$90.00	\$20.00	28.6%

Recreation Programs & Community Gardens

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Youth Recreation Programs				
60/40 up to 80/20 split w/ instructor and APRC				
Adult Recreation Programs				
60/40 up to 80/20 split w/ instructor and APRC				
Senior Recreation Programs & Services				
Senior Activity Classes	60/40 up to 80/20 split w/ instructor and APRC (activity fees range from \$2-10/class)	60/40 up to 80/20 split w/ instructor and APRC (activity fees range from \$2-10/class)		
TouchPass lost card replacement	\$2.00	\$2.00	\$0.00	0.0%
Photocopies and printed pages	See page 1	See page 1		
Community Garden Fees				
10x10	\$45.00	\$45.00	\$0.00	0.0%
10x12	\$54.00	\$54.00	\$0.00	0.0%
10x20	\$80.00	\$80.00	\$0.00	0.0%
20x20	\$100.00	\$100.00	\$0.00	0.0%
4x12 - depending on location	\$22.00 to \$29.00	\$22.00 to \$29.00	\$0.00	0.0%
Refundable deposit	\$50.00	\$50.00	\$0.00	0.0%
3x6 garden box at Senior Center - no deposit	\$10.00	\$0.00	-\$10.00	DELETE
Nature Center School Programs				
K-2/half day	\$150.00	\$150.00	\$0.00	0.0%
3-5/ full day	\$225.00	\$225.00	\$0.00	0.0%

Ashland Rotary Centennial Ice Rink

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
General Admission				
Youth	\$4.00	\$4.00	\$0.00	0.0%
Adult	\$5.00	\$5.00	\$0.00	0.0%
Skate Rental	\$3.00	\$3.00	\$0.00	0.0%
Hockey Admission				
Youth	\$5.00	\$5.00	\$0.00	0.0%
Adult	\$9.00	\$9.00	\$0.00	0.0%
Skating Private Lesson - 30 Minutes	\$28.00	\$28.00	\$0.00	0.0%
Helmets	\$15.00	\$0.00	-\$15.00	DELETE
Group Rental Rate - Per Person (8-30 ppl)	\$8.00	\$8.00	\$0.00	0.0%
Ashland Rotary Centennial Ice Rink Discounts				
Special event				
Youth	\$2.00	\$2.00	\$0.00	0.0%
Adult	\$4.00	\$4.00	\$0.00	0.0%
Cheap skate-rental	\$1.00	\$1.00	\$0.00	0.0%
Student night admission (includes skate rental)	\$6.00	\$6.00	\$0.00	0.0%
Recreation skate gift card	\$6.00	\$6.00	\$0.00	0.0%
School Groups and Punch Cards				
Name Change: Ice Rink Multi-Pass				
Youth punch card-all programs (5-13)	\$35.00	\$35.00	\$0.00	0.0%
Adult punch card-all programs (14+)	\$45.00	\$45.00	\$0.00	0.0%
School groups - (per group of 30)	\$100.00	\$100.00	\$0.00	0.0%
Ashland Rotary Centennial Ice Rink & Daniel Meyer Pool Discounts				DELETE
50% off of total fee for free and reduced lunch Ashland students/punch cards				

Oak Knoll Golf Course

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
Annual Passes¹				
Single				
Annual payment (7 days)	\$1,099.00	\$1,199.00	\$100.00	9.1%
Single Annual (M-F only) No Holidays	\$0.00	\$859.00	\$859.00	NEW
Monthly payment	\$110.00	\$0.00	-\$110.00	DELETE
Multi Round Card (10/9 hole rounds, expires 1 year from purchase)	\$0.00	\$179.00	\$179.00	NEW
Name Change: Senior/Vet (55+) – single				
Senior/Vet Annual payment (7 days)	\$999.00	\$1,099.00	\$100.00	10.0%
Senior/Vet (M-F only) No Holidays	\$0.00	\$799.00	\$799.00	NEW
Monthly payment	\$100.00	\$0.00	-\$100.00	DELETE
Couple/domestic partner				
Couple/Domestic Partner Annual payment	\$1,299.00	\$1,399.00	\$100.00	7.7%
Couple/Domestic Partner (M-F only) No Holidays	\$0.00	\$999.00	\$999.00	NEW
Monthly payment	\$125.00	\$0.00	-\$125.00	DELETE
Family + 1 = couple plus one (18 17 and under) in household				
Annual payment	\$1,499.00	\$1,574.00	\$75.00	5.0%
Family + 1 (17 and under) in household (M-F only) No Holidays	\$0.00	\$1,174.00	\$1,174.00	NEW
Monthly payment	\$140.00	\$0.00	-\$140.00	DELETE
Junior-single (17 and under)	\$199.00	\$199.00	\$0.00	0.0%
Snowbird (for 6 months) – single	\$750.00	\$750.00	\$0.00	0.0%
SOU student passes – all single				
Winter term	\$215.00	\$0.00	-\$215.00	DELETE
Fall term	\$215.00	\$0.00	-\$215.00	DELETE
Spring term	\$300.00	\$0.00	-\$300.00	DELETE
Summer term	\$380.00	\$0.00	-\$380.00	DELETE
¹ All membership types require minimum 12-month commitment except for SOU student memberships				
Daily Adult Fees (Ages 18 +)				
9 holes walk	\$18.00	\$20.00	\$2.00	11.1%
9 holes w/cart	\$28.00	\$0.00	-\$28.00	DELETE
18 holes walk	\$26.00	\$32.00	\$6.00	23.1%
18 holes w/cart	\$39.00	\$0.00	-\$39.00	DELETE
Senior & Veteran 9 holes walk	\$16.00	\$18.00	\$2.00	12.5%
Senior & Veteran 9 holes w/cart	\$24.00	\$0.00	-\$24.00	DELETE
Senior & Veteran 18 holes walk	\$22.00	\$28.00	\$6.00	27.3%
Senior & Veteran 18 holes w/cart	\$35.00	\$0.00	-\$35.00	DELETE
Cart Fees - Per Person, Year Round				
9 holes (per seat)	\$10.00	\$10.00	\$0.00	0.0%
18 holes (per seat)	\$13.00	\$15.00	\$2.00	15.4%
Daily Junior Fees (Ages 8 to 17)				
9 holes - year round	\$7.00	\$8.00	\$1.00	14.3%
18 holes - year round	\$12.00	\$15.00	\$3.00	25.0%
Twilight cart	\$8.00	\$0.00	-\$8.00	DELETE

Driving Range - One Token (35 balls)	\$3.00	\$4.00	\$1.00	33.3%
Twilight 9 holes walk	\$14.00	\$0.00	-\$14.00	DELETE
Twilight 9 holes ride	\$22.00	\$0.00	-\$22.00	DELETE
Twilight 18 holes walk	\$22.00	\$0.00	-\$22.00	DELETE
Twilight 18 holes ride	\$35.00	\$0.00	-\$35.00	DELETE

Oak Knoll Golf Course Wedding Fees

November-February - full day	\$750.00	\$750.00	\$0.00	0.0%
November-February - half day	\$400.00	\$400.00	\$0.00	0.0%
March-October - full day	\$1,500.00	\$1,500.00	\$0.00	0.0%
March-October - half day	\$800.00	\$800.00	\$0.00	0.0%

Credit Card Processing Fee

3%

NEW

The Director has authority to modify rates for marketing and market conditions no less than 20% below standard rates

NEW



MISCELLANEOUS FEES AND CHARGES

Effective July 1, 2025

Table of Contents

Citywide Miscellaneous Fees and Charges	1
Copy Fees	1
Credit Card Processing Fee	1
Rates and Charges Set by Separate Resolutions	1
Research Fee	2
Finance Miscellaneous Fees and Charges	3
Business License Fee	3
Marijuana Dispensary Permit Fees	3
Utility Billing Miscellaneous Fees and Charges	4
Parking Fees	4
Parking Fines and Fees (City-wide)	5
City Recorder Miscellaneous Fees and Charges	6
Planning and Community Development Misc. Fees and Charges	7
Administrative Action Fees	7
Type I Reviews	8
Middle Housing Reviews	8
Type II Reviews	9
Type III Reviews	9
Legislative Amendments	9
Other Planning/Community Development Fees	10
Building Miscellaneous Fees and Charges	11
Permit Fees for Commercial and Residential	11
Building Permit Fees	11
Plan Review Fee for Commercial and Residential	12
Miscellaneous Fees for Commercial	12
Inspection Fees for Commercial and Residential	13
Demolition Fees	13
Residential Plumbing Permit Fees	13
Commercial Plumbing Permit Fees	14
Commercial Mechanical Permit Fees	16
Residential Mechanical Permit Fees	16
Electrical Permit Fees	17
Residential Restricted Energy Electrical Permit Fees	18
Building Permit Reinstatement Fee	19
Grading/Excavation Fees	19
Other Building Fees	20

Fire Miscellaneous Fees and Charges	21
Fire Marshal Review Fees	22
Electric Miscellaneous Fees and Charges.....	25
Electric Meter Charges	25
Electric Line Extension Charges	26
IT Miscellaneous Fees and Charges.....	27
Police Miscellaneous Fees and Charges	29
Public Works Miscellaneous Fees and Charges.....	30
Public Works - Fee Inflators.....	30
Public Works / Engineering Inspections & Permits	31
Sanitary Sewer Connection Fees.....	32
Water Connection Fees	32
Cemetery Fees, Sales of Liners, Markers	33
Sexton Fees.....	33
Ashland Airport Fees	34
Parks and Recreation Miscellaneous Fees and Charges.....	36
Picnic and Facility Rentals and Special Events.....	36
Field Usage and Calle Seating	37
Daniel Meyer Pool Fees.....	38
Recreation Programs & Community Gardens	39
Ashland Rotary Centennial Ice Rink.....	40
Oak Knoll Golf Course	41

Citywide Miscellaneous Fees and Charges

Copy Fees

Fee Description	2025/2026 Fee
Black and White Copies	
Letter/Legal - Single Sided	\$0.25
Letter/Legal - Double Sided	\$0.45
Tabloid - Single Sided	\$0.45
Tabloid - Double Sided	\$0.85
Color Copies	
Letter/Legal	\$1.55
Tabloid	\$3.10

Credit Card Processing Fee

Fee Description	2025/2026 Fee
Credit Card Processing Fee (excluding utility billing)	3.0%

Rates and Charges Set by Separate Resolutions

System Development Charges (SDCs)

Parks and Recreation SDCs Resolution
Transportation SDCs Resolution
Sewer SDCs Resolution
Storm SDCs Resolution
Water SDCs Resolution

Utility Rates and Fees

Ashland Forest Resiliency Surcharge Resolution
Public Safety Support Fee Resolution
AFN Utility Fees Resolution
Electric Rates Resolution
Wastewater (Sewer) Rates Resolution
Storm Drain Fees Resolution
Transportation Fees Resolution
Water Rates Resolution

Research Fee

A. The City will charge a research fee based on the average of hourly wages from the various salary schedules. For the fiscal year 2025, the hourly research fee will be **\$58.00**, billed in 15-minutes increments. The fee is calculated using the hourly wage, excluding the cost of benefits.

The City will establish a fee in its annual fee resolution that is reasonably calculated to reimburse the City for the cost of making public records available, including locating the requested records, reviewing the records to delete exempt material, redacting protected information, supervising a person's inspection of original documents to protect the integrity of the records, compiling, or tailoring a record, to meet the person's request.

The City may charge for search time even if it fails to locate any records responsive to the requestor or if the records located are subsequently determined to be exempt from disclosure. Copies of documents provided by a routine file search of 15-20 minutes or less will be charged at a copy rate established in the annual fee resolution.

B. The City may charge a fee to reimburse the costs associated with the time spent by the City Attorney in reviewing public records, redacting exempt and non-exempt materials, and determining the application of ORS 192.505.

C. The minimum fee is \$25. Any research estimate above \$25 will be provided in writing to the requester in advance. The requester must confirm in writing that they want the City to proceed with making records available before the work is done.

D. Prepayment is required if the amount of the request is greater than \$25. If the actual charges are less than the prepayment, an overpayment shall be refunded.

Finance Miscellaneous Fees and Charges

Fee Description	2025/2026 Fee
Non-Sufficient Funds Check Fee	\$35.95
Administrative Billing Charge	Up to 10% per billing

Business License Fee

Fee Description	2025/2026 Fee
Initial Business License Application Fee	
First two employees ¹	\$123.15
Each additional employee	\$5.15
A prorated fee of \$10 per month, or portion of month, remaining in the fiscal year from the date of the application with a minimum fee of \$25 is applicable to all business except for rental properties with fewer than two dwellings, pursuant to AMC 6.04.020 A.	
Temporary Business License Application Fee	\$25.65
Renewal Application Fee	
First two employees ¹	\$76.95
Each additional employee	\$10.30
Late Application Fee	\$25.65
Late Renewal Fee (30 days past due)	10% (\$25 minimum)
Reprint Business License	\$10.30

¹**Definition of Employee** (Pursuant to AMC 6.04.020.F): Any individual who performs service for another individual or organization having the right to control the employee as to the services to be performed and as to the manner of performance. Employee also means a licensed real estate salesperson or associate real estate broker who engages in professional real estate activities only as an agent of a real estate broker or organization.

Marijuana Dispensary Permit Fees

Fee Description	2025/2026 Fee
Initial Application - July 1 through June 30	\$82.10
Applicant shall pay a prorated fee of \$10 for each month, or portion of a month, remaining in the fiscal year, from the date of the application with a minimum fee of \$40.00 and a \$80.00 maximum.	
Permit Renewal Fee - Due July 1	\$61.60
Late Application Fee (after start of business)	\$25.65
Late Renewal Fee (30 days past due)	10% (\$25 minimum)

Utility Billing Miscellaneous Fees and Charges

Fee Description	2025/2026 Fee
Administrative Fees	
Notification of pending termination	\$10.30
Returned check charge	\$35.95
Reconnection Charge	
During business hours	\$30.80
After hours or on holidays	\$128.25
Service Connection	
During business hours	\$10.30
After hours or on holidays	\$128.25

Parking Fees

Fee Description	2025/2026 Fee
Charging Fees for Electric Vehicles - Per kWh	\$0.25
Paid Parking Fees (where applicable)	
City structure or lot:	
6:00 am - 6:00 pm (or segment)	\$2.75
6:00 pm - 2:00 am (per hour)	\$2.75
6:00 am - 2:00 am (maximum)	\$14.00
Parking Permit (where applicable)	
6:00 am - 6:00 pm Monday - Saturday (unless otherwise posted)	\$40.00
Other Downtown Parking Area Fees	
Short-term (<30 minutes) from a marked business vehicle with flashers	No charge
Daily parking permit (orange)	
First day or fraction of day	\$14.00
Additional days (limited to five) - per day	\$2.75

No charge on Sunday or federal holidays.

- Applicable permits/licenses must be current
- Limit of two permits per business address at a time
- Each permit is good for one parking space
- Not applicable to handicapped or short-term spaces equal to or less than 15 minutes, green loading zones, fire or other restricted areas.

Parking Fines and Fees (City-wide)

Fee Description	2025/2026 Fee
Basic Fine	
Overtime, improper parking, non-payment	\$30.00
Additional Fines	
More than three or four parking tickets in a year	\$35.00
More than five parking tickets in a year	\$70.00
Handicap space violation	\$190.00 or state law
Disabling boot, boot removal (available as negotiated by the City with tow company for 24-hour availability)	\$117.00

City Recorder Miscellaneous Fees and Charges

Fee Description	2025/2026 Fee
Audio/Video & Large Formatted Documents	
USB Flash Drive (Each department will determine cost basis of document)	\$10.30
Liquor Licenses	
Temporary/Special Event Liquor License (In addition to Fire license fee (\$15.00))	\$20.00
New Outlet/New Liquor License	\$100.00
Change of ownership license	\$75.00
Annual renewal	\$35.00
Lien Searches - Routine	\$35.00
Elections (<i>Resolution 2009-05</i>)	
Required deposit for Citizen Initiative	\$800.00
Annexation	
Processing fee for County	\$300.00
Research Fee	
See page 2	\$58.00

Planning and Community Development Misc. Fees and Charges

Administrative Action Fees

Fee Description	2025/2026 Fee
Pre-Application Conference	\$205.20
Final Plat Review	
Partitions	\$175.70+\$13.60/lot
Subdivisions	\$446.30+\$37.20/lot
Sign Permits	
New Sign	\$175.95+\$3.10/lot
Portable Sign	\$37.20
Replacement Sign	\$37.20+\$3.10/lot
Temporary Event Food Truck/Cart Permit - Per Event	\$34.15
Food Truck/Cart Permit	\$446.30
Address Request Fee - Per Address #	\$50.30
Street Name Approval Fee - Per Street	\$128.25
Street Tree Removal Permit	\$102.60
Home Occupation Permits	\$37.20
Zoning Permit (fence, accessory structure, etc.)	\$37.20
Land Use Approval Extension Request	\$446.30
Lot Line Adjustments	\$446.30
Any Other Administrative Action	\$446.30

Type I Reviews

Fee Description	2025/2026 Fee
Tree Removal Permit (no other actions)	\$102.60
Solar Setback Variance	\$1,349.60
Amendments to Conditions	\$1,349.60
Physical & Environmental Constraints Permit	\$1,349.60
Conditional Use Permit (Type I only)	\$1,349.60
Variance (Type I only)	\$1,349.60
Residential Site Review	\$1,349.60+\$89.55
Final Plan Performance Standards	\$1,349.60+\$89.55
Land Partitions	\$1,349.60+\$89.55
Commercial Site Review ¹ (see next page)	\$1,349.60+0.5% (.005) of project value
Any Other Type I Review	\$1,349.60
Independent Review of Wireless Communication Facilities ² (see next page)	\$5,000.00
Administrative Senate Bill 1537 Adjustment	\$1,349.60

Middle Housing Reviews

Fee Description	2025/2026 Fee
Middle Housing Land Divisions	\$1,349.60
Middle Housing Land Division Appeal ¹	\$307.80

¹A middle housing land division appeal must be filed within 14 days of mailing of the notice of the decision and be accompanied by a \$300.00 deposit toward the cost of an appeal hearing before a referee. This deposit shall be refunded if the appellant materially improves their position from the Staff Advisor's decision. The appeal referee shall assess the cost of the appeal in excess of the initial deposit for costs, up to a maximum of \$500.00, against an appellant who does not materially improve their position from the decision of the Staff Advisor.

Type II Reviews

Fee Description	2025/2026 Fee
Conditional Use Permit (Type II only)	\$2,827.65
Variance (Type II only)	\$2,827.65
Outline Plan/Preliminary Plat for Subdivisions	\$2,827.25+\$180.60/lot
Final Plan with Outline/Performance Standards Subdivision	\$3,607.10+180.60/lot
Commercial Site Review ¹	\$2,827.65+.5% (.005) of project value
Any Other Type II Review	\$2,827.65
Independent Review of Wireless Communication Facilities ²	\$5,000.00

¹Project value includes the estimated valuation of all structures (per State of Oregon Building Code), as well as all related project site improvements, such as grading, paving, landscaping, bioswales, etc.

²The initial deposit required with an application for a new wireless communication facility that is not collocated is \$5,000 and shall be used by the City for the costs of expert review of the application. If at any time during the planning application process the account balance is less than \$1,000, the Applicant shall upon notification by the City replenish the account, so the balance is at least \$5,000. The maximum total consultant fees to be charged to the Applicant shall be \$15,000, and any unused portion of fee will be refunded.

Type III Reviews

Fee Description	2025/2026 Fee
Zone/Comprehensive Plan Map Change	\$3,606.80
Comprehensive Plan Change	\$3,606.80
Annexation	\$5,425.75
Urban Growth Boundary Amendment	\$5,425.75
Any other Type III Review	\$3,606.80

Legislative Amendments

Fee Description	2025/2026 Fee
Comprehensive Plan Map/Large Zoning Map Amendment	\$6,331.85
Land Use Ordinance Amendment	\$6,331.85
Comprehensive Plan Amendment	\$6,331.85
City Sponsored Legislation (Council Directive)	\$0.00

Other Planning/Community Development Fees

Fee Description	2025/2026 Fee
Appeals	
Appeal for initial public hearing (Building Appeals Board/Demolition Review Board/Planning Commission)	\$153.90
Appeal for final decision of City	\$333.45
Solar Access Permits	\$64.15+14.65/lot
Community Development Fee	
This fee is charged concurrently with Building Permit Fees at the time of building permit application for all building permits requiring a plan review. Fee shall not exceed \$30,000 per building permit for the Ashland School District.	1.2% of new construction per building code definition of valuation
Copy Fees/Prepared Documents	
Site Design & Use Standards	\$5.00
Street Tree Guide	\$5.00
Transportation Element	\$5.00
Downtown Plans (2001, 1998)	\$5.00
Street Standards Guide	\$5.00
Comprehensive Plan/Land Use Code	\$40.00
Marijuana/Hemp/Psilocybin Land Use Compatibility Statement (LUCS)	\$240.85
Zoning Verification Letter (ZVL)	\$53.10
1200-C Permit Verification	\$53.10

Research Fee

Electronic documents that can be located by a routine file search of 15 minutes or less will be provided at no charge. Record requests that exceed 15 minutes of staff time to complete will be charged a minimum \$25 research fee (see section 1, page7). Prepayment and written approval to proceed is required before any research work is done by staff.

Building Miscellaneous Fees and Charges

Permit Fees for Commercial and Residential

In accordance with OAR 918-050-0100: "Residential construction permit fees shall be calculated using the following methodologies. (c) Effective January 1, 2009, a structural permit fee for new construction and additions shall be calculated using the ICC Building Valuation Data Table current April 1 of each year, multiplied by the square footage of the dwelling unit to determine the valuation. The valuation shall then be applied to the municipality's fee schedule to determine the permit fee. The plan review fee shall be based on a pre-determined percentage of the permit fee set by the municipality. (A) The square footage of a dwelling, addition, or garage shall be determined from outside exterior wall to outside exterior wall for each level. (B) The square footage of a carport, covered porch, or deck shall be calculated separately at fifty percent of the value of a private garage from the ICC Building Valuation Data Table current as of April 1. (C) Permit fees for an alteration or repair shall be calculated based on the fair market value as determined by the Building Official, and then applying the valuation to the municipality's fee schedule

Commercial construction permit fees shall be calculated using the following methodologies. (c) A structural permit fee shall be calculated by applying the valuation to the municipality's fee schedule with a set minimum fee. Valuation shall be the greater of either. (A) The valuation based on the ICC Building Valuation Table current as of April 1 of each year, using the occupancy and construction type as determined by the Building Official, multiplied by the square footage of the structure; or (B) The value as stated by the applicant and approved by the building official. (C) When the construction or occupancy does not fit the ICC Building Valuation Data Table, the valuation shall be determined by the Building Official with input from the applicant."

Building Permit Fees

Fee Description	2025/2026 Fee
Total Value of Work Performed	
\$1.00 to \$500.00	\$92.35 per hour
\$501.00 to \$2,000.00	\$92.35 for the first \$500.00 plus \$10.30 for each additional \$1,000.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$112.85 for the first \$2,000.00 plus \$8.25 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$301.65 for the first \$25,000.00 plus \$8.25 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$506.80 for the first \$50,000.00 plus \$5.15 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 and up	\$763.30 for the first \$100,000.00 plus \$4.15 for each additional \$1,000.00 or fraction thereof

Plan Review Fee for Commercial and Residential

Fee Description	2025/2026 Fee
Plan Review Fee	A plan review fee equal to 65% of the structural permit fee shall be due at application
Fire and Life Safety Plan Review <i>(When applicable)</i>	40% of permit fee
Additional Plan Review required by changes, additions, or revisions	\$92.35 per hour (1/2-hour minimum) Plus valuation increase based on tables
Special Inspection Agreement (QAA) Review Fee	\$92.35 per hour
Foundation Only	\$282.15 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,538.85 for each phase.
Residential Deferred Submittal Fee	65% of the structural permit fee calculated using the total valuation of the deferred portion + \$100.00 per deferred item
Commercial Deferred Submittal <i>(Payable at building plan review and is addition to plan review of deferred work)</i>	65% of the structural permit fee calculated using the total valuation of the deferred portion + \$100.00 per deferred item
Phased Permit Fee	\$282.15 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,538.85 for each phase.
Shell Building and Tenant Improvement Spaces	Permit fee for the construction of the shell building is based on 80% the valuation determined by building valuation data. The tenant improvement permit fee is based on 20% of the valuation.
Foundation Only	\$282.15 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,538.85 for each phase.

Miscellaneous Fees for Commercial

Fee Description	2025/2026 Fee
Commercial Fire Sprinkler/ Fire Suppression/Fire Alarm	Total value of work performed (structural permit fee)
Commercial Fire Sprinkler/ Fire Suppression/Fire Alarm Review	65% of structural permit fee

Note: See appendix for methodology for calculation of valuation for all permit fees utilizing valuation/value of work

Inspection Fees for Commercial and Residential

Fee Description	2025/2026 Fee
Re-inspection Fee - Per Hour, 1/2 Hour Min.	\$92.35
Inspections Outside Normal Business Hours - Per Hour, Per Inspector, 1 Hour Min.	\$133.40
Temporary Certificate of Occupancy and Reapplication Fee(s)	\$51.30 per discipline/permit. Renewal required every 30 days
Site Observation-Inspection - Per Hour, 1 Hour Min. (e.g. pre permit consultation)	\$92.35
Without additional work done - per hour, \$150 min	\$92.35
Special inspection report - per hour	\$66.70
Re-issued Certificate of Occupancy	No Charge

Demolition Fees

Fee Description	2025/2026 Fee
Demolition Review Fee (<i>non-exempt structures</i>)	\$369.35
Demolition Permit Fee - Per Building, 1 Hour Min. (Permit fee for verifying utilities have been safely removed and capped off)	\$92.35
Demolition Capping off Sewer, Water, Rain Drain - Per Hour, 1 Hour Min.	\$92.35

Residential Plumbing Permit Fees

Fee Description	2025/2026 Fee
New Residential	
1 bathroom/kitchen (includes: first 100 feet of water/sewer lines; hose-bibs ice maker; under floor low-point drains; and rain-drain packages)	\$410.40
2 bathrooms/1 kitchen	\$512.95
3 bathrooms/1 kitchen	\$589.90
Each additional bathroom (over 3)	\$51.30
Each additional kitchen (over 1)	\$51.30
Remodel / Alterations	
Remodel / Alterations (minimum fee)	\$76.95
Each fixture, appurtenance, and first 100 ft. of piping	\$20.55
Minimum fee (when purchased as a bathroom unit(s) - includes the first 100 ft. of water service, sanitary & storm)	\$76.95
Piping or private storm drainage systems exceeding the first 100 ft.	\$22.60
Backflow assembly	\$25.65
Re-pipe water supply	\$92.35
Alternate water heating systems (coils, heat pumps, etc)	\$61.60
Solar	\$61.60
Swimming pool piping	\$51.30

Residential Plumbing Permit Fees, Continued

Fee Description	2025/2026 Fee
Residential Fire Sprinkler <i>(includes plan review)</i>	
0-2,000 square feet	\$205.20
2,001-3,600 square feet	\$256.50
3,601-7,200 square feet	\$359.10
7,201+ square feet	\$461.70
Manufactured Dwelling or Pre-Fab	
Connections to building sewer and water supply - per space	\$51.30
RV and Manufactured Dwelling Parks	
Installation fee	\$153.90
State fee	\$30.80
Factory manufactured awning/carport	Fee based on valuation of installation cost and system equipment. Refer to structural permit fees.
Each additional 10 spaces	
	\$102.60

Commercial Plumbing Permit Fees

Fee Description	2025/2026 Fee
Commercial, Industrial, and Dwellings Other than One- or Two-family	
Minimum fee	\$76.95
Each fixture	\$41.05
Swimming pool piping	\$61.60
Piping - per foot	\$0.80
Plumbing plan review	30%
Sanitary Services	
First 100 feet	\$0.80
Each additional 100 Feet or fraction thereof	\$0.80
Storm Services	
First 100 feet	\$0.80
Each additional 100 Feet or fraction thereof	\$0.80
Water Services	
First 100 feet	\$0.80
Each additional 100 Feet or fraction thereof	\$0.80

Commercial Plumbing Permit Fees, Continued

Fee Description	2025/2026 Fee
Commercial Fire Sprinkler (including plan review)	
<i>Fee based on valuation of installation cost and system equipment</i>	
\$1.00 to \$500.00	\$92.35 per hour
\$501.00 to \$2,000.00	\$92.35 for the first \$500.00 plus \$10.30 for each additional \$1,000.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$112.85 for the first \$2,000.00 plus \$8.25 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$301.65 for the first \$25,000.00 plus \$8.25 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$506.80 for the first \$50,000.00 plus \$5.15 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 and up	\$763.30 for the first \$100,000.00 plus \$4.15 for each additional \$1,000.00 or fraction thereof
Fire sprinkler/fire suppression/fire alarm plan review	65% of structural permit fee
Minimum permit fee	\$92.35
Miscellaneous	
Minimum fee	\$92.35
Specialty fixtures	\$41.05
Re-inspection (no. of hrs. x fee per hour)	\$92.35/hr. (1/2 hr. minimum)
Special requested inspections (no. of hrs. x fee per hour)	\$92.35
Medical Gas Piping	
Minimum fee	\$51.30
Valuation \$500 to \$2,000	\$51.30 + \$5.15 per \$1000 of valuation
Valuation \$2,001 to \$25,000	\$128.25 + \$18.50 per \$1000 of valuation
Valuation \$25,001 to \$50,000	\$554.00 + \$14.40 per \$1000 of valuation
Valuation \$50,001 to \$100,000	\$913.05 + \$9.25 per \$1000 of valuation
Valuation greater than \$100,000	\$1,374.75 + \$8.25 per \$1000 of valuation
Rainwater Harvesting System	
<i>Fee based on valuation of work to be performed.</i>	
Minimum fee	\$76.95
Valuation \$1 to \$500	\$76.95 for the first \$500 plus \$9.25 for each additional \$100 or fraction thereof, to and including \$2,000
Valuation \$2,001 to \$25,000	\$215.45 for the first \$2,000 plus \$10.30 per \$1,000, or fraction thereof, to and including \$25,000
Valuation \$25,001 to \$50,000	\$451.40 for the first \$25,000 plus \$10.30 per \$1,000, or fraction thereof, to and including \$50,000
Valuation \$50,001 to \$100,000	\$707.90 for the first \$50,000 plus \$9.25 per \$1,000, or fraction thereof, to and including \$100,000
Valuation greater than \$100,000	\$1,169 for the first \$100,000 plus \$9.25 per \$1,000 or fraction thereof

Commercial Mechanical Permit Fees

Fee Description	2025/2026 Fee
Commercial Mechanical Permit Fees	
Valuation \$1 to \$500	\$92.35/minimum
Valuation \$501 to \$100,000	\$92.35 for the first \$2,000.00 plus \$10.30 for each additional \$1,000.00 or fraction thereof.
Valuation \$100,000+	\$1,070.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof.
Deferred submittals + fees	\$100.00 each item plus 65% of mechanical permit fee of deferred submittal valuation.
Plan review fee	25% of permit fee
Miscellaneous Fees	
Re-inspection	\$92.35
Specially requested inspection (per hour)	\$66.70
Regulated equipment (un-classed)	\$51.30

Residential Mechanical Permit Fees

Fee Description	2025/2026 Fee
Mechanical Permit Minimum Fee	\$76.95
Furnace/Burner including ducts & vents	
Up to 100k BTU/hr.	\$20.55
Over 100k BTU/hr.	\$20.55
Heaters/Stoves/Vents	
Unit heater	\$20.55
Wood/pellet/gas stove/flue	\$20.55
Repair/alter/add to heating appliance or refrigeration unit or cooling system/absorption system	\$20.55
Evaporated cooler	\$20.55
Vent fan with one duct/appliance vent	\$20.55
Hood with exhaust and duct	\$20.55
Floor furnace including vent	\$20.55
Gas Piping	
One to four outlets (any number of outlets)	\$20.55
Air-handling Units, including Ducts	
Up to 10,000 CFM	\$20.55
Over 10,000 CFM	\$20.55

Residential Mechanical Permit Fees, Continued

Fee Description	2025/2026 Fee
Compressor/Absorption System/Heat Pump	
Up to 3 hp/100K BTU	\$20.55
Up to 15 hp/500K BTU	\$20.55
Up to 30 hp/1,000 BTU	\$20.55
Up to 50 hp/1,750 BTU	\$35.95
Over 50 hp/1,750 BTU	\$46.20
Incinerator	
Domestic incinerator	\$20.55

Electrical Permit Fees

Fee Description	2025/2026 Fee
Residential per unit, service included	
1,000 sq. ft. or less	\$138.50
Each additional 500 sq. ft. or portion thereof	\$25.65
Limited energy	\$32.85
Each manufactured home or modular dwelling service or feeder	\$51.30
Multi-family residential	\$35.95
Residential and Commercial—Services or Feeders/Installation, Alteration, Relocation	
200 amps or less	\$97.50
201 to 400 amps	\$118.00
401 to 600 amps	\$194.95
601 to 1,000 amps	\$256.50
Over 1,000 amps or volts	\$564.25
Reconnect only	\$76.95
Temporary Services or Feeders	
200 amps or less	\$76.95
201 to 400 amps	\$102.60
401 to 600 amps	\$153.90
601 to 1000 amps	\$256.50
Over 1,000 amps or volts	\$461.70
Branch Circuits: New, Alteration, Extension Per Panel	
Branch circuits with purchase of a service or feeder	\$6.20
Branch circuits without purchase of a service or feeder:	
First branch circuit	\$66.70
Each additional branch circuit	\$7.70

Electrical Permit Fees, Continued

Fee Description	2025/2026 Fee
Miscellaneous Fees: service or feeder not included	
Each pump or irrigation circuit	\$66.70
Each sign or outline lighting	\$66.70
Signal circuit(s) or low voltage system, alteration or extension (each system)	\$66.70
Subdivision lighting per pole in addition to service	\$41.05
Swimming pool (panel, 3 circuits and bonding)	\$92.35
Specially requested inspection (per hour)	\$92.35
Each additional inspection over the allowable in any of the above, for those not covered under residential inspection caps (per inspection) - per hour, 1/2 hour min.	\$92.35
Special inspection - per hour, 1/2 hour min.	\$92.35
Reinspection - per hour, 1/2 hour min.	\$92.35
Field review-change of use - per hour, 1/2 hour min.	\$92.35

Residential Restricted Energy Electrical Permit Fees

Fee Description	2025/2026 Fee
Fee for All Systems¹, Including:	\$25.65
Audio and stereo systems	
Burglar alarm system	
Doorbell	
Garage-door opener	
Heating, ventilation, & air-conditioning systems	
Landscape lighting & sprinkler controls	
Landscape irrigation controls	
Outdoor landscape lighting	
Vacuum Systems	
Each Additional Inspection	\$25.65

¹For new construction, this permit fee covers all systems listed or can be sold separately.

Renewable Energy Systems

Fee Description	2025/2026 Fee
Renewable Energy Systems	
5 KVA or less	\$102.60
5.01 KVA to 15 KVA	\$102.60
15.01 KVA to 25 KVA	\$160.05
25.01 KVA and above	\$160.05 plus \$6.45/KVA for each additional

Renewable Energy Systems, Continued

Fee Description	2025/2026 Fee
Engineered Systems <i>(Separate Electrical application required)</i>	
Plan Review	65% of Building Permit
Re-Inspection Fee - per hour, 1/2 hour minimum	\$92.35
Wind generation systems in excess of 25 KVA:	
25.01 KVA to 50 KVA	\$209.30
50.10 KVA to 100 KVA	\$481.15
<i>For wind generations systems that exceed 100 KVA the permit fee shall be calculated in accordance with OAR 918-309-0040</i>	
Solar generation systems in excess of 25 KVA, per KVA	\$6.45
The permit charge will not increase beyond the calculation for 100 KVA. Permits issued under this sub-section include three inspections. Additional inspections will be billed at an hourly rate.	

Building Permit Reinstatement Fee

Fee Description	2024/2025 Fee	2025/2026 Fee	\$ Δ	% Δ
A building permit expires after a period of 180 days from the date of issue with no inspection activity.				
To reactivate an expired permit, a fee of \$50.00 per construction discipline is required (Building, Plumbing, Mechanical, Electrical).				
If the sum of the original permit fee subject to reinstatement is less than \$50.00, a reinstatement fee equal to half of the value of the original permit fee shall be accessed for permit reinstatement.				

Grading/Excavation Fees

Fee Description	2025/2026 Fee
Grading Fees	
Plan Review Fee - per hour	\$92.35
50 cubic yards or less	No Fee
51-100 cubic yards	\$128.25
101-1,000 cubic yards	\$205.20
1,001-10,000 cubic yards	\$410.40
10,001-100,000 cubic yards	\$512.95 for the first 10,001 cubic yards plus \$51.30 for each additional 10,000 cubic yards or fraction thereof
Additional plan review required for changes, additions, or revisions to approved plans - per hour, 1/2 hour minimum	\$92.35
Permit Fees	
50 cubic yards or less	No fee
51-100 cubic yards	\$102.60
101-1,000 cubic yards	\$102.60 for first 101 yards plus \$35.95 for each additional 100 cubic yards or fraction thereof

Other Building Fees

Fee Description	2025/2026 Fee
Investigation Fees	
Investigation Fee A - Low effort to determine compliance. Per hour.	\$92.35
Investigation Fee B - Medium effort to gain compliance. Stop work order posted. Applicant obtains required permits within 10 business days. Per hour, \$150 minimum.	\$92.35
Investigation Fee C - High effort to gain compliance. Applicant failed to meet deadline or has had more than one documented violation in 12 months for starting work without permits. Per hour, \$250 minimum.	\$92.35

State of Oregon Surcharge - ORS 455.210(4)

State of Oregon permit surcharge is 12% of structural, plumbing, mechanical and electrical components of the overall building permit.

Building Permit Refund Policy

The City of Ashland Community Development Department offers partial refunds for building permits that have been issued, have had no inspections performed and have not yet expired (six months from issue date). Refunds for permits that have expired are limited to any Systems Development Charges (SDC's) that were part of the permit fees.

How to Request a Refund

Submit a letter of refund request signed by applicant/owner with a mailing address for the refund check to the Community Development Department at 51 Winburn Way. The refund will be processed within 30 days of the date of the request letter.

The following fees are not refundable

- Building Plan Check Fee
- Fire Protection Review Fee
- 50% of Community Development Fee (maximum equal to Building Plan Check Fee)
- 50% of Engineering Development Fee (maximum equal to Building Plan Check Fee)

The remainder of the permit fees are refundable. A \$50.00 administrative fee will be subtracted from the eligible refund amount for costs associated with the refund process.

Fire Miscellaneous Fees and Charges

Fee Description	2025/2026 Fee
Report Fees	
Non-patient pre-hospital care reports	
10 pages or less	\$20.55
Each additional page	\$0.30
Fire incident reports	
10 pages or less	\$12.35
Over 10 pages	\$15.40
Patient report	
10 pages or less	\$41.05
Each additional page	\$0.30
Mailing cost	Actual Cost
Fire Investigation and Fire Marshal Reports	
Narrative report	
10 pages or less	\$20.55
Each additional page	\$0.30
Photos - each	\$1.05
Photo log	\$20.55
Investigation drawings/chart - each	\$20.55
Research Fee	Page 2
Cost Recovery Fees (MVC, Haz-Mat, Rescue)	
Level 1 MVC - Assessment and stabilization	
First hour	\$538.60
Each additional hour	\$266.75
Level 2 MVC – Level 1 plus fluid clean-up	
First hour	\$564.25
Each additional hour	\$312.90
MVC with Extrication (requires use of extrication equipment)	
First hour	\$1,641.45
Each additional hour	\$820.75
Hazardous Material Incidents	
Level 1 – Incident command, isolate and deny entry, evacuations if needed	\$872.05
Haz-Mat 8 activation with AF&R engine standby - per hour	\$497.60
Haz-Mat 8 activation with AF&R ambulance standby - per hour	\$369.35
Victim Rescues	
Engine response - per engine, per hour	\$512.95
Technical rescue team - per person, per hour	\$169.30

Fire Miscellaneous Fees and Charges, Continued

Fee Description	2025/2026 Fee
Emergency Medical Services	
AF&R ambulance membership- basic annual	\$67.75
AF&R ambulance membership-plus annual	\$125.20
Emergency medical service fee – aid call per patient	\$448.00
Advanced life support transport – per patient (per current rate schedule)	\$1,551.00
Basic life support transport – per patient (per current rate schedule)	\$1,351.00
Ambulance mileage rate – per mile (per current rate schedule)	\$23.30
Ambulance waiting time, per 1/2 hour	\$56.45
Ambulance stand by - per hour, 2 hour minimum	\$123.15
On scene coordinator - per hour	\$61.60
Extra attendant - each	\$56.45
Emergency Medical Services/Standby Fees	
Structure engine standby for events - per hour	\$497.60
Brush engine standby for events - per hour	\$312.90
Fire and Life Safety Division standby - per hour	\$112.85

Fire Marshal Review Fees

Fee Description	2025/2026 Fee
Plan Checks	
Any building permit	24% of the Building Division Structural Permit Fee and Plan Check Fee
Condominium	24% of the Building Division Structural Permit Fee and Plan Check Fee
Survey Plat Review Fees	
Partition plats	\$109.80
Condominium plats	\$236.00
Subdivision plats	\$236.00
Other	
All hydrant flow requests. To be charged to the developer or installer	\$153.90
False alarm charge	\$256.50
First Aid/CPR Classes - Per Person Cost	
Basic Life Support (BLS) for Healthcare Providers CPR Class	\$71.85
Heart Saver CPR & First Aid Class	\$71.85
Heart Saver CPR Class	\$46.20
Family and Friends CPR Class	\$7.20

Fire Marshal Review Fees, Continued

Fee Description	2025/2026 Fee
Inspection Fees	
<i>Initial Inspection (Re-inspection Included)</i>	
Travelers Accommodation	\$41.05
Occupancy Type "B"	\$0.00
0-1,000 sf.	\$41.05
1,001-3000 sf.	\$76.95
Occupancy Type "A, E, M, S"	
0-3,000 sq ft	\$76.95
Occupancy Type "F, H, I"	
0-3,000 sq ft	\$128.25
3,001-10,000 sq ft	\$205.20
10,001-20,000 sq ft	\$256.50
Over 20,000 sq ft	\$307.80
Occupancy Type "A, B, E, M, S"	
3,001-10,000 sq ft	\$128.25
10,001-20,000 sq ft	\$179.55
Over 20,000 sq ft	\$230.85
Occupancy Type "R, SR"	
3 to 10 Units	\$76.95
11 to 40 Units	\$128.25
41 to 70 Units	\$179.55
Over 70 Units	\$256.50
Non-compliance after 2nd inspection: inspection fee +	Base Fee +\$102.60
Non-compliance after 3rd inspection: inspection fee +	Base Fee +\$205.20
Non-compliance after 4th inspection / subsequent inspections: inspection fee +	Base Fee +\$410.40
Operational Permits	
Fireworks public display	\$153.90
Exhibits and trade shows	\$153.90
Fumigation and thermal insecticide fogging	\$307.80
Vehicles or equipment in assembly buildings	\$51.30
Pyrotechnic and special effects	\$76.95
Open flame	\$76.95
Haunted houses	\$51.30
Marijuana processing	\$512.95
Fire performances (per event)	\$76.95
Temporary membrane structures, tents and canopies	
200-400 sq ft	\$51.30
Above 400 sq ft	\$128.25
Hydrostatic test	\$76.95
Underground flush test	\$76.95
Hood system trip test	\$76.95
Fire acceptance test	\$153.90
Egress light test	\$153.90
Above ground lp tank install	\$76.95

Fire Marshal Review Fees, Continued

Fee Description	2025/2026 Fee
Operational Permits, Continued	
Above ground lp tank removal	\$153.90
Commercial lp usage less than 500 gallons	\$76.95
Underground fuel tank install	\$307.80
Underground fuel tank removal	\$512.95
Construction and Use Permits	
Compressed gas	\$153.90
Flammable and combustible liquid storage	\$153.90
Hazardous materials storage	\$307.80
Hazardous materials production	\$307.80
Industrial ovens	\$153.90
High piled combustible storage	\$153.90
Permits not specifically mentioned but required by fire code	\$51.30 - \$512.95 depending on staff hours and complexity
Temporary liquor license (in addition to City Recorder fee listed on page 10)	\$15.40
Pre application comments	\$25.65
After hours and weekend inspections	\$153.90
Fire Systems Cover Up/ Acceptance Test Inspections	
0-3,000 sq ft	\$76.95
3,001 to 10,000 sq ft	\$128.25
10,001 to 20,000 sq ft	\$179.55
20,001 to 40,000 sq ft	\$359.10
40,001 to 80,000 sq ft	\$718.15
Above 80,000 sq ft	\$1,025.90
Weed Abatement	
Staff time	See page 2
Mailing cost	Actual Cost
Weed abatement by contractor	Actual Cost
Other	
T-shirt	\$25.65
Sweatshirts	\$35.95
Misc. apparel items	Prices vary

Electric Miscellaneous Fees and Charges

Fee Description	2025/2026 Fee
Banners - Each	\$128.25
Temporary Service Drop	
Single phase underground temp 300 amps or less	\$253.40
Single phase overhead temp 300 amps or less	\$302.65
Three phase	Actual Cost
Street Light	
Install of light shroud	\$82.10

Electric Meter Charges

Fee Description	2025/2026 Fee
Meter Tests for Accuracy	
Once in twelve months	No Charge
Two or more times in twelve months	\$180.60
Meter repairs/replacement (damaged by customer)	Actual Cost
Non-Radio Frequency Meter Charges	
Conversion from radio frequency (RF) to non-RF meter	No Charge
Monthly Fee to manually read Non RF meter	No Charge
Service Calls	
Once in twelve months	No Charge
Two or more times in twelve months	\$208.30
Other hours or holidays	\$310.85
Service Connection for Applicant	
De-energize service	\$260.60
Scheduled Work After Hours	Actual Cost
Unauthorized Connection	\$220.60

Electric Line Extension Charges

Fee Description	2025/2026 Fee
New Single-Family Residential Service	
Overhead service in existing developed areas from distribution line to and including meter.	\$595.05
Overhead service upgrade or increased service for 300 amps or less	\$595.05
Replacement of service from overhead to underground, 300 amps or less. Customer provides all trenching, conduit, backfilling and compaction as directed by the City.	\$1,248.55
Underground residential service of 300 amps or less. Customer provides conduit, trenching, back fill, compaction as directed by the City.	\$715.05
Underground Distribution Installation Charges	
Per lot less house service and engineering fees.	\$1,216.75
Subdivisions of 0 to 20 engineering fee per lot	\$175.45
Subdivisions of 21+ engineering fee per lot	\$265.75
Three phase subdivision as required by City per lot	\$265.75
Any Overhead/Underground Service Over 300 Amps	Actual Cost
Commercial, Institutional and Industrial Service	Actual Cost
Blower Door Leak Test (<i>Gas heat customers only</i>) *	\$76.95
Duct Leak Test (<i>Gas heat customers only</i>) *	\$128.25
**Electric heat customers = no fee	

IT Miscellaneous Fees and Charges

Fee Description	2025/2026 Fee
Installation Fees	
Basic installation - Pre-wired CATV outlets only. (Additional charges for parts and supplies apply)	\$20.00
Add Trap ("filter")	\$10.00
New customer cable modem activation	\$10.00
Cable modem (refurbished 90 –day replacement warranty)	\$50.00
Additional materials	\$10.00
Over-and-beyond regular installation including multi outlets, outlet plates, additional wiring, replacement of customer damaged outlets.	
Wi max standard installation	\$200.00
Disconnect Fees	
Disconnect	\$50.00
Remove trap ("filter")	\$10.00
Truck Roll	\$35.00
Field Technician Hourly Rate	
Non-standard work such as advancing troubleshooting, non-standard outlets, fishing wire inside walls, etc.	\$55.00
Consulting and Technical Support Hourly Rate	
For support issues not related to AFN infrastructure, performance, and reliability. Minimum charge one hour.	\$85.00
Non-City Employee Staff Screening	
Charge for each vendor employee submitted for authorization to access AFN and City Service Center facilities.	\$150.00
Fiber Service Installation	
Overhead served connections	Individual Business Case (IBC) & quote
Underground served connections	IBC & quote
Ethernet	
Transit @ 100 Mbps	IBC & quote
Transit @ 1000 Mbps	IBC & quote
Static IP Address - Per Month, Each	\$5.00
Maximum of 5 Static Internet Protocol (IP) addresses*	
Minimum level of service for static IP and Quality of Service (QoS) is "CHOICE" or higher service tier.	
QoS Fee - Per Month	\$3.50
VOIP (phone) enhancement available with AFN Choice or higher service level through AFN certified modems.	

IT Miscellaneous Fees and Charges, Continued

Fee Description	2025/2026 Fee
Business Augmented Upload Package (additional 5 Mbps) - Per Month	\$15.00
Available exclusively for AFN Direct Small Office/Home Office (SOHO) or Small Business. Must have current City of Ashland business license.	
<i>*Additional fee added to base AFN Direct retail rates on specific packages.</i>	
SOHO business augmented upload package - per month. Maximum SOHO upload speed with augmented upload service at up to 9 Mbps.	\$80.00
Small Business augmented upload package - per month. Maximum Small Business upload speed with augmented upload service at up to 10 Mbps.	\$100.00
Non-return of Customer Premise Equipment (CPE) Devices	\$300.00
CPE's must be returned on disconnect date of AFN services.	
Cable TV (CATV) Seasonal Reconnects & Disconnects	
Disconnects & reconnects - per visit	\$10.00
Service change - per visit	\$10.00
Install HBO filter - per visit	\$10.00
CATV House Amp Fee - Each	\$35.00
Utility Billing Lobby Signage Fee - Per Month	\$100.00
Cable Modem Rental - Per Month	\$5.00
Non-Return of Rented Modem at Closing of Account - Each	\$50.00
Cable Modem Purchase - Each	\$50.00
<i>* Resolution 2010-28 (Section 2, page 38) grants Information Technology management ability to set promotional rates.</i>	
Fiber services	
Fiber Essentials - Wholesale	\$40.00
Fiber Essentials - Retail	\$50.00
Fiber Advanced - Wholesale	\$48.00
Fiber Advanced Retail	\$60.00
Fiber Ultimate - Wholesale	\$75.00
Fiber Ultimate - Retail	\$90.00
Fiber Multi-gig - Wholesale	\$90.00
Fiber Multi-gig - Retail	\$120.00
Fiber Ultimate Promotional - Wholesale	\$60.00
Fiber Ultimate Promotional - Retail	\$70.00
Router setup - Wholesale	\$25.00
Router setup - Retail	\$50.00
Router monthly fee - Wholesale	\$4.75
Router monthly fee -Retail	\$6.49
Mesh unit monthly fee - Wholesale	\$1.49
Mesh unit monthly fee - Retail	\$3.49

Police Miscellaneous Fees and Charges

Fee Description	2025/2026 Fee
Police Reports	
10 pages or less	\$12.35
Over 10 pages	\$15.40
Research Fee	See page 2
Visa Letters	\$19.50
Fingerprint Cards	
First card	\$35.95
Each additional card	\$10.30
Photographs (CD)	\$19.50
Audio Recordings¹	\$19.50
Mobil Audio Video Recordings (MAV)¹	\$19.50
Body Camera Video¹	\$19.50
Impound/Tow Fee - Cash Only	\$107.75
Vehicles for Hire - Per Ordinance 3160	
Permit fee for transportation network company	\$5,129.50
Permit fee for taxi or limousine company	\$512.95
Permit for vehicle for hire drivers	
New	\$61.60
Renewal	\$61.60

¹Any audio or video recording requiring extensive redaction, more than 30 minutes, shall be charged at a rate outlined under Research Fee. Refer to section 1, pg. 7.

Public Works Miscellaneous Fees and Charges

Fee Description	2025/2026 Fee
Engineering Development Fee	0.75% of Valuation

This fee is charged concurrently with Building Permit Fees at the time of building permit applications. The fee applies to all new residential dwelling units and commercial developments. Remodels, additions and accessory buildings are not assessed this fee.

Public Works - Fee Inflators

Fee Description
March CPI - Used for Plat & Plan Checks, PW & Engineering Inspections, Permits and Cemetery Fees March 2025 CPI value = 313.250 (New) March 2024 CPI value = 312.332 (Old) $(319.615-312.332)/312.332 = 2.4\%$
March ENR - Used for Sewer and Water Connection Fees March 2025 ENR value = 13782.50 (New) March 2024 ENR value = 13532.01 (Old) $(13782.50-13532.01)/13532.01=1.9\%$
January CPI - Used for Airport Fees January 2025 CPI value = 317.671 (New) January 2024 CPI value = 308.417 (Old) $(317.671-308.417)/308.417 = 3.0\%$

Public Works / Engineering Inspections & Permits

Fee Description	2025/2026 Fee
Subdivision Construction Inspection/Public Works Improvement Inspection	5% Engineer Fee (5% of the public improvement cost)
Street or Alley Excavation Permit	\$250.00
Encroachment Permit	\$250.00
Miscellaneous Construction Permit (Construction of curb, sidewalk, driveway apron, etc.)	\$83.00
Dust Suppression Permit	\$83.00
Driveway Painting Permit (Includes a can of paint)	\$19.00
Right-of Way Closure	
Street	\$250.00
Sidewalk: >72 hours	\$83.00
Sidewalk: <72 hours	\$19.00
Parking Space: >72 hours	\$83.00
Parking Space: <72 hours	\$19.00
Block Party	\$19.00
Sidewalk Dining – Annual Renewal Per Sq. Ft, Min 50 Sq. Ft.	\$6.00
Functional Item – Annual Renewal	\$83.00
Special Event Permit	
Base fee	\$130.00
Events that require City staff overtime	Actual Cost
Street Painting Permit	\$19.00
Loaned Functional Item, Pennant Application Fee	\$169.00
Publication Box per Publication - Annual Renewal	\$35.00
Bike Rack Purchase	\$165.00
Special Vehicle Permit-Initial Fee	
Initial Fee	\$346.00
Annual Renewal	\$134.00
Penalty for No Permit	150% of permit cost
Street or Alley Vacation	\$837.00
An administrative fee of 25% will be assessed on all permit refunds. Refunds will not be issued if requested later than one year following the application date.	

Sanitary Sewer Connection Fees

Fee Description	2025/2026 Fee
Sanitary Sewer Mainline Video Inspection - Min Charge (Cost based on time and materials)	\$406.00

Water Connection Fees

Fee Description	2025/2026 Fee
Installation of Water Services	
The installation of all new water services and taps regardless of size will be charged on a time and materials basis.	Actual Cost
Utility Locates	
First utility locate at an address	No Charge
Additional locates at same address	\$88.00
Water Meter Re-Read	
Once in 12 months	No Charge
Each additional re-read in 12 months	\$41.00
Water Meter Field Test	\$63.00
Water Meter Bench Test	
3/4" or 1" Water Meter	\$139.00
1 1/2" or 2" Water Meter	\$260.00
Larger Meters	Actual Cost
Water Pressure Check	
Water pressure check once in 12 months	No Charge
Each additional pressure check in 12 months	\$49.00
Water Chlorination Test - Subdivision Retest Upon Failure (Cost based on time and materials)	\$822.00
Water Pressure Test - Subdivision Retest Upon Failure (Cost based on time and materials)	\$497.00

Cemetery Fees, Sales of Liners, Markers

Fee Description	2025/2026 Fee
Sales of grave spaces or burial plots, liners and markers: fees split, 40% to the cemetery fund and 60% to the cemetery trust fund.	
Grave Space	
Lawn and monument sections	\$647.00
Baby Land	\$204.00
Niches (bronze)	\$547.00
Urn garden	\$204.00
Crypt	\$1,367.00
Concrete Cemetery Box, Including Setting	\$547.00
Concrete Liners	Cost plus 10%
Final Inscriptions - Minimum Charge	\$191.00
Niche Vases	\$184.00
Grave Markers	Wholesale cost X 2.5 not to exceed \$753.00
Grave Marker Setting, Concrete Base	\$204.00
Monticello Burial Vault (Sealed Concrete)	\$1,505.00

Sexton Fees

Fee Description	2025/2026 Fee
Opening and Closing Graves	
Ground	\$547.00
Double-deep	\$614.00
Infant	\$204.00
Opening and Closing Crypts	\$547.00
Opening Closed Crypts	\$547.00
Opening and Closing Niches	\$140.00
Opening Closed Niche	\$140.00
Inter Cremains in Grave Spaces	\$204.00
Scattering of Cremains	\$140.00
Disinterment (Paid in advance)	\$1,367.00
Saturday, Sunday or Holiday Burial	\$546.00

Sexton Fees, Continued

Fee Description	2025/2026 Fee
Grave Setup Rental - Per Occurrence	\$139.00
Tent Rental - Per Day	\$67.00
Perpetual Care Lots, Sold Before 1927	\$140.00
Vases	
Galvanized	\$55.00

Cemetery fees will be subject to a 1.5% finance charge per month if not paid within 60 days of use. All above services will be sold pre-need in installments, interest free, with a minimum payment of one-twelfth of the total sale.

Ashland Airport Fees

Fee Description	2025/2026 Fee
Lease Type A - City Owned - Rentals	
T-hangars	
Without doors	\$248.00
¹ With vintage doors	\$311.00
¹ With contemporary doors	\$391.00
Helicopter hangar	\$311.00
Box hangars	
With reversionary stack door -per sq. ft./month	\$0.32
"Shell rental" (privately built, City owned) -per sq. ft./month	\$0.37
"Amenities" for any City Owned Hangar	
Office space (inside dimension) -per sq. ft./month	\$0.31
Bathroom (building footprint - outside wall dimension) -per sq. ft./month	\$0.03
Heat (any upgraded head source including gas and electric -per sq. ft./month	\$0.01
Monthly tie-downs	
Small	\$54.00
Large ²	\$66.00
Overnight tie-downs	
Small	\$7.50
Large ²	\$11.50
Tie Down Rental Policy	
All parties utilizing tied down parking are required to provide written consent to the Airport deeming the owner of any stored or parked aircraft as the last FAA registered owner of that aircraft. After an unpermitted failure to pay required rent or the aircraft becomes inoperable either mechanically or by regulation, and any such condition exceeds a ninety (90) day period for storage or parking, the Ashland Airport has the authority to treat the aircraft as a nuisance under AMC Chapter 2.31 Uniform Violation Abatement Process. Any appeal to the Ashland Airport taking such action is subject to AMC 2.30 Uniform Administrative Appeals Process.	
Lease Type B - Ground Lease - City Owned Hangars	
Ground lease - no minimum footage - per sq. ft., per year	\$0.254

Ashland Airport Fees, Continued

Fee Description	2025/2026 Fee
Lease Type C - Ground Lease - Privately Owned Hangars	
Privately owned ground lease minimum footage 60'x40' - per sq. ft., per year	\$0.597
Hangar Reservation Fees	
T-hangar - basic fee	\$103.00; and 75.00 is applied to first months' rent
Ground lease space	\$2,060.00 - Non-refundable space reservation fee*
Reservation fees are valid for a period of 1 year at which time can be renewed for an additional 12 months if progress is shown towards development of a hangar onsite.	
Specialized Aviation Service Operations (SASO) Fee (Annual)	
The square footage of the hangar multiplied by 1.6, multiplied by the current B Ground Lease fee rate. A Hanger keeper will have the square footage of the hangar multiplied by 1.0, multiplied by the current B Ground Lease fee rate.	
Mobile Service Providers (MSP) Airport User Fee (Annual)	
Basic Fee	
First two employees	\$361.00
Each additional employee	\$26.00
Temporary MSP (90 days max, non-renewable)	\$103.00
Freight Operation	
(Follows Medford International Airport adjustments annually)	
Tariff Rate	\$5.45/1,000 lbs.

¹An additional electrical surcharge of \$5.00 per month will be added to this amount.

²Large aircraft defined as a single engine turbo-prop or multi-engine aircraft with a gross certified aircraft weight of 6000 lbs. or greater

Parks and Recreation Miscellaneous Fees and Charges

Picnic and Facility Rentals and Special Events

Fee Description	2025/2026 Fee
Group Picnic Rentals	
Cotton Memorial Area - 4-hour rental	\$125.00
Madrone Area - 4-hour rental	\$75.00
Root Memorial - 4-hour rental	\$75.00
Hillside Picnic Area - 4-hour rental	\$75.00
Sycamore Grove - 4-hour rental	\$75.00
North Mountain Park Pavilion - 4-hour rental	\$75.00
Lawn below Upper Duck Pond	\$75.00
Butler Band Shell - 8-hour rental	
Under 200 people	\$250.00
Over 200 people	\$500.00
Garden Way Pavilion - 4-hour rental	\$75.00
Private Use/Rental Tennis/Pickleball Courts - 1 hour rental	\$20.00
Ashland Japanese Garden	
Private Event Rental - 3 hours rental	
Off season, Monday-Thursday	\$750.00
Off season, Friday-Sunday	\$1,000.00
Busy season, Monday-Thursday	\$1,250.00
Busy season, Friday-Sunday	\$1,500.00
<i>Busy season = April - July and October</i>	
<i>Off season = November - March, August and September</i>	
Deposits-Refundable Credit Card Only	
Picnic areas	\$75.00
Butler Band Shell	\$150.00
Buildings security	\$150.00
Japanese Garden	\$150.00
Special Event Fees	
Special event application fee	\$130.00
Street closure fee	\$150.00
Park booth fee (per booth)	\$30.00
Exclusive Use Fee-Impact Fee/Per site location /per 8 hours	\$150.00
Alcohol Fee (non-refundable)	
Not for profit	\$500.00
All other	\$1,000.00

Picnic and Facility Rentals and Special Events, Continued

Fee Description	2025/2026 Fee
General Building Reservations	
The Grove - full facility	
Weekdays - per hour	\$100.00
Weekends - per hour	\$175.00
The Grove Otte/Petterson OR Gym	
Weekdays - per hour	\$40.00
Weekends - per hour	\$60.00
Hunter Park Senior Center - Single Room	
Weekdays - per hour	\$40.00
Weekends - per hour	\$60.00
Ashland Senior Center - full facility (excluding kitchen & office)	
Weekends only - per hour	\$120.00
Community Programming Partner Fee	\$20.00
Pioneer Hall	
Weekdays - per hour	\$60.00
Weekends - per hour	\$120.00
Pioneer Hall Cleaning Fee (non refundable)	\$75.00
Community Center	
Weekdays-per hour	\$80.00
Weekends-per hour	\$160.00
Community Center Cleaning Fee (non refundable)	\$100.00
Miscellaneous equipment fee	\$100.00
Electricity use fee - per 4 hours	\$25.00

Field Usage and Calle Seating

Fee Description	2025/2026 Fee
Field Usage	
Tournaments - per day per team	\$50.00
Ball field lights - per hour	\$34.00
Per hour/per field charge	\$2.50
Calle Seating	
8-month Season	
Artisans	
2 weekend days per week - per sq. ft.	\$6.99
Restaurant Seating	
7 days per week - per sq. ft.	\$10.36
5 days per week - per sq. ft.	\$6.48
9.5-month Season	
Artisans	
2 weekend days per week - per sq. ft.	\$6.99
Restaurant Seating	
7 days per week - per sq. ft.	\$12.30
5 days per week - per sq. ft.	\$7.69

Daniel Meyer Pool Fees

Fee Description	2025/2026 Fee
Daniel Meyer Pool	
Admission	
Youth	\$3.00
Adult	\$4.50
Lap swim	
Youth	\$3.00
Adult	\$4.50
Water Aerobics/Water Polo	
Youth	\$5.00
Adult	\$5.00
Swim lessons (8 class session)	
Per 8 class lesson 1 to 4 ratio	\$48.00
Per 8 class lesson 1 to 6 ratio	\$55.00
Cost is dependent on the age of the child and the length of the lesson.	
Senior only sessions	\$3.00
Private lessons	\$30.00
Open swim/lap swim punch card	
Youth/Senior 10 punch	\$27.00
Youth/Senior 20 punch	\$54.00
Adult 10 punch	\$40.50
Adult 20 punch	\$81.00
Water aerobics punch card (20 punch only)	\$90.00

Recreation Programs & Community Gardens

Fee Description	2025/2026 Fee
Youth Recreation Programs	
60/40 up to 80/20 split w/ instructor and APRC	
Adult Recreation Programs	
60/40 up to 80/20 split w/ instructor and APRC	
Senior Recreation Programs & Services	
Senior Activity Classes	60/40 up to 80/20 split w/ instructor and APRC (activity fees range from \$2-10/class)
TouchPass lost card replacement	\$2.00
Community Garden Fees	
10x10	\$45.00
10x12	\$54.00
10x20	\$80.00
20x20	\$100.00
4x12 - depending on location	\$22.00 to \$29.00
Refundable deposit	\$50.00
Nature Center School Programs	
K-2/half day	\$150.00
3-5/ full day	\$225.00

Ashland Rotary Centennial Ice Rink

Fee Description	2025/2026 Fee
General Admission	
Youth	\$4.00
Adult	\$5.00
Skate Rental	\$3.00
Hockey Admission	
Youth	\$5.00
Adult	\$9.00
Skating Private Lesson - 30 Minutes	\$28.00
Group Rental Rate - Per Person (8-30 ppl)	\$8.00
Ashland Rotary Centennial Ice Rink Discounts	
Special event	
Youth	\$2.00
Adult	\$4.00
Cheap skate-rental	\$1.00
Student night admission (includes skate rental)	\$6.00
Recreation skate gift card	\$6.00
Ice Rink Multi-Pass	
Youth punch card-all programs (5-13)	\$35.00
Adult punch card-all programs (14+)	\$45.00
School groups - (per group of 30)	\$100.00

Oak Knoll Golf Course

Fee Description	2025/2026 Fee
Annual Passes¹	
Single	
Annual payment (7 days)	\$1,199.00
Single Annual (M-F only) No Holidays	\$859.00
Multi Round Card (10/9 hole rounds, expires 1 year from purchase)	\$179.00
Name Change: Senior/Vet (55+) – single	
Senior/Vet Annual payment (7 days)	\$1,099.00
Senior/Vet (M-F only) No Holidays	\$799.00
Couple/domestic partner	
Couple/Domestic Partner Annual payment	\$1,399.00
Couple/Domestic Partner (M-F only) No Holidays	\$999.00
Family + 1 – couple plus one (17 and under) in household	
Annual payment	\$1,574.00
Family + 1 (17 and under) in household (M-F only) No Holidays	\$1,174.00
Junior-single (17 and under)	\$199.00
Snowbird (for 6 months) – single	\$750.00
Daily Adult Fees (Ages 18 +)	
9 holes walk	\$20.00
18 holes walk	\$32.00
Senior & Veteran 9 holes walk	\$18.00
Senior & Veteran 18 holes walk	\$28.00
Cart Fees - Per Person, Year-Round	
9 holes (per seat)	\$10.00
18 holes (per seat)	\$15.00
Daily Junior Fees (Ages 8 to 17)	
9 holes - year-round	\$8.00
18 holes - year-round	\$15.00
Driving Range - One Token (35 balls)	\$4.00
Oak Knoll Golf Course Wedding Fees	
November-February - full day	\$750.00
November-February - half day	\$400.00
March-October - full day	\$1,500.00
March-October - half day	\$800.00
Credit Card Processing Fee	3%

The Director has authority to modify rates for marketing and market conditions no less than 20% below standard rates

Memo

DATE: May 12, 2025
TO: Mariane Berry, Finance Director
FROM: Brandon Goldman, Community Development Director
RE: Explanation of New Planning Division Fees
SB 1537 Adjustments and 1200-C Permit Verification

In response to recent changes in Oregon State Law and increased regulatory obligations, the Planning Division is proposing the addition of two new fees to the City's planning application fee schedule. These fees are intended to recover the cost of staff time required to perform new review responsibilities not previously codified under our existing land use permit structure.

1. 1200-C Permit Verification:

\$51.75 + CPI increase

Purpose:

The 1200-C Permit is a construction stormwater permit issued by the Oregon Department of Environmental Quality (DEQ) that is required for construction activities that disturb one acre or more of land (or are part of a common plan of development disturbing that amount). As part of DEQ's permitting process, applicants must demonstrate compliance with local zoning and land use regulations. This is typically done through a Land Use Compatibility Statement (LUCS) or similar verification provided by the City.

The "1200-C Permit Verification" fee covers the cost of Planning Division staff reviewing the proposed development to confirm that it is consistent with local land use approvals, zoning requirements, and stormwater management standards. This review functions much like a Zoning Permit or LUCS in terms of scope and staff effort, and ensures that projects seeking DEQ approval are aligned with the City's land use framework.

2. Administrative Senate Bill 1537 Adjustment:

\$1315.50 + CPI increase

Purpose:

This fee is being established to support staff review of adjustment requests related to *Senate Bill 1537 (2024)*, which requires cities to allow certain adjustments to siting and design standards, such as height, setbacks, and lot coverage, when the applicant can demonstrate that the standard would otherwise preclude the housing development permitted under the bill.

COMMUNITY DEVELOPMENT DEPARTMENT

51 Winburn Way
Ashland, Oregon 97520
ashlandoregon.gov

Tel: 541.488.5305
Fax: 541.552.2050
TTY: 800.735.2900

These adjustment requests necessitate a formal review by Planning Division staff to ensure consistency with the applicable State criteria and local zoning code. While not requiring a public hearing, the review is expected to follow a process substantially similar to a exceptions process defined as a Type I Planning Action, and may be subject to review by a hearings officer upon appeal. A Senate Bill 1537 Adjustment application involves:

- Evaluation of proposed adjustments against adjustment criteria
- Internal circulation and staff findings
- Written decision and notice of decision

Accordingly, this new fee has been proposed to cover the staff time required for this administrative-level land use review.

Summary

These new fees are responsive to increased administrative duties resulting from State-level legislative changes and stormwater permitting requirements. They are necessary to offset the cost of staff time and resources devoted to these reviews and ensure that applicants bear the direct costs associated with processing their requests.

Please let me know if you have any questions or require further detail regarding these proposed additions to the fee schedule.

Thank you, Brandon

Brandon Goldman, AICP

Director of Community Development

Pronouns: he, him, his



City of Ashland

Community Development

51 Winburn Way, Ashland, Oregon 97520

541-552-2076 | TTY 800.735.2900

Brandon.goldman@ashland.or.us

COMMUNITY DEVELOPMENT DEPARTMENT

51 Winburn Way
Ashland, Oregon 97520
ashlandoregon.gov

Tel: 541.488.5305
Fax: 541.552.2050
TTY: 800.735.2900

Memo

DATE: May 12, 2025
TO: City Council
FROM: Mariane Berry, Finance Director
RE: Changes to Parking Fees – Finance & Technology

Parking Fees

Parking Fees have not been updated since 2016.

It was recommended by the company we are under contract with for our Parking Program, LAZ Parking, to increase the City's parking fees to current times.

While LAZ proposed higher rates, we applied inflationary increases since 2016 to arrive at the recommended rates, rounding where it made sense to.

Ashland Fiber Network (AFN) Fees

In a continuation of expanding AFN's service reach and providing consistent, stable high-speed internet to Ashland residents, Staff recommends adding promotional fees that will be offered as the marketing effort takes shape later this year. It will allow AFN to introduce and promote a waterfall of services, from basic, advanced, to ultimate internet access.

FINANCE DEPARTMENT

2245 Ashland Street
Ashland, Oregon 97520
ashlandoregon.gov

Tel: 541.488.5300
Fax: 541.552.2059
TTY: 800.735.2900



MEMORANDUM

May 13, 2025

Item	Miscellaneous Fees and Charges-Ashland Parks and Recreation	
FROM	Rocky Houston	Director
Item Type	Action ☒ Information ☒	

All APRC fees for programs and services are itemized in the City's Miscellaneous Fees and Charges document. This item is on the City Council agenda for action at the May 20, 2025 business meeting. The City combines the fees and charges in one document so that citizens can easily determine the cost of services. On a yearly basis, the City Council reviews and takes action on the Miscellaneous Fees and Charges book.

Pending Commission direction, staff plan to bring the Fees item to the May 14, 2025, Regular business meeting for approval.

Proposed Fee Updates:

- Special Event Application Fee
- Site Area Fee for events/special use
- Indoor Facility Fees
- Swim lessons and daily admissions to the Daniel Meyer Pool
- Daily Golf Fees
- Credit Card Processing Fee
- Director authority to modify rates for marketing and market conditions.

In most cases, staff have looked at market rates and suggested a gradual increase in fees. Ideally, in two – three years, there will be more data to evaluate the actual costs of the many services that APRD provides to further inform development of a cost recovery policy.



Council Business Meeting

Date: May 20, 2025

Agenda Item	Proposed Changes to Enhanced Law Enforcement Area Process
Department	Police
From	Tighe O'Meara, Police Chief

TIME ESTIMATE

CATEGORY

Staff Direction - provide direction to staff on the body's desired next steps.

SUMMARY

Staff is coming back before Council to seek direction on possible changes to the expulsion process within an Enhanced Law Enforcement Area. Does Council wish for staff to return with an updated Ordinance based on Council direction or keep the current ordinance?

POLICIES, PLANS & GOALS SUPPORTED

N/A

BACKGROUND AND ADDITIONAL INFORMATION

Currently, under Ashland Municipal Code (AMC) 10.30.020, a chronic offender may be expelled from an Enhanced Law Enforcement Area (ELEA) after being convicted of at least three qualifying violations, or after being convicted of two crimes and one qualifying violation, or three crimes. While this framework has been a useful tool since its adoption in 2012, it is slow to respond to actual chronic negative behavior. In practice, it allows harmful behavior to go unaddressed while the offender continues to negatively impact the community. It can take several months for a criminal case to move through the court system, and violation-level offenses often take weeks or even months to reach conviction. Until that time, no expulsion can be sought through the municipal court by the City Attorney's Office.

Other communities have adopted expulsion ordinances that allow officers to issue an exclusion after a single qualifying violation—without waiting for a conviction. While that model may work for other jurisdictions, it is not the right approach for Ashland. At the same time, Ashland's current ordinance does not adequately address ongoing negative behavior that diminishes quality of life and creates an unsafe environment for all.

Staff proposes amending the AMC to allow a law enforcement officer to petition the municipal court judge directly for an expulsion order when the officer is aware of at least three qualifying violations committed within an ELEA, or at least one qualifying crime. The officer would present evidence of the substantiated offenses and affirm that the individual had been advised of the potential consequences of continued negative behavior.

Qualifying violations would include:

- AMC 10.40.030 – Consumption of alcoholic liquors in public places
- AMC 9.16.010 – Dogs, control required
- AMC 10.40.030 – Open containers (of alcohol) prohibited





Council Business Meeting

- ORS 475B.381 – Use of marijuana in public place prohibited
- AMC 9.08.110 – Scattering rubbish
- AMC 9.08.170 – Unnecessary noise

Under the proposed procedure, when an officer issues a citation or makes an arrest for a qualifying offense within an ELEA, the officer would also provide the individual with written notice explaining the potential consequences of continued violations. When the threshold for petitioning the court is met, the officer would submit a request to the municipal court judge, summarizing the prior violations or crimes and confirming that the individual had received the advisory. If the court issues an expulsion order, the individual would be notified and instructed to leave and not return to the ELEA. The person would have **10 days to appeal** the expulsion order, which would remain in effect unless and until reversed by the court.

The proposed expulsion periods are:

- 60 days for violation-level offenses
- 90 days for misdemeanor-level crimes
- 180 days for felony-level crimes
-

This approach achieves the efficiency that the current system lacks by allowing the City to respond quickly to public safety concerns and chronic behavior—without short-circuiting due process. By placing the decision in the hands of the court, a neutral and independent authority, the proposed process ensures that expulsion is imposed only when the legal threshold is met and that each case is evaluated fairly based on its individual circumstances. It preserves the fundamental rights of the individual while addressing harmful conduct in a timely and responsible manner.

FISCAL IMPACTS

There should not be a financial impact for this change, as the ability to expel a chronic offender already exists. This is a procedural change. There is a perception with some that expulsion order violators are exclusively lodged in jail beds paid for via the City's contract with the County to rent jail beds. This is inaccurate information. Expulsion order violators, like any person arrested for a municipal court misdemeanor, generally do not trigger a rented jail bed.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

Staff requests Council give direction on whether proposed changes should be brought back before Council at a later date,

REFERENCES & ATTACHMENTS

1. ELEA 2.19.25
2. Final ELEA 02192025
3. 2024-11-19 Council Meeting
4. ELEA PP





Council Study Session

Date: February 19, 2025

Agenda Item	Enhanced Law Enforcement Area Changes
From	Tighe O'Meara, Police Chief
Contact	tighe.omeara@ashland.or.us

SUMMARY

Staff is bringing forward information to further the discussion around amending the Enhanced Law Enforcement Area (ELEA) ordinance. Council recently authorized the application of the current ELEA framework to the Ashland Street business corridor. Staff is bringing information in support of modifying the current ordinance to allow for more flexible response for APD officers to address chronic negative behavior.

Legal staff will also bring forward information on other cities' efforts to offer similar solutions, as well as providing options to allow for more tools to address incidents of reckless/unauthorized burning.

POLICIES, PLANS & GOALS SUPPORTED

NA

BACKGROUND AND ADDITIONAL INFORMATION

The ELEA framework has been part of Ashland Municipal Code since 2012. While this has been an effective tool in addressing chronic negative behavior, it has also proven to have some pitfalls that do not allow for officers to efficiently address chronic negative behavior.

FISCAL IMPACTS

The police department has a contract with the Jackson County Sheriff's Office to rent up to three jail beds at a cost of \$110 per night per bed. However, a person arrested under this ordinance is not automatically placed a jail bed pursuant to that contract. An arrest that does not fall under that contract does not incur any additional cost for the City.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

Staff is seeking Council direction on how to proceed, if at all, on changes to the ELEA and other related ordinances.

REFERENCES & ATTACHMENTS

None





Enhanced Law Enforcement Area

Chief Tighe O'Meara
February 19, 2025

Today's conversation

Crime Data

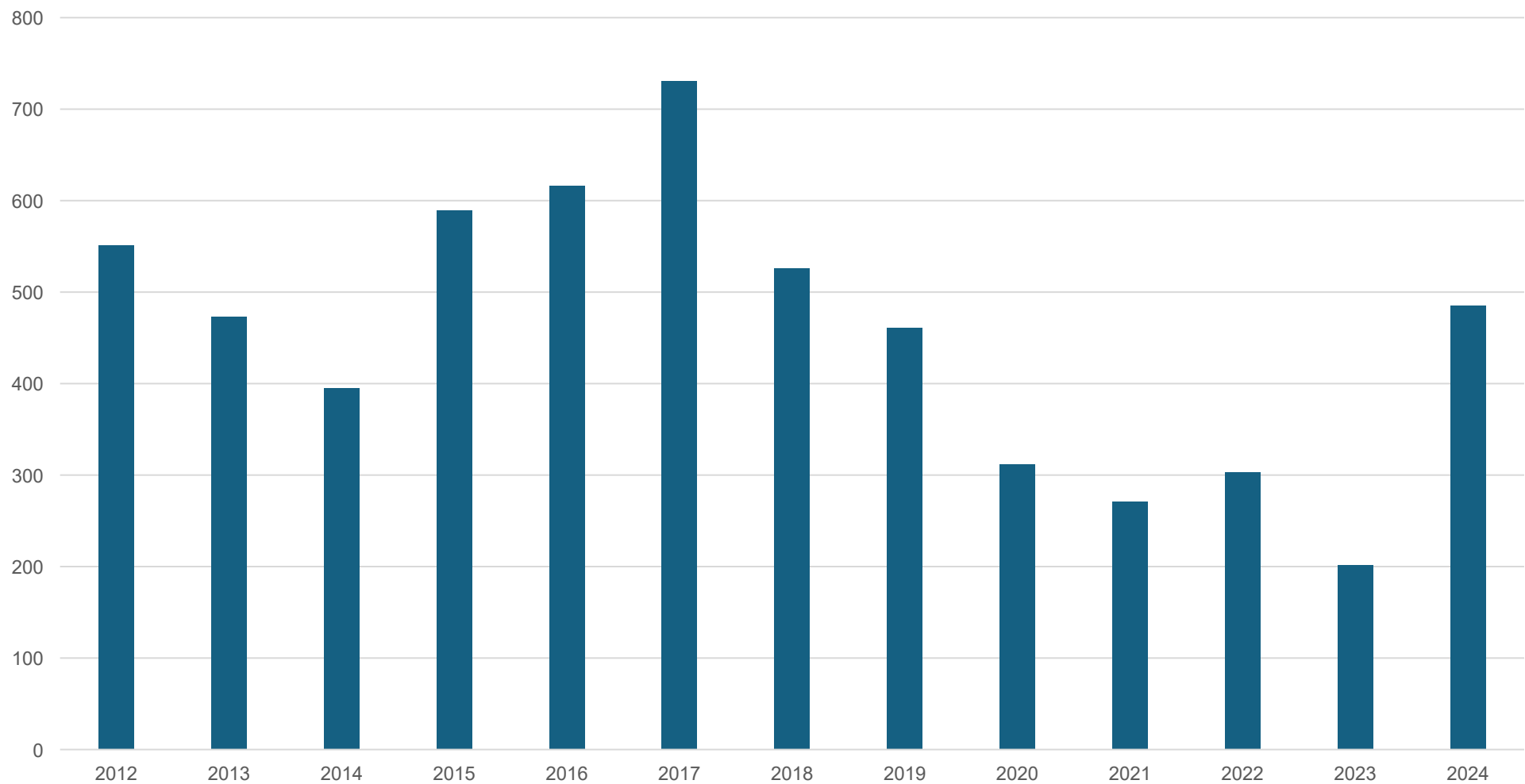
Current Issues with ELEA+potential changes

Legal topics



CAP West Data

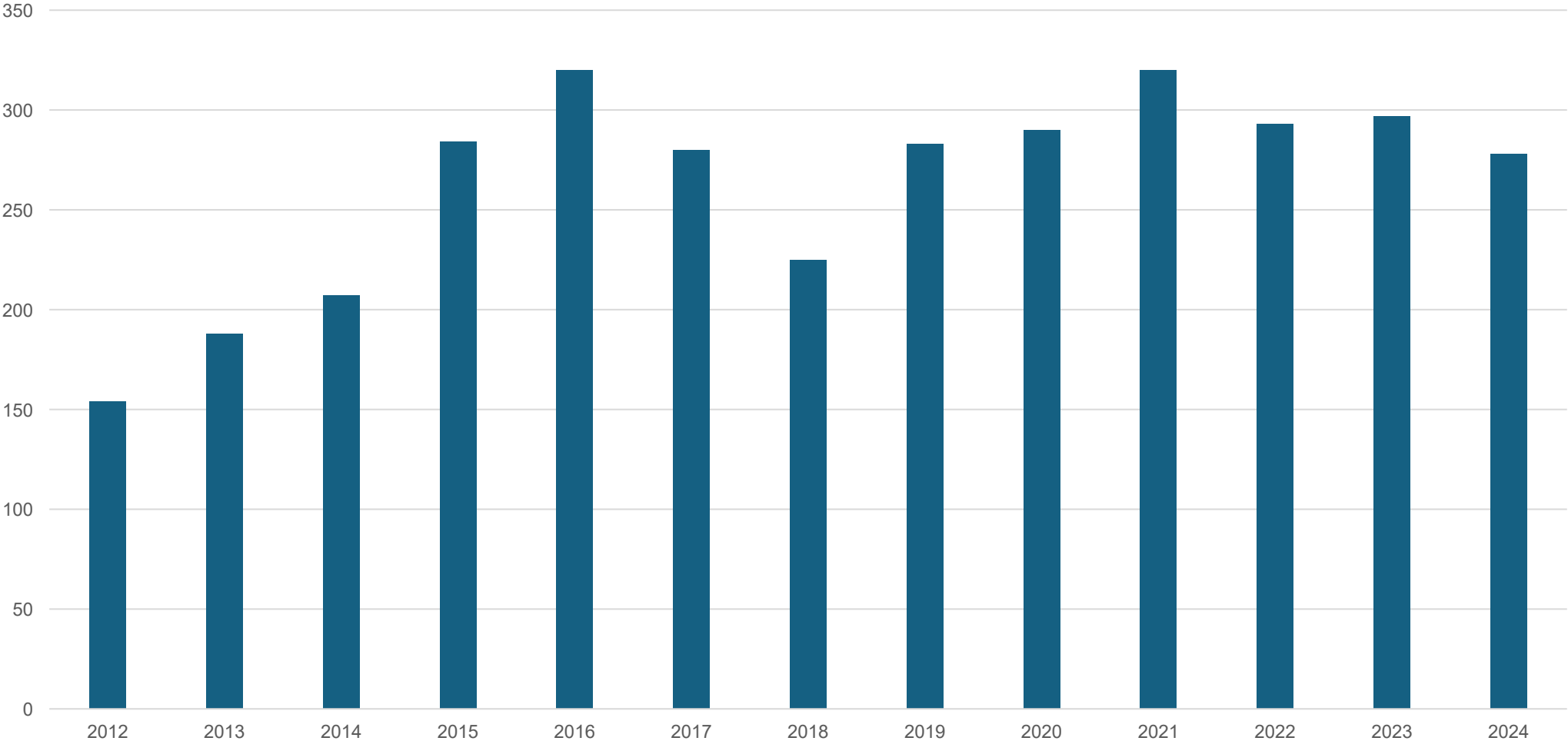
CAP West (Downtown) Assault, DOC, Drug, Harass, LLaWs, Noise, Theft



CAP East Data



CAP East CFS Assault, DOC, Drug, LLaws, Harass, Noise, Theft



Definitions

“Unlawful” does not automatically mean a crime

Crime: something that is unlawful and that might result in a period of incarceration in a jail or prison (e.g. assault, robbery, DUI)

Violation: something that is unlawful that can only result in an administrative sanction (e.g. drinking in public, unnecessary noise, smoking downtown)



Current ord. is based on multiple **convictions**

- 3 or more qualifying violation convictions or at least 2 crime convictions. (Qual. Vio. =scattering rubbish, noise, dogs control, open cont., drinking in public, dog license)
 - This can take at least several weeks, to 2-3 months best case scenario
- There is one person who is chronic offender in the DT area with multiple crime charges pending going back over a year



Current ord. is based on multiple **convictions**

- Examples
 - Person A: if expelled from CAP E in February of 2024 based on an arrest could have avoided 10 additional actions with throughout the rest of 2024
 - Person B: if expelled from CAP E in January of 2024 after 3 qualifying violations could have avoided 11 additional actions throughout the rest of 2024
 - Person C: if expelled from CAP W in January of 2024 after an arrest could have avoided six additional incidents in 2024



Current ord. is based on multiple **convictions**

- Examples
 - Person D: if expelled from CAP E in February of 2024 for an arrest could have avoided 10 additional cases in 2024
 - Person E: if expelled from CAP W in May 2024 after 3 qualifying violation could have avoided eight additional incidents in 2024 including two assault charges
 - Person F: if expelled from CAP E in February of 2024 for an arrest could have avoided eight additional incidents in 2024
 - Person G: if expelled from CAP E in April of 2024 for an arrest could have avoided eight additional incidents in 2024



Proposed changes

- 3 or more violation qualifying charges (violations), expelled on an officer's authority, with an option to appeal to the Judge within 10 days
- 1 or more criminal charges (any court) with option to appeal to the Judge within 10 days

Built in access to shopping, medical, work, services, etc. would only apply if person is "remaining in" and not going to or from

Proposed changes

Officers have had the authority to expel from parks for rules violations for a long time. There has never been a complaint of them targeting anyone or applying that authority inequitably. Like the current and proposed ELEA ord., this authority is reactive to objective behavior witnessed by the officer.

Officers also have the ability to order someone to refrain from stalking a victim, issue a stalking citation which requires an appearance at Circuit Court, and in the meantime prohibits more stalking behavior



Current Appeal



Notice of Expulsion

Warning of Consequences

No person shall knowingly enter or remain in the sleeping area at any time in violation of an expulsion order as issued and served upon the person. Entering the sleeping area in violation of an expulsion order constitutes Criminal Trespass in the Second Degree (ORS 164.245), which is a class C misdemeanor and may result in your arrest.

Appeal Process

The person receiving this notice may appeal within 10 days in accordance with AMC 2.30 to have written notice rescinded or the period shortened. The appeal notice shall include a statement of the nature of the decision being appealed and a short and plain narrative statement, including the reason the original decision is alleged to be incorrect. The written appeal should be delivered to: City Recorder, 20 East Main Street, Ashland, Oregon, 97520.

The Hearing Officer shall uphold the expulsion if, upon de novo review, the preponderance of the evidence convinces the Hearing Officer that, more likely than not, the person in fact committed the crime or violation, and that the expulsion is otherwise in accordance with law.

Unless the basis for the expulsion involves a safety concern, if an appeal of the expulsion is timely filed under AMC 2.30, the effectiveness of the expulsion shall be stayed, pending the outcome of the appeal. If the expulsion is affirmed, the expulsion shall be effective immediately upon issuance of the written decision and then shall commence and run for the specified number of days thereafter.

Expulsion Periods

Any peace officer or city code compliance officer may expel any person who violates any applicable provision of law in the Dusk to Dawn Sleeping Area for a period of up to 30 days but not to exceed six months.





Notice of Expulsion Warning of Consequences

No person shall knowingly enter or remain in any park at any time in violation of a park expulsion order as issued and served upon the person in accordance to AMC 10.68.350. Entering a park in violation of an expulsion order constitutes Criminal Trespass in the Second Degree (ORS 164.245), which is a class C misdemeanor.

Appeal Process

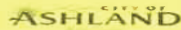
The person receiving this notice may appeal within 10 days in accordance with AMC 2.30 to have written notice rescinded or the period shortened. The appeal notice shall specify the relief sought and the reason for said relief. The written appeal should be delivered to: City Recorder, 20 East Main Street, Ashland, Oregon, 97520.

The Hearing Officer shall uphold the expulsion if, upon de novo review, the preponderance of the evidence convinces the Hearing Officer that, more likely than not, the person in fact committed the crime or violation, and that the expulsion is otherwise in accordance with law. If an appeal of the expulsion is timely filed under AMC 2.30, the effectiveness of the expulsion shall be stayed, pending the outcome of the appeal. If the expulsion is affirmed, the expulsion shall be effective immediately upon issuance of the written decision and then shall commence and run for the specified number of days thereafter.

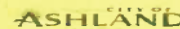
Expulsion Periods

Any peace officer, or park official or city code compliance officer may expel any person who violates any applicable provision of law in a city park from any or all city parks for a period of 30 days for any violation or for a period not to exceed the maximum jail period for any particular criminal offenses. If the person to be expelled from any park has been expelled from a city park on two or more occasions within two years before the date of the present expulsion for criminal offenses, the expulsion shall be for a period not to exceed 180 days.





ASHLAND POLICE DEPT. Tel: 541-482-5211
1155 E. Main St. Fax: 541-488-5351
Ashland, OR 97520 TTY: 800-735-2900



ASHLAND POLICE DEPT. Tel: 541-482-5211
1155 E. Main St. Fax: 541-488-5351
Ashland, OR 97520 TTY: 800-735-2900
www.ashland.or.us

Current AMC and ORS on fires

AMC 10.30.010 Unauthorized Burning-violation

ORS 164.335 Reckless Burning-misdemeanor but can't be charged unless damage to real property has been established



Current AMC and ORS on fires

Elevate AMC 10.30.010 to a Municipal Court misdemeanor



Medford has officer-based expulsions, it has been challenged in federal court and upheld in the case *Bilodeau v. City of Medford*

The same language the federal Judge leaned on to uphold the case has been included in the previous proposed draft.



These cities have some form of expulsion ordinance in place

Brookings
Canby
Corvallis
Cottage Grove
Eugene
Gresham
Hillsboro

Lake Oswego
Lincoln City
McMinnville
Medford
Milwaukie
Oregon City

Reedsport
Roseburg
Salem
Silverton
Tigard
Tualatin

Trying to minimize crimes and calls for service for negative behavior in a way that maintains fairness and equity for all, while allowing the police officers flexibility to address ongoing negative behavior concerns



Clarification

Some people have incorrectly conflated the rented jail beds with persistent violator arrests, these are not the same thing.

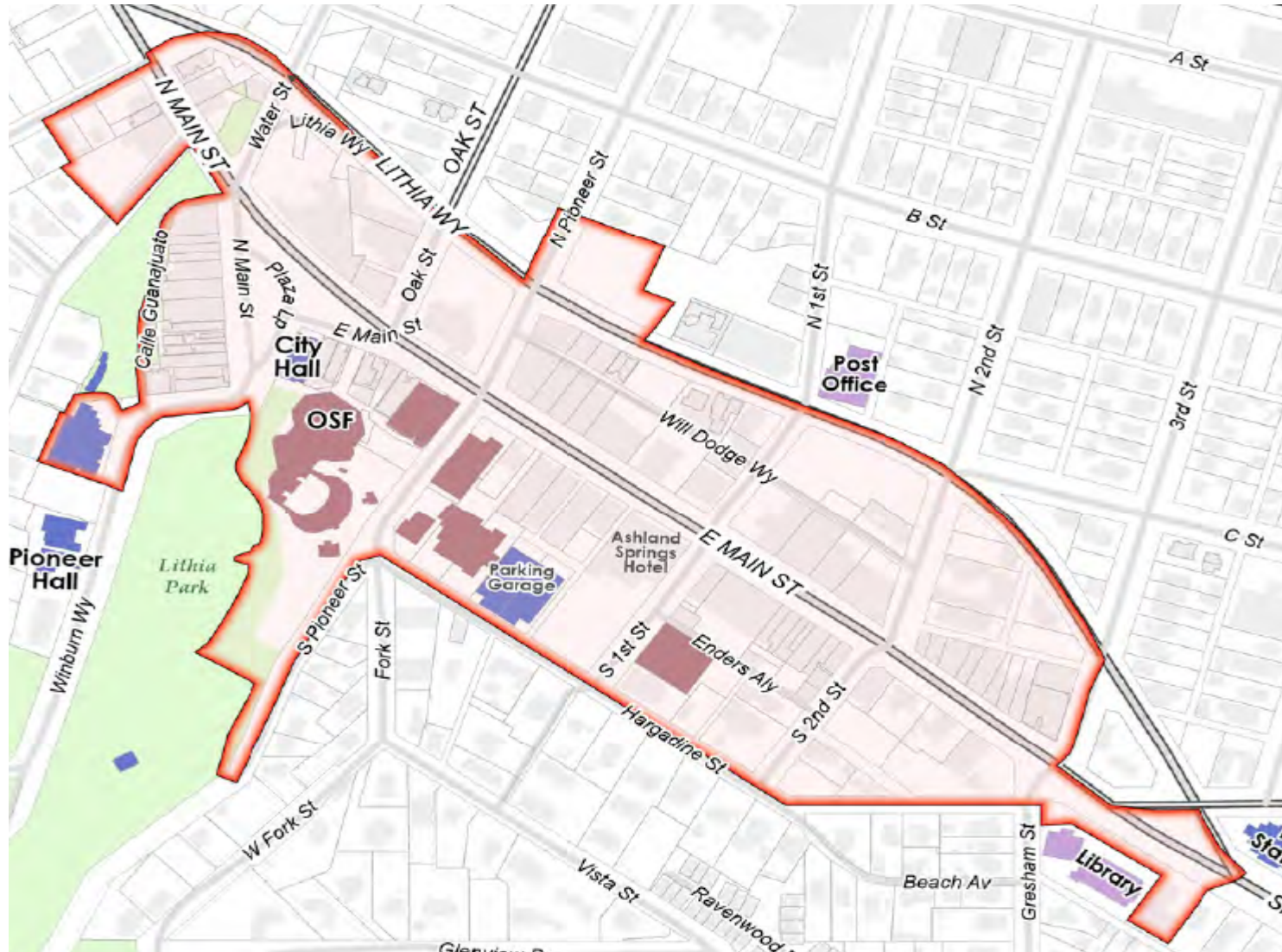


There are four recommendations, which can be taken as a whole or individually:

1. Allow for expulsions on officer's order for 3 or more qualifying violations issued, with judicial review within 10 days if the subject asks for it
open intoxication, drinking in public, marijuana in public, scattering rubbish, unnecessary noise, dogs-control required (note that these are violations anywhere in the City)
2. Allow for crimes charged in an ELEA to lead to expulsion
Misdemeanor 90 days, felony 180 days
3. Elevate unauthorized burning to a municipal court misdemeanor
4. Slight expansion of ELEA West (downtown) area to include the front lawn of the library, and adjacent property, and the park area across the street



Recommended





QUESTIONS?



Council Business Meeting

Date: November 19, 2024

Agenda Item	First Reading ORD 3251 Repealing and replacing AMC Chapter 10.120 – Persistent Violations
From	Tighe O'Meara, Police Chief
Contact	tighe.omeara@ashland.or.us

SUMMARY

This proposed ordinance amends the current “Persistent Violator” ordinance. Right now, in the current ordinance, law enforcement must wait to expel someone from an Enhanced Law Enforcement Area (ELEA) until that person is convicted of multiple violations and convictions prior to asking the Judge for expulsion. This ordinance changes so that a law enforcement officer can expel someone from an ELEA if the officer has probable cause to believe that the offense occurred in that zone. If the person returns after being expelled, and an exception or variance does not apply, then that person is subject to a mandatory arrest via the proposed trespass AMC.

POLICIES, PLANS & GOALS SUPPORTED

Having the ELEA in place downtown has been an invaluable tool for the Ashland Police Department. Since its inception in 2012, the ELEA has allowed APD to mitigate chronic negative behavior downtown. This negative behavior peaked in 2017 and has been steadily declining since. Since 2017 there have been 1,063 qualifying violations in the downtown area, leading to the expulsion of 46 individuals.

While the current ELEA ordinance has been an invaluable tool, it is not without its obstacles. The current ordinance requires that individuals exhibit repeated negative behavior in the downtown area, and be convicted on those charges, before the expulsion process can be initiated and make its way through the municipal court. The new ordinance allows officers to recognize chronic negative behavior individuals as the violations are occurring and expel them from the area, with the threat of additional charges if they return. This process allows members of the Ashland Police Department to be much more responsive and problem-solving oriented to chronic negative behavior from individuals.

BACKGROUND AND ADDITIONAL INFORMATION

Section 10.120.020 allows officers to expel individuals from designated Enhanced Law Enforcement Areas (ELEAs) for offenses committed within those areas. The two primary ELEAs are shown on the proposed maps (Exhibits A and B). Additionally, an officer can expel someone from city-owned or managed property if the officer has probable cause to believe that a crime or violation listed in 10.120.020 occurred on city-owned or managed property. A court can also expel someone from an ELEA in a court order.

As listed in Section 10.120.020, expulsion durations vary. Those variations correlate to the severity of the behavior. For example, someone can be expelled from an ELEA for 30 days for the listed non-criminal violations. In these cases, if someone fails to appear to court for their underlying offense, the offender is subject to an additional 30-day expulsion. For misdemeanors, an offender is subject to a 90-day expulsion and 180 days for felonies.

Re-entry into an ELEA without valid exception (10.120.040) constitutes criminal trespass (a B misdemeanor, AMC 10.56.020.D), resulting in a minimum 3-month, maximum 1-year expulsion.

Section 10.120.040 details exceptions allowing re-entry for essential activities (groceries, medical care, employment), travel, or granted variances. In other words, even if someone was expelled, that person is nonetheless permitted to be in an ELEA for one of those listed exceptions or by a court variance.

The ordinance incorporates several due process protections (10.120.030, 10.120.050). Expulsion orders will be issued in writing, outlining the individual's rights, consequences, and appeal process, including variance requests. If this ordinance passes, these procedures will be provided in a user-friendly format to ensure citizens have accurate information on the expulsion and their appeal rights.





Council Business Meeting

FISCAL IMPACTS

None

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

If this ordinance passes, it will also create an ELEA in the south end of town, which has been a request by citizens and council. Not passing this ordinance will keep its existing structure.

Motion

"I move to approve the first reading of Ordinance Number 3251, repealing and replacing AMC Chapter 10.120 – Persistent Violations with AMC Chapter 10.120 Civil Expulsions."

REFERENCES & ATTACHMENTS

1. ORD 3251 Repealing Replacing AMC 10.120 with AMC 10.120 Civil Expulsions
2. EAST CAP
3. West CAP



Ashland Police Department City of Ashland Legal Department Enhanced LEA

November 19, 2024

ELEA in place since 2012 to address chronic negative behavior

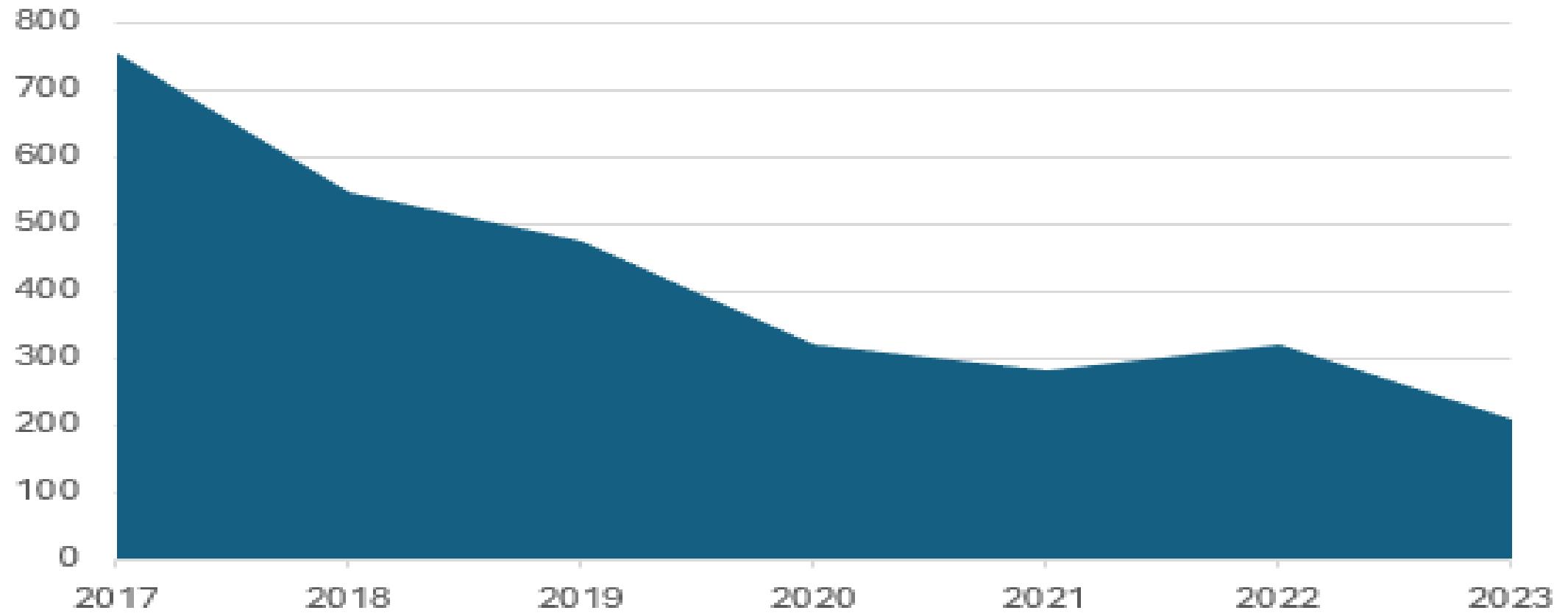
Muni court crim. convictions
scattering rubbish
Unnecessary noise
Drinking in public
Open Container
Smoking MJ in public
Dogs control and license
Camping-NOT included

Big Hole in the original (current) law-doesn't include Circuit Court
matters

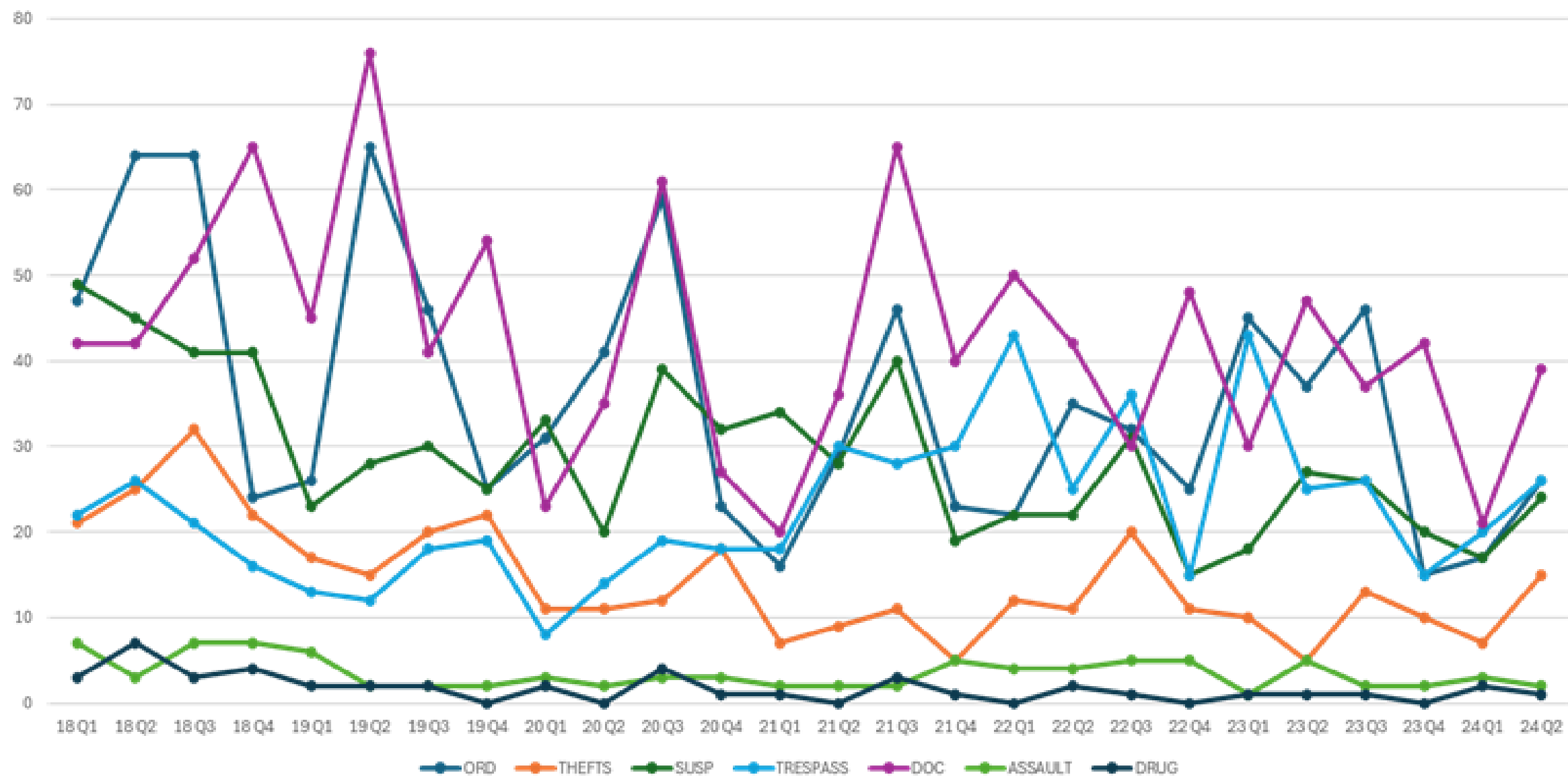
CAP (West) Qualifying Convictions/Exp

- 2023 105 violations led to nine expulsions
- 2022 79 violations led to one expulsion
- 2021 56 violations led to three expulsions
- 2020 109 violations led to four expulsions
- 2019 140 violations led to eight expulsions
- 2018 215 violations led to six expulsions
- 2017 359 violations led to 15 expulsions

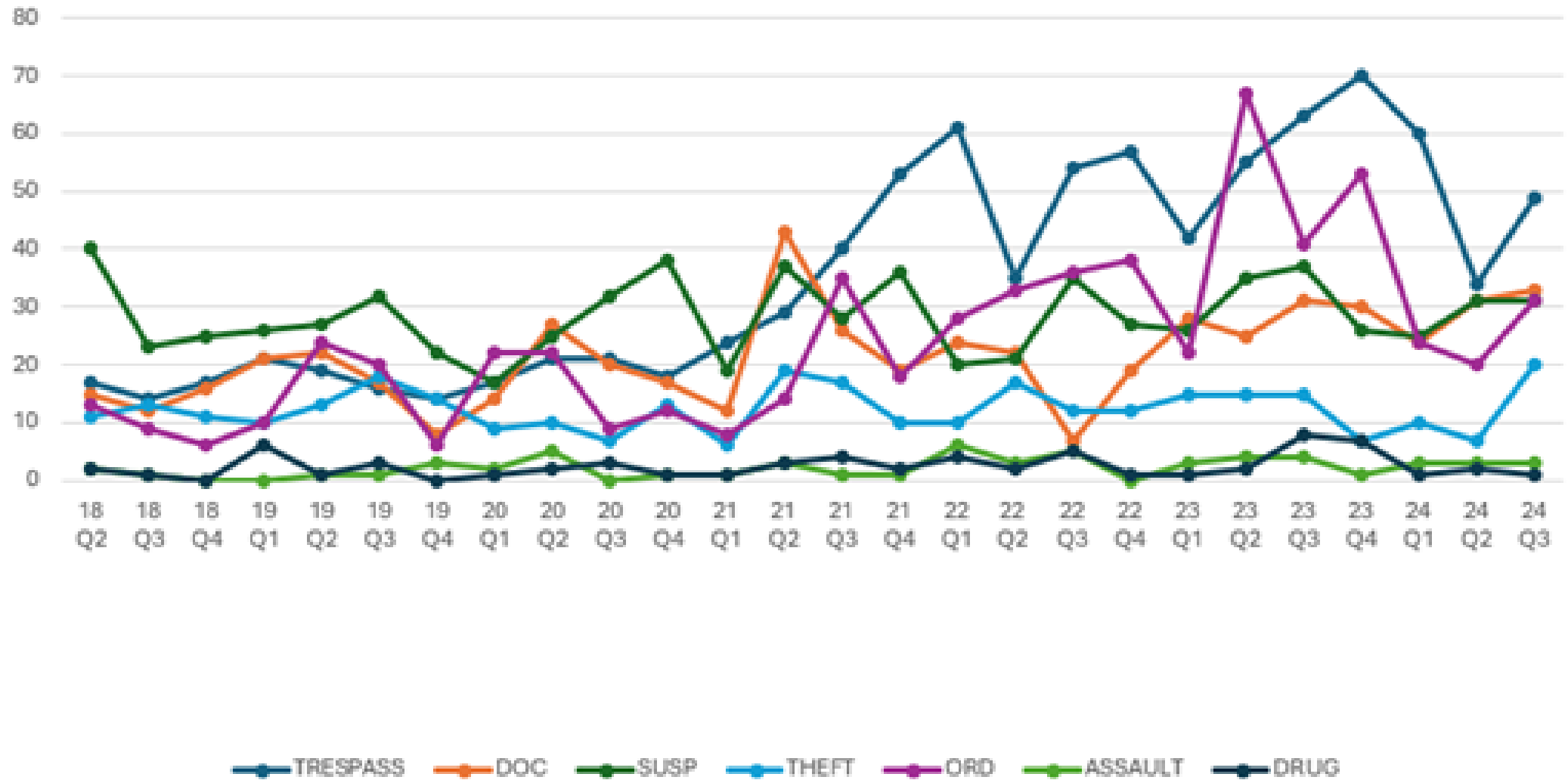
CFS CAP West-Downtown

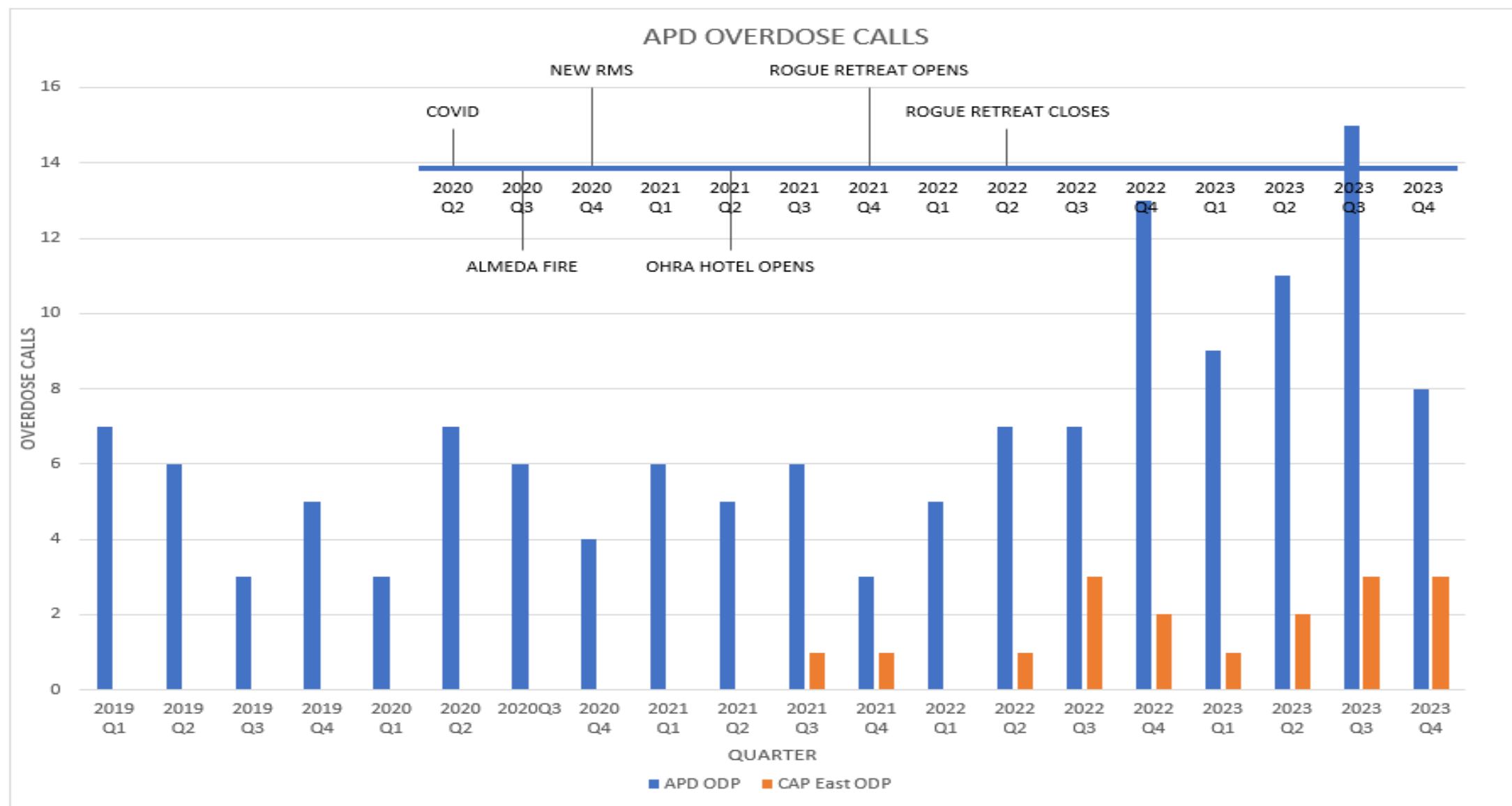


CAP West



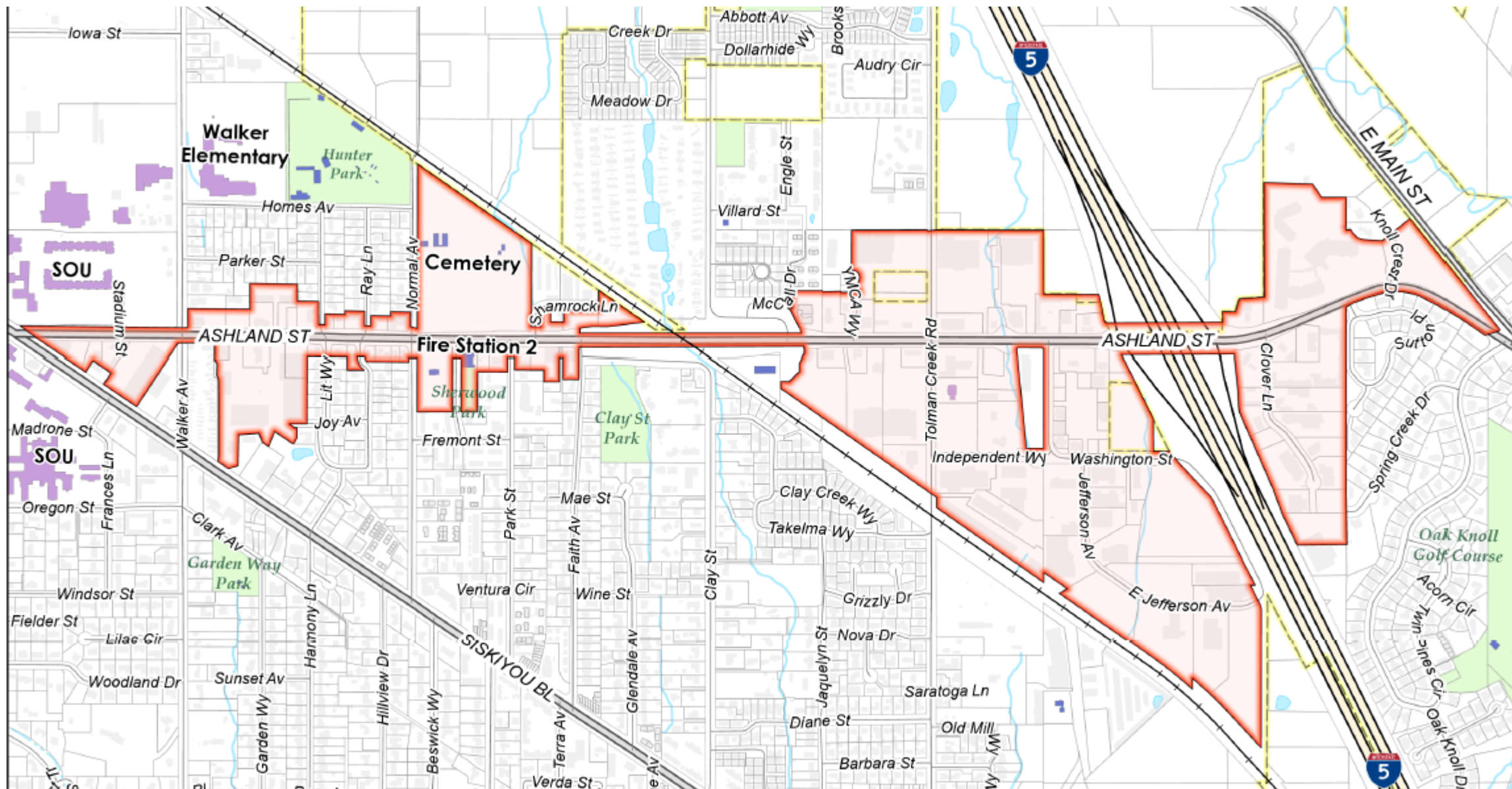
CAP East

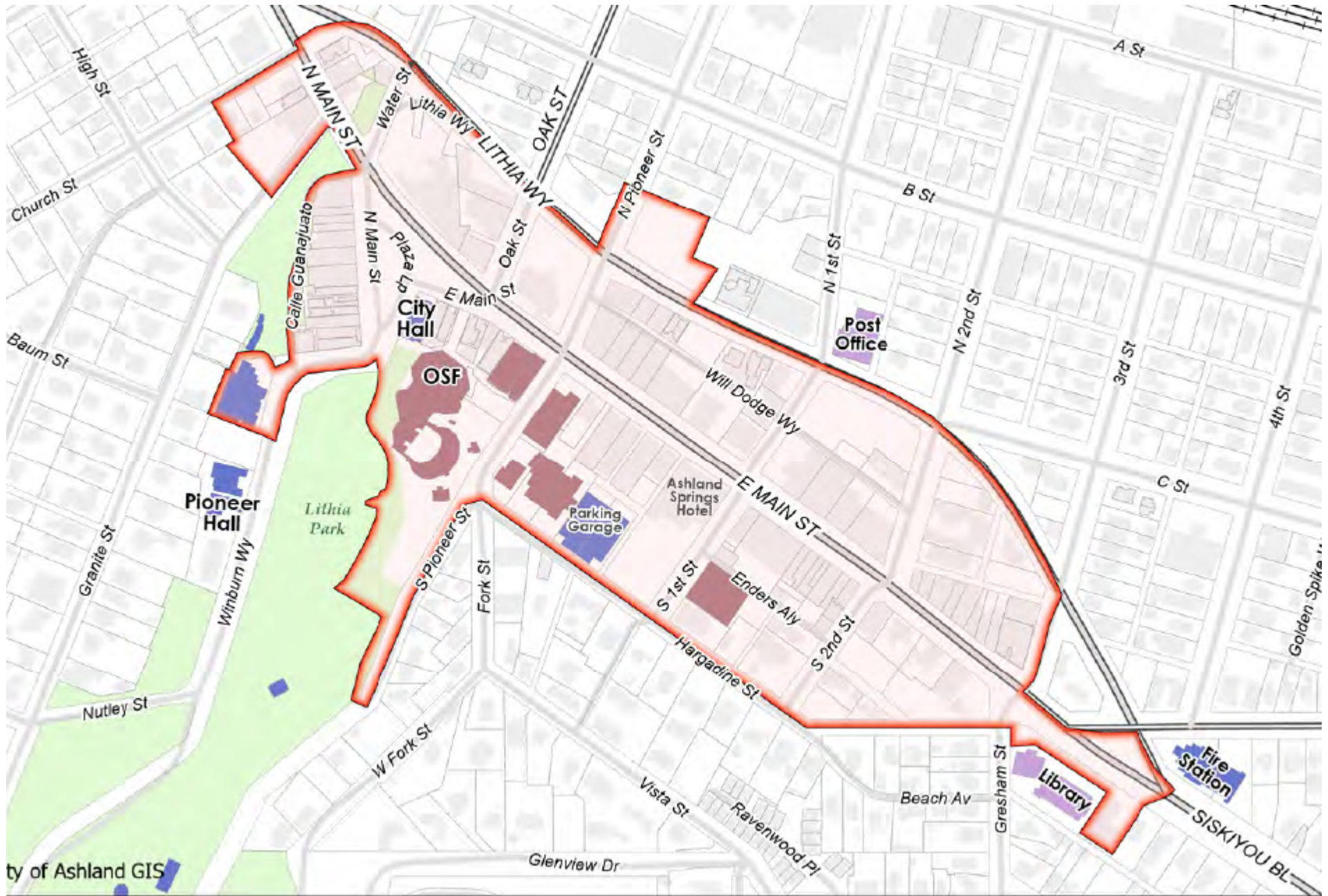




Since January 1st

- In proposed CAP East:
 - 19 individuals have received 3 or more charges
 - Highest offender has received 133, then 9, 7, 6







Council Business Meeting

Date: May 20, 2025

Agenda Item	Comp and Class Study Results
Department	Human Resources
From	Molly Taylor, Director

TIME ESTIMATE

20-30 minutes

CATEGORY

Informational - this is to inform the body on a particular topic. No motion or direction needed.

SUMMARY

A compensation and classification study has been completed by McGrath Human Resources Group. The presentation is the results of that study.

POLICIES, PLANS & GOALS SUPPORTED

Excellence in governance and city services.

BACKGROUND AND ADDITIONAL INFORMATION

The last comp & class study was conducted from 2008-2010. Council approved funding for a comp & class study in the BN '23-'25 budget. One of HR's goals is to be an employer of choice. One of the components of achieving this goal is ensuring that positions are not only competitive with the market but also ensuring positions throughout the organization are internally equitable.

In May 2024, the City contracted with McGrath Human Resources Group to conduct a comprehensive study of employee classification and compensation. The project consisted of reviewing and analyzing the current compensation, benefits, structure, and job descriptions across all union and non-represented groups. Once the analysis was completed, they made recommendations regarding a new salary schedule structure, classification structure to better align job titles with responsibilities, and job description updates. They also provided information on how the City's major benefits compare with other organizations.

As we work with our various unions, this study provides a roadmap to effectively and fairly negotiate. In addition, it provides a standardized methodology for classifying positions, not only when new positions are added but when current employees are performing outside the scope of their job descriptions and will provide an objective basis for making promotional decisions.

Human Resources continues to look at ways to recruit, develop, and retain a highly skilled and diverse workforce. This study provides the tools and resources to achieve our goal of being an employer of choice.

FISCAL IMPACTS

TBD, based on union negotiations.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

No action needed.

REFERENCES & ATTACHMENTS

1. 052025 Final Executive Report Ashland
2. 052025 CC SAMPLE Salary Schedule



Council Business Meeting





Classification and Compensation Study Final Executive Report

for

City of Ashland, OR



March 2025



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Table of Contents

Introduction	5
Methodology.....	5
Data Collection.....	5
Labor Market.....	6
Market Data Solicited	7
Market Analysis – All Positions	8
Minimum Salary Comparison.....	8
Average Midpoint Salary Analysis.....	8
Average Market Maximum	9
Average Market Salary Analysis.....	10
Market Data Summary.....	11
Summary	11
Current Compensation System	11
Compensation Philosophy	13
Employee Demographics	13
Public Sector Turnover/Recruitment Challenges.....	15
The Great Resignation and Private Sector Influence.....	16
Inflationary Impact on Employees.....	16
Salary Schedule Options	17
Step Model.....	17
Range Model	17
Recommended Salary Schedule	17
Electric Schedule	18
Position Placement	18
Employee Placement.....	19
Classification Structure	20
Fire Department Incentive pay	21
Police Department – Stipends/incentive pay	21
General Operational Guidelines.....	21
Maintenance of Salary Schedule	21
Step Movement	21
Benefits.....	22
Health Insurance	22
Plan Design Overview	22
Premiums	22
Expected Employee Cost.....	23
Maximum Employee Cost	23
Health Insurance Summary.....	23
Time-Off Benefits	23
Holidays.....	24
Vacation	24
Sick Leave	25
Paid Time-Off	25
Four Day Work Week	26
Figure 1: Minimum Analysis Summary	8
Figure 2: Midpoint Analysis Summary	9

Figure 3: Maximum Analysis Summary.....	10
Figure 4: City - Incumbent Analysis Summary	10
Figure 5: Employee Demographics by Years of Service.....	14
Figure 6: Employee Demographics by Age Group.....	14
Figure 7: Position Placement Diagram.....	18
Table 1: Comparable Organizations.....	6
Table 2: Health Plan Summary	22
Table 3: Current Vacation Model.....	24
Table 4: Vacation Average Comparison	24
Table 5: Current Sick Leave Model	25
Table 6: Sick Leave Average Comparison	25

Introduction

McGrath Human Resources Group, Inc., an organization that specializes in public sector consulting, was commissioned by the City of Ashland, Oregon to conduct a Classification, Compensation and Benefits Study for both union and non-union positions.

The purpose of the Classification and Compensation Study is to assist the City in reviewing and analyzing the current compensation structure, obtain recommendations for improvements to the existing structure, and obtain recommendations to ensure internal equity and external competitiveness. The City has not conducted a comprehensive compensation study since 2008. With the multiple unions, it was time to ensure that positions are not only competitive to the market but also ensure positions throughout the organization are internally equitable. In addition, the City asked for a review of the benefits to look at a Total Compensation strategy.

The Consultants would like to extend their appreciation to the City Manager, Human Resources Director, Department Directors, and employees for their time, cooperation, and sharing of information and perceptions with McGrath Human Resources Group.

Methodology

Data Collection

The project involved several steps: collection of data, interviews, and data analysis. The first step of this Study involved gathering data that pertains to current compensation practices within the City. The Consultants received information relating to current salaries, specific policies, collected market data, and current job descriptions.

Interviews were conducted with the City Manager, Human Resources Director, Department Directors, and other management personnel within each Department. The purpose of these meetings was to first, gain an understanding of the City's current compensation practices and philosophy; second, to solicit ideas and input from these stakeholders for future compensation methodologies and practices; and finally, to determine if there were any positions within the City that were difficult to recruit, retain, or were otherwise unique in the position's responsibilities.

Employees from each Job Classification were then asked to complete a Position Questionnaire (PQ) which provided extensive information about the position. The Consultants utilized the Position Questionnaires completed by the employees, which had been reviewed by supervisory employees, to gain a better understanding of the job responsibilities, skills, and various competencies of the position.

City Administration provided each department a list of job titles and the pay grades – without salary ranges. Based upon the comments provided, the Consultant made some changes to placement of positions within the pay grades.

Upon completion of the draft compensation schedule, the Consultant met with the City Manager and Human Resources to finalize the compensation structure.

Labor Market

In order to gain information from the external market, through interviews with the Department Directors and City Administration, a list of comparable organizations was established. That list was reviewed, edited, and approved by the Administration. The list was also derived from what a negotiator would use for comparable organizations in Oregon. Thus, the list started with five (5) organizations with populations that are higher, and five (5) lower than the City of Ashland. Additional comps were added based on input from Department Directors that felt these organizations had positions that were ‘similar’ or they knew employees had left to go to the organization or is within a recruiting area.

Each of the comparable organizations were contacted requesting current salary schedules and incumbent data. The following comparable organizations were contacted:

Table 1: Comparable Organizations

Approved Comps
City McMinnville
City of Central Point
City of Corvallis
City of Eugene
City of Forest Grove
City of Grants Pass
City of Hermiston
City of Klamath Falls
City of Lake Oswego
City of Lebanon
City of Medford, City
City of Milwaukie
City of Roseburg
City of Sherwood
City of Wilsonville
Jackson County
Josephine County
Electric - Additional Comps
Canby Utility Board

City of Canby
City of Monmouth
Forest Grove Light & Power
McMinnville Water and Light
Fire - Additional Comps
City of Newberg*
City of Redmond
City of Wilsonville
Jackson County Fire District
Redmond Fire & Rescue
Tualatin Valley Fire & Rescue District
Park - Additional Comps
Bend Parks & Recreation
PW - Additional Comps
Medford Water Commission
*Did Not Participate

The collection of this compensation data was utilized to analyze the average Market Minimum, Midpoint, and Maximum Rates per defined benchmark positions. A comparison of the average salary of the positions to the salary of incumbents within the City was also performed. When necessary, evaluation of the comparable organization's job description, when available online, was utilized to resolve conflicts. In some cases, titles were altered to better align with the industry or responsibility. Not all positions are reflected in the following data analysis. In some situations, data was not available in the external market, data was insufficient, or there were no internal matches at the time of the Study.

The data will be presented for the City as a whole.

Market Data Solicited

The market survey gathered the following 2024 information: Minimum, Midpoint, and Maximum salary for the positions as well as the average salaries of the incumbents. Upon examination, salaries were eliminated if statistically too high or too low so as not to skew the average (typically within one to two standard deviations). A new average was then calculated with the remaining salaries. There was a great deal of time spent analyzing the data to ensure that each position was examined based on the data available and how the responsibilities of each position align within the City.

The market data will be presented to show how the entire organization compares to the external market rate, followed by individual comparisons for Non-represented, IBEW Clerical, IBEW Electric, Laborers, Parks, and Public Safety units.

Market Analysis – All Positions

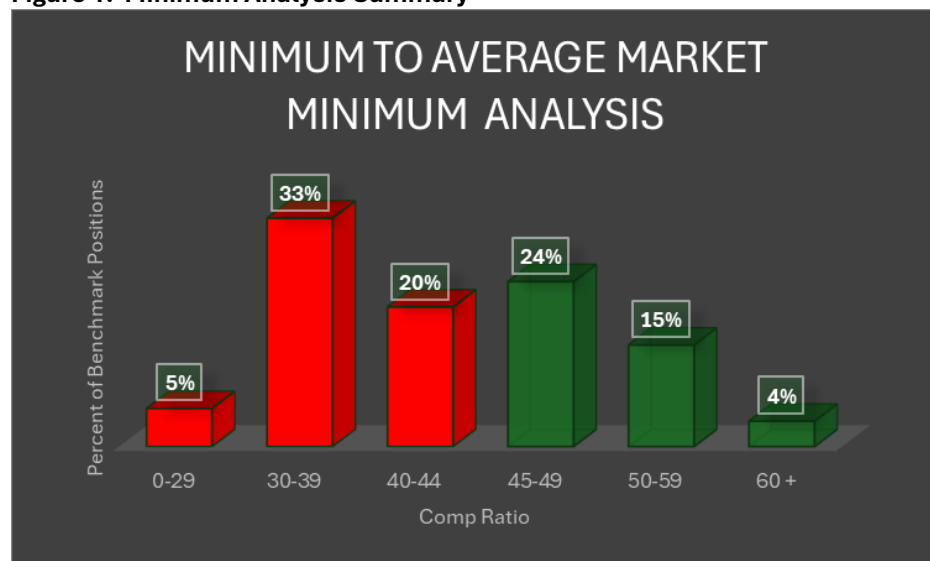
In order to analyze the ranges, a comp ratio is used, which is a ratio of the City's salary in relation to the external market data. A 50% comp ratio would mean that the salary is in line with the external market while utilizing +/-5% range around each data point. Thus, if a position has a comp ratio of 45% or greater, the employee is considered to be competitively compensated. However, given current labor market conditions, these comp ratios may still be facing challenges with recruitment or retention and have been identified separately.

Minimum Salary Comparison

The analysis of the minimum salary range gives an initial indication of whether starting salaries are within an acceptable market range. When building a salary schedule, consideration of this information will ensure the City's minimums are within an acceptable range to the average market minimum; however, this analysis is only the beginning in the development of a compensation schedule.

Approximately 58% of the benchmarked job titles are below the average market for minimums. Overall, 42% of the positions are within the acceptable average market minimum. Figure 1 below provides a summary of findings.

Figure 1: Minimum Analysis Summary



*May not total 100% due to rounding

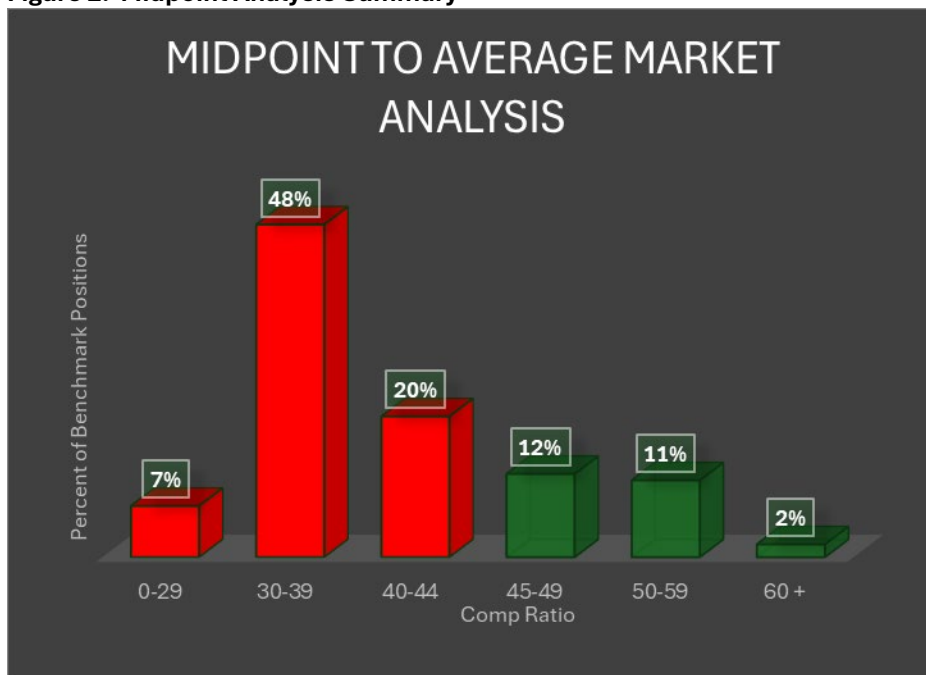
Average Midpoint Salary Analysis

The Consultants wanted to know if the midpoint of the existing salary schedule was aligned with the average market; therefore, a midpoint analysis between the City's midpoint and the

market average was conducted. In many compensation structures, the Midpoint represents the average market rate. An employee should be at or above the average market rate typically within three (3) to five (5) years of service. This indicates the employee is fully capable of performing all of the duties of the position and should be paid at the average market rate.

Again, a comp ratio less than 45% would indicate the salary ranges are not aligned to the market. Approximately 75% of the midpoint of benchmarked positions are lower than the average market. Overall, 25% of the positions are within the acceptable average market at the midpoint. The following is a summary of findings.

Figure 2: Midpoint Analysis Summary

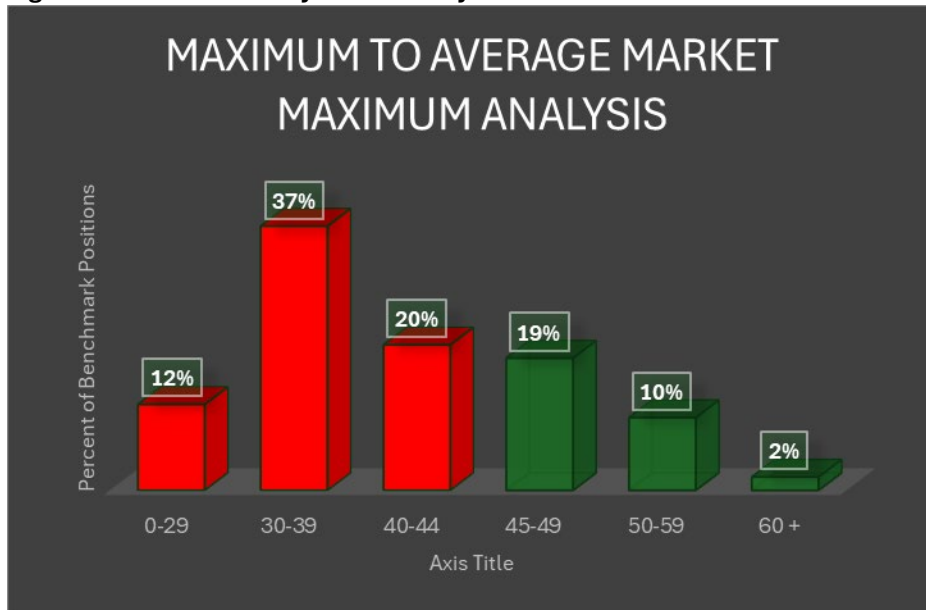


*May not total 100% due to rounding

Average Market Maximum

The Consultants wanted to know how the maximum rates aligned with the average market; therefore, a maximum rate analysis between the City's maximums and the market's maximum average was conducted. Again, a comp ratio less than 45% would indicate the salary ranges are not aligned to the market. Approximately 69% of the maximum rates of benchmarked positions are lower than the average market. Overall, 31% of the positions are within the acceptable average market at the maximum, although maximum rates by the nature of compensation philosophy may vary significantly. The following is a summary of findings.

Figure 3: Maximum Analysis Summary

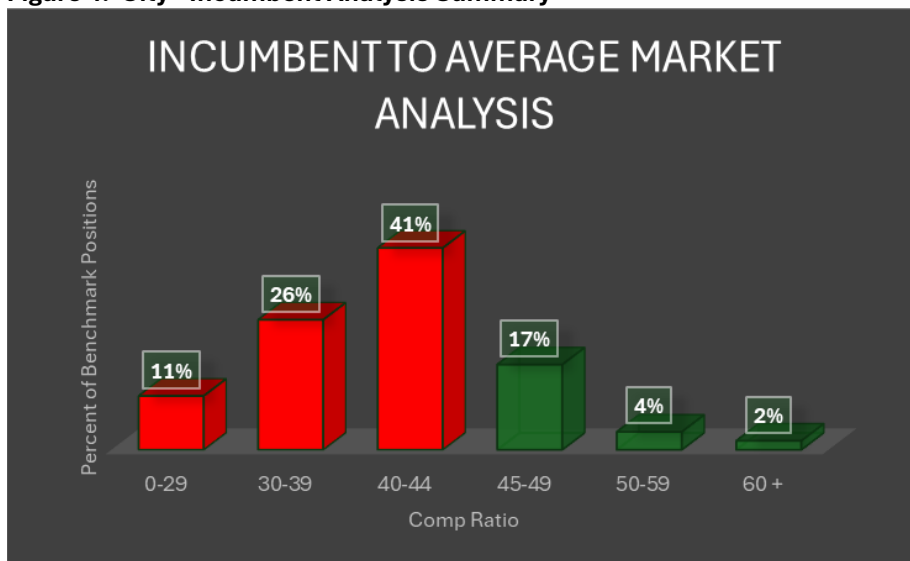


*May not total 100% due to rounding

Average Market Salary Analysis

The next step is to compare the City's current incumbent salaries to the average market rate to assess how competitive incumbent wages are within the market. For this purpose, an *average* of current employee wages is utilized for positions with more than one (1) incumbent. Twenty-three percent (23%) of the positions are at or above the average market rate, and 79% of positions are in a lower comp ratio that may not be at market competitiveness. One needs to consider tenure of employees, which is discussed in the Employee Demographics section. The Figure below provides a summary of findings.

Figure 4: City - Incumbent Analysis Summary



*May not total 100% due to rounding

Market Data Summary

The City has not kept pace with the external market. There needs to be adjustments not only to positions within the salary range; but also with the salary ranges.

Summary

Overall, regardless of union or non-represented, the vast majority of positions have fallen below the average market. Thus, adjustment to the salary ranges needs to occur.

Current Compensation System

There are 15 salary schedules. These include six (6) union schedules:

- **IBEW Clerical**
 - Schedule has 16 pay grades, although 1 pay grade is no longer used
 - There are 4 steps within each grade that range from 5 -6%
 - The pay grades are in numerical order, and those that have the minimum in chronological order, have 23-25% between the pay grades
 - Although in chronological order by Clerical number; the minimums are not so it is difficult to determine the percentage between the pay grades.
- **IBEW Electrical:**
 - 9 pay grades with only a minimum salary
 - There is 1% - 10% between these 9 pay grades
 - 6 pay grades with 5 steps. The distance between steps ranges from 4 – 29%
 - Although these pay grades are numbered sequentially, the minimums are not in sequential order so difficult to determine the percentage between the pay grades.
- **IAFF-Fire**
 - There are 14 pay grades
 - The FF/EMT-O grade has 5 steps that are 4 – 5% apart; however, the remainder of the pay grades only have 3 steps that are 2 – 3% apart.
 - There is 5% between the pay grades. As such this is going to cause compression between the ranks, especially when overtime is incurred.
- **Laborers**
 - There are 7 pay grades
 - There is 5 – 6% between the 5 steps
 - There is 24% between pay grades
- **Non-Represented**
 - There are 5 different salary schedules
 - Exempt Management
 - 10 steps with 3 – 5% between the steps
 - 29-42% between the 4 pay grades

- Exempt Supervisor
 - 7 pay grades with approximately 22% between the grades
 - Each grade has 5 steps that are 5% apart
- Non Exempt – Sergeants
 - 1 pay grade with 5 steps; 5% apart
- Non Exempt
 - 3 pay grades that are 22% apart
 - 5 steps that are 5% apart
- Non-Represented Non Supervisor
 - 5 pay grades that are 22% apart
 - All have 5 steps that are 5% apart
- Non-Represented Confidential
 - 5 pay grades that are 22% apart
 - Each pay grade has 5 steps that are 5% apart
- Elected
 - Has 2 positions with one salary
- **Parks**
 - There are 3 salary schedules within this group
 - Parks Executive management
 - 1 pay grade with 10 steps that are 2 – 5% apart
 - Parks Exempt Supervisor
 - 2 pay grades that have 5 steps that are 5% apart
 - The 2 pay grades are 22% apart
 - Parks Non Exempt Supervisors
 - 17 pay grades grouped by Clerical and Maintenance
 - All have 5 steps that are 3 – 15% apart
 - For those in sequence, there is 22-25% between the pay grades
- **Police**
 - 5 pay grades
 - 2 pay grades have 6 steps that are 4 – 6% apart
 - 3 pay grades have 5 steps that are 5-6% apart
 - There is 27% between the police officer and senior police officer
 - Whereas there is 23-36% between the remaining 3 pay grades.

The Consultant combined all of the salary schedules in sequential order by the minimum. There is considerable overlap between pay grades; compression between the various pay grades, and the inconsistency between the pay grades is illustrated. The spreadsheet has been provided to the City Administration under separate cover.

Significant issues in this study are the number of schedules, the inconsistency in which they are developed, the difficulty to determine the hierarchy of positions and as such, minimize

compression. In addition, the City does not have methodology for placing positions within the salary schedule.

Compensation Philosophy

A compensation philosophy is an organization's financial commitment to how it values its employees. The goal of this philosophy is to attract, retain, and motivate qualified people. A consistent philosophy provides a strong foundation in determining the type of total compensation package to offer employees.

There are foundational aspects of compensation to assist with the development of a compensation philosophy to ensure the goals of compensation align with the goals of the organization. First, there are basic questions to consider:

1. What is considered a fair wage?
2. Are wages too high for the financial health of the organization?
3. Does the compensation system reflect the value of positions within the organization?
4. Is your compensation strong enough to retain employees?
5. Do you currently have a defined compensation philosophy?
6. If so, is your compensation philosophy keeping in line with labor market change, industry change, and organizational change?

The City is in business to provide services to the citizens, businesses, and visitors of the community. It does that through hiring qualified employees who lend their skills and talents to various positions within the organization. Without those individuals, the City would cease to provide infrastructure, safety, court services, and other essential services and process the necessary functions to keep those systems in place. Employees expect a compensation system that pays a competitive wage for the skills, education, and responsibilities of the position, and the City is in close proximity to larger communities and organizations that lead the market's wages.

In order for the City to be competitive with recruitment and retention, it is recommended the City establish its compensation philosophy that is based on an *average market* compensation so the City can be competitive in the current labor market. The following sections support that recommendation.

Employee Demographics

In reviewing the City's employee demographics for positions covered in the Study, the tenure of the organization ranges from new hire – 36 years. The overall tenure average of the employees is 8.76 years. The national average in the public sector is currently 6.4 years

(Local Government-Bureau of Labor Statistics, September 2024), showing the City is greater than the national average. In order to have a full picture of the City, one needs to explore these demographics further. These findings are in the following Figures.

Figure 5: Employee Demographics by Years of Service

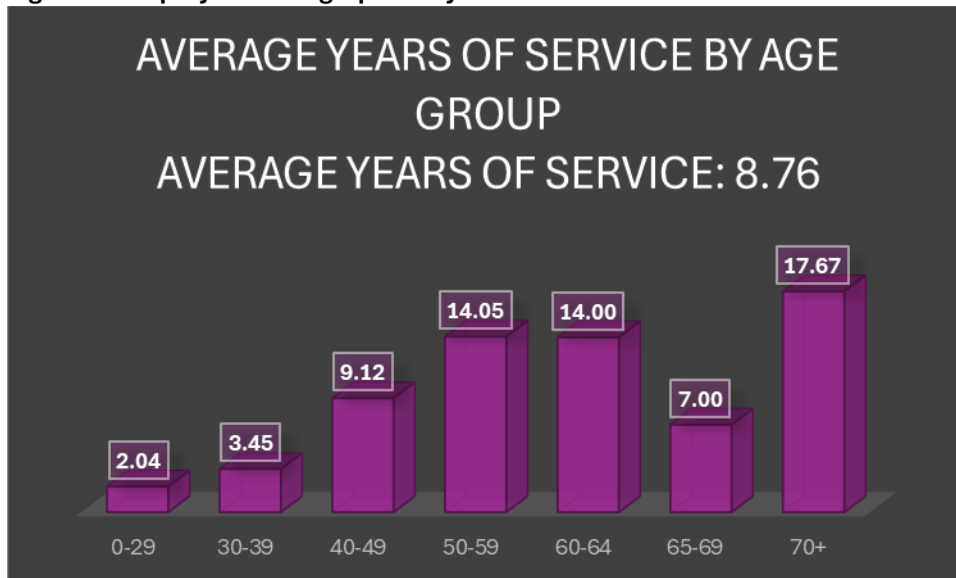
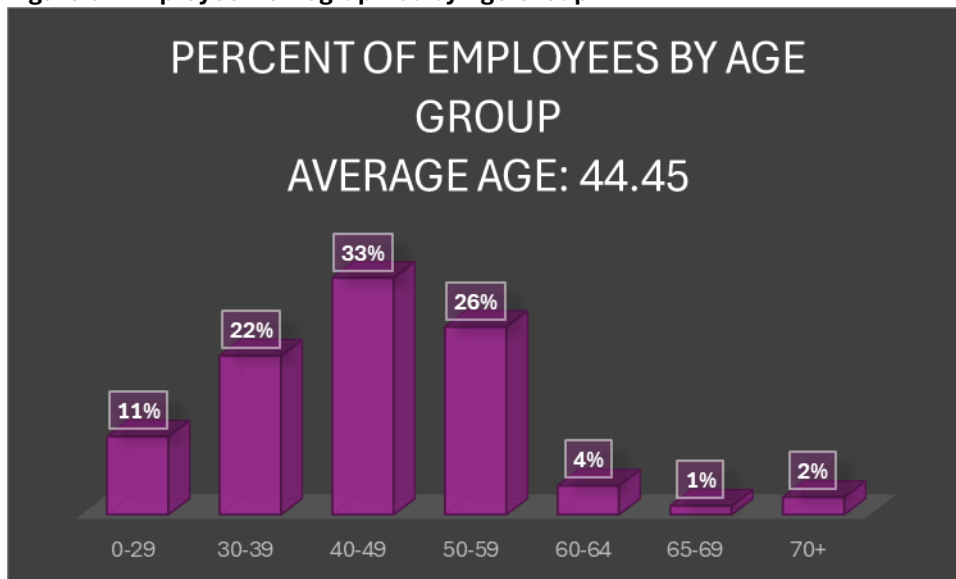


Figure 6: Employee Demographics by Age Group



The above Figures show those in age groups 50 and above have the longest tenure of the organization and represent 34% of employees covered under this Study. The City should expect turnover simply due to retirements over the next decade and beyond. When these employees leave the City, the average tenure of the organization is going to decline further, as their tenure is boosting the current average tenure. This data should be monitored at least annually.

The demographics profile also illustrates that 33% of the workforce is under the age of 40, and this is likely the cross-section of employees who are seen as more mobile in today's workforce, focus heavily on work/life balance, and consider non-compensatory benefits for the purposes of retention. This group also changes jobs quickly because it results in earning higher wages as opposed to remaining with one organization for a longer period of time, which is notable as average tenure in these age groups is about 5.5 years.

What is interesting is that 59% of the City's employees are within the 40-59 age group. This group typically is more stable and less likely to switch employers. Although, with the current economy, this group is highly desirable to other employers due to their experience and knowledge. Thus, the City needs to not only be cognizant of recruitment, but also how will it retain employees, as well as transition all that institutional knowledge as this group nears retirement.

Public Sector Turnover/Recruitment Challenges

According to human resources professionals across the United States, it is becoming progressively harder to hire qualified personnel. Looking at a tight labor market, recruitment and retention of qualified personnel with the necessary skills for public service has topped the list of workforce challenges for the last several years, and nearly all human resources professionals reported moderate to significant increases in vacancies within their organizations.

There has been a rise in job openings in the government and the private sector; however, this is not a recent phenomenon; openings have been going up steadily since 2009. The likely reason behind this trend is that while the demand for personnel with specific skill sets has gone up in the government and the private sector, both haven't been able to find adequate personnel to fill these roles. In government, some of these roles may be specific to the work it typically does such as provision of social services and ensuring law and justice. But in others such as technology, the government has been increasingly competing with the private sector for tech-related talent. This is evident from trends in occupational employment. This is not necessarily a new issue, but some employers do state it has become increasingly problematic to operations. Public employers have been experiencing ongoing challenges of this nature for almost a decade.

Governments historically have had a compelling proposition to offer workers secure lifetime employment and generous health benefits followed by a robust pension for retirement, which is no longer the case.

Public employers are battling for their talent because:

- The "Silver Tsunami" identifies between 30%-40% of local government workers eligible to retire, and there is a workforce gap.

- Long-term employment has less appeal for the younger workforce.
- There is a real or perceived decline in public support for government workers.
- Public employers do not feel they can compete with salaries and benefits as benefits erode and the private sector is more competitive.
- There is a growing skills gap. Many government jobs now require specialized education or training. Fewer positions are ‘learn on the job.’
- Public employers are not able to offer the same level of flexible work arrangements to all employees.
- Limitations in technologies prevent efficiency and automation.
- There are limited financial resources.
- Not all work cultures are satisfying and supportive.

The Great Resignation and Private Sector Influence

Compounding the public sector recruitment challenges, the country has experienced continued private industry prosperity, record inflation, record retirements, and record turnover from an otherwise qualified workforce, causing all industries, both public and private, to be competing for already limited human resources. This has led employers to increase wages for all positions to help recruit and retain their talent. The effect has been substantial, and nearly every employer is experiencing recruitment and retention challenges. Many businesses report the lack of available workers and have curtailed their ability to meet current work demands, while raising wages.

Inflationary Impact on Employees

The latest trend that has impacted human capital is Inflation. Inflation may be showing signs of it slightly cooling in 2024 over 2023, but unrelenting high costs are not lessening. Persistent inflation has pushed many in today’s workforce to live paycheck to paycheck, cut back on expenses, dip into their savings and stop contributing to their retirement accounts, etc. It is also becoming an issue for mental health, because there is no sense of control over the issue. Because there is no sense of control over high costs, the “dollar” for employees does not stretch as far. Employers have a role in addressing this issue. Offering competitive wages that keep up with the rising cost of living is crucial not only for retaining employees but also for ensuring their well-being, so employees do not feel they have to leave simply because they cannot afford to stay.

Salary Schedule Options

The salary structure is one of the basic building blocks of a base compensation program. The type of structure sends a clear message about an organization's approach to job design, work processes, and organization structure. The type of salary structure an organization chooses must fit its culture, business needs, and operating cycle. The options discussed included the following:

Step Model

A compensation system that is common in the public sector is the step system. Within this system, individuals receive a set increase based upon years in position to advance to the market rate. Individual performance should be a factor of compensation, as movement to the next step should be based upon acceptable documented performance. Step models are also generally predictable so employees can see their advancement through the range, are easy to budget for, and can be administered with administrative ease.

Range Model

When considering a compensation system, some organizations gravitate toward a range model, with a standard mechanism to progress through the system. This gives the City flexibility in hiring based on qualifications and allows the employee to progress toward the market rate for the respective position within a reasonable period of time. The City can also incorporate performance increases in the future with this model.

Recommended Salary Schedule

The recommended compensation system is an 8-step schedule (the schedule has been provided under separate cover). The percentage between steps is 3% for all steps which results in a 23% salary range. This schedule is built off the average market, which is Step 5 of the recommended salary schedule. The percentage between pay grades varies to minimize compression between superior and subordinate positions.

To reset all of the various pay granges, all groups – represented/non-represented, have been placed onto one pay schedule. This provided an opportunity to ensure competitiveness to the external market, ensured the pay ranges in relation to the City's hierarchy and minimizing compression, as well as a review of all positions in relation to internal equity.

The recommended system has the pay grades coded by the various unions, in the event that the City desires to break up the schedule by the various labor groups.

Electric Schedule

The current salary schedule for IBEW-Electrical, for many of the positions, has only one (1) salary. The Consultant has placed these positions on the salary schedule; thus, providing eight (8) steps. It is not uncommon in the electric industry to have very limited steps in their schedules. Although the Consultant strongly encourages having all of the represented and non-represented groups on one salary schedule, there may be a case to pull the technical positions into an independent salary schedule. There is no internal comparability among many of these positions; rather, these positions compete with the private sector market.

Position Placement

Placement of positions in the salary schedule is based upon several criteria:

- Point factor system
- Market analysis
- Compression analysis
- Internal equity

Figure 7: Position Placement Diagram



The point factor system is a system that evaluates a position based on 13 competencies. Information in these categories is obtained through the completion of a PQ completed by employees and reviewed by the supervisor. This system evaluates a position on the following criteria:

- Education
- Licenses/Certifications
- Procedures/Guidelines
- Job Complexity
- Consequence of Errors
- Confidential Information
- Contact with Others
- Equipment, Machinery, Tools

- Use /Type of Technology
- Financial
- Leadership/Supervision
- Work Environment
- Physical Requirements

This point factor system will remain confidential. Often when supervisors and employees know the point factor system, an objective evaluation of the position becomes suspect, as the PQ addresses the criteria rather than the true responsibilities of the position.

It is essential for the City to understand that the combination of the minimum salary, market salary, point factor, compression analysis, and internal equity all make up the recommended compensation plan – not just one (1) factor.

After considering all these elements, the placement of some positions on the Salary Schedule have changed, with some positions now being placed in lower or higher pay grades than on the previous Schedule. This is not an indication that any given position is more or less important. Similarly, this is not a “reclassification” process, where a position is being evaluated on changes in responsibility, authority, or decision making that may place the position in a higher or lower pay grade, etc. This process is a complete reset of the Compensation System. This is sometimes difficult for employees, because they look only at where their position is placed on the Schedule and compare themselves to positions that have been placed higher. When this occurs, employees begin to compare their perception of the value of positions within the organization, and do not know, or disregard, the factors the Consultants considered when placing all the positions onto the schedule.

All union, nonunion positions and the multiple salary schedules have been placed onto one (1) salary schedule. The positions are coded so that if the City needs to separate the schedules based on union groups, it can be done. However, resetting all of the salary schedules onto one (1) has allowed for duplication of pay grades/positions to be eliminated; ensure alignment and minimize compression between subordinate and superior positions; as well as ensure internal equity among similar positions that were on different salary structures.

Employee Placement

To implement the recommended salary schedule, employees currently below minimum of the new pay range Step 1 will be placed on Step 1. Employees above Step 1 will be placed on the step closest to their current salary without a decrease.

For example, if the employee is earning \$15.00 and the closest step is \$15.02, it results in a \$0.02 increase. This may not be a significant increase and should only be viewed as a wage adjustment to move onto the new salary schedule, i.e., consideration is not given to how the employee is valued by the City, but rather it is a re-set of the salary schedule.

In most organizations, this type of placement proves problematic as employees feel that if they have more tenure in the position, they should be higher within the salary range. Although there is merit to this argument, placement on the schedule by years in the position proves to be very costly – something most public sector entities cannot afford.

Classification Structure

During the Study, there was an opportunity to better align job titles with responsibilities, moving away from the current general classification title and working title structure currently in place. Some job titles were revised to either have consistency throughout the organization, or to become more current with the external market/respective industry. These changes have been reviewed with department directors and are reflected on the recommended salary schedule.

It should be noted that not all titles will follow the new classification structure if the title needs to be specific for statutory/funding/regulatory reasons, or simply due to alignment with local government industry practices. The following classification hierarchy is recommended, and the City should begin to move to this classification structure.

Director - Senior level position within the organization that has direct and routine contact with elected officials and City management. Directors report to the City Manager.

Manager – The next level of management within a department. This is a direct report to a director, based on the organizational structure and levels of management required. A manager is an individual who supervises individuals who are classified as a supervisor or supervise employees and is in charge of a program within the department. This includes not only supervisor responsibilities, but also budget and strategic planning of the program.

Supervisor – This is a direct report to a manager, director or administrator, based on the organizational structure and levels of management required. This position has at least two (2) direct reports

and has supervisory responsibilities that include hiring, performance management, and a defined level of discipline.

Fire Department Incentive pay

The Fire Department provides incentive pay for employees who have an EMT-I or Paramedic certification. Within the pay grades assigned to these positions, there are two (2) extra tiers for individuals that have these certifications and perform the responsibilities associated with the certification. The Consultant provided a flat dollar amount that was added to the EMT-I and Paramedic level. Employees were placed on the salary schedule based upon their rank and EMS certification.

Police Department – Stipends/incentive pay

The Police Officers have some specialty pay options for sworn staff. The Officer specialty pay does not have a limit; however, the Sergeants have a limit of 15% of specialty pays. The Consultant has no recommendations for changing the incentive pay, but recommends a limit on the number of specialty pays as bargained with the Sergeants.

General Operational Guidelines

Maintenance of Salary Schedule

It is important for the City to have a standardized procedure to adjust the Salary Schedule for consistency and for budgetary forecasting. It is the Consultant's recommendation that on a set date each year, the Salary Schedule be adjusted by the Consumer Price Index – Urban (CPI-U) percentage or by a local economic indicator, if preferred. For example, since budgeting is done at approximately the same time each year, the City should establish a specific month in which to capture the average of the previous twelve (12) months of the selected economic indicator for a recommended adjustment. The City will still maintain control if conditions and finances fluctuate in a specific year.

In the event the salary structure is uncoupled based on bargaining units, it would be in the best interest of the City that increases to the salary schedule are negotiated consistently among all of the salary schedules. Thus, the work to ensure internal equity and compression will be lost.

Step Movement

Employees advance to the next step on the employee's anniversary date. There is no recommended change to the City's current process.

Benefits

In addition to compensation, the City asked that a comparison of major benefits be completed. The following is a summary of how the City is fairing in the market and future opportunities.

Health Insurance

Plan Design Overview

The City currently offers two (2) plan designs summarized as follows:

Table 2: Health Plan Summary

PLAN DESCRIPTION	DEDUCTIBLE AMOUNTS (S/F)
CIS Co-Pay H Base Plan	\$1,500/\$4,500
CIS Co-Pay F Buy-Up Plan	\$500/\$1,500

Most organizations have been forced to add higher deductibles and coinsurance limits onto health plans to push costs back onto the end users/consumers, which is now a standard across the nation. Offering multiple plan options gives employees the opportunity to select the coverage that best matches their personal situation, which is a positive attribute to the benefits package.

Employers often also include contributions to a Health Reimbursement Account (HRA VEBA) or Health Savings Account (HSA). The City currently contributes 3% of the employee's salary towards an HRA VEBA for single or family coverage. Comparable organizations reported average HRA VEBA annual contributions of \$1,980 for single coverage and \$2,700 for family coverage. Those offering contributions as a percentage of employee salaries reported a range of 1% to 6%, with an average of 3.38%.

Premiums

It is extremely difficult to compare health insurance, as the number of plans and the plan designs are significantly different among organizations. What can be compared is the amount the employee contributes toward the cost of that insurance. As the City is aware, the cost of health insurance is a large budget item for any organization. Health insurance is also often the single largest benefit looked at by potential new hires with the City, so a review of employee contributions to this benefit is imperative for offering a comprehensive benefit package.

The Consultants conducted a comparison between the City's 2024 health plans and the comparable organization's health plans for a more accurate assessment of insurance within its specific peer group.

The market information indicates the Ashland Base Plan is in the moderate to high range of the comparable market in terms of premium only. However, that is not a comprehensive picture because employees have actual claims costs as well.

Expected Employee Cost

Because premiums and deductibles vary across the region, considering the combined cost of the monthly premium and deductible provides a more accurate reflection of the expected employee expense.

Looking at deductible amount with premium cost, the City is in the middle to higher range depending on the plan. A final look at the City in relation to out-of-pocket maximums, follows.

Maximum Employee Cost

An analysis of the market data employees that experience a major medical event that exceeds the deductible costs will have an overall moderate risk on the City's plans than other comparables when considering the maximum out of pocket expenses.

Health Insurance Summary

Overall, the City has multiple plan options, which is favorable to the employees. Although some of the newer workforce does not always appreciate the value of health insurance benefits, most existing employees and more mature applicants do. Lowering the employee premium or increasing the annual HRA VEBA contribution would provide a more attractive plan design to poise the City competitively. This will present a total wage and benefit package that aligns with the market average.

Time-Off Benefits

Time-off and work life balance continue to be top areas candidates and employees look at when considering employment and retention. Therefore, the City's paid time-off benefits were also reviewed.

Holidays

Currently the City offers a total of 11 observed holidays. The comparables that provided holiday information reported total observed holidays between 9-13 days, with most reporting 11 days. The floating/personal holidays reported by comparables ranged from 1-4 days with the majority providing one (1) day. Floating holidays are beneficial when the City does not observe a federal holiday or for an individual religious holiday or traditional practices that do not align with the City's holiday schedule. The consultants recommend the City add floating holidays to the time-off benefit package.

Vacation

The City's vacation models are summarized as follows:

Table 3: Current Vacation Model

Plan	Levels of Accrual	Minimum Accrual	Maximum Accrual	Years to Reach Maximum
Management - Confidential	5	120 hours	240 hours	19 years
Laborers	5	120 hours	240 hours	19 years
IBEW Clerical and Electrical	5	120 hours	240 hours	19 years
Fire	6	168 hours	360 hours	24 years
Police	6	120 hours	288 hours	24 years

Data was collected from comparables in the respective employee groups. The City's minimum accrual is lower than the average among the comparables in the Management – Confidential employee group. The City is leading the market in terms of maximum accrual in all groups. The City's maximum accrual limit of two (2) times the annual accrual (range of 480-720 hours) is leading the average maximum balance of all the comparable groups except Fire personnel. The table below provides the average accruals as reported by the comparables by employee type. The City is recommended to review accrual amounts and make adjustments where they are falling behind the comparables.

Table 4: Vacation Average Comparison

Employee Type	Average Minimum Accrual	Average Maximum Accrual	Average Years to Reach Maximum	Average Maximum Accrual Balance
Exempt - Management	133 hours	220 hours	18 years	424 hours
Non-Represented	92 hours	206 hours	19 years	416 hours
Laborers Personnel	118 hours	226 hours	20 years	444 hours
Clerical Personnel	97 hours	215 hours	22 years	375 hours
Police Personnel	106 hours	210 hours	19 years	407 hours
Fire Shift Personnel	162 hours	360 hours	22 years	745 hours
Fire Personnel (40hr/week)	102 hours	233 hours	22 years	468 hours

Sick Leave

The City's sick leave models are summarized as follows:

Table 5: Current Sick Leave Model

Plan	Annual Accrual	Maximum Balance
Non-Public Safety Employees	96 hours	960 hours
Police Personnel	144 hours	1,200 hours
Fire Personnel	192 hours	1,248 hours

Sick leave data was collected from comparables in the respective employee groups shown in the Table below. The City's annual sick leave accrual is matching or leading the market in all employee groups. The Consultants have observed a trend toward offering unlimited sick leave, as reflected in the comparable data ranges provided.

The City currently provides employees with an option to cashout excess sick leave, add to cumulative sick leave or convert to vacation. Comparables reported similar incentives including conversions into VEBA accounts. Upon retirement, the City's employees will have 30% to 50% of their sick leave balance credited to their HRA VEBA account and/or the balance credited to their retirement account, depending on the employee group. Comparable organizations reported a range of payout options, such as a percentage of the sick leave balance or conversion of unused hours to a VEBA account or deferred compensation plan. The Consultants recommend the City consider expanding the sick leave maximum balance to remain competitive in the region.

Table 6: Sick Leave Average Comparison

Plan	Average Annual Accrual	Maximum Balance (avg/range)
Non-Public Safety Employees	96 hours	960 hours/720 hours to unlimited
Police Personnel	104 hours	1,280 hours/1,000 hours to unlimited
Fire Personnel	173 hours	2,920 hours/1,800 hours to unlimited

Paid Time-Off

Paid Time-Off (PTO) is a single bank of time-off, which is then used for sick, vacation, and even bereavement time, instead of having different banks of time for different purposes. Some organizations include holidays into this program, while others do not. PTO is a benefit that is not yet common among employers in this region; however, is one that the public sector is embracing and the City may want to consider in the future.

Four Day Work Week

The four (4) day work week has gained some momentum over the past few years. It is a trend that many would not have considered prior to COVID; however the trend in flexible work schedules has garnered more interest. A majority of employers in Europe have tried the 32-hour work week, but continue to pay for 40 hours. In Canada, an overwhelming majority – 91% - of senior managers surveyed by Robert Half favored some type of four (4)-day work week. With that said, most favored 4 – 10 hour days. Many organizations that have tried the four-day work week found increased morale and better focus. However, the challenges are the assumption that there is less work, or one has to work more intensely when on site. Further, there are the challenges of how benefits will be determined.

SAMPLE CITY-WIDE SALARY SCHEDULE

**** Only Non-Represented Positions Displayed for Reference**

New Pay Grade	RECOMMENDED JOB TITLE	New Pay Grade	1	2	3	4	5M	6	7	8
		300								
300 IBEW-C	Administrative Associate	300 IBEW-C	Pending Contract Negotiations							
300 IBEW-C	Financial Clerk	300 IBEW-C								
300 Laborer	Lube Tech	300 Laborer								
300 IBEW-E	Meter Reader/Grounds	300 IBEW-E								
300 Parks	Park Technician I	300 Parks								
300 IBEW-C	Police Records Associate	300 IBEW-C								
300 Laborer	Utility Technician I	300 Laborer								
		305								
305 NU	Administrative Assistant	305 NU	\$55,036.80	\$56,680.00	\$58,385.60	\$60,143.32	\$61,942.40	\$63,793.60	\$65,707.20	\$67,683.20
305 IBEW-C	Court Service Assistant	305 IBEW-C	Pending Contract Negotiations							
305 IBEW-C	Customer Service Assistant - IT	305 IBEW-C								
305 IBEW-C	Customer Service Assistant-Utility	305 IBEW-C								
305 Fire	EMT	305 Fire								
305 Parks	Park Technician II	305 Parks								
305 IBEW-C	Permit Technician I	305 IBEW-C								
305 IBEW-C	Senior Police Records Associate	305 IBEW-C								
305 Laborer	Utility Technician II	305 Laborer								
		310								
310 IBEW-C	Accounts Payable Assistant	310 IBEW-C	Pending Contract Negotiations							
310 IBEW-C	Code Compliance Specialist	310 IBEW-C								
310 Police	Community Service Officer	310 Police								
310 Fire	EMT-I	310 Fire								
310 NU	Executive Assistant	310 NU								
310 Parks-C	Executive Assistant	310 Parks-C								
310 Laborer	Facility Maintenance Tech	310 Laborer								
310 IBEW-C	Fiber Network Customer	310 IBEW-C								
310 IBEW-C	Financial Assistant	310 IBEW-C								
310 IBEW-C	GIS Technician	310 IBEW-C								
310 IBEW-C	Investigations Specialist	310 IBEW-C								
310 Laborer	Mechanic I	310 Laborer								
310 Parks	Park Technician III	310 Parks								
310 IBEW-C	Payroll Specialist	310 IBEW-C								
310 IBEW-C	Permit Technician II	310 IBEW-C								
310 Parks	Program Coordinator	310 Parks								
310 IBEW-C	Senior Customer Service Assistant -	310 IBEW-C								
310 IBEW-C	User Support Technician	310 IBEW-C								
310 IBEW-C	Utility Billing Assistant	310 IBEW-C								
310 Laborer	Utility Technician III	310 Laborer								
310 Laborer	Water Treatment Plant Operator I	310 Laborer								
310 Laborer	WW Treatment Plant Operator I	310 Laborer								

SAMPLE CITY-WIDE SALARY SCHEDULE

** Only Non-Represented Positions Displayed for Reference

		315									
315 IBEW-C	Assistant Planner	315 IBEW-C	Pending Contract Negotiations								
315 IBEW-C	Building Inspector I	315 IBEW-C									
315 Laborer	Cemetery Sexton	315 Laborer									
315 IBEW-C	Engineering Technician	315 IBEW-C									
315 Police	Evidence & Property Technician	315 Police									
315 IBEW-E	Fiber Network Field Technician	315 IBEW-E									
315 IBEW-C	Lead Court Service Specialist	315 IBEW-C									
315 Laborer	Meter Reader/Repair Tech	315 Laborer									
315 Laborer	Senior Facility Maintenance Tech	315 Laborer									
315 Laborer	Senior Mechanic	315 Laborer									
315 Laborer	Water Treatment Plant Operator II	315 Laborer									
315 Laborer	WW Treatment Plant Operator II	315 Laborer									
		320									
		EMT-I	Pending Contract Negotiations								
320 NU	Accounting Specialist	320 NU	\$70,616.00	\$72,737.60	\$74,921.60	\$77,166.28	\$79,476.80	\$81,868.80	\$84,323.20	\$86,860.80	
320 NU	Procurement Specialist	320 NU	\$70,616.00	\$72,737.60	\$74,921.60	\$77,166.28	\$79,476.80	\$81,868.80	\$84,323.20	\$86,860.80	
320 NU	Senior Executive Assistant	320 NU	\$70,616.00	\$72,737.60	\$74,921.60	\$77,166.28	\$79,476.80	\$81,868.80	\$84,323.20	\$86,860.80	
320 IBEW-C	Asset Management/CMMS Analyst	320 IBEW-C	Pending Contract Negotiations								
320 IBEW-C	Climate & Energy Analyst	320 IBEW-C									
320 IBEW-C	Conservation Specialist	320 IBEW-C									
320 Fire	Firefighter / EMT	320 Fire									
320 IBEW-E	Lead Fiber Network Field Technician	320 IBEW-E									
320 Fire	Paramedic	320 Fire									
320 Laborer	Utility Technician IV	320 Laborer									
320 Laborer	WW Treatment Plant Operator III	320 Laborer									
320 Laborer	Water Treatment Plant Operator III	320 Laborer									
		325									
325 NU	Fire Community Coordinator	325 NU	\$76,273.60	\$78,561.60	\$80,912.00	\$83,339.58	\$85,841.60	\$88,420.80	\$91,083.20	\$93,808.00	
325 NU	Fire & Life Safety Specialist	325 NU	\$76,273.60	\$78,561.60	\$80,912.00	\$83,339.58	\$85,841.60	\$88,420.80	\$91,083.20	\$93,808.00	
325 NU	IS Analyst/Programmer	325 NU	\$76,273.60	\$78,561.60	\$80,912.00	\$83,339.58	\$85,841.60	\$88,420.80	\$91,083.20	\$93,808.00	
325 NU	Accounting Analyst	325 NU	\$76,273.60	\$78,561.60	\$80,912.00	\$83,339.58	\$85,841.60	\$88,420.80	\$91,083.20	\$93,808.00	
325 IBEW-E	Apprentice Tree Trimmer	325 IBEW-E	Pending Contract Negotiations								
325 IBEW-C	Associate Planner	325 IBEW-C									
325 IBEW-C	Building Inspector II	325 IBEW-C									
325 IBEW-C	GIS Analyst	325 IBEW-C									
325 IBEW-C	Information Analyst	325 IBEW-C									
325 Parks	Parks Supervisor - Events	325 Parks									
325 Parks	Parks Supervisor - Golf	325 Parks									
325 Parks	Parks Supervisor - Recreation	325 Parks									
325 Police	Police Officer	325 Police									
325 IBEW-C	PW Project Manager	325 IBEW-C									
325 Laborer	Water Quality Technician	325 Laborer									
325 Laborer	Water Treatment Plant Operator IV	325 Laborer									
325 Laborer	WW Treatment Plant Operator IV	325 Laborer									
325 IBEW-C	PW Project Manager	325 IBEW-C									

SAMPLE CITY-WIDE SALARY SCHEDULE

** Only Non-Represented Positions Displayed for Reference

			330								
			Fire	Pending Contract Negotiations							
330 NU	Administrative Coordinator	330 NU		\$82,368.00	\$84,843.20	\$87,380.80	\$90,006.75	\$92,705.60	\$95,492.80	\$98,363.20	\$101,316.80
330 NU	Administrative Coordinator	330 NU		\$82,368.00	\$84,843.20	\$87,380.80	\$90,006.75	\$92,705.60	\$95,492.80	\$98,363.20	\$101,316.80
330 NU	Customer Service Supervisor	330 NU		\$82,368.00	\$84,843.20	\$87,380.80	\$90,006.75	\$92,705.60	\$95,492.80	\$98,363.20	\$101,316.80
330 NU	Customer Service Supervisor	330 NU		\$82,368.00	\$84,843.20	\$87,380.80	\$90,006.75	\$92,705.60	\$95,492.80	\$98,363.20	\$101,316.80
330 NU	Facilities Supervisor	330 NU		\$82,368.00	\$84,843.20	\$87,380.80	\$90,006.75	\$92,705.60	\$95,492.80	\$98,363.20	\$101,316.80
330 NU	Human Resources Coordinator-	330 NU		\$82,368.00	\$84,843.20	\$87,380.80	\$90,006.75	\$92,705.60	\$95,492.80	\$98,363.20	\$101,316.80
330 NU	Human Resources Coordinator-Risk	330 NU		\$82,368.00	\$84,843.20	\$87,380.80	\$90,006.75	\$92,705.60	\$95,492.80	\$98,363.20	\$101,316.80
330 NU	Junior Network Administrator	330 NU		\$82,368.00	\$84,843.20	\$87,380.80	\$90,006.75	\$92,705.60	\$95,492.80	\$98,363.20	\$101,316.80
330 NU	Maintenance Supervisor	330 NU		\$82,368.00	\$84,843.20	\$87,380.80	\$90,006.75	\$92,705.60	\$95,492.80	\$98,363.20	\$101,316.80
330 NU	Senior Information Analyst	330 NU		\$82,368.00	\$84,843.20	\$87,380.80	\$90,006.75	\$92,705.60	\$95,492.80	\$98,363.20	\$101,316.80
330 Parks	Administrative Coordinator	330 Parks	Pending Contract Negotiations								
330 IBEW-C	Associate Engineer (EIT)	330 IBEW-C									
330 IBEW-C	Building Inspector III	330 IBEW-C									
330 IBEW-E	Connect/Disconnect Tech	330 IBEW-E									
330 IBEW-E	Electrical Warehouse Coordinator	330 IBEW-E									
330 Fire	Firefighter/Paramedic	330 Fire									
330 Parks	Parks Supervisor - Irrigation	330 Parks									
330 Parks	Parks Supervisor - Maintenance &	330 Parks									
330 Parks	Parks Supervisor - Open Space/Outer	330 Parks									
330 Police	Senior Police Officer	330 Police									
			335								
			EMT-I	Pending Contract Negotiations							
			IMT-P								
335 NU	Administrative Supervisor	335 NU		\$88,961.60	\$91,624.00	\$94,369.60	\$97,207.29	\$100,131.20	\$103,126.40	\$106,225.60	\$109,408.00
335 NU	Asset Management Technician	335 NU		\$88,961.60	\$91,624.00	\$94,369.60	\$97,207.29	\$100,131.20	\$103,126.40	\$106,225.60	\$109,408.00
335 NU	Communications Coordinator	335 NU		\$88,961.60	\$91,624.00	\$94,369.60	\$97,207.29	\$100,131.20	\$103,126.40	\$106,225.60	\$109,408.00
335 NU	Development Services Supervisor	335 NU		\$88,961.60	\$91,624.00	\$94,369.60	\$97,207.29	\$100,131.20	\$103,126.40	\$106,225.60	\$109,408.00
335 NU	Division Manager - Parks	335 NU		\$88,961.60	\$91,624.00	\$94,369.60	\$97,207.29	\$100,131.20	\$103,126.40	\$106,225.60	\$109,408.00
335 NU	Housing Program Administrator	335 NU		\$88,961.60	\$91,624.00	\$94,369.60	\$97,207.29	\$100,131.20	\$103,126.40	\$106,225.60	\$109,408.00
335 NU	Senior Planner	335 NU		\$88,961.60	\$91,624.00	\$94,369.60	\$97,207.29	\$100,131.20	\$103,126.40	\$106,225.60	\$109,408.00
335 NU	Sr Human Resources Coordinator	335 NU		\$88,961.60	\$91,624.00	\$94,369.60	\$97,207.29	\$100,131.20	\$103,126.40	\$106,225.60	\$109,408.00
335 NU	Utility Technician Supervisor	335 NU		\$88,961.60	\$91,624.00	\$94,369.60	\$97,207.29	\$100,131.20	\$103,126.40	\$106,225.60	\$109,408.00
335 NU	W/WW Refuse Supervisor	335 NU		\$88,961.60	\$91,624.00	\$94,369.60	\$97,207.29	\$100,131.20	\$103,126.40	\$106,225.60	\$109,408.00
335 NU	Water Plant Supervisor	335 NU		\$88,961.60	\$91,624.00	\$94,369.60	\$97,207.29	\$100,131.20	\$103,126.40	\$106,225.60	\$109,408.00
335 NU	Water Quality Supervisor	335 NU		\$88,961.60	\$91,624.00	\$94,369.60	\$97,207.29	\$100,131.20	\$103,126.40	\$106,225.60	\$109,408.00
335 NU	WW Collections Supervisor	335 NU		\$88,961.60	\$91,624.00	\$94,369.60	\$97,207.29	\$100,131.20	\$103,126.40	\$106,225.60	\$109,408.00
335 IBEW-C	Senior PW Project Manager	335 IBEW-C	Pending Contract Negotiations								
335 Fire	Fire Engineer	335 Fire									
335 IBEW-E	Electric Line Truck Driver	335 IBEW-E									

SAMPLE CITY-WIDE SALARY SCHEDULE

** Only Non-Represented Positions Displayed for Reference

		340								
340 NU	Accounting Manager	340 NU	\$96,054.40	\$98,945.60	\$101,920.00	\$104,983.87	\$108,139.20	\$111,384.00	\$114,732.80	\$118,164.80
340 NU	Division Manager - Recreation	340 NU	\$96,054.40	\$98,945.60	\$101,920.00	\$104,983.87	\$108,139.20	\$111,384.00	\$114,732.80	\$118,164.80
340 NU	Division Manager - Senior Services	340 NU	\$96,054.40	\$98,945.60	\$101,920.00	\$104,983.87	\$108,139.20	\$111,384.00	\$114,732.80	\$118,164.80
340 NU	Finance Manager	340 NU	\$96,054.40	\$98,945.60	\$101,920.00	\$104,983.87	\$108,139.20	\$111,384.00	\$114,732.80	\$118,164.80
340 NU	Network Administrator	340 NU	\$96,054.40	\$98,945.60	\$101,920.00	\$104,983.87	\$108,139.20	\$111,384.00	\$114,732.80	\$118,164.80
340 Police	Police Sergeant	340 Police	Pending Contract Negotiations							
340 IBEW-E	Tree Trimmer/Arborist	340 IBEW-E								
		345								
		EMT-I	Pending Contract Negotiations							
		IMT-P								
345 NU	City Recorder	345 NU	\$103,750.40	\$106,870.40	\$110,073.60	\$113,382.58	\$116,792.00	\$120,286.40	\$123,884.80	\$127,608.00
345 NU	Emergency Operations Coordinator	345 NU	\$103,750.40	\$106,870.40	\$110,073.60	\$113,382.58	\$116,792.00	\$120,286.40	\$123,884.80	\$127,608.00
345 IBEW-E	Apprentice Line Installer	345 IBEW-E	Pending Contract Negotiations							
345 Fire	Captain	345 Fire								
		350								
		EMT-I	Pending Contract Negotiations							
		IMT-P								
350 NU	Assistant to the City Manager	350 NU	\$112,070.40	\$115,440.00	\$118,892.80	\$122,453.19	\$126,131.20	\$129,916.80	\$133,806.40	\$137,820.80
350 NU	Building Official	350 NU	\$112,070.40	\$115,440.00	\$118,892.80	\$122,453.19	\$126,131.20	\$129,916.80	\$133,806.40	\$137,820.80
350 NU	GIS Manager	350 NU	\$112,070.40	\$115,440.00	\$118,892.80	\$122,453.19	\$126,131.20	\$129,916.80	\$133,806.40	\$137,820.80
350 NU	IT Manager	350 NU	\$112,070.40	\$115,440.00	\$118,892.80	\$122,453.19	\$126,131.20	\$129,916.80	\$133,806.40	\$137,820.80
350 NU	IT/AFN Manager	350 NU	\$112,070.40	\$115,440.00	\$118,892.80	\$122,453.19	\$126,131.20	\$129,916.80	\$133,806.40	\$137,820.80
350 NU	Planning Supervisor	350 NU	\$112,070.40	\$115,440.00	\$118,892.80	\$122,453.19	\$126,131.20	\$129,916.80	\$133,806.40	\$137,820.80
350 NU	Senior Engineer	350 NU	\$112,070.40	\$115,440.00	\$118,892.80	\$122,453.19	\$126,131.20	\$129,916.80	\$133,806.40	\$137,820.80
350 Fire	Battalion Chief	350 Fire	Pending Contract Negotiations							
		355								
355 NU	Deputy Finance Director	355 NU	\$121,014.40	\$124,654.40	\$128,398.40	\$132,249.44	\$136,219.20	\$140,296.00	\$144,497.60	\$148,824.00
355 Parks	Deputy Parks Director	355 Parks	\$121,014.40	\$124,654.40	\$128,398.40	\$132,249.44	\$136,219.20	\$140,296.00	\$144,497.60	\$148,824.00
355 NU	Deputy Public Works Director	355 NU	\$121,014.40	\$124,654.40	\$128,398.40	\$132,249.44	\$136,219.20	\$140,296.00	\$144,497.60	\$148,824.00
355 NU	Deputy Technology Director	355 NU	\$121,014.40	\$124,654.40	\$128,398.40	\$132,249.44	\$136,219.20	\$140,296.00	\$144,497.60	\$148,824.00
355 NU	Division Chief Fire & Life Safety	355 NU	\$121,014.40	\$124,654.40	\$128,398.40	\$132,249.44	\$136,219.20	\$140,296.00	\$144,497.60	\$148,824.00
355 NU	Division Chief Forestry	355 NU	\$121,014.40	\$124,654.40	\$128,398.40	\$132,249.44	\$136,219.20	\$140,296.00	\$144,497.60	\$148,824.00
355 NU	Division Chief Professional Standards	355 NU	\$121,014.40	\$124,654.40	\$128,398.40	\$132,249.44	\$136,219.20	\$140,296.00	\$144,497.60	\$148,824.00
355 NU	Fire Marshal	355 NU	\$121,014.40	\$124,654.40	\$128,398.40	\$132,249.44	\$136,219.20	\$140,296.00	\$144,497.60	\$148,824.00
355 IBEW-E	Electrician	355 IBEW-E	Pending Contract Negotiations							
355 IBEW-E	Line Installer/Service Tech	355 IBEW-E								

SAMPLE CITY-WIDE SALARY SCHEDULE

** Only Non-Represented Positions Displayed for Reference

		360								
360 NU	Assistant Attorney	360 NU	\$130,707.20	\$134,638.40	\$138,673.60	\$142,829.40	\$147,118.40	\$151,528.00	\$156,083.20	\$160,763.20
360 NU	Deputy Fire Chief - Operations	360 NU	\$130,707.20	\$134,638.40	\$138,673.60	\$142,829.40	\$147,118.40	\$151,528.00	\$156,083.20	\$160,763.20
360 NU	Deputy Fire Chief-Risk Reduction	360 NU	\$130,707.20	\$134,638.40	\$138,673.60	\$142,829.40	\$147,118.40	\$151,528.00	\$156,083.20	\$160,763.20
360 NU	Deputy Police Chief-Operations	360 NU	\$130,707.20	\$134,638.40	\$138,673.60	\$142,829.40	\$147,118.40	\$151,528.00	\$156,083.20	\$160,763.20
350 NU	Deputy Police Chief-Support Services	350 NU	\$130,707.20	\$134,638.40	\$138,673.60	\$142,829.40	\$147,118.40	\$151,528.00	\$156,083.20	\$160,763.20
360 IBEW-E	General Foreman-Electric	360 IBEW-E	Pending Contract Negotiations							
360 IBEW-E	Lead Line Installer/Service Person	360 IBEW-E								
360 IBEW-E	Meter Relay Technician	360 IBEW-E								
		365								
365 NU	Director of Community Development	365 NU	\$141,148.80	\$145,392.00	\$149,760.00	\$154,255.75	\$158,891.20	\$163,654.40	\$168,563.20	\$173,617.60
365 NU	Director of Finance	365 NU	\$141,148.80	\$145,392.00	\$149,760.00	\$154,255.75	\$158,891.20	\$163,654.40	\$168,563.20	\$173,617.60
365 NU	Director of Human Resources	365 NU	\$141,148.80	\$145,392.00	\$149,760.00	\$154,255.75	\$158,891.20	\$163,654.40	\$168,563.20	\$173,617.60
365 NU	Director of Innovation & Technology	365 NU	\$141,148.80	\$145,392.00	\$149,760.00	\$154,255.75	\$158,891.20	\$163,654.40	\$168,563.20	\$173,617.60
365 Parks	Director of Parks & Recreation	365 Parks	\$141,148.80	\$145,392.00	\$149,760.00	\$154,255.75	\$158,891.20	\$163,654.40	\$168,563.20	\$173,617.60
		370								
365 NU	Director of Public Works	365 NU	\$152,464.00	\$157,040.00	\$161,740.80	\$166,596.21	\$171,600.00	\$176,758.40	\$182,062.40	\$187,532.80
370 NU	Director of Electric	370 NU	\$152,464.00	\$157,040.00	\$161,740.80	\$166,596.21	\$171,600.00	\$176,758.40	\$182,062.40	\$187,532.80
370 NU	Fire Chief	370 NU	\$152,464.00	\$157,040.00	\$161,740.80	\$166,596.21	\$171,600.00	\$176,758.40	\$182,062.40	\$187,532.80
370 NU	Police Chief	370 NU	\$152,464.00	\$157,040.00	\$161,740.80	\$166,596.21	\$171,600.00	\$176,758.40	\$182,062.40	\$187,532.80
		375								
375 NU	Deputy City Manager	375 NU	\$164,652.80	\$169,582.40	\$174,678.40	\$179,923.91	\$185,328.00	\$190,881.60	\$196,601.60	\$202,508.80
		375								
380 NU	City Attorney	380 NU	\$172,889.60	\$178,068.80	\$183,414.40	\$188,920.10	\$194,584.00	\$200,428.80	\$206,440.00	\$212,638.40
		AA								
AA	City Manager	AA	\$184,412.80	\$189,945.60	\$195,644.80	\$201,514.78	\$207,563.20	\$213,782.40	\$220,188.80	\$226,803.20



Council Business Meeting

Date: May 20, 2025

Agenda Item	Public Hearing and First Reading of ORD 3261; An Ordinance Amending the Officially Adopted Physical and Environmental Constraints Map Removing the Locally Adopted Ashland Modified Floodplain from Hamilton Creek (Planning Action #PA-T3-2025-000012)
Department	Community Development
From	Brandon Goldman, Director of Community Development, Aaron Anderson

TIME ESTIMATE

15 minutes

CATEGORY

Ordinance - a motion is needed to adopt the ordinance.

SUMMARY

Request Council approval of an ordinance modifying the officially adopted maps for the local Ashland Modified Floodplain to be consistent with the original studies conducted and City Council approvals, correcting an error. The amendment would remove the local Ashland Modified Floodplain along Hamilton Creek between Mistletoe Road & Interstate-5 at East Main Street. This amendment would not change the Federal Emergency Management Agency (FEMA) flood zones and the related flood administration regulations.

POLICIES, PLANS & GOALS SUPPORTED

The Ashland Land Use Ordinance

- Physical & Environmental Constraints Chapter 18.3.10

The Ashland Comprehensive Plan

- Section IV: Environmental Resources
 - 4.17 Goal - To protect life and property from flooding and flood hazards and manage the areas subject to flooding to protect the public's interest.
 - Policies
 - 1) The City shall continue to participate in the National Flood Insurance Program, complying with all applicable standards.
 - 2) Apply special physical and environmental restrictions to all areas of Ashland which are identified as flood-prone, streams in the federal study, and other significant drainage ways.
 - 3) All existing natural drainage ways as identified on the physical and environmental constraints map shall be left in a natural state or modified only after City approval.

BACKGROUND AND ADDITIONAL INFORMATION

On February 11th, 2025, Staff brought a request to the Planning Commission to make a motion to initiate a planning action as allowed by AMC 18.5.8.040 to amend to the officially adopted maps of the Ashland Modified Floodplain. The reason for this amendment is that it came to Staff's attention that the stretch of Hamilton Creek, while shown on the official maps since 2010, was adopted in error. The Planning Commission passed a motion directing staff to return with this application. The amendment impacts 12 properties within the city limits and two properties that are within the Urban Growth Boundary (UGB) but outside of the City. Opportunities for Housing Resources, & Assistance (OHRA) operates at 2350 Ashland St. in the former Super 8





Council Business Meeting

Motel. The property has both the FEMA A flood zone as well as the Ashland Modified Floodplain. OHRA has plans to expand and construct additional facilities in areas shown to be covered in the adopted Ashland Modified Floodplain. In preparation for those additions, OHRA have been in contact with Staff who advised that a map amendment was required. In preparing for an application of a map amendment OHRA's land use consultant did extensive research into the history of the Hamilton Creek portion of the Ashland Modified Floodplain and discovered that the adopted map was amended in error. Rather than have OHRA apply for a map amendment for a single property, Staff asked the Planning Commission to initiate the amendment to address the full extent of the erroneously mapped area.

Hamilton Creek

The P&E Map has been updated three times in recent history, 2008, 2010, and then again in 2017. The stretch of Hamilton Creek is not shown on the 2008 map, but starting in 2010 Hamilton Creek is shown to have the "Ashland Modified Floodplain" as well as the 2017 map. Based on the research from OHRA's land use consultant and hydrological engineer, as well as meta-data recorded to the GIS file, Staff believe that the Hamilton Creek section of the Ashland Modified Flood plain was added to the official map following the approval of the 2008 map at the request of the Planning Department. Subsequent updates addressing the official maps in 2010 (with the adoption of the Water Resource Protection Zones) and again in 2017 (updating the FEMA maps) did include Hamilton Creek, but this was not discussed in the findings or staff reports. Therefore, it appears to be a graphical error to have Hamilton Creek included as subject to the Ashland Modified Floodplain regulations.

Hydrological Engineering Report

Research into the history of the adopted maps by OHRA's consultants included an Engineering Hydraulics Report prepared by RogueTech Civil Engineering. The report details the methods for determining peak flows and then used a hydraulic model that was developed using the U.S. Army Corps of Engineers (USACE) HEC-RAS version 6.6. This report shows that even with the culvert under Ashland Street completely blocked the modeled Base Flood Elevation (BFE) for Hamilton Creek is well below the high bank, as such the extent of the "Ashland Modified Floodplain" far exceeds the area that is at risk of inundation during a base flood event, even under the most dire conditions (culvert blocked).

FISCAL IMPACTS

The removal of the locally adopted flood plain on this stretch of Hamilton Creek is a regulatory action and will not have any fiscal impact to the City.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

Recommendation

The Planning Commission forwarded a unanimous recommendation to the City Council to approve the removal of the locally adopted flood plain along this stretch of Hamilton Creek.

Staff recommend that the Council approve the first reading of Ordinance #3261 and schedule second reading.

Potential Motion

I move to approve first reading of Ordinance #3261 "Amending the officially adopted Physical and Environmental Constraints Map removing the locally adopted Ashland Modified Floodplain from Hamilton Creek" and move to second reading on June 17th 2025.

REFERENCES & ATTACHMENTS

1. HamiltonCreek_ORD3261
2. HamiltonCreek_ORD3261_exhibitA
3. HamiltonCreek_05082025_StaffReport

ORDINANCE NO. 3261

AN ORDINANCE AMENDING THE OFFICIALLY ADOPTED PHYSICAL AND ENVIRONMENTAL CONSTRAINTS MAP REMOVING THE LOCALLY ADOPTED ASHLAND MODIFIED FLOODPLAIN FROM HAMILTON CREEK (Planning Action #PA-T3-2025-000012)

WHEREAS, Article 2. Section 1 of the Ashland City Charter provides:

Powers of the City The City shall have all powers which the constitutions, statutes, and common law of the United States and of this State expressly or impliedly grant or allow municipalities, as fully as though this Charter specifically enumerated each of those powers, as well as all powers not inconsistent with the foregoing; and, in addition thereto, shall possess all powers hereinafter specifically granted. All the authority thereof shall have perpetual succession.

WHEREAS, the above referenced grant of power has been interpreted as affording all legislative powers home rule constitutional provisions reserved to Oregon cities. City of Beaverton v. International Association of Firefighters, Local 1660, Beaverton Shop 20 Or. App. 293; 531 P 2d 730, 734 (1975); and

WHEREAS, the Ashland Land Use Ordinance includes Chapter 18.3.10 Physical and Environmental Constraints Overlay, which regulates hillside and floodplain development and requires that the City Council to adopt official maps, and approve substantial amendments to them; and

WHEREAS, Ashland has a locally adopted floodplain on Ashland, Bear, Clay, and Hamilton Creeks. These are shown on the official ‘Physical and Environmental Constraints map for Floodplain Corridor Lands’ which was last updated in 2017 by Ordinance 3139; and

WHEREAS, Staff discovered that the Hamilton Creek portion of the Ashland floodplain was added to the digital maps in error between 2008 and 2010 and asked the Planning Commission to initiate a planning action to correct the error; and

WHEREAS, the City of Ashland Planning Commission considered the removal of Hamilton Creek from the locally adopted Ashland Floodplain from the Officially adopted ‘Physical and Environmental Constraints map for Floodplain Corridor Lands’ at a duly advertised public hearing on April 8, 2025, and following deliberations, recommended approval of the amendment; and

WHEREAS, on May 1st, 2025, planning action PA-T1-2025-00258 approved a minor amendment to the ‘Physical and Environmental Constraints map for Floodplain Corridor Lands’ with regard to the course of Kitchen Creek through the property at 755 North Mountain Avenue. The proposed amendment would update the mapping of Kitchen Creek to more accurately reflect the actual course of Kitchen Creek on the ground; and

WHEREAS, the City Council of the City of Ashland conducted a duly advertised public hearing on the above-referenced amendments on May 20, 2025; and

WHEREAS, the City Council of the City of Ashland, following the close of the public hearing and record, deliberated and conducted first and second readings approving adoption of the Ordinance in accordance with Article 10 of the Ashland City Charter; and

WHEREAS, the City Council of the City of Ashland has determined that in order to protect and benefit the health, safety and welfare of existing and future residents of the City, it is necessary to amend the Physical and Environmental map in manner proposed, that an adequate factual basis exists for the amendments, the amendments are consistent with the comprehensive plan and that such amendments are fully supported by the record of this proceeding.

THE PEOPLE OF THE CITY OF ASHLAND DO ORDAIN AS FOLLOWS:

SECTION 1. The above recitals are true and correct and are fully incorporated herein by this reference.

SECTION 2. The official ‘Physical and Environmental Constraints map for Floodplain Corridor Lands’ Map is hereby amended to replace the 2017 ‘Physical and Environmental Constraints map for Floodplain Corridor Lands’, attached hereto as Exhibit A, as an official City map and made a part hereof by this reference.

SECTION 4. Severability. Each section of this ordinance, and any part thereof, is severable, and if any part of this ordinance is held invalid by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect.

The foregoing ordinance was first ready by title only in accordance with Article X, Section 2(C) of the City Charter on the _____ day of _____, 2025, and duly PASSED and ADOPTED this _____ day of _____, 2025.

PASSED by the City Council this _____ day of _____, 2025.

ATTEST:

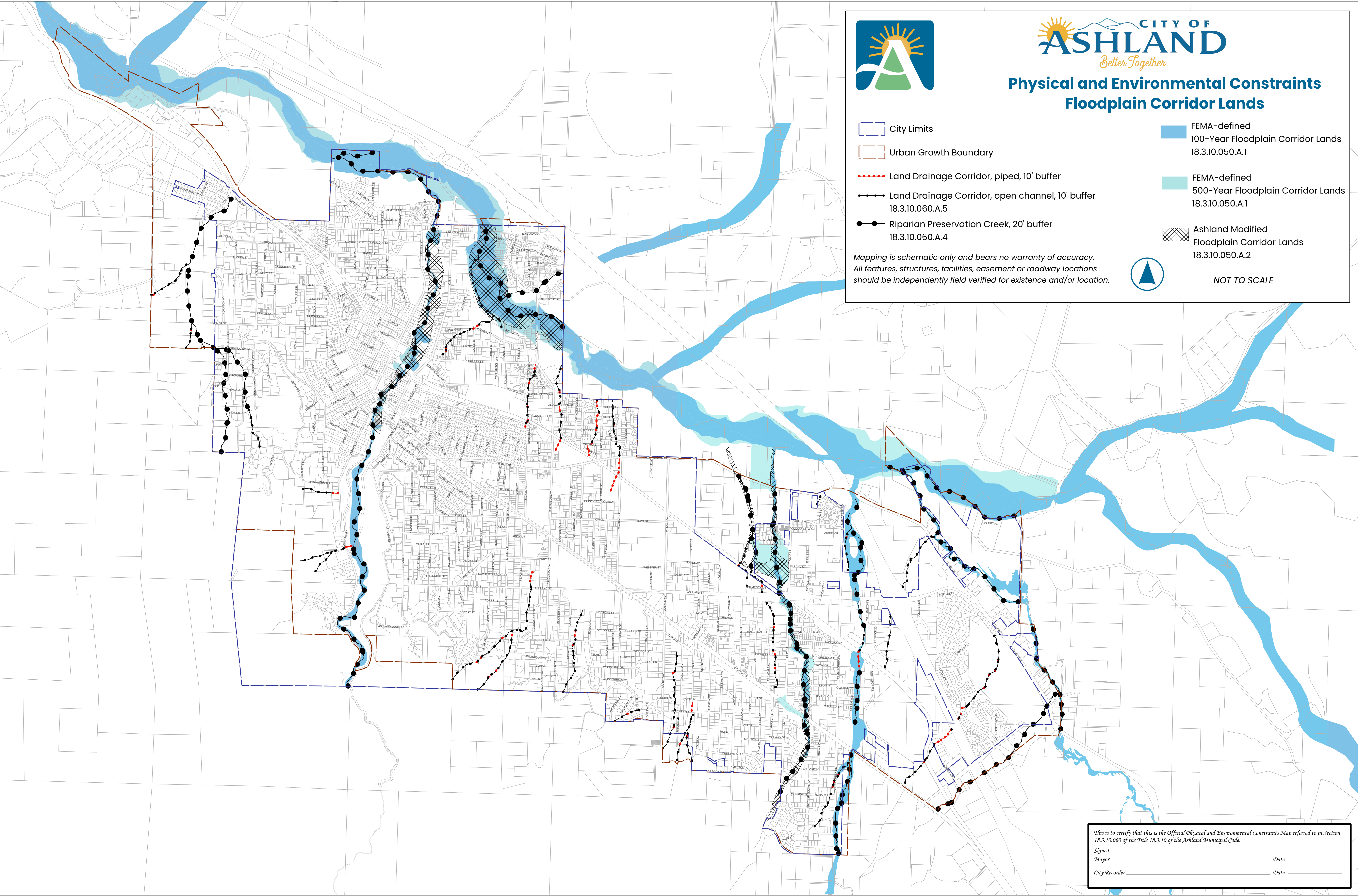
Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this _____ day of _____, 2025.

Tonya Graham, Mayor

Reviewed as to form:

Johan Pietila, City Attorney



CITY OF
ASHLAND
Better Together

**Physical and Environmental Constraints
Floodplain Corridor Lands**

- City Limits
- Urban Growth Boundary
- Land Drainage Corridor, piped, 10' buffer
- Land Drainage Corridor, open channel, 10' buffer
- Riparian Preservation Creek, 20' buffer

- FEMA-defined
100-Year Floodplain Corridor Lands
18.3.10.050.A.1
- FEMA-defined
500-Year Floodplain Corridor Lands
18.3.10.050.A.1

- Ashland Modified
Floodplain Corridor Lands
18.3.10.050.A.2

Mapping is schematic only and bears no warranty of accuracy.
All features, structures, facilities, easement or roadway locations
should be independently field verified for existence and/or location.



NOT TO SCALE

This is to certify that this is the Official Physical and Environmental Constraints Map referred to in Section 18.3.10.060 of the Title 18.3.10 of the Ashland Municipal Code.

Signed: _____ Date _____

City Recorder _____ Date _____

**ASHLAND PLANNING DEPARTMENT
STAFF REPORT**

Before the Planning Commission – April 8, 2025

PLANNING ACTION: PA-T3-2025-00012
APPLICANT: City of Ashland

LOCATION: The regulated portion of Hamilton Creek
ZONE DESIGNATION: Various
COMP. PLAN DESIGNATION: Various

ORDINANCE REFERENCES: 18.3.10 Physical and Environmental Constraints
18.5.9 Comp Plan, Zoning & LUO Amendments
18.6.1 Definitions

APPLICATION DATE: February 12, 2025
DLCD NOTICE: February 28, 2025 *39 days in advance*
PUBLIC MEETING NOTICE: March 13, 2025 *26 days in advance*
MEETING DATE: April 8, 2025

120-DAY DEADLINE: (*Type III applications not subject to 120-day limits)

PROPOSAL: A request to modify the officially adopted maps for the locally adopted Ashland Modified Floodplain to be consistent with the original studies conducted and City Council Approvals. The amendment would remove the Local Ashland Modified Floodplain along Hamilton Creek from Mistletoe Road downstream to Interstate-5. This amendment would have no change on the Federal Emergency Management Agency (FEMA) flood zones and the related flood administration regulations.

I. Introduction

1) The current application

On February 11th Staff brought a request to the Planning Commission to make a motion to initiate a planning action as allowed by AMC 18.5.8.040 to amend to the officially adopted maps of the Ashland Modified Floodplain. The reason for this amendment is that it came to Staff's attention that the stretch of Hamilton Creek, while shown on the official maps since 2010, was adopted in error. The Planning Commission passed a motion, and staff took action to return with this application. The amendment impacts 12 properties within the city limits and two properties that are within the UGB but outside of the City.

2) Background

Opportunities for Housing Resources, & Assistance (OHRA) operates at 2350 Ashland St. in the former Super 8 Motel. The property has both the FEMA A flood zone as well as the Ashland Modified Floodplain. OHRA has plans to expand and construct additional facilities in areas

shown to be covered in the adopted Ashland Modified Floodplain. In preparation for those additions, OHRA have been in contact with Staff who advised that a map amendment was required. In preparing for an application of a map amendment OHRA's land use consultant did extensive research into the history of the Hamilton Creek portion of the Ashland Modified Floodplain and discovered that it was adopted in error. Rather than have OHRA apply for a map amendment, Staff asked the Planning Commission to initiate the amendment.

II. National Flood Insurance Program (NFIP)

The National Flood Insurance Program (NFIP) is a program that helps protect property owners from flood damage. It was established in 1968 by the National Flood Insurance Act. The NFIP is managed by the Federal Emergency Management Agency (FEMA). The NFIP has two main policy goals: (1) to provide access to primary flood insurance, thereby allowing for the transfer of some of the financial risk from property owners to the federal government, and (2) to mitigate and reduce the nation's comprehensive flood risk through the development and implementation of floodplain management standards.

1) NFIP Primer

Ashland is a participating member of the National Flood Insurance Program (NFIP). The NFIP, was the result of market failure in the private insurance industry because the only people who would buy flood insurance were those who were most likely to suffer flood losses. In 1968 the federal government created the NFIP, but at first flood insurance was not mandatory and few communities joined. In 1973 the Flood disaster protection act was passed which made flood insurance mandatory as a condition of any federally backed loan. In addition to access to Fannie Mae & Freddie Mac loans, a community must participate in the NFIP for their residents to have the ability to purchase flood insurance. This provided a strong incentive to join the program and by 1975 over 15,000 communities were participating.

As communities joined in the program, but before FEMA had produced maps, the community's obligation was to ensure that 'development' was 'reasonably safe from flooding' CFR 60.3[a][3]. This is why the issuance of building permits in many communities coincided with participation in the NFIP, because any development now needed to be permitted to be in compliance with the NFIP to ensure that the proposed development was 'reasonably safe from flooding.'

As Flood Boundary Maps (1975) were made available, followed in 1981 with the introduction of Flood Insurance Rate Maps (FIRMS) and their accompanying Flood Insurance Studies (FIS), flood regulations were then limited to special flood hazard areas (SFHAs) designated by different flood zones.

2) FEMA Flood zones

The NFIP approaches the goal of reducing comprehensive flood risk primarily by requiring participating communities to collaborate with FEMA to develop and adopt flood maps called Flood Insurance Rate Maps (FIRMS) which are also accompanied with a Flood Insurance Study (FIS). Flood hazard areas identified on the Flood Insurance Rate Map are identified as a Special Flood Hazard Area (SFHA). SFHA are defined as the area that will be inundated by the flood event having a 1-percent chance of being equaled or exceeded in any given year. The 1-percent

annual chance flood is also referred to as the base flood or 100-year flood. FIRMs provide the basis for identifying properties whose owners are required to purchase flood insurance and establishing floodplain management standards that communities must adopt and enforce as part of their participation in the NFIP.

Locally there are two main flood zones or SFHA's; These are "A" and "AE."

- Zone A – Approximate areas with a 1% annual chance of flooding. Because detailed analyses are not performed for such areas; no base flood elevations are provided
- Zone AE - The base floodplain (1% annual chance of flooding) where base flood elevations are provided based on Hydraulic and Hydrologic (H&H) modeling.

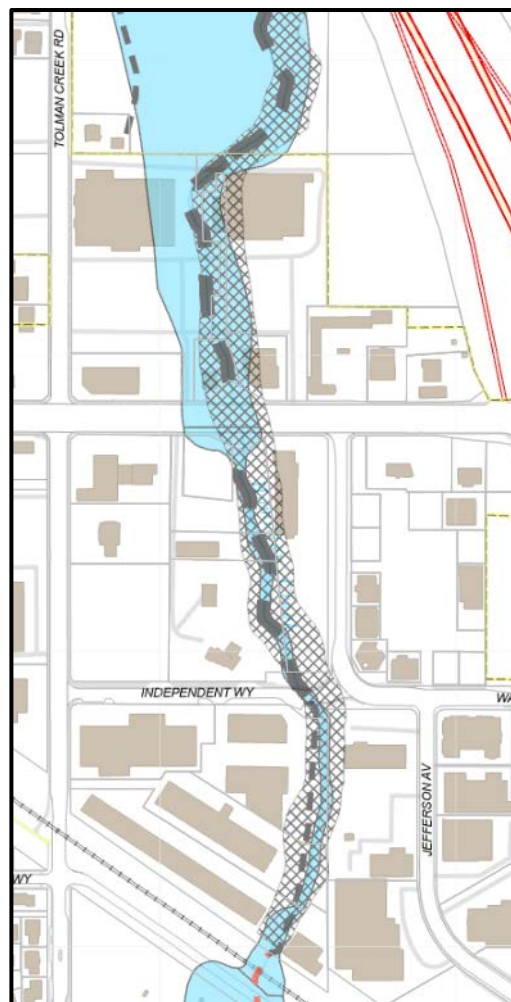
Hamilton Creek has a FEMA zone A designation, so it only identifies approximate areas of flood hazard and is not supported by hydrological modeling of any type.

3) Ashland Modified Floodplain

Shown at right is the stretch of Hamilton Creek from the railroad to City limits with both the FEMA A zone in blue, and the locally adopted flood zone shown in hatched overlay.

The NFIP is focused on minimum federal standards, but rewards communities for standards that exceed the federal minimum in the name resiliency. To that end, the City of Ashland has adopted a number of standards that exceed the federal minimum including adopting flood plan maps that far exceed FEMA's as well as freeboard* requirements. The purpose of adopting more stringent flood zones than the FEMA maps was to prevent flood losses based on local historical knowledge of flooding in the city of Ashland. To that end, in 1989 Ashland adopted the 'Ashland Modified Floodplain' which, at the time of adoption, was limited to Ashland, Bear and Clay Creeks.

The Ashland Modified Floodplain was based on local studies involving analysis of historic flooding and determined flood elevations associated with the floodplain. Originally studied and adopted were Ashland, Clay and Bear Creeks. Hamilton Creek was not studied in detail and a draft map was inadvertently included by a GIS technician during the conversion to



* In the context of FEMA and floodplain management, "freeboard" refers to an additional height above the Base Flood Elevation (BFE) used as a factor of safety to determine the level at which a building's lowest floor must be elevated or floodproofed

digital mapping. The Hamilton Creek portion of the Ashland Modified Flood Zone first appeared on the officially adopted maps in 2010.

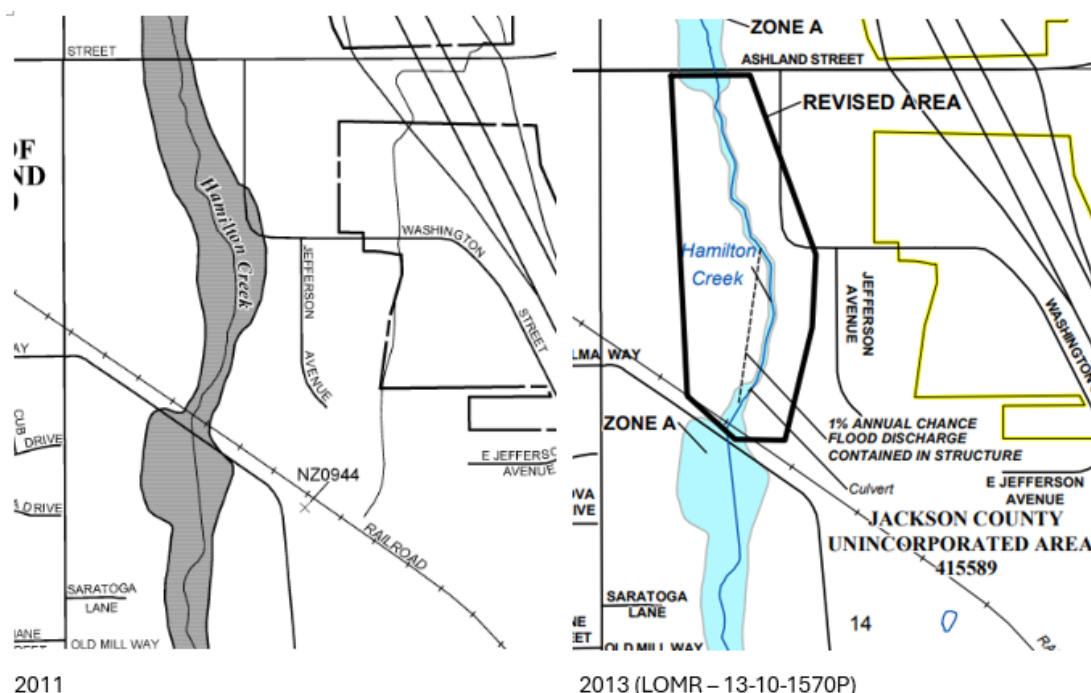
Since Ashland adopted the modified floodplain there have continued to be floods that have brought damage to the city, most recently the 1997 flood. However, regulation of the expanded floodplain beyond the FEMA flood zone has significantly limited recent flood losses.

4) FIS and FIRM Revision History

In December of 1980 the first Flood Insurance Study for the area was published. Since that time there have been five significant revisions to the FIS/FIRMs in 1990, 1993, 2002, 2011 and 2017. The Federal Emergency Management Agency (FEMA) may revise and republish part or all of this FIS report at any time. In addition, FEMA may revise part of this FIS report by the Letter of Map Revision process, which does not involve republication or redistribution of the FIS report.

A Letter of Map Revision (LOMR) is FEMA's modification to an effective Flood Insurance Rate Map (FIRM). Letter of Map Revisions are generally based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). An approved LOMR officially revises the Flood Insurance Rate Map (FIRM).

As it relates to the present application in October of 2013 a LOMR was applied for and approved in March of 2014 (Case No.: 13-10-1570P). Shown below is the comparison of the 2011 FIRM and the map associated with the LOMR where the base flood is shown to be contained in a large culvert and then restricted tightly to the deeply incised channel. The fifth revision to the FIS included the LOMR change in the 2017 FIRM panel and continues to show the regulated A zone as shown in the 2013 LOMR application.



III. Proposed Amendment

1) Official Maps

The Land Use ordinance provides the following

18.3.10.070 Official Maps

A. The City Council shall adopt official maps denoting the above-identified areas. Substantial amendments of these maps shall be a Type III procedure in section 18.5.1.070.

B. Minor amendments of the maps to correct mapping errors when the amendments are intended to more accurately reflect the mapping criteria contained in this chapter or in the findings of the Council in adopting an official map may be processed as a Type I procedure in section 18.5.1.050.

Because the removal of the entire stretch of Hamilton Creek is a substantial amendment Staff initiated a Type-III planning action. Presuming that the Planning Commission recommends approval, staff will bring the application to the City Council for the adoption of an ordinance to formally modify the official maps.

2) Introduction of Hamilton Creek

The P&E Map has been updated three times in recent history, 2008, 2010, and then again in 2017. The stretch of Hamilton Creek is not shown on the 2008 map, but then starting in 2010 Hamilton Creek is shown to have the “Ashland Modified Floodplain” as well as the 2017 map. Based on the research from their land use consultant, as well as meta data recorded to the GIS file, Staff believe that the Hamilton Creek section of the Ashland Modified Flood plain was added sometime following the approval of the 2008 map at the request of the Planning Department.

Subsequent updates addressing the official maps in 2010 (with the adoption of the Water Resource Protection Zones) and again in 2017 (updating the FEMA maps) did include Hamilton Creek, but this was not discussed in the findings. Therefore, it appears to be a graphical error to have Hamilton Creek covered by the Ashland Floodplain and was introduced beginning in late 2008 or early 2009.

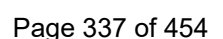
3) Hydrological Engineering Report

In addition to research into the history of the adopted maps OHRA has also undertaken an Engineering Hydraulics Report prepared by RogueTech Civil Engineering. The full report is 68 pages and by its reference is incorporated herein as if set out in full. The report details the methods for determining peak flows and then used a Hydraulic model that was developed using the U.S. Army Corps of Engineers (USACE) HEC-RAS version 6.6.

The report provides the following:

“RogueTech performed an engineering hydraulic analysis to provide a Base Flood Elevation (BFE) Determination for the property located at 2350 Ashland Street along Hamilton Creek in Ashland, Oregon. A small area on the southern end of the subject

Shown below is the modeled BFE with the Ashland Street culvert blocked during a base flood event, and includes the Ashland Modified Floodplain.



This report shows that even with the culvert under Ashland Street completely blocked the modeled Base Flood Elevation (BFE) is well below the high bank, as such the extent of the “Ashland Modified Floodplain” far exceeds the area that is at risk of inundation during a base flood event even under the most dire conditions (culvert blocked).

The report concluded that:

“The results of this Base Flood Elevation determination conclude that when the culvert is operating as it was at the time of this report, the modeled flood zone area is comparable, but smaller than the FEMA SFHA Zone A; it is much smaller than the City of Ashland’s Modified Floodplain Overlay.” And that, “The topographic analysis required for the model shows that the City’s Modified Floodplain Overlay as mapped, would result in inconsistent and irregular water surfaces that are much higher than could actually occur, and are physically impossible to occur.” [emphasis added]

4) Conclusion

When considering both the legislative history as well as the engineering report provide staff believe that the correct course of action is to amend the officially adopted maps removing the ‘Ashland Modified Floodplain from this portion of Hamilton Creek.

IV. Procedural – Approval Criteria

1) Plan Amendments and Zone Changes

AMC 18.5.9.020 provides the Applicability and Review Procedure for Plan Amendments and Zone Changes. Because the proposal is legislative in nature approval criteria are not required.

Applications for Plan Amendments and Zone Changes are as follows:

A. Type II. The Type II procedure is used for applications involving zoning map amendments consistent with the Comprehensive Plan map, and minor map amendments or corrections. Amendments under this section may be approved if in compliance with the Comprehensive Plan and the application demonstrates one or more of the following:

1. The change implements a public need supported by the Comprehensive Plan.
2. A substantial change in circumstances has occurred since the existing zoning or Plan designation was proposed, necessitating the need to adjust to the changed circumstances.
3. Circumstances relating to the general public welfare exist that require such an action.
4. Proposed increases in residential zoning density resulting from a change from one zoning district to another zoning district will provide 25 percent of the proposed base density as affordable housing consistent with the approval standards set forth in section 18.5.8.050.G.
5. Increases in residential zoning density of four units or greater on commercial, employment, or industrial zoned lands (i.e., Residential

Overlay) will not negatively impact the City's commercial and industrial land supply as required in the Comprehensive Plan, and will provide 25 percent of the proposed base density as affordable housing consistent with the approval standards set forth in section 18.5.8.050.G.

6. The total number of affordable units described in subsection 18.5.9.020.A.4 or 18.5.9.020.A.5, above, shall be determined by rounding down fractional answers to the nearest whole unit.

7. A deed restriction, or similar legal instrument, shall be used to guarantee compliance with affordable criteria for a period of not less than 60 years for units qualified as affordable rental housing, or 30 years for units qualified as affordable for-purchase housing. Subsections 18.5.9.020.A.4 and 18.5.9.020.A.5 do not apply to Council-initiated actions.

B. Type III. It may be necessary from time to time to make legislative amendments in order to conform with the Comprehensive Plan or to meet other changes in circumstances or conditions. The Type III procedure applies to the creation, revision, or large-scale implementation of public policy requiring City Council approval and enactment of an ordinance; this includes adoption of regulations, zone changes for large areas, zone changes requiring comprehensive plan amendment, comprehensive plan map or text amendment, annexations (see chapter 18.5.8 for annexation information), and urban growth boundary amendments. The following planning actions shall be subject to the Type III procedure.

1. Zone changes or amendments to the Zoning Map or other official maps, except where minor amendments or corrections may be processed through the Type II procedure pursuant to subsection 18.5.9.020.A, above.
2. Comprehensive Plan changes, including text and map changes or changes to other official maps.
3. Land Use Ordinance amendments.
4. Urban Growth Boundary amendments.

V. Conclusion and Recommendations

Staff recommend that the Planning Commission recommend to the city council that they approve the removal of the locally adopted flood plain along Hamilton Creek as it was adopted in error.



Council Business Meeting

Date: May 20, 2025

Agenda Item	Water Cost of Service and Rate Study Final Draft Update
Department	Public Works
From	Scott Fleury, Director

TIME ESTIMATE

Thirty (30) Minutes

CATEGORY

Staff Direction - provide direction to staff on the body's desired next steps.

SUMMARY

I am here tonight for council to make a motion to adopt or amend the water cost of service study. This has been previously discussed during a March study session of the Council. The Council requested staff perform analysis on various permutations of the rate study alternatives presented in the draft report using alternative number two as the baseline for the additional analysis.

POLICIES, PLANS & GOALS SUPPORTED

VISION STATEMENTS for Success:

- *Ashland is a resilient, sustainable community that maintains the distinctive quality of place for which it is known*
- *We will continue to be a unique and caring city that stresses environmental conservation, fosters artistic expression, and is open to new ideas and innovation*
- *We will plan and direct our efforts to fulfill this Vision for the long term with a constant view toward being an open, welcoming community for all with a positive economic future*

VALUE STATEMENTS for Success that Support the Vision:

COMMUNITY

- Environmental resilience, including addressing climate change and ecosystem conservation

ORGANIZATION

- Quality infrastructure and facilities through timely maintenance and community investment

BACKGROUND AND ADDITIONAL INFORMATION

At the March meeting, the Council requested staff and HDR analyze various scenarios associated with the tiered rate structure and come back at the April 15th, 2025 Business meeting to present findings. Due to other business on the Council Agenda for the 15th, staff and HDR were unable to present the findings and May 20th was the closest date available for the consultant to present.

The Council requested the additional analysis outlined below.

1. Add shoulder months to revenue (May and October)
1. Review volume for April and determine if applicable
2. Add shoulder months and modify tier 1 commodity to increase to no more than 500 CF





Council Business Meeting

3. Modify the proposed rate structure to start with smaller increases, utilize more ending fund balance and then ramp up increases to year 5
4. Increase tier differential for upper tiers
5. Discuss other potential scenarios for analysis as subject-matter experts

Staff and HDR stated the additional analysis could be performed, but the revenue requirement would still be the same overall. Staff also clarified that the additional analysis would be relative to alternative #2 presented at the March meeting.

The additional analysis shows different ways to capture the revenue needed for the water fund for the biennium period based on anticipated expenses. Meaning the short-term rate increases still equates to 13.5% "overall", it is just that some of the revenue is captured with the expansion of the tiered charges into May and October and/or in combination with the higher tiers with increased differential based on the Council's preferred alternative.

Figure 1 and figure 2 below show the average bill comparisons and cumulative rate increases for the various alternatives relative to the base case, which was alternative #2 from the previous presentation.

Figure 1: Bill Comparison of Alternate Scenarios

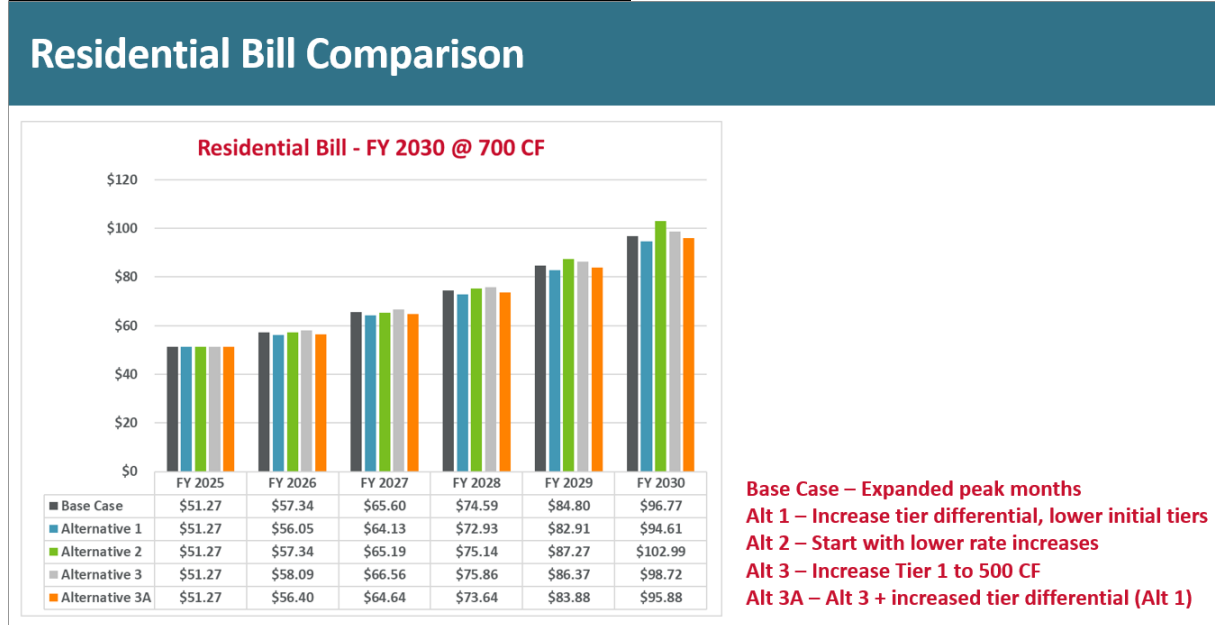
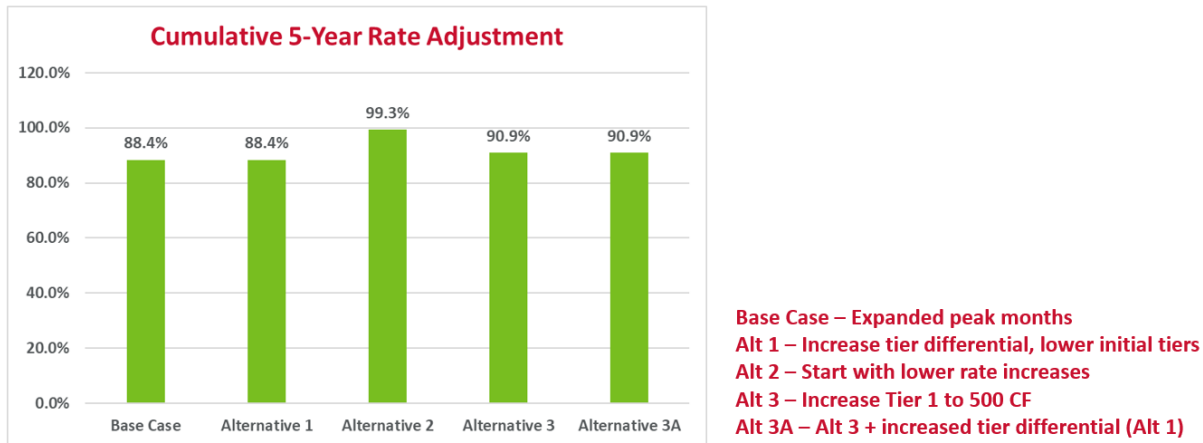


Figure 2: Cumulative Rate Impact of Alternate Scenarios



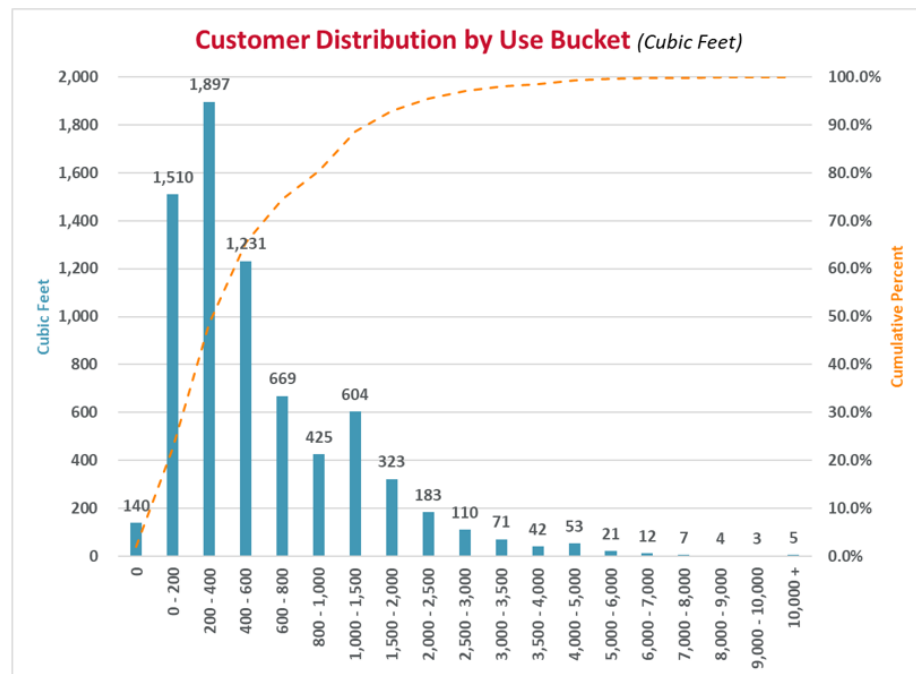
Cumulative 5-Year Rate Adjustment



Staff recommends proceeding forward with alternative one (1) as the preferred alternative for development of recommended rate increases for the 2023-2025 biennium. Alternative one (1) expands the fifth tier into the May and October months while increasing the upper tier commodity differentials. This alternative keeps tier one and two lower over the six year projection period which impacts the majority of residential rate payers, see figure 3 below.

Figure 3: Residential Customer Water Use

Residential Customer Water Use Distribution





Council Business Meeting

FISCAL IMPACTS

The City contracted with HDR Engineering for \$49,814 to perform the Cost of Service and Rate Study. To date \$48,934 has been expended towards the contract amount. A contract amendment in the amount of \$11,043 was processed in order to do additional analysis requested by Council and cover travel expenses for the presentation.

The 2025-2027 Biennial Budget proposed rate increases support the overall funds including personnel, operations, capital and debt expenses. The proposed rate increases relate to anticipated revenues to offset expenditures within the enterprise utility. Staff has scheduled to bring the water rate resolutions forward for consideration at the June 3rd, 2025 Business Meeting.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

I move to accept the Water Cost of Service Study utilizing base case for the preferred rate structure.

I move to amend the Water Cost of Service Study (insert amendment).

REFERENCES & ATTACHMENTS

1. Attach #1 City of Ashland - 2024 Water Rate Study Draft Report
2. Attach #2 City of Ashland Water Rate Study City Council Presentation



Draft Report



City of Ashland
Water Rate Study
March 2025





March 7, 2025

Mr. Scott Fleury
Public Works Director
City of Ashland
51 Winburn Way
Ashland, OR 97520

Subject: Water Rate Study Draft Report

Dear Mr. Fleury:

HDR Engineering, Inc. (HDR) is pleased to present the draft report for the water rate study (Study) conducted for the City of Ashland (City). The Study objectives were to provide an independent review of the City's water utility and develop a rate transition plan that will result in cost-based water rates to reflect the operating and capital needs of the City's water utility as identified in the Study. Additionally, the Study reviewed the proportionality of the water rates for the different types of customers (e.g., rate schedules) served by the City. This report outlines the approach, methodology, findings, and conclusions resulting from the rate study process.

This report utilized the City's accounting, budgeting, operating, and historical customer billing records. HDR has relied on this information to develop our analyses that form our findings, conclusions, and recommendations. At the same time, the Study was developed utilizing generally accepted water rate setting principles as outlined in industry standard rate setting manuals such as the American Water Works Association (AWWA) M1 Manual Principles of Water Rates, Fees, and Charges. The conclusions and recommendations contained within this report are intended to provide the City with cost-based and proportional water rates.

We appreciate the assistance provided by City staff, management, and Council in the development of the Study.

Sincerely yours,
HDR Engineering, Inc.

A handwritten signature in black ink that reads 'Josiah Close'. The signature is written in a cursive, flowing style.

Josiah Close
Utility Rates Project Manager

Table of Contents

Executive Summary	1
1 Rate Setting Principles	8
1.1 Organization of the Study	8
1.2 Study Goals and Objectives.....	8
1.3 Overview of the Rate Study Process.....	9
1.4 Determining the Revenue Requirement.....	9
1.5 Analyzing Cost of Service	11
1.6 Designing Water Rates.....	11
1.7 Economic Theory and Rate Setting.....	11
2 Revenue Requirement Analysis	13
2.1 Determining the Water Utility Revenue Requirement.....	13
2.2 Establishing a Time Frame and Approach.....	13
2.3 Projection of Revenues	14
2.4 Projection of Operations and Maintenance Expenses	14
2.5 Capital Improvement Projects.....	15
2.5.1 Rate Funded Capital	16
2.5.2 Reserve Funding.....	17
2.5.3 Long Term Debt.....	17
2.6 Projection of Debt Service.....	17
2.7 Summary of the Revenue Requirement	17
2.8 Review of Reserve Levels	18
2.9 Debt Service Coverage Ratio (DSC).....	19
2.10 Water Revenue Requirement Recommendations	19
3 Cost of Service Analysis	20
3.1 Objectives of a Cost of Service Study.....	20
3.2 Determining the Customer Classes of Service	21
3.3 General Cost of Service Procedures	21
3.3.1 Functionalization of Costs.....	21
3.3.2 Allocation of Costs.....	21
3.3.3 Development of Distribution Factors.....	22
3.4 Functionalization and Allocation of Operating Expenses	23
3.5 Major Assumptions of the Cost of Service Study	23
3.6 Summary of the Cost of Service Results	24

3.7	Consultant’s Conclusions and Recommendations	24
4	Rate Design Analysis	25
4.1	Rate Design Goals and Objectives	25
4.1.1	Present and Proposed Water Rates	25
4.2	Summary of the Water Rate Study.....	28

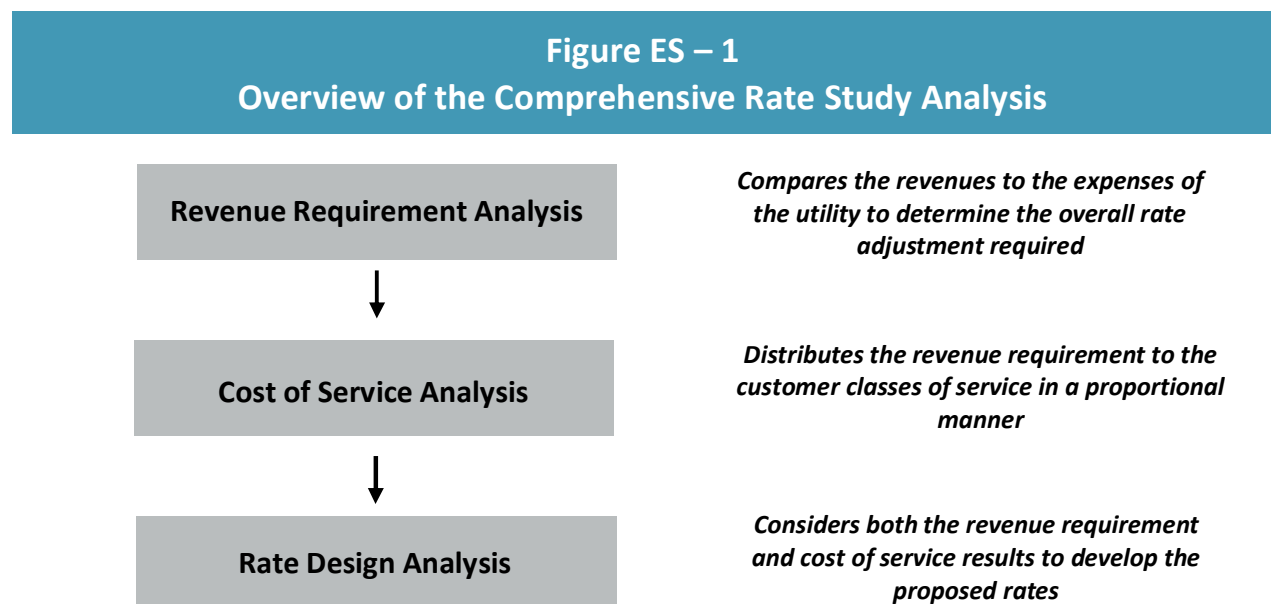
Technical Appendix

Executive Summary

HDR Engineering, Inc. was retained by the City of Ashland to perform a water rate study. The development of the Study examines the overall adequacy and proportionality of the existing water rates, provides the cost basis for needed rate revenue adjustments, and seeks to sufficiently fund the operating and capital needs of the City's water utility. This report describes the methodology, findings, and conclusions of the water rate study.

ES-1 Overview of the Rate Study Process

A comprehensive water rate study uses three interrelated analyses to address the adequacy and proportionality of the City's water rates. These three analyses are a revenue requirement analysis, a cost of service analysis, and a rate design analysis. These three analyses are illustrated below in Figure ES - 1.



For the City's Study, HDR conducted each of these analyses for the water system. The result of each task of the rate study was used as the basis for establishing cost-based and proportional water rates for the City's customers.

ES-2 Key Rate Study Results

The water utility was evaluated on a stand-alone basis, that is, with no funding provided from outside sources or other City enterprise funds. By reviewing the water utility on a stand-alone basis, the City can determine the actual costs incurred to provide water service to its customers.

Based on the technical analysis undertaken as part of the Study, the following findings, conclusions, and recommendations were noted.

- A revenue requirement analysis was developed - on a stand-alone basis - for FY 2025 to FY 2033
- The starting point for the revenue requirement analysis was the adopted FY 2025 water budget and capital improvement plan
- A rate transition plan was developed to adequately fund the operating and capital needs of the water utility as well as strengthen key financial metrics
- A cost of service analysis was developed for the water utility to determine the appropriate level of revenue to collect from each customer class of service (i.e., Residential, Multi-Family, Residential Irrigation, Commercial, Institutional, Commercial Irrigation, Institutional Irrigation)
- Minor cost of service differences were noted in the water cost of service analysis results
- Proposed water rates were developed for a 5-year period (FY 2026 – FY 2030) to provide the City Council with a projection of the water rates necessary to meet future operating and capital needs
- By FY 2030, the City should update the rate study to review the need for future rate adjustments to reflect system and customer characteristics and assumptions at that time

ES-3 Water Revenue Requirement Analysis

In general terms, the water rate study evaluates the overall rate revenue adequacy and proportionality of the existing water rates. As mentioned above, the City's water utility was evaluated on a stand-alone basis. That is, no funding sources other than those generated by the water utility - such as water sales and other water-related fees and revenues - were used to fund water utility expenses.

The starting point of the revenue requirement analysis was the FY 2025 adopted water budget. HDR developed a projection of revenues and expenses for future years based on estimated escalation (inflationary) factors. The Study was projected for an eight-year period (FY 2026 through FY 2033) to review future rate adjustments needs based on the water utility's operating and capital expenses. For establishing the proposed water rates, the focus was on the next five-year period (FY 2026 through FY 2030).

The revenue requirement analysis compares the utility's annual operating and capital expenses to the total water rate revenues to determine if a balance or deficiency exists. Subsequently, if a deficiency exists, the analysis will calculate the necessary rate adjustment required to fund the water utility. The rate transition plan developed for the water utility was based on meeting various financial targets, which should be maintained as part of being a financially healthy utility. Provided below in Table ES – 1 is a summary of the water revenue requirement analysis for the City.

Table ES – 1
Summary of the Water Revenue Requirement (\$000s)

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Revenues						
Rate Revenues	\$8,644	\$8,687	\$8,730	\$8,774	\$8,818	\$8,862
Other Revenues	<u>419</u>	<u>381</u>	<u>342</u>	<u>291</u>	<u>246</u>	<u>224</u>
Total Revenues	\$9,063	\$9,068	\$9,072	\$9,065	\$9,064	\$9,086
Expenses						
Total O&M Expenses	\$6,732	\$7,106	\$7,456	\$7,784	\$8,117	\$8,438
Taxes & Transfers	770	747	752	757	763	768
Rate Funded Capital	825	2,000	2,400	1,625	2,300	3,550
Net Debt Service	726	287	774	2,641	3,241	3,562
Reserve Funding	<u>10</u>	<u>15</u>	<u>20</u>	<u>12</u>	<u>28</u>	<u>18</u>
Total Revenue Requirement	\$9,063	\$10,154	\$11,402	\$12,819	\$14,449	\$16,336
Bal. / (Def.) of Funds	\$0	(\$1,173)	(\$2,516)	(\$4,055)	(\$5,816)	(\$7,830)
Balance as % of Rev from Rates	0.0%	13.5%	28.8%	46.2%	66.0%	88.4%
Proposed Rate Adjustment	0.0%	13.5%	13.5%	13.5%	13.5%	13.5%
Add'l Revenue with Rate Adj.	\$0	\$1,173	\$2,516	\$4,055	\$5,816	\$7,830
Bal. / (Def.) After Rate Adj.	0	0	0	0	0	0

Based on the water revenue requirement analysis shown in Table ES – 1, HDR recommends the City increase the overall revenue levels of the water utility 13.5% annually in FY 2026 through FY 2030. The deficit in FY 2026, prior to proposed rate adjustments, is \$1.2 million, which increases to \$7.8 million by FY 2030. The rate revenue adjustments are necessary to fund capital improvement projects, existing and future debt service payments, and maintain the City's prudent financial policies. In addition, the proposed rate adjustments will allow the utility to remain financially healthy and provide the capability for the City to fund future water capital improvement projects. A more detailed discussion of the revenue requirement is provided in Section 2 of this report.

ES-4 Water Cost of Service Analysis

The second analytical step of the water rate study is the cost of service analysis. A cost of service analysis determines the proportional distribution of the revenue requirement to the customer classes of service, or rate schedules. For the City's Study, the customer classes of service reviewed were Residential, Multi-Family, Residential Irrigation, Commercial, Institutional, Commercial Irrigation, and Institutional Irrigation. These customer classes of service were based on the City's current customer data and information. In discussion with the City and due to rate schedule similarities, for cost of service analysis purposes, the customer classes of service were grouped into the following customer classes: Residential/Multi-Family/Residential Irrigation/Commercial, Institutional, and Commercial Irrigation/Institutional Irrigation.

The objective of the cost of service analysis is to determine the proportional manner in which to collect the previously developed revenue requirement. A summary of the water cost of service results is provided in Table ES – 2.

Table ES – 2 Summary of the FY 2026 Water Cost of Service Analysis (\$000s)				
Class of Service	Present Rate Revenues	Distributed Costs	\$ Difference	% Difference
Res / MF / Res Irr/Com	\$7,295	\$8,288	(\$1,072)	14.7%
Institutional	341	388	(51)	14.8%
Com Irr/ Inst Irr	<u>1,050</u>	<u>1,097</u>	<u>(50)</u>	4.8%
Total	\$8,687	\$9,773	(\$1,173)	13.5%

The results of the water cost of service analysis, as provided in Table ES – 2 above, show minor cost differences between serving the customer classes of service. A general guideline is that if a customer group is within +/- 5% of the overall system revenue adjustment, then the customer class is paying its proportional share of costs. This guideline is used over time as customer usage characteristics change, as well as City costs, which can result in changes in the cost distribution.

Given the above framework for reviewing the results, it appears that the water customer classes of service are reasonably paying their share of costs required to provide service. Based on the results of the cost of service analysis, it is recommended that the City continue to use specific rate schedules for each customer class (Residential, Multi-Family, Residential Irrigation, Commercial, Institutional, Commercial Irrigation, Institutional Irrigation) to reflect the customer characteristics and costs associated with providing service to each customer class. A more detailed discussion on the development and results of the cost of service analysis is provided in Section 3 of this report.

ES-5 Water Rate Design Analysis

The final component of a rate study is the development of water rates which reflect the overall revenue needs, as developed in the revenue requirement analysis, and the results of the cost of service analysis.

The City currently has a rate schedule for each of the customer classes of service (types). The current rate structures include a fixed customer charge and a fixed meter charge that varies by meter size. In addition to these fixed charges, each customer class has a variable consumption charge that differs by customer class of service. The variable consumption charges are on a tiered basis for all customers with the exception of commercial and institutional irrigation, which have seasonal uniform rates, and institutional, which has an annual uniform rate.

In discussion with City staff, it was determined that the current rate structures would be maintained but adjusted slightly to more closely reflect the goals and objectives of the City. While the fixed customer charge is being maintained, the fixed meter charge by meter size was transitioned for all customer classes over the five-year rate setting period to reflect the AWWA safe operating capacity ratios for each corresponding meter size. For the variable consumption charges, the tiered structures for all customers, regardless of customer class, were maintained with regards to the size and number of tiers. The change that was included was utilizing the peaking factors from the City's customer consumption data to develop tier differentials that better reflect the City's current customer usage characteristics. After the first year, the fixed customer and variable consumption charges are adjusted equally by the proposed rate adjustment in each year. The fixed meter charge is to be transitioned to the AWWA equivalent factors by year 5.

Table ES – 3 summarizes the present and proposed fixed charge rates for the City's water customers.

Table ES – 3 Summary of the Present and Proposed Fixed Water Rates						
	Present Rate	FY 2026	FY 2027	Proposed FY 2028	FY 2029	FY 2030
Customer Charge	<i>\$ / Acct./ Mo.</i>					
All Customers	\$13.33	\$16.50	\$19.25	\$22.00	\$25.10	\$29.00
Meter Charge	<i>\$ / Acct./ Mo.</i>					
3/4"	\$15.62	\$15.95	\$18.10	\$20.54	\$23.31	\$26.46
1"	16.29	18.63	23.42	29.15	36.00	44.19
1.5"	74.52	71.50	75.92	80.24	84.34	88.11
2"	118.41	113.73	120.92	127.97	134.73	141.03
3"	237.45	225.87	237.49	248.14	257.35	264.60
4"	376.59	360.81	382.52	403.52	423.26	441.09
6"	741.01	711.65	756.51	800.52	842.70	881.91
8"	1,174.75	1,129.78	1,202.87	1,275.15	1,345.12	1,411.11

Table ES – 4 details the consumption charges for each of the customer classes of service.

Table ES – 4
Summary of the Present and Proposed Water Consumption Rates

	Present Rate	FY 2026	FY 2027	Proposed FY 2028	FY 2029	FY 2030
Residential and Multi-Family						
October – May	\$ /cf.					
0 - 300	\$0.0280	\$0.0263	\$0.0299	\$0.0339	\$0.0385	\$0.0437
301 - 1,000	0.0348	0.0425	0.0482	0.0547	0.0621	0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
Over 2,500	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
June – September	\$ /cf.					
0 - 300	\$0.0280	\$0.0263	\$0.0299	\$0.0339	\$0.0385	\$0.0437
301 - 1,000	0.0348	0.0425	0.0482	0.0547	0.0621	0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
2,501 - 3,600	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
Over 3,600	0.0784	0.0957	0.1087	0.1234	0.1401	0.1590
Residential Irrigation						
October – May	\$ /cf.					
0 - 1,000	\$0.0348	\$0.0425	\$0.0482	\$0.0547	\$0.0621	\$0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
Over 2,500	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
June – September	\$ /cf.					
0 - 1,000	\$0.0348	\$0.0425	\$0.0482	\$0.0547	\$0.0621	\$0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
2,501 - 3,600	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
Over 3,600	0.0784	0.0957	0.1087	0.1234	0.1401	0.1590
Commercial						
Less than 2" Meter	\$ /cf.					
0 - 2,500	\$0.0348	\$0.0425	\$0.0482	\$0.0547	\$0.0621	\$0.0705
Over 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
2" Meter or Larger						
0 - 15,000	\$0.0348	\$0.0425	\$0.0482	\$0.0547	\$0.0621	\$0.0705
Over 15,000	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
Institutional	\$ /cf.					
All Consumption	\$0.0334	\$0.0416	\$0.0472	\$0.0536	\$0.0608	\$0.0690
Commercial and Institutional Irrigation						
October – May	\$ /cf.					
Non-Peak Consumption	\$0.0376	\$0.0367	\$0.0417	\$0.0473	\$0.0537	\$0.0609
June – September	\$ /cf.					
Peak Consumption	\$0.0510	\$0.0615	\$0.0698	\$0.0792	\$0.0899	\$0.1020

Section 4 of this report provides the development of the proposed rates.

ES-6 Summary of the Water Rate Study

It is recommended that the City's water rates be increased annually from FY 2026 through FY 2030 as outlined in this report. The proposed rate adjustments are necessary to maintain prudent financial metrics, allow the City to complete planned capital improvement projects, and adequately fund annual O&M expenses for the water utility. The proposed water rates are cost-based and reflect the customer impacts on the City's water system.

1 Rate Setting Principles

The objective of the Study is to develop proportional and cost-based water rates. This is accomplished by reviewing and analyzing the City's water operating and capital costs and developing a projection of the overall revenue requirement. Next, the revenue requirement is proportionally distributed to the City's water utility customer classes of service. The findings and conclusions from these two analyses are then used to develop the City's proposed water rates, which are reflective of how the City incurs costs to provide water service to the City's customers. The results of the Study provide proportional water rates that reflect the water utility's specific costs (i.e., cost-based rates).

The City owns and operates the water system in Ashland. The determination of the total costs associated with providing service to the City's customers has been developed based on the City's accounting, operating, and customer billing records along with other City specific information.

1.1 Organization of the Study

This report is organized in a sequential manner that first provides an overview of utility rate setting principles, followed by sections that detail the specific technical and analytical steps used to develop the City's proposed water rates. The following sections comprise the Study report:

- **Section 2** – Revenue Requirement Analysis
- **Section 3** – Cost of Service Analysis
- **Section 4** – Rate Design Analysis

A Technical Appendix is attached at the end of this report, which details the technical analyses that were undertaken in the preparation of the City's Study.

1.2 Study Goals and Objectives

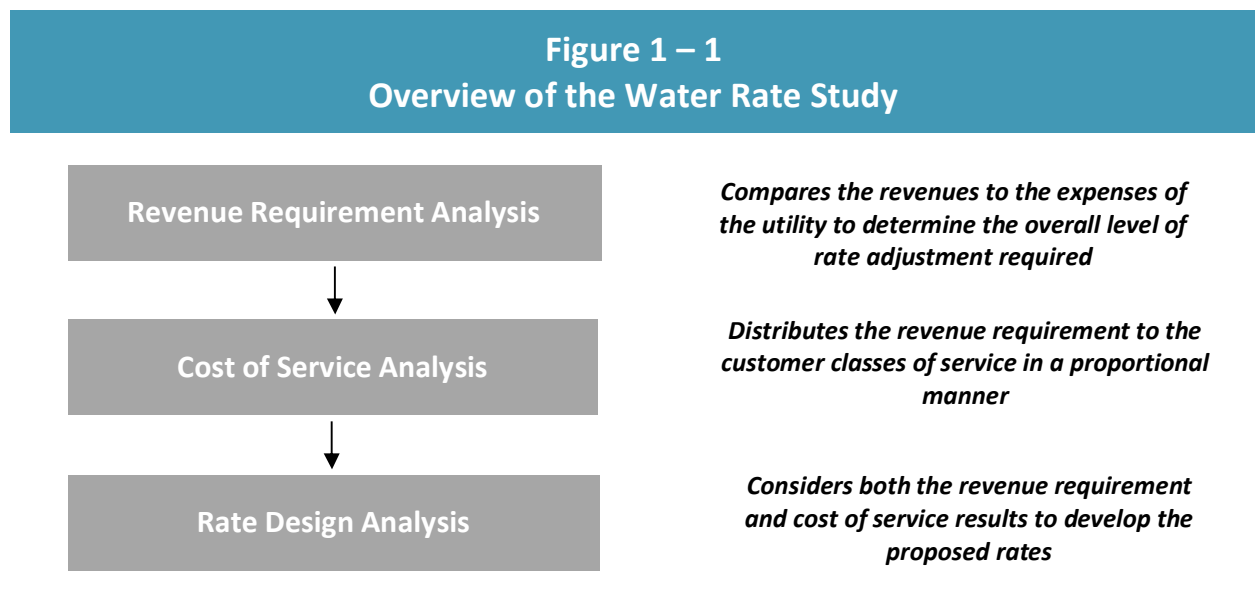
The City had several key objectives in developing the Study. These key goals and objectives provide a framework for the technical analysis and policy decisions that are a part of the Study. The City's key goals and objectives for the Study were as follows:

- Develop the water rate study in a manner consistent with the principles and methodologies established by the American Water Works Association (AWWA), M1 Manual, Principles of Water Rates, Fees, and Charges
- In financial planning and establishing the City's proposed water rates, review and utilize industry practices, while recognizing and acknowledging the specific and unique characteristics of the City's system and customers
- Utilize generally accepted rate making methodologies to review the City's costs to determine the adequacy and proportionality of the water rates
- Meet the City's financial planning criteria as it relates to legally required debt service coverage (DSC) ratios, adequate funding of capital infrastructure, and maintenance of adequate reserve levels

- Develop a final proposed water rate transition plan which adequately supports the funding requirements, while balancing the impacts to customer bills

1.3 Overview of the Rate Study Process

The City's water rates must be set at a level where operating and capital expenses are met with the revenues received from customers. This is an important point, as failure to achieve this objective may lead to insufficient funds to maintain system integrity. To evaluate the adequacy and proportionality of a utility's existing rates, a water rate study is performed. A water rate study consists of three interrelated analyses. Figure 1 – 1 below provides an overview of these analyses.



The above framework was utilized for reviewing and evaluating the City's water rates.

1.4 Determining the Revenue Requirement

Many public utilities typically use the cash basis¹ approach, or methodology, for establishing their revenue requirement and setting rates. This approach conforms to most public utility budgetary requirements and the calculation is easy to understand. A public utility totals its cash expenditures for a period to determine the required revenues. The revenue requirement for a

¹ Cash basis as used in the context of rate setting is not the same as the terminology used for accounting purposes and recognition of revenues and expenses. As used for rate setting, cash basis simply refers to the specific cost components to be included within the revenue requirement analysis.

public utility is usually comprised of the following cost components or expenses:

- **Total Operating Expenses:** This includes a utility’s operation and maintenance (O&M) expenses, plus applicable taxes or transfer payments. Operation and maintenance expenses include the materials, electricity, labor, supplies, etc., needed to keep the utility functioning.
- **Total Capital Expenses:** Capital expenses are calculated by adding annual debt service payments (principal and interest) to capital improvements financed with rate revenues. In lieu of including capital improvements financed with rate revenues, a utility sometimes includes annual depreciation expense to stabilize the annual revenue requirement.

Under the cash basis approach, the sum of the total operating expenses plus the total capital expenses equals the utility’s revenue requirement during any selected time period (historical or projected).

Note that the two portions of the capital expense component (debt service and capital improvements funded from rate revenues) are necessary under the cash basis approach because utilities generally cannot finance the total annual capital facilities with long-term debt. At the same time, it is often difficult to pay for the total annual capital expenditures on a “pay-as-you-go” basis given that some major capital projects may have significant rate impacts on the utility, even when financed with long-term debt. Many utilities have found that a combination of “pay-as-you-go” funding and long-term debt financing will often lead to the minimization of rate increases over time.

As noted, public utilities typically use the cash basis methodology or approach to establish their revenue requirement. An exception may occur if a public utility provides service to a wholesale or large contract customer. In this situation, a public utility could use the utility basis approach (see Table 1 – 1) to earn a “fair” rate of return on the investment needed to serve the wholesale or large contract customer.

Table 1 – 1
Cash versus Utility Basis Comparison

Cash Basis		Utility Basis (Accrual)	
+	O&M Expenses	+	O&M Expenses
+	Taxes/Transfer Payments	+	Taxes/Transfer Payments
+	Rate Funded Capital Improv. (≥ Depreciation Expense)	+	Depreciation Expense
+	<u>Debt Service (Principal + Interest)</u>	+	<u>Return on Investment</u>
=	Total Revenue Requirement	=	Total Revenue Requirement

1.5 Analyzing Cost of Service

After the total revenue requirement is determined, it is proportionally distributed to the users of the service. The allocation and distribution process, as analyzed through a cost of service analysis, reflects the cost relationships for producing and delivering water services. A cost of service analysis requires three analytical steps:

1. Costs are **functionalized**, or grouped, into the various cost categories related to providing service (e.g., water supply, treatment, distribution, pumping). This step is largely accomplished by the utility's accounting system.
2. The functionalized costs are then **allocated** to specific cost component(s). Allocation refers to the arrangement of the functionalized data into the appropriate cost component(s). For example, a water utility's costs are typically allocated as commodity (average day), capacity (peak day), customer, or fire-protection-related costs.
3. Once the total costs are allocated to the appropriate cost component(s), they are proportionally **distributed** to each of the customer classes of service or rate schedule components (i.e., fixed, variable). The proportional distribution is based on each customer class's relative contribution to the cost component (i.e., benefits received from, and burdens placed on the system and its resources). For example, customer-related costs are proportionally distributed to each class of service based on the total number of customers in that class of service, relative to all other customer classes of service. Once the total costs (i.e., revenue requirement) are proportionally distributed, the level or amount of revenues required from each customer class of service to achieve cost-based rates can be determined.

The City's cost of service analysis was developed based on generally accepted water cost of service methodologies and approaches, while at the same time, the analysis tailored to reflect the City's unique customer and system characteristics.

1.6 Designing Water Rates

Water rates that meet the utility's cost-based and proportional objectives are designed based on the findings and conclusions from the revenue requirement and cost of service analyses. Using the cost information from these two analyses provides rates that are strictly cost-based and proportional. The average unit costs (i.e., cost-based rates) from the cost of service analysis do not consider, or take into account, other non-cost based goals and objectives (e.g., conservation, economic development, ability to pay, revenue stability). In designing rates, many utilities consider or incorporate these rate design objectives into the final rate designs. However, utilities need to take into consideration each customer class's proportional share of costs distributed through the cost of service analysis to maintain proportional and cost-based rates.

1.7 Economic Theory and Rate Setting

One of the major justifications for a rate study is founded in economic theory. Economic theory suggests that the price of a commodity must roughly equal its cost if equity among customers is to be maintained. This statement's implications on utility rate designs are significant. For

example, a water utility usually incurs capacity-related costs to meet summer outdoor or non-domestic watering needs. It is presumed, then, that the customers who create excessive peak demands on the system - and create the need for upsizing of the water system infrastructure - should pay their proportional share of the costs related to the over-sizing of facilities to meet peak use requirements. When costing and pricing techniques are refined, consumers have a more accurate understanding of what the commodity costs to produce and deliver. This price-equals-cost concept provides the basis for the subsequent analysis and comments.

2 Revenue Requirement Analysis

This section describes the development of the revenue requirement analysis for the City’s water utility. The revenue requirement analysis is the first analytical step in the comprehensive rate study process. This analysis determines the adequacy of the overall water rates at current rate levels. From this analysis, a determination can be made as to the overall level of rate adjustment needed to provide adequate and prudent funding for both operating and capital needs.

2.1 Determining the Water Utility Revenue Requirement

In developing the water rate study, it was assumed that the City’s water utility must financially “stand-alone” and be properly funded. As a result, the revenue requirement as developed herein assumes the full and proper funding needed to operate and maintain the water utility on a financially sound and prudent basis. This includes maintaining adequate reserve levels, prudently funding annual renewal and replacement needs (rate funded capital), and meeting other industry standard financial metrics (e.g., debt service coverage). Provided in the following sections is a more detailed discussion of the development of the revenue requirement analysis for the City’s water utility.

2.2 Establishing a Time Frame and Approach

The first step in calculating the revenue requirement for the water utility was to establish a time frame for the revenue requirement analysis. For the Study, the revenue requirement was developed for the FY 2025 budget and a projected time period of FY 2026 through FY 2033. For rate setting purposes, the focus was on the five-year period of FY 2026 – FY 2030. Reviewing a multi-year time period is recommended to identify major expenses – either operating or capital – that may be on the horizon and to be able to see trends that may be happening. By anticipating future financial requirements, the City can begin planning for these changes sooner, transition rate levels, and minimize short-term rate impacts as well as long-term rate levels.

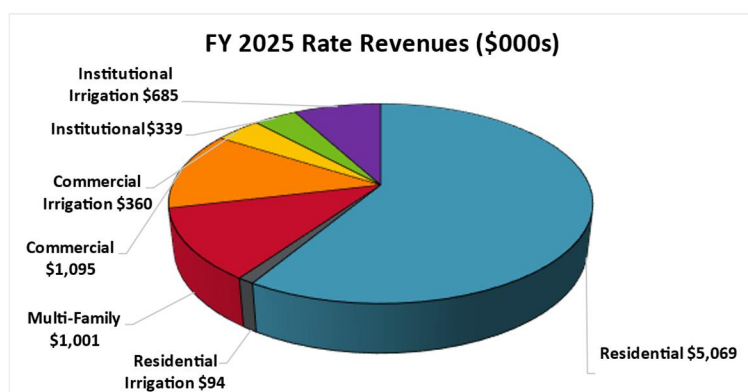
The second step in determining the revenue requirement was to decide on the basis of accumulating costs. For the City’s revenue requirement, a cash basis approach was utilized. This approach is the typical methodology used by municipal utilities to set their revenue requirement. The revenue requirement developed for the City was customized to follow the City’s system of accounts (budget documents), which contained the four basic cost components of the cash basis methodology.

The primary financial inputs in this process were the City’s historical billing records, adopted operating budget, and capital improvement plan. Presented below is a detailed discussion of the steps and key assumptions contained in the development of the projections of the City’s revenues and expenses.

2.3 Projection of Revenues

The City's water utility receives revenue from two primary sources: water rates and miscellaneous revenue. Rate revenues are based on the current rate structure and are collected on a monthly basis from the City's water customers. Miscellaneous revenue includes items such as interest income and other miscellaneous revenues.

The first step in developing the revenue requirement was to develop a projection of rate revenues, at present rate levels. This process involved developing projected consumption/billing units for each customer group based on historical billing records. The billing units were then multiplied by the applicable current rates. This method of independently calculating revenues results in the projected revenues used within the analysis tying to the projected billing units used in the development of the cost of service and rate design analyses. The consumption was based



on historical consumption records of the City's customers.

There are currently seven customer classes: Residential, Multi Family, Residential Irrigation, Commercial, Institutional, Commercial Irrigation, and Institutional Irrigation. The majority of the City's rate revenues, as shown in the chart, are derived from Residential customers (58.6%).

In total - at present rates - the City is projected to receive approximately \$8.6 million in rate revenues in FY 2025. Over the rate setting period, customer growth is expected to average 0.5% annually, resulting in total rate revenues of approximately \$8.9 million by FY 2030.

In addition to rate revenues, the City also receives a variety of miscellaneous revenues. There are projected to be approximately \$419,000 in miscellaneous revenues in FY 2025. Miscellaneous revenues are expected to decrease over time to \$224,000 by FY 2030, primarily the result of using available reserves to fund capital improvement projects and resulting reduction in annual interest income.

On a combined basis - considering the rate revenues along with miscellaneous revenues - the City's total projected revenues are expected to be approximately \$9.1 million FY 2025, which increases slightly through FY 2030, prior to proposed rate adjustments.

2.4 Projection of Operations and Maintenance Expenses

Operation and maintenance (O&M) expenses are incurred by the City to operate and maintain the City's water utility. The costs incurred in this area are expensed during the current year and are not capitalized or depreciated. In general, operation and maintenance (O&M) expenses are grouped into a number of different functional categories. To begin the process of projecting O&M expenses over the planning horizon, escalation factors were developed. Escalation factors were

developed for the various types of expenses incurred, such as salaries, benefits, materials and supplies, utilities, equipment, insurance, and miscellaneous expenses. Escalation factors were projected based on recent inflationary trends and are assumed to be approximately 3.0% - 15.0% per year.

Starting with the City's budgeted O&M expenses from the FY 2025 adopted budget, O&M expenses were escalated based on the previously mentioned escalation factors. Total O&M expenses for the City's water utility are budgeted at approximately \$6.7 million in FY 2025. It is important to note that the cost of purchased water from Medford Water is a proportion of the City's O&M costs which is not controlled by the City and has significant increases as part of the Study. For FY 2025, purchased water costs are approximately \$250,000 or 3.7% of the utility's total budgeted O&M expenses. Based on estimated future increases in purchased water costs, the Study assumes that these costs will increase 13.5% in FY 2026 and 10.0% in FY 2027 – FY 2030 as a result of Medford Water's rate increases.

No additional or new O&M expenses have been assumed at this time, with the exception of the expansion of the low income assistance program. In discussion with the City, it was decided that the low income assistance program would be expanded to include all low income customers and remove the senior citizen qualification for eligibility. In doing so, the expanded program cost was estimated by taking the current program cost divided by the historical total program participants to calculate a cost per participant, which was then applied to the new assumed number of participants based on the new eligibility requirements. As a result of this analysis, the program cost is expected to increase from \$18,726 in FY 2024 to \$33,120 in FY 2025. Given the assumed escalation factors and expansion of the customer assistance program, O&M expenses are projected to increase to approximately \$8.4 million in FY 2030.

2.5 Capital Improvement Projects

The City developed a capital improvement plan that was utilized as the starting point for the capital funding plan as part of the water rate study. A key driver of the capital plan was the funding of the water treatment plant, distribution system improvements, City's share of the TAP improvements, and pump station improvements. Provided below in Table 2 – 1 is a summary of the annual capital improvement needs during the rate study review period.

Table 2 – 1
Summary of the Water Capital Improvement Plan (\$000s)

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Capital Improvement Projects	\$3,694	\$47,457	\$42,785	\$5,443	\$3,133	\$4,623
<i>Less: Outside Funding Sources</i>						
Unrestricted Reserves	\$341	\$1,011	\$1,260	\$2,881	\$833	\$1,073
SDCs Reserve	12	1,000	0	0	0	0
ARPA Grant - TAP	2,515	0	0	0	0	0
Grant Proceeds	0	9,313	0	0	0	0
Long-Term Debt Proceeds	0	34,133	39,126	938	0	0
Additional Revenue Bonds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Funding Sources	\$2,869	\$45,457	\$40,385	\$3,818	\$833	\$1,073
Rate Funded Capital	\$825	\$2,000	\$2,400	\$1,625	\$2,300	\$3,550

The City's water capital improvement plan totals approximately \$107.1 million from FY 2025 through FY 2030. The largest being the water treatment plant improvements in FY 2026 through FY 2028. The funding sources for the capital improvement projects are assumed to be from unrestricted reserve funds, existing system development charge (SDC) reserve funds, ARPA grant proceeds, long-term debt issuances, and annual rate funding of capital. There are a number of different methods which may be used to fund the capital needs. Among the methods that may be used to finance these capital improvement projects are long-term borrowing, grants, capital reserves, and rates. Historically, the City has used all available sources to fund capital improvements in an attempt to minimize the impact to customer's water rates. Provided below is a summary of the typical funding sources the City has used, and will use, to fund the planned improvements over the next five year period.

2.5.1 Rate Funded Capital

A general financial guideline states that, at a minimum, a utility should fund an amount equal to or greater than annual depreciation through rates. Annual depreciation expense reflects the current investment in plant being depreciated or "losing" its useful life. Therefore, this portion of plant investment needs to be replaced to maintain the existing level of infrastructure. In addition, consideration should be given to funding within rates an amount greater than annual depreciation expense for renewals and replacements as costs escalate over time. Whenever possible, the City should be funding water capital projects from rates in an amount greater than annual depreciation expense. For the water utility, the FY 2023 depreciation expense was \$708,000. Over the course of the review period, the City is funding renewal and replacement projects at a level greater than depreciation expense. Based on the proposed rate transition plan, rate funded capital ranges from \$825,000 in FY 2025 to \$3.6 million in FY 2030, which accounts for an average of approximately 12.0% of total capital being funded annually.

2.5.2 Reserve Funding

The City has historically supplemented other funding sources with reserve funding for annual capital improvements. During the rate setting period, approximately \$7.4 million in unrestricted reserve funds and \$1.0 million in system development charge (SDC) reserves will be used to fund capital improvement projects in FY 2025 through FY 2030, which is equal to approximately 8.0% of the total capital improvement plan projects.

2.5.3 Long Term Debt

The City can also issue additional long-term debt as a source to fund capital projects. There can be a number of advantages and disadvantages with the issuance of long-term debt, and it is important to weigh them when deciding whether to issue or not. Long-term debt does have prudent applications whereby it acts as a financial device to spread the costs of a larger project, such as a new source of supply, over multiple years. Doing so then distributes the costs to the customers who are benefiting from the new project - in this case - and are said to be paying their “fair share” as opposed to cash financing where only current customers are paying for the project. Issuing debt should be done prudently and in a way that does not put excessive financial burden on the City’s water utility. There should be a level of indebtedness that still allows the City flexibility should a financial crisis occur. As part of the City’s water rate study, the City is planning on issuing approximately \$74.2 million of long term debt for planned major capital projects such as the water treatment plant and dam safety improvement projects, which has been assumed to start in FY 2026 as part of the capital funding plan.

2.6 Projection of Debt Service

The final component of the City’s water revenue requirement is debt service. At the present time, there are four outstanding debt obligations, with total annual debt service payments of approximately \$890,000 in FY 2025. As mentioned above, the City has assumed additional long-term debt issuances starting in FY 2026 to fund future water capital projects. These issuances have additional debt service payments starting in FY 2026 of approximately \$333,000 per year based on the assumed terms, increasing to approximately \$667,000 in FY 2030. In total, annual debt service ranges from \$890,000 in FY 2025 to \$4.5 million in FY 2030.

It is important to note that HDR is not acting as a municipal advisor for the City. HDR did not recommend specific long-term debt issuances or terms. Rather, the Study simply aims to identify the existing annual debt service payments and projection of future long-term funding needs while utilizing conservative assumptions for modeling purposes only.

2.7 Summary of the Revenue Requirement

Given the above projections of revenues and expenses, a summary of the revenue requirement for the City’s water utility can be developed. In developing the revenue requirement analysis, consideration was given to the financial planning policies of the City and key performance metrics. In particular, emphasis was placed on balancing customer bill impacts while still having adequate funds to support the operational activities, capital projects, and meet key financial metrics throughout the Study time period. Presented in Table 2 – 2 is a summary of the revenue

requirement. It is important to note that the annual deficiencies are cumulative, that is, any adjustment in the initial years will reduce the needed adjustment in following years.

Table 2 – 2
Summary of the Water Revenue Requirement (\$000s)

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Revenues						
Rate Revenues	\$8,644	\$8,687	\$8,730	\$8,774	\$8,818	\$8,862
Other Revenues	<u>419</u>	<u>381</u>	<u>342</u>	<u>291</u>	<u>246</u>	<u>224</u>
Total Revenues	\$9,063	\$9,068	\$9,072	\$9,065	\$9,064	\$9,086
Expenses						
Total O&M Expenses	\$6,732	\$7,106	\$7,456	\$7,784	\$8,117	\$8,438
Taxes & Transfers	770	747	752	757	763	768
Rate Funded Capital	825	2,000	2,400	1,625	2,300	3,550
Net Debt Service	726	287	774	2,641	3,241	3,562
Reserve Funding	<u>10</u>	<u>15</u>	<u>20</u>	<u>12</u>	<u>28</u>	<u>18</u>
Total Revenue Requirement	\$9,063	\$10,154	\$11,402	\$12,819	\$14,449	\$16,336
Bal. / (Def.) of Funds	\$0	(\$1,173)	(\$2,516)	(\$4,055)	(\$5,816)	(\$7,830)
Balance as % of Rev from Rates	0.0%	13.5%	28.8%	46.2%	66.0%	88.4%
Proposed Rate Adjustment	0.0%	13.5%	13.5%	13.5%	13.5%	13.5%
Add'l Revenue with Rate Adj.	\$0	\$1,173	\$2,516	\$4,055	\$5,816	\$7,830
Bal. / (Def.) After Rate Adj.	0	0	0	0	0	0

The results of the revenue requirement analysis indicate a deficiency of funds over the rate setting period (FY 2026 – FY 2030). The deficiency ranges by year and is driven by the capital funding plan, meeting financial targets, and annual operating expenses. The cumulative deficiency is approximately \$1.2 million in FY 2026, which increases to \$7.8 million by FY 2030, prior to rate adjustments. The proposed adjustments provide adequate funding for annual operating, debt service, and capital needs. To provide adequate funding for the City's water utility and to meet financial targets, rate adjustments of 13.5% are proposed annually in FY 2026 through FY 2030.

2.8 Review of Reserve Levels

Reserves are an important component of a utility's financial health. There can be many different purposes for reserves. For modeling purposes, the City's water utility has an unrestricted reserve as well as an SDC reserve. The target ending minimum fund balances vary depending on the type of fund. The target balance for the unrestricted fund was set at 25% of annual O&M expenses with an additional contingency target of 3% of annual O&M expenses, which is approximately \$1.9 million for FY 2025. For the SDC reserve, there was no minimum target identified as these reserve levels vary as growth related capital projects are funded and SDC revenues are collected.

Based on the rate transition plan, the City will be funding reserves over the five-year rate setting period to meet target minimums and maintain prudent levels of reserves. The unrestricted and SDC reserves appear to remain strong and fluctuate as funds are used to fund planned capital improvement projects.

2.9 Debt Service Coverage Ratio (DSC)

Long-term debt often contains covenants requiring rates to be set at an adequate level to assure annual payments of principal and interest. This is typically known as a debt service coverage ratio (DSC). The DSC ratio is a financial measure of the utility's ability to repay the debt. In general, the DSC ratio is set at a level such that revenues less operating expenses will be 1.25 times, for example, greater than the maximum annual debt service on the outstanding debt. That is, rates will be sufficient to pay projected O&M and have an additional 25% more than the annual debt service payment. Currently, the water utility DSC ratio is estimated at 2.62 in FY 2025 and with the additional assumed long-term debt issuance in FY 2026 and the proposed rate adjustments, the DSC ratio remains strong, calculated at 1.88 in FY 2030.

2.10 Water Revenue Requirement Recommendations

Based on the revenue requirement analysis developed herein, HDR recommends that the City's water rates be increased over the review period to fund the operating and capital needs of the utility. The anticipated adjustments would allow for the City to fully fund its water operations and planned capital improvements as well as put it on financially secure footing going forward.

3 Cost of Service Analysis

In the previous section, the revenue requirement analysis focused on the total revenues required to adequately fund the City's water utility. This section will discuss the development of the cost of service analysis. A cost of service analysis is concerned with the proportional distribution of the total revenue requirement between the identified customer classes of service (Residential, Multi-Family, Residential Irrigation, Commercial, Institutional, Commercial Irrigation, and Institutional Irrigation). The previously developed revenue requirement was utilized in the development of the cost of service analysis.

In recent years, increasing emphasis has been placed on cost of service studies by government agencies, customers, utility regulatory commissions, and other parties. This interest has been generated in part by continued inflationary trends, increased operating and capital expenditures, and concerns of equity in rates among customers. Following the generally accepted guidelines and principles of a cost of service analysis will inherently lead to rates which are proportional, cost-based, and not viewed as arbitrary or capricious in nature.

3.1 Objectives of a Cost of Service Study

There are two primary objectives in conducting a cost of service study:

- Proportionally distribute the revenue requirement between the customer classes of service
- Derive average unit costs for subsequent rate designs

The objectives of the cost of service analysis are different from determining the revenue requirement. As noted in the previous section (Section 2), a revenue requirement analysis determines the utility's overall financial needs, whereas the cost of service analysis determines the proportional manner in which to collect the revenue requirement from each class of service. The second rationale for conducting a cost of service analysis is to develop proposed water rates that properly reflect the costs incurred by the City. For example, a water utility incurs costs related to average day, peak day, fire protection, and customer cost components. A water utility must build sufficient capacity to meet peak capacity needs. Therefore, those customers creating this peak requirement should pay their proportional share of the cost to meet this peak demand requirement. Each of these types of costs may be collected in a slightly different manner as to allow for the development of rates that collect costs in the same manner as they are incurred.

3.2 Determining the Customer Classes of Service

The first step in a cost of service study is to determine the customer classes of service. Currently, the City has rate schedules for each customer class of service. In discussion with the City, it was determined that the customer classes of service could be grouped together based on rate schedule and characteristic similarities. Based on the City's current rate schedules, the classes of service used within the water cost of service analysis are:

- Residential/Multi-Family/Residential Irrigation/Commercial
- Institutional
- Commercial and Institutional Irrigation

In determining classes of service for cost of service purposes, the objective is to group customers together into similar or homogeneous groups based on facility requirements and/or flow characteristics.

3.3 General Cost of Service Procedures

In order to determine the cost to serve each customer class of service on the City's water system, a cost of service analysis is conducted. A cost of service analysis utilizes a three-step approach to review costs. These are functionalization, allocation, and distribution. Provided below is a detailed discussion of the water cost of service analysis conducted for the City, and the specific steps taken within the analysis.

3.3.1 Functionalization of Costs

The first analytical step in the cost of service process is called functionalization. Functionalization is the arrangement of expense and asset (infrastructure) data by major operating functions. For example, the water utility incurs costs related to source of supply, treatment, pumping, distribution, etc. Within the City's water cost of service analysis, the functionalization of the cost data was accomplished through the City's system of accounts.

3.3.2 Allocation of Costs

The second analytical task performed in a water cost of service analysis is the allocation of costs. Allocation determines why the expenses were incurred or what type of need is being met. The City's assets and revenue requirement (operating expenses) were reviewed and allocated using the following cost allocations:

- **Commodity-Related Costs:** Costs associated with commodity are those incurred under average load (demand) conditions and are generally specified for a period of time such as a year. Chemicals or electricity used in the treatment of water are an example of a commodity-related cost since these costs tend to vary based on the total production of water.
- **Capacity-Related Costs:** Capacity costs are those which vary with peak demand, or the maximum rates of flow to customers. For water utilities, capacity-related costs are generally related to the sizing of facilities needed to meet a customer's maximum water demand at any point in time. For example, portions of distribution storage

reservoirs and mains (pipes) must be adequately sized for this particular type of requirement.

- **Customer-Related Costs:** Customer costs are those which vary with the number of customers on the system and are not impacted by differences in consumption levels. An example is postage for mailing bills as the cost does not differ from customer to customer based on the size or consumption characteristics of that customer.
- **Fire Protection-Related Costs:** Fire protection costs are costs related to public and private fire protection functions. Fire protection related costs are related to hydrants, the over-sizing of mains and distribution storage reservoirs.
- **Revenue-Related Costs:** Certain costs associated with the utility may vary with the amount of revenue received. An example is a utility tax based on the amount of rate revenues received by the water utility.
- **Direct Assignments:** Certain costs associated with operating the system may be directly traced to a specific customer or class of service, which are then directly assigned to that specific class of service. In this way, other classes of service will not be allocated any costs for those significant facilities from which they do not benefit.

3.3.3 Development of Distribution Factors

Once the allocation process is complete, and the customer groups have been defined, the allocated costs are distributed to each customer class of service. The City's allocated costs were distributed to the identified customer groups using the following distribution factors.

- **Commodity Distribution Factor:** As noted, commodity-related costs vary with the total flow of water. The commodity distribution factor was based on the projected total metered consumption plus system losses for each class of service for the projected test period. The consumption for this Study, and distribution factor, is based on the consumption data from June 2023 – May 2024 as provided by the City.
- **Capacity Distribution Factor:** The capacity distribution factor was developed based on the estimated contribution to peak day use of each class. Peak day use by customer group was estimated using monthly metered consumption data for each customer class of service. The peaking factor was defined as the relationship between peak month contribution and average month use and was determined for each customer class based on the review of the City's consumption data.
- **Customer Distribution Factor:** Customer costs vary with the number of customers on the system. Two basic types of customer distribution factors were identified – actual and weighted. The distribution factor for actual customer was based on the projection of the number of customers developed within the revenue requirement. The weighted customer distribution factor reflects the disproportionate costs associated with serving different types of customers. The weighted customer factor is based on equivalent meters and services and is used to represent the potential capacity requirements or demand that different customer meter sizes place on the system.

- **Public Fire Protection Distribution Factor:** The development of the distribution factor for public fire protection expenses involved an analysis of each class of service and fire flow requirements.

3.4 Functionalization and Allocation of Operating Expenses

For the City's Study, the revenue requirement for FY 2026 was functionalized, allocated, and distributed. For the allocation of the operating expenses, the line item detail of the O&M was used to describe the functional category and suggests a manner in which to allocate. As noted earlier, the City utilized a cash basis revenue requirement, which was comprised of O&M expenses, debt service, reserve funding, and rate funded capital. A more detailed review of the allocation of the revenue requirement can be found in the Technical Appendix in Exhibit 15. Shown below in Table 3 – 1 is a summary of the allocation of the FY 2026 revenue requirement to the different allocation components.

Table 3 – 1 Summary of FY 2026 Allocated Revenue Requirement (\$000s)						
Total	Commodity	Capacity	Actual Customer	Weighted Customer	Fire Protection	Revenue Related
\$9,773	\$1,637	\$3,084	\$1,878	\$2,887	\$287	\$0

3.5 Major Assumptions of the Cost of Service Study

A number of key assumptions were used within the City's water cost of service analysis. Below is a brief discussion of the major assumptions used.

- The test period used for the cost of service analysis was FY 2026. The revenue and expense data was previously developed within the revenue requirement analysis
- A cash basis approach was utilized, which conforms to generally accepted water cost of service approaches and methodologies
- Infrastructure costs were based on the City's historical asset records for the water utility
- The allocation of plant in service was developed based on generally accepted cost allocation techniques and the City's unique system and operations
- Metered consumption data used within the Study was provided by the City for each class of service from historical usage information
- Capacity distribution factors were based on a review of the metered consumption data for each customer class of service, and the relationship of peak month consumption to average month consumption

3.6 Summary of the Cost of Service Results

In summary, the cost of service analysis began by functionalizing the City's revenue requirement (costs). The functionalized expenses were then allocated to the appropriate cost component(s). The individual allocation totals were then distributed to each of the customer classes of service based on the appropriate distribution factors. The distributed expenses for each customer class were then aggregated to determine each customer class's overall revenue responsibility. A summary of the detailed cost responsibility developed for each class of service is shown in Table 3 – 2.

Table 3 – 2 Summary of the FY 2026 Water Cost of Service Analysis (\$000s)				
Class of Service	Present Rate Revenues	Distributed Costs	\$ Difference	% Difference
Res / MF / Res Irr/Com	\$7,295	\$8,288	(\$1,072)	14.7%
Institutional	341	388	(51)	14.8%
Com Irr/ Inst Irr	<u>1,050</u>	<u>1,097</u>	<u>(50)</u>	4.8%
Total	\$8,687	\$9,773	(\$1,173)	13.5%

When looking at the water system and distributing its costs, it is important to keep in mind the different customer class's consumption characteristics and facility requirements. The results of the water cost of service, as provided in Table 3 – 2, show minor calculated cost differences between serving the customer classes of service. A general guideline is that if a customer group is within +/- 5% of the overall system revenue adjustment, then the customer class is paying its proportional share of the costs to provide service. This guideline reflects that over time, customer usage characteristics change, as does the revenue requirement, which can result in changes in the cost allocation and cost of service results.

In general, the results of the cost of service analysis show that the customer class revenues reasonably reflect the cost to provide service. Given these results, it is recommended that the City continue to use specific rate schedules for each customer class of service (Residential, Multi-Family, Residential Irrigation, Commercial, Institutional, Commercial Irrigation, and Institutional Irrigation) to reflect the customer characteristics and costs associated with providing service to each customer class.

3.7 Consultant's Conclusions and Recommendations

As was noted in Table 3 – 2, minor differences in the cost of service exist between the customer classes of service. At this time, no cost of service adjustments are proposed as the overall distribution of costs reasonably reflect the revenues received from each of the customer classes of service. It is important to note that cost of service results can change over time as customer consumption patterns and facility requirements change as a result of rate adjustments, economic factors, or other influences on water consumption.

4 Rate Design Analysis

The final step of the water rate study process is the design of proposed water rates to collect the desired levels of revenues, based on the results of the revenue requirement and cost of service analyses. In reviewing the rate designs, consideration is given to the level of the rates and the structure of the rates.

4.1 Rate Design Goals and Objectives

Prudent rate administration dictates that several criteria must be considered when setting utility rates. Some of these rate design goals are listed below:

- Rates which are easy to understand from the customer's perspective
- Rates which are easy for the utility to administer
- Consideration of the customer's ability to pay
- Continuity, over time, of the rate making philosophy
- Policy considerations (e.g., economic development)
- Provide revenue stability from month to month and year to year
- Promote efficient allocation of the resource
- Non-discriminatory (cost-based)

Many contemporary rate economists and regulatory agencies feel that the last consideration, cost-based rates, should be of paramount importance and provides the primary guidance to utilities on rate structure and policy. It is important that the City provide its water customers with a proper price signal as to what their consumption is costing. This goal may be approached through rate level and structure. When developing the proposed rate designs, all the above listed criteria were taken into consideration. However, it should be noted that it is difficult, if not impossible, to design a rate that meets each of the goals and objectives listed above. For example, it may be difficult to design a rate that takes into consideration the customer's ability to pay, and one which is cost-based. In designing rates, there are always trade-offs between the goals and objectives.

4.1.1 Present and Proposed Water Rates

In developing the proposed water rates, the City's existing rate structures for each customer class of service were reviewed. The City's current rate structures include a fixed customer charge, a fixed meter charge that varies by meter size, and a variable consumption charge that varies by customer class of service. The variable consumption charges are on a tiered basis for all customers with the exception of commercial and institutional irrigation, which have seasonal uniform rates, and institutional, which has a uniform rate. Given the cost of service analysis, and in discussion with City staff, the City will continue to have separate rate schedules for each customer class of service.

The fixed customer charge is currently the same for all customers and would be maintained in the proposed rates. For the fixed meter charge, it is proposed to transition the charge for all customer classes over the five-year rate setting period to reflect the AWWA safe operating

capacity ratios. The fixed meter charge starts at a 3/4" meter and increases with the size of the meter, where the cost is based on the meter size to reflect the capacity and potential demands each customer may place on the water system.

For the variable consumption charges, the tiered structures for all customers, regardless of customer class, were maintained with regards to the size and number of tiers. The minor change that was included was utilizing the peaking factors from the City's customer consumption data to develop tier differentials that better reflect the City's current customer usage characteristics. After the first year, the fixed customer and variable consumption charges are adjusted equally by the proposed rate adjustment in each year. The fixed meter charge is to be transitioned to the AWWA equivalent factors in the final year, year five, of the proposed rate transition plan.

As noted in the prior discussion in Section 3, the cost of service results showed minor differences in costs. In order to address the differences, minor adjustment in the proposed water rates by class of service were developed for the customer class specific rate structures, however, the general structure was maintained for each class of service. As noted, the fixed customer and meter charges are the same for all customers. Provided below in Table 4 – 1 is a summary of the present and proposed fixed water rates which applies to each of the customer classes of service.

Table 4 – 1 Summary of the Present and Proposed Fixed Water Rates						
	Present Rate	FY 2026	FY 2027	Proposed FY 2028	FY 2029	FY 2030
Customer Charge	\$ / Acct./ Mo.					
All Customers	\$13.33	\$16.50	\$19.25	\$22.00	\$25.10	\$29.00
Meter Charge	\$ / Acct./ Mo.					
3/4"	\$15.62	\$15.95	\$18.10	\$20.54	\$23.31	\$26.46
1"	16.29	18.63	23.42	29.15	36.00	44.19
1.5"	74.52	71.50	75.92	80.24	84.34	88.11
2"	118.41	113.73	120.92	127.97	134.73	141.03
3"	237.45	225.87	237.49	248.14	257.35	264.60
4"	376.59	360.81	382.52	403.52	423.26	441.09
6"	741.01	711.65	756.51	800.52	842.70	881.91
8"	1,174.75	1,129.78	1,202.87	1,275.15	1,345.12	1,411.11

Table 4 – 2 summarizes the variable consumption charges for each of the customer classes of service.

Table 4 – 2
Summary of the Present and Proposed Water Consumption Rates

	Present Rate	FY 2026	FY 2027	Proposed FY 2028	FY 2029	FY 2030
Residential and Multi-Family						
October – May	\$ /cf.					
0 - 300	\$0.0280	\$0.0263	\$0.0299	\$0.0339	\$0.0385	\$0.0437
301 - 1,000	0.0348	0.0425	0.0482	0.0547	0.0621	0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
Over 2,500	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
June – September	\$ /cf.					
0 - 300	\$0.0280	\$0.0263	\$0.0299	\$0.0339	\$0.0385	\$0.0437
301 - 1,000	0.0348	0.0425	0.0482	0.0547	0.0621	0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
2,501 - 3,600	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
Over 3,600	0.0784	0.0957	0.1087	0.1234	0.1401	0.1590
Residential Irrigation						
October – May	\$ /cf.					
0 - 1,000	\$0.0348	\$0.0425	\$0.0482	\$0.0547	\$0.0621	\$0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
Over 2,500	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
June – September	\$ /cf.					
0 - 1,000	\$0.0348	\$0.0425	\$0.0482	\$0.0547	\$0.0621	\$0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
2,501 - 3,600	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
Over 3,600	0.0784	0.0957	0.1087	0.1234	0.1401	0.1590
Commercial						
Less than 2" Meter	\$ /cf.					
0 - 2,500	\$0.0348	\$0.0425	\$0.0482	\$0.0547	\$0.0621	\$0.0705
Over 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
2" Meter or Larger						
0 - 15,000	\$0.0348	\$0.0425	\$0.0482	\$0.0547	\$0.0621	\$0.0705
Over 15,000	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
Institutional	\$ /cf.					
All Consumption	\$0.0334	\$0.0416	\$0.0472	\$0.0536	\$0.0608	\$0.0690
Commercial and Institutional Irrigation						
October – May	\$ /cf.					
Non-Peak Consumption	\$0.0376	\$0.0367	\$0.0417	\$0.0473	\$0.0537	\$0.0609
June – September	\$ /cf.					
Peak Consumption	\$0.0510	\$0.0615	\$0.0698	\$0.0792	\$0.0899	\$0.1020

4.2 Summary of the Water Rate Study

This completes the analysis for the City's water utility. Based on the operating and capital needs as well as meeting key financial metrics, it is recommended that the City's water rates be increased annually by 13.5% in FY 2026 through FY 2030 as developed in this Study. Full and complete technical appendices of the development of the City's water rate study and the proposed rate adjustments can be found in the Technical Appendix of this report.



Technical Appendix

City of Ashland
Water Rate Study
Summary of the Revenue Requirement
Exhibit 1

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033
Revenues									
Rate Revenues	\$8,643,721	\$8,686,940	\$8,730,374	\$8,774,026	\$8,817,896	\$8,861,986	\$8,906,296	\$8,950,827	\$8,995,581
Miscellaneous Revenues	419,129	381,088	341,503	291,010	245,962	223,585	199,748	202,588	231,244
Total Revenues	\$9,062,849	\$9,068,028	\$9,071,877	\$9,065,036	\$9,063,858	\$9,085,571	\$9,106,044	\$9,153,415	\$9,226,825
Expenses									
Water Conservation	\$295,483	\$311,865	\$326,868	\$339,858	\$352,931	\$365,304	\$378,114	\$391,378	\$405,112
Water Supply	777,433	839,962	895,187	950,855	1,008,877	1,070,879	1,112,220	1,155,189	1,199,852
Water Distribution	3,728,187	3,907,033	4,080,972	4,247,526	4,415,263	4,575,026	4,740,624	4,912,273	5,090,195
Water Treatment	1,930,906	2,046,795	2,153,300	2,246,142	2,339,527	2,426,294	2,516,304	2,609,679	2,706,546
Additional Staffing	0	0	0	0	0	0	0	0	0
Total Operations & Maintenance	\$6,732,009	\$7,105,656	\$7,456,327	\$7,784,382	\$8,116,597	\$8,437,503	\$8,747,263	\$9,068,520	\$9,401,706
Taxes & Transfers	\$770,000	\$833,575	\$938,385	\$1,057,713	\$1,193,594	\$1,348,178	\$1,400,009	\$1,453,899	\$1,509,928
Rate Funded Capital	825,000	2,000,000	2,400,000	1,625,000	2,300,000	3,550,000	3,800,000	4,100,000	4,400,000
Net Debt Service	725,768	286,609	773,571	2,640,941	3,240,915	3,561,934	3,561,935	3,561,934	3,561,934
Total Reserve Funding	10,072	14,925	19,907	11,788	28,364	18,047	53,221	78,460	143,471
Total Revenue Requirement	\$9,062,849	\$10,240,765	\$11,588,189	\$13,119,824	\$14,879,469	\$16,915,661	\$17,562,428	\$18,262,814	\$19,017,039
Bal. / (Def.) of Funds	\$0	(\$1,172,737)	(\$2,516,312)	(\$4,054,788)	(\$5,815,611)	(\$7,830,090)	(\$8,456,385)	(\$9,109,399)	(\$9,790,214)
Balance a % of Rate Adj. Req'd	0.0%	13.5%	28.8%	46.2%	66.0%	88.4%	94.9%	101.8%	108.8%
Proposed Rate Adjustment	0.0%	13.5%	13.5%	13.5%	13.5%	13.5%	3.5%	3.5%	3.5%
Add'l Revenue with Rate Adj.	\$0	\$1,172,737	\$2,516,312	\$4,054,788	\$5,815,611	\$7,830,090	\$8,456,385	\$9,109,399	\$9,790,214
Bal. / (Def.) After Rate Adj.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Additional Rate Adjustment Required	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Residential Customer Bill @ 700 CF	\$51.27	\$58.19	\$66.05	\$74.96	\$85.08	\$96.57	\$99.95	\$103.45	\$107.07
Total Ending Cash Reserves (excluding proceeds)	\$11,959,205	\$9,974,419	\$8,745,758	\$5,888,097	\$5,094,836	\$4,050,632	\$3,140,281	\$4,229,986	\$5,384,701

City of Ashland
Water Rate Study
Escalations
Exhibit 2

	Budgeted	Projected								
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	Notes
Revenues										
Customer Growth	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	
Consumption Growth	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	
Miscellaneous Revenues	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	
Expenses										
Salaries	Budget	6.0%	5.0%	4.0%	3.5%	3.5%	3.5%	3.5%	3.5%	
Benefits	Budget	4.5%	4.5%	4.5%	4.5%	4.0%	4.0%	4.0%	4.0%	
Benefits - Medical	Budget	10.0%	8.0%	6.0%	5.0%	4.5%	4.5%	4.5%	4.5%	
Professional Services	Budget	6.0%	5.0%	4.0%	3.5%	3.5%	3.5%	3.5%	3.5%	
Materials & Supplies	Budget	3.5%	3.5%	3.5%	3.5%	3.0%	3.0%	3.0%	3.0%	
Equipment	Budget	4.5%	4.5%	4.5%	4.5%	4.0%	4.0%	4.0%	4.0%	
Miscellaneous	Budget	3.5%	3.5%	3.5%	3.5%	3.2%	3.2%	3.2%	3.2%	
Utilities	Budget	5.0%	5.0%	5.0%	5.0%	4.0%	4.0%	4.0%	4.0%	
Purchased Water	Budget	13.5%	10.0%	10.0%	10.0%	10.0%	4.0%	4.0%	4.0%	
CIP	4.5%	4.0%	4.0%	4.0%	4.0%	3.5%	3.5%	3.5%	3.5%	3.0%
Flat	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	15.0%
Insurance	Budget	15.0%	10.0%	5.0%	5.0%	4.0%	4.0%	4.0%	4.0%	
Interest	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	
New Debt Service										
Low Interest Loans										
Term in Years	20	20	20	20	20	20	20	20	20	
Rate	3.3%	3.3%	3.3%	3.3%	3.3%	3.3%	3.3%	3.3%	3.3%	
Revenue Bond										
Term in Years	20	20	20	20	20	20	20	20	20	
Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%	

	<i>Budgeted</i>	<i>Projected</i>								
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	Notes
Revenues										
Rate Revenues										
Residential	\$5,068,761	\$5,094,105	\$5,119,576	\$5,145,173	\$5,170,899	\$5,196,754	\$5,222,738	\$5,248,851	\$5,275,096	Exhibit 7
Residential Irrigation	94,492	94,964	95,439	95,916	96,396	96,878	97,362	97,849	98,339	Exhibit 7
Multi-Family	1,000,679	1,005,682	1,010,711	1,015,764	1,020,843	1,025,947	1,031,077	1,036,233	1,041,414	Exhibit 7
Commercial	1,095,176	1,100,652	1,106,155	1,111,686	1,117,244	1,122,830	1,128,445	1,134,087	1,139,757	Exhibit 7
Commercial Irrigation	359,960	361,760	363,569	365,386	367,213	369,049	370,895	372,749	374,613	Exhibit 7
Institutional	339,453	341,150	342,856	344,570	346,293	348,025	349,765	351,514	353,271	Exhibit 7
Institutional Irrigation	685,200	688,626	692,069	695,529	699,007	702,502	706,014	709,544	713,092	Exhibit 7
Total Rate Revenues	\$8,643,721	\$8,686,940	\$8,730,374	\$8,774,026	\$8,817,896	\$8,861,986	\$8,906,296	\$8,950,827	\$8,995,581	
Other Revenues										
Miscellaneous Services	\$40,000	\$40,200	\$40,401	\$40,603	\$40,806	\$41,010	\$41,215	\$41,421	\$41,628	As Miscellaneous Revenues
Miscellaneous Income	26,000	26,130	26,261	26,392	26,524	26,657	26,790	26,924	27,058	As Miscellaneous Revenues
Interest Income	303,129	264,508	224,340	173,261	127,625	104,656	80,224	82,466	110,522	Calculated on Reserves
New Service Installation	50,000	50,250	50,501	50,754	51,008	51,263	51,519	51,776	52,035	As Miscellaneous Revenues
Total Other Revenues	\$419,129	\$381,088	\$341,503	\$291,010	\$245,962	\$223,585	\$199,748	\$202,588	\$231,244	
Total Revenues	\$9,062,849	\$9,068,028	\$9,071,877	\$9,065,036	\$9,063,858	\$9,085,571	\$9,106,044	\$9,153,415	\$9,226,825	

		Budgeted	Projected								
		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	Notes
Expenses											
Water Conservation											
Regular Employees	510100	\$64,256	\$68,111	\$71,517	\$74,378	\$76,981	\$79,675	\$82,464	\$85,350	\$88,337	As Salaries
Sick Leave Pay Out	510112	400	418	437	456	477	496	516	537	558	As Benefits
Vacation Pay Out	510113	150	157	164	171	179	186	193	201	209	As Benefits
Scheduled Overtime	510310	2,000	2,120	2,226	2,315	2,396	2,480	2,567	2,657	2,750	As Salaries
FICA/MEDICARE Contributions	520100	5,111	5,341	5,581	5,833	6,095	6,339	6,592	6,856	7,130	As Benefits
Employer's Share	520210	5,667	5,922	6,189	6,467	6,758	7,028	7,309	7,602	7,906	As Benefits
Employer's UAL Share	520215	9,563	9,993	10,443	10,913	11,404	11,860	12,335	12,828	13,341	As Benefits
Employee Share Paid by Cty/Pks	520220	4,008	4,248	4,461	4,639	4,802	4,970	5,144	5,324	5,510	As Salaries
HRAVEBA	520223	2,004	2,094	2,188	2,287	2,390	2,485	2,585	2,688	2,796	As Benefits
Deferred Comp	520224	600	627	655	685	716	744	774	805	837	As Benefits
Other Benefits	520225	70	73	76	80	83	87	90	94	98	As Benefits
Group Health Insurance	520300	27,800	31,970	35,167	36,925	38,772	40,322	41,935	43,613	45,357	As Insurance
Worker's Compensation	520400	102	108	114	118	122	126	131	135	140	As Salaries
Office Supplies	601100	1,000	1,035	1,071	1,109	1,148	1,182	1,217	1,254	1,292	As Materials & Supplies
Small Tools & Ops Supplies	601200	100	104	107	111	115	118	122	126	130	As Miscellaneous
Uniforms - Clothing	601300	75	78	80	83	86	89	91	94	97	As Materials & Supplies
Meeting Supplies	601610	100	104	107	111	115	118	122	125	129	As Materials & Supplies
Books & Periodicals	601700	100	104	107	111	115	118	122	125	129	As Materials & Supplies
Fuel	602120	300	311	321	333	344	355	365	376	387	As Materials & Supplies
Communications	603100	500	530	557	579	599	620	642	664	687	As Professional Services
Postage	603400	50	52	54	55	57	59	61	63	65	As Materials & Supplies
Professional Services	604100	1,500	1,590	1,670	1,736	1,797	1,860	1,925	1,992	2,062	As Professional Services
Internal Chg - Administrative	605810	36,654	37,937	39,265	40,639	42,061	43,407	44,796	46,230	47,709	As Miscellaneous
Internal Chg - Insurance Svc	605811	3,965	4,560	5,016	5,267	5,530	5,751	5,981	6,220	6,469	As Insurance
Internal Chg - Facility Use	605813	17,139	17,910	18,716	19,558	20,439	21,256	22,106	22,991	23,910	As Equipment
Internal Chg - Fleet Maint	605814	936	978	1,022	1,068	1,116	1,161	1,207	1,256	1,306	As Equipment
Internal Chg - Equip Replacmnt	605815	5,533	5,782	6,042	6,314	6,598	6,862	7,137	7,422	7,719	As Equipment
Advertising	606100	4,000	4,240	4,452	4,630	4,792	4,960	5,133	5,313	5,499	As Professional Services
Air	606311	400	420	441	463	486	506	526	547	569	As Utilities
Personal Vehicle Mileage	606313	500	518	536	554	574	592	611	631	651	As Miscellaneous
Lodging	606320	1,000	1,035	1,071	1,109	1,148	1,184	1,222	1,261	1,302	As Miscellaneous
Meals	606330	350	362	375	388	402	414	428	441	456	As Miscellaneous
Training	606400	1,000	1,035	1,071	1,109	1,148	1,184	1,222	1,261	1,302	As Miscellaneous
Dues	606500	3,600	3,726	3,856	3,991	4,131	4,263	4,400	4,540	4,686	As Miscellaneous
Conservation Programs - City	610100	94,950	98,273	101,713	105,273	108,957	112,444	116,042	119,755	123,588	As Miscellaneous
Total Water Conservation		\$295,483	\$311,865	\$326,868	\$339,858	\$352,931	\$365,304	\$378,114	\$391,378	\$405,112	
Water Supply											
Meeting Supplies	601610	\$251	\$260	\$269	\$278	\$288	\$297	\$306	\$315	\$324	As Materials & Supplies
Infrastructure	602400	15,001	15,676	16,381	17,119	17,889	18,605	19,349	20,123	20,928	As Equipment
Professional Services	604100	350,000	371,000	389,550	405,132	419,312	433,988	449,177	464,898	481,170	As Professional Services
Internal Chg - Administrative	605810	162,181	167,857	173,732	179,813	186,106	192,062	198,208	204,550	211,096	As Miscellaneous
Water	606800	250,000	285,169	315,254	348,513	385,282	425,929	445,181	465,303	486,335	Purchased Water Exhibit
Total Water Supply		\$777,433	\$839,962	\$895,187	\$950,855	\$1,008,877	\$1,070,879	\$1,112,220	\$1,155,189	\$1,199,852	

		Budgeted	Projected								Notes
		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	
Water Distribution											
Regular Employees	510100	\$834,148	\$884,197	\$928,407	\$965,543	\$999,337	\$1,034,314	\$1,070,515	\$1,107,983	\$1,146,762	As Salaries
Sick Leave Pay Out	510112	4,000	4,240	4,452	4,630	4,792	4,960	5,133	5,313	5,499	As Salaries
Vacation Pay Out	510113	2,250	2,385	2,504	2,604	2,696	2,790	2,888	2,989	3,093	As Salaries
Scheduled Overtime	510310	60,000	63,600	66,780	69,451	71,882	74,398	77,002	79,697	82,486	As Salaries
Duty Pay	510330	18,000	19,080	20,034	20,835	21,565	22,319	23,101	23,909	24,746	As Salaries
FICA/MEDICARE Contributions	520100	70,257	73,419	76,722	80,175	83,783	87,134	90,619	94,244	98,014	As Benefits
Employer's Share	520210	90,297	94,360	98,607	103,044	107,681	111,988	116,468	121,126	125,971	As Benefits
Employer's UAL Share	520215	131,331	137,241	143,417	149,870	156,615	162,879	169,394	176,170	183,217	As Benefits
Employee Share Paid by Cty/Pks	520220	55,104	57,584	60,175	62,883	65,713	68,341	71,075	73,918	76,874	As Benefits
HRAVEBA	520223	27,552	28,792	30,087	31,441	32,856	34,171	35,537	36,959	38,437	As Benefits
Deferred Comp	520224	7,350	7,681	8,026	8,388	8,765	9,116	9,480	9,859	10,254	As Benefits
Group Health Insurance	520300	340,550	355,875	371,889	388,624	406,112	422,357	439,251	456,821	475,094	As Benefits
Worker's Compensation	520400	15,919	16,635	17,384	18,166	18,984	19,743	20,533	21,354	22,208	As Benefits
Office Supplies	601100	3,000	3,105	3,214	3,326	3,443	3,546	3,652	3,762	3,875	As Materials & Supplies
Small Tools & Ops Supplies	601200	13,000	13,455	13,926	14,413	14,918	15,365	15,826	16,301	16,790	As Materials & Supplies
Uniforms - Clothing	601300	4,500	4,658	4,821	4,989	5,164	5,319	5,478	5,643	5,812	As Materials & Supplies
Technical Supplies	601400	35,000	36,225	37,493	38,805	40,163	41,368	42,609	43,888	45,204	As Materials & Supplies
Chemicals	601500	5,500	5,693	5,892	6,098	6,311	6,501	6,696	6,897	7,104	As Materials & Supplies
County Services	601630	5,000	5,300	5,565	5,788	5,990	6,200	6,417	6,641	6,874	As Professional Services
Books & Periodicals	601700	200	207	214	222	230	236	243	251	258	As Materials & Supplies
Fuel	602120	30,000	31,500	33,075	34,729	36,465	37,924	39,441	41,018	42,659	As Utilities
Rental Charges	602210	3,000	3,135	3,276	3,423	3,578	3,721	3,869	4,024	4,185	As Equipment
Natural Gas	602331	2,400	2,520	2,646	2,778	2,917	3,034	3,155	3,281	3,413	As Utilities
Electricity	602332	60,000	63,000	66,150	69,458	72,930	75,848	78,881	82,037	85,318	As Utilities
Water	602333	1,500	1,575	1,654	1,736	1,823	1,896	1,972	2,051	2,133	As Utilities
Wastewater & Other	602334	130	137	143	150	158	164	171	178	185	As Utilities
Disposal & Sanitary Service	602351	1,000	1,050	1,103	1,158	1,216	1,264	1,315	1,367	1,422	As Utilities
Infrastructure	602400	210,000	219,450	229,325	239,645	250,429	260,446	270,864	281,698	292,966	As Equipment
Communications	603100	8,950	9,487	9,961	10,360	10,722	11,098	11,486	11,888	12,304	As Professional Services
Computers	603200	3,000	3,135	3,276	3,423	3,578	3,721	3,869	4,024	4,185	As Equipment
Postage	603400	2,000	2,070	2,142	2,217	2,295	2,364	2,435	2,508	2,583	As Materials & Supplies
Radios	603500	1,000	1,045	1,092	1,141	1,193	1,240	1,290	1,341	1,395	As Equipment
Professional Services	604100	53,000	56,180	58,989	61,349	63,496	65,718	68,018	70,399	72,863	As Professional Services
Bad Debt Expense	605400	50,000	51,750	53,561	55,436	57,376	59,212	61,107	63,062	65,080	As Miscellaneous
Senior Discount	605510	33,120	34,280	35,479	36,721	38,006	39,223	40,478	41,773	43,110	As Miscellaneous
Licensing	605700	25,000	25,875	26,781	27,718	28,688	29,606	30,553	31,531	32,540	As Miscellaneous
Internal Chg - Administrative	605810	919,900	952,097	985,420	1,019,910	1,055,606	1,089,386	1,124,246	1,160,222	1,197,349	As Miscellaneous
Internal Chg - Insurance Svc	605811	72,109	82,925	91,218	95,779	100,568	104,590	108,774	113,125	117,650	As Insurance
Internal Chg - Tech Debt	605812	50,000	51,750	53,561	55,436	57,376	59,212	61,107	63,062	65,080	As Miscellaneous
Internal Chg - Facility Use	605813	115,015	120,191	125,599	131,251	137,158	142,644	148,350	154,284	160,455	As Equipment
Internal Chg - Fleet Maint	605814	108,178	113,046	118,133	123,449	129,004	134,164	139,531	145,112	150,917	As Equipment
Internal Chg - Equip Replacmnt	605815	212,727	222,300	232,303	242,757	253,681	263,828	274,381	285,357	296,771	As Equipment
Air	606311	3,000	3,150	3,308	3,473	3,647	3,792	3,944	4,102	4,266	As Utilities
Personal Vehicle Mileage	606313	350	362	375	388	402	414	428	441	456	As Miscellaneous
Lodging	606320	2,500	2,588	2,678	2,772	2,869	2,961	3,055	3,153	3,254	As Miscellaneous
Meals	606330	350	362	375	388	402	414	428	441	456	As Miscellaneous
Training	606400	5,000	5,175	5,356	5,544	5,738	5,921	6,111	6,306	6,508	As Miscellaneous
Dues	606500	2,000	2,070	2,142	2,217	2,295	2,368	2,444	2,522	2,603	As Miscellaneous
Medical & Laboratory	606600	25,000	25,875	26,781	27,718	28,688	29,606	30,553	31,531	32,540	As Miscellaneous
Equipment	703000	5,000	5,225	5,460	5,706	5,963	6,201	6,449	6,707	6,975	As Equipment
Total Water Distribution		\$3,728,187	\$3,907,033	\$4,080,972	\$4,247,526	\$4,415,263	\$4,575,026	\$4,740,624	\$4,912,273	\$5,090,195	

		Budgeted	Projected								
		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	Notes
Water Treatment											
Regular Employees	510100	\$529,569	\$561,343	\$589,410	\$612,987	\$634,441	\$656,647	\$679,629	\$703,416	\$728,036	As Salaries
Sick Leave Pay Out	510112	900	954	1,002	1,042	1,078	1,116	1,155	1,195	1,237	As Salaries
Vacation Pay Out	510113	500	530	557	579	599	620	642	664	687	As Salaries
Scheduled Overtime	510310	22,000	23,320	24,486	25,465	26,357	27,279	28,234	29,222	30,245	As Salaries
Duty Pay	510330	17,700	18,762	19,700	20,488	21,205	21,947	22,716	23,511	24,333	As Salaries
FICA/MEDICARE Contributions	520100	43,656	45,621	47,673	49,819	52,061	54,143	56,309	58,561	60,904	As Benefits
Employer's Share	520210	56,754	59,308	61,977	64,766	67,680	70,387	73,203	76,131	79,176	As Benefits
Employer's UAL Share	520215	81,616	85,289	89,127	93,137	97,329	101,222	105,271	109,481	113,861	As Benefits
Employee Share Paid by Cty/Pks	520220	34,240	35,781	37,391	39,074	40,832	42,465	44,164	45,930	47,767	As Benefits
HRAVEBA	520223	17,120	17,890	18,695	19,537	20,416	21,233	22,082	22,965	23,884	As Benefits
Deferred Comp	520224	3,750	3,919	4,095	4,279	4,472	4,651	4,837	5,030	5,232	As Benefits
Other Benefits	520225	70	73	76	80	83	87	90	94	98	As Benefits
Group Health Insurance	520300	173,750	199,813	219,794	230,783	242,323	252,016	262,096	272,580	283,483	As Insurance
Worker's Compensation	520400	7,246	7,681	8,065	8,387	8,681	8,985	9,299	9,625	9,962	As Salaries
Office Supplies	601100	2,000	2,070	2,142	2,217	2,295	2,364	2,435	2,508	2,583	As Materials & Supplies
Small Tools & Ops Supplies	601200	1,600	1,656	1,714	1,774	1,836	1,891	1,948	2,006	2,066	As Materials & Supplies
Uniforms - Clothing	601300	2,700	2,795	2,892	2,994	3,098	3,191	3,287	3,386	3,487	As Materials & Supplies
Technical Supplies	601400	50,000	51,750	53,561	55,436	57,376	59,097	60,870	62,696	64,577	As Materials & Supplies
Chemicals	601500	236,250	248,063	260,466	273,489	287,163	298,650	310,596	323,020	335,941	As Utilities
Books & Periodicals	601700	150	155	161	166	172	177	183	188	194	As Materials & Supplies
Fuel	602120	5,500	5,775	6,064	6,367	6,685	6,953	7,231	7,520	7,821	As Utilities
Building Maintenance	602220	1,500	1,590	1,670	1,736	1,797	1,860	1,925	1,992	2,062	As Professional Services
Electricity	602332	42,000	44,100	46,305	48,620	51,051	53,093	55,217	57,426	59,723	As Utilities
Custodial	602352	1,300	1,378	1,447	1,505	1,557	1,612	1,668	1,727	1,787	As Professional Services
Grounds Care	602353	7,500	7,950	8,348	8,681	8,985	9,300	9,625	9,962	10,311	As Professional Services
Infrastructure	602400	200,000	209,000	218,405	228,233	238,504	248,044	257,966	268,284	279,016	As Equipment
Communications	603100	5,000	5,300	5,565	5,788	5,990	6,200	6,417	6,641	6,874	As Professional Services
Computers	603200	1,000	1,045	1,092	1,141	1,193	1,240	1,290	1,341	1,395	As Equipment
Postage	603400	600	621	643	665	689	709	730	752	775	As Materials & Supplies
Radios	603500	100	105	109	114	119	124	129	134	140	As Equipment
Professional Services	604100	15,000	15,900	16,695	17,363	17,970	18,599	19,250	19,924	20,622	As Professional Services
Licensing	605700	10,500	10,868	11,248	11,642	12,049	12,435	12,832	13,243	13,667	As Miscellaneous
Internal Chg - Administrative	605810	207,259	214,513	222,021	229,792	237,834	245,445	253,299	261,405	269,770	As Miscellaneous
Internal Chg - Insurance Svc	605811	33,562	38,596	42,456	44,579	46,808	48,680	50,627	52,652	54,758	As Insurance
Internal Chg - Tech Debt	605812	28,200	29,187	30,209	31,266	32,360	33,396	34,464	35,567	36,705	As Miscellaneous
Internal Chg - Facility Use	605813	32,238	33,689	35,205	36,789	38,444	39,982	41,581	43,245	44,975	As Equipment
Internal Chg - Fleet Maint	605814	8,272	8,644	9,033	9,440	9,865	10,259	10,669	11,096	11,540	As Equipment
Internal Chg - Equip Replacmnt	605815	19,704	20,591	21,517	22,486	23,497	24,437	25,415	26,431	27,489	As Equipment
Personal Vehicle Mileage	606313	600	621	643	665	689	711	733	757	781	As Miscellaneous
Lodging	606320	2,500	2,588	2,678	2,772	2,869	2,961	3,055	3,153	3,254	As Miscellaneous
Meals	606330	1,000	1,035	1,071	1,109	1,148	1,184	1,222	1,261	1,302	As Miscellaneous
Training	606400	3,000	3,105	3,214	3,326	3,443	3,553	3,666	3,784	3,905	As Miscellaneous
Dues	606500	1,000	1,035	1,071	1,109	1,148	1,184	1,222	1,261	1,302	As Miscellaneous
Medical & Laboratory	606600	20,000	20,700	21,425	22,174	22,950	23,685	24,443	25,225	26,032	As Miscellaneous
Equipment	703000	2,000	2,090	2,184	2,282	2,385	2,480	2,580	2,683	2,790	As Equipment
Total Water Treatment		\$1,930,906	\$2,046,795	\$2,153,300	\$2,246,142	\$2,339,527	\$2,426,294	\$2,516,304	\$2,609,679	\$2,706,546	

		Budgeted	Projected								
		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	Notes
Additional Staffing		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	As Salaries
Total Operations & Maintenance		\$6,732,009	\$7,105,656	\$7,456,327	\$7,784,382	\$8,116,597	\$8,437,503	\$8,747,263	\$9,068,520	\$9,401,706	3.71%
		1.6%	5.6%	4.9%	4.4%	4.3%	4.0%	3.7%	3.7%	3.7%	
Taxes & Transfers											
Franchise Tax	612100	\$720,000	\$694,955	\$698,430	\$701,922	\$705,432	\$708,959	\$712,504	\$716,066	\$719,647	8.0% Of Rate Revenues
Ashland Forest Resiliency - General Fund	902110	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	As Miscellaneous
Contingency	905000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	As Miscellaneous
Total Taxes & Transfers		\$770,000	\$746,705	\$751,991	\$757,358	\$762,808	\$768,171	\$773,611	\$779,129	\$784,727	
Rate Funded Capital		\$825,000	\$2,000,000	\$2,400,000	\$1,625,000	\$2,300,000	\$3,550,000	\$3,800,000	\$4,100,000	\$4,400,000	\$707,763 FY 2023 Dep. Exp.
Debt Service											
2013 New Construction Debt - Water		\$195,463	\$196,469	\$197,131	\$197,438	\$0	\$0	\$0	\$0	\$0	Exhibit 5
IFA DEQ S14005		136,207	136,207	136,207	136,207	136,207	136,207	136,207	136,207	136,207	Exhibit 5
WTP S16021		394,098	394,099	394,098	394,099	394,099	394,098	394,099	394,099	394,099	Exhibit 5
WIFIA Loan		0	0	141,900	2,008,963	2,806,374	3,127,394	3,127,394	3,127,394	3,127,394	Exhibit 5
Dam Safety Improvements		0	332,800	677,200	677,200	677,200	677,200	677,200	677,200	677,200	Exhibit 5
Medford Water Commission Loan		163,756	163,756	163,756	163,756	163,756	163,756	163,756	163,756	163,756	Exhibit 5
Additional Long-Term Debt		0	0	0	0	0	0	0	0	0	Calculated @ 5.5% for 20 yrs
Total Debt Service		\$889,523	\$1,223,331	\$1,710,292	\$3,577,662	\$4,177,636	\$4,498,655	\$4,498,656	\$4,498,656	\$4,498,655	
LESS: SDC Revenue		\$163,756	\$163,756	\$163,756	\$163,756	\$163,756	\$163,756	\$163,756	\$163,756	\$163,756	Pay MWC Loan
LESS: SDC Revenue - WTP		0	772,966	772,966	772,966	772,966	772,966	772,966	772,966	772,966	
Net Debt Service		\$725,768	\$286,609	\$773,571	\$2,640,941	\$3,240,915	\$3,561,934	\$3,561,935	\$3,561,934	\$3,561,934	
Reserve Funding											
Unrestricted Reserves		\$10,072	\$14,925	\$19,907	\$11,788	\$28,364	\$18,047	\$53,221	\$78,460	\$143,471	
WTP Sinking Fund		0	0	0	0	0	0	0	0	0	
SDCs Reserve		0	0	0	0	0	0	0	0	0	
Total Reserve Funding		\$10,072	\$14,925	\$19,907	\$11,788	\$28,364	\$18,047	\$53,221	\$78,460	\$143,471	
Total Revenue Requirement		\$9,062,849	\$10,153,895	\$11,401,796	\$12,819,469	\$14,448,683	\$16,335,655	\$16,936,030	\$17,588,043	\$18,291,838	
Bal. / (Def.) of Funds		\$0	(\$1,085,867)	(\$2,329,919)	(\$3,754,433)	(\$5,384,825)	(\$7,250,084)	(\$7,829,986)	(\$8,434,628)	(\$9,065,013)	
Additional Franchise Tax		0	(86,869)	(186,393)	(300,355)	(430,786)	(580,007)	(626,399)	(674,770)	(725,201)	As Franchise Tax
Total Bal. / (Def.) of Funds		\$0	(\$1,172,737)	(\$2,516,312)	(\$4,054,788)	(\$5,815,611)	(\$7,830,090)	(\$8,456,385)	(\$9,109,399)	(\$9,790,214)	
Balance a % of Rate Adj. Req'd		0.0%	13.5%	28.8%	46.2%	66.0%	88.4%	94.9%	101.8%	108.8%	
Proposed Rate Adjustment		0.0%	13.5%	13.5%	13.5%	13.5%	13.5%	3.5%	3.5%	3.5%	
Months of Adjustment	12	12	12	12	12	12	12	12	12	12	
Add'l Revenue with Rate Adj.		\$0	\$1,172,737	\$2,516,312	\$4,054,788	\$5,815,611	\$7,830,090	\$8,456,385	\$9,109,399	\$9,790,214	
Bal. / (Def.) After Rate Adj.		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Add'l Rate Adj. Req'd		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	

	Budgeted	Projected								
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	Notes
Residential Customer Bill @ 700 CF										
(Current rates; Customer Charge + Meter Charge (0.75") + 700 CF)										
Customer Bill on Proposed Adjustment	\$51.27	\$58.19	\$66.05	\$74.96	\$85.08	\$96.57	\$99.95	\$103.45	\$107.07	
Bill Difference - Monthly	0.00	6.92	7.86	8.92	10.12	11.49	3.38	3.50	3.62	
Cumulative Bill Difference	0.00	6.92	14.78	23.69	33.81	45.30	48.68	52.18	55.80	
Debt Service Coverage Ratio (all debt)										
Before Rate Adjustment	2.62	1.60	0.94	0.36	0.23	0.14	0.08	0.02	0.00	
After Proposed Rate Adjustment	2.62	2.56	2.42	1.49	1.62	1.88	1.96	2.04	2.14	
Reserve Funds										
Total Beginning Cash Reserves	\$12,291,078	\$11,959,205	\$50,037,660	\$9,683,492	\$5,888,097	\$5,094,836	\$4,050,632	\$3,140,281	\$4,229,986	
Unrestricted Reserves										
Beginning Balance	\$11,108,040	\$10,776,923	\$9,780,893	\$8,540,987	\$5,672,082	\$4,867,576	\$3,812,128	\$2,890,532	\$3,968,993	
Plus: Additions	10,072	14,925	19,907	11,788	28,364	18,047	53,221	1,078,460	1,143,471	
Less: Uses of Funds	(341,190)	(1,010,955)	(1,259,813)	(2,880,693)	(832,870)	(1,073,495)	(974,817)	0	0	
Ending Balance	\$10,776,923	\$9,780,893	\$8,540,987	\$5,672,082	\$4,867,576	\$3,812,128	\$2,890,532	\$3,968,993	\$5,112,464	
Target: 25% of O&M	\$1,683,002	\$1,776,414	\$1,864,082	\$1,946,095	\$2,029,149	\$2,109,376	\$2,186,816	\$2,267,130	\$2,350,426	
Contingency Target: 3% of O&M	201,960	213,170	223,690	233,531	243,498	253,125	262,418	272,056	282,051	
Target: Future CIP Reserve	0	0	0	0	0	0	0	0	0	
Total Target	\$1,884,963	\$1,989,584	\$2,087,771	\$2,179,627	\$2,272,647	\$2,362,501	\$2,449,234	\$2,539,186	\$2,632,478	
SDCs Reserve										
Beginning Balance	\$1,183,037	\$1,182,282	\$193,526	\$204,771	\$216,015	\$227,260	\$238,504	\$249,749	\$260,993	
Plus: Additions	0	0	0	0	0	0	0	0	0	
Improvement SDC	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	
Treatment Plant Related Increase	0	772,966	772,966	772,966	772,966	772,966	772,966	772,966	772,966	
Less: Capital Project Funding	(175,756)	(1,936,721)	(936,721)	(936,721)	(936,721)	(936,721)	(936,721)	(936,721)	(936,721)	
Ending Balance	\$1,182,282	\$193,526	\$204,771	\$216,015	\$227,260	\$238,504	\$249,749	\$260,993	\$272,238	
Long-Term Debt Proceeds										
Beginning Balance	\$0	\$0	\$40,063,241	\$937,734	\$0	\$0	\$0	\$0	\$0	
Plus: Additions - WIFIA Proceeds	0	60,319,749	0	0	0	0	0	0	0	
Plus: Additions - Dam Safety Proceeds / WTP Admin	0	13,876,800	0	0	0	0	0	0	0	
Less: Capital Project Funding	0	(34,133,308)	(39,125,507)	(937,734)	0	0	0	0	0	
Ending Balance	\$0	\$40,063,241	\$937,734	\$0	\$0	\$0	\$0	\$0	\$0	
WTP Sinking Fund										
Beginning Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Plus: Additions	0	0	0	0	0	0	0	0	0	
Less: Capital Project Funding	0	0	0	0	0	0	0	0	0	
Ending Balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Ending Cash Reserves (excluding proceeds)	\$11,959,205	\$9,974,419	\$8,745,758	\$5,888,097	\$5,094,836	\$4,050,632	\$3,140,281	\$4,229,986	\$5,384,701	

City of Ashland
Water Rate Study
Purchased Water Projection

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	Notes
Purchased Water											
Purchased Water Costs	\$250,000	\$250,000	\$285,169	\$315,254	\$348,513	\$385,282	\$425,929	\$445,181	\$465,303	\$486,335	As Purchased Water

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	Total	Notes
Water - Supply Improvements											
Dam Safety Improvements	\$0	\$3,312,804	\$3,312,804	\$0	\$0	\$0	\$0	\$0	\$0	\$6,625,608	
East & West Fork Transmission Line Rehabilitation	0	1,588,434	1,651,972	0	0	0	0	0	0	3,240,406	
7.0 MGD Water Treatment Plant	0	39,620,894	30,917,676	655,039	0	0	0	0	0	71,193,609	
7.0 MGD Water Treatment Plant Construction Administration	0	512,357	4,895,027	1,639,617	0	0	0	0	0	7,047,001	
Reeder Reservoir Sediment Removal	0	173,888	0	0	195,600	0	0	0	0	369,488	
Granite Storage Tank Replacement	0	0	0	0	0	1,771,406	1,833,405	0	0	3,604,811	
Total Water - Supply Improvements	\$0	\$45,208,377	\$40,777,479	\$2,294,656	\$195,600	\$1,771,406	\$1,833,405	\$0	\$0	\$92,080,923	
Water - Pump Station Improvements											
TAP BPS Backup Power	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$417,000	
Hillview BPS Replacement	0	407,550	1,271,556	0	0	0	0	0	0	1,679,106	
Granite to Crowson Booster Station	0	0	0	0	0	1,138,761	1,178,617	0	0	2,317,378	
Total Water - Pump Station Improvements	\$0	\$407,550	\$1,271,556	\$0	\$0	\$1,138,761	\$1,178,617	\$0	\$0	\$4,413,484	
Water - Pipe Improvements											
Annual Pipe Replacement	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$3,000,000	
Distribution Pipe Projects	608,190	1,541,082	351,515	1,629,219	684,601	1,413,329	1,462,795	0	0	8,350,731	
Transmission Pipe Projects	0	0	0	0	0	0	0	0	0	0	
Total Water - Pipe Improvements	\$908,190	\$1,841,082	\$651,515	\$1,929,219	\$984,601	\$1,713,329	\$1,762,795	\$300,000	\$300,000	\$11,350,731	
Water - Operations & Maintenance											
Telemetry Upgrades	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	
Tolman Creek Road PRV Station	0	0	84,770	0	0	0	0	0	0	84,770	
Total Water - Operations & Maintenance	\$0	\$0	\$84,770	\$0	\$0	\$0	\$0	\$0	\$0	\$164,770	
TAP - Supply Improvements											
Non-Peak/Emergency Supply Connect Ashland to Talent/Phoenix	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$236,000	
N Phoenix Road Pipe Improvements	0	0	0	1,088,376	1,131,911	0	0	0	0	2,220,287	
N Phoenix Road Master Meter Connection	0	0	0	131,176	0	0	0	0	0	131,176	
Total TAP - Supply Improvements	\$0	\$0	\$0	\$1,219,552	\$1,131,911	\$0	\$0	\$0	\$0	\$2,587,463	

	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	Total	Notes
TAP - Booster Pump Station Improvements											
Regional BPS Short-Term Expansion	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$211,000	
Regional BPS Programming Updates	105,545	0	0	0	0	0	0	0	0	105,545	
Talent BPS Generator Upgrade (Option 1)	465,025	0	0	0	0	0	0	0	0	465,025	
Talent BPS Expansion for Talent and Ashland (Option 1)	144,210	0	0	0	0	0	0	0	0	144,210	
Talent BPS Seismic Upgrades	104,500	0	0	0	0	0	0	0	0	104,500	
Total TAP - Booster Pump Station Improvements	\$819,280	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,030,280	
TAP - Pipe Improvements											
24-inch Pipe Seismic Upgrades (Highway 99 Phoenix)	\$1,696,035	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,696,035	
Talent to Ashland Pipe Improvements (Option 1)	0	0	0	0	820,757	0	0	0	0	820,757	
Total TAP - Pipe Improvements	\$1,696,035	\$0	\$0	\$0	\$820,757	\$0	\$0	\$0	\$0	\$2,516,792	
Capital Outlay											
Unidentified Future Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,800,000	\$3,100,000	\$5,900,000	
Transfer to Unrestricted Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$2,000,000	
Total Capital Improvement Projects	\$3,693,505	\$47,457,010	\$42,785,320	\$5,443,427	\$3,132,870	\$4,623,495	\$4,774,817	\$4,100,000	\$4,400,000	\$122,590,444	
Less: Other Funding Sources											
Unrestricted Reserves	\$341,190	\$1,010,955	\$1,259,813	\$2,880,693	\$832,870	\$1,073,495	\$974,817	\$0	\$0	\$9,616,833	
SDCs Reserve	12,000	1,000,000	0	0	0	0	0	0	0	1,024,000	
WTP Sinking Fund	0	0	0	0	0	0	0	0	0	0	
ARPA Grant - TAP	2,515,315	0	0	0	0	0	0	0	0	2,515,315	
Grant Proceeds	0	9,312,747	0	0	0	0	0	0	0	9,312,747	
Long-Term Debt Proceeds	0	34,133,308	39,125,507	937,734	0	0	0	0	0	74,196,549	
Additional Revenue Bonds	0	0	0	0	0	0	0	0	0	0	
Total Other Funding Sources	\$2,868,505	\$45,457,010	\$40,385,320	\$3,818,427	\$832,870	\$1,073,495	\$974,817	\$0	\$0	\$96,665,444	
Rate Funded Capital	\$825,000	\$2,000,000	\$2,400,000	\$1,625,000	\$2,300,000	\$3,550,000	\$3,800,000	\$4,100,000	\$4,400,000	\$25,925,000	

[1] - All capital is assumed to be in FY 2024 \$'s; future projects are escalated at the inflation rate

City of Ashland
Water Rate Study
Debt Schedule
Exhibit 5

Year	2013 New Construction Debt - Water			IFA DEQ S14005			WIFIA Loan			WTP S16021	Dam Safety Improvements	Medford Water Commission Loan	Total Annual Debt Service (P&I)
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Total	Total	Total	
FY 2024	\$175,000	\$19,125	\$194,125	\$104,678	\$31,529	\$136,207	\$0	\$0	\$0	\$394,098	\$0	\$163,756	\$888,186
FY 2025	180,000	15,463	195,463	105,725	30,482	136,207	0	0	0	394,098	0	163,756	889,523
FY 2026	185,000	11,469	196,469	106,782	29,425	136,207	0	0	0	394,099	332,800	163,756	1,223,331
FY 2027	190,000	7,131	197,131	107,850	28,357	136,207	0	141,900	141,900	394,098	677,200	163,756	1,710,292
FY 2028	195,000	2,438	197,438	108,929	27,279	136,207	0	2,008,963	2,008,963	394,099	677,200	163,756	3,577,662
FY 2029	0	0	0	110,018	26,189	136,207	0	2,806,374	2,806,374	394,099	677,200	163,756	4,177,636
FY 2030	0	0	0	111,118	25,089	136,207	277,513	2,849,881	3,127,394	394,098	677,200	163,756	4,498,655
FY 2031	0	0	0	112,229	23,978	136,207	290,795	2,836,599	3,127,394	394,099	677,200	163,756	4,498,656
FY 2032	0	0	0	113,352	22,856	136,207	304,712	2,822,682	3,127,394	394,099	677,200	163,756	4,498,656
FY 2033	0	0	0	114,485	21,722	136,207	319,295	2,808,099	3,127,394	394,099	677,200	163,756	4,498,655
FY 2034	0	0	0	115,630	20,577	136,207	252,597	2,793,776	3,046,373	0	677,200	163,756	4,023,536
FY 2035	0	0	0	116,786	19,421	136,207	827,525	2,775,109	3,602,634	0	677,200	81,878	4,497,919
FY 2036	0	0	0	117,954	18,253	136,207	949,976	2,734,536	3,684,512	0	677,200	0	4,497,919
FY 2037	0	0	0	119,134	17,074	136,207	995,442	2,689,070	3,684,512	0	677,200	0	4,497,920
FY 2038	0	0	0	120,325	15,882	136,207	1,043,083	2,641,429	3,684,512	0	677,200	0	4,497,920
FY 2039	0	0	0	121,528	14,679	136,207	1,093,004	2,591,508	3,684,512	0	677,200	0	4,497,919
FY 2040	0	0	0	122,744	13,464	136,207	1,145,315	2,539,198	3,684,513	0	677,200	0	4,497,920
FY 2041	0	0	0	123,971	12,236	136,207	1,200,129	2,484,384	3,684,513	0	677,200	0	4,497,920
FY 2042	0	0	0	125,211	10,997	136,207	1,257,567	2,426,946	3,684,513	0	677,200	0	4,497,921
FY 2043	0	0	0	126,463	9,744	136,207	1,317,752	2,366,760	3,684,512	0	677,200	0	4,497,919
FY 2044	0	0	0	127,728	8,480	136,207	1,380,819	2,303,693	3,684,512	0	677,200	0	4,497,920
FY 2045	0	0	0	129,005	7,203	136,207	1,446,904	2,237,608	3,684,512	0	677,200	0	4,497,920
FY 2046	0	0	0	130,295	5,912	136,207	1,516,152	2,168,360	3,684,512	0	677,200	0	4,497,920
FY 2047	0	0	0	131,598	4,610	136,207	1,588,713	2,095,798	3,684,511	0	0	0	3,820,719
FY 2048	0	0	0	132,914	3,294	136,207	1,664,749	2,019,764	3,684,513	0	0	0	3,820,720
FY 2049	0	0	0	196,441	1,964	198,405	1,681,489	1,940,825	3,622,314	0	0	0	3,820,719
FY 2050	0	0	0	0	0	0	1,962,716	1,858,004	3,820,720	0	0	0	3,820,720
FY 2051	0	0	0	0	0	0	2,056,650	1,764,070	3,820,720	0	0	0	3,820,720
FY 2052	0	0	0	0	0	0	2,155,080	1,665,640	3,820,720	0	0	0	3,820,720
FY 2053	0	0	0	0	0	0	2,258,220	1,562,499	3,820,719	0	0	0	3,820,719
FY 2054	0	0	0	0	0	0	2,366,297	1,454,423	3,820,720	0	0	0	3,820,720
FY 2055	0	0	0	0	0	0	2,479,546	1,341,173	3,820,719	0	0	0	3,820,719
FY 2056	0	0	0	0	0	0	2,598,216	1,222,504	3,820,720	0	0	0	3,820,720
FY 2057	0	0	0	0	0	0	2,722,564	1,098,155	3,820,719	0	0	0	3,820,719
FY 2058	0	0	0	0	0	0	2,852,865	967,855	3,820,720	0	0	0	3,820,720
FY 2059	0	0	0	0	0	0	2,989,401	831,319	3,820,720	0	0	0	3,820,720
FY 2060	0	0	0	0	0	0	3,132,472	688,248	3,820,720	0	0	0	3,820,720
FY 2061	0	0	0	0	0	0	3,282,390	538,330	3,820,720	0	0	0	3,820,720
FY 2062	0	0	0	0	0	0	3,439,483	381,237	3,820,720	0	0	0	3,820,720
FY 2063	0	0	0	0	0	0	3,604,094	216,626	3,820,720	0	0	0	3,820,720
FY 2064	0	0	0	0	0	0	1,866,224	44,136	1,910,360	0	0	0	1,910,360
Total Debt Service	\$925,000	\$55,625	\$980,625	\$3,152,894	\$450,695	\$3,603,589	\$60,319,749	\$70,717,482	\$131,037,231	\$3,940,984	\$13,876,800	\$1,883,189	\$155,322,418

Effective 7.1.19		Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Total
Residential														
Customer Charge	\$ / Acct. / Mo.													
All Customers	\$13.33	7,424	7,413	7,423	7,410	7,397	7,408	7,389	7,388	7,378	7,389	7,397	7,403	7,402
		7,424	7,413	7,423	7,410	7,397	7,408	7,389	7,388	7,378	7,389	7,397	7,403	7,402
Meter Charge	\$ / Acct. / Mo.													
0.75"	\$15.62	7,092	7,077	7,088	7,076	7,063	7,072	7,053	7,052	7,043	7,057	7,064	7,068	7,067
1"	16.29	316	320	319	318	318	320	320	320	319	316	316	319	318
1.5"	74.52	12	12	12	12	12	12	12	12	12	12	13	12	12
2"	118.41	4	4	4	4	4	4	4	4	4	4	4	4	4
3"	237.45	0	0	0	0	0	0	0	0	0	0	0	0	0
4"	376.59	0	0	0	0	0	0	0	0	0	0	0	0	0
6"	741.01	0	0	0	0	0	0	0	0	0	0	0	0	0
8"	1,174.75	0	0	0	0	0	0	0	0	0	0	0	0	0
		7,424	7,413	7,423	7,410	7,397	7,408	7,389	7,388	7,378	7,389	7,397	7,403	7,402
Quantity Charge	\$ / cf													
October - May														
0 - 300	\$0.0280	0	0	0	0	1,924,212	1,849,618	1,725,661	1,686,573	1,601,968	1,704,252	1,713,644	1,836,797	14,042,725
301 - 1,000	0.0348	0	0	0	0	2,368,042	1,591,123	1,007,591	927,672	689,416	909,642	969,110	1,598,957	10,061,553
1,001 - 2,500	0.0472	0	0	0	0	1,400,697	533,847	230,720	163,758	94,314	140,748	186,127	507,177	3,257,388
Over 2,500	0.0609	0	0	0	0	1,515,105	171,925	110,325	51,660	38,248	63,209	279,691	125,512	2,355,675
June - September														
0 - 300	\$0.0280	1,968,598	1,974,693	1,974,520	1,977,521	0	0	0	0	0	0	0	0	7,895,332
301 - 1,000	0.0348	2,676,017	2,942,129	3,031,146	2,992,512	0	0	0	0	0	0	0	0	11,641,804
1,001 - 2,500	0.0472	1,765,574	2,452,883	2,908,167	2,678,744	0	0	0	0	0	0	0	0	9,805,368
2,501 - 3,600	0.0609	347,424	555,365	753,964	661,572	0	0	0	0	0	0	0	0	2,318,325
Over 3,600	0.0784	379,543	489,432	817,496	678,936	0	0	0	0	0	0	0	0	2,365,407
		7,137,156	8,414,502	9,485,293	8,989,285	7,208,056	4,146,513	3,074,297	2,829,663	2,423,946	2,817,851	3,148,572	4,068,443	63,743,577
Revenues														
Customer Charge		\$98,962	\$98,815	\$98,949	\$98,775	\$98,602	\$98,749	\$98,495	\$98,482	\$98,349	\$98,495	\$98,602	\$98,682	\$1,183,957
Meter Charge		117,293	117,123	117,279	117,075	116,872	117,045	116,749	116,733	116,576	116,746	116,930	116,967	1,403,387
Quantity Charge		282,496	345,647	408,044	379,465	294,669	142,828	100,991	90,383	75,628	89,867	107,525	138,656	2,456,199
Total Residential Revenues		\$498,750	\$561,585	\$624,272	\$595,316	\$510,143	\$358,622	\$316,235	\$305,597	\$290,552	\$305,109	\$323,057	\$354,305	\$5,043,544

Effective 7.1.19		Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Total
Residential Irrigation														
Customer Charge	<i>\$ / Acct. / Mo.</i>													
All Customers	\$13.33	44	46	43	43	45	42	39	38	38	38	37	41	41
		44	46	43	43	45	42	39	38	38	38	37	41	41
Meter Charge	<i>\$ / Acct. / Mo.</i>													
0.75"	\$15.62	50	53	50	49	51	48	46	45	45	45	44	47	48
1"	16.29	18	17	17	18	18	18	17	17	17	17	17	18	17
1.5"	74.52	3	3	3	3	3	3	3	3	3	3	3	3	3
2"	118.41	0	0	0	0	0	0	0	0	0	0	0	0	0
3"	237.45	0	0	0	0	0	0	0	0	0	0	0	0	0
4"	376.59	0	0	0	0	0	0	0	0	0	0	0	0	0
6"	741.01	0	0	0	0	0	0	0	0	0	0	0	0	0
8"	1,174.75	0	0	0	0	0	0	0	0	0	0	0	0	0
		71	73	70	70	72	69	66	65	65	65	64	68	68
Quantity Charge	<i>\$ / cf</i>													
October - May														
0 - 1,000	\$0.0348	0	0	0	0	44,461	23,370	6,063	5,955	3,559	4,211	7,027	19,312	113,958
1,001 - 2,500	0.0472	0	0	0	0	40,801	11,824	1,034	2,340	2,538	1,800	2,512	10,303	73,152
Over 2,500	0.0609	0	0	0	0	48,246	6,065	0	24,500	745	768	0	7,425	87,749
June - September														
0 - 1,000	\$0.0348	42,114	47,143	50,302	51,448	0	0	0	0	0	0	0	0	191,007
1,001 - 2,500	0.0472	32,295	40,786	49,863	54,653	0	0	0	0	0	0	0	0	177,597
2,501 - 3,600	0.0609	16,790	19,378	22,561	23,377	0	0	0	0	0	0	0	0	82,106
Over 3,600	0.0784	73,343	98,614	166,528	111,618	0	0	0	0	0	0	0	0	450,103
		164,542	205,921	289,254	241,096	133,508	41,259	7,097	32,795	6,842	6,779	9,539	37,040	1,175,672
Revenues														
Customer Charge		\$587	\$613	\$573	\$573	\$600	\$560	\$520	\$507	\$507	\$507	\$493	\$547	\$6,585
Meter Charge		1,298	1,328	1,281	1,282	1,313	1,267	1,219	1,203	1,203	1,203	1,188	1,251	15,038
Quantity Charge		9,762	12,477	18,534	14,545	6,411	1,741	260	1,810	289	278	363	1,611	68,080
Total Residential Irrigation Revenues		\$11,647	\$14,419	\$20,388	\$16,400	\$8,324	\$3,567	\$1,999	\$3,520	\$1,999	\$1,988	\$2,044	\$3,408	\$89,703

Effective 7.1.19		Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Total
Multi-Family														
Customer Charge	\$ / Acct. / Mo.													
All Customers	\$13.33	684	685	689	684	686	685	684	684	684	682	683	687	685
Multi-Family Units	0.00	3,489	3,498	3,504	3,490	3,499	3,494	3,491	3,501	3,509	3,470	3,489	3,501	3,495
Service Charges	\$ / Acct. / Mo.													
0.75"	\$15.62	508	508	512	508	508	506	508	507	505	507	506	511	508
1"	16.29	74	74	75	73	75	77	74	74	76	73	75	74	75
1.5"	74.52	53	54	53	54	54	53	53	54	54	53	53	53	53
2"	118.41	41	41	41	41	41	41	41	41	41	41	41	41	41
3"	237.45	4	4	4	4	4	4	4	4	4	4	4	4	4
4"	376.59	4	4	4	4	4	4	4	4	4	4	4	4	4
6"	741.01	0	0	0	0	0	0	0	0	0	0	0	0	0
8"	1,174.75	0	0	0	0	0	0	0	0	0	0	0	0	0
		684	685	689	684	686	685	684	684	684	682	683	687	685
Quantity Charge	\$ / cf													
October - May														
0 - 300	\$0.0280	0	0	0	0	941,010	896,966	796,039	809,439	785,105	799,117	827,213	854,227	6,709,116
301 - 1,000	0.0348	0	0	0	0	703,959	537,475	359,017	307,759	219,318	286,391	313,142	459,750	3,186,811
1,001 - 2,500	0.0472	0	0	0	0	137,706	85,425	30,009	43,248	16,489	22,873	15,723	30,408	381,881
Over 2,500	0.0609	0	0	0	0	31,521	21,609	28,355	30,870	832	6,099	3,668	11,066	134,020
June - September														
0 - 300	\$0.0280	920,834	965,840	953,525	959,429	0	0	0	0	0	0	0	0	3,799,628
301 - 1,000	0.0348	804,064	984,125	1,094,066	1,099,264	0	0	0	0	0	0	0	0	3,981,519
1,001 - 2,500	0.0472	237,592	282,749	337,449	361,115	0	0	0	0	0	0	0	0	1,218,905
2,501 - 3,600	0.0609	15,002	20,285	29,158	32,141	0	0	0	0	0	0	0	0	96,586
Over 3,600	0.0784	20,318	10,843	35,023	30,929	0	0	0	0	0	0	0	0	97,113
		1,997,810	2,263,842	2,449,221	2,482,878	1,814,196	1,541,475	1,213,420	1,191,316	1,021,744	1,114,480	1,159,746	1,355,451	19,605,579
Revenues														
Customer Charge		\$9,118	\$9,131	\$9,184	\$9,118	\$9,144	\$9,131	\$9,118	\$9,118	\$9,118	\$9,091	\$9,104	\$9,158	\$109,533
Service Charges		20,401	20,475	20,480	20,459	20,492	20,419	20,401	20,460	20,461	20,369	20,386	20,448	245,251
Quantity Charge		67,486	76,722	85,221	86,545	59,265	49,167	37,926	37,296	30,444	33,793	35,025	42,027	640,917
Total Multi-Family Revenues		\$97,004	\$106,329	\$114,885	\$116,122	\$88,902	\$78,717	\$67,445	\$66,873	\$60,023	\$63,253	\$64,515	\$71,632	\$995,700

Effective 7.1.19		Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Total
Commercial														
Customer Charge	<i>\$ / Acct. / Mo.</i>													
All Customers	\$13.33	689	692	689	689	688	687	686	693	686	689	691	692	689
		689	692	689	689	688	687	686	693	686	689	691	692	689
Service Charges	<i>\$ / Acct. / Mo.</i>													
0.75"	\$15.62	431	436	433	432	432	433	432	434	431	433	436	434	433
1"	16.29	134	132	132	132	132	131	132	136	132	132	132	134	133
1.5"	74.52	66	66	66	67	67	67	66	67	67	67	67	66	67
2"	118.41	51	51	51	51	50	49	49	49	49	49	49	51	50
3"	237.45	5	5	5	5	5	5	5	5	5	5	5	5	5
4"	376.59	2	2	2	2	2	2	2	2	2	3	2	2	2
6"	741.01	0	0	0	0	0	0	0	0	0	0	0	0	0
8"	1,174.75	0	0	0	0	0	0	0	0	0	0	0	0	0
		689	692	689	689	688	687	686	693	686	689	691	692	689
Quantity Charge	<i>\$ / cf</i>													
Less than 2" Meter														
0 - 2,500	\$0.0348	683,944	751,917	763,580	781,425	701,196	580,829	446,904	417,860	352,075	416,110	439,614	534,538	6,869,992
Over 2,500	0.0472	402,488	542,393	627,829	575,448	375,116	251,320	179,488	147,065	112,551	169,688	163,724	225,944	3,773,054
2" Meter or Larger														
0 - 15,000	\$0.0348	412,342	424,604	466,690	435,345	384,302	337,521	300,766	298,449	280,481	310,902	291,804	344,485	4,287,691
Over 15,000	0.0472	358,210	461,560	441,328	432,400	380,230	224,030	205,840	166,860	82,970	166,560	123,720	173,960	3,217,668
		1,856,984	2,180,474	2,299,427	2,224,618	1,840,844	1,393,700	1,132,998	1,030,234	828,077	1,063,260	1,018,862	1,278,927	18,148,405
Revenues														
Customer Charge		\$9,184	\$9,224	\$9,184	\$9,184	\$9,171	\$9,158	\$9,144	\$9,238	\$9,144	\$9,184	\$9,211	\$9,224	\$110,252
Service Charges		21,813	21,858	21,811	21,870	21,752	21,633	21,559	21,730	21,618	22,026	21,696	21,860	261,225
Quantity Charge		74,056	88,330	93,278	89,914	73,428	54,395	44,206	39,745	31,242	41,171	39,021	49,465	718,249
Total Commercial Revenues		\$105,053	\$119,412	\$124,273	\$120,969	\$104,351	\$85,186	\$74,910	\$70,712	\$62,004	\$72,381	\$69,928	\$80,549	\$1,089,727

Effective 7.1.19		Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Total
Commercial Irrigation														
Customer Charge	\$ / Acct. / Mo.													
All Customers	\$13.33	170	171	171	173	176	167	133	128	103	103	113	162	148
		170	171	171	173	176	167	133	128	103	103	113	162	148
Service Charges	\$ / Acct. / Mo.													
0.75"	\$15.62	125	126	126	127	131	126	101	98	74	73	79	118	109
1"	16.29	44	44	44	44	44	45	41	41	41	41	41	45	43
1.5"	74.52	13	13	13	13	13	10	9	8	7	7	10	13	11
2"	118.41	15	15	15	16	15	13	9	8	8	8	10	13	12
3"	237.45	1	1	1	1	1	1	1	1	1	2	1	1	1
4"	376.59	0	0	0	0	0	0	0	0	0	0	0	0	0
6"	741.01	0	0	0	0	0	0	0	0	0	0	0	0	0
8"	1,174.75	0	0	0	0	0	0	0	0	0	0	0	0	0
		198	199	199	201	204	195	161	156	131	131	141	190	176
Quantity Charge	\$ / cf													
October - May														
Non-Peak Consumption	\$0.0376	0	0	0	0	655,866	170,321	38,222	23,418	16,177	22,748	43,825	375,452	1,346,029
June - September														
Peak Consumption	\$0.0510	884,922	1,083,477	1,193,968	1,168,186	0	0	0	0	0	0	0	0	4,330,553
		884,922	1,083,477	1,193,968	1,168,186	655,866	170,321	38,222	23,418	16,177	22,748	43,825	375,452	5,676,582
Revenues														
Customer Charge		\$2,266	\$2,279	\$2,279	\$2,306	\$2,346	\$2,226	\$1,773	\$1,706	\$1,373	\$1,373	\$1,506	\$2,159	\$23,594
Service Charges		5,652	5,667	5,667	5,801	5,745	5,223	4,219	3,980	3,530	3,752	4,069	5,322	58,627
Quantity Charge		45,131	55,257	60,892	59,577	24,661	6,404	1,437	881	608	855	1,648	14,117	271,469
Total Commercial Irrigation Revenues		\$53,049	\$63,204	\$68,839	\$67,685	\$32,752	\$13,853	\$7,429	\$6,566	\$5,511	\$5,980	\$7,223	\$21,598	\$353,690

Effective 7.1.19		Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Total
Institutional														
Customer Charge	<i>\$ / Acct. / Mo.</i>													
All Customers	\$13.33	82	82	82	83	83	83	83	83	83	83	83	83	83
		82	82	82	83	83	83	83	83	83	83	83	83	83
Service Charges	<i>\$ / Acct. / Mo.</i>													
0.75"	\$15.62	19	19	19	19	19	19	19	19	19	19	19	19	19
1"	16.29	16	16	16	16	16	16	16	16	16	16	16	16	16
1.5"	74.52	8	8	8	8	8	8	8	8	8	8	8	8	8
2"	118.41	25	25	25	25	25	25	25	25	25	25	25	25	25
3"	237.45	6	6	6	7	7	7	7	7	7	7	7	7	7
4"	376.59	6	6	6	6	6	6	6	6	6	6	6	6	6
6"	741.01	1	1	1	1	1	1	1	1	1	1	1	1	1
8"	1,174.75	1	1	1	1	1	1	1	1	1	1	1	1	1
		82	82	82	83	83	83	83	83	83	83	83	83	83
Quantity Charge	<i>\$ / cf</i>													
All Consumption	\$0.0334	568,916	416,477	609,421	710,908	535,123	563,307	467,907	310,106	536,905	513,434	415,907	514,004	6,162,415
		568,916	416,477	609,421	710,908	535,123	563,307	467,907	310,106	536,905	513,434	415,907	514,004	6,162,415
Revenues														
Customer Charge		\$1,093	\$1,093	\$1,093	\$1,106	\$1,106	\$1,106	\$1,106	\$1,106	\$1,106	\$1,106	\$1,106	\$1,106	\$13,237
Service Charges		9,714	9,714	9,714	9,951	9,951	9,951	9,951	9,951	9,951	9,951	9,951	9,951	118,703
Quantity Charge		19,002	13,910	20,355	23,744	17,873	18,814	15,628	10,358	17,933	17,149	13,891	17,168	205,825
Total Institutional Revenues		\$29,809	\$24,717	\$31,162	\$34,802	\$28,931	\$29,872	\$26,686	\$21,415	\$28,990	\$28,206	\$24,949	\$28,225	\$337,764

Effective 7.1.19		Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Total
Institutional Irrigation														
Customer Charge	<i>\$ / Acct. / Mo.</i>													
All Customers	\$13.33	83	83	83	83	83	83	83	83	83	83	83	83	83
		83	83	83	83	83	83	83	83	83	83	83	83	83
Service Charges	<i>\$ / Acct. / Mo.</i>													
0.75"	\$15.62	27	27	27	27	27	27	27	27	27	27	27	27	27
1"	16.29	15	15	15	15	15	15	15	15	15	15	15	15	15
1.5"	74.52	20	20	20	20	20	20	20	20	20	20	20	20	20
2"	118.41	28	28	28	28	28	28	28	28	28	28	28	28	28
3"	237.45	6	6	6	6	6	6	6	6	6	6	6	6	6
4"	376.59	3	3	3	3	3	3	3	3	3	3	3	3	3
6"	741.01	1	1	1	1	1	1	1	1	1	1	1	1	1
8"	1,174.75	0	0	0	0	0	0	0	0	0	0	0	0	0
		100	100	100	100	100	100	100	100	100	100	100	100	100
Quantity Charge	<i>\$ / cf</i>													
October - May														
Non-Peak Consumption	\$0.0376	0	0	0	0	1,493,859	260,299	151,194	10,977	26,168	28,606	111,321	867,257	2,949,681
June - September														
Peak Consumption	\$0.0510	1,685,479	2,155,225	2,316,379	2,660,120	0	0	0	0	0	0	0	0	8,817,203
		1,685,479	2,155,225	2,316,379	2,660,120	1,493,859	260,299	151,194	10,977	26,168	28,606	111,321	867,257	11,766,884
Revenues														
Customer Charge		\$1,106	\$1,106	\$1,106	\$1,106	\$1,106	\$1,106	\$1,106	\$1,106	\$1,106	\$1,106	\$1,106	\$1,106	\$13,277
Service Charges		8,767	8,767	8,767	8,767	8,767	8,767	8,767	8,767	8,767	8,767	8,767	8,767	105,209
Quantity Charge		85,959	109,916	118,135	135,666	56,169	9,787	5,685	413	984	1,076	4,186	32,609	560,585
Total Institutional Irrigation Revenues		\$95,833	\$119,790	\$128,009	\$145,540	\$66,043	\$19,661	\$15,559	\$10,287	\$10,858	\$10,949	\$14,060	\$42,483	\$679,071

Effective 7.1.19	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Total
Summary													
# of Meters													
Residential	7,424	7,413	7,423	7,410	7,397	7,408	7,389	7,388	7,378	7,389	7,397	7,403	7,402
Residential Irrigation	71	73	70	70	72	69	66	65	65	65	64	68	68
Multi-Family	684	685	689	684	686	685	684	684	684	682	683	687	685
Commercial	689	692	689	689	688	687	686	693	686	689	691	692	689
Commercial Irrigation	198	199	199	201	204	195	161	156	131	131	141	190	176
Institutional	82	82	82	83	83	83	83	83	83	83	83	83	83
Institutional Irrigation	100	100	100	100	100	100	100	100	100	100	100	100	100
Total Number of Customers	9,248	9,244	9,252	9,237	9,230	9,227	9,169	9,169	9,127	9,139	9,159	9,223	9,202
Consumption													
Residential	7,137,156	8,414,502	9,485,293	8,989,285	7,208,056	4,146,513	3,074,297	2,829,663	2,423,946	2,817,851	3,148,572	4,068,443	63,743,577
Residential Irrigation	164,542	205,921	289,254	241,096	133,508	41,259	7,097	32,795	6,842	6,779	9,539	37,040	1,175,672
Multi-Family	1,997,810	2,263,842	2,449,221	2,482,878	1,814,196	1,541,475	1,213,420	1,191,316	1,021,744	1,114,480	1,159,746	1,355,451	19,605,579
Commercial	1,856,984	2,180,474	2,299,427	2,224,618	1,840,844	1,393,700	1,132,998	1,030,234	828,077	1,063,260	1,018,862	1,278,927	18,148,405
Commercial Irrigation	884,922	1,083,477	1,193,968	1,168,186	655,866	170,321	38,222	23,418	16,177	22,748	43,825	375,452	5,676,582
Institutional	568,916	416,477	609,421	710,908	535,123	563,307	467,907	310,106	536,905	513,434	415,907	514,004	6,162,415
Institutional Irrigation	1,685,479	2,155,225	2,316,379	2,660,120	1,493,859	260,299	151,194	10,977	26,168	28,606	111,321	867,257	11,766,884
Total Consumption	14,295,809	16,719,918	18,642,963	18,477,091	13,681,452	8,116,874	6,085,135	5,428,509	4,859,859	5,567,158	5,907,772	8,496,574	126,279,114
Revenues													
Customer Charge	\$122,316	\$122,263	\$122,369	\$122,169	\$122,076	\$122,036	\$121,263	\$121,263	\$120,703	\$120,863	\$121,130	\$121,983	\$1,460,435
Meter Charge	184,937	184,934	185,000	185,207	184,893	184,305	182,866	182,824	182,107	182,815	182,987	184,565	2,207,440
Quantity Charge	583,892	702,260	804,459	789,457	532,476	283,137	206,134	180,883	157,127	184,189	201,659	295,653	4,921,325
Total Revenues	\$891,145	\$1,009,457	\$1,111,829	\$1,096,833	\$839,445	\$589,478	\$510,262	\$484,971	\$459,938	\$487,867	\$505,775	\$602,201	\$8,589,200
FY 2024 Budget													\$8,525,000
Difference													\$64,200
Percent													0.8%
FY 2025 Budget													\$8,840,000
Difference													(\$250,800)
Percent													-2.8%

Effective 7.1.19		Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Total
Residential														
Customer Charge														
	\$ / Acct. / Mo.													
All Customers	\$13.33	7,461	7,450	7,460	7,447	7,434	7,445	7,426	7,425	7,415	7,426	7,434	7,440	7,439
		7,461	7,450	7,460	7,447	7,434	7,445	7,426	7,425	7,415	7,426	7,434	7,440	7,439
Meter Charge														
	\$ / Acct. / Mo.													
0.75"	\$15.62	7,127	7,112	7,123	7,111	7,098	7,107	7,088	7,087	7,078	7,092	7,099	7,103	7,102
1"	16.29	318	322	321	320	320	322	322	322	321	318	318	321	320
1.5"	74.52	12	12	12	12	12	12	12	12	12	12	13	12	12
2"	118.41	4	4	4	4	4	4	4	4	4	4	4	4	4
3"	237.45	0	0	0	0	0	0	0	0	0	0	0	0	0
4"	376.59	0	0	0	0	0	0	0	0	0	0	0	0	0
6"	741.01	0	0	0	0	0	0	0	0	0	0	0	0	0
8"	1,174.75	0	0	0	0	0	0	0	0	0	0	0	0	0
		7,461	7,450	7,460	7,447	7,434	7,445	7,426	7,425	7,415	7,426	7,434	7,440	7,439
Quantity Charge														
	\$ / cf													
October - May														
0 - 300	\$0.0280	0	0	0	0	1,933,833	1,858,866	1,734,289	1,695,006	1,609,978	1,712,773	1,722,212	1,845,981	14,112,939
301 - 1,000	0.0348	0	0	0	0	2,379,882	1,599,079	1,012,629	932,310	692,863	914,190	973,956	1,606,952	10,111,861
1,001 - 2,500	0.0472	0	0	0	0	1,407,700	536,516	231,874	164,577	94,786	141,452	187,058	509,713	3,273,675
Over 2,500	0.0609	0	0	0	0	1,522,681	172,785	110,877	51,918	38,439	63,525	281,089	126,140	2,367,453
June - September														
0 - 300	\$0.0280	1,978,441	1,984,566	1,984,393	1,987,409	0	0	0	0	0	0	0	0	7,934,809
301 - 1,000	0.0348	2,689,397	2,956,840	3,046,302	3,007,475	0	0	0	0	0	0	0	0	11,700,013
1,001 - 2,500	0.0472	1,774,402	2,465,147	2,922,708	2,692,138	0	0	0	0	0	0	0	0	9,854,395
2,501 - 3,600	0.0609	349,161	558,142	757,734	664,880	0	0	0	0	0	0	0	0	2,329,917
Over 3,600	0.0784	381,441	491,879	821,583	682,331	0	0	0	0	0	0	0	0	2,377,234
		7,172,842	8,456,575	9,532,719	9,034,231	7,244,096	4,167,246	3,089,668	2,843,811	2,436,066	2,831,940	3,164,315	4,088,785	64,062,295
Revenues														
Customer Charge		\$99,457	\$99,309	\$99,443	\$99,269	\$99,095	\$99,242	\$98,988	\$98,974	\$98,840	\$98,988	\$99,095	\$99,175	\$1,189,877
Meter Charge		117,879	117,709	117,865	117,661	117,457	117,631	117,332	117,317	117,159	117,330	117,514	117,551	1,410,404
Quantity Charge		283,908	347,375	410,084	381,362	296,142	143,542	101,496	90,834	76,006	90,317	108,063	139,350	2,468,480
Total Residential Revenues		\$501,244	\$564,393	\$627,393	\$598,292	\$512,693	\$360,415	\$317,817	\$307,125	\$292,005	\$306,634	\$324,672	\$356,077	\$5,068,761

Effective 7.1.19		Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Total
Residential Irrigation														
Customer Charge	\$ / Acct. / Mo.													
All Customers	\$13.33	44	46	43	43	45	42	39	38	38	38	37	41	41
		44	46	43	43	45	42	39	38	38	38	37	41	41
Service Charges	\$ / Acct. / Mo.													
0.75"	\$15.62	50	53	50	49	51	48	46	45	45	45	44	47	48
1"	16.29	18	17	17	18	18	18	17	17	17	17	17	18	18
1.5"	74.52	3	3	3	3	3	3	3	3	3	3	3	3	3
2"	118.41	0	0	0	0	0	0	0	0	0	0	0	0	0
3"	237.45	0	0	0	0	0	0	0	0	0	0	0	0	0
4"	376.59	0	0	0	0	0	0	0	0	0	0	0	0	0
6"	741.01	0	0	0	0	0	0	0	0	0	0	0	0	0
8"	1,174.75	0	0	0	0	0	0	0	0	0	0	0	0	0
		71	73	70	70	72	69	66	65	65	65	64	68	69
Quantity Charge	\$ / cf													
October - May														
0 - 1,000	\$0.0348	0	0	0	0	44,683	23,487	6,093	5,985	3,577	4,232	7,062	19,409	114,528
1,001 - 2,500	0.0472	0	0	0	0	41,005	11,883	1,039	2,352	2,551	1,809	2,525	10,355	73,518
Over 2,500	0.0609	0	0	0	0	48,487	6,095	0	24,623	749	772	0	7,462	88,188
June - September														
0 - 1,000	\$0.0348	42,325	47,379	50,554	51,705	0	0	0	0	0	0	0	0	191,962
1,001 - 2,500	0.0472	32,456	40,990	50,112	54,926	0	0	0	0	0	0	0	0	178,485
2,501 - 3,600	0.0609	16,874	19,475	22,674	23,494	0	0	0	0	0	0	0	0	82,517
Over 3,600	0.0784	73,710	99,107	167,361	112,176	0	0	0	0	0	0	0	0	452,354
		165,365	206,951	290,700	242,301	134,176	41,465	7,132	32,959	6,876	6,813	9,587	37,225	1,181,550
Revenues														
Customer Charge		\$589	\$616	\$576	\$576	\$603	\$563	\$522	\$509	\$509	\$509	\$496	\$549	\$6,618
Service Charges		1,304	1,335	1,288	1,289	1,320	1,273	1,225	1,209	1,209	1,209	1,194	1,257	15,113
Quantity Charge		9,811	12,540	18,626	14,617	6,443	1,749	261	1,819	290	280	365	1,619	68,421
Total Residential Irrigation Revenues		\$11,705	\$14,491	\$20,490	\$16,482	\$8,366	\$3,585	\$2,009	\$3,537	\$2,009	\$1,998	\$2,054	\$3,425	\$90,152

Effective 7.1.19		Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Total
Multi-Family														
Customer Charge	\$ / Acct. / Mo.													
All Customers	\$13.33	687	688	692	687	689	688	687	687	687	685	686	690	688
Multi-Family Units	0.00	3,506	3,515	3,522	3,507	3,516	3,511	3,508	3,519	3,527	3,487	3,506	3,519	3,512
Service Charges	\$ / Acct. / Mo.													
0.75"	\$15.62	511	511	515	511	511	509	511	510	508	510	509	514	510
1"	16.29	74	74	75	73	75	77	74	74	76	73	75	74	75
1.5"	74.52	53	54	53	54	54	53	53	54	54	53	53	53	54
2"	118.41	41	41	41	41	41	41	41	41	41	41	41	41	41
3"	237.45	4	4	4	4	4	4	4	4	4	4	4	4	4
4"	376.59	4	4	4	4	4	4	4	4	4	4	4	4	4
6"	741.01	0	0	0	0	0	0	0	0	0	0	0	0	0
8"	1,174.75	0	0	0	0	0	0	0	0	0	0	0	0	0
		687	688	692	687	689	688	687	687	687	685	686	690	688
Quantity Charge	\$ / cf													
October - May														
0 - 300	\$0.0280	0	0	0	0	945,715	901,451	800,019	813,486	789,031	803,113	831,349	858,498	6,742,662
301 - 1,000	0.0348	0	0	0	0	707,479	540,162	360,812	309,298	220,415	287,823	314,708	462,049	3,202,745
1,001 - 2,500	0.0472	0	0	0	0	138,395	85,852	30,159	43,464	16,571	22,987	15,802	30,560	383,790
Over 2,500	0.0609	0	0	0	0	31,679	21,717	28,497	31,024	836	6,129	3,686	11,121	134,690
June - September														
0 - 300	\$0.0280	925,438	970,669	958,293	964,226	0	0	0	0	0	0	0	0	3,818,626
301 - 1,000	0.0348	808,084	989,046	1,099,536	1,104,760	0	0	0	0	0	0	0	0	4,001,427
1,001 - 2,500	0.0472	238,780	284,163	339,136	362,921	0	0	0	0	0	0	0	0	1,225,000
2,501 - 3,600	0.0609	15,077	20,386	29,304	32,302	0	0	0	0	0	0	0	0	97,069
Over 3,600	0.0784	20,420	10,897	35,198	31,084	0	0	0	0	0	0	0	0	97,599
		2,007,799	2,275,161	2,461,467	2,495,292	1,823,267	1,549,182	1,219,487	1,197,273	1,026,853	1,120,052	1,165,545	1,362,228	19,703,607
Revenues														
Customer Charge		\$9,163	\$9,177	\$9,230	\$9,163	\$9,190	\$9,177	\$9,163	\$9,163	\$9,163	\$9,137	\$9,150	\$9,203	\$110,080
Service Charges		20,503	20,578	20,582	20,561	20,594	20,521	20,503	20,562	20,563	20,471	20,488	20,550	246,477
Quantity Charge		67,823	77,106	85,647	86,978	59,562	49,413	38,116	37,482	30,596	33,962	35,200	42,237	644,122
Total Multi-Family Revenues		\$97,489	\$106,860	\$115,460	\$116,703	\$89,346	\$79,110	\$67,782	\$67,208	\$60,323	\$63,569	\$64,838	\$71,991	\$1,000,679

Effective 7.1.19		Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Total
Commercial														
Customer Charge	<i>\$ / Acct. / Mo.</i>													
All Customers	\$13.33	692	695	692	692	691	690	689	696	689	692	694	695	693
		692	695	692	692	691	690	689	696	689	692	694	695	693
Service Charges	<i>\$ / Acct. / Mo.</i>													
0.75"	\$15.62	433	438	435	434	434	435	434	436	433	435	438	436	435
1"	16.29	135	133	133	133	133	132	133	137	133	133	133	135	133
1.5"	74.52	66	66	66	67	67	67	66	67	67	67	67	66	67
2"	118.41	51	51	51	51	50	49	49	49	49	49	49	51	50
3"	237.45	5	5	5	5	5	5	5	5	5	5	5	5	5
4"	376.59	2	2	2	2	2	2	2	2	2	3	2	2	2
6"	741.01	0	0	0	0	0	0	0	0	0	0	0	0	0
8"	1,174.75	0	0	0	0	0	0	0	0	0	0	0	0	0
		692	695	692	692	691	690	689	696	689	692	694	695	693
Quantity Charge	<i>\$ / cf</i>													
Less than 2" Meter														
0 - 2,500	\$0.0348	687,364	755,677	767,398	785,332	704,702	583,733	449,139	419,949	353,835	418,191	441,812	537,211	6,904,342
Over 2,500	0.0472	404,500	545,105	630,968	578,325	376,992	252,577	180,385	147,800	113,114	170,536	164,543	227,074	3,791,919
2" Meter or Larger														
0 - 15,000	\$0.0348	414,404	426,727	469,023	437,522	386,224	339,209	302,270	299,941	281,883	312,457	293,263	346,207	4,309,129
Over 15,000	0.0472	360,001	463,868	443,535	434,562	382,131	225,150	206,869	167,694	83,385	167,393	124,339	174,830	3,233,756
		1,866,269	2,191,376	2,310,924	2,235,741	1,850,048	1,400,669	1,138,663	1,035,385	832,217	1,068,576	1,023,956	1,285,322	18,239,147
Revenues														
Customer Charge		\$9,230	\$9,270	\$9,230	\$9,230	\$9,217	\$9,203	\$9,190	\$9,284	\$9,190	\$9,230	\$9,257	\$9,270	\$110,804
Service Charges		21,922	21,968	21,920	21,980	21,861	21,741	21,667	21,839	21,726	22,136	21,804	21,969	262,531
Quantity Charge		74,426	88,771	93,744	90,364	73,795	54,667	44,427	39,944	31,398	41,377	39,216	49,713	721,841
Total Commercial Revenues		\$105,578	\$120,009	\$124,895	\$121,574	\$104,872	\$85,612	\$75,284	\$71,066	\$62,314	\$72,743	\$70,277	\$80,952	\$1,095,176

Effective 7.1.19		Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Total
Commercial Irrigation														
Customer Charge	<i>\$ / Acct. / Mo.</i>													
All Customers	\$13.33	171	172	172	174	177	168	134	129	104	104	114	163	148
		<u>171</u>	<u>172</u>	<u>172</u>	<u>174</u>	<u>177</u>	<u>168</u>	<u>134</u>	<u>129</u>	<u>104</u>	<u>104</u>	<u>114</u>	<u>163</u>	<u>148</u>
Service Charges	<i>\$ / Acct. / Mo.</i>													
0.75"	\$15.62	126	127	127	128	132	127	102	98	74	73	79	119	109
1"	16.29	44	44	44	44	44	45	41	41	41	41	41	45	43
1.5"	74.52	13	13	13	13	13	10	9	8	7	7	10	13	11
2"	118.41	15	15	15	16	15	13	9	8	8	8	10	13	12
3"	237.45	1	1	1	1	1	1	1	1	1	2	1	1	1
4"	376.59	0	0	0	0	0	0	0	0	0	0	0	0	0
6"	741.01	0	0	0	0	0	0	0	0	0	0	0	0	0
8"	1,174.75	0	0	0	0	0	0	0	0	0	0	0	0	0
		<u>199</u>	<u>200</u>	<u>200</u>	<u>202</u>	<u>205</u>	<u>196</u>	<u>162</u>	<u>157</u>	<u>132</u>	<u>132</u>	<u>142</u>	<u>191</u>	<u>176</u>
Quantity Charge	<i>\$ / cf</i>													
October - May														
Non-Peak Consumption	\$0.0376	0	0	0	0	659,145	171,173	38,413	23,535	16,258	22,862	44,044	377,329	1,352,759
June - September														
Peak Consumption	\$0.0510	889,347	1,088,894	1,199,938	1,174,027	0	0	0	0	0	0	0	0	4,352,206
		<u>889,347</u>	<u>1,088,894</u>	<u>1,199,938</u>	<u>1,174,027</u>	<u>659,145</u>	<u>171,173</u>	<u>38,413</u>	<u>23,535</u>	<u>16,258</u>	<u>22,862</u>	<u>44,044</u>	<u>377,329</u>	<u>5,704,965</u>
Revenues														
Customer Charge		\$2,277	\$2,291	\$2,291	\$2,318	\$2,358	\$2,237	\$1,782	\$1,715	\$1,380	\$1,380	\$1,514	\$2,170	\$23,712
Service Charges		5,680	5,696	5,696	5,830	5,774	5,249	4,240	3,999	3,548	3,771	4,089	5,348	58,920
Quantity Charge		45,357	55,534	61,197	59,875	24,784	6,436	1,444	885	611	860	1,656	14,188	272,826
Total Commercial Irrigation Revenues		<u>\$53,314</u>	<u>\$63,520</u>	<u>\$69,183</u>	<u>\$68,023</u>	<u>\$32,916</u>	<u>\$13,923</u>	<u>\$7,467</u>	<u>\$6,599</u>	<u>\$5,539</u>	<u>\$6,010</u>	<u>\$7,259</u>	<u>\$21,706</u>	<u>\$355,459</u>

Effective 7.1.19		Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Total
Institutional														
Customer Charge	<i>\$ / Acct. / Mo.</i>													
All Customers	\$13.33	82	82	82	83	83	83	83	83	83	83	83	83	83
		82	82	82	83	83	83	83	83	83	83	83	83	83
Service Charges	<i>\$ / Acct. / Mo.</i>													
0.75"	\$15.62	19	19	19	19	19	19	19	19	19	19	19	19	19
1"	16.29	16	16	16	16	16	16	16	16	16	16	16	16	16
1.5"	74.52	8	8	8	8	8	8	8	8	8	8	8	8	8
2"	118.41	25	25	25	25	25	25	25	25	25	25	25	25	25
3"	237.45	6	6	6	7	7	7	7	7	7	7	7	7	7
4"	376.59	6	6	6	6	6	6	6	6	6	6	6	6	6
6"	741.01	1	1	1	1	1	1	1	1	1	1	1	1	1
8"	1,174.75	1	1	1	1	1	1	1	1	1	1	1	1	1
		82	82	82	83	83	83	83	83	83	83	83	83	83
Quantity Charge	<i>\$ / cf</i>													
All Consumption	\$0.0334	571,761	418,559	612,468	714,463	537,799	566,124	470,247	311,657	539,590	516,001	417,987	516,574	6,193,227
		571,761	418,559	612,468	714,463	537,799	566,124	470,247	311,657	539,590	516,001	417,987	516,574	6,193,227
Revenues														
Customer Charge		\$1,099	\$1,099	\$1,099	\$1,112	\$1,112	\$1,112	\$1,112	\$1,112	\$1,112	\$1,112	\$1,112	\$1,112	\$13,303
Service Charges		9,762	9,762	9,762	10,001	10,001	10,001	10,001	10,001	10,001	10,001	10,001	10,001	119,297
Quantity Charge		19,097	13,980	20,456	23,863	17,962	18,909	15,706	10,409	18,022	17,234	13,961	17,254	206,854
Total Institutional Revenues		\$29,958	\$24,841	\$31,317	\$34,976	\$29,075	\$30,021	\$26,819	\$21,522	\$29,135	\$28,347	\$25,074	\$28,367	\$339,453

Effective 7.1.19		Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Total
Institutional Irrigation														
Customer Charge	<i>\$ / Acct. / Mo.</i>													
All Customers	\$13.33	83	83	83	83	83	83	83	83	83	83	83	83	83
		83	83	83	83	83	83	83	83	83	83	83	83	83
Service Charges	<i>\$ / Acct. / Mo.</i>													
0.75"	\$15.62	27	27	27	27	27	27	27	27	27	27	27	27	27
1"	16.29	15	15	15	15	15	15	15	15	15	15	15	15	15
1.5"	74.52	20	20	20	20	20	20	20	20	20	20	20	20	20
2"	118.41	28	28	28	28	28	28	28	28	28	28	28	28	28
3"	237.45	6	6	6	6	6	6	6	6	6	6	6	6	6
4"	376.59	3	3	3	3	3	3	3	3	3	3	3	3	3
6"	741.01	1	1	1	1	1	1	1	1	1	1	1	1	1
8"	1,174.75	0	0	0	0	0	0	0	0	0	0	0	0	0
		101	101	101	101	101	101	101	101	101	101	101	101	101
Quantity Charge	<i>\$ / cf</i>													
October - May														
Non-Peak Consumption	\$0.0376	0	0	0	0	1,501,328	261,600	151,950	11,032	26,299	28,749	111,878	871,593	2,964,429
June - September														
Peak Consumption	\$0.0510	1,693,906	2,166,001	2,327,961	2,673,421	0	0	0	0	0	0	0	0	8,861,289
		1,693,906	2,166,001	2,327,961	2,673,421	1,501,328	261,600	151,950	11,032	26,299	28,749	111,878	871,593	11,825,718
Revenues														
Customer Charge		\$1,112	\$1,112	\$1,112	\$1,112	\$1,112	\$1,112	\$1,112	\$1,112	\$1,112	\$1,112	\$1,112	\$1,112	\$13,343
Service Charges		8,811	8,811	8,811	8,811	8,811	8,811	8,811	8,811	8,811	8,811	8,811	8,811	105,735
Quantity Charge		86,389	110,466	118,726	136,344	56,450	9,836	5,713	415	989	1,081	4,207	32,772	563,388
Total Institutional Irrigation Revenues		\$96,312	\$120,389	\$128,649	\$146,268	\$66,373	\$19,759	\$15,637	\$10,338	\$10,912	\$11,004	\$14,130	\$42,695	\$682,467

<i>Effective 7.1.19</i>	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Total
Summary													
Customers													
Residential	7,461	7,450	7,460	7,447	7,434	7,445	7,426	7,425	7,415	7,426	7,434	7,440	7,439
Residential Irrigation	44	46	43	43	45	42	39	38	38	38	37	41	41
Multi-Family	687	688	692	687	689	688	687	687	687	685	686	690	688
Commercial	692	695	692	692	691	690	689	696	689	692	694	695	693
Commercial Irrigation	171	172	172	174	177	168	134	129	104	104	114	163	148
Institutional	82	82	82	83	83	83	83	83	83	83	83	83	83
Institutional Irrigation	83	83	83	83	83	83	83	83	83	83	83	83	83
Total Number of Customers	9,222	9,218	9,226	9,211	9,204	9,201	9,142	9,142	9,100	9,112	9,132	9,197	9,176
Consumption													
Residential	7,172,842	8,456,575	9,532,719	9,034,231	7,244,096	4,167,246	3,089,668	2,843,811	2,436,066	2,831,940	3,164,315	4,088,785	64,062,295
Residential Irrigation	165,365	206,951	290,700	242,301	134,176	41,465	7,132	32,959	6,876	6,813	9,587	37,225	1,181,550
Multi-Family	2,007,799	2,275,161	2,461,467	2,495,292	1,823,267	1,549,182	1,219,487	1,197,273	1,026,853	1,120,052	1,165,545	1,362,228	19,703,607
Commercial	1,866,269	2,191,376	2,310,924	2,235,741	1,850,048	1,400,669	1,138,663	1,035,385	832,217	1,068,576	1,023,956	1,285,322	18,239,147
Commercial Irrigation	889,347	1,088,894	1,199,938	1,174,027	659,145	171,173	38,413	23,535	16,258	22,862	44,044	377,329	5,704,965
Institutional	571,761	418,559	612,468	714,463	537,799	566,124	470,247	311,657	539,590	516,001	417,987	516,574	6,193,227
Institutional Irrigation	1,693,906	2,166,001	2,327,961	2,673,421	1,501,328	261,600	151,950	11,032	26,299	28,749	111,878	871,593	11,825,718
Total Consumption	14,367,288	16,803,518	18,736,178	18,569,476	13,749,859	8,157,458	6,115,561	5,455,652	4,884,158	5,594,994	5,937,311	8,539,057	126,910,510
Revenues													
Customer Charge	\$122,928	\$122,874	\$122,981	\$122,780	\$122,687	\$122,646	\$121,869	\$121,869	\$121,307	\$121,467	\$121,735	\$122,593	\$1,467,737
Meter Charge	185,862	185,859	185,925	186,133	185,818	185,227	183,780	183,738	183,018	183,729	183,902	185,488	2,218,478
Quantity Charge	586,811	705,771	808,481	793,404	535,138	284,553	207,165	181,788	157,913	185,110	202,667	297,131	4,945,932
Total Revenues	\$895,600	\$1,014,504	\$1,117,388	\$1,102,317	\$843,642	\$592,426	\$512,814	\$487,396	\$462,237	\$490,306	\$508,304	\$605,212	\$8,632,146
FY 2024 Budget													\$8,525,000
<i>Difference</i>													<i>\$107,146</i>
<i>Percent</i>													<i>1.3%</i>
FY 2025 Budget													\$8,840,000
<i>Difference</i>													<i>(\$207,854)</i>
<i>Percent</i>													<i>-2.4%</i>

	Current	Projected									
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	Notes
Meter Charge											
Residential											
0.75"	7,067	7,102	7,138	7,174	7,209	7,246	7,282	7,318	7,355	7,392	As Customer Growth
1"	318	320	322	323	325	326	328	330	331	333	As Customer Growth
1.5"	12	12	12	12	12	12	12	13	13	13	As Customer Growth
2"	4	4	4	4	4	4	4	4	4	4	As Customer Growth
3"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
4"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
6"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
8"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
Total Residential Mtrs	7,402	7,439	7,476	7,513	7,551	7,588	7,626	7,665	7,703	7,741	
Residential Irrigation											
Customer Charge	41	41	42	42	42	42	42	43	43	43	As Customer Growth
0.75"	48	48	48	48	49	49	49	49	50	50	As Customer Growth
1"	17	18	18	18	18	18	18	18	18	18	As Customer Growth
1.5"	3	3	3	3	3	3	3	3	3	3	As Customer Growth
2"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
3"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
4"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
6"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
8"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
Total Residential Irrigation Mtrs	68	69	69	69	70	70	70	71	71	71	
Multi-Family											
0.75"	508	510	513	515	518	521	523	526	529	531	As Customer Growth
1"	75	75	75	76	76	76	77	77	78	78	As Customer Growth
1.5"	53	54	54	54	54	55	55	55	56	56	As Customer Growth
2"	41	41	41	42	42	42	42	42	43	43	As Customer Growth
3"	4	4	4	4	4	4	4	4	4	4	As Customer Growth
4"	4	4	4	4	4	4	4	4	4	4	As Customer Growth
6"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
8"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
Total Multi-Family Mtrs	685	688	692	695	699	702	706	709	713	716	
Commercial											
0.75"	433	435	437	440	442	444	446	448	451	453	As Customer Growth
1"	133	133	134	135	135	136	137	137	138	139	As Customer Growth
1.5"	67	67	67	68	68	68	69	69	69	70	As Customer Growth
2"	50	50	50	51	51	51	51	52	52	52	As Customer Growth
3"	5	5	5	5	5	5	5	5	5	5	As Customer Growth
4"	2	2	2	2	2	2	2	2	2	2	As Customer Growth
6"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
8"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
Total Commercial Mtrs	689	693	696	700	703	707	710	714	717	721	

	Current	Projected									
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	Notes
Commercial Irrigation											
Customer Charge	148	148	149	150	150	151	152	153	154	154	As Customer Growth
0.75"	109	109	110	110	111	111	112	113	113	114	As Customer Growth
1"	43	43	43	44	44	44	44	44	45	45	As Customer Growth
1.5"	11	11	11	11	11	11	11	11	11	11	As Customer Growth
2"	12	12	12	12	12	12	12	13	13	13	As Customer Growth
3"	1	1	1	1	1	1	1	1	1	1	As Customer Growth
4"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
6"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
8"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
Total Commercial Irrigation Mtrs	176	176	177	178	179	180	181	182	183	184	
Institutional											
0.75"	19	19	19	19	19	19	20	20	20	20	As Customer Growth
1"	16	16	16	16	16	16	16	17	17	17	As Customer Growth
1.5"	8	8	8	8	8	8	8	8	8	8	As Customer Growth
2"	25	25	25	25	26	26	26	26	26	26	As Customer Growth
3"	7	7	7	7	7	7	7	7	7	7	As Customer Growth
4"	6	6	6	6	6	6	6	6	6	6	As Customer Growth
6"	1	1	1	1	1	1	1	1	1	1	As Customer Growth
8"	1	1	1	1	1	1	1	1	1	1	As Customer Growth
Total Institutional Mtrs	83	83	84	84	84	85	85	86	86	87	
Institutional Irrigation											
Customer Charge	83	83	84	84	85	85	86	86	86	87	As Customer Growth
0.75"	27	27	27	27	28	28	28	28	28	28	As Customer Growth
1"	15	15	15	15	15	15	15	16	16	16	As Customer Growth
1.5"	20	20	20	20	20	21	21	21	21	21	As Customer Growth
2"	28	28	28	28	29	29	29	29	29	29	As Customer Growth
3"	6	6	6	6	6	6	6	6	6	6	As Customer Growth
4"	3	3	3	3	3	3	3	3	3	3	As Customer Growth
6"	1	1	1	1	1	1	1	1	1	1	As Customer Growth
8"	0	0	0	0	0	0	0	0	0	0	As Customer Growth
Total Institutional Irrigation Mtrs	100	101	101	102	102	103	103	104	104	105	
Total											
Meter Charge											
0.75"	8,210	8,251	8,293	8,334	8,376	8,418	8,460	8,502	8,545	8,587	
1"	617	620	623	626	629	632	636	639	642	645	
1.5"	174	175	176	176	177	178	179	180	181	182	
2"	160	161	162	162	163	164	165	166	167	167	
3"	23	23	23	23	23	23	24	24	24	24	
4"	15	15	15	15	15	15	16	16	16	16	
6"	2	2	2	2	2	2	2	2	2	2	
8"	1	1	1	1	1	1	1	1	1	1	
	9,202	9,248	9,294	9,341	9,387	9,434	9,482	9,529	9,577	9,624	

	Current	Projected									
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	Notes
Consumption - Quantity Charge											
Residential											
October - May											
0 - 300	14,042,725	14,112,939	14,183,503	14,254,421	14,325,693	14,397,321	14,469,308	14,541,655	14,614,363	14,687,435	As Consumption Growth
301 - 1,000	10,061,553	10,111,861	10,162,420	10,213,232	10,264,298	10,315,620	10,367,198	10,419,034	10,471,129	10,523,485	As Consumption Growth
1,001 - 2,500	3,257,388	3,273,675	3,290,043	3,306,494	3,323,026	3,339,641	3,356,339	3,373,121	3,389,987	3,406,937	As Consumption Growth
Over 2,500	2,355,675	2,367,453	2,379,291	2,391,187	2,403,143	2,415,159	2,427,235	2,439,371	2,451,568	2,463,825	As Consumption Growth
June - September											
0 - 300	7,895,332	7,934,809	7,974,483	8,014,355	8,054,427	8,094,699	8,135,173	8,175,848	8,216,728	8,257,811	As Consumption Growth
301 - 1,000	11,641,804	11,700,013	11,758,513	11,817,306	11,876,392	11,935,774	11,995,453	12,055,430	12,115,707	12,176,286	As Consumption Growth
1,001 - 2,500	9,805,368	9,854,395	9,903,667	9,953,185	10,002,951	10,052,966	10,103,231	10,153,747	10,204,516	10,255,538	As Consumption Growth
2,501 - 3,600	2,318,325	2,329,917	2,341,566	2,353,274	2,365,040	2,376,866	2,388,750	2,400,694	2,412,697	2,424,761	As Consumption Growth
Over 3,600	2,365,407	2,377,234	2,389,120	2,401,066	2,413,071	2,425,136	2,437,262	2,449,448	2,461,696	2,474,004	As Consumption Growth
Total Residential Use	63,743,577	64,062,295	64,382,606	64,704,519	65,028,042	65,353,182	65,679,948	66,008,348	66,338,390	66,670,082	
Residential Irrigation											
October - May											
0 - 1,000	113,958	114,528	115,100	115,676	116,254	116,836	117,420	118,007	118,597	119,190	As Consumption Growth
1,001 - 2,500	73,152	73,518	73,885	74,255	74,626	74,999	75,374	75,751	76,130	76,510	As Consumption Growth
Over 2,500	87,749	88,188	88,629	89,072	89,517	89,965	90,415	90,867	91,321	91,778	As Consumption Growth
June - September											
0 - 1,000	191,007	191,962	192,922	193,886	194,856	195,830	196,809	197,793	198,782	199,776	As Consumption Growth
1,001 - 2,500	177,597	178,485	179,377	180,274	181,176	182,082	182,992	183,907	184,826	185,751	As Consumption Growth
2,501 - 3,600	82,106	82,517	82,929	83,344	83,760	84,179	84,600	85,023	85,448	85,876	As Consumption Growth
Over 3,600	450,103	452,354	454,615	456,888	459,173	461,469	463,776	466,095	468,425	470,767	As Consumption Growth
Total Residential Irrigation Use	1,175,672	1,181,550	1,187,458	1,193,395	1,199,362	1,205,359	1,211,386	1,217,443	1,223,530	1,229,648	
Multi-Family											
October - May											
0 - 300	6,709,116	6,742,662	6,776,375	6,810,257	6,844,308	6,878,530	6,912,922	6,947,487	6,982,224	7,017,135	As Consumption Growth
301 - 1,000	3,186,811	3,202,745	3,218,759	3,234,853	3,251,027	3,267,282	3,283,618	3,300,036	3,316,537	3,333,119	As Consumption Growth
1,001 - 2,500	381,881	383,790	385,709	387,638	389,576	391,524	393,482	395,449	397,426	399,413	As Consumption Growth
Over 2,500	134,020	134,690	135,364	136,040	136,721	137,404	138,091	138,782	139,476	140,173	As Consumption Growth
June - September											
0 - 300	3,799,628	3,818,626	3,837,719	3,856,908	3,876,192	3,895,573	3,915,051	3,934,626	3,954,300	3,974,071	As Consumption Growth
301 - 1,000	3,981,519	4,001,427	4,021,434	4,041,541	4,061,749	4,082,057	4,102,468	4,122,980	4,143,595	4,164,313	As Consumption Growth
1,001 - 2,500	1,218,905	1,225,000	1,231,125	1,237,280	1,243,467	1,249,684	1,255,932	1,262,212	1,268,523	1,274,866	As Consumption Growth
2,501 - 3,600	96,586	97,069	97,554	98,042	98,532	99,025	99,520	100,018	100,518	101,020	As Consumption Growth
Over 3,600	97,113	97,599	98,087	98,577	99,070	99,565	100,063	100,563	101,066	101,572	As Consumption Growth
Total Multi-Family Use	19,605,579	19,703,607	19,802,125	19,901,136	20,000,641	20,100,644	20,201,148	20,302,153	20,403,664	20,505,682	
Commercial											
Less than 2" Meter											
0 - 2,500	6,869,992	6,904,342	6,938,864	6,973,558	7,008,426	7,043,468	7,078,685	7,114,079	7,149,649	7,185,397	As Consumption Growth
Over 2,500	3,773,054	3,791,919	3,810,879	3,829,933	3,849,083	3,868,328	3,887,670	3,907,108	3,926,644	3,946,277	As Consumption Growth
2" Meter or Larger											
0 - 15,000	4,287,691	4,309,129	4,330,675	4,352,328	4,374,090	4,395,961	4,417,940	4,440,030	4,462,230	4,484,541	As Consumption Growth
Over 15,000	3,217,668	3,233,756	3,249,925	3,266,175	3,282,506	3,298,918	3,315,413	3,331,990	3,348,650	3,365,393	As Consumption Growth
Total Commercial Use	18,148,405	18,239,147	18,330,343	18,421,994	18,514,104	18,606,675	18,699,708	18,793,207	18,887,173	18,981,609	

	Current	Projected									Notes
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	
Commercial Irrigation											
October - May											
Non-Peak Consumption	1,346,029	1,352,759	1,359,523	1,366,321	1,373,152	1,380,018	1,386,918	1,393,853	1,400,822	1,407,826	As Consumption Growth
June - September											
Peak Consumption	4,330,553	4,352,206	4,373,967	4,395,837	4,417,816	4,439,905	4,462,104	4,484,415	4,506,837	4,529,371	As Consumption Growth
Total Commercial Irrigation Use	5,676,582	5,704,965	5,733,490	5,762,157	5,790,968	5,819,923	5,849,022	5,878,268	5,907,659	5,937,197	
Institutional											
All Consumption	6,162,415	6,193,227	6,224,193	6,255,314	6,286,591	6,318,024	6,349,614	6,381,362	6,413,269	6,445,335	As Consumption Growth
Total Institutional Use	6,162,415	6,193,227	6,224,193	6,255,314	6,286,591	6,318,024	6,349,614	6,381,362	6,413,269	6,445,335	
Institutional Irrigation											
October - May											
Non-Peak Consumption	2,949,681	2,964,429	2,979,252	2,994,148	3,009,119	3,024,164	3,039,285	3,054,481	3,069,754	3,085,103	As Consumption Growth
June - September											
Peak Consumption	8,817,203	8,861,289	8,905,595	8,950,123	8,994,874	9,039,848	9,085,048	9,130,473	9,176,125	9,222,006	As Consumption Growth
Total Institutional Irrigation Use	11,766,884	11,825,718	11,884,847	11,944,271	12,003,993	12,064,013	12,124,333	12,184,954	12,245,879	12,307,108	
Total Consumption											
Residential	63,743,577	64,062,295	64,382,606	64,704,519	65,028,042	65,353,182	65,679,948	66,008,348	66,338,390	66,670,082	
Residential Irrigation	1,175,672	1,181,550	1,187,458	1,193,395	1,199,362	1,205,359	1,211,386	1,217,443	1,223,530	1,229,648	
Multi-Family	19,605,579	19,703,607	19,802,125	19,901,136	20,000,641	20,100,644	20,201,148	20,302,153	20,403,664	20,505,682	
Commercial	18,148,405	18,239,147	18,330,343	18,421,994	18,514,104	18,606,675	18,699,708	18,793,207	18,887,173	18,981,609	
Commercial Irrigation	5,676,582	5,704,965	5,733,490	5,762,157	5,790,968	5,819,923	5,849,022	5,878,268	5,907,659	5,937,197	
Institutional	6,162,415	6,193,227	6,224,193	6,255,314	6,286,591	6,318,024	6,349,614	6,381,362	6,413,269	6,445,335	
Institutional Irrigation	11,766,884	11,825,718	11,884,847	11,944,271	12,003,993	12,064,013	12,124,333	12,184,954	12,245,879	12,307,108	
	126,279,114	126,910,510	127,545,062	128,182,787	128,823,701	129,467,820	130,115,159	130,765,735	131,419,563	132,076,661	

City of Ashland
Water Rate Study
Development of Commodity Distribution Factor
Exhibit 8

	FY 2026 Consumption in CF	6.36% Unaccounted Water	Net Water Delivered	Average Day Use (MGD)	% of Total
Residential	64,382,606	4,094,734	68,477,340	1.40	50.5%
Residential Irrigation	1,187,458	75,522	1,262,980	0.03	0.9%
Multi-Family	19,802,125	1,259,415	21,061,540	0.43	15.5%
Commercial	18,330,343	1,165,810	19,496,153	0.40	14.4%
Commercial Irrigation	5,733,490	364,650	6,098,140	0.12	4.5%
Institutional	6,224,193	395,859	6,620,052	0.14	4.9%
Institutional Irrigation	11,884,847	755,876	12,640,723	0.26	9.3%
Total	127,545,062	8,111,866	135,656,928	2.78	100.0%
		<i>Actual Production</i> ^[1]		2.95	(COM)

Notes

[1] - Actual production for 6/23 through 5/24 provided by City of Ashland

City of Ashland
Water Rate Study
Development of Capacity Distribution Factor
Exhibit 9

	Average Consumption (MGD)	Peaking Factors ^[1]	Peak Day Use (MGD)	% of Total
Residential	1.40	1.83	2.57	46.8%
Residential Irrigation	0.03	3.06	0.08	1.4%
Multi-Family	0.43	1.63	0.70	12.8%
Commercial	0.40	1.79	0.71	13.0%
Commercial Irrigation	0.12	2.57	0.32	5.9%
Institutional	0.14	2.15	0.29	5.3%
Institutional Irrigation	0.26	3.12	0.81	14.7%
Total	2.78		5.48	100.0%
		Actual Peak Day ^[2]	5.85	(CAP)

Notes

[1] - Developed from peak month to average month

[2] - Provided by the City from August 15, 2023

City of Ashland
Water Rate Study
Development of the Customer Distribution Factor
Exhibit 10a

	<i>Actual Customer</i>		<i>Customer Service & Accounting</i>				<i>Meters & Services</i>			
	Number of Accounts	% of Total	Number of Customers	Weighting Factor	Weighted Customer	% of Total	Number of Customers	Weighting Factor ^[1]	Weighted Customer	% of Total
Residential	7,476	80.4%	7,476	1.00	7,476	80.4%	7,476	1.03	7,737	68.0%
Residential Irrigation	69	0.7%	69	1.00	69	0.7%	69	1.27	88	0.8%
Multi-Family	692	7.4%	692	1.00	692	7.4%	692	1.66	1,147	10.1%
Commercial	696	7.5%	696	1.00	696	7.5%	696	1.78	1,239	10.9%
Commercial Irrigation	177	1.9%	177	1.00	177	1.9%	177	1.66	294	2.6%
Institutional	84	0.9%	84	1.00	84	0.9%	84	5.56	464	4.1%
Institutional Irrigation	101	1.1%	101	1.00	101	1.1%	101	4.11	415	3.6%
Total	9,294	100.0%	9,294		9,294	100.0%	9,294		11,385	100.0%
		(AC)				(WCA)				(WCMS)

Notes

[1] - Based on the AWWA safe operating capacities for water meters by size

City of Ashland
Water Rate Study
Development Of Equivalent Meter Distribution Factor
Exhibit 10b

	<i>Number of Meters</i>								Total
	0.75"	1"	1.5"	2"	3"	4"	6"	8"	
Residential	7,138	322	12	4	0	0	0	0	7,476
Residential Irrigation	48	18	3	0	0	0	0	0	69
Multi-Family	513	75	54	41	4	4	0	0	692
Commercial	437	134	67	50	5	2	0	0	696
Commercial Irrigation	110	43	11	12	1	0	0	0	177
Institutional	19	16	8	25	7	6	1	1	84
Institutional Irrigation	27	15	20	28	6	3	1	0	101
Total Meters	8,293	623	176	162	23	15	2	1	9,294

AWWA Meter Equivalencies *1.00 1.67 3.33 5.33 10.00 16.67 33.33 53.33*

	<i>Equivalent Meters</i>								Total	Wt Factor
	0.75"	1"	1.5"	2"	3"	4"	6"	8"		
Residential	7,138	537	41	22	0	0	0	0	7,737	1.03
Residential Irrigation	48	29	10	0	0	0	0	0	88	1.27
Multi-Family	513	126	180	221	40	67	0	0	1,147	1.66
Commercial	437	224	224	269	51	35	0	0	1,239	1.78
Commercial Irrigation	110	72	36	65	11	0	0	0	294	1.66
Institutional	19	27	27	135	68	101	34	54	464	5.56
Institutional Irrigation	27	25	67	151	61	51	34	0	415	4.11
Total Equivalent Meters	8,293	1,040	585	861	231	254	67	54	11,385	

City of Ashland
Water Rate Study
Development of the Public Fire Protection Distribution Factors
Exhibit 11

	Number of Customers	Fire Prot. Requirements (gals/min)	Duration (minutes)	Total FP Required (1,000 g/min)	% of Total
Residential	7,476	1,500	120	1,345,641	55.9%
Residential Irrigation	69	0	0	0	0.0%
Multi-Family	692	2,500	180	311,227	12.9%
Commercial	696	4,000	240	668,313	27.8%
Commercial Irrigation	177	0	0	0	0.0%
Institutional	84	4,000	240	80,236	3.3%
Institutional Irrigation	101	0	0	0	0.0%
Total	9,294			2,405,417	100.0%
					(FP)

Notes

[1] - Based on the City of Ashland 2020 Water Master Plan, Table 4-10

City of Ashland
Water Rate Study
Development of the Revenue Related Distribution Factor
Exhibit 12

	Revenue FY 2026	% of Total
Residential	\$5,094,105	58.6%
Residential Irrigation	94,964	1.1%
Multi-Family	1,005,682	11.6%
Commercial	1,100,652	12.7%
Commercial Irrigation	361,760	4.2%
Institutional	341,150	3.9%
Institutional Irrigation	688,626	7.9%
Total	\$8,686,940	100.0%
		(RR)

Notes

City of Ashland
Water Rate Study
Functionalization and Classification
Exhibit 13.1

	Plant in Service 7/30/2023	Commodity (COM)	Capacity (CAP)	Customer Related			Fire Protection (FP)	Revenue Related (RR)	Direct Assign. (DA)	Basis of Classification					
				Actual Customer (AC)	Weighted for:										
					Cust. Acctg. (WCA)	Meters & Services (WCMS)									
Source of Supply															
Land	\$956,587	\$487,859	\$468,728	\$0	\$0	\$0	\$0	\$0	\$0	51.0%	COM	49.0%	CAP		
Total Source of Supply	\$956,587	\$487,859	\$468,728	\$0	\$0	\$0	\$0	\$0	\$0						
Transmission & Distribution															
Water Mains/Lines	\$12,163,804	\$0	\$3,413,253	\$0	\$0	\$8,122,082	\$628,469	\$0	\$0	66.8%	WCMS	28.1%	CAP	5.2%	FP
Intertie	987,060	0	276,976	0	0	659,085	50,999	0	0	66.8%	WCMS	28.1%	CAP	5.2%	FP
Pressure Reduction Valves	3,629	0	1,018	0	0	2,423	188	0	0	66.8%	WCMS	28.1%	CAP	5.2%	FP
Tees	6,591	0	1,849	0	0	4,401	341	0	0	66.8%	WCMS	28.1%	CAP	5.2%	FP
Tie-Ins	1,217	0	341	0	0	813	63	0	0	66.8%	WCMS	28.1%	CAP	5.2%	FP
Total Transmission & Distribution	\$13,162,301	\$0	\$3,693,438	\$0	\$0	\$8,788,804	\$680,059	\$0	\$0						
Storage															
Reservoirs	\$749,179	\$0	\$333,862	\$0	\$0	\$0	\$415,317	\$0	\$0	44.6%	CAP	55.4%	FP		
Dam	231,307	0	103,079	0	0	0	128,228	0	0	44.6%	CAP	55.4%	FP		
Total Storage	\$980,486	\$0	\$436,941	\$0	\$0	\$0	\$543,545	\$0	\$0						
Pumping															
Pump Stations	\$3,503,882	\$1,786,980	\$1,716,902	\$0	\$0	\$0	\$0	\$0	\$0	51.0%	COM	49.0%	CAP		
Total Pumping	\$3,503,882	\$1,786,980	\$1,716,902	\$0	\$0	\$0	\$0	\$0	\$0						
Meters & Services	\$29,589	\$0	\$0	\$0	\$0	\$29,589	\$0	\$0	\$0	100.0%	WCMS				
Total Meters & Services	\$29,589	\$0	\$0	\$0	\$0	\$29,589	\$0	\$0	\$0						
Water Treatment															
Water Treatment Plant	\$1,375,344	\$701,425	\$673,919	\$0	\$0	\$0	\$0	\$0	\$0	51.0%	COM	49.0%	CAP		
Total Water Treatment	\$1,375,344	\$701,425	\$673,919	\$0	\$0	\$0	\$0	\$0	\$0						
Hydrants	\$24,800	\$0	\$0	\$0	\$0	\$0	\$24,800	\$0	\$0	100.0%	FP				
Total Hydrants	\$24,800	\$0	\$0	\$0	\$0	\$0	\$24,800	\$0	\$0						
Total Plant Before General	\$20,032,989	\$2,976,265	\$6,989,928	\$0	\$0	\$8,818,393	\$1,248,403	\$0	\$0						
% of Total Plant	100.0%	14.9%	34.9%	0.0%	0.0%	44.0%	6.2%	0.0%	0.0%						
General Plant															
Ashland Airport	\$4,659	\$692	\$1,625	\$0	\$0	\$2,051	\$290	\$0	\$0	As Plant Before General					
B Street Pavement Overlay	11,405	1,694	3,980	0	0	5,021	711	0	0	As Plant Before General					
Studies/Projects	100,536	14,936	35,079	0	0	44,255	6,265	0	0	As Plant Before General					
Hosler Dam Security	94,467	14,035	32,961	0	0	41,584	5,887	0	0	As Plant Before General					
Equipment	3,424	509	1,195	0	0	1,507	213	0	0	As Plant Before General					
Total General Plant	\$214,490	\$31,866	\$74,840	\$0	\$0	\$94,417	\$13,366	\$0	\$0						
Net Plant In Service	\$20,247,479	\$3,008,131	\$7,064,768	\$0	\$0	\$8,912,810	\$1,261,770	\$0	\$0						

City of Ashland
Water Rate Study
Distribution, Storage, and Fire Analysis
Exhibit 14

<i>Fire Protection Analysis</i> ^[1]			
	Capacity (MG)	Fire Related %	Fire Capacity (Gal)
Crowson Reservoir	2,100,000	35.8%	752,239
Granite Reservoir	2,000,000	30.7%	613,419
Alsing Reservoir	2,100,000	91.4%	1,920,000
Fallon Reservoir	500,000	85.7%	428,571
	-----		-----
	6,700,000		3,714,229
% Public Fire Protection			55.4%
% Capacity			44.6%
Average Day	2.78 COM		51.0%
Peak Day	5.48 (1 - COM) = CAP		49.0%

Distribution Main Analysis				
	Main Size (Inch)	Length (Feet)	Replacement Cost (\$)	Total
Distribution	4 or smaller	106,911	\$75.00	\$8,018,325
	6	213,163	100.00	21,316,300
	8	182,368	125.00	22,796,000
	10	16,195	150.00	2,429,250
	12	58,940	175.00	10,314,500
Transmission	14	2,055	200.00	411,000
	16	27,294	225.00	6,141,150
	18	88	250.00	22,000
	20	3,419	275.00	940,225
	24	12,217	300.00	3,665,100
	30	4,662	325.00	1,515,150
		-----		-----
		577,577		\$64,874,375

Customer		66.8%
(1) Total @ 2" Equiv (\$75)	\$43,318,275	
Capacity		28.1%
(2) Cost for 4 - 8"	\$52,130,625	
(3) Equiv 8" for 10" & >	\$9,391,875	
Fire		5.2%

Notes

[1] - 2020 Water Master Plan Update Table 5-4

City of Ashland
Water Rate Study
Functionalization and Allocation
of the Revenue Requirement
Exhibit 15.1

Page 1 of 4

Exhibit 15.1		Customer Related								
		Weighted for:				Public Fire Protection (FP)	Revenue Related (RR)	Direct Assign. (DA)	Basis of Classification	
FY 2026	Commodity (COM)	Capacity (CAP)	Actual Customer (AC)	Cust. Acctg. (WCA)	Meters & Services (WCMS)					
Water Conservation										
Regular Employees	\$68,111	\$0	\$68,111	\$0	\$0	\$0	\$0	\$0	\$0	100.0% CAP
Sick Leave Pay Out	418	0	418	0	0	0	0	0	0	100.0% CAP
Vacation Pay Out	157	0	157	0	0	0	0	0	0	100.0% CAP
Scheduled Overtime	2,120	0	2,120	0	0	0	0	0	0	100.0% CAP
FICA/MEDICARE Contributions	5,341	0	5,341	0	0	0	0	0	0	100.0% CAP
Employer's Share	5,922	0	5,922	0	0	0	0	0	0	100.0% CAP
Employer's UAL Share	9,993	0	9,993	0	0	0	0	0	0	100.0% CAP
Employee Share Paid by Cty/Pks	4,248	0	4,248	0	0	0	0	0	0	100.0% CAP
HRAVEBA	2,094	0	2,094	0	0	0	0	0	0	100.0% CAP
Deferred Comp	627	0	627	0	0	0	0	0	0	100.0% CAP
Other Benefits	73	0	73	0	0	0	0	0	0	100.0% CAP
Group Health Insurance	31,970	0	31,970	0	0	0	0	0	0	100.0% CAP
Worker's Compensation	108	0	108	0	0	0	0	0	0	100.0% CAP
Office Supplies	1,035	0	1,035	0	0	0	0	0	0	100.0% CAP
Small Tools & Ops Supplies	104	0	104	0	0	0	0	0	0	100.0% CAP
Uniforms - Clothing	78	0	78	0	0	0	0	0	0	100.0% CAP
Meeting Supplies	104	0	104	0	0	0	0	0	0	100.0% CAP
Books & Periodicals	104	0	104	0	0	0	0	0	0	100.0% CAP
Fuel	311	0	311	0	0	0	0	0	0	100.0% CAP
Communications	530	0	530	0	0	0	0	0	0	100.0% CAP
Postage	52	0	52	0	0	0	0	0	0	100.0% CAP
Professional Services	1,590	0	1,590	0	0	0	0	0	0	100.0% CAP
Internal Chg - Administrative	37,937	0	0	37,937	0	0	0	0	0	100.0% AC
Internal Chg - Insurance Svc	4,560	0	4,560	0	0	0	0	0	0	100.0% CAP
Internal Chg - Facility Use	17,910	0	17,910	0	0	0	0	0	0	100.0% CAP
Internal Chg - Fleet Maint	978	0	978	0	0	0	0	0	0	100.0% CAP
Internal Chg - Equip Replacmnt	5,782	0	5,782	0	0	0	0	0	0	100.0% CAP
Advertising	4,240	0	4,240	0	0	0	0	0	0	100.0% CAP
Air	420	0	420	0	0	0	0	0	0	100.0% CAP
Personal Vehicle Mileage	518	0	518	0	0	0	0	0	0	100.0% CAP
Lodging	1,035	0	1,035	0	0	0	0	0	0	100.0% CAP
Meals	362	0	362	0	0	0	0	0	0	100.0% CAP
Training	1,035	0	1,035	0	0	0	0	0	0	100.0% CAP
Dues	3,726	0	3,726	0	0	0	0	0	0	100.0% CAP
Conservation Programs - City	98,273	0	98,273	0	0	0	0	0	0	100.0% CAP
Total Water Conservation	\$311,865	\$0	\$273,928	\$37,937	\$0	\$0	\$0	\$0	\$0	
Water Supply										
Meeting Supplies	\$260	\$132	\$127	\$0	\$0	\$0	\$0	\$0	\$0	As Source of Supply
Infrastructure	15,676	7,995	7,681	0	0	0	0	0	0	As Source of Supply
Professional Services	371,000	189,210	181,790	0	0	0	0	0	0	As Source of Supply
Internal Chg - Administrative	167,857	85,607	82,250	0	0	0	0	0	0	As Source of Supply
Water	285,169	145,436	139,733	0	0	0	0	0	0	As Source of Supply
Total Water Supply	\$839,962	\$428,381	\$411,581	\$0	\$0	\$0	\$0	\$0	\$0	

FY 2026		Customer Related						Public Fire Protection (FP)	Revenue Related (RR)	Direct Assign. (DA)	Basis of Classification
		Commodity (COM)	Capacity (CAP)	Actual Customer (AC)	Weighted for:						
					Cust. Acctg. (WCA)	Meters & Services (WCMS)					
Water Distribution											
Regular Employees	\$884,197	\$0	\$248,112	\$0	\$0	\$590,401	\$45,684	\$0	\$0	As T&D	
Sick Leave Pay Out	4,240	0	1,190	0	0	2,831	219	0	0	As T&D	
Vacation Pay Out	2,385	0	669	0	0	1,593	123	0	0	As T&D	
Scheduled Overtime	63,600	0	17,847	0	0	42,467	3,286	0	0	As T&D	
Duty Pay	19,080	0	5,354	0	0	12,740	986	0	0	As T&D	
FICA/MEDICARE Contributions	73,419	0	20,602	0	0	49,023	3,793	0	0	As T&D	
Employer's Share	94,360	0	26,478	0	0	63,007	4,875	0	0	As T&D	
Employer's UAL Share	137,241	0	38,511	0	0	91,639	7,091	0	0	As T&D	
Employee Share Paid by Cty/Pks	57,584	0	16,158	0	0	38,450	2,975	0	0	As T&D	
HRAVEBA	28,792	0	8,079	0	0	19,225	1,488	0	0	As T&D	
Deferred Comp	7,681	0	2,155	0	0	5,129	397	0	0	As T&D	
Group Health Insurance	355,875	0	99,861	0	0	237,627	18,387	0	0	As T&D	
Worker's Compensation	16,635	0	4,668	0	0	11,108	860	0	0	As T&D	
Office Supplies	3,105	0	871	0	0	2,073	160	0	0	As T&D	
Small Tools & Ops Supplies	13,455	0	3,776	0	0	8,984	695	0	0	As T&D	
Uniforms - Clothing	4,658	0	1,307	0	0	3,110	241	0	0	As T&D	
Technical Supplies	36,225	0	10,165	0	0	24,188	1,872	0	0	As T&D	
Chemicals	5,693	0	1,597	0	0	3,801	294	0	0	As T&D	
County Services	5,300	0	1,487	0	0	3,539	274	0	0	As T&D	
Books & Periodicals	207	0	58	0	0	138	11	0	0	As T&D	
Fuel	31,500	0	8,839	0	0	21,033	1,628	0	0	As T&D	
Rental Charges	3,135	0	880	0	0	2,093	162	0	0	As T&D	
Natural Gas	2,520	0	707	0	0	1,683	130	0	0	As T&D	
Electricity	63,000	0	17,678	0	0	42,067	3,255	0	0	As T&D	
Water	1,575	0	442	0	0	1,052	81	0	0	As T&D	
Wastewater & Other	137	0	38	0	0	91	7	0	0	As T&D	
Disposal & Sanitary Service	1,050	0	295	0	0	701	54	0	0	As T&D	
Infrastructure	219,450	0	61,579	0	0	146,532	11,338	0	0	As T&D	
Communications	9,487	0	2,662	0	0	6,335	490	0	0	As T&D	
Computers	3,135	0	880	0	0	2,093	162	0	0	As T&D	
Postage	2,070	0	581	0	0	1,382	107	0	0	As T&D	
Radios	1,045	0	293	0	0	698	54	0	0	As T&D	
Professional Services	56,180	0	15,765	0	0	37,513	2,903	0	0	As T&D	
Bad Debt Expense	51,750	0	14,521	0	0	34,555	2,674	0	0	As T&D	
Senior Discount	34,280	0	9,619	0	0	22,889	1,771	0	0	As T&D	
Licensing	25,875	0	7,261	0	0	17,277	1,337	0	0	As T&D	
Internal Chg - Administrative	952,097	0	0	952,097	0	0	0	0	0	100.0% AC	
Internal Chg - Insurance Svc	82,925	0	23,269	0	0	55,371	4,285	0	0	As T&D	
Internal Chg - Tech Debt	51,750	0	14,521	0	0	34,555	2,674	0	0	As T&D	
Internal Chg - Facility Use	120,191	0	33,726	0	0	80,254	6,210	0	0	As T&D	
Internal Chg - Fleet Maint	113,046	0	31,722	0	0	75,484	5,841	0	0	As T&D	
Internal Chg - Equip Replacmnt	222,300	0	62,379	0	0	148,435	11,486	0	0	As T&D	
Air	3,150	0	884	0	0	2,103	163	0	0	As T&D	
Personal Vehicle Mileage	362	0	102	0	0	242	19	0	0	As T&D	
Lodging	2,588	0	726	0	0	1,728	134	0	0	As T&D	
Meals	362	0	102	0	0	242	19	0	0	As T&D	
Training	5,175	0	1,452	0	0	3,455	267	0	0	As T&D	
Dues	2,070	0	581	0	0	1,382	107	0	0	As T&D	
Medical & Laboratory	25,875	0	7,261	0	0	17,277	1,337	0	0	As T&D	
Equipment	5,225	0	1,466	0	0	3,489	270	0	0	As T&D	
Total Water Distribution	\$3,907,033	\$0	\$829,177	\$952,097	\$0	\$1,973,087	\$152,673	\$0	\$0		

City of Ashland
Water Rate Study
Functionalization and Allocation
of the Revenue Requirement
Exhibit 15.1

Page 3 of 4

		Customer Related						Basis of Classification		
		Commodity (COM)	Capacity (CAP)	Actual Customer (AC)	Weighted for:		Public Fire Protection (FP)		Revenue Related (RR)	Direct Assign. (DA)
						Cust. Acctg. (WCA)		Meters & Services (WCMS)		
FY 2026										
Water Treatment										
Regular Employees	\$561,343	\$286,285	\$275,058	\$0	\$0	\$0	\$0	\$0	\$0	As Water Treatment
Sick Leave Pay Out	954	487	467	0	0	0	0	0	0	As Water Treatment
Vacation Pay Out	530	270	260	0	0	0	0	0	0	As Water Treatment
Scheduled Overtime	23,320	11,893	11,427	0	0	0	0	0	0	As Water Treatment
Duty Pay	18,762	9,569	9,193	0	0	0	0	0	0	As Water Treatment
FICA/MEDICARE Contributions	45,621	23,266	22,354	0	0	0	0	0	0	As Water Treatment
Employer's Share	59,308	30,247	29,061	0	0	0	0	0	0	As Water Treatment
Employer's UAL Share	85,289	43,497	41,791	0	0	0	0	0	0	As Water Treatment
Employee Share Paid by Cty/Pks	35,781	18,248	17,533	0	0	0	0	0	0	As Water Treatment
HRAVEBA	17,890	9,124	8,766	0	0	0	0	0	0	As Water Treatment
Deferred Comp	3,919	1,999	1,920	0	0	0	0	0	0	As Water Treatment
Other Benefits	73	37	36	0	0	0	0	0	0	As Water Treatment
Group Health Insurance	199,813	101,904	97,908	0	0	0	0	0	0	As Water Treatment
Worker's Compensation	7,681	3,917	3,764	0	0	0	0	0	0	As Water Treatment
Office Supplies	2,070	1,056	1,014	0	0	0	0	0	0	As Water Treatment
Small Tools & Ops Supplies	1,656	845	811	0	0	0	0	0	0	As Water Treatment
Uniforms - Clothing	2,795	1,425	1,369	0	0	0	0	0	0	As Water Treatment
Technical Supplies	51,750	26,393	25,358	0	0	0	0	0	0	As Water Treatment
Chemicals	248,063	126,512	121,551	0	0	0	0	0	0	As Water Treatment
Books & Periodicals	155	79	76	0	0	0	0	0	0	As Water Treatment
Fuel	5,775	2,945	2,830	0	0	0	0	0	0	As Water Treatment
Building Maintenance	1,590	811	779	0	0	0	0	0	0	As Water Treatment
Electricity	44,100	22,491	21,609	0	0	0	0	0	0	As Water Treatment
Custodial	1,378	703	675	0	0	0	0	0	0	As Water Treatment
Grounds Care	7,950	4,055	3,896	0	0	0	0	0	0	As Water Treatment
Infrastructure	209,000	106,590	102,410	0	0	0	0	0	0	As Water Treatment
Communications	5,300	2,703	2,597	0	0	0	0	0	0	As Water Treatment
Computers	1,045	533	512	0	0	0	0	0	0	As Water Treatment
Postage	621	317	304	0	0	0	0	0	0	As Water Treatment
Radios	105	53	51	0	0	0	0	0	0	As Water Treatment
Professional Services	15,900	8,109	7,791	0	0	0	0	0	0	As Water Treatment
Licensing	10,868	5,542	5,325	0	0	0	0	0	0	As Water Treatment
Internal Chg - Administrative	214,513	0	0	214,513	0	0	0	0	0	100.0% AC
Internal Chg - Insurance Svc	38,596	19,684	18,912	0	0	0	0	0	0	As Water Treatment
Internal Chg - Tech Debt	29,187	14,885	14,302	0	0	0	0	0	0	As Water Treatment
Internal Chg - Facility Use	33,689	17,181	16,507	0	0	0	0	0	0	As Water Treatment
Internal Chg - Fleet Maint	8,644	4,409	4,236	0	0	0	0	0	0	As Water Treatment
Internal Chg - Equip Replacmnt	20,591	10,501	10,089	0	0	0	0	0	0	As Water Treatment
Personal Vehicle Mileage	621	317	304	0	0	0	0	0	0	As Water Treatment
Lodging	2,588	1,320	1,268	0	0	0	0	0	0	As Water Treatment
Meals	1,035	528	507	0	0	0	0	0	0	As Water Treatment
Training	3,105	1,584	1,521	0	0	0	0	0	0	As Water Treatment
Dues	1,035	528	507	0	0	0	0	0	0	As Water Treatment
Medical & Laboratory	20,700	10,557	10,143	0	0	0	0	0	0	As Water Treatment
Equipment	2,090	1,066	1,024	0	0	0	0	0	0	As Water Treatment
Total Water Treatment	\$2,046,795	\$934,464	\$897,818	\$214,513	\$0	\$0	\$0	\$0	\$0	

		Customer Related						Public Fire Protection (FP)	Revenue Related (RR)	Direct Assign. (DA)	Basis of Classification
		Commodity (COM)	Capacity (CAP)	Actual Customer (AC)	Weighted for:						
						Cust. Acctg. (WCA)	Meters & Services (WCMS)				
FY 2026											
Additional Staffing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	As Net Plant
Total Operations & Maintenance	\$7,105,656	\$1,362,845	\$2,412,505	\$1,204,546	\$0	\$1,973,087	\$152,673	\$0	\$0	\$0	
Taxes & Transfers											
Franchise Tax	\$694,955	\$0	\$0	\$694,955	\$0	\$0	\$0	\$0	\$0	\$0	100.0% AC
Ashland Forest Resiliency - General Fund	51,750	0	0	51,750	0	0	0	0	0	0	100.0% AC
Contingency	0	0	0	0	0	0	0	0	0	0	100.0% AC
Total Taxes & Transfers	\$746,705	\$0	\$0	\$746,705	\$0	\$0	\$0	\$0	\$0	\$0	
Rate Funded Capital	\$2,000,000	\$297,136	\$697,842	\$0	\$0	\$880,387	\$124,635	\$0	\$0	\$0	As Net Plant
Debt Service											
2013 New Construction Debt - Water	\$196,469	\$29,189	\$68,552	\$0	\$0	\$86,484	\$12,243	\$0	\$0	\$0	As Net Plant
IFA DEQ S14005	136,207	20,236	47,526	0	0	59,958	8,488	0	0	0	As Net Plant
WTP S16021	394,099	200,990	193,108	0	0	0	0	0	0	0	As Water Treatment
WIFIA Loan	0	0	0	0	0	0	0	0	0	0	As Water Treatment
Dam Safety Improvements	332,800	169,728	163,072	0	0	0	0	0	0	0	As Source of Supply
Medford Water Commission Loan	163,756	83,515	80,240	0	0	0	0	0	0	0	As Source of Supply
Additional Long-Term Debt	0	0	0	0	0	0	0	0	0	0	As Net Plant
Total Debt Service	\$1,223,331	\$503,659	\$552,498	\$0	\$0	\$146,442	\$20,732	\$0	\$0	\$0	
LESS: SDC Revenue	\$163,756	\$83,515	\$80,240	\$0	\$0	\$0	\$0	\$0	\$0	\$0	As Source of Supply
LESS: SDC Revenue - WTP	\$772,966	394,212	378,753	0	0	0	0	0	0	0	As Water Treatment
Net Debt Service	\$286,609	\$25,931	\$93,505	\$0	\$0	\$146,442	\$20,732	\$0	\$0	\$0	
Reserve Funding											
Unrestricted Reserves	\$14,925	\$14,925	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	100.0% COM
WTP Sinking Fund	0	0	0	0	0	0	0	0	0	0	100.0% COM
SDCs Reserve	0	0	0	0	0	0	0	0	0	0	100.0% COM
Total Reserve Funding	\$14,925	\$14,925	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Revenue Requirement	\$10,153,895	\$1,700,837	\$3,203,851	\$1,951,252	\$0	\$2,999,916	\$298,039	\$0	\$0	\$0	
Less: Other Revenues											
Miscellaneous Services	\$40,200	\$6,734	\$12,684	\$7,725	\$0	\$11,877	\$1,180	\$0	\$0	\$0	As Rev Req
Miscellaneous Income	26,130	4,377	8,245	5,021	0	7,720	767	0	0	0	As Rev Req
Interest Income	264,508	44,307	83,460	50,830	0	78,148	7,764	0	0	0	As Rev Req
New Service Installation	50,250	8,417	15,855	9,656	0	14,846	1,475	0	0	0	As Rev Req
Total Other Revenues	\$381,088	\$63,835	\$120,244	\$73,233	\$0	\$112,591	\$11,186	\$0	\$0	\$0	
Total Net Revenue Requirement	\$9,772,807	\$1,637,003	\$3,083,607	\$1,878,019	\$0	\$2,887,325	\$286,854	\$0	\$0	\$0	

City of Ashland
Water Rate Study
Distribution of Revenue Requirement
Exhibit 16

	Total Net Revenue Requirement	Residential			Commercial		Institutional		Basis of Allocation
		Residential	Irrigation	Multi-Family	Commercial	Irrigation	Institutional	Irrigation	
Commodity	\$1,637,003	\$826,331	\$15,241	\$254,154	\$235,264	\$73,588	\$79,886	\$152,538	(COM)
Capacity	\$3,083,607	\$1,444,271	\$44,525	\$394,519	\$401,590	\$180,635	\$163,904	\$454,164	(CAP)
Actual Customer	\$1,878,019	\$1,510,575	\$13,912	\$139,749	\$140,668	\$35,817	\$16,888	\$20,409	(AC)
Cust. Acctg.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(WCA)
Meters & Services	\$2,887,325	\$1,962,220	\$22,241	\$290,818	\$314,299	\$74,635	\$117,776	\$105,337	(WCMS)
Public Fire Protection	\$286,854	\$160,472	\$0	\$37,115	\$79,698	\$0	\$9,568	\$0	(FP)
Revenue Related	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(RR)
Direct Assign.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(DA)
Net Revenue Requirement	\$9,772,807	\$5,903,869	\$95,918	\$1,116,355	\$1,171,519	\$364,675	\$388,022	\$732,449	

City of Ashland
Water Rate Study
Summary of Cost of Service Analysis
Exhibit 17

	FY 2026	Residential	Residential Irrigation	Multi-Family	Commercial	Commercial Irrigation	Institutional	Institutional Irrigation	Notes
Revenues at Present Rates	\$8,686,940	\$5,094,105	\$94,964	\$1,005,682	\$1,100,652	\$361,760	\$341,150	\$688,626	
Allocated Revenue Requirement	\$9,772,807	\$5,903,869	\$95,918	\$1,116,355	\$1,171,519	\$364,675	\$388,022	\$732,449	
Bal/Def of Funds	(\$1,085,867)	(\$809,764)	(\$954)	(\$110,672)	(\$70,867)	(\$2,915)	(\$46,871)	(\$43,823)	
Additional Franchise Tax	(86,869)	(64,781)	(76)	(8,854)	(5,669)	(233)	(3,750)	(3,506)	
Total Bal / Def of Funds	(\$1,172,737)	(\$874,545)	(\$1,030)	(\$119,526)	(\$76,537)	(\$3,149)	(\$50,621)	(\$47,329)	
Required % Change in Rates	13.5%	17.2%	1.1%	11.9%	7.0%	0.9%	14.8%	6.9%	

				Off-Peak		Wholesale Rate		
	FY 2026	Peak	Off-Peak	cf	1,000 gal	cf	1,000 gal	Notes
Water Conservation								
Regular Employees	\$68,111	\$35,063	\$33,049	\$0.0003	\$0.03	\$0.0000	\$0.00	
Sick Leave Pay Out	418	215	203	0.0000	0.00	0.0000	0.00	
Vacation Pay Out	157	81	76	0.0000	0.00	0.0000	0.00	
Scheduled Overtime	2,120	1,091	1,029	0.0000	0.00	0.0000	0.00	
FICA/MEDICARE Contributions	5,341	2,749	2,592	0.0000	0.00	0.0000	0.00	
Employer's Share	5,922	3,049	2,873	0.0000	0.00	0.0000	0.00	
Employer's UAL Share	9,993	5,144	4,849	0.0000	0.01	0.0000	0.00	
Employee Share Paid by Cty/Pks	4,248	2,187	2,061	0.0000	0.00	0.0000	0.00	
HRAVEBA	2,094	1,078	1,016	0.0000	0.00	0.0000	0.00	
Deferred Comp	627	323	304	0.0000	0.00	0.0000	0.00	
Other Benefits	73	38	35	0.0000	0.00	0.0000	0.00	
Group Health Insurance	31,970	16,458	15,512	0.0001	0.02	0.0000	0.00	
Worker's Compensation	108	56	52	0.0000	0.00	0.0000	0.00	
Office Supplies	1,035	533	502	0.0000	0.00	0.0000	0.00	
Small Tools & Ops Supplies	104	53	50	0.0000	0.00	0.0000	0.00	
Uniforms - Clothing	78	40	38	0.0000	0.00	0.0000	0.00	
Meeting Supplies	104	53	50	0.0000	0.00	0.0000	0.00	
Books & Periodicals	104	53	50	0.0000	0.00	0.0000	0.00	
Fuel	311	160	151	0.0000	0.00	0.0000	0.00	
Communications	530	273	257	0.0000	0.00	0.0000	0.00	
Postage	52	27	25	0.0000	0.00	0.0000	0.00	
Professional Services	1,590	819	771	0.0000	0.00	0.0000	0.00	
Internal Chg - Administrative	37,937	19,529	18,408	0.0001	0.02	0.0000	0.00	
Internal Chg - Insurance Svc	4,560	2,347	2,212	0.0000	0.00	0.0000	0.00	
Internal Chg - Facility Use	17,910	9,220	8,690	0.0001	0.01	0.0000	0.00	
Internal Chg - Fleet Maint	978	504	475	0.0000	0.00	0.0000	0.00	
Internal Chg - Equip Replacmnt	5,782	2,976	2,806	0.0000	0.00	0.0000	0.00	
Advertising	4,240	2,183	2,057	0.0000	0.00	0.0000	0.00	
Air	420	216	204	0.0000	0.00	0.0000	0.00	
Personal Vehicle Mileage	518	266	251	0.0000	0.00	0.0000	0.00	
Lodging	1,035	533	502	0.0000	0.00	0.0000	0.00	
Meals	362	186	176	0.0000	0.00	0.0000	0.00	
Training	1,035	533	502	0.0000	0.00	0.0000	0.00	
Dues	3,726	1,918	1,808	0.0000	0.00	0.0000	0.00	
Conservation Programs - City	98,273	50,589	47,684	0.0004	0.05	0.0000	0.00	
Total Water Conservation	\$311,865	\$160,543	\$151,322	\$0.0012	\$0.16	\$0.0000	\$0.00	
Water Supply								
Meeting Supplies	\$260	\$134	\$126	\$0.0000	\$0.00	\$0.0000	\$0.00	
Infrastructure	15,676	8,070	7,606	0.0001	0.01	0.0000	0.01	
Professional Services	371,000	190,984	180,016	0.0014	0.19	0.0000	0.00	
Internal Chg - Administrative	167,857	86,410	81,447	0.0006	0.09	0.0000	0.00	
Water	285,169	146,800	138,369	0.0011	0.15	0.0000	0.00	
Total Water Supply	\$839,962	\$432,398	\$407,564	\$0.0032	\$0.43	\$0.0000	\$0.01	

				Off-Peak		Wholesale Rate		
	FY 2026	Peak	Off-Peak	cf	1,000 gal	cf	1,000 gal	Notes
Water Distribution								
Regular Employees	\$884,197	\$455,169	\$429,028	\$0.0034	\$0.45	\$0.0000	\$0.00	
Sick Leave Pay Out	4,240	2,183	2,057	0.0000	0.00	0.0000	0.00	
Vacation Pay Out	2,385	1,228	1,157	0.0000	0.00	0.0000	0.00	
Scheduled Overtime	63,600	32,740	30,860	0.0002	0.03	0.0000	0.00	
Duty Pay	19,080	9,822	9,258	0.0001	0.01	0.0000	0.00	
FICA/MEDICARE Contributions	73,419	37,795	35,624	0.0003	0.04	0.0000	0.00	
Employer's Share	94,360	48,575	45,785	0.0004	0.05	0.0000	0.00	
Employer's UAL Share	137,241	70,649	66,592	0.0005	0.07	0.0000	0.00	
Employee Share Paid by Cty/Pks	57,584	29,643	27,941	0.0002	0.03	0.0000	0.00	
HRAVEBA	28,792	14,822	13,970	0.0001	0.01	0.0000	0.00	
Deferred Comp	7,681	3,954	3,727	0.0000	0.00	0.0000	0.00	
Group Health Insurance	355,875	183,198	172,677	0.0014	0.18	0.0000	0.00	
Worker's Compensation	16,635	8,564	8,072	0.0001	0.01	0.0000	0.00	
Office Supplies	3,105	1,598	1,507	0.0000	0.00	0.0000	0.00	
Small Tools & Ops Supplies	13,455	6,926	6,529	0.0001	0.01	0.0000	0.00	
Uniforms - Clothing	4,658	2,398	2,260	0.0000	0.00	0.0000	0.00	
Technical Supplies	36,225	18,648	17,577	0.0001	0.02	0.0000	0.00	
Chemicals	5,693	2,930	2,762	0.0000	0.00	0.0000	0.00	
County Services	5,300	2,728	2,572	0.0000	0.00	0.0000	0.00	
Books & Periodicals	207	107	100	0.0000	0.00	0.0000	0.00	
Fuel	31,500	16,216	15,284	0.0001	0.02	0.0000	0.00	
Rental Charges	3,135	1,614	1,521	0.0000	0.00	0.0000	0.00	
Natural Gas	2,520	1,297	1,223	0.0000	0.00	0.0000	0.00	
Electricity	63,000	32,431	30,569	0.0002	0.03	0.0000	0.00	
Water	1,575	811	764	0.0000	0.00	0.0000	0.00	
Wastewater & Other	137	70	66	0.0000	0.00	0.0000	0.00	
Disposal & Sanitary Service	1,050	541	509	0.0000	0.00	0.0000	0.00	
Infrastructure	219,450	112,969	106,481	0.0008	0.11	0.0000	0.00	
Communications	9,487	4,884	4,603	0.0000	0.00	0.0000	0.00	
Computers	3,135	1,614	1,521	0.0000	0.00	0.0000	0.00	
Postage	2,070	1,066	1,004	0.0000	0.00	0.0000	0.00	
Radios	1,045	538	507	0.0000	0.00	0.0000	0.00	
Professional Services	56,180	28,920	27,260	0.0002	0.03	0.0000	0.00	
Bad Debt Expense	51,750	26,640	25,110	0.0002	0.03	0.0000	0.00	
Senior Discount	34,280	17,647	16,633	0.0001	0.02	0.0000	0.00	
Licensing	25,875	13,320	12,555	0.0001	0.01	0.0000	0.00	
Internal Chg - Administrative	952,097	490,123	461,974	0.0036	0.48	0.0000	0.00	
Internal Chg - Insurance Svc	82,925	42,689	40,237	0.0003	0.04	0.0000	0.00	
Internal Chg - Tech Debt	51,750	26,640	25,110	0.0002	0.03	0.0000	0.00	
Internal Chg - Facility Use	120,191	61,872	58,319	0.0005	0.06	0.0000	0.00	
Internal Chg - Fleet Maint	113,046	58,194	54,852	0.0004	0.06	0.0000	0.00	
Internal Chg - Equip Replacmnt	222,300	114,436	107,864	0.0008	0.11	0.0000	0.00	
Air	3,150	1,622	1,528	0.0000	0.00	0.0000	0.00	
Personal Vehicle Mileage	362	186	176	0.0000	0.00	0.0000	0.00	
Lodging	2,588	1,332	1,256	0.0000	0.00	0.0000	0.00	
Meals	362	186	176	0.0000	0.00	0.0000	0.00	
Training	5,175	2,664	2,511	0.0000	0.00	0.0000	0.00	
Dues	2,070	1,066	1,004	0.0000	0.00	0.0000	0.00	
Medical & Laboratory	25,875	13,320	12,555	0.0001	0.01	0.0000	0.00	
Equipment	5,225	2,690	2,535	0.0000	0.00	0.0000	0.00	
Transmission (16.4%)	639,409	329,157	310,253	\$0.0024	\$0.33	\$0.0024	\$0.08	
Distribution (83.6%)	3,267,624	1,682,116	1,585,509	0.0124	1.66	0.0000	0.00	
	\$3,907,033	\$2,011,272	\$1,895,761	\$0.0149	\$1.99	\$0.0024	\$0.08	

				Off-Peak		Wholesale Rate		
	FY 2026	Peak	Off-Peak	cf	1,000 gal	cf	1,000 gal	Notes
Water Treatment								
Regular Employees	561,343	288,970	272,374	\$0.0021	\$0.29	\$0.0021	\$0.29	
Sick Leave Pay Out	954	491	463	0.0000	0.00	0.0000	0.00	
Vacation Pay Out	530	273	257	0.0000	0.00	0.0000	0.00	
Scheduled Overtime	23,320	12,005	11,315	0.0001	0.01	0.0000	0.00	
Duty Pay	18,762	9,658	9,104	0.0001	0.01	0.0000	0.00	
FICA/MEDICARE Contributions	45,621	23,485	22,136	0.0002	0.02	0.0000	0.00	
Employer's Share	59,308	30,531	28,777	0.0002	0.03	0.0000	0.00	
Employer's UAL Share	85,289	43,905	41,384	0.0003	0.04	0.0000	0.00	
Employee Share Paid by Cty/Pks	35,781	18,419	17,361	0.0001	0.02	0.0000	0.00	
HRAVEBA	17,890	9,210	8,681	0.0001	0.01	0.0000	0.00	
Deferred Comp	3,919	2,017	1,901	0.0000	0.00	0.0000	0.00	
Other Benefits	73	38	35	0.0000	0.00	0.0000	0.00	
Group Health Insurance	199,813	102,860	96,953	0.0008	0.10	0.0008	0.10	
Worker's Compensation	7,681	3,954	3,727	0.0000	0.00	0.0000	0.00	
Office Supplies	2,070	1,066	1,004	0.0000	0.00	0.0000	0.00	
Small Tools & Ops Supplies	1,656	852	804	0.0000	0.00	0.0000	0.00	
Uniforms - Clothing	2,795	1,439	1,356	0.0000	0.00	0.0000	0.00	
Technical Supplies	51,750	26,640	25,110	0.0002	0.03	0.0000	0.00	
Chemicals	248,063	127,698	120,364	0.0009	0.13	0.0009	0.13	
Books & Periodicals	155	80	75	0.0000	0.00	0.0000	0.00	
Fuel	5,775	2,973	2,802	0.0000	0.00	0.0000	0.00	
Building Maintenance	1,590	819	771	0.0000	0.00	0.0000	0.00	
Electricity	44,100	22,702	21,398	0.0002	0.02	0.0002	0.02	
Custodial	1,378	709	669	0.0000	0.00	0.0000	0.00	
Grounds Care	7,950	4,093	3,857	0.0000	0.00	0.0000	0.00	
Infrastructure	209,000	107,590	101,410	0.0008	0.11	0.0008	0.11	
Communications	5,300	2,728	2,572	0.0000	0.00	0.0000	0.00	
Computers	1,045	538	507	0.0000	0.00	0.0000	0.00	
Postage	621	320	301	0.0000	0.00	0.0000	0.00	
Radios	105	54	51	0.0000	0.00	0.0000	0.00	
Professional Services	15,900	8,185	7,715	0.0001	0.01	0.0000	0.00	
Licensing	10,868	5,594	5,273	0.0000	0.01	0.0000	0.00	
Internal Chg - Administrative	214,513	110,428	104,086	0.0008	0.11	0.0000	0.00	
Internal Chg - Insurance Svc	38,596	19,869	18,728	0.0001	0.02	0.0000	0.00	
Internal Chg - Tech Debt	29,187	15,025	14,162	0.0001	0.01	0.0000	0.00	
Internal Chg - Facility Use	33,689	17,342	16,346	0.0001	0.02	0.0000	0.00	
Internal Chg - Fleet Maint	8,644	4,450	4,194	0.0000	0.00	0.0000	0.00	
Internal Chg - Equip Replacmnt	20,591	10,600	9,991	0.0001	0.01	0.0000	0.00	
Personal Vehicle Mileage	621	320	301	0.0000	0.00	0.0000	0.00	
Lodging	2,588	1,332	1,256	0.0000	0.00	0.0000	0.00	
Meals	1,035	533	502	0.0000	0.00	0.0000	0.00	
Training	3,105	1,598	1,507	0.0000	0.00	0.0000	0.00	
Dues	1,035	533	502	0.0000	0.00	0.0000	0.00	
Medical & Laboratory	20,700	10,656	10,044	0.0001	0.01	0.0001	0.01	
Equipment	2,090	1,076	1,014	0.0000	0.00	0.0000	0.00	
Total Water Treatment	\$2,046,795	\$1,053,654	\$993,141	\$0.0078	\$1.04	\$0.0049	\$0.65	
Additional Staffing	\$0	\$0	\$0	\$0.0000	\$0.00	\$0.0000	\$0.00	

				Off-Peak		Wholesale Rate		
	FY 2026	Peak	Off-Peak	cf	1,000 gal	cf	1,000 gal	Notes
Taxes & Transfers	\$746,705	\$384,391	\$362,314	\$0.0028	\$0.38	\$0.0000	\$0.00	As O&M
Rate Funded Capital	2,000,000	1,029,565	970,435	0.0076	1.02	0.0000	0.00	As O&M
Net Debt Service	286,609	147,541	139,068	0.0011	0.15	0.0000	0.00	As O&M
Reserve Funding	14,925	7,683	7,242	0.0001	0.01	0.0000	0.00	As O&M
	<u>\$10,153,895</u>	<u>\$5,227,047</u>	<u>\$4,926,848</u>	<u>\$0.0386</u>	<u>\$5.16</u>	<u>\$0.0073</u>	<u>\$0.74</u>	

Billed Volume (cf) 127,545,062
Billed Volume (1,000 gal) 954,037

	Off-Peak	Peak
Total Consumption	46.0%	54.0%
Peak Water Use	51.0%	49.0%
	48.5%	51.5%

**City of Ashland
Water Rate Study
Residential - Alt 2**

	<i>Present Rates</i>	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Customer Charge	<i>\$ / Acct. / Mo.</i>					
All Customers	\$13.33	\$16.50	\$19.25	\$22.00	\$25.10	\$29.00
Meter Charge	<i>\$ / Acct. / Mo.</i>					
0.75"	\$15.62	\$15.95	\$18.10	\$20.54	\$23.31	\$26.46
1"	16.29	18.63	23.42	29.15	36.00	44.19
1.5"	74.52	71.50	75.92	80.24	84.34	88.11
2"	118.41	113.73	120.92	127.97	134.73	141.03
3"	237.45	225.87	237.49	248.14	257.35	264.60
4"	376.59	360.81	382.52	403.52	423.26	441.09
6"	741.01	711.65	756.51	800.52	842.70	881.91
8"	1,174.75	1,129.78	1,202.87	1,275.15	1,345.12	1,411.11
Quantity Charge	<i>\$ / cf</i>					
<i>October - May</i>						
0 - 300	\$0.0280	\$0.0263	\$0.0299	\$0.0339	\$0.0385	\$0.0437
301 - 1,000	0.0348	0.0425	0.0482	0.0547	0.0621	0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
Over 2,500	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
<i>June - September</i>						
0 - 300	\$0.0280	\$0.0263	\$0.0299	\$0.0339	\$0.0385	\$0.0437
301 - 1,000	0.0348	0.0425	0.0482	0.0547	0.0621	0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
2,501 - 3,600	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
Over 3,600	0.0784	0.0957	0.1087	0.1234	0.1401	0.1590

City of Ashland
Water Rate Study
Residential Irrigation - Alt 2

	<i>Present Rates</i>	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Customer Charge	<i>\$ / Acct. / Mo.</i>					
All Customers	\$13.33	\$16.50	\$19.25	\$22.00	\$25.10	\$29.00
Meter Charge	<i>\$ / Acct. / Mo.</i>					
0.75"	\$15.62	\$15.95	\$18.10	\$20.54	\$23.31	\$26.46
1"	16.29	18.63	23.42	29.15	36.00	44.19
1.5"	74.52	71.50	75.92	80.24	84.34	88.11
2"	118.41	113.73	120.92	127.97	134.73	141.03
3"	237.45	225.87	237.49	248.14	257.35	264.60
4"	376.59	360.81	382.52	403.52	423.26	441.09
6"	741.01	711.65	756.51	800.52	842.70	881.91
8"	1,174.75	1,129.78	1,202.87	1,275.15	1,345.12	1,411.11
Quantity Charge	<i>\$ / cf</i>					
<i>October - May</i>						
0 - 1,000	\$0.0348	\$0.0425	\$0.0482	\$0.0547	\$0.0621	\$0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
Over 2,500	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
<i>June - September</i>						
0 - 1,000	\$0.0348	\$0.0425	\$0.0482	\$0.0547	\$0.0621	\$0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
2,501 - 3,600	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
Over 3,600	0.0784	0.0957	0.1087	0.1234	0.1401	0.1590

**City of Ashland
Water Rate Study
Multi-Family - Alt 2**

	<i>Present Rates</i>	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Customer Charge	<i>\$ / Acct. / Mo.</i>					
All Customers	\$13.33	\$16.50	\$19.25	\$22.00	\$25.10	\$29.00
Meter Charge	<i>\$ / Acct. / Mo.</i>					
0.75"	\$15.62	\$15.95	\$18.10	\$20.54	\$23.31	\$26.46
1"	16.29	18.63	23.42	29.15	36.00	44.19
1.5"	74.52	71.50	75.92	80.24	84.34	88.11
2"	118.41	113.73	120.92	127.97	134.73	141.03
3"	237.45	225.87	237.49	248.14	257.35	264.60
4"	376.59	360.81	382.52	403.52	423.26	441.09
6"	741.01	711.65	756.51	800.52	842.70	881.91
8"	1,174.75	1,129.78	1,202.87	1,275.15	1,345.12	1,411.11
Quantity Charge	<i>\$ / cf</i>					
<i>October - May</i>						
0 - 300	\$0.0280	\$0.0263	\$0.0299	\$0.0339	\$0.0385	\$0.0437
301 - 1,000	0.0348	0.0425	0.0482	0.0547	0.0621	0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
Over 2,500	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
<i>June - September</i>						
0 - 300	\$0.0280	\$0.0263	\$0.0299	\$0.0339	\$0.0385	\$0.0437
301 - 1,000	0.0348	0.0425	0.0482	0.0547	0.0621	0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
2,501 - 3,600	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
Over 3,600	0.0784	0.0957	0.1087	0.1234	0.1401	0.1590

City of Ashland
Water Rate Study
Commercial - Alt 2

	<i>Present Rates</i>	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Customer Charge	<i>\$ / Acct. / Mo.</i>					
All Customers	\$13.33	\$16.50	\$19.25	\$22.00	\$25.10	\$29.00
Meter Charge	<i>\$ / Acct. / Mo.</i>					
0.75"	\$15.62	\$15.95	\$18.10	\$20.54	\$23.31	\$26.46
1"	16.29	18.63	23.42	29.15	36.00	44.19
1.5"	74.52	71.50	75.92	80.24	84.34	88.11
2"	118.41	113.73	120.92	127.97	134.73	141.03
3"	237.45	225.87	237.49	248.14	257.35	264.60
4"	376.59	360.81	382.52	403.52	423.26	441.09
6"	741.01	711.65	756.51	800.52	842.70	881.91
8"	1,174.75	1,129.78	1,202.87	1,275.15	1,345.12	1,411.11
Quantity Charge	<i>\$ / cf</i>					
<i>Less than 2" Meter</i>						
0 - 2,500	\$0.0348	\$0.0425	\$0.0482	\$0.0547	\$0.0621	\$0.0705
Over 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
<i>2" Meter or Larger</i>						
0 - 15,000	\$0.0348	\$0.0425	\$0.0482	\$0.0547	\$0.0621	\$0.0705
Over 15,000	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956

City of Ashland
Water Rate Study
Commercial Irrigation - Alt 2

	<i>Present Rates</i>	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Customer Charge	<i>\$ / Acct. / Mo.</i>					
All Customers	\$13.33	\$16.50	\$19.25	\$22.00	\$25.10	\$29.00
Meter Charge	<i>\$ / Acct. / Mo.</i>					
0.75"	\$15.62	\$15.95	\$18.10	\$20.54	\$23.31	\$26.46
1"	16.29	18.63	23.42	29.15	36.00	44.19
1.5"	74.52	71.50	75.92	80.24	84.34	88.11
2"	118.41	113.73	120.92	127.97	134.73	141.03
3"	237.45	225.87	237.49	248.14	257.35	264.60
4"	376.59	360.81	382.52	403.52	423.26	441.09
6"	741.01	711.65	756.51	800.52	842.70	881.91
8"	1,174.75	1,129.78	1,202.87	1,275.15	1,345.12	1,411.11
Quantity Charge	<i>\$ / cf</i>					
October - May						
Non-Peak Consumption	\$0.0376	\$0.0367	\$0.0417	\$0.0473	\$0.0537	\$0.0609
June - September						
Peak Consumption	\$0.0510	\$0.0615	\$0.0698	\$0.0792	\$0.0899	\$0.1020

**City of Ashland
Water Rate Study
Institutional - Alt 2**

	<i>Present Rates</i>	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Customer Charge	<i>\$ / Acct. / Mo.</i>					
All Customers	\$13.33	\$16.50	\$19.25	\$22.00	\$25.10	\$29.00
Meter Charge	<i>\$ / Acct. / Mo.</i>					
0.75"	\$15.62	\$15.95	\$18.10	\$20.54	\$23.31	\$26.46
1"	16.29	18.63	23.42	29.15	36.00	44.19
1.5"	74.52	71.50	75.92	80.24	84.34	88.11
2"	118.41	113.73	120.92	127.97	134.73	141.03
3"	237.45	225.87	237.49	248.14	257.35	264.60
4"	376.59	360.81	382.52	403.52	423.26	441.09
6"	741.01	711.65	756.51	800.52	842.70	881.91
8"	1,174.75	1,129.78	1,202.87	1,275.15	1,345.12	1,411.11
Quantity Charge	<i>\$ / cf</i>					
All Consumption	\$0.0334	\$0.0416	\$0.0472	\$0.0536	\$0.0608	\$0.0690

City of Ashland
Water Rate Study
Institutional Irrigation - Alt 2

	<i>Present Rates</i>	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Customer Charge	<i>\$ / Acct. / Mo.</i>					
All Customers	\$13.33	\$16.50	\$19.25	\$22.00	\$25.10	\$29.00
Meter Charge	<i>\$ / Acct. / Mo.</i>					
0.75"	\$15.62	\$15.95	\$18.10	\$20.54	\$23.31	\$26.46
1"	16.29	18.63	23.42	29.15	36.00	44.19
1.5"	74.52	71.50	75.92	80.24	84.34	88.11
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6"	741.01	711.65	756.51	800.52	842.70	881.91
8"	1,174.75	1,129.78	1,202.87	1,275.15	1,345.12	1,411.11
Quantity Charge	<i>\$ / cf</i>					
<i>October - May</i>						
Non-Peak Consumption	\$0.0376	\$0.0367	\$0.0417	\$0.0473	\$0.0537	\$0.0609
<i>June - September</i>						
Peak Consumption	\$0.0510	\$0.0615	\$0.0698	\$0.0792	\$0.0899	\$0.1020

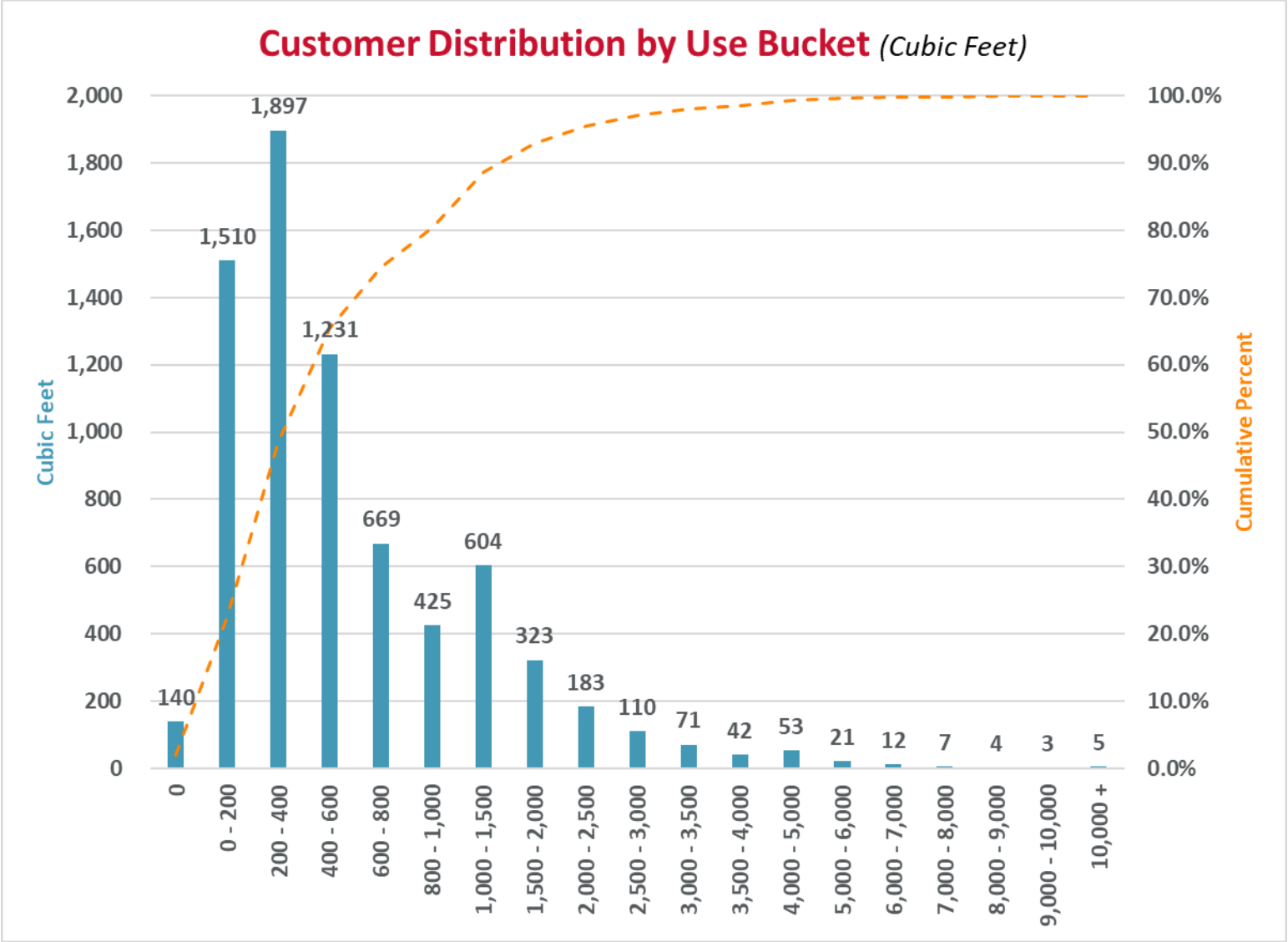
City of Ashland

Water Rate Study – Rate Design Alternatives

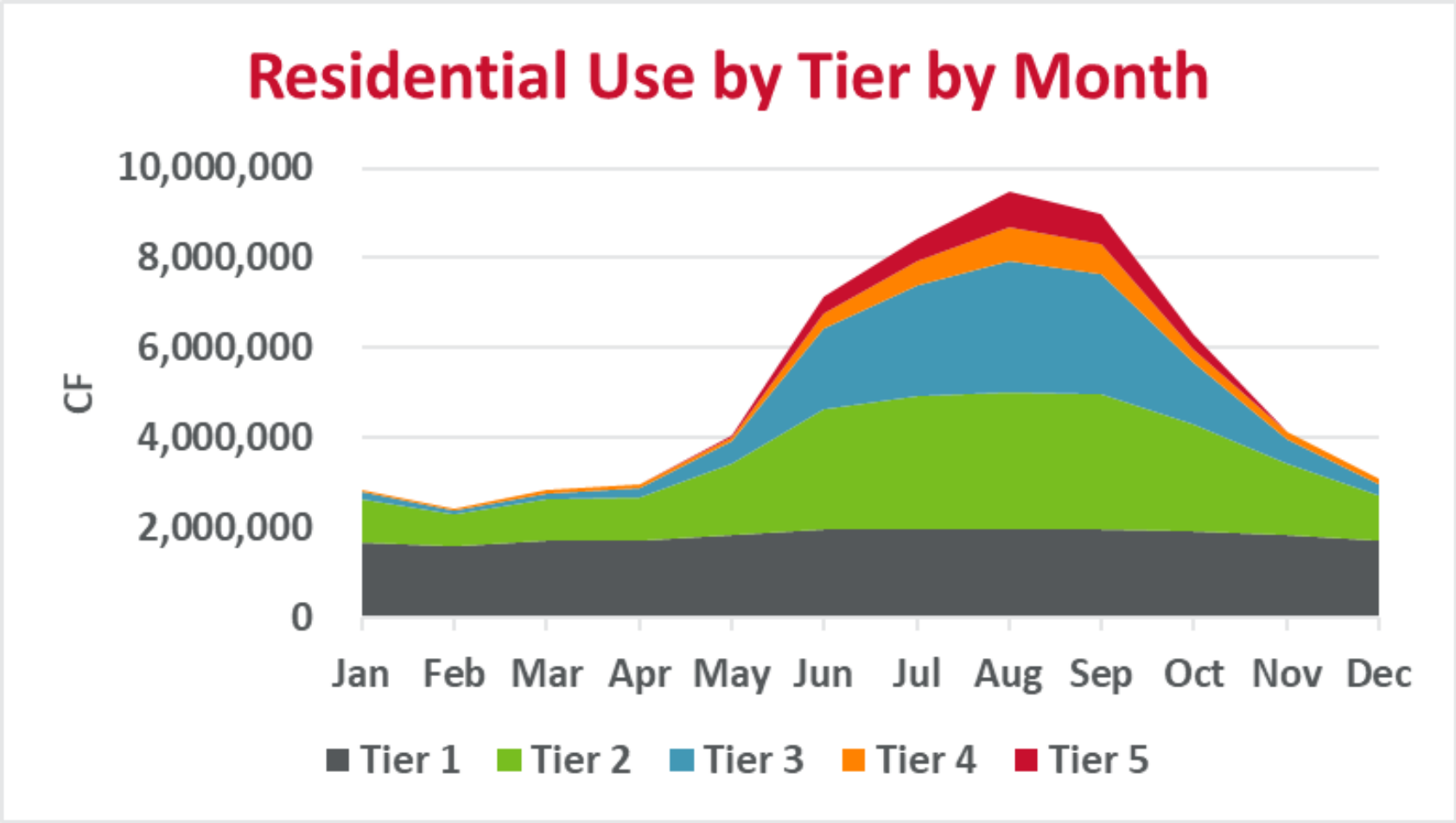
May 20, 2025



Residential Customer Water Use Distribution



Residential Customer Water Use by Tier by Month



October – May

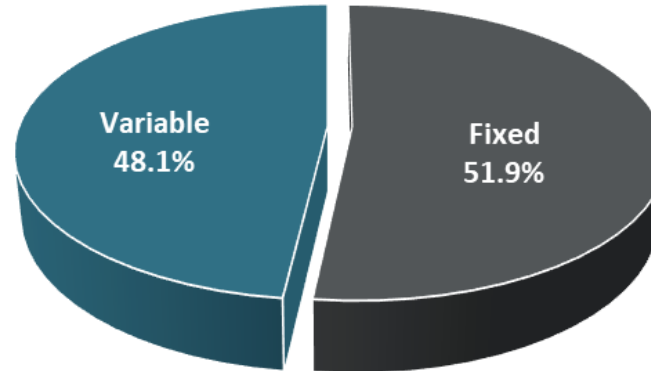
- Tier 1: 0 – 300 CF
- Tier 2: 300 – 1,000 CF
- Tier 3: 1,000 – 2,500 CF
- Tier 4: 2,500 + CF

April – November

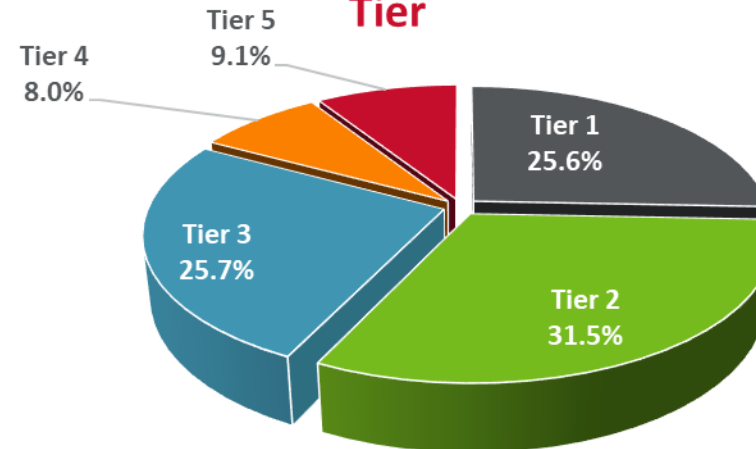
- Tier 1: 0 – 300 CF
- Tier 2: 300 – 1,000 CF
- Tier 3: 1,000 – 2,500 CF
- Tier 4: 2,500 – 3,600 CF
- Tier 5: 3,600 + CF

Residential Revenue Generation (new seasons)

Residential Revenue Mix



Residential Consumption Revenue by
Tier



October – May

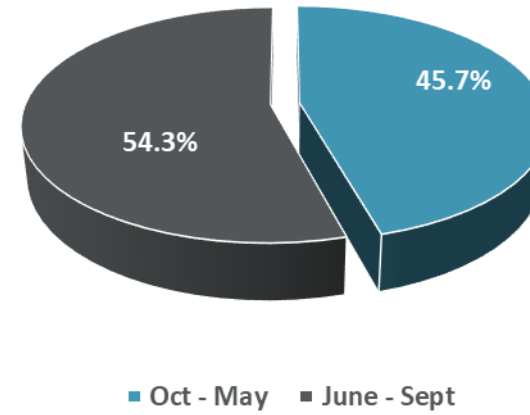
- Tier 1: 0 – 300 CF
- Tier 2: 300 – 1,000 CF
- Tier 3: 1,000 – 2,500 CF
- Tier 4: 2,500 + CF

April – November

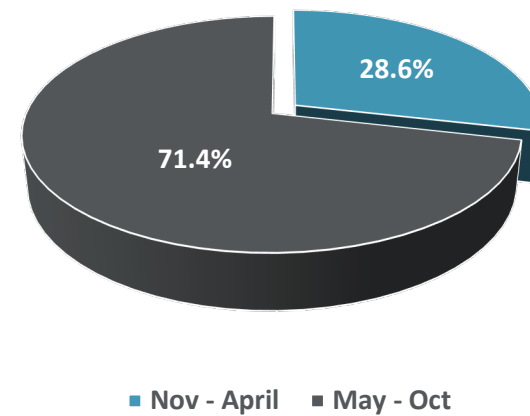
- Tier 1: 0 – 300 CF
- Tier 2: 300 – 1,000 CF
- Tier 3: 1,000 – 2,500 CF
- Tier 4: 2,500 – 3,600 CF
- Tier 5: 3,600 + CF

Adjusted Peak Months

Current Seasons



Revised Seasons



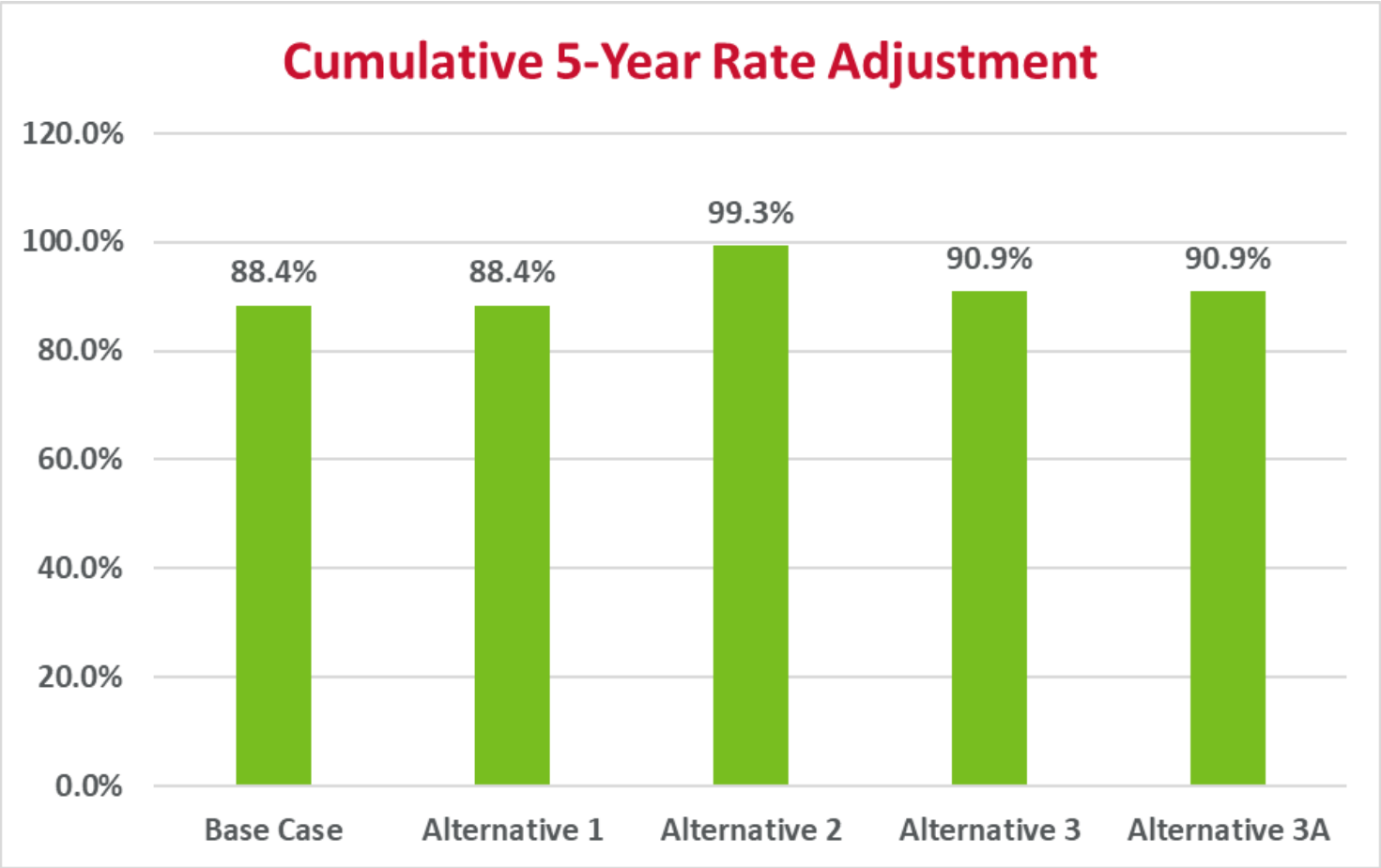
Alternatives



Rate Design Alternatives

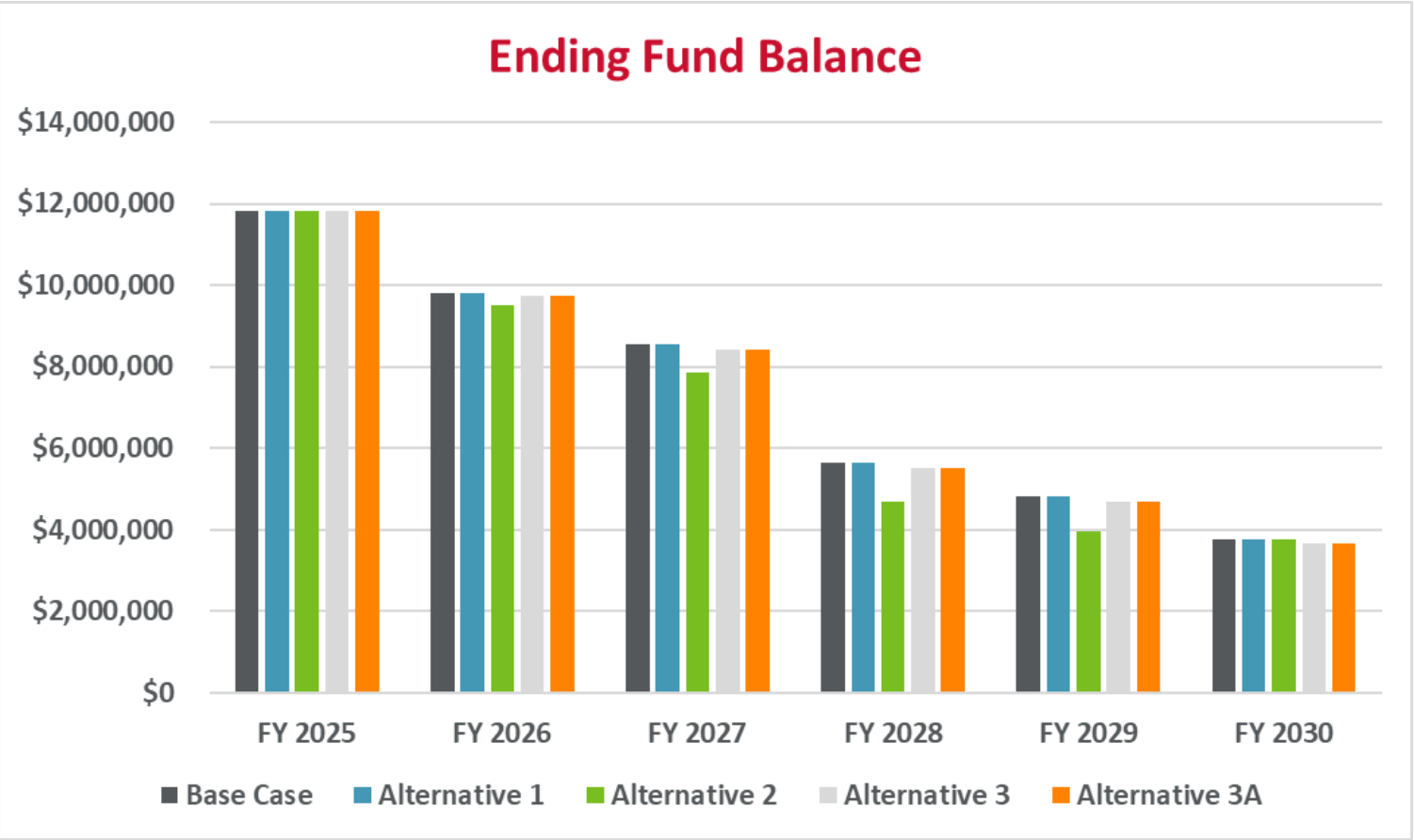
- All alternatives use a peak season of May through October, off-peak is November through April
- Alternatives:
 - **Base Case** – Same approach as Alternative 2 rate design in March Council meeting
 - **Alternative 1** – Increase tier differential, and lower initial tier cost
 - **Alternative 2** – Transition rate increase starting with lower and increasing
 - **Alternative 3** – Increase Tier 1 to 500 CF
 - **Alternative 3A** – Alternative 3 + increase tier differential like Alternative 1

Cumulative 5-Year Rate Adjustment



- Base Case – Expanded peak months
- Alt 1 – Increase tier differential, lower initial tiers
- Alt 2 – Start with lower rate increases
- Alt 3 – Increase Tier 1 to 500 CF
- Alt 3A – Alt 3 + increased tier differential (Alt 1)

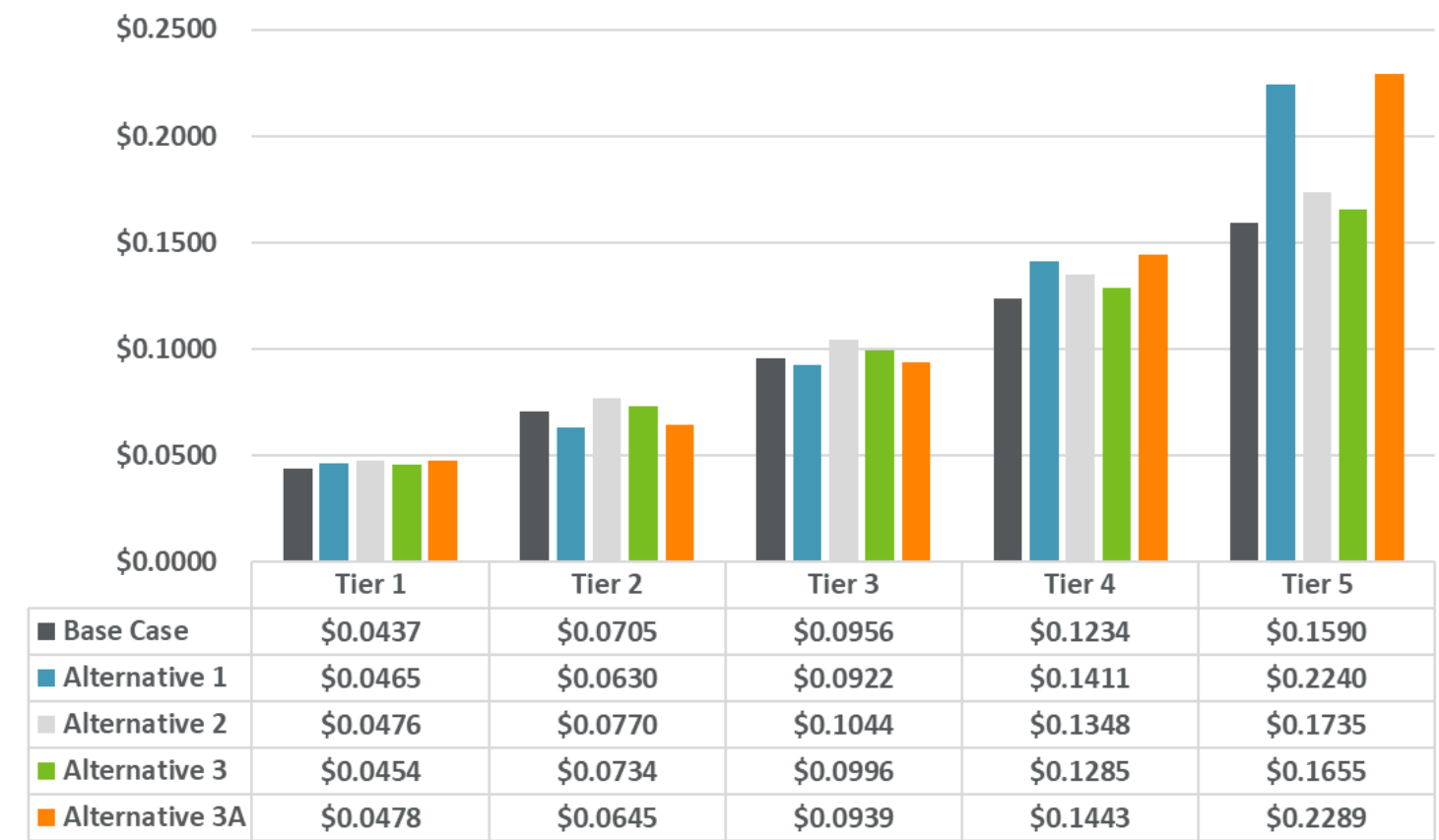
Reserve Balance



- Base Case – Expanded peak months
- Alt 1 – Increase tier differential, lower initial tiers
- Alt 2 – Start with lower rate increases
- Alt 3 – Increase Tier 1 to 500 CF
- Alt 3A – Alt 3 + increased tier differential (Alt 1)

Residential Tiers by Year 5

Tier Cost by Alternative (FY 2030)



- Base Case – Expanded peak months
- Alt 1 – Increase tier differential, lower initial tiers
- Alt 2 – Start with lower rate increases
- Alt 3 – Increase Tier 1 to 500 CF
- Alt 3A – Alt 3 + increased tier differential (Alt 1)

Residential Bill Comparison

Residential Bill - FY 2030 @ 700 CF



- Base Case – Expanded peak months
- Alt 1 – Increase tier differential, lower initial tiers
- Alt 2 – Start with lower rate increases
- Alt 3 – Increase Tier 1 to 500 CF
- Alt 3A – Alt 3 + increased tier differential (Alt 1)

Thank you for your input! Questions?



Variable Charges

Base Case

	<i>Present Rates</i>	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Quantity Charge	<i>\$ / cf</i>					
October - May		November - April				
0 - 300	\$0.0280	\$0.0263	\$0.0299	\$0.0339	\$0.0385	\$0.0437
301 - 1,000	0.0348	0.0425	0.0482	0.0547	0.0621	0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
Over 2,500	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
June - September		May - October				
0 - 300	\$0.0280	\$0.0263	\$0.0299	\$0.0339	\$0.0385	\$0.0437
301 - 1,000	0.0348	0.0425	0.0482	0.0547	0.0621	0.0705
1,001 - 2,500	0.0472	0.0576	0.0654	0.0742	0.0842	0.0956
2,501 - 3,600	0.0609	0.0744	0.0844	0.0958	0.1087	0.1234
Over 3,600	0.0784	0.0957	0.1087	0.1234	0.1401	0.1590

Variable Charges

Alternative 1

	<i>Present Rates</i>	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Quantity Charge	<i>\$ / cf</i>					
<i>October - May</i>		<i>November - April</i>				
0 - 300	\$0.0280	\$0.0280	\$0.0318	\$0.0361	\$0.0410	\$0.0465
301 - 1,000	0.0348	0.0380	0.0431	0.0489	0.0555	0.0630
1,001 - 2,500	0.0472	0.0555	0.0630	0.0715	0.0812	0.0922
Over 2,500	0.0609	0.0850	0.0965	0.1095	0.1243	0.1411
<i>June - September</i>		<i>May - October</i>				
0 - 300	\$0.0280	\$0.0280	\$0.0318	\$0.0361	\$0.0410	\$0.0465
301 - 1,000	0.0348	0.0380	0.0431	0.0489	0.0555	0.0630
1,001 - 2,500	0.0472	0.0555	0.0630	0.0715	0.0812	0.0922
2,501 - 3,600	0.0609	0.0850	0.0965	0.1095	0.1243	0.1411
Over 3,600	0.0784	0.1350	0.1532	0.1739	0.1974	0.2240

Variable Charges

Alternative 2

	<i>Present Rates</i>	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Quantity Charge	<i>\$ / cf</i>					
<i>October - May</i>		<i>November - April</i>				
0 - 300	\$0.0280	\$0.0263	\$0.0296	\$0.0342	\$0.0400	\$0.0476
301 - 1,000	0.0348	0.0425	0.0478	0.0553	0.0647	0.0770
1,001 - 2,500	0.0472	0.0576	0.0648	0.0750	0.0877	0.1044
Over 2,500	0.0609	0.0744	0.0837	0.0968	0.1133	0.1348
<i>June - September</i>		<i>May - October</i>				
0 - 300	\$0.0280	\$0.0263	\$0.0296	\$0.0342	\$0.0400	\$0.0476
301 - 1,000	0.0348	0.0425	0.0478	0.0553	0.0647	0.0770
1,001 - 2,500	0.0472	0.0576	0.0648	0.0750	0.0877	0.1044
2,501 - 3,600	0.0609	0.0744	0.0837	0.0968	0.1133	0.1348
Over 3,600	0.0784	0.0957	0.1077	0.1246	0.1458	0.1735

Variable Charges

Alternative 3

	<i>Present Rates</i>	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Quantity Charge	<i>\$ / cf</i>					
<i>October - May</i>		<i>November - April</i>				
0 - 500	\$0.0280	\$0.0271	\$0.0308	\$0.0351	\$0.0399	\$0.0454
500 - 1,000	0.0348	0.0438	0.0498	0.0567	0.0645	0.0734
1,001 - 2,500	0.0472	0.0594	0.0676	0.0769	0.0875	0.0996
Over 2,500	0.0609	0.0766	0.0872	0.0992	0.1129	0.1285
<i>June - September</i>		<i>May - October</i>				
0 - 500	\$0.0280	\$0.0271	\$0.0308	\$0.0351	\$0.0399	\$0.0454
500 - 1,000	0.0348	0.0438	0.0498	0.0567	0.0645	0.0734
1,001 - 2,500	0.0472	0.0594	0.0676	0.0769	0.0875	0.0996
2,501 - 3,600	0.0609	0.0766	0.0872	0.0992	0.1129	0.1285
Over 3,600	0.0784	0.0986	0.1123	0.1278	0.1454	0.1655

Variable Charges

Alternative 3A

	<i>Present Rates</i>	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Quantity Charge	<i>\$ / cf</i>					
<i>October - May</i>		<i>November - April</i>				
0 - 500	\$0.0280	\$0.0285	\$0.0324	\$0.0369	\$0.0420	\$0.0478
500 - 1,000	0.0348	0.0385	0.0438	0.0498	0.0567	0.0645
1,001 - 2,500	0.0472	0.0560	0.0637	0.0725	0.0825	0.0939
Over 2,500	0.0609	0.0860	0.0979	0.1114	0.1268	0.1443
<i>June - September</i>		<i>May - October</i>				
0 - 500	\$0.0280	\$0.0285	\$0.0324	\$0.0369	\$0.0420	\$0.0478
500 - 1,000	0.0348	0.0385	0.0438	0.0498	0.0567	0.0645
1,001 - 2,500	0.0472	0.0560	0.0637	0.0725	0.0825	0.0939
2,501 - 3,600	0.0609	0.0860	0.0979	0.1114	0.1268	0.1443
Over 3,600	0.0784	0.1365	0.1553	0.1767	0.2011	0.2289



Council Business Meeting

Date: May 20, 2025

Agenda Item	Resolution Adopting a Parks Fee for BN 25-27
Department	City Manager's Office
From	Sabrina Cotta, Rocky Houston, Director Ashland Parks & Recreation , Carmel Zahran, Assistant City Attorney, Mariane Berry, Finance Director

TIME ESTIMATE

10 minutes

CATEGORY

Resolution - a motion is needed to adopt the resolution.

SUMMARY

A fee to fund Parks operations that is being presented to Council for consideration. A motion is needed to adopt the resolution.

POLICIES, PLANS & GOALS SUPPORTED

Administrative/Governance Goal

“To ensure ongoing fiscal ability to provide desired and required services at an acceptable level.”

Vision and Values

Community

- Quality of life that underpins the City's economic vibrancy

Organization

- Excellence in governance and city services
- Sustainability through creativity, affordability, and rightsized service delivery
- Quality infrastructure and facilities through timely maintenance and community investment

BACKGROUND AND ADDITIONAL INFORMATION

A Parks fee of \$5.00 on all electric meters is being presented to City Council for consideration.

As reference, please refer to the study session on March 31, 2025, the regular business meeting on April 15th and the APRC-Council joint meeting on May 7th for additional background information.

In the joint meeting between APRC and City Council, there was general agreement by the majority to support a \$5.00 Parks fee effective July 1, 2025. The parks fee charged on all electric meters is intended to specifically fund parks operations in the General Fund.

FISCAL IMPACTS





Council Business Meeting

Increases the BN 2025-27 budget by \$1,500,000.

SUGGESTED ACTIONS, MOTIONS, AND/OR OPTIONS

I move to approve the Parks Fee of \$5.00 per electric meter to take effect on July 1, 2025 with an automatic renewal on July 1, 2027 unless amended by City Council.

REFERENCES & ATTACHMENTS

1. 2025-13 Setting a Parks Rec Fee



RESOLUTION NO. 2025-13

A RESOLUTION SETTING A CITY OF ASHLAND PARKS AND RECREATION FEE.

RECITALS:

- A. The Parks and Recreation was created in 1908 with an elected park commission and recreation commission.
- B. Lithia Park was opened in 1916 as the keystone property for the city of Ashland.
- C. The Parks and Recreation Department is a core community asset that supports the livability and economic growth of the city.
- D. The community utilizes the parks and recreation department's programs, services, and parklands to recreate, socialize, learn, and develop a sense of community.
- E. Funds generated through this assessment will exclusively fund parks and recreation in the General Fund and will ensure programs and services are available to the benefit of the citizens of Ashland.
- F. In order to maintain and preserve these services, the City wishes to impose the following fees.

THE CITY OF ASHLAND HEREBY RESOLVES AS FOLLOWS:

SECTION 1. A Parks Fee of \$5.00 shall be charged each month to each City of Ashland utility customer with an active electric meter to fund the Parks and Recreation Department in the General Fund.

SECTION 2. To account for inflation an annual adjustment will be applied on July 1st of each fiscal year. The adjustment shall be based on the percentage change in the Consumer Price Index for All Urban Consumers (CPI-U), West Region, for the most recent 12-month period available, not to exceed 5% annually. The Finance Department shall provide public notice of the proposed adjustment at least 30 days before it takes effect, along with a brief explanation of the CPI calculation. An annual increase above 5% requires separate approval by the City Council via a duly noticed public meeting.

SECTION 3. Clarification of Fee Nature and Enforcement.

(a) The Parks Fee is hereby designated as a utility service charge and not a tax, special assessment, or systems development charge.

(b) The obligation to pay this fee arises solely from the use of and connection to City electric utility services and is the responsibility of the utility customer of record. This fee

shall not be imposed upon property or property owners as a direct consequence of ownership.

(c) Nonpayment of this fee shall not result in a lien on real property and shall not be enforced through foreclosure, unless the customer of record on the utility bill is also the owner of the property.

(d) Nothing in this Resolution shall be construed to authorize the imposition of any charge subject to the limitations of Article XI, Sections 11 or 11b of the Oregon Constitution.

SECTION 4. This resolution is effective July 1, 2025.

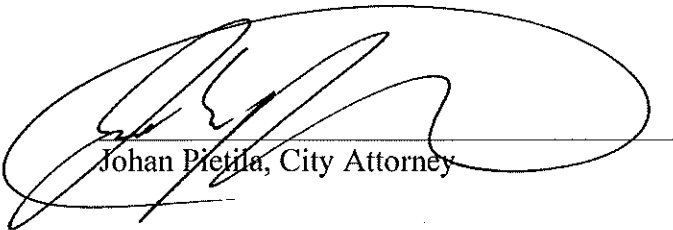
This resolution was duly PASSED and ADOPTED this _____ day of _____, 2025 and takes effect July 1, 2025 upon signing by the Mayor.

Alissa Kolodzinski, City Recorder

SIGNED and APPROVED this _____ day of _____, 2025.

Tonya Graham, Mayor

Reviewed as to form:



Johan Pietila, City Attorney