



Housing And Human Services Committee Agenda

Siskiyou Room of the Community Development and Engineering Building

Note: Anyone wishing to speak at any Housing and Human Services Advisory Committee meeting is encouraged to do so. If you wish to speak, please rise and, after you have been recognized by the Chair, give your name and complete address for the record. You will then be allowed to speak. Please note the public testimony may be limited by the Chair.

Zoom Link: <https://zoom.us/j/95229225996?pwd=INDDq3CXp41KIY6JM6kLetbusYcuB7.1>

February 27, 2025 REGULAR MEETING AGENDA

- I. **CALL TO ORDER: 4:00 p.m.**
- II. **APPROVAL OF THE AGENDA**
- III. **CONSENT AGENDA**
 - A. Approval of January 23, 2025, Minutes
- IV. **PUBLIC FORUM (4:05–4:15 p.m.)**
 - A. Public Forum.
- V. **NEW BUSINESS**
 - A. City of Ashland ADU Program Overview (4:15–4:35 p.m.)
 - B. Community Resource Event Debrief (4:35–5:05p.m.)
 - C. Vice Chair position discussion (5:05–5:20)
- VI. **UNFINISHED BUSINESS**
- VII. **INFORMATIONAL ITEMS**
 - A. Liaison Reports
 - B. General Announcements
- VIII. **AGENDA BUILDING – Future Meetings**
- IX. **ADJOURNMENT: 6:00 p.m.**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please email linda.reid@ashland.or.us. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102–35.104 ADA Title I).





Housing And Human Services Committee

Draft Minutes

Siskiyou Room of the Community Development and Engineering Building

Note: Anyone wishing to speak at any Housing and Human Services Advisory Committee meeting is encouraged to do so. If you wish to speak, please rise and, after you have been recognized by the Chair, give your name and complete address for the record. You will then be allowed to speak. Please note the public testimony may be limited by the Chair.

Zoom Link:

January 23, 2025

REGULAR MEETING

Draft Minutes

Commissioner's Present:	Council Liaison:
Echo Fields	Bob Kaplan – Present via Zoom
Brittney Bass	Dylan Bloom – Arrived Late
Jim Dykstra	Staff Present:
Montana Hauser	Linda Reid; Housing Program Specialist
Rich Rohde	Kendall Escuin; Admin Support
Ashley Laube	
Noah Werthaiser	SOU Liaison:
	Tiana Gilliland – Arrived Late. Present Over Zoom
Commissioner's Absent:	
Crystal Munoz	
Vincent Tufts	

I. **CALL TO ORDER:** 4:00 p.m.

II. **APPROVAL OF THE AGENDA**

III. **CONSENT AGENDA**

A. Approval of November 14, 2024, Minutes

The Committee agreed with a voice vote: ALL AYES. The minutes from the November 14, 2024, meeting have been approved as presented.

B. Approval of January 2, 2025, Minutes

The Committee agreed with a voice vote: ALL AYES. The minutes from the January 2, 2025, meeting have been approved as presented.



Housing And Human Services Committee

Draft Minutes

IV. **PUBLIC FORUM** (4:05–4:15 p.m.)

A. Public Forum.

V. **NEW BUSINESS**

A. Review of the Annual HHSC Work Schedule/Workplan (4:15–4:35 p.m.)

- Reid presented the Committees timeline for CDBG and the Affordable Housing Trust Fund Grants for the 2025 year.

B. Beach Creek Request for Proposals Review and Recommendation (4:35–5:05p.m.)

- The Committee was asked by City Council to review the draft Request for Proposals for the six lots in the Beach Creek subdivision that were dedicated to the City.
- This City owned land will be offered as affordable housing units.
- Six of the lots must be built as cottage units, two lots can develop of single-family homes with or without Accessory Residential Units.
- This draft RFP will be presented to City Council on 2/18/25 for review.
- Werthaiser recommends shifting point 2 (Organizational capabilities & Resources) to point 4's space (Project Funding Sources).

The Committee made a motion to correct the order of the evaluation criteria for selection on page 11 of the draft RFP. Shifting point 2, Organizational Capabilities and Resources, down to point 4 Project Funding Sources. With this correction the Committee approves the draft of the RFP to the City Council.

VI. **UNFINISHED BUSINESS**

A. Community Engagement Planning Event Workgroup Report and Event Finalization (5:05–5:40 p.m.)

- The work group is comprised of Committee members Noah Werthaiser, Ashley Laube, Tiana Gilliland and Montana Houser. Houser led the discussion and shared the following with the Committee:
- **RSVP List:** People who have committed to the event and who need follow up.
- **Publicity Plan:** Flyers, Pamphlets, local news, social media posts through the City's website, Facebook, and IG.
- **Fyler locations:** School districts, Ashland food co-op, Head Start, YMCA, SOU.
- **Food and Beverage:** Appetizers and drinks will be picked up at Costco by a member of the work group.

VII. **INFORMATIONAL ITEMS**

A. Liaison Reports

Councilor Bloom shared a couple highlights from City Council:



Housing And Human Services Committee

Draft Minutes

- The City Council passed the first reading of a new ordinance relating to fees associated with natural gas. This ordinance will affect new residential construction only.
- City Council approved the 2200 Ashland St. master plan.
- Just a reminder that the pony wall that was constructed in the council chambers was built for safety as requested by the City Judge. The space is used as a court room 5 days a week.

B. General Announcements

- Committee Chair Fields encouraged the Committee to review ordinance No. 3245 which is on page 106 in the City Council agenda packet from the meeting on 1/21/25. [Business Meeting packet 1.21.24.pdf](#)
- Rohde touched on the topic of Housing trust fund. On 2/15/25 the housing justice gathering group will meet at the unitarian church. Groups will come together under the banner of housing justice.

VIII. AGENDA BUILDING – Future Meetings

IX. ADJOURNMENT: 6:00 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please email linda.reid@ashland.or.us. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102–35.104 ADA Title 1).

Memo

DATE: February 21, 2025

TO: Housing and Human Services Advisory Committee

FROM: Linda Reid, Housing Program Manager

DEPT: Planning

RE: City of Ashland ADU Program Overview

An Accessory Dwelling Unit (ADU), also known as an Accessory Residential Unit (ARU) is a secondary, self-contained housing unit within or on the same property as a primary residence, typically designed for independent living with its own kitchen, bathroom and entrance.

The City of Ashland has been developing a more comprehensive program to encourage and facilitate the development of Accessory Dwelling Units (ADUs) within the city, recognizing their valuable contribution to the local housing landscape, and the potential for the addition of small housing units to provide needed housing that may be offered at more affordable rates.

The City had previously implemented policies that streamline the process for property owners, making it easier to create ADUs, by permitting them outright in all residential zones and by simplifying the permitting processes for this housing type. This means that property owners in residential areas do not need to go through a Planning Action process. Instead, they can proceed directly with obtaining building permits for their ADUs. This expedited approach significantly reduces bureaucratic hurdles and expedites the development process, making ADU projects achievable for many property owners in the city. Furthermore, ADU's can only be used for residential use, this use aims to enhance housing options, promote affordability, and support the diverse needs of residents. ADUs cannot be used as travelers' accommodations within Ashland's single-family zones, ensuring the focus remains on providing needed

Planning Department

20 East Main Street
Ashland, Oregon 97520
ashland.or.us

Tel: 541.488.5300
Fax: 541.552.2059
TTY: 800.735.2900



Memo

housing for our full-time residents. These efforts align with the City's commitment to sustainable and inclusive housing development while maintaining the character of its neighborhoods.

The newly developed ADU program provides further incentives to encourage the development of this needed housing type. Community Development Director, Brandon Goldman will provide the Committee with an overview of the new program and take questions.

Details about the new program can be found on the City's website at: <https://ashlandoregon.gov/ADU>

Planning Department

20 East Main Street
Ashland, Oregon 97520
ashland.or.us

Tel: 541.488.5300
Fax: 541.552.2059
TTY: 800.735.2900

Memo

DATE: February 27, 2025

TO: Housing and Human Services Advisory Committee

FROM: Linda Reid, Housing Program Manager

DEPT: Planning

RE: Community Resource Event Debrief

HHSAC members requested time on the agenda to discuss the Community Resource Event; what went well, what should be done differently for the next event, and any feedback gathered from participants.

Planning Department

20 East Main Street
Ashland, Oregon 97520
ashland.or.us

Tel: 541.488.5300
Fax: 541.552.2059
TTY: 800.735.2900



Memo

DATE: February 27, 2025

TO: Housing and Human Services Advisory Committee

FROM: Linda Reid, Housing Program Manager

DEPT: Planning

RE: Vice Chair Position Discussion

With the recent resignation of the Committee's Vice Chair, a new Vice Chair will need to be appointed.

Planning Department

20 East Main Street
Ashland, Oregon 97520
ashland.or.us

Tel: 541.488.5300
Fax: 541.552.2059
TTY: 800.735.2900

